

Regular Commission Meeting

AGENDA

October 4, 2023, 3:15-5:00 pm

Mono County Office of Education Conference Room
451 Sierra Park Road, Mammoth Lakes, CA 93546

1. **Public Comment** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
2. **Welcome Commissioner Plum** Welcome to new First 5 Mono Commissioner Lauren Plum, the Wellness Programming and Community Outreach Manager for Mono County Behavioral Health who was appointed to serve through September 4th, 2026 under the category of: *persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.*
3. **Minutes** The Commission will consider approving Commission Meeting Minutes from the **June 29th, 2023** Commission meeting. **(ACTION)**
4. **Contractual Agreements** Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements.*
 - Revenue**
 - a. **Preschool Development Grant Renewal: California Department of Education from 1.1.2021-12.30.2022:** revised total of **\$31,148** reflecting a reduction of \$776 in funds not spent. The grant supported the Childcare Quality System. **(ACTION)**
 - Expenses**
 - b. **Home Visiting Coordination Systems Support: California Children and Families Foundation from 7/1/2023-6/30/2025:** up to **\$134,862.00** to support regional systems work for the Home Visiting Coordination project funded by the Home Visiting Coordination grant from First 5 California. To include any County Counsel approved changes. **(ACTION)**
 - c. **Evaluation: Applied Survey Research from 7/1/2023-6/30/2025:** up to **\$12,000.00** to enter Kindergarten Readiness data and create a presentation of findings and create an annual evaluation report and presentation, funded by Proposition 10 allocation. **(ACTION)**
5. **21-22 Audit Accepted** Staff will share the letter of acceptance from the State Controller for the 21-22 Fiscal Audit. **(INFORMATION)**
6. **Funded Programs Overview** Staff will share document with an overview of the current year's programs for Commission information and discussion. **(INFORMATION)**
7. **Strategic Planning Retreat** Staff will seek direction on the Strategic Planning process. **(DISCUSSION)**

Mono County Children and Families Commission Meeting Agenda, Continued

- 8. Fiscal items** Staff will present the following fiscal items.
- a. FY 22-23 Year end budget **(INFORMATION)**
 - b. Year-to-date budget **(INFORMATION)**
 - c. Budget revision **(ACTION)**
- 9. Childcare** Staff will report on and seek Commission direction on continuing progress towards meeting the needs of families and providers. **(INFORMATION)**
- 10. Program Updates** Staff will share updates on the following programs:
- a. Home Visiting
 - o Home Visiting Coordination
 - Regional
 - Local
 - b. Family Behavioral Health: Peapod Playgroups
 - c. School Readiness
 - d. Oral Health
 - e. Childcare Quality System
 - o Regional T&TA Hub
 - Tribal Child Care Association of California Meeting
 - o Local
 - f. Community Development Block Grant
- 11. Director Report** This information may be reported elsewhere on agenda. **(INFORMATION)**
- o Media Coverage
 - o Owens Valley Career Development Center dinners
- 12. Commissioner Reports** Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
- 13. Closed Session: Public Employment** Public Employee Performance Evaluation. Government Code section 54957. Title: Executive Director.

Next Commission Meeting:

January 17th, 2023, 10:00 p.m. – 2:00 p.m., Strategic Planning Retreat location TBD

Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

Molly DesBaillets
First 5 Executive Director
First 5 Mono County
PO Box 130
Mammoth Lakes, CA 93546

August 9, 2023

Dear Ms. DesBaillets,

I am writing to express my interest in serving on the First 5 Commission. As a professional, parent, and long-term community member, I believe I would be an excellent addition to your commission.

I currently serve as the Wellness Programming and Community Outreach Manager for Mono County Behavioral Health. My work is focused on prevention/ early intervention and destigmatization of behavioral health services. Our work focuses on fostering connections with community members to connect them to services when and if needed in an expedient manner in order to improve overall outcomes. First 5 and Mono County Behavioral Health's directives align in creating supportive, nurturing, and loving environments to improve health outcomes and the quality of life in our community.

Additionally, I am a parent and have participated in some of the First 5 programming therefore I can provide a consumer perspective.

For these reasons. I believe I would be an excellent addition to your commission. Thank you for your time and consideration.

Sincerely,



Lauren Plum

**Mono County
First 5 Meeting
Virtual meeting via teleconference
Thursday, June 29, 2023
2:00 pm**

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations.

COMMISSIONERS PRESENT

Janice Mendez
Bob Gardner
Michelle Raust
Caryn Slack

COMMISSIONERS ABSENT

Stacy Adler
Patricia Robertson

STAFF PRESENT

Molly DesBaillets

i. CALL TO ORDER/ESTABLISH QUORUM

MOTION: Ms. Mendez called the meeting to order at 2:04 pm, noting that a quorum had been met with four members present.

ii. PUBLIC COMMENT

There was no public comment.

iii. APPROVAL OF MEETING MINUTES

MOTION: Dr. Slack **MOVED** to approve April 19, 2023, meeting minutes. The **MOTION** was **SECONDED** by Commissioner Raust and **PASSED** by unanimous consent.

iv. SAFE KIDS, FUNDED PROGRAM PRESENTATION

Ana Danielson (Mono County Office of Education) updated the Commission on the Safe Kids program in Mono County. In 2022, several safety items were distributed to local families; 155 Helmets (skateCommission or multi-use bicycle helmets), 23 car seats (car seats, booster and infant seats are included), and seven safety kits would keep the home safe for children zero to two. Several electrical covers plugs for hordes, locks for door handles and 36-gun locks were distributed. Gun locks are also available at the library branches, Mono County Sheriff's Department and the Mammoth Lakes Police Department. These were the items purchased with the Safe Kids Fund. In February 2023, the Mono County Office of Education partnered with the Monroe County Libraries

to distribute Safe Kids materials and resources through the libraries. All of the County library branches have home safety kits for families available.

Mono County Office of Education hosted a car seat tech training in Mono County. Since the County was down to only one certified car seat technician in the County, they worked with Safe Kids California to bring trainers to Mammoth Lakes. Last week four people were newly certified to be car seat technicians. Three car seat technicians are bilingual; they can communicate in Spanish and install/check car seats throughout the County.

Ms. Danielson (Mono County Office of Ed), one employee at the County Library System, one at public health and one new technician is at the community connections for children. The team is ready to start inspecting car seats installed to ensure that they're installed properly and to provide community information and resources on the safety of car seat installations.

Ms. Danielson informed the Commission that she had attended most of the safety fairs and the bike rodeo at the town of Mammoth Lakes and could pass out safety information at the Eastern Sierra School District.

The team continued to conduct quarterly meetings. The team is open to new participants. Ms. Danielson informed the Commission to contact her if anybody is interested in participating at Mono County Safe Kids.

Commissioner Raust inquired on who to contact if a family wanted assistance with the car seat; Ms. Danielson stated that they could contact her or there is information available at the library, the family could fill out the form, and they would be contacted for scheduling an appointment and depending on their community and their schedule, one of the five now technicians in the County will make arrangements to meet with them. Ms. DesBaillets suggested adding a flyer to the information or an online link on the First 5 website; Ms. Danielson stated that there is a flyer with a QR code posted on the website/library.

Ms. DesBaillets shared with the Commission that The County Office of Ed had requested an increase in the budget for the program. With the leadership of Chairman Gardner, the budget was doubled to \$14,000 from \$7,000. This funding would help purchase more safety materials.

v. COMMISSIONERS

Ms. DesBaillets informed the Commission that Commissioner Robertson's term had lapsed, she was reappointed, and her term has been extended to five years to end on May 1, 2028.

Ms. DesBaillets informed the Commission of the information available in the Commission packet about the new Commissioner vacancy post. The requirement for the position has been broadened. One main criterion that can help is having someone to serve as a commissioner who engages with children under five. It would be useful during discussions. The posting for this position is on the listserv. This vacancy was created when Commissioner Collins resigned. Letters of interest are due on August 1, 2023.

vi. **CHILDCARE IN MAMMOTH LAKES**

Ms. DesBaillets reviewed the Commission packet with the Commissioner:

The County Office of Education (Page 14 of Commission packet) will operate five early care sites once the parcel opens; the County Office of Ed is currently paying for the food at those sites since they did not have the time to apply for the federal food programs. Ms. DesBaillets stated that she has offered to assist in applying for funding to help with the fund. The next step is to write the grant.

Ms. DesBaillets stated that the Commission had requested the drafting of an ordinance to support wage increases. Since it was complicated and with the feedback from the group of organizers of the Children's Summit, the plan was to move forward with the LA County Office of Ed (First 5) with the support of Chair Gardner to request the Commission of Supervisors to provide additional funds for stipends for childcare providers. The Board of Supervisors allocated \$50,000. First 5 will distribute the funds once the budget update is approved. It would be around \$1,800 per individual provider. It is only for providers that have participated in the Childcare Quality System. Ms. DesBaillets stated that she would draft a letter that would accompany the stipends. Commissioner Gardner will sign as the Commission Chair and the County Supervisor for the providers to know how valuable they are.

Ms. DesBaillets extended her appreciation towards Commissioner Gardner for the leadership and Stacy Adler for her partnership in submitting the request to the Board of Supervisors.

Ms. DesBaillets informed the Commission that there had been discussions on regional policy for Early Learning and Care. Alpine County/ Inyo County, along with the First 5 Mono Commission, had reviewed it, and they felt it was complicated as a process, and thus it was tabled. The plan is to maintain it as a regional platform for the childcare quality system but not for First 5 and County offices.

MCOE is activity involves the provision of childcare at the Parcel. MCOE is currently in the process of hiring teachers at the Parcel, the site in Mammoth Lakes. MCOE has opened up a waitlist for families to enroll their children. The projection is to open in the fall of 2023.

First 5 Mono may be able to support MCOE and the town of Mammoth with a Community Development Block Grant application to pay for slots at the parcel so the new site is accessible to people with the money to pay \$40-\$60 for childcare, but is available for free to qualifying families. The CDBG Block Grant has not yet been released.

vii. **CONTRACTUAL AGREEMENTS**

Ms. DesBaillets updated the Commission on the proposed agreements:

- a. **Quality Counts California Block Grant (QCC BG):** This used to run through First 5, but now it runs through the County Office of Education because First 5 does not have a sam.gov number, which is required for grant applications. MCOE is taking all the indirect on any of the agreements that are passed through them.
- b. **Regional Home Visiting Coordination:** Partnering with Alpine and Inyo counties to coordinate home visiting and promote it through the partner agencies. Part of that project is to develop a regional developmental screening system. First 5 Mono is the furthest along the continuum of high-quality home visiting. The plan is to support Inyo to become evidence base and Alpine to start a new program.

The plan is to publish a book in all the tribal languages throughout the region, following in the footsteps of Alpine County, which has already published a book. The hope is to partner with tribal members who are linguistic experts by all the tribes and the counties and to be able to promote linguistic maintenance. First 5 California has proposed a two-year agreement for \$709,566, part of which is allocated to Alpine and Inyo Counties, and some would be allocated towards First 5 Center, the research arm of the First 5 Association that will help in learning how to leverage Medical and other funds for home visiting and research work.

