

## Regular Commission Meeting

### AGENDA

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. The meeting can be accessed through <https://us06web.zoom.us/j/81361956032> or by phone at: 669 444 9171, Meeting ID: 813 6195 6032 where members of the public shall have the right to observe/listen. If you are interested in submitting public comment on any item on the agenda, or not on the agenda over which the board has jurisdiction, please send the written comment to the following email address in advance of the meeting [mdesbaillets@monocoe.org](mailto:mdesbaillets@monocoe.org). Email sent and received in real time during the meeting will be read and addressed during the meeting, but it is highly encouraged that comments be sent in advance of the meeting to ensure they are received and read. This altered format is in observance of recent recommendations by state and local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact [mdesbaillets@monocoe.org](mailto:mdesbaillets@monocoe.org). Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130)

**September 7, 2022, 2:00-4:30 p.m.**

The meeting can be accessed through

<https://us06web.zoom.us/j/81361956032>

or by phone at: 669 444 9171, Meeting ID: 813 6195 6032

#### 1. Findings Relating to the Holding of Remote Meetings Under AB 361

Find that: (1) The Proclamation of State of Emergency issued by Governor Newsom on March 4, 2020, in response to the COVID-19 pandemic remains in effect; (2) Local Public Health Officials have recommended measures to promote social distancing; and (3) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. Accordingly, meetings of the First 5 Commission may be held remotely in accordance with the requirements set forth in subdivision (e) of Section 54953 of the California Government Code. **(ACTION)**

#### 2. Public Comment

Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.

#### 3. Minutes

Commissioners will consider adopting the updated minutes from the **September 16, 2021; January 20, 2022; and March 17, 2022** meetings and the **June 20, 2022 and July 13, 2022** meetings. **(ACTION)**

#### 4. Commissioner Reappointment

Update on reappointment of Michelle Raust for a five-year term from October 1, 2022 to September 30<sup>th</sup>, 2027. **(INFORMATION)**

**5. Contractual Agreements**

Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements.*

**Revenue**

- a. **California Department Education, California State Preschool Program Block Grant (CSPP BG) from 7/1/2022 to 6/30/2023: up to \$23,215 through the Mono County Office of Education**, to support implementation of the Mono Alpine Childcare Quality System Plan with State Preschool sites. **(ACTION)**

**Expenses**

- b. **US Marine Corps 7/20/2022 to 7/20/2023: \$3,357** to provide a stipend to the Mountain Warfare Training Center Child Development Center for completing Childcare Quality System Requirements in 2021-22. Funding from First 5 California's IMPACT Grant. **(ACTION)**
- c. **Applied Survey Research 9/1/2022-6/30/2022: \$11,850** to provide evaluation services for school readiness and the annual report, to include any County Counsel approved changes. Funding from prop 10. **(ACTION)**

**6. Audit Acceptance Letter**

To inform the Commission of the State Auditor's acceptance of the 2020-21 First 5 Mono Fiscal Audit. **(INFORMATION)**

**7. Commission Meeting Schedule**

Seek to identify a meeting schedule for the remaining 3 meetings of FY 2022-23. Proposed from 2:00-4:30pm: 1/18/2023, 3/15/2023, and 6/21/2023. **(ACTION)**

**8. Childcare in Mammoth Lakes**

Staff will report on and seek Commission direction on continuing progress towards increasing childcare slots in Mammoth Lakes. **(INFORMATION)**

**9. Program Updates**

Staff will report on the following Commission programs. **(INFORMATION)**

- a. Childcare Quality System
- b. Home Visiting
- c. Oral Health
- d. Family Behavioral Health—Peapod Playgroups
- e. School Readiness
- f. Community Development Block Grant

- 10. Budget** Staff will share the following reports, and seek approval of an updated budget:
- a. final 2021-22 budget **(INFORMATION)**
  - b. year-to-date budget **(INFORMATION)**
  - c. 2022-23 budget update **(ACTION)**
- 12. Director Report** This information may be reported elsewhere on agenda. **(INFORMATION)**
- 13. Commissioner Reports** Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
- 14. Closed Session: Public Employment** Public Employee Performance Evaluation. Government Code section 54957. Title: Executive Director. **(INFORMATION)**

**Next Commission Meeting: TBD, 2023, 2:00 p.m. – 4:30 p.m.**, Mono County Office of Education Conference Room or via Zoom, 451 Sierra Park Road, Mammoth Lakes, CA

*Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).*

To: Board of Supervisors

From: Bryan Wheeler, Director of Public Health

Re: Recommendation regarding Social Distancing and Virtual Meetings

Both Mono County “covering” Health Officer Dr. Rick Johnson and I strongly recommend that physical/social distancing measures continue to be practiced throughout our Mono County communities, including at meetings of the Board of Supervisors and other County-related legislative bodies subject to the Brown Act, to minimize the spread of COVID-19.

Whether vaccinated or not, positive individuals are contracting the Delta variant and infecting others in our communities. Social distancing and masking are crucial mitigation measure to prevent the disease’s spread. Virtual board meetings allow for the participation of the community, county staff, presenters, and board members in a safe environment, with no risk of contagion. It is recommended that legislative bodies in Mono County implement fully-remote meetings to the extent possible.

If you have any questions regarding this recommendation, please do not hesitate to contact me. We will continue to evaluate this recommendation on an ongoing basis and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

## **RESOLUTION NO. 2021-03**

### **A RESOLUTION OF THE MONO COUNTY BOARD OF EDUCATION PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF OCTOBER 28, 2021 TO NOVEMBER 27, 2021**

#### **Recitals**

WHEREAS, the Mono County Board of Education ("Board") is committed to preserving and nurturing public access and participation in its meetings; and

WHEREAS, all meetings the Board's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov. Code, §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the Board's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Board's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the jurisdiction of the Board, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19; and

WHEREAS, meeting in person presents an imminent risk to health and safety of attendees, including those who may not be vaccinated, are vulnerable, and those who are elderly or have underlying medical conditions; and

WHEREAS, the Board does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the Board's boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities

of the Board, and desires to proclaim a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board does hereby find that the legislative bodies of the Board shall conduct their meetings without following with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Board will ensure that the public has access to meetings and the opportunity to participate in meetings in the interest of transparency and as required by the Government Code and AB 361. Individuals wishing to provide public comment in real time will be able to do so. Public comment is allowed on both agendized and non-agendized matters. In addition to oral public comment, written public comment can also be submitted and will be considered. All written public comments will be forwarded to the Board of Education members. All written public comment received shall become part of the official record. In the event of a service disruption that prevents broadcasting the meeting or in the event of a disruption within the Board's control that prevents public comment for members of the public using the call-in option or internet-based option, the Board will stop the meeting and take no further action on agenda items until public access is restored.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mono County Board of Education, as follows:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout its boundaries, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the Board's boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities of the Board. Meeting in person presents an imminent risk to health and safety of attendees, especially those who may not be vaccinated, are vulnerable, or have underlying health conditions. There is additionally a recommendation of social distancing.
3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The Superintendent and Staff of the Mono County Office of Education are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

5. Effective Date of Resolution. This Resolution shall take effect on October 28, 2021, and shall be effective until the earlier of (i) November 27, 2021, or (ii) such time the Board of Education adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Board of Education may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED by the Mono County Board of Education October 28, 2021, in Mammoth Lakes, California, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

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Board President  
Mono County Board of Education

**ATTEST:**

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Board Clerk  
Mono County Board of Education

**Mono County  
First 5 Meeting  
Virtual meeting via teleconference  
Thursday, September 16th, 2021  
2:00 pm**

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations.

**COMMISSIONERS PRESENT**

Molly DesBaillets  
Bob Gardner  
Janice Mendez  
Kristin Collins  
Stacey Adler

**COMMISSIONERS ABSENT**

Patricia Robertson  
  
Michelle Roust

**CALL TO ORDER/ESTABLISH QUORUM**

**MOTION:** Chair Gardner called the meeting to order at 2:00 pm, noting that a quorum had been met with five members present.

**I. PUBLIC COMMENT**

There was no public comment.

**II. APPROVAL OF MEETING MINUTES**

**MOTION:** Ms. Mendez **MOVED** to approve the March 18<sup>th</sup> and June 17<sup>th</sup> meeting minutes. The **MOTION** was **SECONDED** by Ms. Collins and **PASSED** by unanimous consent.

**III. CONTRACTUAL AGREEMENTS**

Ms. DesBaillets updated the Commission on the renewal of contracts that was held in the past with no significant funding shifts or other changes. The two exceptions that she highlighted were on items 3E and 3F.

- 3E - Ms. DesBaillets, mentioned that there was significant discussion around this as a Commission and as an ad hoc committee for the Commission. She also reported that, the process got easier once, it started with the lawyers. Agreements were made between Chair Gardner and Commissioner Adler, and the contract has been updated with the County Office of Education for operational support services.



- 3F- Ms. DesBaillets updated the Commission that they have contracted with Child 360 in the past for training for the childcare providers in Mono. Trainings would be on cultural competency, culturally responsive practices, and trauma informed training.

Chair Gardner stated and reminded the Commission that the agreements are to be consistent with the strategic and fiscal plan.

**MOTION:** Chair Gardner **MOVED** to approve the seven contractual agreements. The **MOTION** was **SECONDED** by Ms. Mendez and **PASSED** by unanimous consent.

#### IV. ORDINANCE AGREEMENT

Ms. DesBaillets wanted to consider the number of Commissioners, as the Commission currently has 7 members, but the amendment proposal allows 7-9. The other proposed change was the appointment limits from 3 years to 5 years for Commissioners.

Ms. Adler, concern was that by increasing the number of Commissioners, the harder it would be to arrange a quorum.

**ACTION ITEM:** Ms. DesBaillets agreed to make changes and present a new draft for review on the next Commission meeting. The changes are appointment limit for Commissioners are 5 years and the proposed number of Commissioners would remain at 7 members.

Ms. DesBaillets, brought to the attention of the Commission, that one required member of the Commission should be a either a public health officer **or** someone who manages services in the County.

**ACTION ITEM:** To recruit a public health officer **or** someone who manages services in the County.

#### V. OFFICE SPACE FOR COMMISSION OFFICE

Ms. DesBaillets informed the Commission that their present office location at the high school in Mammoth Lakes would be going under construction in July 2022. A new office space for First Five is needed. The range of considerations is from not having an office to having one that has a play space that can hold play groups. She also mentions the vast difference in costs. She also informs the Commission, that she did some preliminary checks, and there is office space available on a month-to-month basis at Mammoth Mall, a much smaller space with double the cost. Ms. DesBaillets also shared that they have enough reserves in the trust fund account, if the need arises. The need for storage is important, which could be accommodated with a storage space, and since most staff are working from home, and having adapted to the hybrid setting, a smaller office setting would work. She also shares her concern on the importance of having a public face for First 5.

Ms. DesBaillets, requests the Commission's opinion on this matter: Chair Gardner, states that it is possible to have a public face with no office, he elaborates by saying that majority would speak of the work organized by First 5 rather than where it is located. He shared the idea of connecting to a preschool, so that when parents enter and exit a school facility, the focus would

be on First 5. He also states that looking at other options would be a better idea. Ms. Adler also offers her support, in arranging meeting or storage space, in case the need arises. She does add on to say, with regards to checking with Betsy Truax at Edison theatre or college for any space availability.

## **VI. CHILD CARE**

Ms. DesBaillets, informs the Commission she forwarded the letter to Childcare Council, hoping to receive a support letter for the CDBG application. She shares the interest in CDBG has gone a different route with Childcare Council, since there is an increase of interest in the GDBG funding for childcare. The chair of the Childcare Council has emphasized that the town wants to wait for a facility needs assessment before moving forward on any CDBG application.

Ms. DesBaillets, points out the role of the Childcare Council. The main statutory requirements are to come up with zip codes priorities, which is conducted annually. It is a data compilation of how many childcare slots are needed in each zip code. They also offer orientation night, appreciation night for childcare providers annually. They also advocate for people to become childcare providers, by providing training and other assistance.

Chair Gardner encouraged that the need for Childcare needs to be emphasized at the Children's Summit. He also points out the impact on the economy due to lack of childcare. This is not just a public, but also a private agency problem. He feels the support from private sector is needed the most. Ms. DesBaillets adds in that private sector issue would have to addressed by private sector. CDBG is for low- and middle-income families, who can't afford childcare, and CDBG funding is to support these families. The town has not been eager in partnering on CDBG application, and not sure if the Children's Summit would help in addressing this issue. Ms. DesBaillets also shares what came up at the Child Care Council is that the town is seeking to partner with IMACA as the proposed partner to provide childcare at the parcel, it would add about 50 new slots. The drawback is that they have requested IMACA to finance the furnishing and the finishing of the room, but IMACA doesn't have the finances to support that. Discussions will continue with the Child Care Council on this matter.

## **VII. EMERGENCY FUND REQUEST**

Ms. DesBaillets, updated the Commission that CDBG funds for childcare in Bridgeport were held up due to a lag in the application from CDBG. This led to a lapse in the funding period, so the Eastern Sierra was not allowed to draw funds down. They applied for and were given \$10,000 from the Emergency Fund to cover the lapse to maintain their budget. Ms. DesBaillets, also mentioned that she and Christie Milovich from County Council reviewed the application, comparing it to the Emergency Fund guidelines, and it was accepted.

## **VIII. PROGRAM UPDATES**

- Ms. DesBaillets shared that \$40,000 was given out in stipends last year to childcare sites.
- First 5 is now at the phase of the year conducting beginning of the year meetings and establishing quality improvement plans.

- Home visiting – The coordination work has been successful, lot of referrals primarily from women's clinic.
- Seeking to hire a North County home visitor.
- Home visiting staff is scheduled to go to Baltimore for the parents as Teachers annual conference.
- Family behavioral Health, is doing well with the limiting of the playgroups to 5 families. The group is more solid and forming of friendships, rather than the drop in situation. Groups are formed in Mammoth, and in Bridgeport.
- School readiness- Several kindergarten observation form trainings, and the new Brigance tool has been implemented. The social emotional component of school readiness is also taken into account.
- Health and Safety Fair was held, and the participation was good.
- Community Development Block Grant- An update was given to the Board of Supervisors about the closing of the 2017 funding cycle. The importance of bringing the community voice to the Board was appreciated. The enrollment is usually low at the beginning of the year, there is a capacity to serve 8 students. The students that are currently involved are from low- or moderate-income range and they qualify for this program.

#### **IX. BUDGET**

Ms. DesBaillets, updated the 2021 budget, with the contribution of \$15,000 towards the trust fund. All the documents have submitted to the auditors. The year-to-year budget, Jitasa, hadn't received any salaries yet, and that is preliminary. She also mentioned that there hasn't been much of an expense, at this time of the year.

