

Regular Commission Meeting and Public Hearing

AGENDA

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. The meeting can be accessed through <https://zoom.us/j/91741780034>, or by phone at: 669-900-9128, Meeting ID: 917 4178 0034 where members of the public shall have the right to observe/listen. If you are interested in submitting public comment on any item on the agenda, or not on the agenda over which the board has jurisdiction, please send the written comment to the following email address in advance of the meeting mdesbaillets@monocoe.org. Email sent and received in real time during the meeting will be read and addressed during the meeting, but it is highly encouraged that comments be sent in advance of the meeting to ensure they are received and read. This altered format is in observance of recent recommendations by state and local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact mdesbaillets@monocoe.org. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130)

January 21, 2020, 2:00-4:30 p.m.

The meeting can be accessed through

<https://zoom.us/j/96431400892> Meeting ID: 964 3140 0892 or dial 669 900 9128 US

1. **Public Comment** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
2. **Commissioner Reports** Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
3. **Director Report** This information may be reported elsewhere on agenda. **(INFORMATION)**
 - a. 2020 Legislative Session Update
 - b. Master Plan For Early Learning and Care Update
4. **Minutes** The Commission will consider approving Commission Meeting Minutes from the **September 17th, 2020** Commission meetings. **(ACTION)**
5. **Commissioner Resignation** The Commission will accept Commissioner Sassin's resignation. **(INFORMATION)**
6. **Commissioner Appointment** The Commission will guide staff in seeking a new Commissioner to fill one of the following categories:
 - **person responsible for management** of the following county functions: children's services, public health services, behavioral health services, social services and tobacco and other substance abuse prevention and treatment services
 - recipient of project services included in the county strategic plan;
 - representative of a local child care resource or referral agencies or a local child care coordinating group;
 - representative of a local organizations for prevention or early intervention for families at risk;
 - representative of a community-based organizations that has the goal of promoting or nurturing early childhood development;

- representative of a local school district;
 - representative of a local medical, pediatric, or obstetric associations or societies.
- (ACTION)**

7. Operations Ad-Hoc Committee Report

The Commission will receive an update from the Operations Ad Hoc Committee which will be dissolved unless there is a need to reestablish one. **(INFORMATION)**

8. Contractual Agreements

Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements.*

Expenses

Commission Operations

- a. **Winterstreet Design Group:** for up to **\$4,500 in FY 2020-21 and up to \$360 per year thereafter** for website design and maintenance including County Counsel approved changes. Funded by discretionary funds **(ACTION)**

Childcare Quality System

- b. **Child 360:** for up to **\$4,525** for virtual trainings in FY 2019-20: Kindergarten Readiness and an Education Equity Institute including County Counsel approved changes. Funded by partnership with the Local Planning Council and Resource and Referral agencies: MCOE and IMACA. **(ACTION)**

---open public hearing---

9. 2019-20 Evaluation

Staff will present to the Commission:

- a. 2019-20 Annual Report to First 5 California **(PUBLIC HEARING)**
- b. 2019-20 Evaluation Report **(PUBLIC HEARING)**

10. 2019-20 Audit

Staff will present to the Commission 2019-20 Annual Audit. **(PUBLIC HEARING)**

11. 2018-19 Audit Update

Staff will present the 2018-19 Audit revision request, revision, and revision acceptance. **(INFORMATION)**

12. School Readiness Assessments

Staff will discuss and seek Commission input on Kindergarten Readiness Assessment tools and their administration. **(INFORMATION)**

13. Program Updates

Staff will report on the following Commission programs. **(INFORMATION)**

- a. Childcare Quality System
- b. Home Visiting

- c. Family Behavioral Health, Peapod
- d. School Readiness
- e. Community Development Block Grant
- f. Systems Building

14. Budget Staff will present the year to date budget. **(INFORMATION)**

--end public hearing----

15. Adoptions The Commission will consider adopting the following:

- a. 2019-20 Audit **(ACTION)**
- b. 2019-20 Evaluation Report **(ACTION)**

16. Closed Session: Public Employee Performance Evaluation. Government Code section 54957.
Public Employment Title: Executive Director. **(INFORMATION)**

Next Commission Meeting: April 2, 2021, 2:00 p.m. – 4:30 p.m., Mono County Office of Education Conference Room or via Zoom, 451 Sierra Park Road, Mammoth Lakes, CA

Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).



2020 Legislative Session Overview

The 2020 legislation session officially adjourned and the Governor signed or vetoed all bills that were sent to his desk. Given the State of Emergency and truncated timeline for policy hearings, many bills did not continue on through the legislative process. The below synopsis provides the status of the bills that the First 5 Association supported, along with other key early childhood development (ECD) bills.

The Association's final bill tracker can be [here](#). Please contact Margot with any questions: margot@first5association.org.

I. Signed by the Governor:

SB 1383 (Jackson): Unlawful employment practice: family leave

This law will expand Paid Family Leave (PFL) benefits to employees of employers with 5 or more employees, and provides unpaid job-protected leave for employees for up to 12 weeks, over a 12-month period, to bond with a newborn, adopted, or foster child, care for a seriously ill family member.

Status: Signed into Law. Effective January 1, 2021.

AB 1876: EITC Expansion to ITINs Filers

Last year, the California Earned Income Tax Credit (EITC) was significantly expanded and the Young Child Tax Credit (YCTC) was added for qualifying parents with children under age 6. The Association has supported the effort to expand the EITC to individuals who file using an Individual Tax Identification Number (ITIN). Through AB 1876 and the FY 20-21 Budget Negotiations, the EITC and YCTC will now be expanded to over 600,000 individuals and 200,000 children, putting money back in the pockets of families throughout California.

Status: Signed into Law. Effective January 1, 2021.

SB 793 (Hill): Flavored tobacco products *

Recognizing the prolific uptake of youth vaping habits, this law would prohibit tobacco retailers from selling flavored tobacco products, including menthol products, and sets a fine of \$250 for each violation. Local ordinances with similar flavors restrictions remain in place.

Status: Signed into law. While scheduled to take effect January 1, 2021, a referendum was filed to overturn the statewide flavors ban. If the measure qualifies for the 2022 ballot, SB 793 implementation will be delayed until voters ultimately decide. Additional materials and factsheets produced by the Tobacco Free Kids Coalition can be found [here](#).

II. Vetoed by the Governor:

AB 2405 (Burke): Right to safe, decent, and affordable housing

This bill declared that every individual in California has the right to safe, decent, and affordable housing. This right would mean housing is provided across the continuum of need and not just the shelter system. The bill contains methods to prevent individuals from losing their homes in the first place, including providing the funding and resources necessary to increase the supply of affordable units and addresses homelessness with a trauma-informed approach.

Status: The bill was vetoed, citing cost pressures, which could exceed \$10 billion -- see veto message [here](#).

AB 2164 (Salas & Rivas): Telehealth

Telehealth is crucial to ensuring the delivery of reliable care, such as medical, dental, and mental to the most vulnerable populations. This bill supports health centers to integrate virtual care innovation and technology into their programs. This bill expands the access of care by enabling FQHCs and RHCs to establish patients via telehealth at community sites, such as schools, early learning sites and nursing homes.

Status: The bill was vetoed, citing cost constraints and current work underway at DHCS -- see veto message [here](#).

AB 2360 (Maienschein): Telehealth: mental health

This bill required health care plans and insurers subject to Knox-Keene to establish or provide access to a telehealth consultation program, and providers who treat children, pregnant and up to 1-year postpartum people, with access to a psychiatric consultation program by July 1, 2021. The bill would also require guidance on evidence-based treatment options as well as specialized training for providers, communicating information on the telehealth program at least twice a year in writing, authorize the triaging provider to make appropriate referrals in-network, and for plans/insurers to monitor utilization data.

Status: The bill was vetoed, citing cost constraints -- see veto message [here](#).

III. Other Early Childhood Development Bills of Interest to the Network

SB 803 (Beall) Mental health services: peer support specialist certification

For the two fiscal years from 2020-22, this bill authorized DHCS to use Prop 63 funding to establish and administer a peer support specialist certification program, including to cover state administrative costs. DHCS would be required to create a certifying body, fee structure, curriculum and core competencies for licensing. Medi-Cal reimbursement for peer support specialist services would only be available if DHCS can get federal cost-sharing approval, and DHCS would have to adopt regulations by January 1, 2022. The provisions emphasize support for families throughout, and culturally competent and trauma-informed services.

Status: Sign into Law. Effective January 1, 2021.

AB 3216 (Kalra & Gonzalez): Unemployment: rehiring and retention: state of emergency

This bill would require an employer to offer its laid-off employees specified information about job positions that become available for which the laid-off employees are qualified, and to offer positions to those laid-off employees based on a preference system, largely based on years of service.

Status: This bill was vetoed by the Governor, saying the bill was too prescriptive and citing concerns for the hospitality industry. The Governor encouraged the legislative to re-examine the issue next session. Full veto message can be found [here](#).

AB 826 (Santiago): Emergency Food Assistance: COVID-19

AB 826, co-sponsored by the California Association of Food Banks, CHIRLA and the Western Center on Law and Poverty, would establish a one-time fund to provide emergency food assistance for low-income Californians, regardless of legal status, financially struggling due to COVID-19. Each eligible adult would receive \$600 to spend on groceries. With over 7 million Californians applying for unemployment insurance since March, this bill is crucial to address widespread food insecurity in our state.

Status: Vetoed by the Governor, citing that this administration is supporting food security programs inclusive of undocumented Californians. Full veto message can be found [here](#).



Minutes

Regular Commission Meeting
Thursday September 18, 2020
2:30-4:30 pm Virtual by Zoom
Conference

Commissioners Present:

Bob Gardner, Chair
Stacey Adler, Vice Chair
Micheal Raust Kristin Collins

Staff Present:

Molly Desbaillets, Executive Director

Commission Chair Gardner calls the meeting to order at 2:00 pm

1. Public Comment

No public comments

2. Commissioner Reports (INFORMATION)

Garner-reports that the county passed the budget on September, and that included 10 thousand for home visiting, for the current fiscal year. It is the second year that the county has been able to contribute county money for that, and they will continue. There is no indication of lack of support so they will continue to push for that.

3. Director Report (INFORMATION)

The first thing I would like to share is that commission re-appointments are upcoming and ethics recertification. Will email each individually as they come due, and they will notice later in the agenda that they have one commissioner re-appointment. She has been talking to a fellow ED from Amador; I learned that she had the board of supervisor to amend their ordinance so that that re-appointment would be necessary. It included a mechanism to vote people out if that was necessary, but generally, nobody really does get re-appointed, that it makes more sense to just appoint people and have that be until they resign or get voted out. Unless I hear from any of you that there is an objection to that, I will continue to pursue that change with the county council.

Two of the Agreements that were approved last commission meeting I am moving forward on because of contracting requirements with the state that mandate all our contracts to be directed towards COVID response. One was for training for childcare providers, and the other one was for assessments that relate to rating. I am not anticipating to move forward with those. Although there will be an update from the California quality counts team as the assessments will be allowed later in the year, so maybe moving forward, but at this time, not.

Secondly, related to the commission. I wanted to give some funding updates. Bob already shared one of them for me. The other one is that we were awarded the Cal-works visiting contract for 20 thousand dollars. That one has been difficult to spend down. This will be our third year with that funding source, and we have not been able to serve many families in Cal-works. We had four families that had sign on, but they didn't return our call. That's is work in progress.

I wanted to talk about preschool. I just want to update you on some activities that have been going on with me related to CDBG. Some of you might have noticed that I submitted a public comment in the CDBG hearing at the town and got a response a couple of weeks later from somebody name Nolen. You may know him. He is working on the town CDBG application. This year, they will focus on housing, but for the next funding cycle, the town seems to be eager to pursue a CDBG application for childcare. Also, I have spoken to Jennifer Wildman, the Superintendent at Mammoth Unified, who is eager to support in any way they might be able to, including asking for land allocation from her board. That wouldn't be able to be considered until after the town decided what their application would be. I just wanted to let her know what we were thinking of, let it roll around her head. If you have input, you can encourage me to pursue one way or another in terms of a CDBG application with the town.

Jennifer Wildman has degrees that will allow her to be a sub-director of this site, which she has done in her previous position. It can be challenging to get licensing. She is willing to help in that capacity. Those are my updates for preschool.

Audit documents have all been submitted. For everything that we have been asked to date, we are still waiting for more sample requests. We did end up having a surplus for about 34 thousand dollars, so I will be asking for any input. How will the commission like to handle that? If there are any spending ideas that you would like me to pursue. One thing that comes to my mind is going back to the strategic plan. One of the areas is communications is something that can be a challenge. I remember the rolling around the idea. Maybe a communications firm or someone more useful to do that kind of work, to get our word out about our playgroups and home visiting.

Some work that has been going on with the First 5 Association and first California are the couple work groups that I serve on. One is the small population county funding. I am just developing materials for that at our first California commission meeting in October and January. I am also serving on a Diversity, Equity, and Inclusion work group. Some of the target outcomes for that group are to have some commission involvement and ready acronyms. To be continued with that as well.

I didn't mention anything to you guys yet about a vape tax issue that has been at the forefront of First 5 association work up until the close of the legislative session. It didn't end up being decided upon, or it will come back on the next legislative session. They are shuffling how to define where the taxes on vape products go. Of course, the association is advocating that they are categorized as nicotine products and that the same amount would go to the first 5. I may be asking for some support letters when there is a new legislative session that is considering the vape tax definition again.

An update on the legislative session there was a senate bill that was signed already that ban flavor tobacco. Mono county was at the forefront of that issue. Mono county ban that before the state did. It was neat to see that the state followed our lead, I think. I am sure there was another as well. It is neat to be recognized as being on the ban guard of that. There are four bills on the government's desk that First 5 association supported. Two of them are related to telehealth, expanding telehealth as a viable service through medical. One of them related to 12 weeks of family leave requirements. The last one is a right to safe, decent, and affordable housing. The governor has until September 30th to sign those. At the federal level, I just wanted to mention that Paul Kurt has introduced legislation to recognize the Mono Lake Kutzadika tribe. The board of supervisors had a lot to do with that. I am thrilled; it is meaning full to me for being from Mono Lakes.

The last thing from Director updates. The operations committee met. I am putting together more fiscal analyses from different auctions for our services that we get support from MCOE for, and will be meeting again before our next commission meeting.

Commissioner Garner thanked Molly. A few things came to mind. as you were talking. On the tobacco side, Mono County has made a lot of progress. One thing that we have not done which the public health department propose is limiting smoking in multi family apartments. It is a big issue with children in terms of ventilation; for example, right now, when everybody is staying inside, and the ventilation is just sucking that air in. If someone is smoking outside, the ventilation system is sucking that air in. That is something that I want to get up in the air. The point is, in my view, one supervisor, we are not done there. That is a critical point that affects the health of the children in our community. The second one is in terms of the Kutzadika tribe. We got to get that out, and it is great that Kurt has been introduced; it should have been introduced years ago.

4. Minutes (ACTION)

On our agenda we had minutes from January 23rd, June 6th, and June 18th Minutes

Even if you were not at those meetings , it doesn't mean that you cannot approve that. We had a legal council review that. based on the fact you trust the view of those who were in those meeting these minutes you can vote to approve these minutes. We need not to delay these. Any questions or correction to these minutes.