- c. **Safe Kids: Mono County Office of Education:** Up to \$15,000 per year for a contract total of \$45,000 to coordinate Safe Kids California Mono Partners and procure and distribute safety materials for children birth to five living in Mono County to be funded by the First 5 California Small Population County Funding Augmentation.
- d. **Kindergarten Assessments: Mammoth Unified School District:** Kindergarten readiness assessment. Three-year contract for \$9,000.
- e. **Kindergarten Assessments: Eastern Sierra Unified School District:** Kindergarten readiness assessment. Three-year contract for \$6,000.
- f. **Childcare Quality System Stipend: Marine Corps Community Services:** Agreement with Marine Corps to give stipend for participation in childcare. It would be the last one because the new iteration of the grant does not allow First 5 to partner with or support any childcare sites that already have federal funding allocated for

curriculum support. First 5 Mono will no longer be supporting the Mountain Warfare Training Center for next year.

- g. **Regional Quality Counts California (QCC) Database:** This is for the First 5 Mono childcare quality systems work across the region; it helps gather what is required to submit into a common data file to the state.
- h. **Jitasa Fiscal Services:** This is a supplement, and Jitasa has been providing accounting services over the years. Ms. DesBaillets shared with the Commission the various projects she is involved with, and support with accounting/budgeting would be helpful. Ms. DesBaillets wishes to try it for a year, which would lighten the work and allow her to concentrate on the bigger projects. It would be an increase of \$18,000 for a year.
- i. **Partnership with Town of Mammoth Lakes:** Allows First 5 Mono to use the Town of Mammoth Lakes Community Center and Shady Rest Park for playgroups and events.

MOTION: Commissioner Raust **MOVED** to approve all items except item A. The **MOTION** was **SECONDED** by Dr. Slack and **PASSED** by unanimous consent.

PUBLIC HEARING OPENED AT 2:31 PM

viii. PARENTS AS TEACHERS AFFILIATE POLICIES AND PROCEDURE

Ms. DesBaillets shared with the Commission that First 5 Mono has moved to evidence-based home visiting. Many components are required for an evidence-based program, including a Policies and Procedures Manual for the home visiting program. It would also help with the new funding contracted to conduct through the Public Health Department.

MOTION: Dr. Slack **MOVED** to approve the stipend. The **MOTION** was **SECONDED** by Commissioner Gardner and **PASSED** by unanimous consent.

ix. FIRST 5 CALIFORNIA ANNUAL EVALUATION REPORT 2021 – 2022

Ms. DesBaillets stated it is a statutory requirement that the Commission review the First 5 California Annual Report annually. The report shows how many children are served and the focus areas across the whole state/highlights of each County. Mono County's two largest investment areas for the year are the Childcare Quality System and Home Visiting programs.

x. FIRST 5 MONO STRATEGIC PLAN 2019-24

Ms. DesBaillets stated the strategic plan is in place. In the Commission meeting schedule for next year, the plan is to have a strategic planning retreat in January 2024. There has been an overlap of projects in the County, both from First 5 Mono and other entities as

well. It was a five-year plan that served well, and it needs updating. There is also a statutory requirement for the plan to be reviewed annually and adopted.

xi. DIRECTOR REPORT

Ms. DesBaillets informed the Commission of the contribution requests. Commissioner Adler and Ms. DesBaillets drafted at the direction of the Children's Summit Group, requesting the Board of Supervisors to contribute funds for additional child stipends for childcare providers.

There were a lot of questions asked at the Board level, one being to make the same request to the town of Mammoth Lakes, which is still pending. Ms. DesBaillets stated that she needed direction from the Commission. The Commission discussed this, and Commissioner Gardner's suggestion is to alternate the years and discuss this in detail in 2024.

Commissioner Gardner shared with the Commission that the County provides human services for the town. First 5 has jurisdiction for human services in unincorporated areas, and the town has jurisdiction for human services in the town.

Ms. DesBaillets informed the Commission of the County Office of Education letter requesting emergency funds for snow removal since their snow removal costs were high. Ms. DesBaillets stated that she had the authority to grant since it was already in the budget; the \$10,000 was sent to MCOE for the cost incurred.

There are new projects; Partnership with the library to develop a Developmental Screening System. The First 5 Director provided Ages and Stages Questionnaire training to support all library branches in administering the screening. There were two trainings in addition to going around to every library site and doing a trial ASQ. Provided Department of Social Services with an Ages and Stages Questionnaire training. All pediatricians have the Ages and Stages questionnaires.

Ms. DesBaillets shared with the Commission that she has been working on an IMPACT application that funds most of the Childcare Quality System. That application included the local consortium (Mono/Alpine) and the regional consortium (Mono, Inyo, and Alpine). First 5 California accepted the application. The next step in that process is for them to offer a grant award notification that must be fully executed before funds are drawn down. Ms. DesBaillets informed the Commission of possibly scheduling a Commission meeting in mid of July for her to authorize to sign the agreement for the funds to flow in.

xii. FISCAL ITEMS

Ms. DesBaillets presented the following fiscal items for Commission consideration.

- a. **2022-2023 Budget Update:** A revision to the IMPACT Program and to accept \$50,000 from the County to distribute to the childcare providers. A reduction in employee benefits that are also being allocated to stipends.
- b. **2022-23 Five-Year Fiscal Plan:** This is a statutory requirement, and it has the current budget for 2022-2023.
- c. **Proposed 2023-24 Budget**

MOTION: Commissioner Raust **MOVED** to approve the budget, Section 12 (a,b,c). The **MOTION** was **SECONDED** by Dr. Slack and **PASSED** by unanimous consent.

xiii. **COMMISSION OPERATIONS 2023-24**

Ms. DesBaillets presented the following operation items for Commission consideration.

- a. **Commission meeting schedule:** The meeting used to be scheduled on the third Thursday of the month, but with the request from Commissioner Raust and Commissioner Robertson, it was changed to the third Wednesday of the month. The calendar invites would be sent to the Commission.
- b. **Officer elections:** Ms. DesBaillets talked about holding officer elections or possibly continuing forward with the current officer positions; Chair: Bob Gardner, Vice-Chair: Stacey Adler, Secretary: Janice Mendez. The Commission agreed to go with the current officers' positions.

MOTION: Commissioner Raust **MOVED** to approve the Commission schedule and the Officer's election. The **MOTION** was **SECONDED** by Dr. Slack and **PASSED** by unanimous consent.

PUBLIC HEARING CLOSED AT 2:54 PM

xiv. **STRATEGIC PLAN ADOPTION**

Commissioner Mendez stated that the Commission will consider adopting the 2019-24 Strategic Plan as presented by Ms. DesBaillets.

Ms. DesBaillets informed the Commission that it is a two-part process, the first being a public hearing as required by statute, and once the public hearing closes, the Commission must choose whether to adopt, which would be discussed later in the meeting.

MOTION: Dr. Slack **MOVED** to approve the Strategic Plan Adoption. The **MOTION** was **SECONDED** by Commissioner Gardner and **PASSED** by unanimous consent.

xv. PROGRAM UPDATES

Ms. DesBaillets reported the following Commission Programs.

- a. Childcare Quality System: Currently in the planning phase, the orientation is scheduled for September 6, 2023. The team is trying to leverage different funding sources to plan the training. Part of the stipends would change in 2024; instead of going to sites for serving infants and toddlers, they would go to individual providers who choose to participate in coaching. The plan is to leverage a robust coaching training program through the State called Coaching Companion, 12 one-hour video training sessions based on the California Preschool strands. The Child Care Planning Council Coordinator (Kevin Lian) is participating in the Childcare Quality System, and the Resource and Referral agency has a new coordinator-- Courtney Powell. Coach Annalisa Calhoun works with English-speaking sites, and Elvia Felix works with Spanish-speaking sites.

The Provider Appreciation Dinner was in May; the providers felt recognized and appreciated. Appreciation towards Commissioner Gardner for attending and for the speech.

- b. Home Visiting: The Union from the County Office of Education approved a salary range increase for home visitors. It would be about the same salary range as the home visitors in Inyo County (\$35), an increase from the past. This would be a good incentive for the recruitment of new positions.
- c. Family Behavioral Health: Peapod playgroup's leader in Bridgeport resigned. The vacant position will be posted on Ed Join. This position requires three hours to hold a playgroup. Requirement of the quality candidate. Bridgeport leader Alana is working with the school and library. Playgroups in Benton are running well. Most playgroups ended over the summer and will resume in the new fiscal year. The plan is to start more playgroups in Mammoth and Spanish on Tuesday nights. Playgroup at Mono Lake Park in mid-July.
- d. School Readiness: The school readiness report will be shared at the beginning of the school year. There has been a lingering question about what school readiness means and what factors contribute to it. The readiness rate for academics is 50%, and the rate for overall readiness including social expression/academics/ self expression has dropped to 30%. Other counties have approached kindergarten teachers and gathered their understanding of school readiness. Dr. Slack (family physician/ trained in pediatrics) shared that primary/elementary school is focused on the socialization of children. Academics are important, but in a physician's mind, the focus is mainly on socialization. Ms. DesBaillets stated that the screening tool and has the support of some Commissioners to include all three measures, which would drop the public school readiness rates from 50% to 30%.

- e. Community Development Block Grant: First 5 draw down funds through Mono County, and Eastern Sierra School District offers the preschool program in Bridgeport with the funds. The new application has not yet come out. The new preschool teacher resigned (2023). The new hire is a community member. Ms. DesBaillets stated that she would have to make some hard decisions once the grant application came out. The original plan was to apply for operations in Bridgeport and start the project planning process for an infant and toddler site in Walker since it had none and the community has the second largest concentration of infants and toddlers in the County, after Mammoth Lakes. But now the County Office of Ed and the town might want Ms. DesBaillets to apply for CDBG funds for the Parcel. The decision would be between Walker and Parcel, which would likely lean towards the Parcel since it benefits the maximum number of children, and would specifically target families whose income is 80% of or lower than the county median income.

xvi. COMMISSIONER REPORTS

- Commissioner Raust informed the Commission that they are at the end of the three-year cycle for the Office of Child Abuse Prevention plans. Commissioner Raust would need to work with Ms. DesBaillet and renew the contracts for the next three-year cycle. It would be approximately \$60,000 amount per year that goes towards the home visiting program. There has been a lapse in resources for supporting families involved with family law matters, especially custody disputes; there is a lack of resources for supervised visitation during a high-conflict situation. There is funding through the California Judicial Council, but the courts didn't apply for it and will have to wait until the next funding cycle. Was able to find some funds through Family First Prevention and a contract with Wild Iris, and they would start providing the services. Two weeks ago, four staff and two supervisors underwent certification training for supervised visitation. Commissioner Raust also shared the gap in parenting education resources for older kids in Monroe County. Vaneesa (Wild Iris) has expressed her interest and thinks that the staff can provide a parenting education program for older youth if available.
- Dr. Slack informed the Commission of the newly merged Department of Health and Human Services. The Social Service Department and the Public Health Department are now under the leadership of Kathy Peterson (Director). The department is in the final stages of restructuring and will go to the Board of Supervisors. There is an initiative being rolled out in public health called Neighbor Fest. It is a self-directed initiative with the community's residents to empower themselves to make plans during an emergency. Commissioner Mendez added that she oversees emergency response, and the plan is to increase emergency supplies and be prepared for the upcoming tough winter. The Commission discussed the maps for the community and their being essential.
- Commissioner Gardner informed the Commission that County Administrator Sandra Moberly, from the town of Mammoth, would be the next CAO; she would take the

position in mid-August. Mary Booher continues to be acting. Finalized the recruitment for an IT Director, and Jack Connery has been the HR director. Recruiting is currently underway for an Assistant County Administrator and Housing Coordinator. These vacancies that have been existing in the county leadership are being filled. Commissioner Gardner extended his appreciation towards everybody's efforts and towards First 5 for focusing on children and youth in the County.