#### **X. DIRECTOR REPORT**

Ms. DesBaillets reported the following:

- New Office Hours are from Monday through Wednesdays: 9AM – 2PM.
- Met with Bob Lawton, who was very supportive of collaborating with First 5.
- Requested for support from Supervisor Peters, with getting applicants for the Peapod leaders in Bridgeport and Walker, and progress has been made.
- The North County home visiting position is awaiting union approval. Also awaiting union approval for 2 other home visiting specialists (breast feeding specialist and infant mental health specialist).
- State legislation for 12 months medi-cal eligibility and continuous medical eligibility for children 0-5. This was referred to a committee, no progress yet on the bill enactment.

- Working on the donate button on the website. The concern that was raised from Janet Dutcher, Finance Director at the County was tha, there might be a tax liability associated with this, and the County Council hasn't had the time to look into it.
- 211 contributors are doing great. Lot of agencies input data into the 211.mono.org system, that can be accessed to refer families.
- Ms. DesBaillets mentions that a document is included in the Commission packet – It is the Quality Rating Improvement System framework. It outlines all of the elements that goes into the rating of a childcare facility.
- Ms. DesBaillets also mentions that she attended the Child Tribal Child Care Association of California's Annual Conference, and reached out to the Tribal Hub to learn if they wanted to provide some training. Instead, they invited First 5 to attend their annual conference, to see their way of framing things. It was a wonderful experience with a certain uniqueness.
- Ms. DesBaillets, mentions that she participated in the MCOE sponsored administrative retreat, a time for reflection and replenishment.
- Participated in the Child System of Care meetings with social services, public health and different county agencies. Also attended the cabinet meetings offered by MCOE, childcare council and child abuse prevention council.
- Submitted the Parents as Teachers affiliate report.

## **XI. COMMISSIONERS REPORT**

Ms. Adler updated on the Children's Summit, to be held in July, 2022, waiting on the finalization of the date. She also mentions that she had a conversation with Katy Peterson from the Department of Social Services, and through a grant they support, had a meeting with Richard Knecht, and he would be the data master, who would be assisting in getting the data for the Children's Summit, and also data that's been collected throughout the County and various agencies. There would another meeting with Richard in couple of weeks.

## **XII. ADJOURNMENT**

Chair Gardner adjourned the meeting at 3:30pm.

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Respectfully submitted by Minutes Services

**Mono County  
First 5 Meeting  
Virtual meeting via teleconference  
Monday, January 20, 2022  
2:00 pm**

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations.

**COMMISSIONERS PRESENT**

Molly DesBaillets  
Bob Gardner  
Janice Mendez  
Patricia Robertson  
Michelle Raust  
Stacey Adler

**COMMISSIONERS ABSENT**

Kristin Collins

**CALL TO ORDER/ESTABLISH QUORUM**

**MOTION:** Chair Gardner called the meeting to order at 2:00 pm, noting that a quorum had been met with five members present.

- I.** As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations.

**MOTION:** Ms. Adler **MOVED** to approve the finding to hold a remote meeting under AB 361 The **MOTION** was **SECONDED** by Ms. Mendez and **PASSED** by unanimous consent.

**II. PUBLIC COMMENT**

There was no public comment.

**ADDING URGENCY ITEM**

Ms. Simon explained that due to the Brown Act, an item could be added if the item came to agenda after the agenda was already scheduled for a meeting, and if it was necessary to act on the item before the following meeting. Director DesBaillets learned there was an opportunity for the Commission to write a letter of support for affordable housing in Mammoth. Ms. Simon proposed motion for letter of support to be added to the agenda that day as an urgency item

Ms. Mendez motioned, and Ms. Robertson seconded the motion.

No Public comment was made.

**MOTION:** Ms. Mendez **MOVED** to approve the addition of this URGENCY ITEM. The **MOTION** was **SECONDED** by Ms. Robertson and **PASSED** by unanimous consent.

**PROPOSED LETTER**

Ms. Robertson linked letter into the chat and Commission members reviewed it.

**MOTION:** Chair. Gardner **MOVED** to approve the letter of support. The **MOTION** was **SECONDED** by Ms. Mendez and **PASSED** by unanimous consent.

**III. APPROVAL MEETING MINUTES**

The members approved minutes from September 16, 2021

No questions or comments

**MOTION:** Ms. Mendez **MOVED** to approve both sets of minutes. The **MOTION** was **SECONDED** by Ms. Adler and **PASSED** by unanimous consent.

**IV. CHILDCARE AD-HOC COMMITTEE**

Ms. DesBaillets explained how childcare was important in Mammoth, and how she wanted to form a committee to help talk about childcare for the Children's Summit.

**MOTION:** Ms. Mendez **MOVED** to approve ad committee for childcare. The **MOTION** was **SECONDED** by (Ms. Raust and **PASSED** by unanimous consent.

Ms. Raust asked if it was appropriate to share conversations of childcare in this meeting. Her question was addressed by Ms. DesBaillets, who said that yes, it was appropriate.

Chair. Gardner commented that with the Brown Act, they would be all right discussing childcare because this was a broad topic.

Ms. Robertson asked if new members could be appointed in this Ad Hoc Committee, it was answered that Ms. Adler, Chair Gardner, and Ms. Raust would be on the committee because they were already talking about childcare for the Children's Summit.

**V. CHILDCARE AT MAMMOTH LAKES**

Ms. DesBaillets expressed that lots of people wanted to talk about childcare in Commission meetings. She received a letter from Town of Mammoth Lakes, wondering why CDBG application was not submitted and sent out letter to Commission with her response. She expressed that she wanted Commission input on continuing to advocate to the town to apply for CDBG, or do it on their own because they had their own ideas. She noted that the town was pursuing more childcare slots at the CDBG.

Chair. Gardner opened agenda item for public comment.

Ms. Robertson commented that she reminded the community to apply for CDBG starting

in 2018 and expressed that continued advocacy for childcare was a good idea. She wondered if 'Mono County' could apply for childcare. She wanted action, rather than just having conversations and needs assessments about it. She noted that every time they forgo the application, they are losing money that could be used for this purpose. She wished that everyone could work better together.

Ms. Raust asked if there was a designee in the Town that could apply for the grant. It was answered that they were interested in the needs assessment first before writing an application.

Ms. DesBaillets commented that Nolan contributed to the application and had critiques before the application was due. She expressed that it seemed like the Town was eager to partner with the childcare council in the letter. She expressed that she had given the letter in their packet, letter from the Commission to the Town, letter from Dr Collins and public comment from Ms. Robertson to the Childcare Council to show what they had done. She noted that there had not been much interaction.

Ms. Adler expressed that there was a requirement for the Childcare Council to conduct a needs assessment and that they were moving quickly to finish it.

Gardner noted that he would talk to John Wentworth and Linda Salcido.

## **VI. CONTRACTUAL AGREEMENTS AND EXPENSES**

Ms. DesBaillets summarized the following:

- a. **Family Resource Centers** – \$5714.40 for direct support to families. Allocated 165 each for utilities for 32 families.
- b. **Mono County Behavioral Health Support Groups** – did regular agreement with them. Used to be called New Parent Support Groups.
- c. **\$1,320 to Sacramento County Office of Ed. more for training in English.**

**MOTION:** Ms. Adler **MOVED** to approve all three listed. The **MOTION** was **SECONDED** by Ms. Robertson, and **PASSED** by unanimous consent.

There were no public comments.

Ms. Adler left the meeting.

Chair Gardner opened a Public Hearing for the Evaluation Report, Audit, Children's Summit, Program Updates, and Director Report.

## **VII. FY 2020-21 EVALUATION REPORT AND ANNUAL REPORT**

Ms. DesBaillets made a presentation regarding this topic. Participation rates are: 25% for home visiting, 1% for CDBG, 42% Childcare Quality System, 3% Peapod Playgroups, 9% Raising a Reader, 11% Oral Health. She further noted that COVID impacted everything.

Ms. Raust commented that it was understandable but not terrible.

Ms. DesBaillets noted that this year services across county were proportionally similar to previous year. She noted that they generally over serve Mammoth and Bridgeport and under serve everywhere else.

Ms. DesBaillets noted programs in three categories: they spent \$373,446 for Home Visiting and increased time spent on Home Visiting. 614 visits were completed this year. She noted that they continued to serve higher proportions of the Hispanic population. She noted that the percentage went down to 39% from 41% for families with multiple stressors.

Ms. Robertson asked if they counted living in pandemic as a stressor, as it would increase percentage. Ms. DesBaillets noted that living in the pandemic was not considered a stressor.

Ms. Adler asked for clarification on if this presentation related to the calendar year or fiscal year. It was a presentation regarding fiscal year.

#### Home Visiting

Ms. DesBaillets summarized that their program provides support for families, for the Parents as Teachers Program, their total visits were 614, 39% of families had two or more stressors, and that they served a higher proportion of Hispanic people this year.

Ms. Robertson noted that another stressor was the fact of having another job to live in the community, and it would be interesting to collect data on these types of stressors.

Ms. DesBaillets noted that school readiness investment was 37,758 that funded Kindergarten Roundup and Raising a Reader from the library. They received no data in 2020.

#### Kindergarten Readiness

Ms. DesBaillets summarized that there were COVID challenges so schools could not administer Kindergarten Readiness assessments or Parent Surveys. Their preschool availability decreased to 32% and 81% of families with an incoming kindergartener participated in Kindergarten Round Up, which was the same as the year before.

#### Family Behavioural Health

Ms. DesBaillets summarized that families enjoy Peapod Playgroups, 152 groups were offered. Facebook live participation was about 3000 views, but the actual number is unknown. Participation declined due to Covid, going down to 3%.

Childcare Quality investment was \$322,051 this year. She summarized that they had the capacity to coach, rate sites, and provide in home visits. Mono and Alpine childcare sites had a participation of 85%. Children's enrollment declined to 118 this year. They gave out \$39,510 in stipends, where they ranged between 250 for individuals and between \$1,500 and \$6,500 for sites. She noted that developmental screening family engagement and referrals continued to strengthen.

Ms. Raust asked for clarification for the purpose of the stipends, and Ms. DesBaillets noted that these stipends were only for the First 5 participating sites.



Ms. Robertson noted that it was important that they continue their work to increase childcare slots.

Ms. DesBaillets noted that for Child Health: Oral Health and Safety, Oral Health was funded at \$13,295. Child Safety had Covid impacts as number of people getting home safety kits or car seat checks lessened. They adapted health and safety fairs to be outside. There was no oral health data.

Ms. DesBaillets noted that there was a fiscal overview that wasn't in the presentation.

Ms. DesBaillets noted that in 2019, there was a childcare gap of 72% for the 0-5 age range – 243 spaces for 844 children in the Childcare Portfolio.

Ms. DesBaillets noted that Mono County has 3<sup>rd</sup> highest disparity rate in the state for the Equity Index. It shows White people are doing good, but not others. She also noted that Mono had the 15<sup>th</sup> highest performance in the State.

Ms. Robertson expressed gratitude after Ms. DesBaillets' Presentation. She noted it would help them in the coming years

Ms. Mendez and Chair Gardner agreed that it was a good and thorough presentation. Chair Gardner reiterated that COVID prevented the gathering of some of the data.

#### **VIII. 2021 AUDIT**

Ms. DesBaillets noted that it was a clean audit this year, and noted that they contributed \$15,000 to their trust fund.

Ms. Robertson expressed positivity at the trust fund.

#### **IX. CHILDREN'S SUMMIT**

Chair Gardner noted that there was a planning group for the Children's Summit, date being July 13<sup>th</sup> this year and that the goal was to increase awareness of children and their issues in the County and create an action agenda. There were about 16 different data indicators that tell how children are doing.

Ms. DesBaillets added that working with this ad-hoc group mentioned earlier should make planning for this event easier.

Chair Gardner suggested that they needed to make sure that everyone in the commission could attend.

Ms. Robertson asked who was on the planning team and if there was going to be an outside facilitator.

Ms. DesBaillets noted that the planning team was Ms. Adler, Ms. Raust, Chair Gardner and herself, Courtney Powell-Walsh, Kathy Petersen and Jacinda. She noted that there

was a plan for local facilitators and note-takers. She noted that Courtney and Chair Gardner were making presentations that day.

Ms. Robertson asked if having outside people to work with them would benefit their program, considering that there would be many differences in preference and opinion. Ms. Raust responded that the outside consultant they had been working with so far was doing well.

Ms. Robertson noted that the vision they needed was that it was a community program, rather than just a First 5 Program. Chair Gardner responded that it would be represented broadly and even schools would be represented. He noted they would need to think about how to mitigate these discussions for that day.

Ms. Raust noted that the summit was also for discussing community needs for high-risk children and families.

#### **X. PROGRAM UPDATES**

Ms. DesBaillets noted that the First 5 offices were closed for the public, aligning with the health department guidance for the schools. They will wait until the end of the month to see if there are further updates.

As for the childcare system, two sites dropped out this year. There was low participation in locally-offered training.

She also noted that there are coaches from the region who are now meeting a few times a year.

Ms. DesBaillets is planning focus groups for this summer, and has been working on data access, and thinking about a provider appreciation dinner in the future.

For Home Visiting, Ms. DesBaillets noted that becoming a model implementer for Parents as Teachers was of importance. She noted that they need to improve their visit frequency for at-risk and struggling families.

Ms. Raust asked if the issue could be helped by more staffing, and Ms. DesBaillets noted that she had been trying to help improve family life skills and increase awareness about the importance of meeting families more often.

Ms. Raust asked if Ms. DesBaillets was aware of FFTSA. She noted that Part 1 was for at-risk children, and that the money for the programs were evidence-based, so they might have a chance of receiving it.

Ms. DesBaillets noted that she hoped the grant for utility bills that was approved would help.

Ms. DesBaillets also noted that there was an in-home visiting position open on Edjoin for North County. She also noted that they had hired two more in-home visitors. She said

that she is holding a community discussion for Home Visiting Coordination to support development of an action plan on January 28<sup>th</sup>.

For Peapod, there is a position available in Mammoth Lakes.

For school readiness, Ms. DesBaillets explained Pre-Kindergarten, a program to serve all 4-year-olds in the K-12 system. She is working on funding and submitted a letter of intent for teacher development. She is working with School Boards to plan a Round Up event in March.

For systems building, Ms. DesBaillets is spending a lot of time with UPK (Universal Pre-Kindergarten).

She also noted that a diaper bank is at IMACA

She noted that the Eastern Sierra Unified School District request for Emergency Funds for Preschools is included and was granted.

Chair Gardner asked if there were any questions and comments. There were none.

## **XI. BUDGET REPORT**

Ms. DesBaillets noted that the format was different this year. They are at 42% spending currently, which is on track. Noted the Bad Debt Expense, and that there was a duplicate entry of \$20,000 from last year that should have been in a different category. There was an additional -\$4,000 in duplicate entry as well.

She noted that there was a \$15,000 invoice coded to this fiscal year instead of last fiscal year, which needs to be updated.

Chair Gardner suggested that they needed to look into the workload into the budget for individual people working on it.