ACTION: Commissioners to approve the Minutes

MOTION: Commissioner Edler

SECOND: Commissioner Collins

5. Safe Kids (INFORMATION)

Garner. We have an update from Debbie Schnat from Safe kids program.

Debbie. It has been a great pleasure to be the safe kids' coordinator. I will be retiring in November, so I won't be me anymore. I am a car seat tech, and that will go away until new people become car seat techs. They have been working to extend the car seat checks for technicians to stay certified. They have been doing some video. A person sets up the appointment with the person who can approve the car seat check, and the person watches through the video. The CSP has a car seat tech, and her certification is running out, and hopefully, she will be able to do that. There is someone in Bishop who has the ability to sign off car seats for car seat techs. She did recently approve one in person with the Mammoth Lakes police department. Since we are talking about car seats, they asked about kaebernaku, safe kids, public health. I did request to receive car seats; they are the convertible car seats that have the longest amount of use for rare facing than to be able to turn around for forward-facing. It has a lengthy lifespan for the child's needs and some boosters. I do not know how many we will receive because it depends on how many people sign up. Next week it is child passenger safety week. Cary and I have contemplated trying to do one event, but with COVID and now with the smoke, we decided it is not a safe thing for us to do. When you get in people's cars and change their car seats, it is pretty nasty, so with COVID is no, I really don't want my hands in their car.

Cary was doing. We gather some videos on how a parent can check their car seat or where the straps and belts go. It should be now on the police department web page. That is exciting.

We have fourteen partners currently, and I am waiting on six memberships to come back. I am going to hold the first zoom safe kids meeting next week so that I can get a take of what can people are able to do

The one thing with COVID is the sharing of resources that have come from all directions. I have tried to push those out, so when I have information that is really valid, send it to the people who have the interactions with the parents and the hospital so that the information can get to pediatrics for sharing.

Collin. It has not reached as. I was thinking where do we get all this information.

Debbie. Would you like me to put you?

Collins. Shared name and email.

Collins. How are families finding out about these car seats? Besides receiving home visits from First 5, is there an other way?

Debbie. We do have a resource flyer that we leave at IMACA and Courtney Paul has interactions. They are supposed to be for families that are in financial strain, but where we leave and especially now with no Kmart. When Cary and I do car checks, we just give it for them. But, I don't want a care provider, come to say I transport my kids when we go to the park, and I want car seats. That is their business.

I just know it comes up once in a while where a family is talking about the cost of changing their kids to a convertible car seat. It would be nice to have a handout that I can give them.

Debbie. Right now, we could give a car seat, but I would do a virtual video for the parents to watch and have them show me that they know how to latch it in and no movement and where they put the straps for their child. And I would give them a car seat. I did get an email from a young mother who needed to come to Bishop. Now the problem is that you are not allowed in public transit if you do not have a car seat. How does the mom or dad carry a child and a car seat and grocery bags or diaper bag. I've tried working with Eastern Sierra Transit, and they have been good. COVID coming in has stop forward progress, what was happening. When people get pull over and they have a car seat violation and they get a fine the money goes to the county and they save the money for us. Then the money comes to us and we can purchase care seats or buster seats. I recently bought some of those harnesses which are better for the bus situation, and they are very expensive. The child puts on a best and then a strap that goes around. It seems that those are for families who don't have cars.

It is for three years old. I also bought buckets seats which we had quit doing because they are only good for a small period of time. Because we do have families in public transportation, we do have buckets seats and those harnesses to give to parents. The weight has to be 30lbs or more to be able to use those harnesses. The hard part with Eastern Sierra transit is that they cant just have a car seat in the buss because of liability that goes without the car-seat being fitted to the child is unreasonable and the buses are old so they don't have the strap they only have the one that goes around. They are aware of it. I think it was well inteeded for public transport to have the needing car seats but making it mandatory for all people has detriment our needed families that need the transports to go to doctor appointments and school.

Gardner. I am on the ESTA board and if we can have some fallow up off line to discuss this with ESTA to see if there are some other things we can might work out, I'll be glad to do that to help out do that with Bill Mores director of ESTA.

Debbie. Yes, okay. I've had conversations with him. He's good to work with.

We purchased helmets. State farm is on our safe kids partners group. They are working and they have family come to their office. He has helmets and he is available for getting helmets fit on kids.

I do want to let you guys know that when I end up doing a car-seat check or giving a car-seat to a family or when we did safety fairs and we were able to give them items to block their plugs or to keep their tvs from tipping over, I cant you how appreciative parents are. They get a packet of information for all kinds of information safety issues. They are really appreciative. We know that though these accidental deaths that can be prevented with a little bit of knowledge that giving that out is supper helpful. The funding that the commission approves the relation ship between the First and Mono County Office of Education is a really good thing. Thank you for the opportunities I've had to share and help keep people safe. It has been a good thing.

Thank you.

Gardner. Thank you Debbie.

Eddler. Thanks Debb.

DesBaillets. I just want to say thank you so much to Debbie. She has been our safe kids coordinator for several years. Her art and soul are in, and is shown in how safe kids has grown and has been able to serve families with the partnership with MCOE, which I am also thankful for. It is seven thousand a year of an investment and it has such a incredible impact in our county.

6. Raising a Reader (INFORMATION)

Gardner. We have Chalese Miller to give us an update.

Hi everyone. I am Chalese, I am the Early Literacy Coordinator. I just started in February. I am going to updated you the best I can with the help of Carissa. Is Carissa here?

DesBaillets. Not yet.

Chalese. I think we were thinking it was probably 2:45. Let me start with saying the things. I am loving raising a reader and working with the kids. I don't know if you have join in to the library story time lives. We have been doing that since COVID. I am just waiting for Carissa here.

DesBaillets. I am sending an email.

Chalese. I have been living in Mammoth since 2014. I am also a ski host in the Mountain. We don't have the yellow jackets anymore. If you see me wave. I am just telling you a little bit about my self some. My son is also one of the owners at Rock Creek Lakes Resort, he married the oldest daughter Amy King. If you had any of the King's girls around maybe you went to school with them or something like that. Amy King is my daughter-in-law and that who brought as here and we are kind ski bumps, so we came here to be ski bumps. Is Caressa here?

Can you guys see my screen?

Debbie. Chalese may I ask you a question? this is Debbie from Mono County Offcie of Education. I did sign up to read children books so that you can have more people share stories. I don't know how am I suppose to go about that. Do I record myself and send it to you.

Chalese. Yes. We are going to talk about that today. That is something new and we are going to call it Story Time Presents and we are going to have community members read a story. I have already reach out to Brandon and Teresa Rosia. I will include you in at all of that. We will be moving forward with next week.

This is Carissa Devine she is our youth program manager. I feel like I am an extension of Carissa and all of her hopes dreams.

Chalese. Presentation.

Here is Carissa she is the youth program manager of the library and she is who I team up with. I enjoy working along side her; she is a fearless leader. This is me.

To wrap up the year of 2019-20 it was a little strange. I came in my first day was Feb 20th.

Two weeks later, we went into COVID shutdowns. Many of the traditional end of the year didn't happen, but we did celebrate. At the end of the year, we made gift bags for all the participants. It included a book, a goody, a bookmark, and a letter for the parents to express and explain how to utilize our Online library resources. We handed those out at the time of the red bag retrieval. I was able to retrieve all bags. There was a few that were missing, but it wasn't anything above normal. All of the participants ended in a high note super positive. These are some of the responses from the parents: "Love the program," "wonderful program," "I like how easy it is to get new books." Also, we include a good portion of bilingual books and any specific needs each site might have. Looking at the year as a whole, we have 12 participating from Benton all the way up the Collville; we had 127 students participating. Each month we would visit the sites. Apparently, Carissa continued from the time that the early literacy coordinator left; in early fall, Carissa took over, kept our monthly visits going, and then I stepped in, and I was shadowing alone with her right before they shut down. These visits are really fun. It is not only the time we support our affiliates and find out their needs. We are reading books, singing songs and fingerplays, building connections with the kids, and getting them excited about reading. You can see the picture of the kids. This is at the library. We have our weekly storytime. This is a little more detailed than when we go to the sites. We are able to extend the stories, and the way I like to do that is to build centers much like you would see in a preschool classroom. My previous experience is that I was a preschool director. I have centers where I can extend the story and really build those early developmental skills. As you can see, we have a dramatic play in the background. See the little girl; she is doing a puppet show in the very back. We have a craft. Against the wall we have a parent who happens to be a preschool director in the end, she is working on writing skills. During COVID, I did not collect the bags until June. A lot of that was do to the fact that they were still being used.

Parents were very appreciative to have that resource available. It turn out to be a strong resource. They are starting fresh for 2020-21 and moving forward. I have been participating in raising a reader town hall. I have learned a lot about the program. Yes, we are moving forward, our affiliates are super excited, and we are putting safety first. Through these town halls, I have learned a lot about the CDC guidelines as far a printing materials and so forth and guideline as well as recommendations. They have presented three options, and each of these options I have express and given to affiliates, and they have opted for continuing with the bag rotation. It is most likely be a Monday to give the bags to students, and those bags will be returned on a Thursday. They will have a rest period, that is a quarantine time for the books. They have also decided to continue to use the same red bags. They are not concern with the material that they are. We are going to continue with the bags as they are. We are providing them with a quarantine bin. When those books are brought back to the school, they will be able to have a rest period in a quarantine bin. I am also providing the opportunity; I am available to them for wherever they are needing. I will go into the classrooms on wherever virtual platform they are using to present virtual story time.

The affiliate support that I will be giving this year is I am going to give monthly updates. I have already start doing that through COVID. I will be formulating a newsletters and simple updated information. I am available for any site visits if affiliate feels comfortable with that, and following the guidelines. For parents, in the red bag I have included a laminated sheet that is colorful and simple, is going to have a tip. Each bag has something totally different.

We are going to develop a private Early Literacy Facebook page along with our story time. We are going to continue the story time live. We are going to have Story Time Present. I also have an author that is going to be reading her book.

Out of all the participants from last year (12) we have 8 currently and I want you to know you why. A couple of sites are no longer existence, one has no children, and the fourth one is only getting newsletter as of now.

Carissa. My name is Carissa Devine, I have been working at the youth program manager at the Mono County Library for over a year now. I started August 5th in 2019. I was hoping to introduce Chalese, she came on board just in February. She did a stellar job at coming in and right away to our new virtual world. We are really grateful to have her with us at the library. She really brought a powerful, strong energy to Story Time Live. The Mono County Library efforts overall for early literacy in addition to the raising a reader program.

I just wanted to take a moment to go over the summer reading program. We did have a Pre-K board game available for the summer. It was expanded this year to encourage a more holistic approach to learning in general. We did not have a super high participation from this age group. We had four sign ups and only two kiddos finish the program. We also had quite a few in the kindergarten grade to range, which was great to see. Down there in the left we have a picture from the regulars on June lake. There was some participation, not surprisingly. It was an odd year. We tried to accommodate the families as much as we could, and make it accessible for them at home and meet them where they are at.

We have virtual story time. We have a live story time every Wednesday by Chalese, and we also have Beatriz offering a Spanish story time live every second Friday. Chalese has four to twelve viewers per story time and we get between 40 to over 300 that view the videos for a few minutes. This showcases Chalese's stellar story time reading in addition to accompanying activities. Finally, we also completed in the last few months a project. In November we got grant money to renovate the children's library, and we completed in May. We removed un-necessary shelving, brought in some furniture, wall toys, and the discovery toy that focuses on inviting child led discovery and interactive learning between parents and children. It is on temporary hold due to COVID.

I have seen a few families building towers with the cushions, rearranging them and playing games.

Garner. Thank you, Chalese and Carissa. It is a great program. We appreciate your efforts even in spite of COVID challenges it sounds like you are getting it done. Thank you for your hard work.

DesBaillets. Eco your thanks. Its been awesome to watch and all the home visitors have been watching occasionally, and they think she is so good at it and have been taking some tips from your Facebook lives. Thank you.

7. Robertson Reappointment

Gardner. Patricia was going to join us, but she had a pediatric appointment. She will be joining us. We are glad she will be joining as in the commission, and join us for another three years to 2023.

8. Contractual Agreements

Gardner. There are seven agreements. We can approved them in one scoop. Molly do you want to go over these?

Molly. The first three are from First 5 California. First one for IMPACT for three years; this is the Child Care Quality System. One of the funding streams that we've had ever since we began and previous iterations. We also provide support for child care providers and sites through that funding. It funds two parts for two positions, Annaliessa and Elvira who coordinate, advice, and support providers in English and Spanish. The second one is our IMPACT Regional TNA Hub we were suppose to loose this contract at the end of last year. First 5 California decided to continue with the existing regions, Mono, Inyo, and Alpine for at least for one more year. There has been some feed back sessions to First 5 California from small counties that have re-edited the benefits of small counties group with small counties rather than with larger.. We will see if they decide to extend our current regions or re-group us to a line us with Riverside, San Bernardino, and take Alpine out.

We are glad to do that with Viva Coordinate. We have a contract with VIVA for those services. It is based in San Francisco.

C. is our home visiting coordination. This was new funding; I was on the fence to apply or not apply for this. First 5 California strongly encourage me to do it, so I did. They are seeking for counties to begin the work of coordinating home visiting with other agencies in the deeper level. Up to date, I have been making a presentation in staff meetings for other organizations that might benefit from us. The plan is to include more of my time and home visitors who will be assigned to different agencies if they choose to, to begin the deeper coordination work.

The next two agreements are from the California department of education. The first one is an additional fund for the QIRS block grant, is an additional fund for the Child Care Quality System. It is similar to what IMPACT does, but from the CDE. The CSPP block grant is also part of the Child Care Quality Systems Cal grant for state preschools sites that agreement is through the county office of ed, and we are thankful to them for being the agency, which is a requirement for that grant.

We have two expense agreements. One of them is with Mammoth Unified School District for three thousand dollars for them to assess their incoming kindergartners. I hope that both school districts choose to continue to do assessments. Eastern Sierra has opted out, so is going to be a significant impact to our data. They are doing some form of assessment for kindergartners, which is why they have opted out. I have not yet gotten a copy of what that is, but I am hoping to still get some data. Thankful for Mammoth Unified for continuing that.

Lastly, the Base Marine Corp, the stipend that we give to them requires a contract. This is for the child development center at Base housing northern Coleville.

Gardner. Question on any of these items? If not, I would state that we would determine that the subject matter of this proposed agreement are consistent with the strategic plan and fiscal plan.

ACTION: Commissioners to approve the Contractual Agreements

MOTION: Commissioner Raust

SECOND: Commissioner Addler

9. Website Revision for ADA Compliance (ACTION)

Molly. In working with the MCOE IT Department something happened with the website and they were looking at the and reminded me there is an ADA compliance for websites that our site does not currently meet. That prompted me to reach out to that company that first build our site and see if they would be able to support our revision an update so that we would be ADA compliant. They figured if there are any other changes to be made. I am looking at really updating our website to be both ADA compliant and to be more stream line. Currently there is a lot of words in it, and it's pretty colorful. I am thinking to change it more to look like the First 5 California Website. Which is just a little bit more straight forward. If there is any input from commissioners I am happy to hear it, in terms of what the website design might would look like. Perhaps I would bring that back before is actually published if this is approved. I am also thinking to ask them to make our site English and Spanish. Which is something we have been missing for so long. I feel like we do a good job at serving proportional percentages of the population in English and Spanish as compare to what the population rates are, but our website doesn't reflect that. I think it would be a great idea to add that in as well.