- Commissioner Mendez shared about the Community Health conducted on June 5, 2023, and had invited the County Public Health Department, Marjorie and the crew that conducted the dental clinic, neighbor fest, and individual and behavioral health. Commissioner Mendez stated that she enjoyed all the connections she made to improve the program.

xvii. ESTABLISHMENT OF THE NEXT COMMISSION MEETING: July 12, 2023

Ms. DesBaillets stated that First 5 California was late on their grant application, and they have not yet issued their grant award notification. Ms. DesBaillets shared with the Commission that she has several contracts and grant award notification that needs approval. Ms. DesBaillets requested a meeting with the Commission in July.

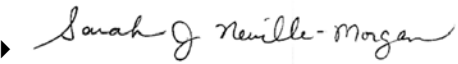
The Commission discussed and decided on July 12, 2023, at 10:00 AM.

xviii. ADJOURNMENT

Commissioner Mendez adjourned the meeting at 3:25 pm.

Respectfully Submitted by: Minutes Services

Grant Award Notification

GRANTEE NAME AND ADDRESS Mono County Children and Families Commission 365 Sierra Park Rd, Bldg M Mammoth Lakes, CA 93546				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				See page 2	See page 2	26800	00
Attention Molly DeBaillets, Executive Director				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office				Resource Code		Revenue Object Code	26
Telephone 760-924-7626				See page 2		See page 2	INDEX
Name of Grant Program Preschool Development Grant - Renewal							0656
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amen d. No.	Award Starting Date	Award Ending Date	
	\$31,924	-\$776	\$31,148	2	01/01/2021	12/30/2022	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the California Department of Education (CDE) Preschool Development Grant – Renewal (PDG-R) fiscal years 2020–21, 2021–22, and 2022–23. This agreement is not valid until the grantee has submitted and received CDE-approval via email of the grantee's updated Quality Counts California (QCC) Plan, PDG-R budget and PDG-R budget narrative. Any invoices submitted without final approval of the documents will not be accepted. Additionally, this award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. Please return the original, signed Grant Award Notification (AO-400) within 10 days to via email to:</p> <p style="text-align: center;">Sara Dodge, Analyst Early Education Division California Department of Education PDG-R@cde.ca.gov</p>							
California Department of Education Contact Sara Dodge				Job Title Analyst			
Email Address PDG-R@cde.ca.gov					Telephone 916-327-9482		
Signature of the State Superintendent of Public Instruction or Designee 					Date		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<p><i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i></p>							
Printed Name of Authorized Agent				Title			
Email Address					Telephone		
Signature 					Date		

Grant Award Notification (Continued)

Funding Information

Fiscal Year	PCA	SACS Resource Code	SACS Revenue Code	Amount
2020–21	15548	5033	8290	\$10,466
2021–22	25634	6106	8590	\$11,040
2022–23	25634	6106	8590	\$9,642

The purpose of the PDG-R funding is to collaborate with the QCC on implementing the PDG-R strategies and outcomes within the QCC context.

1. All grantees will utilize PDG-R funding to increase the support and capacity for family, friend and neighbor (FFN) care providers, family child care (FCC) providers, and home-visiting (HV) providers to provide quality care for underserved populations, particularly infants and toddlers and low-income children and families living in rural and isolated communities and/or experiencing trauma stemming from homelessness, disasters, or other sources.
2. All grantees will utilize a transition framework to implement effective transitions from early learning and care (ELC) to transitional kindergarten (TK)-12 and address the needs of children and families eligible for but not serviced by existing programs, including infants and toddlers, children in rural communities, and/or children experiencing significant trauma (for example: homelessness, foster care, disasters, etc.).
3. All grantees will serve as the quality improvement (QI) umbrella to holistically set and implement PDG-R recommendations and supports to address QI priorities, such as: supporting children who have experienced trauma, children with disabilities, strengthening family engagement, and strengthening QI for all providers in the early learning and care system.
4. All grantees are required to comply with the data and reporting requirements of the PDG-R funding of this grant. Additionally, grantees are required to submit an annual site-level common data report for their county or regional consortia. Grantees are required to submit the annual Consortia Annual Performance Report via the online survey regarding the regional/local processes and strategies to implement QCC and other more evaluation-related topics, as needed. Content is determined annually.
 - a. Data collected within the PDG-R quarterly reporting includes, but is not limited to, the following:
 - i. *Zip codes of where supports and services are provided.*
 - ii. *Open ended narratives:*
 1. Please describe the consortia's efforts to increase the support and capacity for FFN, FCC, and HV providers to provide quality care for underserved populations.
 2. Please describe the consortia's efforts to more effectively expand infant/toddler (I/T) care and support low-income and disadvantaged children and families, especially those living in rural and isolated communities and/or experiencing trauma stemming from homelessness, disasters, or other sources.

3. Please describe support for FCC and FFN providers and HVs, and connections to Adverse Childhood Experiences (ACEs) screenings, early childhood mental health consultants, and supports.
4. Please describe the consortia's efforts to address quality improvement priorities such as: supporting children who have experienced trauma, children with disabilities, strengthening family engagement, and strengthening quality improvement for all providers in the early learning and care system.

iii. School districts, and/or zip codes, utilizing transition framework to implement effective transitions from ELC to TK-12.

5. All grantees are required to retain a copy of the General Assurances for their records and audit purposes, which can be obtained at the CDE Funding Forms web page at <https://www.cde.ca.gov/fq/fo/fm/ff.asp>.

For Tribal Child Care Association of California Only:

PDG-R Activity 5B: Strengthen Tribal Child Care Association of California (TCCAC)

In addition to the PDG-R funding that supports the QCC in building a more equitable ELC system by increasing the supports and capacity for FFN, FCC, and HV providers to provide quality care for underserved populations and families experiencing trauma, TCCAC will receive PDG-R funding to expand state and tribal partnerships to enhance infrastructure for strengthening quality, culturally appropriate ELC and to ensure equity in services.

PDG-R funds will enhance the ongoing state and tribal partnership by supporting a state staff position to serve as an equity consultant and work, in part, with TCCAC as a tribal liaison to represent tribal interests and enhance coordination at the state level. PDG-R will also fund TCCAC to hire a dedicated, full-time staff to accelerate the work to improve the tribal Quality Improvement System. In collaboration with the CDE, TCCAC will utilize PDG-R funding to directly support implementation in support of the state's goals to ensure equitable access and alignment of high quality ELC; alignment of state resources for Tribal Communities, Tribal Families, and Tribal Child Care in California.

Programmatic and Fiscal Reporting for all Grantees:

- Grantees agree to follow any applicable federal or state law relating to this grant and will meet all fiscal and auditing standards required by the CDE. Any consortium receiving PDG-R Grant funds is required to use the funds only for the intended purposes of this grant. PDG-R funding is to be accounted and reported separately from other funding sources.
- The reimbursement of the PDG-R grant will not use the QCC Reporting Portal. Templates for fiscal reporting will be sent to all grantees.
- Programmatic and fiscal reporting are required using the reporting periods below. Should additional reporting be needed, communication will be sent via the PDG-R@cde.ca.gov email box.
- Fiscal and Programmatic reporting period due date to the CDE are as follows:
 - January 1 – May 31, 2021: June 15, 2021
 - June 1 – August 31, 2021: September 15, 2021
 - September 1 – November 30, 2021: December 15, 2021
 - December 1, 2021 – February 28, 2022: March 15, 2022
 - March 1 – May 31, 2022: June 15, 2022
 - June 1 – August 31, 2022: September 15, 2022
 - September 1 – December 30, 2022: January 15, 2023

**AGREEMENT BETWEEN FIRST 5 MONO
AND CALIFORNIA CHILDREN AND FAMILIES FOUNDATION
FOR THE PROVISION OF HOME VISITING COORDINATION SYSTEMS SUPPORT
SERVICES**

INTRODUCTION

WHEREAS, First 5 Mono (hereinafter referred to as “First 5”) may have the need for home visiting coordination systems support services of California Children and Families Foundation, a California non-profit organization (hereinafter referred to as “Contractor”), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK

Contractor shall furnish to First 5, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by First 5 to Contractor to perform under this Agreement will be made by the Director of First 5 Mono, or an authorized representative thereof. Requests to Contractor for work or services to be performed under this Agreement will be based upon First 5's need for such services. First 5 makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of Contractor by First 5 under this Agreement. By this Agreement, First 5 incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if First 5 should have some need for such services or work during the term of this Agreement.

Services and work provided by Contractor at First 5's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and county laws, ordinances, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those that are referred to in this Agreement.

This Agreement is subject to the following Exhibits (as noted) which are attached hereto, following all referenced Attachments, and incorporated by this reference. In the event of a conflict between the terms of an attached Exhibit and this Agreement, the terms of the Exhibit shall govern:

- ☐ **Exhibit 1:** General Conditions (Construction)
- ☐ **Exhibit 2:** Prevailing Wages
- ☐ **Exhibit 3:** Bond Requirements
- ☐ **Exhibit 4:** Invoicing, Payment, and Retention
- ☐ **Exhibit 5:** Trenching Requirements
- ☐ **Exhibit 6:** Federal Contract Provisions
- ☐ **Exhibit 7:** CDBG Requirements
- ☐ **Exhibit 8:** HIPAA Business Associate Agreement
- ☐ **Exhibit 9:** Other _____

2. TERM

The term of this Agreement shall be from October 1, 2023, to June 30, 2025, unless sooner terminated as provided below.

3. CONSIDERATION

A. Compensation. First 5 shall pay Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A that are performed by Contractor at First 5's request.

B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem that Contractor incurs in providing services and work requested by First 5 under this Agreement, unless otherwise provided for in Attachment B.

C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from First 5, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by First 5 to Contractor for services and work performed under this Agreement shall not exceed \$134,862.00 during the contract term in Section 2 above, plus the amount of any change order(s) approved in accordance with authority delegated by the First 5 Mono Commission (hereinafter referred to as "Contract Limit"). First 5 expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed that is in excess of the Contract Limit.

E. Billing and Payment. Contractor shall submit to First 5, on a quarterly basis, an itemized statement of all services and work described in Attachment A, which were done at First 5's request. The statement to be submitted will cover the period from the first (1st) day of the preceding quarter through and including the last day of said quarter. Alternatively, Contractor may submit a single request for payment corresponding to a single incident of service or work performed at First 5's request. All statements shall be submitted within 40 days following the end of each quarter. Each request for payment shall identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Invoicing shall be informative but concise regarding services and work performed during that billing period. Upon finding that Contractor has satisfactorily completed the work and performed the services as requested, First 5 shall make payment to Contractor within 30 days of its receipt of the itemized statement. Should First 5 determine the services or work have not been completed or performed as requested and/or should Contractor produce an incorrect statement, First 5 shall withhold payment until the services and work are satisfactorily completed or performed and/or the statement is corrected and resubmitted.

If Exhibit 4 ("Invoicing, Payment, and Retention") is attached to this Agreement, then the language contained in 4 shall supersede and replace this paragraph 3.E. in its entirety.

F. Federal and State Taxes.

(1) Except as provided in subparagraph (2) below, First 5 will not withhold any federal or state income taxes or social security from any payments made by First 5 to Contractor under the terms and conditions of this Agreement.

(2) First 5 shall withhold California state income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed One Thousand Four Hundred Ninety-Nine dollars (\$1,499.00).

(3) Except as set forth above, First 5 has no obligation to withhold any taxes or payments from sums paid by First 5 to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. First 5 has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by First 5 to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board.