Chair Gardner asked if there were more questions or comments.

Ms. Robertson asked if they had the facility discussion, and was wondering if there needed to be graphic design help for the Evaluation Report, and that this was necessary to keep in mind for next year.

Public hearing was closed at 3:41 pm.

## **XII. ADOPTION OF EVALUATION REPORT AND AUDIT**

Chair Gardner asked if there were further questions about the evaluation report and audit.

**MOTION:** Ms. Robertson **MOVED** to approve the Evaluation Report and Audit as presented. The **MOTION** was **SECONDED** by Ms. Mendez and **PASSED** by unanimous consent.

### **XIII. AMENDMENT TO ORDINANCE**

Ms. DesBaillets noted that they would leave number of members at 7 members, take out unnecessary verbiage for Commissioner appointment staggering. She also asked to update ordinance for service on the Commission to be 5 years instead of three.

Chair Gardner asked if there were further questions or comments about this topic

**MOTION:** Ms. Raust **MOVED** to approve the Amendment as presented. The **MOTION** was **SECONDED** by Ms. Robertson and **PASSED** by unanimous consent.

### **XIV. COMMISSIONER REPORTS**

Chair. Gardner stated that his updates had been covered earlier.

Ms. Robertson commented that she sent a letter to the school district and participated in parent advocacy meeting for school closure. She was disappointed that their program closed for that time as well. She noted that she asked for more support and collaboration networks in case schools close.

Chair. Gardner mentioned that they needed to be in better shape to respond to events such as this.

Ms. Mendez noted that she appreciated what Ms. Robertson said. She had no other comments.

Ms. Raust said that she had given updates already.

Ms. DesBaillets expressed gratitude to everyone and Ms. Robertson.

Chair. Gardner asked if there were any further comments or questions. There were none, so that brought the meeting to the end of their agenda. He noted that their next meeting was March 17<sup>th</sup> from 2-4:30 pm.

### **XV. DIRECTOR REPORT**

Ms. DesBaillets had a few more director's updates. She mentioned that the Governor's Budget included 50 million dollars for Home Visiting with the Department of Health, the expansion of Child Tax Credit, and is proposing expansion of Medi-Cal to undocumented parents. There is 10 million in Early Literacy and 36,000 in Expanded Childcare Subsidies.

She also noted that she was sorry to see Christy Millovich leave. She noted that Ms. Simon was working with her now.

She was able to work with MCOE and Ms. Adler on potential office space. She will plan on moving into an MCOE provided space and purchasing a storage space.

Chair. Gardner noted that this should be an interim situation to see if it works before committing entirely to the new workspace.

**XVI. ADJOURNMENT**

Chair. Gardner adjourned the meeting at 4:30pm.

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Respectfully Submitted by: Minutes Services

DRAFT

**Mono County  
First 5 Meeting  
Virtual meeting via teleconference  
Thursday, March 17, 2022  
2:00 pm**

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations.

**COMMISSIONERS PRESENT**

Molly DesBaillets  
Bob Gardner  
Janice Mendez  
Patricia Robertson  
Michelle Roust  
Stacey Adler  
Karen Slack

**COMMISSIONERS ABSENT**

**OTHERS IN ATTENDANCE**

Ana Danielson

**CALL TO ORDER/ESTABLISH QUORUM**

**MOTION:** Mr. Gardner called the meeting to order at 2:00 pm, noting that a quorum had been met with five members present.

**I. REGULAR FINDINGS RELATING TO THE HOLDING OF REMOTE MEETINGS HELD UNDER AB 361**

Mr. Gardner explained that they needed to approve this motion to continue holding their meetings virtually.

**MOTION:** Ms. Robertson **MOVED** to approve finding to hold the meeting remotely as allowed by the AB 361 resolution. The **MOTION** was **SECONDED** by Ms. Mendez and **PASSED** by unanimous consent.

Ms. DesBaillets added that she had included the act in the chat.

**II. PUBLIC COMMENT**

No public comment was provided via email.

Ms. DesBaillets welcomed Alana Rodriguez. Ms. Rodriguez, a Peapod leader in Bridgeport, expressed how the program at Bridgeport was beneficial.

**III. APPROVAL OF JANUARY 2022 Minutes**

**MOTION:** Ms. Roust **MOVED** to approve the January 2022 Minutes. The **MOTION** was **SECONDED** by Ms. Robertson and **PASSED** by unanimous consent.

**IV. COMMISSIONER INTRODUCTION**

Ms. DesBaillets introduced Dr. Slack as a new commissioner who was also a Mono County Health Officer. The other commissioners introduced themselves to Dr. Slack.

Dr. Slack introduced herself to the Commission. Ms. DesBaillets expressed gratitude for her support.

**V. PROGRAM UPDATES**

Ms. DesBaillets welcomed Ana Danielson, a children's safety contractor for First 5. Ms. Danielson described the group. She added that they have funding to keep children safe and attend health and safety fairs. She updated that they were able to distribute 100 helmets, 26 car seats, and 16 safety kits for families through these fairs. She added that they use grant programs and work with AAA for additional safety information. They were able to provide additional health and safety kits and fire-safe gates for Mono County. She works with the CHP and the Mammoth Police Departments to give car seats to families that need them. She is looking for someone outside of Law Enforcement to aid in this situation and has been in touch with the Mammoth Hospital and Fire Department. She added that State Farm had purchased helmets for older youth.

Ms. Robertson expressed gratitude for the initiative taken to find car seats for children.

Ms. Mendez added that there were no child safety programs in her program with the Toya Indiana Health project and will contact the health coordinator to collaborate. She responded that she would be happy to be in touch with that group.

**Raising A Reader Program**

Mr. Platt introduced Chalese Miller, the early literacy and reading coordinator. She gave a presentation relating to the *Raising A Reader* Program. She gave an overview of the sites participating in the program and that there have been 65 participants since January. She informed the group about the site visits she conducted and gave details on when and how she performed them. She added that they were back to in-person Storytime for the children. She presented the new international story time concept that they had performed the day before. She gave out their contact details via email and social media.

As reported by the national program, Ms. DesBaillets expressed gratitude for Mr. Platt and added that Ms. Miller had been exemplary during the pandemic.

Mr. Gardner asked about the other two library sites other than the Mammoth Library, and Ms. Miller responded that they were also affiliated with June Lake Library and Coleville Library.

## VI. CHILDCARE IN MAMMOTH LAKES

Ms. DesBaillets updated that IMACA was no longer able to provide childcare services. The County Office of Education has now offered to take on every contract relating to childcare. They are still working to increase and maintain childcare slots but are not confident that increasing them will be very feasible. She added that IMACA has 22 slots and hopes to add six infant slots and 10-12 toddler slots. They are hoping to open in Summer 2023. The CDBG grant has not been released yet but is looking at finding a way to release those funds. Ms. Robertson asked if the County could apply for those grants, as Mammoth County residents were in Mono County. She also asked if there needed to be advance coordination with the childcare council regarding a partnership agreement before the NOFA came out. She referenced the previous minutes where Mr. Gardner was going to talk with the County about the CDBG grant.

Mr. Gardner responded that there was no action yet and that they needed to be more insistent in their moves ahead. He added that a lot of money was spent on childcare, and if there was a need for money, NCOE might need extra financial stability. He expressed that they needed to strategize about how to come forward to the County about the grant.

Ms. Roust asked for clarification on the financial gap, and Mr. Gardner responded that building slots were adding some capital, but more data was needed.

Ms. DesBaillets responded that Mono County could apply for the grants if they had permission from the town. She added that she could let the town council know that NOFA was coming up and that she wished to see an application. She added that the County would need a complete needs assessment before continuing. She agreed that NCOE might need additional financial support. She suggested that they could make a county request to support NCOE.

Ms. Adler arrived at 2:41 pm.

Ms. Adler suggested that they should hire a director to support childcare. Mr. Gardner requested that they iron out further details. She added that the preschool is moving onto a high school campus operated by the education office. She informed the group that Anne Holler was working with the Mammoth Lakes Foundation to create an additional childcare facility operated by the education office.

Ms. Roust asked for clarification on the childcare director, and she responded that they were looking for a preschool director whose duties would likely extend to childcare.

Ms. DesBaillets added that they had formed the Ad Hoc Committee for the Children's Summit and were open to having commission meetings dedicated to the summit. Regarding the needs assessment, she added that she could develop it. She suggested drafting an action plan to address the childcare issue in Mammoth County. Mr. Gardner suggested creating a list of what was going on, who was responsible, and what had been achieved.

**Action Item:** Ms. DesBaillets will begin the draft and present it at the next meeting.



Ms. Robertson asked what would happen if the County used its allocation within the town, and Ms. DesBaillets responded that they would need permission within the jurisdiction. She summarized that she had ideas on property utilization but had not come up with a sound place so far. For example, utilizing county property at the former impound yard, but since the County had jurisdiction, the County would be the responsible party.

Ms. Robertson suggested that they should develop ideas on how they could work better together with the County.

Ms. Adler indicated that the Children's Summit in July was about children's well-being in Mono County and that childcare was only one of the issues being talked about. Mr. Gardner added that they hoped to come out with action items from the summit.

## **VII. CONTRACTUAL AGREEMENTS**

### **a. EXPENSES**

#### **a) Mammoth Mini Storage**

- This is to help support transition office spaces (for two 5 x 8 spaces)

#### **b) Annual Independent Fiscal Audit (for the next three years)**

- The Kristi White group has been easy to work with, and the group hopes to work with them again.

#### **c) Becky Keigan- Child Care Provider Training in Alpine County**

- This organization is excited to begin training practices after being closed due to COVID-19.

#### **d) Funding to provide for Mono County Kindergartener Assessment**

- The data provided goes to help make evaluation reports.

#### **e) Funding to provide for Alpine County Kindergartener Assessment**

- The data provided goes to help make evaluation reports.

**MOTION:** Ms. Mendez **MOVED** to approve all five items listed. The **MOTION** was **SECONDED** by Ms. Roust and **PASSED** by unanimous consent.

### **PUBLIC HEARING**

The Public Hearing was opened by Mr. Gardner at 3:02 pm

## **VIII. 2020-2021 5 Year Fiscal Plan**

Ms. DesBaillets summarized how the document plans out five of their fiscal years. She informed them that they assumed their previous program funds would continue as

She predicted that the 2024-2025 fiscal year would be tighter in forms of fiscal stability and felt that it was important to prepare for it.

**MOTION:** Dr. Adler **MOVED** to approve The **MOTION** was **SECONDED** by Ms. Roust and **PASSED** by unanimous consent.

## **IX. 2019-25 Strategic Plan**

Ms. Robertson inquired about the funding for the scholarships specified. Ms. DesBaillets responded that she would investigate it.

**Action Item:** Scholarship funding will be highlighted in the matrix.

Ms. DesBaillets added that the annual resource meeting with representatives had not been performed. However, she added that this had come up in the home visiting coordination and would be used to help further communication between groups. She announced an Agency and Community luncheon planned in April for further information and better coordination.

She announced that there were two indicators unable to reach a 60 % reporting rate: BMI and annual dental screenings. She recommended that they omit them in the next plan.

She added that some committees in the Committee Collaboration section (page 95 of the Packet) were now inexistent: Breastfeeding Task Force, Interagency Coordinating Council, and the Oral Health Task Force. Additionally, Behavior Health in School was not in session but had been replaced with new committees.

Ms. Roust indicated that she was interested in incorporating these topics into the SeeSaw program. Ms. DesBaillets responded that these issues were also involved with other committees.

#### **X. Children's Summit**

Mr. Gardner gave updates regarding the summit. They are in the process of collecting data for use at the event. It is anticipated to be an in-person event at the Levine Center. He briefly summarized the day. Invitations were still in progress.

Ms. DesBaillets added that she had contacted the City Council, who had responded that the event needed to be known as a First Five commission meeting.

Ms. Roberson inquired if an outside facilitator had been contacted and the identity of the lead agency. Ms. Adler responded that the facilitator was Richard Knecht, a consultant with the Agency Leadership team (provided by social services). The lead agency was the County Office of Education.

Ms. Roust added that Richard was in assistance with their child welfare assessment program. Ms. Robinson asked if he had interagency experience, and Ms. Roust responded affirmatively.

**Action Item:** Ms. Robinson will send more information to the Commission about Robert Knecht.

#### **XI. Program Updates**

##### Home Visiting Coordination Work

Ms. DesBaillets updated that First Five California had an extension for unspent funds, which Mono County had. They met with 20 agencies and childcare providers to gain better

coordination and advocacy information. She reiterated the luncheon, picturing it as a health and safety fair. She announced that they were developing a developmental screening system for pediatrics, childcare providers, and home visitors. Those groups would perform the screenings, interact with the specific child, and have a questionnaire.

#### For Parents as Teachers

They are reaching the end of Year Four and implementing a fidelity model. She is collaborating with a director in Northern California to assist in completing this model. She summarized the challenges ahead of doing the developmental screenings.

#### Family Behavioral Health

Ms. DesBaillets updated that there were new hires. Jasmine will be starting on April 1. For School Readiness, they have Five Health and Safety fairs. She added that Kindergarten Round-Up would be in person, and Mammoth County's Round-Up would be on March 22.

### **XII. BUDGET AMENDMENT**

Mr. Gardner announced a Budget amendment. Ms. DesBaillets expressed that the budget had no issues, aside from the amendments. She summarized the amendment, indicating that the budget sought to:

- \$30,000 added in revenue (from a QCC Block Grant and a Family Resource Center Grant). \$46,000 added in expenditures,
- \$15,000 added to School Readiness (which was not in last year's budget),
- \$8,000 added in stipends for home visitation coordination,
- \$26,000 added for Quality Counts California Block Grant,
- \$5,000 added in office supplies, including Zoom.
- \$16,000 removed from Home Visiting Educational Support Materials.

**MOTION:** Ms. Roust **MOVED** to approve the budget amendments. The **MOTION** was **SECONDED** by Ms. Mendez and **PASSED** by unanimous consent.

Mr. Gardner closed Public Hearing at 3:30 pm.

### **XIII. ADOPTION OF 2019-25 STRATEGIC PLAN**

**MOTION:** Ms. Adler **MOVED** to approve the 2019-25 Strategic Plan. The **MOTION** was **SECONDED** by Ms. Robertson and **PASSED** by unanimous consent.

### **XIV. COMMISSIONER REPORTS**

Ms. Mendez updated that the meeting room was open. Unfortunately, Toyabi is not yet fully open due to COVID.

Ms. Roust updated that April is Child Abuse Prevention Month. In addition, April 1 is the community flag-raising ceremony. She added that there would be a pre-summit event, where they would invite stakeholders and partners for the Children's Summit.