Gardner. Any questions on that? Is the website owner Winterstreet, the one we have been dealing with in he past.

DesBaillets. Yes, the company name is Winterstreet design and they have already put together a proposal. I am just trying to decide with your input, if you would like me to purse a contract with them. They are out of Carson City and they phenomenal. They have been wonderful to work with and they are very affordable.

ACTION: Commissioners to approve the pursue of a contract with Wintersteet Design

MOTION: Commissioner Collins

SECOND: Commissioner Raust

10. Staffing (ACTION)

DesBaillets. Since I started as executive director I have been appointed to 5 FTE's. I work 34 hours a week for 11 months and I have been happy to do so with my negotiation upon accepting the position to taking me down from a full time equivalent to appoint it to. At this point in my life and the commission work. I would like to ask for that to be change to a full time; 40 hours a week 12 month a year position. One, because there is funding right now, both the mono county funding for home visiting and the First 5 California funding for home visiting would still ensure that our budget would be flat. It is not going to be a negative draw in our budget balance, and because if you recall before COVID I was raising my red flag and things had gone side ways: loss of staff, new fiscal partner, home visiting staff, a lot of changes since then. My time will be use to focus on deepening our home visiting work. It is something that I spend a lot of my time in, but with this I will have a whole day dedicated to home visiting. That's my plan with that.

I am open to any input and re-direction as needed.

My other thought is that neither of those fundings are permanent. The first 5 California is for 2 years so I would absolutely be willing to flex back to .825 to maintain our funding not drawing in our fund balance.

Gardner. You said you are at thirty six hours a week?

DesBaillets. Thirty four hours, eleven months a year.

So this would add another six hour day. Another day of six ours.

Any other questions about this?

You have indicated from a funding stand point that this has no impact in the funds that are coming in.

I do recall you mention. I know I mentioned, if you need help you need to wave your hand. You said, "I don't need help yet, but I reserve the option to raise my hand in the near future.

This addresses that. Something we need to keep in mind. We do not want to burn out people.

Any other questions from any of the commissioners.

ACTION: Executive Director's Staff time increase from .825 to 1 full time position

MOTION: Commissioner Addler

SECOND: Commissioner Raust

11. Program Updates

a. Child Care Quality System

We are in the process of enrolling providers right now. This year we are required that participants that providers enroll through the work force registri, which both IMACA, the Mono County Office of Ed local planning council coordinator (Courtney) are working on making sure that all of our training are on the registry. The challenge we have right now is that we have a bunch of providers that don't know how use a computer.

I have a meeting with Courney and Kelly form IMACA so that we can try to figure out how to continue have enrollment in our trainings.

Everybody that has participated in the past will continue to participate except the sites that are closing (Benton and Lutheran Preschool).

We are starting to see some of the loss childcare in our county as is predicted. The prediction across the nation about 50% of child care slots will be lost. We have a couple providers in Mammoth that are in line to become licensed. I want to spend a second to patting one of our staff members Elvira De Cecenia on the back. She has recruited two of her families who she serves through home visiting to become childcare providers. They are in the process. I am thankful to her and proud of her to for being a good support to the families to get a source of income and to support the rest of their peers with child care.

b. Home Visiting

Still continuing serving as many families. Lots of visits. Families are going back to work, so our home visitors are saying that it is a little hard to schedule visits. That in my mind it is great news because the families are working. It is hard on our staff, but what small drop in the bucket of the families life is in compare to having a job.

c. Family Behavioral Health

We switch some of our groups to Facebook live in fallowing Chalese really. We notice how many participants the Library was getting in their Facebook live. We get about one to two participants for our zoom play groups but Between 30 and 200 views when we do it on Facebook live.

d. School Readiness

Other than working on the contract for accessing incoming kindergartners, we are not doing anything at this time.

e. Community Development Block Grant

The community development block grant I already updated you to let you know that the remaining funds from our last CDBG application can be used to fund this years preschool. Eastern Sierra is very grateful for that. They had agreed to fund it without any source of funding, so that is really good news for them. We are still awaiting to hear the next funding cycle if we've been awarded the fund or not. I'll let you know as soon as I hear; Megan from Mono County has let me know, she will tell me as soon as she hears.

f. Systems Building

I put that all in my directors report. I don't have anything to add there.

Raust. it was nice to see those videos and how adaptable your staff is. Is a big ship from doing something in person to doing something in front of the screen. They both looked confident and at ease with it.

Is taking awhile. We've have some computer literacy issues issues around staff. Is hard to learn something. Specially people that are engage with young children. Is different parts of the brain the computer and the I like to play with babies. They are doing a fabulous job.

12. Budget Update (ACTION)

Gardner. The next item in the agenda is budget update and for this we need to take action to update our budget based on recent action. Is this basically the thing we approved above.

DesBaillets. Yes, and it also add in the CDBG funding from our previous agreements. This new budget is so complex that I was not able to provide for you the previous budget amounts. If you need to, you can just go back to the previous agenda and find the adopted budget from there.

It is including my staff time up to 1 FT, adding the CDBG funds, and adding the revenue from First 5 California and the CDE from Mono County.

ACTION: Budget Update

MOTION: Commissioner Collins

SECOND: Commissioner Raust

13. Close Session: Public Employment (INFORMATION)

Differed

Gardner reported that this item need to be differed again. He needs to get in touch with those who fill out Molly's evaluation, and with those who did not. He will get this done before the next meeting.

Meeting Adjourned

The Commission next meeting is schedule for January 21, 2021, 2:00-4:00pm via Zoom.

November 10, 2020

FIRST 5 MONO COUNTY

365 SIERRA PARK RD. BLDG. M; P.O. BOX 130
MAMMOTH LAKES, CA 93546

Dear First 5 Commissioners and Executive Director, Molly DesBaillets,

I have enjoyed being a part of the Mono County First 5 Commission for over a decade and am honored to have played a role in supporting the 0-5-year old children of Mono County. Unfortunately, due to the many unforeseen issues associated with COVID19, I am currently much more engaged in my role as K-12 Principal for Lee Vining Schools in the Eastern Sierra Unified School District. After a lot of thought, I have sadly decided that until we have the pandemic behind us, I will not be able to commit the time needed to be an active First 5 Commissioner. Please accept my resignation and know that I will be a supportive partner in all Mono County First 5 programs and activities. I look forward to ongoing communication with Molly DesBaillets and Stacey Adler and will continue my commitment to educating all students in our county.

SINCERELY,



JEANNE SASSIN
JSASSIN@ESUSD.ORG
760-709-0348
LEE VINING SCHOOLS
P.O. BOX 270
LEE VINING, CA 93541



A First 5 Commissioner Needed to Help Shape the Lives of Local Children and Their Families

The First 5 Mono County Commission is seeking to fill a membership vacancy. Priority areas of the Commission include improving the health, development and school readiness of children ages 0 to 5.

Candidates who fall within any of the following categories are encouraged to apply:

- **Persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services and tobacco and other substance abuse prevention and treatment services.**
- **Recipients of project services included in the county strategic plan.**
- **Representatives of a local child care resource or referral agencies or a local child care coordinating group.**
- **Representatives of local organizations for prevention or early intervention for families at risk.**
- **Representatives of community-based organizations that have the goal of promoting or nurturing early childhood development.**
- **Representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies.**

If you are interested in being a part of the First 5 Mono County Commission, please send a letter of interest by **5 pm on February 12, 2021**, to First 5 Mono County, PO Box 130, Mammoth Lakes, CA 93546 or to Molly DesBaillets, the First 5 Executive Director at: mdesbaillets@monocoe.org.

For more information, call the First 5 Office at 760-924-7626, or visit www.monokids.org.

AGREEMENT BETWEEN THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION AND WINTER STREET DESIGN GROUP FOR THE PROVISION OF WEBSITE DESIGN SERVICES

INTRODUCTION

WHEREAS, the Mono County Children and Families Commission (an agency of Mono County charged with planning, developing, and implementing programs on behalf of the County that support early development of children up to five years of age within Mono County and hereinafter referred to as the “Commission”) may have the need for the WEBSITE DESIGN Services of Winter Street Design of Nevada City, California (hereinafter referred to as “Contractor”), and in consideration of the mutual promises, covenants, terms and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK

Contractor shall furnish to Commission, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by Commission to Contractor to perform under this Agreement will be made by the Executive Director, or an authorized representative thereof. Requests to Contractor for work or services to be performed under this Agreement will be based upon Commission's need for such services. Commission makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of Contractor by Commission under this Agreement. By this Agreement, Commission incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if Commission should have some need for such services or work during the term of this Agreement.

Services and work provided by Contractor at Commission's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and county laws, ordinances, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those that are referred to in this Agreement.

2. TERM

The initial term of this Agreement shall be one (1) year commencing **February 1, 2021**. Thereafter, the term of this Agreement shall automatically renew for successive one (1) year terms unless one party provides written notice to the other party at least ninety (90) days in advance of the end of the then existing term that it does not wish to renew the term of this Agreement.

3. CONSIDERATION

A. Compensation. Commission shall pay Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A that are performed by Contractor at Commission's request.

B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem that Contractor incurs in providing services and work requested by Commission under this Agreement, unless otherwise provided for in Attachment B.

C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from Commission, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement

benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. **The total sum of all payments made by the Commission to Contractor for services and work performed under this Agreement shall not exceed four thousand five hundred dollars (\$4,500) for FY 2020-21 only; thereafter, for each subsequent FY, the total sum of all payments shall not exceed three hundred sixty dollars (\$360) (hereinafter referred to as "Contract Limit").** Commission expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed that is in excess of the Contract Limit.

E. Billing and Payment. Contractor shall submit to Commission, on a monthly basis, an itemized statement of all services and work described in Attachment A, which were done at Commission's request. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. Alternatively, Contractor may submit a single request for payment corresponding to a single incident of service or work performed at Commission's request. All statements submitted in request for payment shall identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Invoicing shall be informative but concise regarding services and work performed during that billing period. Upon finding that Contractor has satisfactorily completed the work and performed the services as requested, Commission shall make payment to Contractor within 30 days of its receipt of the itemized statement. Should Commission determine the services or work have not been completed or performed as requested and/or should Contractor produce an incorrect statement, Commission shall withhold payment until the services and work are satisfactorily completed or performed and/or the statement is corrected and resubmitted.

F. Federal and State Taxes.

(1) Except as provided in subparagraph (2) below, Commission will not withhold any federal or state income taxes or social security from any payments made by Commission to Contractor under the terms and conditions of this Agreement.

(2) Commission shall withhold California state income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed One Thousand Four Hundred Ninety-Nine dollars (\$1,499.00).

(3) Except as set forth above, Commission has no obligation to withhold any taxes or payments from sums paid by Commission to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. Commission has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by Commission to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board.

4. WORK SCHEDULE

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A that are requested by Commission. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor, in arranging his/her schedule, will coordinate with

Commission to ensure that all services and work requested by Commission under this Agreement will be performed within the time frame set forth by Commission.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments, for Contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to Commission. Contractor will provide Commission, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits that are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and Commission as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, Commission reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, support services and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. Commission is not obligated to reimburse or pay Contractor for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COMMISSION PROPERTY

A. Personal Property of Commission. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Contractor by Commission pursuant to this Agreement is, and at the termination of this Agreement remains, the sole and exclusive property of Commission. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, that is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, videotapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind that are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement shall remain, the sole and exclusive property of Commission. At the termination of the Agreement, Contractor will convey possession and title to all such properties to Commission.

8. WORKERS' COMPENSATION

Contractor shall provide Statutory Workers' Compensation insurance coverage and Employer's Liability coverage for not less than One Million dollars (\$1,000,000.00) per occurrence for all employees engaged in services or operations under this Agreement. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to Commission as an additional insured. The

Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of Commission for all work performed by Contractor, its employees, agents, and subcontractors.

9. INSURANCE

A. Contractor shall procure and maintain, during the entire term of this Agreement or, if work or services do not begin as of the effective date of this Agreement, commencing at such other time as may be authorized in writing by the Mono County Risk Manager, the following insurance (as noted) against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work and/or services hereunder and the results of that work and/or services by Contractor, its agents, representatives, employees, or subcontractors:

- ☒ General Liability. A policy of Comprehensive General Liability Insurance which covers all the work and services to be performed by Contractor under this Agreement, including operations, products and completed operations, property damage, bodily injury (including death) and personal and advertising injury. Such policy shall provide limits of not less than One Million dollars (\$1,000,000.00) per claim or occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.
- ☐ Automobile/Aircraft/Watercraft Liability Insurance. A policy of Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than One Million dollars (\$1,000,000.00) per claim or occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. If the services provided under this Agreement include the transportation of hazardous materials/wastes, then the Automobile Liability policy shall be endorsed to include Transportation Pollution Liability insurance covering materials/wastes to be transported by Contractor pursuant to this Agreement. Alternatively, such coverage may be provided in Contractor's Pollution Liability policy.
- ☐ Professional Errors and Omissions Liability Insurance. A policy of Professional Errors and Omissions Liability Insurance appropriate to Contractor's profession in an amount of not less than One Million dollars (\$1,000,000.00) per claim or occurrence or Two Million dollars (\$2,000,000.00) general aggregate. If coverage is written on a claims-made form then: (1) the "retro date" must be shown, and must be before the beginning of contract work; (2) insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the contract work; and (3) if coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "retro date" prior to the contract effective date, then Contractor must purchase "extended reporting" coverage for a minimum of five years after completion of contract work.
- ☐ Pollution Liability Insurance. A policy of Comprehensive Contractors Pollution Liability coverage applicable to the work being performed and covering Contractor's liability for bodily injury (including death), property damage, and environmental damage resulting from "sudden accidental" or "gradual" pollution and related cleanup costs arising out of the work or services to be performed under this Agreement. Coverage shall provide a limit no less than One Million dollars (\$1,000,000.00) per claim or occurrence or Two Million dollars (\$2,000,000.00) general aggregate. If the services provided involve lead-based paint or asbestos identification/remediation, the Pollution Liability policy shall not contain lead-based paint or asbestos exclusions.

B. Coverage and Provider Requirements. Insurance policies shall not exclude or except from coverage any of the services and work required to be performed by Contractor under this Agreement. The required polic(ies) of insurance shall be issued by an insurer authorized to sell such insurance by the State of California, and have at least a “Best’s” policyholder’s rating of “A” or “A+”. Prior to commencing any work under this agreement, Contractor shall provide Commission: (1) a certificate of insurance evidencing the coverage required; (2) an additional insured endorsement for general liability applying to Mono County, its agents, officers and employees made on ISO form CG 20 10 11 85, or providing equivalent coverage; and (3) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to Mono County.