4. WORK SCHEDULE

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A that are requested by First 5. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor, in arranging his/her schedule, will coordinate with First 5 to ensure that all services and work requested by First 5 under this Agreement will be performed within the time frame set forth by First 5.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments, for Contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to First 5. Contractor will provide First 5, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits that are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and First 5 as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, First 5 reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, support services and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. First 5 is not obligated to reimburse or pay Contractor for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. FIRST 5 PROPERTY

A. Personal Property of First 5. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Contractor by First 5 pursuant to this Agreement is, and at the termination of this Agreement remains, the sole and exclusive property of First 5. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, that is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, videotapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual

presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind that are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement shall remain, the sole and exclusive property of First 5. At the termination of the Agreement, Contractor will convey possession and title to all such properties to First 5.

8. INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees or subcontractors.

A. Minimum Scope and Limit of Insurance. Coverage shall be at least as broad as (please select all applicable):

☒ Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

☐ Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

☒ Workers' Compensation: as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

☐ Worker's Compensation Exempt: Contractor is exempt from obtaining Workers' Compensation insurance because Contractor has no employees. Contractor shall notify First 5 and provide proof of Workers' Compensation insurance to First 5 within 10 days if an employee is hired. Such Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of First 5 for all work performed by Contractor, its employees, agents, and subcontractors. Contractor agrees to defend and indemnify First 5 in case of claims arising from Contractor's failure to provide Workers' Compensation insurance for employees, agents and subcontractors, as required by law.

☐ Professional Liability (Errors and Omissions): Insurance appropriate to the Contractor's profession, with limit no less than \$1,000,000 per occurrence or claim, \$1,000,000 aggregate.

☐ Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$1,000,000 policy aggregate.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the First 5 requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the First 5.

B. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions:

- (1) **Additional Insured Status:** First 5, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).
- (2) **Primary Coverage:** For any claims related to this contract, the Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects First 5, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by First 5, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.
- (3) **Umbrella or Excess Policy:** The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.
- (4) **Notice of Cancellation:** Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to First 5.
- (5) **Waiver of Subrogation:** Contractor hereby grants to First 5 a waiver of any right to subrogation which any insurer of said Contractor may acquire against First 5 by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not First 5 has received a waiver of subrogation endorsement from the insurer.
- (6) **Self-Insured Retentions:** Self-insured retentions must be declared to and approved by First 5. First 5 may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or First 5. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$100,000 unless approved in writing by First 5. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. First 5 may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the Named. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. First 5 reserves the right to obtain a copy of any policies and endorsements for verification.

- (7) **Acceptability of Insurers:** Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to First 5.
- (8) **Claims Made Policies:** If any of the required policies provide claims-made coverage:
- a. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
 - b. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
 - c. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.
- (9) **Verification of Coverage:** Contractor shall furnish First 5 with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by First 5 before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. First 5 reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. First 5 reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
- (10) **Special Risks or Circumstances:** First 5 reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

9. STATUS OF CONTRACTOR

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as an independent contractor, and not as an agent, officer, or employee of First 5. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of, or exercise any right or power vested in, First 5, except as expressly provided by law or set forth in Attachment A. No agent, officer, or employee of First 5 is to be considered an employee of Contractor. It is understood by both Contractor and First 5 that this Agreement shall not, under any circumstances, be construed to create an employer-employee relationship or a joint venture. As an independent contractor:

- A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.
- B. Contractor shall be responsible to First 5 only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to First 5's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.
- C. Contractor, its agents, officers and employees are, and at all times during the term of this Agreement shall represent and conduct themselves as, independent contractors, and not employees of First 5.

10. DEFENSE, INDEMNIFICATION, ARBITRATION

A. The Parties, agree to and shall defend, indemnify, and hold each other and their respective officers, employees, and agents harmless from and against any and all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and reasonable attorneys' fees, arising out of, resulting from, or in connection with, the negligent performance of their respective obligations under this Agreement.

B. Subcontracting. If Contractor desires to subcontract any work under this Agreement, any subcontractor must comply with insurance requirements and indemnification provisions of this Agreement, as provide for in Section 8. Subcontractor shall provide all certificates and other required documentation/proof of insurance to Contractor, and Contractor shall make such documents available to County upon its request.

C. Arbitration. With regard to all dates and time periods set forth or referred to in this Agreement, time is of the essence. All disputes over this Agreement and issues arising under this Agreement that are not resolved by the parties shall be submitted to, and settled by, an arbitrator agreeable to both parties under the auspices of the American Arbitration Foundation. Such arbitration shall be binding on the parties and shall take place in San Francisco, California or virtually. The prevailing party shall be entitled to recover reasonable attorneys' fees and costs from the losing party.

11. RECORDS AND AUDIT

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, micrographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of First 5 shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, that First 5 determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, First 5 has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religious creed, color, ancestry, national origin, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act.

13. TERMINATION

This Agreement may be terminated by First 5 without cause, and at will, for any reason by giving to Contractor thirty (30) calendar days written notice of such intent to terminate. Contractor may terminate this Agreement without cause, and at will, for any reason whatsoever by giving to First 5 thirty (30) calendar days written notice of such intent to terminate.

Notwithstanding the foregoing, if this Agreement is subject to General Conditions (set forth as an Exhibit hereto), then termination shall be in accordance with the General Conditions and this paragraph shall not apply.

14. ASSIGNMENT

This is an agreement for the personal services of Contractor. First 5 has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of First 5. Further, Contractor shall not assign any moneys due or to become due under this Agreement without the prior written consent of First 5.

15. DEFAULT

If Contractor abandons the work, fails to proceed with the work or services requested by First 5 in a timely manner, or fails in any way as required to conduct the work and services as required by First 5, then First 5 may declare Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, First 5 will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

16. WAIVER OF DEFAULT

Waiver of any default by either party to this Agreement shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in Paragraph 22.

17. CONFIDENTIALITY

Contractor agrees to comply with various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential, all such privileged, restricted or confidential information and records obtained in the course of providing the work and services under this Agreement. Disclosure of such information or records shall be made by Contractor only with the express written consent of First 5.

18. CONFLICTS

Contractor agrees that he/she has no interest, and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the work and services under this Agreement. Contractor agrees to complete and file a conflict-of-interest statement.

19. POST-AGREEMENT COVENANT

Contractor agrees not to use any confidential, protected, or privileged information that is gained from First 5 in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two (2) years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with First 5, or who has been an adverse party in litigation with First 5, and concerning such, Contractor by virtue of this Agreement has gained access to First 5's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, then the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION

The ability of First 5 to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, First 5 has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or modification of this Agreement effective pursuant to this provision must comply with the requirements of Paragraph 22.

22. AMENDMENT

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change order is in written form, and executed with the same formalities as this Agreement or in accordance with delegated authority therefor, and attached to the original Agreement to maintain continuity.

23. NOTICE

Any notice, communication, amendments, additions or deletions to this Agreement, including change of address of any party during the term of this Agreement, which Contractor or First 5 shall be required, or may desire to make, shall be in writing and may be personally served, or sent by prepaid first-class mail or email (if included below) to the respective parties as follows:

First 5 of Mono:

First 5 Mono
Molly DesBaillets
PO Box 130
Mammoth Lakes, CA, 93546
mdesbaillets@monocoe.org

Contractor:

California Children and Families Foundation
Avo Makdessian
1115 Atlantic Avenue
Alameda, CA, 94501
avo@first5association.org

24. COUNTERPARTS

This Agreement may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. For purposes of this Agreement a photocopy, facsimile, .pdf, or electronically scanned signature,

including but not limited to DocuSign or similar service, shall be deemed to be as valid and as enforceable as an original.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless executed in writing by the parties hereto.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS, EFFECTIVE AS OF THE DATE LAST SET FORTH BELOW, OR THE COMMENCEMENT DATE PROVIDED IN PARAGRAPH 2 OF THIS AGREEMENT, WHICHEVER IS EARLIER.

FIRST 5 MONO

By: _____

Title: _____

Dated: _____

CONTRACTOR

By: _____

Title: _____

Dated: _____

APPROVED AS TO FORM:

County Counsel

APPROVED BY RISK MANAGEMENT:

Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN FIRST 5 MONO AND CALIFORNIA CHILDREN AND FAMILIES FOUNDATION FOR THE PROVISION OF HOME VISITING COORDINATION SYSTEMS SUPPORT SERVICES

TERM:

FROM: October 1, 2023

TO: June 30, 2025

SCOPE OF WORK:

First 5 Center for Children's Policy is the policy development and think tank arm of California Children and Families Foundation (CACFF) and First 5 Association of California (F5AC). It holds expertise in systems building efforts and state policy related to services that improve outcomes for California's youngest children.

Through this contract, CACFF will support First 5 Mono County, acting as the lead county for Region 6, in its efforts to coordinate home visiting systems at the local level.

Home Visiting Fiscal and System Planning

CACFF will subcontract with Prenatal-to-Five Fiscal Strategies to provide the region with county home visiting system mapping tools.

Projects and deliverables include:

- Awareness building and education needs around fiscal and system building strategies with constituents, activities shall include needs assessment tools and discussion and presentations within counties or across the region
- Education around fiscal mapping and work on a fiscal map of current sources and their uses, efficacy of the funding and administration and any barriers. Activities shall include education and training on use of fiscal mapping resources, learning tables across the region
- Education on and development of direct service cost modeling resources, activities shall include learning tables across the region on the concept of a cost-based approach to home visiting, refining a cost model for regional variations and applying cost model outputs to planning and education on home visiting

Medi-Cal Managed Care Learning Community:

CACFF will plan and convene a Medi-Cal managed care learning community of First 5s to:

- Provide First 5s with foundational knowledge about the Medi-Cal system
- Provide First 5s guidance on the organizational structures necessary to be a contracted partner with a Medi-Cal managed care plan, including a Medi-Cal provider
- Support the development of formal local and regional partnerships with managed care plans (MCPs)
- Provide consistent updates to First 5s about developments from the California Department of Health Care Services and other First 5s working to build contractual relationships with MCPs, including upcoming requirement for MCPs to hold MOUs with First 5s
- Provide a peer sharing and discussion space for First 5s to learn from each other in these endeavors and from other thought leaders in the field
- Offer First 5s one-on-one specific technical assistance as needed, with either CACFF staff or subcontracted Medi-Cal expert consultant, as determined by CACFF staff

The region will be invited to participate in learning and engagement opportunities approximately once a month, alternating between webinars and peer roundtable discussions with First 5 colleagues throughout the state. In or around October 2024, CACFF will reassess the needs of the region to further develop, deepen, and direct technical assistance support for the remainder of the contract. If appropriate, CACFF will procure additional subcontractor consultant support.

One-on-One Consultant and Subcontractor TA Hours Available

Prenatal-to-Five Fiscal Strategies – Home Visiting Fiscal and System Planning | 70 hours max for region

CACFF Staff – Medi-Cal Managed Care Learning Community | 32 hours max for the region

Health Management Associates – Medi-Cal Managed Care Learning Community | 12 hours max for region.

ATTACHMENT B

**AGREEMENT BETWEEN FIRST 5 MONO
AND CALIFORNIA CHILDREN AND FAMILIES FOUNDATION
FOR THE PROVISION OF HOME VISITING COORDINATION SYSTEMS SUPPORT
SERVICES**

TERM:

FROM: October 1, 2023 TO: June 30, 2025

SCHEDULE OF FEES:

Operating & Personnel Costs – up to \$108,842

Fiscal Mapping Costs – up to \$20,000

Learning Community – up to \$6,020

TOTAL \$134,862

☐ See Attachment B1, incorporated herein by this reference (optional).



Agreement Between Applied Survey Research and First 5 Mono

It is the intention of Applied Survey Research to provide research consulting services for First 5 Mono from October 1, 2023 to Feb 29, 2024.