Ms. Robertson updated that Mammoth Lakes is converting a property for affordable housing, but there is no childcare facility on site. They received 3 million dollars from the state for that

project. They are doing a fundraising event for their project, with a goal of \$100,000. She added that they had received \$15,000 from Union Bank and \$5,000 from Vakasa Vacation Rentals. She announced a fundraising event onsite on April 16, organized by local real estate agents. They have Emergency Rent funds available for struggling families and have a down-payment assistance program. She added that Mammoth Lakes took on programming after Imaca left.

Ms. Adler indicated that her group was making good progress and focusing on helping make a smooth transition.

Ms. Slack expressed that she would have more updates for the next meeting.

**XV. DIRECTOR REPORT**

Ms. DesBaillets updated that she struggled with meeting working needs and balancing a load of meetings. She added that she was supporting MCOE with construction and state preschool. She informed the group that she had received a report for emergency funds provided for Mammoth Lakes housing and had participated in funding meetings for planning teacher residency programs. She expressed that they should apply if they are eligible. Additionally, she gave updates relating to the Respite Care Plan. She gave updates on finding new staffing for home visiting and office positions.

Ms. Robertson inquired if Ms. DesBaillets had any ideas on mitigating the number of meetings she had. She responded that support from additional office workers would help and was looking to see if there was room in the budget for increasing hours for a position or creating a full-time position. She hopes to have an answer by the end of the fiscal year.

Mr. Gardner announced that the next meeting would be on June 16, 2022.

**ADJOURNMENT**

Mr. Gardner adjourned the meeting at 3:50 pm.

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Respectfully Submitted by: Minutes Services

**Mono County  
First 5 Meeting  
Virtual meeting via teleconference  
Monday, June 20, 2022  
2:00 pm**

**COMMISSIONERS PRESENT**

Molly DesBaillets

Janice Mendez  
Bob Gardner  
Stacey Adler  
Patricia Robertson  
Kristin Collins  
Michelle Raust  
Caryn Slack

**COMMISSIONERS ABSENT**

**OTHERS IN ATTENDANCE**

Sandra Moberly  
Annalisa Calhoun

Ms. Mendez called the meeting to order at 2:02 pm, noting that a quorum had been met with five members present.

**I. HOLDING OF REMOTE MEETINGS UNDER AB 361**

Ms. Mendez requested the Board for action to hold this meeting remotely in accordance with the requirements set forth in subdivision E of section 54953 of the California Government Code. And that COVID 19 pandemic remains in effect and the public health officer has recommended measures to promote social distancing.

**MOTION:** Ms. Adler **MOVED** to approve holding of the meeting remotely in accordance with subdivision E of section 54953 of the California Government Code, with COVID 19 remaining in effect. The **MOTION** was **SECONDED** by Ms. Robertson and **PASSED** by unanimous consent.

**II. PUBLIC COMMENT**

There was no public comment.

### **III. APPROVAL OF MEETING MINUTES**

**MOTION:** Dr. Adler **MOVED** to approve the March 17<sup>th</sup> meeting minutes. The **MOTION** was **SECONDED** by Ms. Robertson and **PASSED** by unanimous consent.

### **IV. CHILDCARE AND MAMMOTH LAKES – SANDRA MOBERLY**

Sandra Moberly (Community and Economic Development Director, Town of Mammoth Lakes) presented what has been done at the childcare in Mammoth Lakes. There are two major projects, the first is a childcare facility at the new affordable housing project in the parcel. The intent of this project is to relocate the MCOE preschool program into Phase One of the parcel.

The goal is for the facility to be operated year-round for childcare, childcare in the summer, and preschool during the school year. Logistical wise, the shell of the building is going to be constructed by the parcel developer, which is the Pacific companies and the town and MCOE will work together to fund the tenant improvements and the outdoor childcare space. To date there are sufficient funds and the town council has set aside \$250,000 of the general funding for the project. Trying to reach out and apply for some grant funding, if granted the need to spend out of the general fund on the project would not be required. The parcel project is under construction and the developer if they stay on schedule, occupancy of this suite is possible in May/ June 2023.

Stacey shared information that the site at the parcel will be able to accommodate eight infants. There will be two classrooms for two-to-five-year old's, the four-year old's will be going to Universal TK. One classroom of 16, two-to-three-year old's and another classroom of 16, three-to-four-year old's is the plan for the site. The Mammoth Lakes preschool presently has a capacity for 20 students but only has an enrollment of 16 at this time due to the staffing situation. The plan is to double the capacity and add additional infant space. There is no state program for infants, it applies only to preschool.

Ms. DesBaillets shared her thoughts on how to tackle as a community the wages for childcare providers. San Francisco just passed a law that they would tax citizens to give childcare providers minimum income of \$30,000 a year, because that average wage for childcare providers is \$13 an hour. Consideration for developing a recommendation and pursuing a policy platform to solve this issue. Mr. Gardner agreed with Ms. DesBaillets on finalizing some numbers and a depth analysis to be presented to the Board of Supervisors and trying to make a difference to the childcare providers.

Sandra Moberly shared information that they are in the process of negotiations with Mammoth Lakes Foundation for another childcare facility. The plan is to repurpose the modular units at the high school campus and move them over adjacent to the Mammoth Lakes foundation building cross from Sarah Costa College. The initial agreement will be submitted to the council on July 6, 2022. The vision is to have a childcare facility that can accommodate 104 children and 12 events. The requirement is to have 25 staff members.

Sandra Moberly stated that from a town perspective and role is, to help facilitate and build this facility, but they will not be running the facility. There are talks with private operators who would operate the facility. The intent is that it would be a market rate fee for service facilities, which could offer preschool as well as childcare. Looking out for options for funding/ grants that would provide subsidized care. The plan is to hire a firm to do the environmental analysis after the council approves the project. The amount allocated for this work is \$1.65 million (including all of the entitlement work, the Sequa, design, foundations, utilities, building, repairs, new siding, roofing, etc.)

Ms. Robertson stated that First 5 had approached the town to partner on a CDBG application, to work together to increase child care in the town of Mammoth. Ms. Robertson inquired about how First 5 can support the town's efforts in coordinating the projects; Sandra Moberly responded by stating that ongoing operations is where assistance would be required.

## **V. CONTRACTUAL AGREEMENTS**

- a. First 5 California is offering an extension for the home visiting coordination funds to go through next year. It was supposed to end by June 30, 2022 since most Commissions were not able to expend those funds, it has gone through an extension process that would allow the continuation of the funding of the two home visitors that work on this through February.
- b. An extension for Five B that is with The California Department of Social Services for the quality counts block grant \$26,055 that contributes to the childcare quality system.
- c. Five C is the Mono County Social Services. Extension for the CalWORKs home visiting program. They fund visits, home visiting clients that receive CalWORKs through that grant.
- d. There is an agreement with the Inyo County Office of Education for them to have a staff person trained in an assessment tool for state preschools called the Desired Results Developmental Profile, and then provide some training to childcare providers in the region who need the support.

**MOTION:** Ms. Robertson **MOVED** to approve the above contractual agreements. The **MOTION** was **SECONDED** by Dr. Collins and **PASSED** by unanimous consent.

**VI. FIRST 5 CALIFORNIA ANNUAL EVALUATION REPORT 2021-22**

Ms. DesBaillets announced to the Board this is one of the statutory requirements, and requires a public hearing.

Ms. Mendez stated that the public hearing was opened at 2:08 pm.

Ms. DesBaillets summarized by stating this is a statutory requirement to hold a public hearing every year. It is similar to the local First 5 Mono Annual Evaluation Report, but at the state level. It rolls out the numbers with the rest in the state, and gives a broader picture of all the First Five doing together.

- In the last couple of months First 5, California has gone through a shift, with their Executive Director (Camille Maben) retiring and their Chair's resignation. With a new team, they're all working towards the North Star and the audacious goal that their predecessors had set.
- Ms. DesBaillets highlighted some of things from the packet and the evaluation report that the Chair and the Executive Director have created with significant effort. Establishment of the North Star and Audacious Goal.

North Star: Trauma informed, healing centered, and culturally responsive systems to promote the safe, stable, nurturing relationships and environments necessary to eliminate inequalities and ensure healthy development for all children.

Audacious goal is in a generation where all children zero to five will have safe, stable, nurturing relationships and environments necessary to achieve healthy development.

Ms. Mendez closed the public hearing at 2:11 pm.

**VII. PROPOSED BUDGET FY 2022 – 2023**

Ms. DesBaillets updated the Board that there has not been much change. There are a set of three different multiyear grants available funds for the year, since it was not fully expended, there will be more funds carried forward to the next year. Revenue is about \$140,000, higher than it was the budget for this year. Expenditure has increased from last year, the salaries and benefits are \$50,000 higher than last year, due to staff's increase in wages every year for about six years, is part of the typical MCO system, and



also the union negotiated a pay and benefit increase which has been reflected in the financials.

Tasa contract for fiscal services has increased by \$6,000 for the year, because of the higher number of transactions than they had originally quoted as cost.

The rent is currently at zero, which is a \$10,000 reduction, due to moving out of the office. Ms. DesBaillets concluded that it is a flat budget, the revenues and the expenditures match, and she anticipates some adjustments to this in September.

Ms. Robertson inquired about the miscellaneous revenue line; Ms. DesBaillets responded that different agencies have helped in contributing towards the advertising costs, and that they fall under the miscellaneous revenue line. Ms. Robertson suggested changing the wording from miscellaneous to donations; Ms. DesBaillets stated that she needs to check with counsel.

**MOTION:** Dr. Collins **MOVED** to approve the proposed budget. The **MOTION** was **SECONDED** by Dr. Adler and **PASSED** by unanimous consent.

#### **VIII. MEETING SCHEDULE FY 2022 – 2023**

The first 5 Mono Commission Meetings scheduled for 2022 - 2023 follow the same schedule. Third Thursday of September/ January/ March/ June at 2:00 pm – 4:30 pm via Zoom.

If the quorum is not met at the September 15, 2022 meeting, it would be rescheduled.

Ms. DesBaillets suggested the commission would like to reopen and reconsider a change in the meeting schedule. The Board agreed to go on the third Wednesday at 2:00 pm – 4:30 pm via Zoom.

The tentative plan is to have the next meeting for September 7, 2022 (2:00 pm – 4:30 pm via Zoom). Ms. DesBaillets will send out a Doodle poll to verify the meeting. The remaining schedule will be presented at the September 7, 2022 meeting.

#### **IX. OFFICER ELECTION FY 2022-2023**

Ms. Mendez stated the following:

Bob Gardner	Chair
Stacey Adler	Vice - Chair
Janice Mendez	Secretary

The real duties of the officers are to chair the meetings, sort of in that order, according to who's available. The chair signs the travel requests and reviews the agenda before it goes out.

The Board was given the opportunity of needing to step down or be replaced.

**MOTION:** Dr. Collins **MOVED** to approve the Officer Election. The **MOTION** was **SECONDED** by Dr. Slack and **PASSED** by unanimous consent.

## **X. PROGRAM UPDATES**

Ms. DesBaillets shared with the Board some pictures from the in-person events during spring.

- **Childcare Quality System:** Pictures of the Provider Appreciation Event were shared, and appreciation towards the county for allowing the use of the atrium at the new building. The turnout was small and it worked out fine. The interpretation for a group of English and Spanish speakers that turned out well with everyone sharing without the headphones.

Distribution of stipends to providers at the end of the year, this year \$38,700 stipends were distributed. There's quite a range between agency earnings, because some agencies have multiple sites, and that would reflect the larger number or multiple classrooms. The smaller number would be for a family childcare home that doesn't care for a very many children, and just as a single classroom and that was those were distributed among nine sites, eight of those are in Mono which compromises of 67% of the childcare provider sites, which is a decrease from the past.

Organizing surveys for in person training for next year. Gearing up for our summer planning and ways to improve continuous quality improvement.

- **Home Visiting:** The North County home visitor position is still open, position to be closed by June 30, 2022. There are two applicants for the position. Once the right candidate is recruited to serve the North County and hopefully that would decrease the travel cost, which is around \$10,000 a year for home visiting. To date, Mono has served 176 families, which is an increase from last year which was about 140. Currently serving 80 families, and the capacity to serve is for 90 families. The idea of placing families on a waiting list if the demand exceeds, although the ability to hire a new North County home visitor, the capacity could be increased to 100.

- Receiving a lot of referrals from the OB department in Mammoth Lakes, and coordinating with Inyo County to get their new parent kits that get passed out at Mammoth.
- The coordination work that was approved the contract extension for is continuing. Developed an action plan and had a coordination meeting with partners intending for it to be an annual meeting.
- Educating new staff about what programs are available in the county and supporting communication/facilitating warm handoffs.
- The group asked that the meeting be held quarterly which would be accommodated and planning a home visiting coordination for October. The second action item that was in the plan that was developed with the partners was a developmental screening system.
- **Family Behavioral Health Peapod Groups:** Two groups going on for the summer Chalfont and Benton, and the mammoth groups would resume probably in September. Those leaders have been holding groups all through COVID and are taking a break.
- **School Readiness:** Held all the health and safety fairs in Eastern Sierra, had about 133 participants. About 175 children were able to get enrollment packets at the roundups, which seems to be a high percentage of the number of kids that will be entering kindergarten.
- **CDBG:** Participated in a public hearing at the county asking for partnership to apply for continued Community Development Block Grant funds for the preschool in Bridgeport. The county has assigned a different staff person to work with. Ms. DesBaillets stated that they would not be eligible to apply, because of not meeting the 50% rule, which is to expend 50% of the awarded funds prior to applying. The need to go back to the Board of Supervisors and let them know about waiting until the quarter for invoices to be submitted. Did not seek a partner to apply for planning dollars this round, because the turnaround time between the CDBG notice or funding applications, and the due date was short. The Childcare matrix that was requested by the commission, decided not to pursue a CDBG application with the town because of all of the activities that they're already doing related to childcare that didn't fit with the CDBG application.
- Ms. DesBaillets shared the matrix First 5 Mono has applied for a CSPP expansion grant through the County Office of Ed, and it has been completed. Look forward to the outcome of that application from the County Office of Ed. First 5 Mono also submitted an early educator teacher development grant in partnership with the County Office of Ed, also awaiting the response from the County Office of Ed. MCOE responsibility in childcare by taking over the three preschool classrooms that were

formerly IMACA's and operating them currently when they're closed for the summer. Plan to apply for resources, referral and alternative payment programs. Ms. Robertson responded by mentioning that the contracts were received and operations start on July 1, 2022.

- An update from the matrix of lease agreement with the Lutheran church to open a bath facility and plans to have another facility opened on site by 2026 to serve 30 children.
- The matrix shows the comparison to the need there are two different needs assessments currently and the childcare council is about to finalize the new needs assessment. The two light blue lines are the childcare council's numbers for how many slots are required. And the child care council's data comes from the American Institute of Research, which has higher projections than First 5 Mono. TK is going to happen incrementally over the next several years, by 2026 all four-year olds are projected to be going into the K 12 system.

**Action Item:** Ms. DesBaillets and Mr. Gardner to develop a proposal on being a good partner and support to the system. This will be presented to the Board at the September meeting.