C. Primary Coverage. For any claim made related to this Agreement or work and/or services performed or provided pursuant to this Agreement, Contractor’s insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as with respect to the Commission and Mono County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Commission or Mono County, its officers, officials, employees, or volunteers shall be excess of Contractor’s insurance and shall not contribute with it.

D. Deductible, Self-Insured Retentions, and Excess Coverage. Any deductibles or self-insured retentions must be declared and approved by Mono County. If possible, Contractor’s insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to Mono County, the Commission, its officials, officers, employees, and volunteers; or Contractor shall provide evidence satisfactory to Mono County guaranteeing payment of losses and related investigations, claim administration, and defense expenses. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to County as an additional insured.

E. Subcontractors. Contractor shall require and verify that all subcontractors maintain insurance (including Workers’ Compensation) meeting all the requirements stated herein and that Mono County is an additional insured on insurance required of subcontractors.

10. STATUS OF CONTRACTOR

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as an independent contractor, and not as an agent, officer, or employee of the Commission or Mono County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of, or exercise any right or power vested in, Mono County or the Commission, except as expressly provided by law or set forth in Attachment A. No agent, officer, or employee of the Commission is to be considered an employee of Contractor. It is understood by both Contractor and Commission that this Agreement shall not, under any circumstances, be construed to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor is free from the control and direction of the Commission in performing its work, both practically and pursuant to this Agreement, this means that Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Commission, the County of Mono and Contractor acknowledge and agree that Contractor performs work that is outside the usual course of the Commission’s and County of Mono’s business and that the Contractor is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed on behalf of the Commission pursuant to this Agreement.

C. Contractor shall be responsible to Commission only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to Commission's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

D. Contractor, its agents, officers and employees are, and at all times during the term of this Agreement shall represent and conduct themselves as, independent contractors, and not employees of the Commission or Mono County.

11. DEFENSE AND INDEMNIFICATION

Contractor shall defend with counsel acceptable to County, indemnify, and hold harmless the Commission, the County of Mono, their agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this Agreement by Contractor, or Contractor's agents, officers, or employees. Contractor's obligation to defend, indemnify, and hold the Commission and the County of Mono, their agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this Paragraph 11 extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of Contractor, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Contractor's obligation to defend, indemnify, and hold the Commission, the County of Mono and their agents, officers, and employees harmless under the provisions of this Paragraph 11 is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance and shall survive any termination or expiration of this Agreement.

12. RECORDS AND AUDIT

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this Paragraph 12 by substitute photographs, micrographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of Commission shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, that Commission determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, Commission has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

13. NONDISCRIMINATION

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religious creed, color, ancestry, national origin, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act.

14. TERMINATION

This Agreement may be terminated by Commission without cause, and at will, for any reason by giving to Contractor thirty (30) calendar days written notice of such intent to terminate. Contractor may terminate this Agreement without cause, and at will, for any reason whatsoever by giving to Commission thirty (30) calendar days written notice of such intent to terminate.

Notwithstanding the foregoing, if this Agreement is subject to General Conditions (set forth as an Exhibit hereto), then termination shall be in accordance with the General Conditions and this Paragraph 14 shall not apply.

15. ASSIGNMENT

This is an agreement for the personal services of Contractor. Commission has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of Commission. Further, Contractor shall not assign any moneys due or to become due under this Agreement without the prior written consent of Commission.

16. DEFAULT

If Contractor abandons the work, fails to proceed with the work or services requested by Commission in a timely manner, or fails in any way as required to conduct the work and services as required by Commission, then Commission may declare Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, Commission will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

17. WAIVER OF DEFAULT

Waiver of any default by either party to this Agreement shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in Paragraph 23.

18. CONFIDENTIALITY

Contractor agrees to comply with various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential, all such privileged, restricted or confidential information and records obtained in the course of providing the work and services under this Agreement. Disclosure of such information or records shall be made by Contractor only with the express written consent of Commission.

19. CONFLICTS

Contractor agrees that he/she has no interest, and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the work and services under this Agreement. Contractor agrees to complete and file a conflict-of-interest statement.

20. POST-AGREEMENT COVENANT

Contractor agrees not to use any confidential, protected, or privileged information that is gained from Commission in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two (2) years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with Commission, or who has been an adverse party in litigation with Commission, and concerning such, Contractor by virtue of this Agreement has gained access to Commission's confidential, privileged, protected, or proprietary information.

21. SEVERABILITY

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, then the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

22. FUNDING LIMITATION

The ability of Commission to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, Commission has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or modification of this Agreement effective pursuant to this provision must comply with the requirements of Paragraph 23.

23. AMENDMENT

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change order is in written form, and executed with the same formalities as this Agreement or in accordance with delegated authority therefor, and attached to the original Agreement to maintain continuity.

24. NOTICE

Any notice, communication, amendments, additions or deletions to this Agreement, including change of address of any party during the term of this Agreement, which Contractor or Commission shall be required, or may desire to make, shall be in writing and may be personally served, or sent by prepaid first-class mail or email (if included below) to the respective parties as follows:

Commission: Molly DesBaillets, Executive Director
Mono County Children & Families Commission
PO Box 130
Mammoth Lakes, CA 93546
mdesbaillets@monocoe.org

Contractor: Carol White
Winter Street Design Group
401 Winter Street
Nevada City, CA 95959

25. COUNTERPARTS

This Agreement may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.

26. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless executed in writing by the parties hereto.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS ____ DAY OF _____, _____.

COMMISSION

CONTRACTOR

By: _____

By: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM:

Commission Counsel

APPROVED BY RISK MANAGEMENT:

Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION AND WINTER STREET DESIGN GROUP FOR THE PROVISION OF WEBSITE DESIGN SERVICES

TERM:

FROM: February 1, 2021

SCOPE OF WORK:

Contractor is retained by the Commission for the specific purpose of web design services. In addition to those terms set forth above, the Contractor and Commission agree to the following:

Contracted Services: All services provided by Contractor shall be performed in a professional manner and shall be delivered in accordance with the specifications set forth in the Agreement. Contractor shall not be held liable for delays as a result of the Commission not responding with necessary information, unforeseen emergencies, and situations beyond Contractor's reasonable control.

Design Concepts: Contractor shall design the project per Commission's request. Commission shall have the opportunity to review a draft of the design concept and request reasonable changes. Contractor shall not be obligated by this Agreement to produce more than five drafts of any design concept, unless otherwise agreed upon in writing by the parties.

Search Engine Services: Contractor agrees to build Commission's web site using widely accepted industry principles that enable search engines to crawl, index and understand Commission's web content. This shall not be interpreted as a "Search Engine Optimization" designed to place Commission's web site in the "Top 10" for specific search phrases on internet search engines. Contractor's services do not include such items as link development campaigns, submission services, pay-per-click campaigns, and meta tag development unless otherwise agreed upon by the parties.

Changes in Scope: The Commission must assume that all additions, alterations, changes in content, layout or process changes requested, may alter the time and cost of a project.

Authorization: Commission shall provide Contractor with all authorization and access needed to complete the Project. Such authorization shall include, without exclusion, such items as access to Commission's existing web hosting account and domain name.

Web Hosting Services: The Commission understands that any web hosting service requires a separate contract with a web hosting service provider. Contractor is not liable for the performance of a web hosting service and shall not be liable on, or a party to, any contract entered into between Commission and web hosting service.

Domain Name Registration: The Commission understands that any domain name registration requires a separate contract with a domain registrar. The Commission is the rightful owner of any

domain name registered as part of a project contracted with Contractor. The Commission is responsible for renewing domain name(s). Commission will not hold Contractor liable for any loss of Commission's domain name registered with a domain name registrar.

Electronic Commerce: The Commission understands that any electronic commerce transaction requires a separate contract with an on-line merchant provider. Contractor is not liable for security breaches, or loss of data, by a third-party vendor. From time to time governments enact laws and levy taxes and tariffs affecting Internet electronic commerce. Commission agrees that Commission shall be solely responsible for complying with such laws, taxes, and tariffs, and will hold harmless, protect, and defend Contractor from any claim, suit, penalty, tax, or tariff arising from Commission's exercise of Internet electronic commerce.

Commission Files Policy: Once this Project is completed and Commission's web site is operational, Contractor will not keep on-going backups of the website. Commission will not hold Contractor liable for any loss or damage to Commission's electronic files maintained by a Web hosting service. The Commission agrees to take full responsibility for files and to maintain all appropriate backups of files and data stored on the web hosting server. From time to time, upgrades to source code used in the web site may become available. Contractor can be contracted to upgrade the site to newer versions of source code. If Commission chooses not to upgrade, Contractor will not be liable for any interruptions or errors to the web site as a result of not upgrading.

Payment for Services: In this Agreement, Contractor has provided Commission with an estimate of the total cost for the services to be provided. Upon signing this agreement, Commission shall pay fifty percent (50%) of the total estimated cost for the Project in advance, and the remaining fifty percent (50%) upon completion. Commission shall have thirty (30) days from the date Commission receives an invoice to pay the invoice in full. If Commission does not pay the bill within thirty (30) days of receiving an invoice, Commission agrees to pay interest on the overdue invoice, and all fees for collection and legal costs.

Copyright: Upon final payment of this contract, The Commission is assigned the rights to the website. Contractor retains the right to use certain design elements, source code, scripts and/or tools developed that are likely to be reused on future projects. Rights to stock photos, open source code, work-up files, and computer programs are specifically not transferred to Commission, and remain the property of their respective owners.

Exclusivity: The relationship between Contractor and the Commission is not an exclusive one. Contractor sells services to a range of Commissions and some of them may be competitors.

Cancellation: Commission may cancel the Project at any time. Commission must pay Contractor for all work completed pursuant to this Agreement up until the time Contractor received actual notice of Commission's cancellation, plus all costs incurred by Contractor as a result of Commission's cancellation. If Commission cancels the Project before the Project is completed, all work produced by Contractor to that point shall be the sole property of Contractor.

All prices specified in this contract will be honored for six (6) months after both parties sign this Agreement. Future requests of the Commission for Contractor to make changes/improvements to the existing website are considered part of this Agreement, and will be billed at Contractor's current hourly rate.

Copyrights and Trademarks: Commission represents to Contractor and unconditionally guarantees that any elements of text, graphics, photos, designs, trademarks, or other artwork furnished to Contractor for inclusion in the web site or web pages are owned by Commission, or that Commission has permission from the rightful owner to use each of these elements. Commission will hold harmless, protect, and indemnify Contractor from any claim or suit arising from the use of such elements furnished by Commission.

Confidential Information: Contractor agrees that all of the information related specifically to Commission developed by or communicated by or to Contractor in the performance of the services described in this Agreement is confidential and proprietary in nature, and that, unless Contractor has the prior written approval of Commission, Contractor will not use or disclose that information either during or after the term of this Agreement, except that Contractor may disclose that information to persons who are officers, employees, agents or assigns of Commission who may be designated to work with Contractor.

Liability: Contractor does not warrant that the operation of Commission's website will be uninterrupted or error-free. Contractor will fix any mistakes or omissions on the web site for which Contractor is at fault at no additional charge for the first ninety (90) days after final delivery. In no event will Contractor be liable to Commission or any third party for any damages, including any lost profits, lost savings or other incidental, consequential or special damages arising out of the creation, operation of or inability to operate, or content of these web pages or web site.

Pursuant to the terms of this Agreement, Contract shall provide the following:

SET UP DEVELOPMENT SITE 2-4 hours

Duplicate existing Wordpress site and set up a testing site while we make all the changes.

BUILD NEW WORDPRESS THEME 12-16 hours

Design a new, modern, custom Wordpress website that is similar to <http://ccfc.ca.gov/>. The process will start with mockups in Photoshop. Upon design approval, we will build a custom Wordpress theme based on those designs.

SITE CONTENT 10-14 hours

After switching to a new theme, clean up your existing content, and build the main landing pages. Work with First 5 Mono staff to decide which sections will be considered by Winter Street Design Group and which by First 5 Mono.

GOOGLE DRIVE DOCUMENTS 2-4 hours

Using a plugin, embed Google Drive documents on page, similar to this:
<http://ccfc.ca.gov/partners/qris.html#impact>

ADA ACCESSIBILITY TESTING & TRAINING 4-6 hours

The new theme will meet the basic Web Accessibility Content Guidelines 2.0. This is a big topic, and fairly open-ended, but the theme will be built so that it passes the basic automated checks in a variety of online accessibility checkers. Winter Street Design Group (WSDG) will train First 5

Mono staff on adding content in a way that will meet these standards over time. WSDG can work with First 5 Mono staff on how to export documents to make them readable in screen readers (exporting native PDF's vs. scanning documents).

WORDPRESS SECURITY/MAINTENANCE \$30/month

WSDG will keep all plugins and Wordpress up to date (on a daily basis, or whenever an update is available). WSDG will install a security plugin and monitor all security notifications. If the First 5 Mono site is compromised, which is unlikely, but still possible, WSDG will do a clean install of Wordpress and fix any issues immediately. In addition, WSDG will set up weekly automated backups of the First 5 Mono site to a Google Drive account. Once the site is done, First5 Mono can sign up for our Wordpress Maintenance here:

<https://winterstreetdesign.com/wordpress-updates-security-monitoring-backups/>

ATTACHMENT B

AGREEMENT BETWEEN THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION AND WINTER STREET DESIGN GROUP FOR THE PROVISION OF WEBSITE DESIGN SERVICES

TERM:

FROM: February 1, 2021

SCHEDULE OF FEES:

The total sum of all payments made by the Commission to Contractor for services and work performed under this Agreement shall not exceed four thousand five hundred dollars (\$4,500) for FY 2020-21 only; thereafter, for each subsequent FY, the total sum of all payments shall not exceed three hundred sixty dollars (\$360). Contractor shall perform up to 47 hours of work in FY 20-21 at a rate of \$95 per hour; thereafter, for each subsequent FY, the rate shall change to \$30 a month for website maintenance.

AGREEMENT BETWEEN THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION AND CHILD 360 FOR THE PROVISION OF TRAINING SERVICES

INTRODUCTION

WHEREAS, the Mono County Children and Families Commission (an agency of Mono County charged with planning, developing, and implementing programs on behalf of the County that support early development of children up to five years of age within Mono County and hereinafter referred to as the "Commission") may have the need for the WEBSITE DESIGN Services of CHILD 360 of Los Angeles, California (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK

Contractor shall furnish to Commission, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by Commission to Contractor to perform under this Agreement will be made by the Executive Director, or an authorized representative thereof. Requests to Contractor for work or services to be performed under this Agreement will be based upon Commission's need for such services. Commission makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of Contractor by Commission under this Agreement. By this Agreement, Commission incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if Commission should have some need for such services or work during the term of this Agreement.

Services and work provided by Contractor at Commission's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and county laws, ordinances, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those that are referred to in this Agreement.

2. TERM

The term of this Agreement shall be from **February 1, 2021 to June 30, 2021**.

3. CONSIDERATION

A. Compensation. Commission shall pay Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A that are performed by Contractor at Commission's request.

B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem that Contractor incurs in providing services and work requested by Commission under this Agreement, unless otherwise provided for in Attachment B.

C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from Commission, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. **The total sum of all payments made by the Commission to Contractor for services and work performed under this Agreement shall not exceed four thousand five hundred and twenty five dollars (\$4,525) (hereinafter referred to as "Contract Limit").** Commission expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed that is in excess of the Contract Limit.