ARTICLE I. Applied Survey Research Responsibilities:

Applied Survey Research (hereinafter referred to as “ASR”) shall perform the services described in the Proposed Scope of Services below for First 5 Mono (hereinafter referred to as “F5M”):

Phase/ Task	Timing	Hours	Cost
I. Kindergarten Readiness Assessment		23.75	\$4,156
Data entry of approximately 100 forms	October	1.75	
Analysis of key findings and update of PowerPoint: readiness by domain and overall readiness. Compare other districts and states where possible.	November	22.00	
2. Annual Evaluation Report		44.82	\$7,844
Meet to discuss any changes needed; make changes to outline as needed. Send Excel Data Tracker F5Mono to request needed data.	October	4.00	
Obtain Data Tracker and update annual report per the agreed-upon template. Meet with F5M to review, and make final edits.	November	36.00	
Populate PowerPoint deck with annual report findings	November	4.82	
Total		68.57	\$12,000

ARTICLE II. F5M Responsibilities:

F5M will provide ASR with the following:

- A. A liaison to oversee the progress of the project; to assume responsibility for assistance with facilitation; to encourage stakeholder involvement; and to provide appropriate facilities.

ARTICLE III. Compensation:

- A. F5M shall compensate ASR for the services described in Article I, as budgeted, up to **\$12,000**. This budget reflects ASR’s special non-profit rate.
- B. ASR shall bill F5M monthly beginning **November 1, 2023** and compensation shall be paid within 30 days upon presentation of ASR’s invoice, assuming agreed-upon milestones have been met.

ARTICLE IV. Additional Services:

- A. The services outlined in Article I of this Agreement constitute the full scope of normal services to be provided by ASR for the fee set forth in Article III. Additional services may be added to this agreement by supplemental written agreements separately negotiated.

ARTICLE V. Time of Completion:

- A. The estimated time of completion for services outlined in Article I of this Agreement is Feb 29, 2024 following authorization to proceed.

ARTICLE VI. Termination:

- A. This agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the other, or lack of funding.
- B. In the event of termination due to the fault of parties other than ASR, ASR shall be paid compensation for services performed to the termination date, including reimbursable expenses then due and all termination expenses.


ARTICLE VII. Extent of Agreement:

- A. This Agreement represents the entire agreement between ASR and F5Mand supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both ASR and F5M.
- B. All respondents will be guaranteed complete confidentiality.

ARTICLE VIII. Governing Law:

ASR is a California Corporation and this Agreement shall be governed by the laws of the State of California.

APPLIED SURVEY RESEARCH (Federal Tax ID # 94-2711764)
55 Penny Lane, Suite 101
Watsonville, Ca., 95076
Phone: 831-728-1356

Applied Survey Research:	Accepted by:
	
Lisa Niclai VP of Evaluation Applied Survey Research lisa@appliedsurveyresearch.org	Molly DesBaillets mdebaillets@monocoe.org
Date: September 12, 2023	Date:



MALIA M. COHEN
California State Controller

July 25, 2023

Molly DesBaillets, Executive Director
Mono County Children and Families Commission
P.O. Box 130
Mammoth Lakes, CA 93546

Re: California Children and Families Commission (First 5) Audit Report Certification

Dear Ms. DesBaillets:

The State Controller's Office has completed the desk review of your annual audit report for the fiscal year ended June 30, 2022. Our review disclosed that the audit report met the minimum reporting standards contained in the fiscal year 2021-22 *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* and prescribed in California Health and Safety Code section 130151(b).

If you have any questions, please contact Iryna Bush, Audit Manager, by telephone at (916) 327-5005, or by email at First5Audits@sco.ca.gov.


Sincerely,

JOEL JAMES, Chief
Financial Audits Bureau
Division of Audits

cc: Marcia Thomas, Director—Fiscal Services
First 5 California (via email)
Christy White Associates (via email)



A Quick Guide to Programs and Services Funded by First 5 Mono County FY 2023-24

 Health		
Organization	Services	Target Population/Investment
<p>Operated ,by First 5 Mono \$660,152: \$60,000 from CAPIT/ grant, \$13,403 from CalWORKS Home Visiting, and \$120,000 from the Mono County General Fund, \$300,000 California Department of Public Health Home Visiting, remainder from Prop 10, Small Population Funding Augmentations, and First 5 California Home Visiting Coordination)</p>	<p>Welcome Baby! & Healthy Families</p> <ul style="list-style-type: none"> • Home visits for all Mono County pregnant women, babies, and their families • Breastfeeding assistance • Developmental assessments • Postpartum depression education and referrals • Parenting education • Connections to essential community and family services • Childbirth Education Courses in partnership with Mammoth Hospital 	<p>Pregnant women and families with children ages prenatal through preschool. TK or Kindergarten entry</p>
<p>Operated by First 5 Mono & Mono County Public Health \$1,500</p>	<p>Oral Health Outreach and Education – Dental education, topical fluoride varnish application, and free dental supplies provided to all preschoolers, countywide.</p>	<p>Children 0-5 and their families</p>
<p>Operated by First 5 Mono \$41,156 (\$40,000 from MCBH, remainder from Small Population Funding Augmentation)</p>	<p>Peapod Program – Parent/child playgroups provide parents an opportunity to enhance their child’s social and emotional development through play. Postpartum depression education and awareness, with links to mental health services, including funding support for those with no other source of payment. Groups held in Lee Vining, Crowley, Walker, Bridgeport, Tri-Valley area, and Mammoth as staffing allows (groups in English and Spanish).</p>	<p>Children 0-5 and their families</p>




School Readiness

Organization	Services	Target Population/Investment
Mono County Library System \$38,000	Raising A Reader <i>Early literacy program designed to foster healthy brain development, parent-child bonding and early literacy skills critical for school success by engaging parents in a routine of daily book cuddling with their children from birth to age five.</i>	Children 0-5 and their families.
Elementary Schools & First 5 Mono \$62,155	Kindergarten Round Up & Kindergarten Readiness Assessments <i>Kindergarten registration/information, K-readiness backpacks to every family, family outreach, linking teachers and administration with students and their families. Designed to provide a smooth transition to school. Kindergarten Readiness Assessments are conducted with all incoming Kindergarteners using the Kindergarten Observation Form</i>	Children who will enter Kindergarten or Transitional Kindergarten in the fall
Operated by First 5 Mono \$1,000	First Book <i>Free age-appropriate children's books to ages 0-5 in the community. Imbedded in the Home Visiting educational supplies budget.</i>	Children 0-5 and their families.



Child Care Quality

Operated by First 5 Mono \$445,440 (\$47,578 from First 5 CA for IMPACT and \$120,726 IMPACT Hub (see details in the next row), \$23,215 for the California State Preschool Program Block Grant, \$26,055 QCC Block Grant, \$110,000 for the CDBG Preschool in Bridgeport)	Child Care Quality System-IMPACT, PDG-R, QCC Block Grant, and CSPP QRIS Block Grant <i>Improve and Maximize Programs so All Children Thrive (IMPACT) has the goal of helping children ages 0 to 5 and their families thrive by increasing the number of high-quality early learning settings, including supporting and engaging families in the early learning process. Supporting more settings to achieve high-quality standards helps ensure more of California's children enter school with the skills, knowledge, and dispositions necessary to be successful. This provides families the information and support they need to promote and optimize their children's development and learning, both inside and outside the home.</i>	Licensed and license exempt Early Care and Education Providers
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<p>Coordination by First 5 Mono Operated by Mono, Inyo, and Alpine County First 5's, Inyo County Superintendent of Schools, Mono County Office of Education, Cerro Coso Early Childhood Development Department, Choices for Children, & Alpine County Office of Education \$120,726 from First 5 CA for F5 Mono \$62,941 from F5CA to Inyo F5 (through F5 Mono)</p>	<p>Regional IMPACT T&TA Hub <i>Support quality work with child care and education providers and reduce redundancies across the region. Contract with First 5 Inyo to fund local IMPACT in Inyo County.</i></p>	<p>Licensed and license exempt Early Care and Education Providers & Children 0-5 and their families.</p>
<div>  Child Safety </div>		
<p>Coordinated by Mono County Office of Education (\$15,000)</p>	<p>Safe Kids California, Mono Partners <i>Group of agencies and organizations dedicated to child safety. Funding also provides free bike helmets, car seats, and other safety supplies.</i></p>	<p>Children 0-5 and their families.</p>
Systems Building		
<p>Coordinated by First 5 Mono \$336,042 from First 5 CA \$87,646 to Inyo First 5 \$59,354 to Alpine First 5</p>	<p>Home Visiting Coordination Local: Attend partner agencies' staff meetings to promote Home Visiting referrals, conduct quarterly luncheons to promote "warm handoffs" when referring families to other agencies. Regional: Collaborate with Alpine and Inyo to mutually support increased home visiting coordination within each county and in the region. Support equity by publishing a book in all regional Tribal languages. Seek to develop a regional Developmental Screening System. Contract with Alpine and Inyo to allocate funds for Local Home Visiting Coordination.</p>	<p>Partner agencies in Mono, and First 5 Alpine and Inyo</p>
<p>First 5 Mono \$54,572</p>	<p>Systems Building Executive Director time to participate in systems building activities including: the Child Abuse Prevention Council, Child Care Planning Council, MCOE Cabinet, First 5 Association Executive Committee, Racial Equity Diversity and Inclusion (REDI) Committee, Small Population County Funding Augmentation Workgroup, and Leadership of the Northeast Region.</p>	<p>Early childhood system in Mono County and the State</p>
<p>Emergency Fund \$20,000</p>	<p><i>To allow F5 to support other programs and projects facing unanticipated fiscal needs</i></p>	<p>Agencies in Mono County serving families and young children</p>

About First 5 Mono

Research shows that a child's brain develops most dramatically in the first years of life and what parents and caregivers do during these years to support their child's growth will have a meaningful impact throughout life. Based on this research, California voters passed Proposition 10 in 1998, adding a 50 cents-per-pack tax on cigarettes to support programs for expectant parents and children ages 0 to 5.

Proposition 10 was designed to address the lack of public funding and support for early childhood development in the wake of a growing body of scientific evidence indicating that children's emotional, physical, social, and developmental environments have a profound impact on their ability to reach their greatest potential in school and to become productive members of society.

In 1999, the Mono County Board of Supervisors established the Mono County Children and Families Commission, also known as First 5 Mono County. The County receives \$383,460 this year in tax revenues and Small Population County augmentations. First 5 Mono County works with local organizations and individuals to improve family functioning, child development, and child health. For more information about the First 5 Mono County Commission, contact Molly DesBaillets at 760-924-7626.