## **XI. DIRECTOR'S REPORT**

Ms. DesBaillets updated the Board on the following:

- Health and Safety Fair on June 25, 2022 from 10:am to 12:00 pm at Shady rest Park.
- Children's Summit scheduled for July 13, 2022 from 9:30 am to 4:00 pm at Lavon Community Center, 296 Mattly Avenue and Lee Vining.
- First 5 has moved their office to a new space at 960 Forest Trail Road, co housed with Early Start and some special ED staff. Appreciation towards MCOE for the IT support and logistics. One of the big changes has been that it doesn't have a public-facing office up there. So currently, we have no public facing hours.
- Support Services Clerk part-time position (20hrs per week) is vacant.
- Currently 79% of our budget is expended, which is about \$850,000 of the \$1 million budget. Only at about half of the revenue budget 54%, most of the grants are invoiced for twice a year.
- Closed session to evaluate Ms. DesBaillets performance, will be updated at the September's meeting.

**XII. COMMISSIONERS REPORT**

Ms. Mendez informed the Board of the health and resource fair with Cuiaba and Mono County at Bridgeport union colony and the elder's program from Toiyabe. Both programs were well received.

Ms. Adler mentioned the Children's Summit scheduled for July 13, 2022.

**ADJOURNMENT**

Ms. Mendez adjourned the meeting at 3:35 pm.

***First 5 Mono Commission Meeting and Mono Children and Families Well Being  
Post Summit Notes  
7.13.2022  
9:00 am-12:00 pm***

Commissioners present:

Adler  
Gardner  
Mendez  
Raust

Commissioners absent

Robertson  
Collins

***Call the meeting to order (Commissioner Adler)***

- 1. Seek public Comment (Commissioner Adler), none offered.***

**Overarching Themes:**

- More and better defined data sources
- Inconsistency with academic data (K readiness vs. Grad Rate)
- Completeness of some data points lacking
- Inclusivity
- Early is best

**Top 5 Priorities (Full Team)**

1. Child Care
2. School Readiness
- 3. Poverty (Root Cause of all others)**
4. Social Emotional Health/Resilience
5. Housing  
(Oral Health)

**Parking Lot Items:**

1. How to gather “isolated” data (geographic)?
2. How to evaluate data integrity/credibility of the data?(Cross Check)
3. How will the dashboard data base be maintained financially?
4. Which poverty index was used? (Source)
5. Can the data be segmented further by age?
6. Can the dashboard have a little demographic context at the top?
7. Fire Arm Deaths?
8. Segment the alcohol use from other drugs?
9. Grouping the “healthy” weight from underweight is a problem
10. Adequacy of health insurance—not just it’s presence?

11. Housing metric not reliable
12. Segment by region? Zip Code?
13. Can the dash have stories or subjective context?
14. Missing homeschool data
15. Review data points to see if they should be renamed

### **Breakout 1**

1. *What surprises you about this information? (What stood out for you?)*
2. *What was confirmed by the data that you already believed or knew? (What resonated or “felt true” for you?)*
3. *What curiosities or questions arise when you think about these data points?*
4. *Any other comments about the data?*

### **Group 1**

- Undercounting total number of youth—census not accurate in 2021
- School Readiness Number is concerning.
- Poverty Level is alarming
- Can we look at other breastfeeding data point?
- Self-Harm numbers high/concerning
- Drop Out—Readiness versus Grad number doesn’t make sense
- Weight—Can we look at data points beyond...what’s the actual health status?
- Can we measure protective factors?
- Extra-Curricular activity?
- Cross reference with school count of 6-17 year olds?
- What are impacts of Covid on health?
- What are Covid’s impacts on the data?
- Many are “compounding”—can we get to the upstream data?
- Maslow’s Hierarchy applies...

### **Priorities:**

1. Childcare
2. School Readiness
3. Poverty Level
4. Social Emotional Distress and Self Harm/Mental Health

### **Group 2**

- **Number of Minors:** 2021 Census is bad data; cross reference with school enrollment? Numbers seems low; breakdown ages more? (6-10;11-14/15-17)
- **Child Care Slots:** Need ages breakdown; Includes afterschool and Comm Programs; Need more than one metric maybe? How many need financial support?
- **School Readiness:** Is it pre-covid data; same tool throughout county? What areas are kids not ready? Spanish ESL implications?
- **3<sup>rd</sup> Grade Reading:** 50% is surprising; Large Class size is issue? Does this breakdown by district?
- **Grad Rate:** Are dropouts counted? Have standards changed in Covid era?
- **Poverty Level:** Numbers maybe skewed? Can we get “family” data—more than one kid in home; Cross reference with free lunch databases data is not good
- **Health Insurance:** Need source; this may not mean all have good coverage
- **5<sup>th</sup> Grade Weight:** Needs separate over/under data; Are we capturing the whole county or just Mammoth H.?
- **Well Child Visits:** Need a better source
- **Breastfeeding Moms:**
- **Low Income Dental:** Need all families metric, not just Medical/Few dentists in the county who take Medical
- **Self-Harm:** Self reporting data likely not accurate; Cross reference with MH data? Sexual Orientation assessed?
- **Child Abuse:** Number is surprising; does not capture the non-reported cases of course
- **Substance Abuse:** Can we cross reference with CA statewide survey? Need breakdown by substance used
- Juvenile Diversion:
- **Safe and Stable Housing:** Need better source; What does “safe” and “stable” mean? Does school track homelessness for cross reference?

### **Priorities**

1. Child Care—it influences many other factors
2. Mental Health
3. Stable Housing
4. Oral Health
5. Poverty Level

### **Group 3**

- Is vaping included in the drug use number? Need number cut by drug of choice?
- Child Abuse Reporting—number maybe low? What are we missing (DV cases?)
- Well Child Visits—only 67%
- 50% grade level reading is concerning—related to parent’s working two jobs?
- K Readiness vs Grad data doesn’t synch—what’s that mean?
- 94% housing seems too high. What does “stable” mean?



- Child care accessibility numbers misleading—there is much greater need.
- 100% grad rate needs to be explored and understood—doesn't mean they're job ready.
- Poverty—Number not accurate in Mono with housing and COL index. Needs to reflect local needs and drivers; Need to break this down by community
- 50% poverty number can't be indicative of real need.
- Number of students emotionally stressed is concerning but real.

### **Priorities:**

1. School readiness
2. Poverty Level
3. Stable Housing

### **Breakout #3**

1. *Based on what you learned from this data, what would you suggest needs to be done moving forward?*
2. *Based on breakout #2, and the priorities identified, what services might be needed and for whom?*
3. *What obstacles are present to design or delivery of that service?*
4. *How might the county and community leaders approach those obstacles?*

### **EDUCATION GROUPS:**

- Universal PS and Kindergarten readiness
- PK assessment—will TK change the data?
- 3<sup>rd</sup> grade reading level—where compared to other counties?
- Parenting Classes (First 5) Prenatal and Post Natal
- Seek and monitor grants for early learning/school age/high school (Hire a person who knows the need)
- MCOE to do all of this? Do they have capacity? MC Childcare council?
- Barriers to opening childcare in homes/centers—qualified providers?
- Incentives to open more centers
- Need more afterschool care
- ROP or college courses for 11/12 grades like Bishop has
- Whole child v. academics

### **SAFETY/COMMUNITY GROUP:**

- Include consumers in decision making/design of programs
- Focus on Schools for awareness raising
- Hire staff
- Youth engagement and substance use/prevention programming
- Teach youth to socialize responsibly
- Media Campaign
- Social media monitoring?
- Evidenced based drug education
- Drug testing for school extra-curricular
- Afterschool programming
- Policies for drug education
- Does the School Resource Officer do something?
- Emoji for identify drug dealers?
- Vaping products available via home delivery
- Youth are bored

### **Obstacles:**

- Extreme poverty of many in Mono (federal/state policy makers)
- Costs to hire—startup costs/cost of living
- Limited providers
- Party Atmosphere in Mono
- Room in school curricula for drug education
- Peer pressure
- Neurology of child development
- Social Media
- Accountability—consequences of enforcement
- Social emotional distress
- Lacking adult connections

### **Overcoming Obstacles:**

- Advocacy for drug education
- Accountability for parents who provide drugs/alcohol
- Representation from Higher Ups
- Partnering and collaboration—IMACA
- Responsibility on employers
- Recruit child care like we do foster care
- Incentives for care givers
-

### **Services Needed:**

- Free childcare
- Effective mentoring programs
- Dedicated SUD programming
- Afterschool programs
- Community centered youth programming
- Sports programming—parks and rec.
- Army of caring adults/safe adults

### **HEALTH GROUP**

#### **1. Oral Health (Obstacles and Solutions)**

- Increase dental providers/dental medical providers
- Mobile Services/van/place based programs/services
- Increase awareness of transportation
- Targeted treatment services
- Incent providers
- Family centered services not available

#### **2. Mental Health Obstacles**

- Afterschool activities
- Lots of stigma
- Navigating the system
- Mental Health providers in schools
- Target bullying and cyber bullying

#### **3. Poverty (Obstacles and Solutions)**

- Increase medical therapy services
- Support services for families
- Increase wages and benefits
- Cultural strengthening groups/alternative systems
- How we talk about health
- Time off work
- Primary language



#### **4. Mental Health Solutions**

- Increase Access/ Capacity
- Build Trusting relationships
- Community Health Workers
- Ongoing support
- Promote self-advocacy
- Lack of trust
- Stigma
- Lack of culturally appropriate services

**Commission Quorum lost at 12:00**

DRAFT

## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Dr. Stacey Adler, Superintendent Mono County Office of Education P.O. Box 130 Mammoth Lakes, CA 93546				<b>CDE GRANT NUMBER</b>				
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>	
				22	25276	10264	00	
Attention Dr. Stacey Adler, Superintendent				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>		
<b>Program Office</b>				<b>Resource Code</b>	<b>Revenue Object Code</b>	26		
<b>Telephone</b> 760-934-0031				6127	8590	<b>INDEX</b>		
<b>Name of Grant Program</b> California State Preschool Program Quality Rating and Improvement System Block Grant						0656		
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>		
	\$23,215		\$23,215		07/01/2022	06/30/2023		
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>			
-	-	-			-			
<p>I am pleased to inform you that you have been funded for the fiscal year 2022–23 California State Preschool Program (CSPP) Quality Rating Improvement System (QRIS) Block Grant.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the signed Grant Award Notification (AO-400) via email within 10 days to:</p> <p style="text-align: center;">Marizu Okemiri, Associate Governmental Program Analyst Early Education Division California Department of Education <a href="mailto:QCC@cde.ca.gov">QCC@cde.ca.gov</a></p>								
<b>California Department of Education Contact</b>				<b>Job Title</b>				
Marizu Okemiri				Associate Governmental Program Analyst				
<b>E-mail Address</b>					<b>Telephone</b>			
<a href="mailto:QCC@cde.ca.gov">QCC@cde.ca.gov</a>					916-322-6233			
<b>Signature of the State Superintendent of Public Instruction or Designee</b>					<b>Date</b>			
					June 15, 2022			
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>								
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>								
<b>Printed Name of Authorized Agent</b>				<b>Title</b>				
<b>E-mail Address</b>					<b>Telephone</b>			
<b>Signature</b>					<b>Date</b>			
					Page 45 of 69			

### **Grant Award Notification (Continued)**

1. All grantees are required to comply with the data and reporting requirements of this grant.
  - a. Grantees are required to submit an annual site-level common data report for their county or regional consortia. For the elements of the Common Data File, refer to Appendix C: QCC Common Data File Summary on page 41 of the Quality Counts California (QCC) Local Consortia and Partnerships Grant Request for Applications (RFA).
  - b. Grantees are required to submit the Consortia Annual Performance Report in October regarding the regional and local processes and strategies to implement QCC and other evaluation-related topics, as needed. Content is determined annually.
2. All grantees are required to sign and retain a copy of the General Assurances for their records and audit purposes, which can be obtained at the California Department of Education (CDE) Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>.
3. All grantees are required to maintain a good standing status in order to be eligible for the subsequent year. Good standing is defined in the Key Terms of Appendix A on page 35 of the RFA.
4. All grantees will issue annual site QRIS block grants to CSPP sites rated at the quality level of Tier 4 or higher. Funding may be used to improve the quality of CSPP sites not yet at Tier 4.
5. All grantees will work to increase their consortium's QCC site participation using targets outlined in Appendix B: Local Consortia Lead Agency Minimum Participation Targets within the RFA as a guide.
6. All grantees will be responsible for ensuring QCC site participation includes development of site-level Quality Improvement Plans and participation in the California Early Care and Education Workforce Registry as stated on page 24 of the RFA.
7. All grantees will serve as the quality improvement (QI) umbrella to holistically set and implement supports to address QI priorities, such as: supporting children who have experienced trauma, children with disabilities, strengthening family engagement, and strengthening QI for all providers in the early learning and care system. Through the integration of relevant state-funded quality projects, as appropriate, QI activities should meet the local needs.
8. All grantees shall follow the guidance and requirements set forth in the QCC Implementation Guide regarding rating, assessment, and observation. This would also include making rating information and participation in QCC QI publicly available.

### **Fiscal Issues:**

- Grantees agree to follow any applicable federal or state law relating to this grant and will meet all fiscal and auditing standards required by the CDE. Any consortium receiving CSPP QRIS Block Grant funds is required to use the funds only for the intended purposes of this grant.

### Reporting:

- Grantees will submit a quarterly reimbursement invoice and supporting fiscal narrative via the QCC Reporting Portal within the required three-week timeline. **Additionally, all grantees that utilize subcontractors must report the subcontractor expenditures within the required fiscal reporting period.** The quarterly fiscal reporting dates are as follows:
  - October 20, 2022
  - January 20, 2023
  - April 20, 2023
  - July 20, 2023
- Grantees will report contractual expenses on a quarterly basis and will work with contractors to ensure accurate programmatic and fiscal information related to the contract is reported to the CDE on time. Any active contracts for which charges are not reported will require follow-up from CDE staff.

### Payments:

- Payment one: 25 percent payment
  - Advanced at the beginning of grant term upon approval of the Narrative Plan and Budget.
- Payment two: 25 percent payment
  - Payment advanced once half of the previous payment has been expended.
- Payment three: 25 percent payment
  - Payment advanced once half of the previous payment has been expended.
- Payment four: 25 percent payment
  - Expenses reimbursed upon receipt of the final expenditure report.

### Budget Revisions:

- One-time budget revisions will be allowed in January 2023 from January 2 through January 31, and must include an adequate programmatic update via the QCC Reporting Portal.