E. Billing and Payment. Contractor shall submit to Commission, on a monthly basis, an itemized statement of all services and work described in Attachment A, which were done at Commission's request. The statement to be submitted will cover the period from the first (1st) day of the preceding month through and including the last day of the preceding month. Alternatively, Contractor may submit a single request for payment corresponding to a single incident of service or work performed at Commission's request. All statements submitted in request for payment shall identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Invoicing shall be informative but concise regarding services and work performed during that billing period. Upon finding that Contractor has satisfactorily completed the work and performed the services as requested, Commission shall make payment to Contractor within 30 days of its receipt of the itemized statement. Should Commission determine the services or work have not been completed or performed as requested and/or should Contractor produce an incorrect statement, Commission shall withhold payment until the services and work are satisfactorily completed or performed and/or the statement is corrected and resubmitted.

F. Federal and State Taxes.

(1) Except as provided in subparagraph (2) below, Commission will not withhold any federal or state income taxes or social security from any payments made by Commission to Contractor under the terms and conditions of this Agreement.

(2) Commission shall withhold California state income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed One Thousand Four Hundred Ninety-Nine dollars (\$1,499.00).

(3) Except as set forth above, Commission has no obligation to withhold any taxes or payments from sums paid by Commission to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. Commission has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by Commission to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board.

4. WORK SCHEDULE

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A that are requested by Commission. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor, in arranging his/her schedule, will coordinate with Commission to ensure that all services and work requested by Commission under this Agreement will be performed within the time frame set forth by Commission.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments, for Contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to Commission. Contractor will provide Commission, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits that are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and Commission as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, Commission reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, support services and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. Commission is not obligated to reimburse or pay Contractor for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COMMISSION PROPERTY

A. Personal Property of Commission. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Contractor by Commission pursuant to this Agreement is, and at the termination of this Agreement remains, the sole and exclusive property of Commission. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, that is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, videotapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind that are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement shall remain, the sole and exclusive property of Commission. At the termination of the Agreement, Contractor will convey possession and title to all such properties to Commission.

8. WORKERS' COMPENSATION

Contractor shall provide Statutory Workers' Compensation insurance coverage and Employer's Liability coverage for not less than One Million dollars (\$1,000,000.00) per occurrence for all employees engaged in services or operations under this Agreement. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to Commission as an additional insured. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of Commission for all work performed by Contractor, its employees, agents, and subcontractors.

9. INSURANCE

A. Contractor shall procure and maintain, during the entire term of this Agreement or, if work or services do not begin as of the effective date of this Agreement, commencing at such other time as may be authorized in writing by the Mono County Risk Manager, the following insurance (as noted) against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work and/or services hereunder and the results of that work and/or services by Contractor, its agents, representatives, employees, or subcontractors:

- ☒ General Liability. A policy of Comprehensive General Liability Insurance which covers all the work and services to be performed by Contractor under this Agreement, including operations, products and completed operations, property damage, bodily injury (including death) and personal and advertising injury. Such policy shall provide limits of not less than One Million dollars (\$1,000,000.00) per claim or occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.
- ☐ Automobile/Aircraft/Watercraft Liability Insurance. A policy of Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than One Million dollars (\$1,000,000.00) per claim or occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. If the services provided under this Agreement include the transportation of hazardous materials/wastes, then the Automobile Liability policy shall be endorsed to include Transportation Pollution Liability insurance covering materials/wastes to be transported by Contractor pursuant to this Agreement. Alternatively, such coverage may be provided in Contractor's Pollution Liability policy.
- ☐ Professional Errors and Omissions Liability Insurance. A policy of Professional Errors and Omissions Liability Insurance appropriate to Contractor's profession in an amount of not less than One Million dollars (\$1,000,000.00) per claim or occurrence or Two Million dollars (\$2,000,000.00) general aggregate. If coverage is written on a claims-made form then: (1) the "retro date" must be shown, and must be before the beginning of contract work; (2) insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the contract work; and (3) if coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "retro date" prior to the contract effective date, then Contractor must purchase "extended reporting" coverage for a minimum of five years after completion of contract work.
- ☐ Pollution Liability Insurance. A policy of Comprehensive Contractors Pollution Liability coverage applicable to the work being performed and covering Contractor's liability for bodily injury (including death), property damage, and environmental damage resulting from "sudden accidental" or "gradual" pollution and related cleanup costs arising out of the work or services to be performed under this Agreement. Coverage shall provide a limit no less than One Million dollars (\$1,000,000.00) per claim or occurrence or Two Million dollars (\$2,000,000.00) general aggregate. If the services provided involve lead-based paint or asbestos identification/remediation, the Pollution Liability policy shall not contain lead-based paint or asbestos exclusions.

B. Coverage and Provider Requirements. Insurance policies shall not exclude or except from coverage any of the services and work required to be performed by Contractor under this Agreement. The required polic(ies) of insurance shall be issued by an insurer authorized to sell such insurance by the State of California, and have at least a "Best's" policyholder's rating of "A" or "A+". Prior to commencing any work under this agreement, Contractor shall provide Commission: (1) a certificate of insurance evidencing

the coverage required; (2) an additional insured endorsement for general liability applying to Mono County, its agents, officers and employees made on ISO form CG 20 10 11 85, or providing equivalent coverage; and (3) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to Mono County.

C. Primary Coverage. For any claim made related to this Agreement or work and/or services performed or provided pursuant to this Agreement, Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as with respect to the Commission and Mono County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Commission or Mono County, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

D. Deductible, Self-Insured Retentions, and Excess Coverage. Any deductibles or self-insured retentions must be declared and approved by Mono County. If possible, Contractor's insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to Mono County, the Commission, its officials, officers, employees, and volunteers; or Contractor shall provide evidence satisfactory to Mono County guaranteeing payment of losses and related investigations, claim administration, and defense expenses. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to County as an additional insured.

E. Subcontractors. Contractor shall require and verify that all subcontractors maintain insurance (including Workers' Compensation) meeting all the requirements stated herein and that Mono County is an additional insured on insurance required of subcontractors.

10. STATUS OF CONTRACTOR

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as an independent contractor, and not as an agent, officer, or employee of the Commission or Mono County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of, or exercise any right or power vested in, Mono County or the Commission, except as expressly provided by law or set forth in Attachment A. No agent, officer, or employee of the Commission is to be considered an employee of Contractor. It is understood by both Contractor and Commission that this Agreement shall not, under any circumstances, be construed to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor is free from the control and direction of the Commission in performing its work, both practically and pursuant to this Agreement, this means that Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Commission, the County of Mono and Contractor acknowledge and agree that Contractor performs work that is outside the usual course of the Commission's and County of Mono's business and that the Contractor is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed on behalf of the Commission pursuant to this Agreement.

C. Contractor shall be responsible to Commission only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to Commission's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

D. Contractor, its agents, officers and employees are, and at all times during the term of this Agreement shall represent and conduct themselves as, independent contractors, and not employees of the Commission or Mono County.

11. DEFENSE AND INDEMNIFICATION

Contractor shall defend with counsel acceptable to County, indemnify, and hold harmless the Commission, the County of Mono, their agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this Agreement by Contractor, or Contractor's agents, officers, or employees. Contractor's obligation to defend, indemnify, and hold the Commission and the County of Mono, their agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this Paragraph 11 extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of Contractor, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Contractor's obligation to defend, indemnify, and hold the Commission, the County of Mono and their agents, officers, and employees harmless under the provisions of this Paragraph 11 is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance and shall survive any termination or expiration of this Agreement.

12. RECORDS AND AUDIT

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this Paragraph 12 by substitute photographs, micrographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of Commission shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, that Commission determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, Commission has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

13. NONDISCRIMINATION

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religious creed, color, ancestry, national origin, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act.

14. TERMINATION

This Agreement may be terminated by Commission without cause, and at will, for any reason by giving to Contractor thirty (30) calendar days written notice of such intent to terminate. Contractor may terminate this Agreement without cause, and at will, for any reason whatsoever by giving to Commission thirty (30) calendar days written notice of such intent to terminate.

Notwithstanding the foregoing, if this Agreement is subject to General Conditions (set forth as an Exhibit hereto), then termination shall be in accordance with the General Conditions and this Paragraph 14 shall not apply.

15. ASSIGNMENT

This is an agreement for the personal services of Contractor. Commission has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of Commission. Further, Contractor shall not assign any moneys due or to become due under this Agreement without the prior written consent of Commission.

16. DEFAULT

If Contractor abandons the work, fails to proceed with the work or services requested by Commission in a timely manner, or fails in any way as required to conduct the work and services as required by Commission, then Commission may declare Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, Commission will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

17. WAIVER OF DEFAULT

Waiver of any default by either party to this Agreement shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in Paragraph 23.

18. CONFIDENTIALITY

Contractor agrees to comply with various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential, all such privileged, restricted or confidential information and records obtained in the course of providing the work and services under this Agreement. Disclosure of such information or records shall be made by Contractor only with the express written consent of Commission.

19. CONFLICTS

Contractor agrees that he/she has no interest, and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the work and services under this Agreement. Contractor agrees to complete and file a conflict-of-interest statement.

20. POST-AGREEMENT COVENANT

Contractor agrees not to use any confidential, protected, or privileged information that is gained from Commission in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two (2) years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with Commission, or who has been an adverse

party in litigation with Commission, and concerning such, Contractor by virtue of this Agreement has gained access to Commission's confidential, privileged, protected, or proprietary information.

21. SEVERABILITY

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, then the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

22. FUNDING LIMITATION

The ability of Commission to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, Commission has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or modification of this Agreement effective pursuant to this provision must comply with the requirements of Paragraph 23.

23. AMENDMENT

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change order is in written form, and executed with the same formalities as this Agreement or in accordance with delegated authority therefor, and attached to the original Agreement to maintain continuity.

24. NOTICE

Any notice, communication, amendments, additions or deletions to this Agreement, including change of address of any party during the term of this Agreement, which Contractor or Commission shall be required, or may desire to make, shall be in writing and may be personally served, or sent by prepaid first-class mail or email (if included below) to the respective parties as follows:

Commission: Molly DesBaillets, Executive Director
Mono County Children & Families Commission
P.O. Box 130
Mammoth Lakes, CA 93546
mdesbaillets@monocoe.org

Contractor:
Natalia Edwards
Child 360
515 S. Figueroa Street; Ste 900
Los Angeles, CA 90071

25. COUNTERPARTS

This Agreement may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.

26. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless executed in writing by the parties hereto.

**IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND
SEALS THIS ____ DAY OF _____, _____.**

COMMISSION

By: _____

Dated: _____

CONTRACTOR

By: _____

Dated: _____

APPROVED AS TO FORM:

Commission Counsel

APPROVED BY RISK MANAGEMENT:

Risk Manager

ATTACHMENT A

AGREEMENT BETWEEN THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION AND CHILD 360 FOR THE PROVISION OF TRAINING SERVICES

TERM:

FROM: February 1, 2021 TO: June 30, 2021

SCOPE OF WORK:

Process and Procedure:

- Delivery mode for all Trainings: Facilitator lead in a virtual platform
- Dates: Education Equity Institute - Session 1-3: 2/10/2021; 3/24/2021; TBD
- Kindergarten Readiness - 3/20/2021 or 4/24/2021
- Education Equity Institute - Spanish speakers will be placed in a separate ZOOM Virtual Room to ensure that the Institute's format is followed.
- Kindergarten Readiness - These trainings will be delivered in English with simultaneous translations in Spanish via ZOOM.

Deliverables:

- **Educational Equity Institute - Spring 2021 - (3 sessions)**
 - During this 3-part instructor led webinar series, participants will engage in 2.5 -hour courageous conversations in a "safe space". Topics of discussion will be the beginning of unpacking implicit bias, privilege and the links to early childhood education in our nation today. Child360 facilitators will ask participants to examine the importance of critical analysis about diversity, equity and inclusion and the early educator's role in creating change. Be prepared to discuss interpersonal bias and how we as educators can create culturally relevant and equitable practices in the early childhood learning system. Activities will be facilitated through the online platform, participants will receive a resource page before each session, and it is encouraged that all participants participate in all sessions for the best possible outcomes.
 - **Session 1 - Current Events & Implicit Bias (2.5 hours)**
In session one, we begin our café with what is on everyone's mind, and everyone's newsfeed: The highly visible and often emotionally taxing events of today. We will establish this as a safe place to discuss how we are processing and responding to our current news cycle; including what it looks like to be an ally and how to identify and dispel our own implicit biases.

- Session 2 - Race, Privilege, Micro-aggressions (2.5 hours)
What does equity in early childhood education look like? Let's explore the implications of race in history and how that has led us to where we are today. Tackling subjects such as privilege and micro-aggressions, we will see how these are more than just social media buzzwords. Together, we will discuss how this is experienced in early childhood settings, and how we can diplomatically address these subtle but impactful disparities.
- Session 3 - Cultural & Linguistic Diversity and Gender (2.5 hours)
In this session, we dive into the unique experiences of children from culturally and linguistically diverse homes. We will discuss their contributions to the classroom as well as the particular challenges they may face in a child care setting. Let's share how we can best serve the needs of these children and their families. We will also cover the role of gender, and ways we can ensure gender equity is demonstrated in the classroom.

- **Kindergarten Readiness**

- Children naturally love to explore and understand the world around them. Intentionally setting up an environment whether virtual or in person that supports learning and exploration, can be key to children's readiness for Kindergarten and beyond. In this 2-hour interactive training participants will obtain the tools and activities needed to optimize children's natural curiosity and nurture learning and development. Whether children are receiving instruction virtually or in person, this workshop will help prepare teachers to support children's transition to Kindergarten. Topics covered will include preparing your environment to best support school readiness skills, strategies to provide social and emotional support and cognitive development. For those children engaging in virtual sessions facilitators will provide guidance on creating a home school connection that will set up young learners at home and will also support the areas of development to prepare children for their transition. Session will also include strategies on how teachers and program staff can support parents in becoming partners for children's learning and development.

ATTACHMENT B

**AGREEMENT BETWEEN THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION
AND CHILD 360 FOR THE PROVISION OF
TRAINING SERVICES**

TERM:

FROM: February 1, 2021 TO: June 30, 2021

SCHEDULE OF FEES:

Education Equity Institute: 3 sessions	\$2,925
Kindergarten Readiness Training: 1 session	\$1,600
Total:	\$4,525



Annual Report AR-1

Mono Revenue and Expenditure Summary

July 1, 2019 - June 30, 2020

Revenue Detail

Category	Amount
Tobacco Tax Funds	\$99,252
First 5 Impact Funds	\$83,799
Small Population County Augmentation Funds	\$250,748
DLL Pilot Funds	\$0
Other First 5 California Funds	\$178,351
Other First 5 California Funds Description Region 6 Hub	
Other Public Funds	\$150,000
Other Public Funds Description Mono County Home Visiting	
Donations	\$2,100
Revenue From Interest Earned	\$12,257
Grants	\$278,243
Grants Description Cal WORKS HV, Prop 63, CalWORKS Home Visiting, CAPIT, CDBG	
Other Funds	\$64,338
Other Funds	
Total Revenue	\$1,119,088

Improved Family Functioning

No data entered for this section as of 10/21/2020 4:21:47 PM.