The First 5 Mono County Commission is comprised of seven voting members:

Bob Gardner, Chair, Mono County Board of Supervisors (Chair)
Stacey Adler, PhD, Secretary, Superintendent of Schools (Vice Chair)
Michelle Raust, Program Manager Child and Adult Services, Mono County Department of Social Services
Patricia Robertson, Executive Director, Mammoth Lakes Housing
Lauren Plum, Wellness Programming & Community Outreach Supervisor
Janice Mendez, Project Lead Community Health in Diabetes Prevention, Bridgeport Indian Colony
Vacancy

First 5 Mono Staff:

Molly DesBaillets, MA, Executive Director
Annaliesa Calhoun, CLEC, Child Care Quality System Specialist and Home Visitor
Diana Copado, Home Visitor & Group Leader
Elvira Felix de Ceceña, CLEC, Home Visitor & Group Leader, and Bilingual Program Specialist for the Childcare Quality System
Chalese Miller, Home Visitor & Group Leader
Debbie Riffel, CLEC, Home Visitor & Group Leader, specialization in Breastfeeding
Lara Walker, CLEC, Home Visitor & Group Leader, specialization in Parent Infant Mental Health
Jazmine Cortes, Peapod Leader Mammoth Lakes
Claudia Molina, Tooth Tutor

PO BOX 130, Mammoth Lakes, CA 93546, Located at 960 Forrest Trail Road
Ph: 760-924-7626 FAX: 760-934-8443
www.first5mono.org



First 5 Mono County

Budget vs. Actuals: FY 22-23

July 2022 - June 2023

	115 Home Visiting		125 Oral Health		130 Peapod		140 Safe Kids		145 School
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Income									
4300 Government Revenue									
4310 Prop 10	15,556.12	42,239.46	58.74	1,500.00			348.84		2,189.79
4321 SPCFA	132,924.74	132,912.83	770.59			1,156.82	7,000.00	7,000.00	46,394.39
Total 4300 Government Revenue	\$ 148,480.86	\$ 175,152.29	\$ 829.33	\$ 1,500.00	\$ 0.00	\$ 1,156.82	\$ 7,348.84	\$ 7,000.00	\$ 48,584.18
4500 Government Grants									
4510 Federal Grants									
4520 State Grants	44,642.49	73,402.00			10,999.77				
4530 Local Government Grants	210,150.00	210,150.00			17,080.98	40,000.00			
Total 4500 Government Grants	\$ 254,792.49	\$ 283,552.00	\$ 0.00	\$ 0.00	\$ 28,080.75	\$ 40,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Total 5300 Investments	\$ 5,264.27	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,456.18
5999 Misc. Revenue	547.49								6,177.32
Total Income	\$ 409,085.11	\$ 458,704.29	\$ 829.33	\$ 1,500.00	\$ 28,080.75	\$ 41,156.82	\$ 7,348.84	\$ 7,000.00	\$ 63,217.68
Gross Profit	\$ 409,085.11	\$ 458,704.29	\$ 829.33	\$ 1,500.00	\$ 28,080.75	\$ 41,156.82	\$ 7,348.84	\$ 7,000.00	\$ 63,217.68
Expenses									
Total 7000 Grants & Direct Assistance	\$ 22,700.00	\$ 20,441.46	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total 7200 Salaries & Related Expenses	\$ 333,641.05	\$ 391,217.00	\$ 770.59	\$ 1,450.00	\$ 22,291.55	\$ 36,384.00	\$ 0.00	\$ 0.00	\$ 0.00
Total 7500 Contract Service Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,000.00	\$ 7,000.00	\$ 41,125.00
Total 8100 Non-personnel Expenses	\$ 10,168.95	\$ 11,145.83	\$ 0.00	\$ 50.00	\$ 1,321.88	\$ 1,000.00	\$ 348.84	\$ 0.00	\$ 10,980.73
Total 8200 Facility Expenses	\$ 260.00	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total 8300 Travel & Conference Expenses	\$ 23,244.26	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 1,955.55	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00
8400 Other Client Specific Expenses									
8580 Indirect Expenses	19,070.85	10,000.00	58.74		2,511.77	1,772.82			4,934.63
Total 8400 Other Client Specific Expenses	\$ 19,070.85	\$ 10,000.00	\$ 58.74	\$ 0.00	\$ 2,511.77	\$ 1,772.82	\$ 0.00	\$ 0.00	\$ 4,934.63
Total 8500 Other Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,177.32
Total Expenses	\$ 409,085.11	\$ 458,704.29	\$ 829.33	\$ 1,500.00	\$ 28,080.75	\$ 41,156.82	\$ 7,348.84	\$ 7,000.00	\$ 63,217.68
Net Operating Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
8599 Bad Debt Expense									
Net Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

First 5 Mono County

Budget vs. Actuals: FY 22-23

July 2022 - June 2023

	Readiness	150 Systems Building		110 Impact		120 QCC BG		200 CSPP BG	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income									
4300 Government Revenue									
4310 Prop 10	11,000.00	4,460.47	200.00	5,304.31	8,710.72	1,620.31		71.59	1,049.82
4321 SPCFA	35,555.00	17,773.13	19,480.78						
Total 4300 Government Revenue	\$ 46,555.00	\$ 22,233.60	\$ 19,680.78	\$ 5,304.31	\$ 8,710.72	\$ 1,620.31	\$ 0.00	\$ 71.59	\$ 1,049.82
4500 Government Grants									
4510 Federal Grants									
4520 State Grants			31,750.00	96,387.00	96,587.00	25,502.53	26,055.00	22,050.03	23,215.00
4530 Local Government Grants		13,335.77		50,000.00	50,000.00				
Total 4500 Government Grants	\$ 0.00	\$ 13,335.77	\$ 31,750.00	\$ 146,387.00	\$ 146,587.00	\$ 25,502.53	\$ 26,055.00	\$ 22,050.03	\$ 23,215.00
Total 5300 Investments	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5999 Misc. Revenue	3,600.00			103.20	4,400.00				
Total Income	\$ 62,155.00	\$ 35,569.37	\$ 51,430.78	\$ 151,794.51	\$ 159,697.72	\$ 27,122.84	\$ 26,055.00	\$ 22,121.62	\$ 24,264.82
Gross Profit	\$ 62,155.00	\$ 35,569.37	\$ 51,430.78	\$ 151,794.51	\$ 159,697.72	\$ 27,122.84	\$ 26,055.00	\$ 22,121.62	\$ 24,264.82
Expenses									
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 63,600.00	\$ 63,800.00	\$ 0.00	\$ 0.00	\$ 9,000.00	\$ 9,000.00
Total 7200 Salaries & Related Expenses	\$ 0.00	\$ 26,366.28	\$ 30,156.00	\$ 78,628.08	\$ 81,791.72	\$ 24,013.15	\$ 23,157.00	\$ 8,364.57	\$ 6,946.69
Total 7500 Contract Service Expenses	\$ 48,000.00	\$ 0.00	\$ 0.00	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00
Total 8100 Non-personnel Expenses	\$ 10,055.00	\$ 5,944.49	\$ 16,216.44	\$ 3,596.21	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 624.50	\$ 871.00
Total 8200 Facility Expenses	\$ 0.00	\$ 5.39	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total 8300 Travel & Conference Expenses	\$ 100.00	\$ 1,688.10	\$ 2,000.00	\$ 273.75	\$ 500.00	\$ 0.00	\$ 0.00	\$ 1,340.25	\$ 419.09
8400 Other Client Specific Expenses									
8580 Indirect Expenses		1,565.11	3,058.34	2,896.47	9,206.00	3,109.69	2,898.00	2,792.31	3,028.04
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 1,565.11	\$ 3,058.34	\$ 2,896.47	\$ 9,206.00	\$ 3,109.69	\$ 2,898.00	\$ 2,792.31	\$ 3,028.04
Total 8500 Other Expenses	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Expenses	\$ 62,155.00	\$ 35,569.37	\$ 51,430.78	\$ 151,794.51	\$ 159,697.72	\$ 27,122.84	\$ 26,055.00	\$ 22,121.63	\$ 24,264.82
Net Operating Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 0.01	\$ 0.00
8599 Bad Debt Expense									
Net Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 0.01	\$ 0.00

First 5 Mono County

Budget vs. Actuals: FY 22-23

July 2022 - June 2023

	210 CDBG		220 PDG-R		230 Region 6 T&TA Hub		260 Emergency Funds	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income								
4300 Government Revenue								
4310 Prop 10					3,911.23			10,000.00
4321 SPCFA							10,000.00	
Total 4300 Government Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,911.23	\$ 0.00	\$ 10,000.00	\$ 10,000.00
4500 Government Grants								
4510 Federal Grants	66,168.37	156,649.00						
4520 State Grants	17,326.55		18,970.38	19,747.00	135,025.02	123,186.60		
4530 Local Government Grants								
Total 4500 Government Grants	\$ 83,494.92	\$ 156,649.00	\$ 18,970.38	\$ 19,747.00	\$ 135,025.02	\$ 123,186.60	\$ 0.00	\$ 0.00
Total 5300 Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5999 Misc. Revenue								
Total Income	\$ 83,494.92	\$ 156,649.00	\$ 18,970.38	\$ 19,747.00	\$ 138,936.25	\$ 123,186.60	\$ 10,000.00	\$ 10,000.00
Gross Profit	\$ 83,494.92	\$ 156,649.00	\$ 18,970.38	\$ 19,747.00	\$ 138,936.25	\$ 123,186.60	\$ 10,000.00	\$ 10,000.00
Expenses								
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00	\$ 4,999.61	\$ 4,285.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Total 7200 Salaries & Related Expenses	\$ 2,915.60	\$ 4,000.00	\$ 12,647.99	\$ 13,835.00	\$ 13,281.32	\$ 7,523.00	\$ 0.00	\$ 0.00
Total 7500 Contract Service Expenses	\$ 80,579.32	\$ 152,649.00	\$ 0.00	\$ 0.00	\$ 107,131.95	\$ 99,466.58	\$ 0.00	\$ 0.00
Total 8100 Non-personnel Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,575.00	\$ 6,300.00	\$ 0.00	\$ 0.00
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,730.00	\$ 0.00	\$ 0.00
8400 Other Client Specific Expenses								
8580 Indirect Expenses			872.57	1,627.00	12,947.98	6,167.02		
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 0.00	\$ 872.57	\$ 1,627.00	\$ 12,947.98	\$ 6,167.02	\$ 0.00	\$ 0.00
Total 8500 Other Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Expenses	\$ 83,494.92	\$ 156,649.00	\$ 18,520.17	\$ 19,747.00	\$ 138,936.25	\$ 123,186.60	\$ 10,000.00	\$ 10,000.00
Net Operating Income	\$ 0.00	\$ 0.00	\$ 450.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
8599 Bad Debt Expense								
Net Income	\$ 0.00	\$ 0.00	\$ 450.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

First 5 Mono County

Budget vs. Actuals: FY 22-23

July 2022 - June 2023

	635 First 5 Ops		TOTAL		% of
	Actual	Budget	Actual	Budget	Budget
Income					
4300 Government Revenue			0.00	0.00	
4310 Prop 10	41,132.60	2,667.00	74,654.00	77,367.00	96.49%
4321 SPCFA	31,875.43	68,548.04	246,738.28	264,653.47	93.23%
Total 4300 Government Revenue	\$ 73,008.03	\$ 71,215.04	\$ 321,392.28	\$ 342,020.47	93.97%
4500 Government Grants			0.00	0.00	
4510 Federal Grants			66,168.37	156,649.00	42.24%
4520 State Grants			370,903.77	393,942.60	94.15%
4530 Local Government Grants			290,566.75	300,150.00	96.81%
Total 4500 Government Grants	\$ 0.00	\$ 0.00	\$ 727,638.89	\$ 850,741.60	85.53%
Total 5300 Investments	\$ 6,685.88	\$ 0.00	\$ 20,406.33	\$ 12,000.00	170.05%
5999 Misc. Revenue	3,074.37		9,902.38	8,000.00	123.78%
Total Income	\$ 82,768.28	\$ 71,215.04	\$ 1,079,339.88	\$ 1,212,762.07	89.00%
Gross Profit	\$ 82,768.28	\$ 71,215.04	\$ 1,079,339.88	\$ 1,212,762.07	89.00%
Expenses					
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00	\$ 110,299.61	\$ 107,526.46	102.58%
Total 7200 Salaries & Related Expenses	\$ 7,669.28	\$ 8,000.00	\$ 530,589.46	\$ 604,460.41	87.78%
Total 7500 Contract Service Expenses	\$ 35,562.40	\$ 34,589.84	\$ 274,198.67	\$ 345,705.42	79.32%
Total 8100 Non-personnel Expenses	\$ 5,463.87	\$ 5,298.01	\$ 44,024.47	\$ 55,336.28	79.56%
Total 8200 Facility Expenses	\$ 3,200.00	\$ 2,000.00	\$ 3,465.39	\$ 2,900.00	119.50%
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 0.00	\$ 28,501.91	\$ 33,749.09	84.45%
8400 Other Client Specific Expenses			0.00	0.00	
8580 Indirect Expenses	3,900.20	13,838.19	54,660.32	51,595.41	105.94%
Total 8400 Other Client Specific Expenses	\$ 3,900.20	\$ 13,838.19	\$ 54,660.32	\$ 51,595.41	105.94%
Total 8500 Other Expenses	\$ 7,978.15	\$ 7,489.00	\$ 14,155.47	\$ 11,489.00	123.21%
Total Expenses	\$ 63,773.90	\$ 71,215.04	\$ 1,059,895.30	\$ 1,212,762.07	87.40%
Net Operating Income	\$ 18,994.38	\$ 0.00	\$ 19,444.58	\$ 0.00	
8599 Bad Debt Expense	571.43		571.43	0.00	
Net Income	\$ 18,422.95	\$ 0.00	\$ 18,873.15	\$ 0.00	