June 27, 2022

Molly DesBaillets  
First 5 Mono County  
365 Sierra Park Road, Bldg. M  
PO Box 130  
Mammoth Lakes, CA 93546  
760-924-7626  
mdesbaillets@monocoe.org

## **MARINE CORPS COMMUNITY SERVICES SPONSORSHIP AGREEMENT**

**1. Parties in Agreement.** This Agreement is between Marine Corps Community Services, located at Bridgeport, CA hereinafter referred to as “MCCS” and First 5 Mono County located at 365 Sierra Park Road. Bldg. M. Mammoth Lakes, CA 93546 hereinafter referred to as “SPONSOR.”

**2. Authority and Legal Status.** MCCS Morale, Welfare and Recreation (MWR) activities are an integral part of the Department of Defense (DoD), and Non-Appropriated Fund (NAF) Instrumentalities of the United States Government. DoD Instruction 1015.10 and Marine Corps Order P1700.27B authorize MCCS to engage in commercial sponsorship. Commercial sponsorship is the act of providing assistance, funding, goods, equipment (including fixed assets), or services to MCCS MWR programs and events by an individual, agency, association, company or corporation, or other entity for a specific period of time in return for public recognition or advertising promotions. Governing law under this Agreement is that of the United States Government.

**3. Event or Program to be Sponsored.** SPONSOR agrees to support Child Development Center hereinafter referred to as the "Program" located aboard the Marine Corps Mountain Warfare Training Center (MCMWTC) in Bridgeport, California beginning July 20, 2022 and ending July 20, 2023.



**4. Scope of the Agreement.**

**a. SPONSOR** agrees to provide:

- 1) Three Thousand Three Hundred and Fifty Seven dollars (\$3,357.00) for the continuing education of the staff and children at the Child Development Center involved in the IMPACT program for the 2021-2022 school year.
- 2) All necessary information to produce the marketing materials for the IMPACT program.

**b. MCCS** agrees to provide the following recognition and promotion opportunities:

- 1) Completion of all required trainings, surveys, and educational classes as outlined in the IMPACT program.
- 2) Distribution of 2022-2023 school years' Ages and Stages Questionnaire results to all installation families.
- 3) End of 2021-2022 school year documentation of completed trainings, education, and other activities as decided upon in the site plan at the beginning of the school year.
- 4) Completion of IMPACT program requirements and determination by the First 5 IMPACT Program Coordinator that MCCS has met the requirements of the Childcare Quality Program for FY 2021-22, which is at a minimum: 21 hours of professional development per school year for a minimum of 50% of the teaching staff and providing all families an Ages and Stages Questionnaire in August-September of each school year.

**5. Payment Terms: SPONSOR** agrees to provide Three Thousand Three Hundred and Fifty Seven Dollars is (\$3,357) as stated in Agreement Section 4.a., as follows:

- a. Three Thousand Three Hundred and Fifty Seven Dollars is (\$3,357.00) due on or before August 1, 2021.

**The SPONSOR is to make any and all checks payable to MCCS. Please include SP 22-015 on the Memo or Reference line of your check. Payment shall only be mailed to the address provided below:**

MCMWTC  
MCCS Marketing  
HC83, Bldg 6002  
Bridgeport, CA 93517  
ATTN: Barbara Stone

6. **Cost of Sponsorship.** **SPONSOR** agrees that no amount of its cost of sponsoring the Event described in this Agreement will be charged to any entity or subdivision of the Federal Government under any circumstances. By entering into this Agreement, **SPONSOR** understands that there is no implication or promise on the part of **MCCS** or the United States Marine Corps to obligate or award appropriated funds for future business with **SPONSOR**.

7. **Disclaimer.** The United States Marine Corps and the Federal Government, including **MCCS**, are prohibited from officially endorsing or favoring sponsors. The parties agree that **MCCS** is required to disclaim official endorsement in any public recognition or media associated with a sponsored event.

8. **Insurance.** **SPONSOR** certifies that it has a standard Comprehensive General Liability Policy. If requested, **SPONSOR** shall supply Organizer with such evidence of coverage. Organizer assumes no responsibility for loss or damage to **SPONSOR's** goods or products while aboard the installation. **SPONSOR** certifies that it has automobile bodily injury and property damage insurance in an amount sufficient to comply with state insurance requirements.

9. **Indemnity.** **SPONSOR** agrees to indemnify, defend, and hold harmless **MCCS**, the U.S. Government, the U.S. Marine Corps, and their officers and employees, agents, successors, and assigns, from and against any and all claims, damages, liabilities, losses, government proceedings, and costs and expenses, including reasonable attorneys' fees and costs of suit, arising out of any or all aspects of the Agreement and Event. Third parties will look solely to **SPONSOR** for payment and satisfaction of an obligation or claim arising from this event, or breach of any warranty or representations made by it, or any act or omission by it in the performance of the Event outlined in this Agreement. **TERMINATION OF THIS AGREEMENT** shall not affect the continuing obligations of each of the parties under this paragraph.

10. **SPONSOR's Trademark.** **SPONSOR's** trademarks, label designs, product identifications, artwork, and other symbols and devices associated with **SPONSOR's** products or services are and shall remain **SPONSOR's** property. **SPONSOR** hereby authorizes **MCCS** to use **SPONSOR's** trademarks in promotions during the term of this agreement. The right to use **SPONSOR's** trademark is non-exclusive, non-assignable and non-transferable. All uses by **MCCS** of **SPONSOR's** trademarks shall inure solely to the benefit of the **SPONSOR**.

- a. This Agreement does not authorize **SPONSOR** to make use of any Marine Corps trademarks, including but not limited to those connected to **MCCS** programs. **SPONSOR** may make factual statements in reference to the sponsored Events. Example: On **SPONSOR's** media, **SPONSOR** could state, "A proud **Sponsor** of MCMWTC Bridgeport Marine Corps Ball," however **SPONSOR** may not display any Marine Corps or **MCCS** logo, emblem, seal, trademark, or other protected mark. Marine Corps and **MCCS** trademarks are regulated by the U.S. Marine Corps Trademark Licensing Program. Information on this program, including FAQs, guidance on obtaining a license, and contact information for the Marine Corps Trademark and Licensing Office is available at [www.marines.mil/trademark](http://www.marines.mil/trademark).

11. **Non-Exclusivity**. This Agreement does not confer to **SPONSOR** an exclusive right to promote its products in the **MCCS** Commercial Sponsorship Program. **MCCS** reserves the right to accept sponsorships from entities competitive to **SPONSOR**.
13. **Assignment**. This Agreement is not assignable in whole or in part by any party hereto in the absence of prior written consent by the other party.
14. **Termination**. Either party may immediately terminate the Agreement as follows:
- a. Upon a material breach of Agreement terms
  - b. If the Event must be cancelled due to circumstances beyond reasonable control of either party such as an act of God, weather delays, Government restrictions and mission requirements, or unforeseen commercial delays. If the event is cancelled in whole or in part due to such reasons, **MCCS** may either refund sponsorship fees and in-kind items provided or reschedule the Event and provide all of the advertising and sponsorship rights set forth in this Agreement at no additional charge to **SPONSOR**.
  - c. Upon twenty-one (21) days written notice to the other party for any reason. If **MCCS** terminates this Agreement by written notice, it shall be without penalty. Should **SPONSOR** terminate this Agreement by written notice, **SPONSOR** agrees to compensate **MCCS** for reasonable costs incurred.
15. **Disputes**. This Agreement is not subject to the Contract Disputes Act of 1978, 41 U.S.C, Chapter 71. All disputes arising under or relating to this Agreement shall be resolved under this clause. All disputes relating to this agreement will be decided by the **MCCS** Contracting Officer, who will issue a written Final Decision and mail or otherwise furnish a copy thereof to **SPONSOR**. The Contracting Officer's decision will be final and conclusive unless within 90 (ninety) days from the date of **SPONSOR**'s receipt of the Contracting Officer's Final Decision, **SPONSOR** mails or otherwise furnishes the Contracting Officer a written appeal (two copies) addressed to the Director, **MCCS**, Twentynine Palms, CA. The decision of the Director is final and conclusive and not subject to further appeal.

IN WITNESS WHEREOF, the parties have below executed this Agreement.

For **SPONSOR**:

---

Molly DesBailliets Date  
First 5 Mono County  
365 Sierra Park Road, Bldg. M  
PO Box 130  
Mammoth Lakes, CA

For **MCCS**:

---

Emiley Stroud Date  
Sponsorship & Marketing Specialist  
Marine Corps Community Services  
MCMWTC, MCCS, Bridgeport, CA

For **MCCS**:

---

Mike McClure Date  
Deputy Director  
Marine Corps Community Services  
MCMWTC, MCCS, Bridgeport, CA

**Note:** Please return the signed copy (SIGNATURE PAGE ONLY)  
by email to [Emiley.Stroud@usmc-mccs.org](mailto:Emiley.Stroud@usmc-mccs.org)



## **Agreement Between Applied Survey Research and First 5 Mono Children and Families Commission**

It is the intention of Applied Survey Research to provide research consulting services for First 5 Mono Children and Families Commission from September 1, 2022 to June 30, 2023.

### **ARTICLE I. Applied Survey Research Responsibilities:**

Applied Survey Research (hereinafter referred to as “ASR”) shall perform the services described in the Proposed Scope of Services below for First 5 Mono Children and Families Commission (hereinafter referred to as “F5M”):

Phase/ Task	Timing	Hours	Cost
<b>I. Kindergarten Readiness Assessment</b>		<b>23.715</b>	<b>\$ 4,150</b>
Data entry of approximately 100 forms	Oct	1.7	
Analysis of key findings and update of PowerPoint (working from ED's previous versions)	Oct	8	
Create narrative report of findings (based on analyses in PPT)	Oct-Nov	14	
<b>2. Annual Report</b>		<b>44</b>	<b>\$ 7,700</b>
Create graphic outline of report; discuss with director and finalize	Oct	4	
Update annual report per the agreed-upon template (director provides analyzed source data)	Nov	36	
Populate PowerPoint deck with annual report findings	Nov	4	
<b>Total</b>		<b>68</b>	<b>\$ 11,850</b>

### **ARTICLE II. F5M Responsibilities:**

F5M will provide ASR with the following:

- A. A liaison to oversee the progress of the project; to assume responsibility for assistance with facilitation; to encourage stakeholder involvement; and to provide appropriate facilities.
- B. Analyzed program data

### **ARTICLE III. Compensation:**

- A. F5M shall compensate ASR for the services described in Article I, as budgeted, up to **\$11,850**. This budget reflects ASR’s special non-profit rate.
- B. ASR shall bill F5M monthly beginning **October 1, 2022** and compensation shall be paid within 30 days upon presentation of ASR’s invoice, assuming agreed-upon milestones have been met.

#### **ARTICLE IV. Additional Services:**

- A. The services outlined in Article I of this Agreement constitute the full scope of normal services to be provided by ASR for the fee set forth in Article III. Additional services may be added to this agreement by supplemental written agreements separately negotiated.

#### **ARTICLE V. Time of Completion:**

- A. The estimated time of completion for services outlined in Article I of this Agreement is June 30, 2023 following authorization to proceed.

#### **ARTICLE VI. Termination:**

- A. This agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the other, or lack of funding.
- B. In the event of termination due to the fault of parties other than ASR, ASR shall be paid compensation for services performed to the termination date, including reimbursable expenses then due and all termination expenses.

#### **ARTICLE VII. Extent of Agreement:**

- A. This Agreement represents the entire agreement between ASR and F5M and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both ASR and F5M.
- B. All respondents will be guaranteed complete confidentiality.

#### **ARTICLE VIII. Governing Law:**

ASR is a California Corporation and this Agreement shall be governed by the laws of the State of California.

**APPLIED SURVEY RESEARCH** (Federal Tax ID # 94-2711764)

55 Penny Lane, Suite 101

Watsonville, Ca., 95076

Phone: 831-728-1356

##### **Applied Survey Research:**



Lisa Niclai  
VP of Evaluation  
Applied Survey Research  
[lisa@appliedsurveyresearch.org](mailto:lisa@appliedsurveyresearch.org)

Date: August 11, 2022

##### **Accepted by:**

Signatory  
Position  
Agency  
Email

Date:



**BETTY T. YEE**  
**California State Controller**

July 25, 2022

Molly DesBaillets, Executive Director  
Mono County Children and Families Commission  
P.O. Box 130  
Mammoth Lakes, CA 93546

Re: California Children and Families Commission (First 5) Audit Report Certification

Dear Ms. DesBaillets:

The State Controller's Office has completed the desk review of your annual audit report for the fiscal year ended June 30, 2021. Our review disclosed that the audit report met the minimum reporting standards contained in the fiscal year 2020-21 *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* and prescribed in California Health and Safety Code section 130151(b).

If you have any questions, please contact Iryna Bush, Audit Manager, by telephone at (916) 327-5005, or by email at [First5Audits@sco.ca.gov](mailto:First5Audits@sco.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Joel James", is positioned above the typed name.

JOEL JAMES, Chief  
Financial Audits Bureau  
Division of Audits

21-26

cc: Marcia Thomas, Director - Fiscal Services (via email)  
First 5 California  
Christy White Associates (via email)

# Case Study 1: San Francisco Prop C

## What is it?

ECE Workforce  
Compensation  
Initiative

## What does it do?

Ensures ECE workers earn no less than \$28 dollars per hour, by providing \$8,000-30,000 raises starting this year

## Who is it for?

2,000 ECE workers in taxpayer funded preschool and childcare programs including community sites and in private homes

## How does it work?

Tax funds collected under Proposition C, a commercial rent tax passed by voters in 2018. tax on the lease of commercial property for landlords with annual gross receipts over \$1 million. The measure was designed to levy a new tax of 1 percent of gross receipts for warehouse space and 3.5 percent of gross receipts for other commercial properties.





# Case Study 1: San Francisco Prop C

## Messaging & Supporters

### Key Messaging for “Baby Prop C”:

- “Make high quality early care and education available and affordable for SF families earning up to 200% of the area median income.”
- “Clear our existing waitlist of SF families and who have been stagnating on the ECE waitlist. These families earn at or below 85% of the state median income.”
- “Increase wages for early care and education providers to better ensure a well trained, stable, and quality workforce.”
- “To solve a shortage of early educators while making it easier for families to remain in the city.”
- “Teachers with Bachelor’s Degrees in early care and education make about \$20/hour while TK-12 teachers make over \$35/hour.”
- “We don’t have enough space for children, and we don’t have enough teachers.”
- “In areas of the city showing great need for childcare can’t open classrooms because they can’t find the qualified teachers to staff them.”
- “Jobs in the early education field are ‘poverty jobs’”
- “We need to make sure that we are paying our early childhood educators the salaries they need not just to survive here in the Bay Area, but to ensure this is a professional class of educators”
- “The vast majority of early childcare educators are women of color and immigrant women.”
- “Increase wages for early care and education providers; these are often women of color doing some of the most important work in our society for some of the very lowest pay.”