Improved Child Development

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
Quality Early Learning Supports	First 5 County Commission	<ul style="list-style-type: none"> Quality Counts California 	503	179	38	\$333,531
Quality Early Learning Supports	First 5 County Commission	<ul style="list-style-type: none"> Not Applicable 	92	131	0	\$49,241
Early Learning Programs	County Office of Education/School District	<ul style="list-style-type: none"> Preschool/Childcare 	11	19	2	\$203,305
Early Learning Programs	First 5 County Commission	<ul style="list-style-type: none"> Playgroups 	97	76	0	\$36,507
Total						\$622,584

Improved Child Health

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
General Health Education and Promotion	County Office of Education/School District	<ul style="list-style-type: none"> Safety Education 	0	400	0	\$7,000
Oral Health Education and Treatment	First 5 County Commission	<ul style="list-style-type: none"> Not Applicable 	50	0	10	\$7,412
Perinatal and Early Childhood Home Visiting	First 5 County Commission	<ul style="list-style-type: none"> Parents as Teachers 	206	232	5	\$324,789
Total						\$339,201

Improved Systems Of Care

Service	Grantee	Program(s)	Amount
Policy and Public Advocacy	First 5 County Commission	<ul style="list-style-type: none"> Child Health Early Learning Not Applicable Resilient Families and Communities 	\$29,172
Programs and Systems Improvement Efforts	Child Care Centers	<ul style="list-style-type: none"> Not Applicable 	\$10,000
Programs and Systems Improvement Efforts	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable 	\$10,000
Programs and Systems Improvement Efforts	First 5 County Commission	<ul style="list-style-type: none"> Not Applicable 	\$5,850
Total			\$55,022

Expenditure Details

Category	Amount
Program Expenditures	\$1,016,807
Administrative Expenditures	\$67,312
Evaluation Expenditures	\$1,000
Total Expenditures	\$1,085,119
Excess (Deficiency) Of Revenues Over (Under) Expenses	\$33,969

Other Financing Details

Category	Amount
Sale(s) of Capital Assets	\$0
Other	\$0
Total Other Financing Sources	\$0

Net Change in Fund Balance

Category	Amount
Fund Balance - Beginning	\$557,717
Fund Balance - Ending	\$591,686
Net Change In Fund Balance	\$33,969

Fiscal Year Fund Balance

Category	Amount
Nonspendable	\$0
Restricted	\$0
Committed	\$355,850
Assigned	\$235,836
Unassigned	\$0
Total Fund Balance	\$591,686

Expenditure Note

No data entered for this section as of 10/21/2020 4:21:47 PM.

Small Population County Funding Augmentation Expenditure Detail

Category	Amount	Comment
Administration	\$60,443	
Evidence Based Programs	\$135,609	Parents as Teachers Home Visiting & Raising a Reader
Evidence Informed Programs	\$7,000	Safe Kids Coalition Coordination
Funded Programs	\$47,696	School Readiness & Emergency Fund
Professional Development, Training and Technical Assistance	\$0	
Evaluation	\$0	
Other (Please Explain)	\$0	
Total	\$250,748	
If unspent funds occurred during the FY, please list amount and provide explanation.	\$0	



Annual Report AR-2
Mono Demographic Worksheet
July 1, 2019 - June 30, 2020

Population Served

Category	Number
Children from 3rd to 6th Birthday	305
Children Less than 3 Years Old	146
Providers	36
Children – Ages Unknown (birth to 6th Birthday)	216
Primary Caregivers	493
Total Population Served	1,196

Primary Languages Spoken in the Home

Category	Number of Children	Number of Primary Caregivers
English	261	183
Spanish	95	62
Unknown	311	248
Totals	667	493

Race/Ethnicity of Population Served

Category	Number of Children	Number of Primary Caregivers
Alaska Native/American Indian	2	3
Black/African-American	4	2
Native Hawaiian or Other Pacific Islander	3	1
Two or more races	20	5
Hispanic/Latino	147	114
White	186	107
Unknown	305	261
Totals	667	493

Duplication Assessment

Category	Data
Degree of Duplication	25%
Confidence in Data	Moderately confident
Additional Details (Optional)	



Annual Report AR-3

Mono County Evaluation Summary and Highlights

July 1, 2019 - June 30, 2020

County Evaluation Summary

Evaluation Activities Completed, Findings, and Policy Impact

2018-19 Key Findings <https://www.first5mono.org/wp-content/uploads/2019/10/First-5-Mono-Annual-Evaluation-Report-2018-19-FINAL-1.pdf>

- Improved Child Development • Home Visiting
 - Participating families have improved parental knowledge, understanding, and engagement in promoting their children's development and physical and mental health.
 - Many enrolled children not already receiving special needs services received developmental screenings (n=138) 72, 54%
 - Mothers participating in First 5 Mono Home Visiting have increased breastfeeding rates compared to California mothers.
- Peapod Playgroups
 - Participating families are receiving child-development and parenting education.
- Improved Child Health • Oral Health
 - Children at kindergarten entry have a high percentage of untreated carries, 33%

Due to the data, findings, and conclusions herein, First 5 Mono County will continue to fund its currently funded programs in FY 2019-20 while implementing measures to improve quality. First 5 Mono will also continue to work with community partners to leverage supports around investment areas and the well-being of children birth to five and their families. Some difficult funding decisions lie in our future with Small Population Funding Augmentations (SPCFA) seeking a new round of funding in 2020-21. SPCFA is projected to decrease by \$50,000 due to a slight decline in birthrate will trigger the decrease unless a new funding formula is introduced with the new hoped-for funding cycle. Given this potential revenue decline in FY 2020-21, this evaluation examines efficacy, duplication of efforts across agencies, and rates of participation for the purposes of allocating funding to the most impactful initiatives for Mono County. During the 2018-19 Strategic Planning process, the Commission identified the Summer Bridge program as not meeting the goals of: 1) improving school readiness, and 2) maximizing the use of funds. Data herein demonstrates that children who participated in Summer Bridge had a readiness rate of 50%, with an overall readiness rate of 51%. Funds allow for enrollment of 60 students in Mammoth Lakes, but over the last several years enrollment was consistently low. Between 2014 and 2018, an average of 37 students participated leaving an average of 23 slots, 38% of the available slots, empty each year. The program began as a First 5 California-funded School Readiness initiative. After state-specific funding ceased, the First 5 Mono Commission opted to continue allocating discretionary funds. Due to the projected \$50,000 decline in FY 2020-21 due to the declining birth rate and the analysis able, the 5-year fiscal plan suspends Summer Bridge funding after FY 20-21. Another currently funded program deeply considered during the Strategic Planning process was the Oral Health. While First 5 Mono has continued to use discretionary funds for this initiative originally funded by First 5 California, Mono County Public Health now receives funding dedicated to oral health. Consideration for this funding includes knowledge that the 0-5 population still has significant oral health needs--33% of entering kindergartners in the County have untreated cavities. Given program overlap with a partner agency, the First 5 Mono Commission will consider this initiative as a specific agenda item prior to the next evaluation report.

County Highlights

County Highlight

The year began much like previous years, home visiting, playgroups, and childcare quality support were the largest and most successful programs. Partnerships continued to strengthen. Partnership between the County and a School District to operate 2 preschools with Federal Community Development Block Grant funding, with the Department of Social Services for additional home visiting funds with CalWORKS Home Visiting and Child Abuse Prevention Intervention and Treatment funds, and with the Behavioral Health Department to fund playgroups with Prop. 63 funds. Partnership with the County deepened with a general fund commitment enabling Home Visiting to become evidence-based rather than evidence-informed. Partnerships with childcare and education providers who participated in the local Childcare Quality System at a rate of 76% of licensed sites. Partnerships with families who enrolled in home visiting, played at playgroups, and read books from First Book and Raising a Reader. COVID hit Mono County's hard, with the highest rate of infection in the State in the first months due to high numbers of visitors enjoying skiing and outdoor activities in the tourism-based economy. Then came the shutdown. Every childcare in the County closed. Job loss was severe as service-sector employees had no work with the closure of ski resorts, hotels, and restaurants. New partnerships emerged with the local DeChambeau Creek Foundation and individuals seeking to help families in need--these funds were distributed to families in home visiting for groceries, diapers, utilities, and rent. First 5 California sent Personal Protective Equipment and diapers for childcare providers, support that enabled some to begin to reopen. Home Visitors and Playgroup Leaders quickly switched to a virtual format. Kindergarten Round Up also pivoted to a drive-by event serving 60% of the incoming kinders. First 5 staff served providers, families, and children exceptionally through many challenges.



FY 2019-20 EVALUATION REPORT

Our goal is to enhance the network of support services for families with children ages 0 to 5 years.

Table of Contents

Overview.....	1
Programs and Evaluation	
Improved Family Functioning	
Home Visiting.....	6
Improved Child Development	
School Readiness.....	16
Family Behavioral Health.....	21
Childcare Quality.....	23
Child Health	
Oral Health.....	28
Child Safety.....	30
Appendices	
I, Home Visiting.....	32
II, Early Literacy.....	38
III, Peapod Playgroups.....	39
IV, Childcare Quality.....	41
VI, Child Health.....	43
VII, Results and Indicators.....	45
VIII, Fiscal Overview.....	48
IX, Mono County 2017 Child Care Portfolio.....	49

OVERVIEW

The California Children and Families Act (also known as Proposition 10 or “First 5”) was enacted in 1998, increasing taxes on tobacco products to fund services that promote early childhood development from prenatal to age 5. The Mono County Children and Families Commission, First 5 Mono, was created in 1999 by the Mono County Board of Supervisors to:

- Evaluate the current and projected needs of children birth to five years old.
- Develop a strategic plan describing how to address community needs.
- Determine how to expend local First 5 resources.
- Evaluate the effectiveness of funded programs and activities.

First 5 Mono currently receives an annual baseline revenue from First 5 California of \$350,000 which includes tobacco tax allocations and Small Population County Funding Augmentations (SPCFA).

Additional Commission funds come from partner agencies like First 5 California, California Department of Education, and Mono County. To meeting funding requirements and guide Commission work, First 5 Mono adopted the 2019-2024 Strategic Plan which describes how Proposition 10 funds will promote a comprehensive and integrated system of early childhood development services.

The 2019-20 Evaluation Report helps fulfill the intended function of First 5 Mono, meet state and local requirements, and evaluate funded programs for the purposes of guiding quality improvement and fund allocation. The report includes data and analysis on the 18 indicators in the 2019-2024 Strategic Plan, logic models, findings, and conclusions. Guiding the format of the 2019-20 Evaluation Report are: Small Population County Funding Agreement requirements, example content from First 5 California, and First 5 California supported feedback from Child Trends on the 18-19 Evaluation Report.

Demographics

The US Census estimates for Mono County¹ are as follows:

	Population	0-5 Population
2018	14,250	691, 5%
2019	14,444	693, 5%

Childhood poverty declined in Mono County between 2016 and 2018. The 2019 Childcare Portfolio for Mono County reports 7% of the 0-5 population was living in poverty, a decrease from 13% in 2016 (Appendix IX, Page 50). With the devastating economic impacts of COVID-19, the number of children living in poverty in Mono County shifted suddenly and dramatically after March

¹ <https://www.census.gov/quickfacts/monocountycalifornia>

2020. Our local economy, in Mammoth Lakes most predominantly, has a tourism-based economy. After hotels and restaurants closed, there was an estimated 85% unemployment rate in Mammoth Lakes. Families served through Home Visiting and Peapod Playgroups shared needs for rent support, utility payments, and diapers after job loss or reductions in hours after COVID-19 mandates shifted our world. First 5 met these needs through creation of an Emergency Fund which funded \$10,000 in rent support through Mammoth Lakes Housing, collaboration with IMACA to distribute PPE from First 5 California to childcare providers, and providing grocery cards and utility payments to families in need enrolled in home visiting.





Alongside nationwide and local movements to build systemic equity, some First 5 Mono Staff and a Commissioner chose to participate in a United Way 21 Day Equity Challenge to seek better understanding of personal, implicit, and systemic biases and to learn to apply cultural humility to Commission work while promoting equity for children and families. To that end, this report includes some shifts from prior years to seek to more clearly illuminate issues of equity through our work.





Investment Areas, Programs, & Indicators

The tables below show the investment areas, programs and the percent of the 0-5 population served, and associated outcomes and their result for FY 2019-20. Numbers for each program are unduplicated, across programs numbers include duplicates.

Table 1: Investment Areas, Programs and Indicators

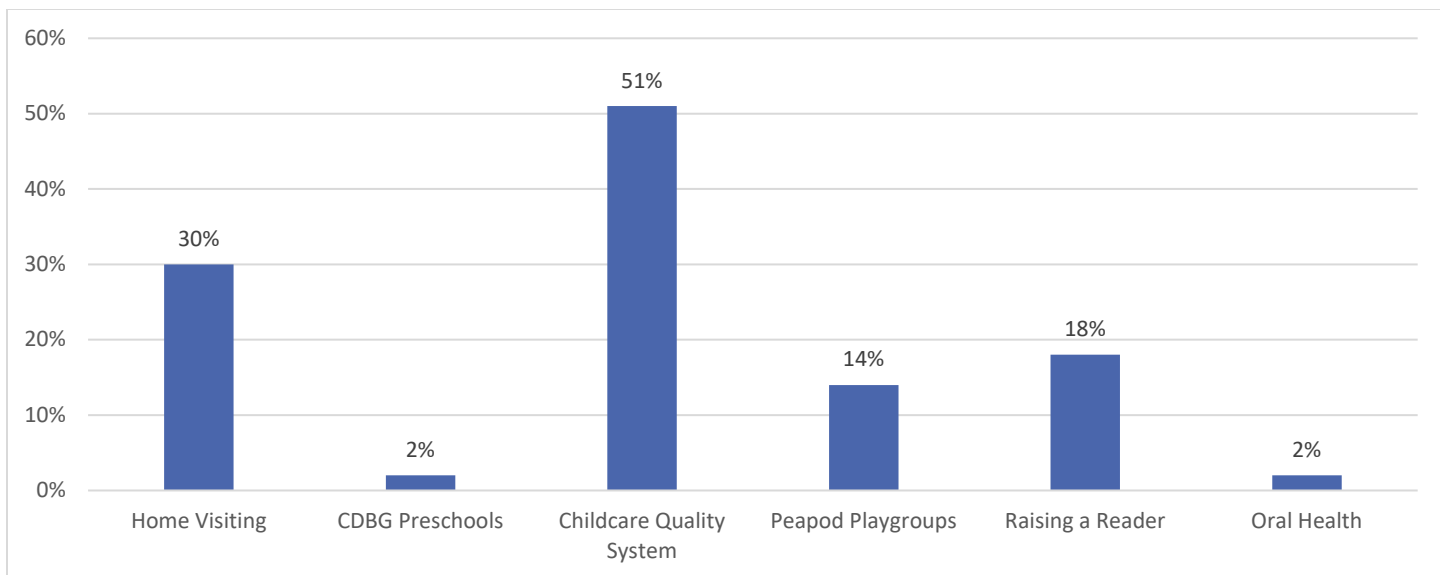
Indicator numbers refer to pages 45-48. *reporting rate below 60%

Investment Area	Programs and % served	Indicators		
		Achieved  	Static 	Need improvement 
Improved Family Functioning	Home Visiting: Welcome Baby and Healthy Families 30%	9 School readiness rate 4 Developmental Screening rates 14 Parents get developmental and parenting education*	2 & 3, Higher participation rates: 0-1 no; 0-5, yes	15 Higher breastfeeding rates* 16 Expected BMI*
Improved Child Development	School Readiness: CDBG Preschool 2% Raising a Reader 18%	8 Preschool attendance by K entry* 9 School readiness rate 10 Families attended Round Up 11 Literacy programs accessed 13 Kindergarteners assessed for readiness		12 Preschool slot availability
	Family Behavioral Health: Peapod Playgroups 14%	1 Parents satisfied		14 High participation rates
	Childcare Quality 51% (omitting estimate 25% duplication)	4 Developmental screening rate	5 Children in high quality care (slight decrease from last year, but still a significant increase from 2 years ago)	6 Provider permit attainment rate 7 Childcare availability

Investment Area	Programs and % served	Indicators		
		Achieved  	Static 	Need improvement 
Child Health	Oral Health 2%	18 Low number of Children at K entry with untreated dental problems*	17 Annual dental screening rate*	
	Child Safety	Child safety information and materials shared with parents.		