First 5 Mono County

Budget vs. Actuals: FY 23-24 Budget

July 2023 - June 2024

	115 Home Visiting		125 Oral Health		130 Peapod		140 Safe Kids		145 School	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	
Income										
Total 4300 Government Revenue	\$ 0.00	\$ 175,152.29	\$ 0.00	\$ 1,500.00	\$ 0.00	\$ 1,156.82	\$ 0.00	\$ 15,000.00	\$ 0.00	
Total 4500 Government Grants	\$ 0.00	\$ 485,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,000.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total 5300 Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
5999 Misc. Revenue										
Total Income	\$ 0.00	\$ 660,152.29	\$ 0.00	\$ 1,500.00	\$ 0.00	\$ 41,156.82	\$ 0.00	\$ 15,000.00	\$ 0.00	
Gross Profit	\$ 0.00	\$ 660,152.29	\$ 0.00	\$ 1,500.00	\$ 0.00	\$ 41,156.82	\$ 0.00	\$ 15,000.00	\$ 0.00	
Expenses										
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total 7200 Salaries & Related Expenses	\$ 54,919.85	\$ 524,609.00	\$ 0.00	\$ 1,450.00	\$ 2,124.72	\$ 36,384.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total 7500 Contract Service Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 450.00	\$ 0.00	\$ 0.00	\$ 15,000.00	\$ 0.00	
Total 8100 Non-personnel Expenses	\$ 3,943.67	\$ 74,643.29	\$ 0.00	\$ 50.00	\$ 309.28	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 231.60	
Total 8200 Facility Expenses	\$ 140.00	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 2,922.27	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,772.82	\$ 0.00	\$ 0.00	\$ 0.00	
8590 Other Expenses										
Total 8500 Other Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,767.00	
Total Expenses	\$ 61,925.79	\$ 660,152.29	\$ 0.00	\$ 1,500.00	\$ 2,884.00	\$ 41,156.82	\$ 0.00	\$ 15,000.00	\$ 1,998.60	
Net Income	-\$ 61,925.79	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 2,884.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 1,998.60	

First 5 Mono County
Budget vs. Actuals: FY 23-
July 2023 - June 2024

	Readiness	150 Systems Building	160 Home Visiting Coordination	Total 240 Child Care Quality	260 Emergency Funds				
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income									
Total 4300 Government Revenue	\$ 46,555.00	\$ 0.00	\$ 19,908.60	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00
Total 4500 Government Grants	\$ 0.00	\$ 0.00	\$ 34,664.00	\$ 0.00	\$ 366,042.74	\$ 0.00	\$ 411,515.00	\$ 0.00	\$ 0.00
Total 5300 Investments	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5999 Misc. Revenue	3,600.00					0.00	0.00		
Total Income	\$ 62,155.00	\$ 0.00	\$ 54,572.60	\$ 0.00	\$ 366,042.74	\$ 0.00	\$ 411,515.00	\$ 0.00	\$ 20,000.00
Gross Profit	\$ 62,155.00	\$ 0.00	\$ 54,572.60	\$ 0.00	\$ 366,042.74	\$ 0.00	\$ 411,515.00	\$ 0.00	\$ 20,000.00
Expenses									
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,000.00	\$ 1,851.85	\$ 26,261.52	\$ 0.00	\$ 20,000.00
Total 7200 Salaries & Related Expenses	\$ 0.00	\$ 7,665.12	\$ 47,572.60	\$ 8,511.27	\$ 69,892.00	\$ 15,159.96	\$ 107,442.05	\$ 0.00	\$ 0.00
Total 7500 Contract Service Expenses	\$ 48,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 140,933.00	\$ 0.00	\$ 260,467.00	\$ 0.00	\$ 0.00
Total 8100 Non-personnel Expenses	\$ 10,155.00	\$ 0.00	\$ 7,000.00	\$ 328.37	\$ 43,498.00	\$ 39.50	\$ 2,918.43	\$ 0.00	\$ 0.00
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,250.00	\$ 0.00	\$ 1,563.75	\$ 0.00	\$ 0.00
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 34,469.74	\$ 392.70	\$ 10,362.25	\$ 0.00	\$ 0.00
8590 Other Expenses						0.00	2,500.00		
Total 8500 Other Expenses	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 0.00
Total Expenses	\$ 62,155.00	\$ 7,665.12	\$ 54,572.60	\$ 8,839.64	\$ 366,042.74	\$ 17,444.01	\$ 411,515.00	\$ 0.00	\$ 20,000.00
Net Income	\$ 0.00	-\$ 7,665.12	\$ 0.00	-\$ 8,839.64	\$ 0.00	-\$ 17,444.01	\$ 0.00	\$ 0.00	\$ 0.00

First 5 Mono County
Budget vs. Actuals: FY 23-
July 2023 - June 2024

	635 First 5 Ops (9300)		TOTAL		% of
	Actual	Budget	Actual	Budget	Budget
Income					
Total 4300 Government Revenue	\$ 1,038.94	\$ 104,188.21	\$ 1,038.94	\$ 383,460.92	0.27%
Total 4500 Government Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,337,221.74	0.00%
Total 5300 Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,000.00	0.00%
5999 Misc. Revenue			0.00	3,600.00	0.00%
Total Income	\$ 1,038.94	\$ 104,188.21	\$ 1,038.94	\$ 1,736,282.66	0.06%
Gross Profit	\$ 1,038.94	\$ 104,188.21	\$ 1,038.94	\$ 1,736,282.66	0.06%
Expenses					
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00	\$ 1,851.85	\$ 86,261.52	2.15%
Total 7200 Salaries & Related Expenses	\$ 578.39	\$ 3,100.00	\$ 88,959.31	\$ 790,449.65	11.25%
Total 7500 Contract Service Expenses	\$ 12,711.32	\$ 52,763.70	\$ 13,161.32	\$ 517,163.70	2.54%
Total 8100 Non-personnel Expenses	\$ 1,186.11	\$ 6,500.00	\$ 6,038.53	\$ 145,764.72	4.14%
Total 8200 Facility Expenses	\$ 280.00	\$ 2,000.00	\$ 420.00	\$ 2,900.00	14.48%
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 0.00	\$ 2,922.27	\$ 90,813.75	3.22%
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 32,335.51	\$ 392.70	\$ 88,940.32	0.44%
8590 Other Expenses			0.00	2,500.00	0.00%
Total 8500 Other Expenses	\$ 3,163.00	\$ 7,489.00	\$ 4,930.00	\$ 13,989.00	35.24%
Total Expenses	\$ 17,918.82	\$ 104,188.21	\$ 118,675.98	\$ 1,736,282.66	6.84%
Net Income	-\$ 16,879.88	\$ 0.00	-\$ 117,637.04	\$ 0.00	

First 5 Mono County
Revised Budget Overview: FY 23-24 Budget
July 2023 - June 2024

	TOTAL	Budget Revision	Total Budget Update	Revision Notes
Income				
4300 Government Revenue				
4310 Prop 10	54,690.96		54,690.96	
4321 SPCFA	328,769.96	\$ 12,502.65	341,272.61	Carry forward from FY 21/22 & FY22/23 totals \$12,502.65 across multiple classes
Total 4300 Government Revenue	\$ 383,460.92		\$ 395,963.57	
4500 Government Grants				
4510 Federal Grants	110,000.00		110,000.00	
4520 State Grants	1,067,221.74	\$ 9,152.04	1,076,373.78	CSPP Block Grant class: FY23/24 budget correction adds \$3k, FY 22/23 grant has \$6,152.04 in carry forward
4530 Local Government Grants	160,000.00		160,000.00	
Total 4500 Government Grants	\$ 1,337,221.74		\$ 1,346,373.78	
Total 5300 Investments	\$ 12,000.00		12,000.00	
5999 Misc. Revenue	3,600.00		3,600.00	
Total Income	\$ 1,736,282.66	\$ 21,654.69	\$ 1,757,937.35	
Expenses				
Total 7000 Grants & Direct Assistance	\$ 86,261.52		86,261.52	
7200 Salaries & Related Expenses				
7210 Salaries & Wages	533,646.34	\$ 16,230.39	549,876.73	Salaries increases across multiple classes
7230 Employee Benefits	256,803.31	\$ 14,981.90	271,785.21	Benefit increase related to salary increases across multiple classes
Total 7200 Salaries & Related Expenses	\$ 790,449.65		\$ 821,661.94	
7500 Contract Service Expenses				
7510 Contractors - General	480,000.00	\$ 12,000.00	\$ 492,000.00	Applied survey research contractor added (\$12k) on Operations class
7520 Accounting	35,663.70		\$ 35,663.70	
7530 Attorney & Legal	1,500.00		\$ 1,500.00	
Total 7500 Contract Service Expenses	\$ 517,163.70		\$ 529,163.70	
Total 8100 Non-personnel Expenses	\$ 145,764.72		\$ 145,764.72	
Total 8200 Facility Expenses	\$ 2,900.00		\$ 2,900.00	
Total 8300 Travel & Conference Expenses	\$ 90,813.75		\$ 90,813.75	
8400 Other Client Specific Expenses				
8580 Indirect Expenses	88,940.32	\$ (21,557.60)	88,940.32	Decreased to 15% of direct costs in Operations CLASS
Total 8400 Other Client Specific Expenses	\$ 88,940.32		\$ 88,940.32	
Total 8500 Other Expenses	\$ 13,989.00		13,989.00	
Total Expenses	\$ 1,736,282.66	\$ 21,654.69	\$ 1,757,937.35	
Net Operating Income	\$ 0.00	\$	-	