### Supporters:

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>- San Francisco League of Conservation Voters</li><li>- San Francisco Children’s Council</li><li>- Parent Voices SF</li></ul> | <ul style="list-style-type: none"><li>- Early Care Educators of SF</li><li>- Board of Supervisors, Mayoral candidates</li><li>- SF Labor Council</li><li>- SEIU Local 1021</li></ul> |
|---|--|



# Case Study 2: Alameda County Measure C

## What does it do?

Improves access to affordable quality child care, prioritizing high-need families. It would also fund quality improvements in child care and preschool programs offered in Alameda County and increase the wages of early childhood educators. Funds also expanded access to free and low-cost health care and emergency services

## How does it work?

Measure C creates a half percent (0.5%) sales tax, raising an estimated \$150 million per year. First 5 Alameda County (First 5) is named as the administrator of the Child Care program.

\*Currently held up in court over supermajority vote challenge



# Case Study 2: Alameda County Prop C

## Messaging & Supporters

### Key Messaging for “Baby Prop C”:

- “Measure C will: expand access to high-quality early education and child care for all Alameda County families. Attract, train, and retain excellent early educators to provide better care for our kids. Alameda County kids are falling behind at an alarming pace. Research shows that a child’s brain develops most dramatically during the first five years of life, yet as the cost of living skyrockets in our county, over half of Alameda County children do not get the high-quality care they need to arrive at Kindergarten ready to learn.”
- “Your Yes vote on Measure C will help to provide all Alameda County children with high-quality health care and early childhood education programs during the most critical period of their development.”
- “All families should have access to high-quality, early health and child care.”
- “Initiatives like Measure C help level the playing field, addressing the inequality that exists when some children have access to critical resources while others do not.”
- “The benefits of supporting child care programs are two-pronged: Children and their families receive the support they need, while at the same time this creates more jobs for child care workers. Child care workers are predominantly women, with many of them women of color.”
- “Providing these workers with better compensation and more knowledge is another excellent way to improve outcomes for the children they serve.”

### Supporters:

- Parent Voices Oakland
- AFSCME Council 57
- United Seniors of Alameda County
- Children’s Hospital and Research Center of Oakland
- SEIU Local 521 and 1021



# Case Study 3: Georgia STABLE 4WARD

## What is it?

Georgia's Child Care Stabilization Program

## What does it do?

The monthly funds are intended to help stabilize the cost of maintaining child care programs by supporting the child care workforce, reducing the financial burden of child care for families and ensuring a safe and healthy environment.

## How does it work?

Funded by supplemental Child Care Development Block Grant funds through the American Rescue Plan Act (ARPA).

Eligibility:

- Licensed Child Care Learning Centers
- Licensed Family Child Care Learning Homes
- Child care partners for [Early] Head Start



# Case Study 4: North Carolina WAGE\$ Program

## What is it?

Child Care WAGE\$ program is an education-based salary supplement for educators working with children 0-5.

## What does it do?

Provides educators working at or below the income cap with an annual supplement award after meeting certain requirements that promote consistency and ongoing education.

## How does it work?

WAGE\$ is funded by a partnership between Smart Start and the North Carolina Division of Child Development and Early Education. Income caps are set by the funding partnership, and supplements are issued in two six-month installments. Supplements are based on the education/credentials received.



# Case Study 5: Breckenridge Example

## What is it?

Needs-based  
tuition assistance  
program

## What does it do?

Pays the gap between tuition and  
what families can afford to pay.

## How does it work?

Applications available annually  
qualifying families pay more than  
13-16% of household income in  
childcare costs. The average tuition  
assistance is \$463 and family cost is \$716.  
Funded by the Town of Breckenridge

Agency	Activity	Role & outcome
First 5 Mono	applying for CSPP Expansion Grant, Early Educator Teacher Development Grant in partnership with MCOE	grant writing, CSPP Expansion awarded, EETDG pending
	sought Child Care Council support for CDBG application--meeting with Dan Holler 4/21/22	grant writing, council heard request and did not meet a quorum to discuss support. Meeting with Dan Holler led to understanding of Town plans and funding allocations negating need for CDBG construction funds.
MCOE	Took over 3 preschool rooms from IMACA	operation
	plans to apply for Resource & Referral and Alternative Payment Program Grants	application & implementation
	Talking with the Town about a new facility	discussion partner, hoped implementation
	Provide care at the Parcel	interior construction & operation of 3 classrooms
Mono County	Partner with First 5 & ESUSD on CDBG grant for Child Care	fiscal agent

Activities, Facilities, and Need			
Activity	Partners	Notes	Projected slot increase
Funding Applications	Mono County, MCOE, First 5 Mono, Eastern Sierra & Mammoth Unified School Districts	completed: CSPP Expansion in development: Early Educator Development Grant, CDBG funding opportunity: operations (Bridgeport), CDBG planning (Walker--timeline too tight for two applications, TOML not interested in accessing planning funds, see activities below), DSS Facilities Grant	NA
Operation of State Preschools	MCOE, Eastern Sierra Unified School District	Continuing operations in the face of IMACA's decision to end preschool operations is only possible due to significant efforts on the part of MCOE.	NA
Mammoth Lakes Only			
Facilities			
Concept Facility	MCOE, TOML	TOML & MCOE have renewed discussions about an additional facility in the TOML. The Town offered to present at the June F5 meeting to share plans.	100
Parcel	MCOE, TOML	TOML will construct the shell, MCOE will complete the interior and operate the 3 classrooms, one of which will replace the current Mammoth Lakes State Preschool	20
Mammoth Hospital	Lutheran Church, Mammoth Hospital	Mammoth Hospital (MH) entered in a lease agreement with the Lutheran Church to use their basement space for childcare as it has been in the past. By 2026, on-site childcare facility, MH is currently working with an architect.	30
		TOML increase if all plans actualized	150

Needs Assessment		
Data Source	Need comparison with & without 4 year olds & between First 5 Mono (F5M) & Mono County Child Care Council (MCCCC)	Projected slot need
Mono County Childcare Council Data	2022-23 MCCCC Zip code priority, based on American Institute of Research Population Data	387
	MCCCC Zip code priority omitting 4 year olds who will have a slot in the TK-12 system	260
First 5 Mono Data	2019 F5M Data using past 5 year average of kindergarten population as population data	231
	F5M omitting 4 year olds who will have a slot in the TK-12 system	104
	2026 need range: First 5-MCCCC	104-260
	2026 need range if plans are actualized: First 5-MCCCC	negative 46 to 110
See pages 1-2 for notes on the matrix.		

The 2019 First 5 Mono Childcare Needs Assessment identified a slot need of 231 for children birth to five years old in the Town of Mammoth Lakes; the Mono County Child Care Council's (MCCCC) 2022-23 Zip Code Priorities identified a need of 387. The substantial difference of 156 slots is because: First 5 Mono projections identify the need for 6 months to 2 year olds as 80%, the zip code priorities' assume a 100% need. The 80% projection takes into consideration families with a non-working parent; and families who use family, friends, and neighbors for care (a category which has grown during COVID). The American Institute of Research data used for the zip code priorities uses national-level population models, while First 5 Mono uses local 5-year kindergarten averages and projects the same number of infants, one, two, three, four, and five year olds.

As transitional kindergarten is phased in to include all 4 year olds in the TK-12 system by 2026, the need for childcare slots will decrease by 127 (number of 4 year olds based on 2021 census estimates for 0-5 year olds--636--divided by 5). Given those assumptions, the need is projected to be between 104 (F5M numbers) and 260 slots (MCCCC numbers).

By 2026 between the Town, MCOE, and the Hospital, 156 slots are planned to be added. Considering these additions and care for all 4 year olds in the TK-12 system, the remaining need is over the First 5-projected need by 52 and under the zip code priority projection by 75.

As the community seeks to address the Childcare need, the First 5 Mono Executive Director proposes First 5 Mono support existing plans, learn about actual slot need after expansion to determine if a need still exists. Additionally, hiring qualified staff for the planned facilities will be a feat. Adding another facility in the community simultaneously would make it harder for all projects to find and maintain adequate staffing.

Hospital resources are dedicated to funding childcare facilities, and the Town is considering a proposal to do so (as of 6/1/2022), so the remaining need is for financial support to parents and providers. Scholarships provided to parents for care could be addressed with a CDBG public service operations award for some classrooms at the concept facility and or the Parcel. Such an application would need to align with the opening of the concept facility and the Parcel, both of which are projected to align with the 2023 CDBG Notice of Funding Award (NOFA). Another concept to address childcare operations funding (also included in the 2019 First 5 Mono Childcare Needs Assessment) is Breckenridge scholarship model --a municipally tax which funds scholarship program to families (see excerpt from that assessment below). Locally, perhaps such funding could be administered through the Alternative Payment Program which already allocates state funds for childcare for children from families with low income. Lastly, the issue of provider pay continues to be a major limiting factor in the lack of providers and the ability to recruit for the future workforce. In San Francisco in May of 2022 a tax-funded minimum income of \$30,000 for providers was adopted, for more information see this article: <https://www.ktvu.com/news/early-childhood-educators-in-san-francisco-may-get-up-to-30000-pay-raise>.

Excerpt from First 5 Mono 2019 Childcare Needs Assessment

Municipal Support of Child Care, Breckenridge Example



*Since 2007, the Town of Breckenridge has provided over \$6.5 million to the Tuition Assistance Program to support local families and workforce. Breckenridge recognized that without access to affordable, quality early childhood care and education, parents could not be part of the vital workforce and contribute to the community character the Town desired. — 2016 Child Care Needs Assessment (Tuition Assistance totals through December 2017)*

In 2007 the Council authorized its first formal Needs Assessment. Then working together, the Council Housing and Child Care Committee and the stakeholder taskforce created a roadmap for a public-private partnership that would increase capacity, strengthen the financial position of our schools and assure working families had access to quality affordable child care. To increase capacity and meet the need indicated by the burgeoning waitlists one of the first actions for the Council committee was to identify a parcel of Town owned land & commence planning for a new school to provide slots for children who were not able to find space in our existing network. We broke ground in the fall of 2007 and conducted RFP process to bring in a qualified operator to run this new school which created 65 new slots and is now known as Timberline Learning Center. To address the financial challenges our nonprofit schools had with low tuitions and low salaries we paid off the debts/ mortgages at our partner schools. This enabled them to stabilize their budgets and put those dollars that had been going to their mortgages into a capital reserve fund to insure the schools would have the means to maintain their buildings without having to fundraise for new roofs, HVAC systems or other large capital expenses. To address salaries and tuition we created a Tuition Assistance & Salary Supplement Program. This gave an immediate infusion to the schools to raise wages approximately 30% up to \$13.00/hour (2007) with the direction to also raise tuition rates over the next 5 years to cover the true cost of care in order to support those higher more competitive salaries. In order to assure families could still afford the rising tuition cost we created a Tuition Assistance program for local working families who are cost burdened by their monthly child care bill. This needs based cost sharing program provides relief to families who live and/or work in the Upper Blue and are paying more than 13 – 16% of their gross income on childcare. Our program provides tuition assistance covering the gap between what a family can afford and the full daily tuition rate. (Child Care Initiative 2017-18 Annual Report, page 4) <https://www.townofbreckenridge.com/home/showdocument?id=16630>

(Childcare Needs Assessment, Town of Breckenridge 2016)

<https://www.townofbreckenridge.com/home/showdocument?id=11462>

# First 5 Mono County

## Budget vs. Actuals: FY2021-2022 - FY22 P&L Classes

July 2021 - June 2022

	115 Home Visiting (9037)			Total 240 Child Care Quality			Total 100 Programs		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget
<b>Income</b>									
Total 4300 Government Revenue	\$ 156,213.53	\$ 184,912.83	84.48%	\$ 12,394.47	\$ 0.00		\$ 284,138.92	\$ 305,947.15	92.87%
Total 4500 Government Grants	\$ 276,514.07	\$ 260,148.00	106.29%	\$ 301,534.07	\$ 376,118.00	80.17%	\$ 618,048.14	\$ 676,266.00	91.39%
Total 5300 Investments	\$ 3,719.90	\$ 0.00		\$ 0.00	\$ 0.00		\$ 8,320.39	\$ 12,000.00	69.34%
5999 Misc. Revenue	353.46	5,174.40	6.83%	1,600.00	0.00		4,313.46	5,174.40	83.36%
<b>Total Income</b>	<b>\$ 436,800.96</b>	<b>\$ 450,235.23</b>	<b>97.02%</b>	<b>\$ 315,528.54</b>	<b>\$ 376,118.00</b>	<b>83.89%</b>	<b>\$ 914,820.91</b>	<b>\$ 999,387.55</b>	<b>91.54%</b>
<b>Gross Profit</b>	<b>\$ 436,800.96</b>	<b>\$ 450,235.23</b>	<b>97.02%</b>	<b>\$ 315,528.54</b>	<b>\$ 376,118.00</b>	<b>83.89%</b>	<b>\$ 914,820.91</b>	<b>\$ 999,387.55</b>	<b>91.54%</b>
<b>Expenses</b>									
Total 7000 Grants & Direct Assistance	\$ 28,323.15	\$ 31,574.40	89.70%	\$ 38,702.00	\$ 32,951.00	117.45%	\$ 77,025.15	\$ 84,525.40	91.13%
Total 7200 Salaries & Related Expenses	\$ 341,648.83	\$ 339,000.00	100.78%	\$ 97,467.19	\$ 127,216.30	76.62%	\$ 502,653.67	\$ 537,970.40	93.44%
Total 7500 Contract Service Expenses	\$ 0.00	\$ 0.00		\$ 149,951.16	\$ 180,300.00	83.17%	\$ 210,705.28	\$ 251,050.00	83.93%
Total 8100 Non-personnel Expenses	\$ 8,026.84	\$ 9,000.00	89.19%	\$ 7,430.03	\$ 9,473.00	78.43%	\$ 23,285.99	\$ 29,678.00	78.46%
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00		\$ 720.00	\$ 0.00		\$ 720.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 24,710.65	\$ 25,000.00	98.84%	\$ 2,000.00	\$ 3,051.00	65.55%	\$ 26,860.65	\$ 30,651.00	87.63%
Total 8400 Other Client Specific Expenses	\$ 34,091.49	\$ 50,835.23	67.06%	\$ 19,258.16	\$ 23,126.70	83.27%	\$ 58,597.12	\$ 81,137.15	72.22%
Total 8500 Other Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00		\$ 6,514.08	\$ 400.00	1628.52%
<b>Total Expenses</b>	<b>\$ 436,800.96</b>	<b>\$ 455,409.63</b>	<b>95.91%</b>	<b>\$ 315,528.54</b>	<b>\$ 376,118.00</b>	<b>83.89%</b>	<b>\$ 906,361.94</b>	<b>\$ 1,015,411.95</b>	<b>89.26%</b>
<b>Net Operating Income</b>	<b>\$ 0.00</b>	<b>-\$ 5,174.40</b>	<b>0.00%</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		<b>\$ 8,458.97</b>	<b>-\$ 16,024.40</b>	<b>-52.79%</b>
<b>Other Expenses</b>									
8599 Bad Debt Expense	0.00			-4,226.07	0.00		16,231.42	0.00	
<b>Total Other Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		<b>-\$ 4,226.07</b>	<b>\$ 0.00</b>		<b>\$ 16,231.42</b>	<b>\$ 0.00</b>	
<b>Net Other Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>		<b>\$ 4,226.07</b>	<b>\$ 0.00</b>		<b>-\$ 16,231.42</b>	<b>\$ 0.00</b>	
<b>Net Income</b>	<b>\$ 0.00</b>	<b>-\$ 5,174.40</b>	<b>0.00%</b>	<b>\$ 4,226.07</b>	<b>\$ 0.00</b>		<b>-\$ 7,772.45</b>	<b>-\$ 16,024.40</b>	<b>48.50%</b>