*Reporting rate below 60%

Table 2: Percent of the 0-5 Population Served by First 5 Funded Program

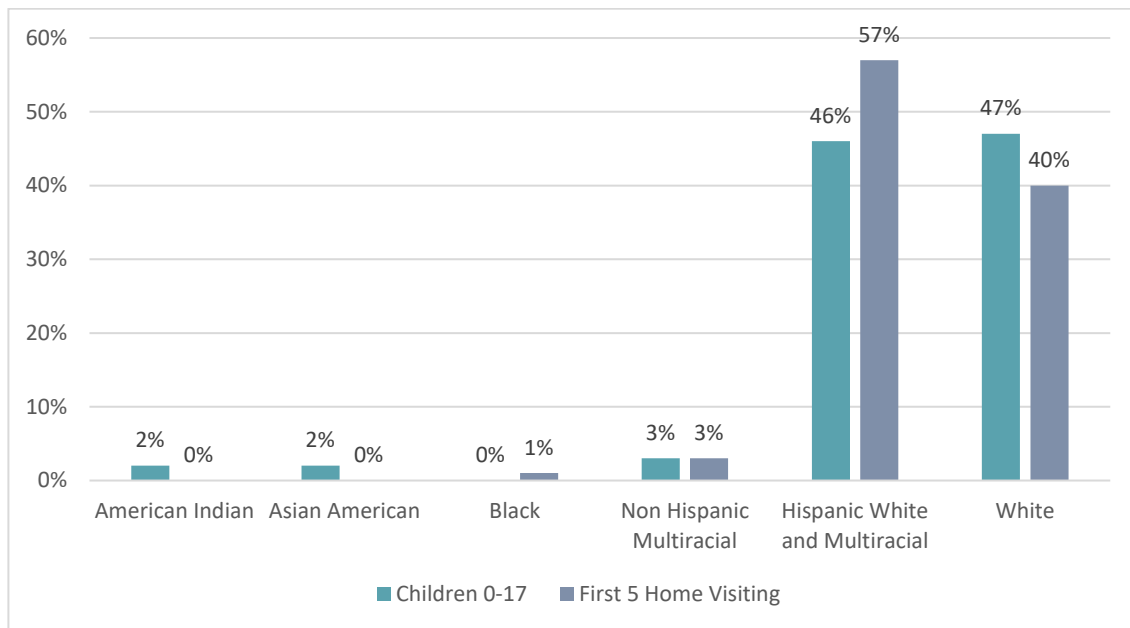


Demographics

The most robust demographic data comes from Welcome Baby and Healthy Families, the First 5 Mono home visiting program. Other programs don't include an enrollment process that gathers ethnicity or area of residence, or, if the data is collected like for Raising a Reader, a data sharing agreement with First 5 Mono is not in place. Although this is the most robust data for participants, we do not have data for 100% of participants, and the database limits data compilation for these reasons the number of children in each data set (the n) varies.

To better understand if First 5 Mono programs serve proportional numbers of children by race and ethnicity, the following considers data from home visiting and the 0-17 population—see table 3 below. Compared to the percentage of children in the County, in FY 19-20 home visiting served more Hispanic children, but less American Indian, Asian American, and White children. The same percent of Non-Hispanic Multiracial children were served.

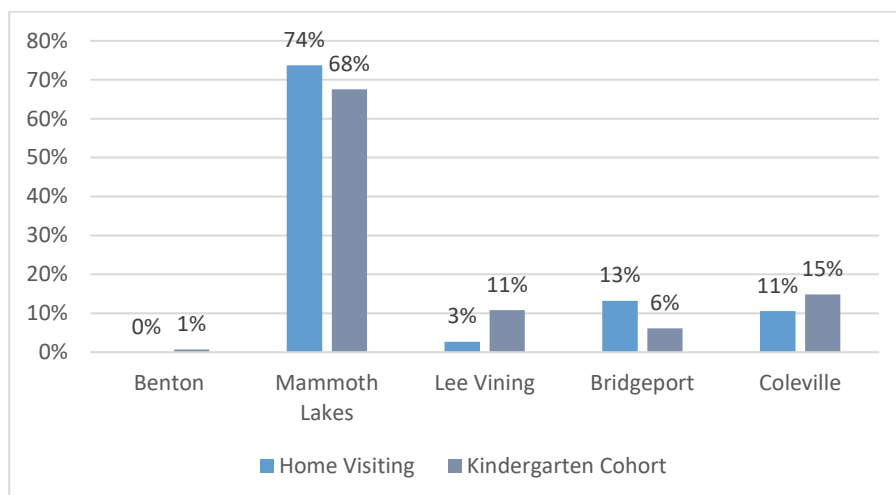
Table 3: Race Ethnicity Comparison: First 5 Mono Home Visiting (n=113) and the 0-17 population



Source: kidsdata.org for children 0-17 race/ethnicity and home visiting data

To understand better if First 5 Mono programs are serving a proportional number of children in the birth to five population in each community as the school systems served kindergartners, Table 3 compares them. Compared to the distribution of kindergarten students across the County's communities, home visiting served a higher percentage of families in Mammoth Lakes and Bridgeport, and lower percentages in Benton, Lee Vining, and Coleville.

Table 3: Area of Residence Comparison: New Families in Home Visiting (n=76) and the Kindergarten Cohort (n=120)



Key Findings

- Home Visiting
 - Participating families have improved parental knowledge, understanding, and engagement in promoting their children's development and physical and mental health.
 - Qualifying children² received developmental screenings (n=60), 59, 98%
 - A higher proportion of Hispanic families were served than the 0-17 population.
 - Services shifted to virtual with COVID 19 health department orders.
 - Participants received direct support of \$200 for two months if impacted by COVID 19.
- Oral Health
 - Children at kindergarten entry have a significantly lower percentage of carries than in the past, (n=120) 10%.
- Peapod Playgroups
 - Participating families are receiving child-development and parenting education. Services shifted to virtual with COVID 19 health department orders. Facebook Live participation was higher than Zoom.
- School Readiness
 - Funding for the Summer Bridge Program ended in spring of 2020 based on low participation and lack of desired results as reported in previous evaluation reports.
- Emergency Funds
 - In response to the COVID pandemic, the Commission created an Emergency Fund in 2020. Funds were used to support rental assistance through Mammoth Lakes Housing (\$10,000) and the Mammoth Lakes IMACA preschool which suddenly lost Head Start Funding (\$10,000).
- First 5 California Personal Protective Equipment (PPE)
 - In response to the COVID pandemic, First 5 California partnered with Inyo Mono Advocates for Community Action (IMACA) to provide PPE to childcare providers to support reopening and remaining open. 212 boxes of 40 gloves, 6 boxes of 50 masks, and 12 gallons of disinfectant were distributed.

Due to the data, findings, and conclusions herein, First 5 Mono County will continue to fund existing programs in FY 2020-21 while implementing measures to improve quality. First 5 Mono will seek to leverage supports around investment areas by working with community partners to support the well-being of children birth to five and their families. This evaluation examines program efficacy, participation, and partner agency activities for the purposes of allocating funding to the most impactful initiatives for Mono County.

² older than 4 months, not already receiving special needs services, and with at least 3 visits in the program year

PROGRAMS AND EVALUATION

IMPROVED FAMILY FUNCTIONING

HOME VISITING

Home Visiting is included in the First 5 Mono Strategic Plan due to national recognition and strong data that Home Visiting is a strong strategy to improve outcomes for children and families. Home Visiting is an effective tool to: improve family functioning, decrease child abuse, and improve school readiness and literacy³. In 2019-20 the investment in Home Visiting increased to \$324,789. With a new contribution from Mono County, the program was able to become evidence-based. The new program, renamed **Welcome Baby and Healthy Families** uses the Parents as Teachers evidence-based model. Families are offered between 12 and 24 visits a year, depending on need, until their child is enrolled in preschool, Transitional Kindergarten, or Kindergarten.

First 5 Mono conducts the Home Visiting program with funding support from:

- Mono County: \$150,000
- First 5 California Small Population County Funding Augmentation (SPCFA): \$135,609
- Mono County Department of Social Services
 - Child Abuse Prevention, Intervention, and Treatment (CAPIT): \$32,271
 - CalWORKS Home Visiting Program (CWHVP): \$6,830

Program objectives include:

- Facilitate parents' role as their child's first and most important teacher
- Provide information on typical child development
- Stimulate child development by providing age-appropriate activities
- Increase and support breastfeeding and literacy activities
- Link families to community services and support access to services
- Conduct developmental screenings and refer families to early intervention programs

³ Promising Practice Local Model: Modified Parents as Teachers Evidence-based framework:

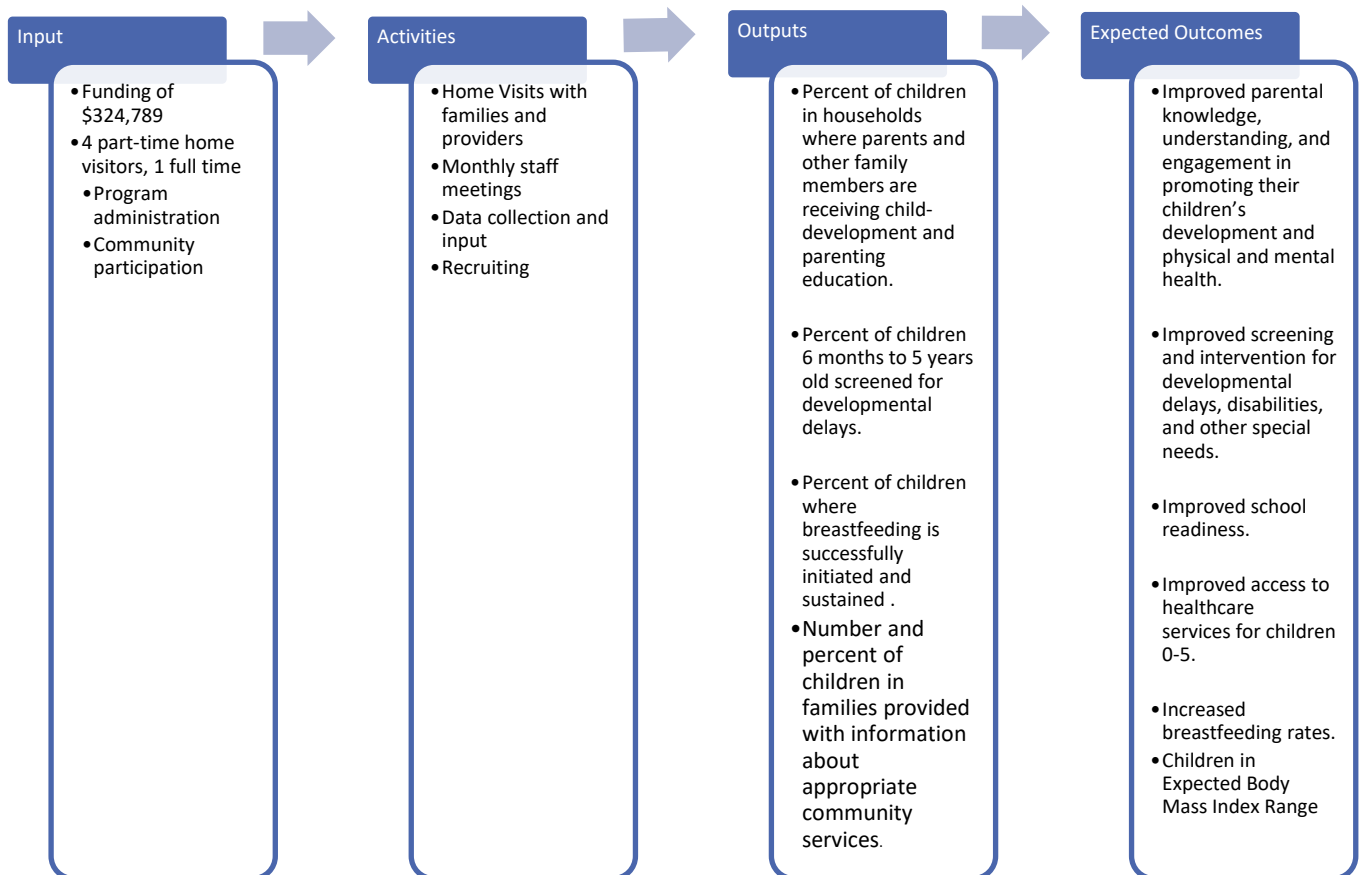
Pfannenstiel, J. C., & Zigler, E. (2007). Prekindergarten experiences, school readiness and early elementary achievement. Unpublished report prepared for Parents as Teachers National Center.

Snow, C.E., Burns, M., and Griffin, P. (Eds.). (1998). Preventing reading difficulties in young children. Washington, DC: National Academy Press.

Parents as Teachers has a long history of independent research demonstrating effectiveness. For more details, refer to the Parents as Teachers evaluation brochure or Web site, www.parentsasteachers.org.

- Provide culturally competent services in Spanish and English
- Facilitate optimal family functioning
- Decrease child abuse and neglect




Logic Model



Evaluation Findings and Conclusions

Home Visiting Quick look:

Indicator numbers refer to pages 45-47 and analysis below

Percent of indicators	Indicator Achievement	Indicator
67%		4 Screening rates improved 9 School readiness improved 14 Parents get developmental and parenting education*
		2 & 3 Higher participation rates Infants: no Children: yes
33%		15 Higher breastfeeding rates* 16 Expected BMI*

*Under 60% reporting rate

2. & 3. Is the number of parents participating high or increasing for the following age ranges: prenatal to 1 and prenatal to 5? No, and Yes

- Data Source: parents' participation in home visiting:
 - Prenatal -1 year old: 35%
 - Prenatal - 5 years old: 30%
- Finding: A lower percentage of infants were served this year than last. Conversely, a higher percentage of children prenatal-5 were served this year than last.
- Conclusion: In the last year a higher percent of children prenatal-5 were served and a lower percent of children 0-1 were served. Recruiting through Labor and Delivery changed significantly in March of 2020 when, due to COVID precautions, Home Visitors could only talk on the phone to new mothers to recruit rather than going into the hospital, supporting breastfeeding, and giving a new parent kit. As a result, the number of referrals through L&D—the main source of infant referrals—decreased on FY 19-20.