Mono County Childcare Activities and Needs Matrix, Fall 2023

First 5 Mono, updates since Summer in bold

Activites by Agency		
Agency	Activity	Role & outcome
First 5 Mono	Support MCOE to access funding for food service. Seek to understand MCOE funding challenges to ensure preschool funding is robust.	Learned how ESUSD provides food service, collaborated with MCOE to apply on their behalf. Completed application for the Child and Adult Food Program, awating response
	Spring 2022 applied for CSPP Expansion Grant, Early Educator Teacher Development Grant in partnership with MCOE	grant writing, awarded & fully funded. 9.2023 CSPP Expansion : 3 sites moved to 6.5 hours (instead of 3.5) last year. This year, Lee Vining and Coleville have not opened due to lack of students and staff. Mammoth will trnition to full day after moving to the Parcel. Early Educator Teacher Development Grant: some teachers applying. Considering altering to fund PD for more teachers to include TK & PK teachers. F5 Requested MCOE collaborate to seek cohesion with other PD support programs.
	Spring 2022 sought Child Care Council support for CDBG application in the Town of Mammoth Lakes	grant writing. Request submitted to the Council, was not able to not meet a quorum to discuss support prior to the Public Hearing. Meet with Dan Holler Town 4.21.22: learned Town is using own funds for planning, plans were presented to the Commission at the 6.14.2022 meeting. Participated in CDBG office hours, Notice Of Funding for new projects projected to be released in January.
	Press releases	drafted release at the request of the First 5 Commission, worked with Mono County Communications contractor Justin Capruso. Resulted in articles in the Mammoth Times (& El Sol (11.10.2022). Second release 3.24.2023 Cost of Care. Release 8.1.2023: "Quality scores continue to climb", resulted in an article in the Mammoth Times, "Mono County Scores High in Childcare Quality" 5.18.2023
	Drafted County Ordinance to financially support wage increases for providers and fee support for families	drafted policy at the request of the First 5 Mono Commission based on San Francisco's to support the child care industry in Mono County. First 5 Commission tabled to request more information about existing supports. As a result of the Childrens' Summit Workgroup seeking to address identified issues, submitted a request with MCOE to the Board of Supervisors for \$50,000 to fund stipends for individual child care providers who participated in the Childcare Quality System--funds were awarded and will be distributed ASAP. 9.2023 Board of Supes included the \$50,000 in the current year budget for childcare provider stipends. Resulted in an article in the Mammoth Times, "Stipends for Local Childcare PProviders" 5.18.2023
	Winter 2022 applied for CCTR funds to cover the cost of infant and toddler care for income-qualifying families in partnership with MCOE.	grant writing, funds not awarded due to MCOE's provisional status with DSS because this is their first year of contracting with DSS. Checked with MCOE 9.2023, they are not yet eligible
	Worked with the Regional Hub to create a policy platform	partnered with Inyo and Alpine to create a policy platform for the region in support of the childcare industry. First 5 Mono asked to learn the plan for gaining support across the region, tabled to a future meeting, ICOE and F5 Alpine brought to Board & Commission and did not gain support. Abandoned, will remain the adopted policy platform of the IMPACT Hub Region of Alpine, Inyo, and Mono.
MCOE	Provide care at the Parcel	interior construction & operation of 3 classrooms. Hiring and accepting contact information for families interested in servcices. Site planed to be released to MCOE between February and April
	Talking with the Town about a new facility	discussion partner, hoped implementation Per Tammy Nugyen 9.2023, there are no current discussion with the Town for additional childcare
	4 State preschool rooms, oversee 5	operation, 2 closed due to staff and students
	Resource & Referral and Alternative Payment Program Grants	operation
	Partnered with First 5 Mono on CCTR application	grant writing, implementation if funds are awarded. Not awarded, MCOE did not meet the application criterion
Mono County	Partner with First 5 & ESUSD on CDBG grant for Child Care	fiscal agent. Notice of funding for new applications projected for January 2024
Mammoth Hospital	Childcare facility with 22 slots for 2-5 year olds	in operation
Mammoth Mountain	Childcare facility with 42 slots for infants to 5 year olds	in operation (not new, but added to the document)
Town of Mammoth	plan for childcare	Plan to go out to bid in mid-November, goal of awarding a contract before the end of this year. Construction on site could begin in early spring, with re-location of the portable units in late June, corresponding with the end of the school year. This project currently consists of providing a core and shell building only. The details of childcare facility operation are in progress. Goal is to have facility open by Fall 2024. Base seating is estimated at 75.

Mono County Childcare Activities and Needs Matrix, Fall 2023

First 5 Mono, updates since Summer in bold

Slot impact			
Activity	Partners	Notes	Slot impact
Funding Applications	Mono County, MCOE, First 5 Mono, Eastern Sierra & Mammoth Unified School Districts	Awarded: CSPP Expansion for parcel slots & full day programs across the County (full day only utilized in Mammoth due to staffing shortages) and Early Educator Development Grants. Planned for 2023: CDBG: operations (Bridgeport) and planning (Walker), TOML not interested in accessing CDBG planning funds, already conducting planning, perhaps CDBG operations in Mammoth with MCOE; DSS Facilities Grant [upon release, TOML & MCOE did not qualify to apply]; CCTR for infant and Toddler slots at the Parcel, not awarded due to MCOE provisional status with DSS. MCOE potentially interested in F5 support to apply for CDBG operation funding through the TOML for the Parcel site. MCOE not yet eligible for CCTR	20 projected, 53 expanded
Operation of State Preschools	MCOE, Eastern Sierra Unified School District		53 sustained
Projected Increase in licesend sites	MCOE, new caregivers	MCOE's Community Connections for Children serves as the county Resource and Referral agency which supports individuals to become licensed childcare providers. There are currety 4 new sites being supported through the process.	24 projected
Facility Opening	Mammoth Hospital	Opened a new facility at the Lutheran Church, enrollment limited to children of Mammoth Hospital employees	22 added

Mammoth Lakes Only			
Facilities Additions and Plans			
Location	Parties involved	Description	Number of additional slots
Concept Facility	MCOE, TOML	TOML & MCOE have renewed discussions about an additional facility in the TOML. The Town presented plan at the 6.16.2022 Commission meeting.	75
Parcel	MCOE, TOML	TOML will construct the shell, MCOE will complete the interior and operate the multiple classrooms, one of which will replace the current Mammoth Lakes State Preschool on the High school campus	20
Family Homes	Family home providers and Community Connections for Children	Four new individuals who care for children at home are being supported by the Commuinity Connections for Children office to become licesned and able to care for up to 6 children each.	24
Mammoth Hospital	Mammoth Hospital	Mammoth Hospital (MH) By 2026, 30 slot on-site childcare facility, 8 more slots than the	8
		Increase in Mammoth Lakes if all plans are actualized	127

Needs Assessment (number of slots needed to fill the gap between what is available and what the need is)				
Report	Population Data source	2022	2027*	Remaining need in 2027 if plans are actualized
Mono County Childcare Council 2022-23 Zip code priorities	2018 American Community Survey (Census)	365	238	111
Mono County Childcare Council 2022 Needs Assessment	California Department of Finance	190	20	-107
First 5 Mono	2014-19 Kindergarten average	209	82	-45

*2027 projections omit 4 year olds. The Needs Assessment is the only source that used 2027 population change projections which project a decrease in the 0-5 population.

Mono County Scores High in Childcare Quality

Mammoth Times · 3 Aug 2023

Each year, First 5 Mono County and the Mono County Office of Education work with childcare and education sites within Mono and Alpine Counties to support childcare quality through the Childcare Quality System. This System is a comprehensive approach to assessing, improving, and communicating the level of quality in early and school-age childcare and education programs. Participating childcare facilities can choose to receive yearly ratings, which range from 1-5 and are based upon a set of California state standards known to promote high-quality early learning for children. This year, three Mono County sites, including Mono County Office of Education's Lee Vining State Preschool and Inclusion Preschool, and Mammoth Hospital's Little Lupins, earned a 5 - the System's highest rating. This rating reflects these childcare sites as exceeding quality standards in all areas. "Childcare Quality System participation is a tool for the public to recognize sites' high quality and completion of professional development, and also for parents to take into consideration when choosing a childcare," Executive Director of First 5 Mono County Molly Desbaillets said. "Several participating sites earned a rating of 4, including Mammoth Mountain's Kids Corner, Mono County Office of Education's Mammoth Preschool, and the Mountain Warfare Training Center Child Development Center," she said. "Other participating sites included Carmen Garcia Family Daycare, Cherubs Academy, Garcia Family Daycare,

Briefs

Mammoth Times · 3 Aug 2023

Little Loopers Childcare, Little Toes Playschool, and Vasquez Family Daycare.”

Stipends for Local Childcare Providers?,

Childcare providers make less than \$20/ hour, creating major care shortages

Mammoth Times · 18 May 2023 · By Emily Hartman

First 5 Mono and the Mono County Office of Education is requesting a one-time fund of \$50,000 out of this year's county budget in order to fund stipends for childcare and education providers.

On May 16, Executive Director of First 5 Mono County, Molly

Desbaillets, spoke to the Mono County Board of Supervisors about the need to address low childcare provider wages and support workforce stability and childcare availability for Mono County citizens.

According to Desbaillets, leaders from the 2022 Mono County Children's Summit are seeking to address these issues as current state reimbursement rates do not meet the budgetary needs for provider pay at a level that keeps providers in jobs in the field or inspires pursuit of a career in the field. While the Children's Summit leaders and the First 5 Mono Commission consider longerterm solutions, First 5 and the Mono County Office of Education

agree that by allocating the funds in this request, the Mono County Board of Supervisors would be taking a positive first step towards the goal of a wage for providers that leads to short and long-term workforce stability.

According to Desbaillets, a \$50,000 investment will allow for stipends of around \$1,000 per provider. "The bottom line is the childcare providers in our region, as reported by the Bureau of Labor Statistics, make less than \$20 an hour," Desbaillets said. "The pay rate of less than \$20 an hour is not sufficient to maintain or grow which is needed the workforce. And I would say all of the childcare facilities in the county are challenged with hiring childcare staff," she said. "The group that has been meeting since the children's summit last summer has identified this as a mechanism to begin to address those inequities and support the field of childcare providers. Both Superintendent Adler and myself are asking on behalf of the leadership committee from the Children's Summit for \$50,000." According to Desbaillets, these funds will be distributed through First Five to childcare providers working throughout Mono County. She said stipends will only be distributed to providers who participated in Mono County's Childcare Quality System this year, a system which monitors the quality of local childcare facilities, funded through both the California Department of Social Services and First Five California. "The actual number may vary, but this should provide around \$1,000 per individual for approximately 50 providers that work at all of our childcare sites," Desbaillets said. "If the funds are transferred this fiscal year, they will be distributed this fiscal year to the best of my ability. The goal would be to get those stipends out by the end of June," she said.

Why is it important to support childcare providers in Mono County? Desbaillets says that good childcare providers play an important role in improving childhood education and reduce the risks of abuse and neglect. “Childcare involves taking care of the kids and giving them a solid start to school,” she said. “I think that financially, the county is in a unique position to invest in some of these programs to be able to have better results for our children, and we just have to kind of be careful in terms of how we design it and the investments we make. We are waiting to get some research from the Office of Education Program that will help us fashion that subsidy proposal in a little better shape,” Desbaillets said. “I would truly characterize it as a crisis for the workforce. This is a stop-gap effort to begin to address that, but there’s more work to be done.”

First 5 Mono County currently receives around \$350,000 a year from tobacco tax funds including annual allocations and Small Population County Funding Augmentations. Around \$100,000 a year comes from Mono County Social Services and Behavioral Health for high-needs home visiting and Peapod Playgroups. First 5 Mono also collaborates with Mono County for about \$250,000 additional funding.

According to Desbaillets, there have been stipends in the past. Previous stipends came from the California Department of Education, and they are now being administered through the County Office of Education. But Desbaillets says these new stipends will improve wages for a broader range of childcare providers.

IF YOU WANT TO KNOW MORE:

Visit <https://www.first5mono.org> to learn more about programs for children in Mono County.