# First 5 Mono County Budget vs. Actuals: FY20

July 2021 - June 2022

	Total 600 Administrative			TOTAL				
	Actual	Budget	% of Budget	Actual	Budget	over Budget	% of Budget	
Income								
Total 4300 Government Revenue	\$ 61,567.29	\$ 65,259.85	94.34%	\$ 345,706.21	\$ 371,207.00	-\$ 25,500.79	93.13%	
Total 4500 Government Grants	\$ 0.00	\$ 0.00		\$ 618,048.14	\$ 676,266.00	-\$ 58,217.86	91.39%	
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 8,320.39	\$ 12,000.00	-\$ 3,679.61	69.34%	
5999 Misc. Revenue	0.00	1,000.00	0.00%	4,313.46	6,174.40	-1,860.94	69.86%	
Total Income	\$ 61,567.29	\$ 66,259.85	92.92%	\$ 976,388.20	\$ 1,065,647.40	-\$ 89,259.20	91.62%	
Gross Profit	\$ 61,567.29	\$ 66,259.85	92.92%	\$ 976,388.20	\$ 1,065,647.40	-\$ 89,259.20	91.62%	
Expenses								
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00		\$ 77,025.15	\$ 84,525.40	-\$ 7,500.25	91.13%	
Total 7200 Salaries & Related Expenses	\$ 23,070.05	\$ 25,489.65	90.51%	\$ 525,723.72	\$ 563,460.05	-\$ 37,736.33	93.30%	
Total 7500 Contract Service Expenses	\$ 12,177.96	\$ 12,030.00	101.23%	\$ 222,883.24	\$ 263,080.00	-\$ 40,196.76	84.72%	
Total 8100 Non-personnel Expenses	\$ 4,721.00	\$ 1,700.00	277.71%	\$ 28,006.99	\$ 31,378.00	-\$ 3,371.01	89.26%	
Total 8200 Facility Expenses	\$ 12,254.70	\$ 10,392.00	117.92%	\$ 12,974.70	\$ 10,392.00	\$ 2,582.70	124.85%	
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 3,100.00	0.00%	\$ 26,860.65	\$ 33,751.00	-\$ 6,890.35	79.58%	
Total 8400 Other Client Specific Expenses	\$ 397.08	\$ 2,548.07	15.58%	\$ 58,994.20	\$ 83,685.22	-\$ 24,691.02	70.50%	
Total 8500 Other Expenses	\$ 8,946.50	\$ 11,000.13	81.33%	\$ 15,460.58	\$ 11,400.13	\$ 4,060.45	135.62%	
Total Expenses	\$ 61,567.29	\$ 66,259.85	92.92%	\$ 967,929.23	\$ 1,081,671.80	-\$ 113,742.57	89.48%	
Net Operating Income	\$ 0.00	\$ 0.00		\$ 8,458.97	-\$ 16,024.40	\$ 24,483.37	-52.79%	
Other Expenses								
8599 Bad Debt Expense	-1,297.00	0.00		14,934.42	0.00	14,934.42		
Total Other Expenses	-\$ 1,297.00	\$ 0.00		\$ 14,934.42	\$ 0.00	\$ 14,934.42		
Net Other Income	\$ 1,297.00	\$ 0.00		-\$ 14,934.42	\$ 0.00	-\$ 14,934.42		
Net Income	\$ 1,297.00	\$ 0.00		-\$ 6,475.45	-\$ 16,024.40	\$ 9,548.95	40.41%	

**First 5 Mono County**  
**Budget vs. Actuals: FY 22-23 - FY23 P&L Classes**  
 July 2022 - June 2023

	Total 100 Programs		Total 600 Administrative		TOTAL		% of Budget
	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Income</b>							
Total 4300 Government Revenue	\$ 0.00	\$ 293,717.15	\$ 0.00	\$ 77,489.85	\$ 0.00	\$ 371,207.00	0.00%
Total 4500 Government Grants	\$ 0.00	\$ 754,648.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 754,648.00	0.00%
Total 5300 Investments	\$ 0.00	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,000.00	0.00%
<b>Total Income</b>	\$ 0.00	\$ 1,060,365.15	\$ 0.00	\$ 77,489.85	\$ 0.00	\$ 1,137,855.00	0.00%
<b>Gross Profit</b>	\$ 0.00	\$ 1,060,365.15	\$ 0.00	\$ 77,489.85	\$ 0.00	\$ 1,137,855.00	0.00%
<b>Expenses</b>							
Total 7000 Grants & Direct Assistance	\$ 2,200.00	\$ 51,452.00	\$ 0.00	\$ 0.00	\$ 2,200.00	\$ 51,452.00	4.28%
Total 7200 Salaries & Related Expenses	\$ 46,830.00	\$ 603,666.48	\$ 630.44	\$ 33,603.53	\$ 47,460.44	\$ 637,270.01	7.45%
Total 7500 Contract Service Expenses	\$ 19,861.57	\$ 300,495.65	\$ 2,706.66	\$ 17,739.84	\$ 22,568.23	\$ 318,235.49	7.09%
Total 8100 Non-personnel Expenses	\$ 3,824.47	\$ 26,928.27	\$ 647.43	\$ 5,298.01	\$ 4,471.90	\$ 32,226.28	13.88%
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00	\$ 240.00	\$ 0.00	\$ 240.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 448.38	\$ 35,012.72	\$ 0.00	\$ 0.00	\$ 448.38	\$ 35,012.72	1.28%
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 42,410.03	\$ 0.00	\$ 13,359.47	\$ 0.00	\$ 55,769.50	0.00%
Total 8500 Other Expenses	\$ 920.00	\$ 400.00	\$ 3,163.00	\$ 7,489.00	\$ 4,083.00	\$ 7,889.00	51.76%
<b>Total Expenses</b>	\$ 74,084.42	\$ 1,060,365.15	\$ 7,387.53	\$ 77,489.85	\$ 81,471.95	\$ 1,137,855.00	7.16%
<b>Net Operating Income</b>	-\$ 74,084.42	\$ 0.00	-\$ 7,387.53	\$ 0.00	-\$ 81,471.95	\$ 0.00	
<b>Net Income</b>	-\$ 74,084.42	\$ 0.00	-\$ 7,387.53	\$ 0.00	-\$ 81,471.95	\$ 0.00	

Tuesday, Aug 16, 2022 04:20:11 PM GMT-7 - Accrual Basis

County 2022-23				Home Visiting	Oral Health	Peapod	Safe Kids	School Readiness	Systems Building	QCC BG	CSPP BG	CDBG	IMPACT	PDG-R	Region 6 T&TA Hub	Emergency Funds	F5 Ops & Evaluation	Total Annual Budget
4	Contributions, Support																	
4300	Government Revenue																	
		4310	Prop 10	\$52,000.00	\$7,970.00			\$11,000.00	200							\$ 10,000.00	\$2,230.00	\$83,400.00
		4320	Grants with Restrictions															
		4321	SPCFA	\$132,912.83		\$1,156.82	\$7,000.00	\$35,555.00	\$24,872.68		\$1,049.82					\$10,000.00	\$75,259.84	\$287,807.00
	Total for Non-Government Grants			\$184,912.83	\$7,970.00	\$1,156.82	\$7,000.00	\$46,555.00	\$25,072.68		\$1,049.82	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$77,489.84	\$371,207.00
4500	Government Grants																	
		4510	Federal Grants									\$156,649.00						\$156,649.00
		4520	State Grants	\$48,000.00						\$26,055.00	\$23,215.00		\$111,726.00	\$21,000.00	\$117,853.00			\$347,849.00
		4530	Local Government Grants	\$210,150.00		\$40,000.00												\$250,150.00
	Total for Government Grants			\$258,150.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$26,055.00	\$23,215.00	\$156,649.00	\$111,726.00	\$21,000.00	\$117,853.00	\$0.00	\$0.00	\$754,648.00
	TOTAL FOR CONTRIBUTION REVENUE			\$443,062.83	\$7,970.00	\$41,156.82	\$7,000.00	\$46,555.00	\$25,072.68	\$26,055.00	\$24,264.82	\$156,649.00	\$111,726.00	\$21,000.00	\$117,853.00	\$20,000.00	\$77,489.84	\$1,125,855.00
5	Earned revenues																	
5300	Investments																	
		5310	Interest					\$12,000.00										\$12,000.00
	Total for Investments			\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
5999	Misc. Revenue																	
	TOTAL EARNED INCOME			\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
	TOTAL INCOME			\$443,062.83	\$7,970.00	\$41,156.82	\$7,000.00	\$58,555.00	\$25,072.68	\$26,055.00	\$24,264.82	\$156,649.00	\$111,726.00	\$21,000.00	\$117,853.00	\$20,000.00	\$77,489.84	\$1,137,855.00
7	Expenses - grants, salaries and contract expenses																	
7000	Grants & Direct Assistance																	
		7020	Emergency Funds													\$20,000.00		\$20,000.00
20000		7030	Block Grants, Stipends, Counselling, and	\$10,800.00							\$9,000.00		\$8,797.00	\$2,855.00				\$31,452.00
	Total for Grants & Direct Expenses			\$10,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$9,000.00		\$8,797.00	\$2,855.00	\$0.00	\$20,000.00	\$0.00	\$51,452.00
7200	Salaries & Related Expenses																	
		7210	Salaries & Wages	\$241,840.00	\$4,893.00	\$25,012.00		\$12,354.00	\$13,755.00	\$4,126.69	\$3,300.00	\$55,712.00	\$7,666.79	\$5,500.00			\$19,468.42	\$393,627.90
		7230	Employee Benefits	\$149,377.00	\$3,027.00	\$11,372.00		\$8,031.00	\$9,402.00	\$2,820.00	\$700.00	\$37,511.00	\$5,244.00	\$2,023.00			\$14,135.11	\$243,642.11
	Total for Salaries & Related Expenses			\$391,217.00	\$7,920.00	\$36,384.00	\$0.00	\$0.00	\$20,385.00	\$23,157.00	\$6,946.69	\$4,000.00	\$93,223.00	\$12,910.79	\$7,523.00	\$0.00	\$33,603.53	\$637,270.01
7500	Contract Service Expenses																	
		7510	Contractors - General				\$7,000.00	\$48,000.00			\$4,000.00	\$152,649.00			\$88,846.65		\$11,850.00	\$312,345.65
		7520	Accounting														\$16,239.84	\$16,239.84
		7530	Attorney & Legal														\$1,500.00	\$1,500.00
	Total for Contract Service Expenses			\$0.00	\$0.00	\$0.00	\$7,000.00	\$48,000.00	\$0.00	\$0.00	\$4,000.00	\$152,649.00	\$0.00	\$0.00	\$88,846.65	\$0.00	\$29,589.84	\$330,085.49
	TOTAL FOR GRANTS, SALARIES AND CONTRACT EXPENSES			\$402,017.00	\$7,920.00	\$36,384.00	\$7,000.00	\$48,000.00	\$20,385.00	\$23,157.00	\$19,946.69	\$156,649.00	\$102,020.00	\$15,765.79	\$96,369.65	\$20,000.00	\$63,193.37	\$1,018,807.50
8	Nonpersonnel expenses:																	
8100	Nonpersonnel Expenses																	
		8110	Supplies, Basic Needs, Educational Supp	\$2,000.00	\$50.00	\$500.00		\$9,455.00						\$2,000.00				\$14,005.00
		8120	Evaluation															\$0.00
		8130	Telephone & Internet	\$1,000.00													\$1,500.00	\$2,500.00
		8140	Postage & office supplies	\$2,045.83		\$500.00		\$600.00	\$606.44		\$871.00						\$3,798.01	\$8,421.28
		8150	Data Systems	\$1,000.00											\$6,300.00			\$7,300.00
	Total for Nonpersonnel Expenses			\$6,045.83	\$50.00	\$1,000.00	\$0.00	\$10,055.00	\$606.44		\$871.00		\$0.00	\$2,000.00	\$6,300.00	\$0.00	\$5,298.01	\$32,226.28
8200	Facility Expenses																	
		8210	Office Rent															\$0.00
	Total for Facility Expenses			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8300	Travel & Conference Expenses																	
		8310	Travel & training	\$25,000.00		\$2,000.00		\$100.00	\$2,000.00		\$419.09		\$500.00	\$1,263.63	\$3,730.00		\$0.00	\$35,012.72
	Total for Travel & Conference Expenses			\$25,000.00	\$0.00	\$2,000.00	\$0.00	\$100.00	\$2,000.00		\$419.09		\$500.00	\$1,263.63	\$3,730.00	\$0.00	\$0.00	\$35,012.72
8500	Other Expenses																	
		8520	Audit														\$4,326.00	\$4,326.00
		8530	Membership Dues - Organization														\$3,163.00	\$3,163.00
		8570	Advertising Expenses					\$400.00										\$400.00
		8580	Indirect	\$10,000.00		\$1,772.82			\$2,081.24	\$2,898.00	\$3,028.04		\$9,206.00	\$1,970.58	\$11,453.35		\$13,359.46	\$55,769.49
		8590	Other Expenses															\$0.00
	Total for Other Expenses			\$10,000.00	\$0.00	\$1,772.82	\$0.00	\$400.00	\$2,081.24	\$2,898.00	\$3,028.04	\$0.00	\$9,206.00	\$1,970.58	\$11,453.35	\$0.00	\$20,848.46	\$63,658.49
	TOTAL NONPERSONNEL EXPENSES			\$41,045.83	\$50.00	\$4,772.82	\$0.00	\$10,555.00	\$4,687.68	\$2,898.00	\$4,318.13	\$0.00	\$9,706.00	\$5,234.21	\$21,483.35	\$0.00	\$26,146.47	\$130,897.49
	TOTAL EXPENSES			\$443,062.83	\$7,970.00	\$41,156.82	\$7,000.00	\$58,555.00	\$25,072.68	\$26,055.00	\$24,264.82	\$156,649.00	\$111,726.00	\$21,000.00	\$117,853.00	\$20,000.00	\$77,489.84	\$1,149,704.99
	Return to Agenda																	
	TOTAL NET INCOME			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$11,850.00)	(\$11,850.00)