4. Does Home Visiting improve screening and intervention for developmental delays, disabilities, and other special needs? For children enrolled in Home Visiting, yes

- Data Source: Ages and Stages Questionnaire (ASQ) screening data

Table 1: Home Visiting Ages and Stages Questionnaire Developmental Screenings

	<i>Number of children</i>	<i>Percent of qualifying children* n=60</i>
<i>Screenings Completed</i>	59	98%
<i>With one or more identified concern(s)</i>	14	24% of those screened
<i>Who received Early Intervention Services as a result of a screening</i>	1	2% of those screened

*children without special needs services, who are over 4 months old, and had 3 or more visits, qualify for a screening.

- Finding: 98% of qualifying children (without an identified delay, older than 4 months, and with at least 3 visits) received a screening. Of those screened, 24% had a concern identified, and 2% of children screened received early intervention services because of a screening. The gap between the 24% of children with an identified concern and 2% of children with a screening who received services is attributed to the following:
 1. Concerns were addressed by providing activities to families that lead to growth to the extent that there was no longer a concern;
 2. The parents refused a referral;
 3. After assessment by early intervention specialists, the concern did not meet the threshold to qualify for early intervention services.
 4. The services do not exist in our area
 5. The child was put on a waitlist for services
- Conclusion: The program is achieving this outcome. Looking at population-based screening rates however, there was a slight decline from last year.

9. Does Home Visiting improve school readiness? Yes

- Data Source: Kindergartners Assessed as School Ready and Kindergarten School Readiness by Activity Participation (both below)

Table 1: Kindergartners Assessed as School Ready by District 2017-2019

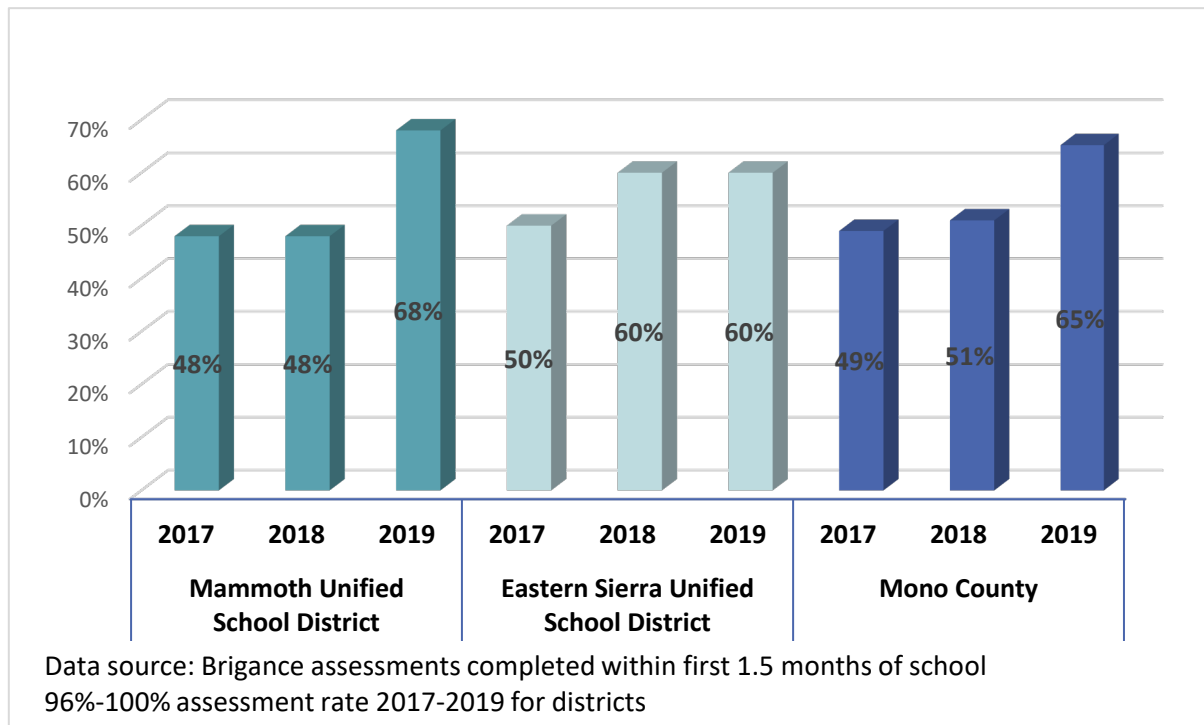
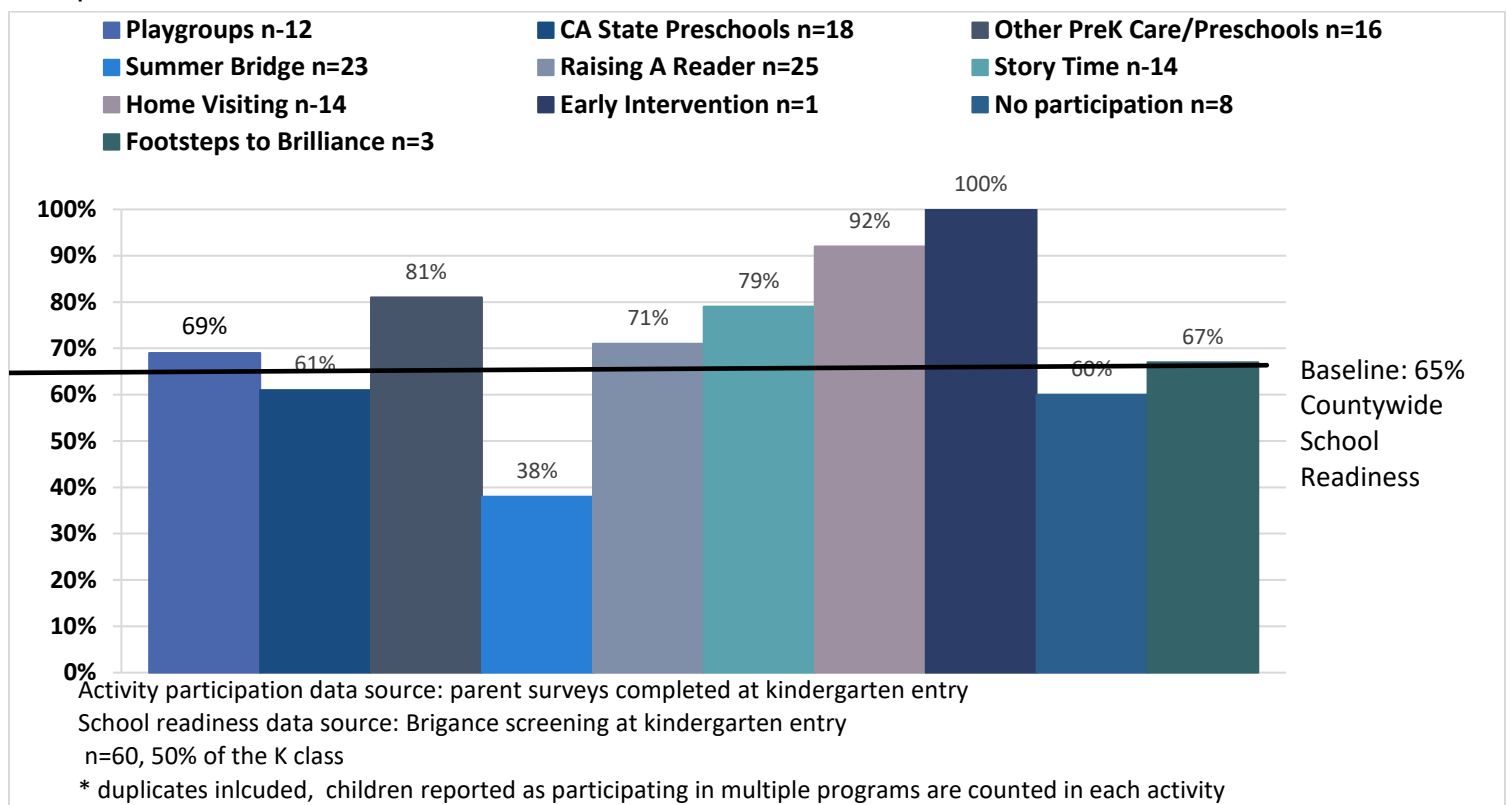


Table 2: 2019 Percent of Kindergartners Assessed as School Ready by Program Participation Compared to School Readiness Rate



- Findings: Compared to an overall increased school readiness rate of 65%, 92% of children who participated in Home Visiting were assessed as school ready. School readiness has been around 50% for the last 5 years, this is an exciting year to report a significant increase to a rate of 65%. Based on the data in the previous figures, children participating in First 5 funded programs are more likely to be school ready at kindergarten entry.
- Considerations: The use of the Brigance tool for assessment in Mono is being reevaluated due to discussions across the State about Racial Equity, Diversity, and Inclusion in Early Childhood which highlight the importance of assessing social-emotional readiness in assessments as it may better highlight culturally diverse students' strengths. As the Brigance tool, used through 2019 to determine readiness in Mono County, does not include a social emotional component, the Commission will consider recommendations for a new tool for School Readiness Assessments in 2020-21.
- Conclusion: Children who participate in Home Visiting are:
 - 32% more likely to be school ready than those who did not participate in early learning programs
 - 27% more school ready than the cohort as a whole

First 5 Mono does not have data on the kindergarteners' demographic characteristics, e.g., how many come from families with low income, low educational attainment, or other stressors. If the proportion of children experiencing stressors served through Home Visiting (43%) was higher than those of the kindergarten cohort as a whole, it would point to even more significant readiness gains for children enrolled in Home Visiting. At the February 2019 Strategic Planning Retreat, the Commission asked staff to seek additional funding for home visiting to expand to an evidence-based program which includes school readiness as a demonstrated outcome. To that end, Commissioner Gardner and Executive Director DesBaillets worked through the County budget process to successfully support inclusion of a \$150,000 annual contribution from the County general fund to raise the standard of home visiting in Mono County.

14. Are parents participating in Home Visiting receiving child development and parenting education? Yes

- Data Source: Home Visiting exit surveys and resource referrals

Table 3: Exit Survey for children older than 1 year n=2

<i>Scale of 1 (Strongly disagree) to 5 (strongly agree)</i>	Before program average	After Program Average	Change
<i>I know how to meet my child's social and emotional needs</i>	4	5	1
<i>I understand my child's development and how it influences my parenting responses.</i>	4	5	1
<i>I regularly support my child's development through play, reading, and shared time together.</i>	4.5	5	0.5
<i>I establish routines and set reasonable limits and rules for my child.</i>	5	5	0
<i>I use positive discipline with my child.</i>	4	5	1
<i>I make my home safe for my child.</i>	5	5	0
<i>I am able to set and achieve goals.</i>	4	5	1
<i>I am able to deal with the stresses of parenting and life in general.</i>	3.5	5	1.5
<i>I feel supported as a parent.</i>	3.5	5	1.5
Total			7.5

Table 4: Exit Surveys

	Strongly Agree FY 19-20 N=4	Strongly Agreed FY 18-19 N=26
<i>I feel comfortable talking with my parent educator.</i>	95%	94%
<i>I would recommend this program to a friend.</i>	95%	94%
<i>My parent educator gives me handouts that help me continue learning about parenting and child development.</i>	95%	94%
<i>My parent educator is genuinely interested in me and my child.</i>	95%	94%
<i>My parent educator encourages me to read books to my child.</i>	95%	88%
<i>This program increases my understanding of child's development.</i>	95%	69%
<i>My parent educator helps me find useful resources in my community.</i>	100%	75%
<i>Activities in the visits strengthen my relationship with my child.</i>	95%	69%
<i>I feel less stressed because of this program.</i>	95%	50%

Table 5: Resource Referrals

Community Resource	FY 2017-18		FY 2018-19		FY 2019-20	
	Referred	Accessed	Referred	Accessed	Referred	Accessed
<i>Adult Education</i>	17	2	5	1	2	0
<i>Early Intervention</i>	10	5	16	4	8	1
<i>Early Education Care and Education Setting</i>	21	9	16	5	19	3
<i>Financial Resources</i>	13	1	4	0	35	5
<i>Nutrition Resources (WIC, IMACA, DSS, Lactation)</i>	6	2	8	1	22	2
<i>Parenting or Social Support, Community Participation</i>	102	33	104	21	58	11
<i>Language/Literacy Activities</i>	19	4	8	1	6	0
<i>Medical Services</i>	12	6	14	7	14	0
<i>Mental Health Services</i>	9	4	12	5	10	0
<i>Housing and utilities</i>					14	1
<i>Other (injury prevention, crisis intervention, transportation, employment and legal resources)</i>	18	2	16	2	20	2
Total	227	71	104	47	208	25
% Referrals Accessed	31%		45%		12%	

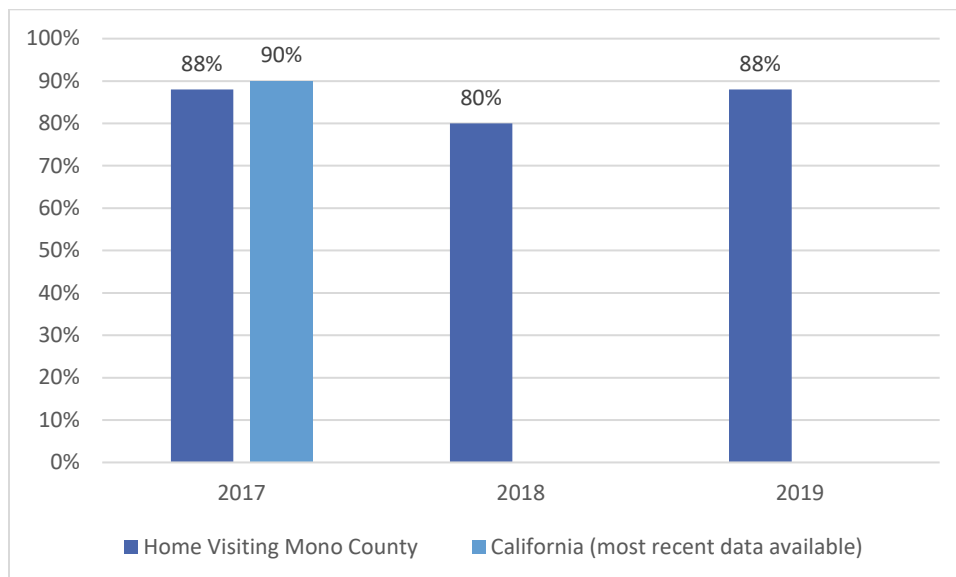
- Findings: Survey data yielded agreement of 95% or higher in measures pertaining to child development and parenting and an increase in activities related to child development after program participation. Referral data demonstrates parent engagement in accessing resources related to health and development and referrals to support families.
Referral data reflect some COVID 19 related hardships: new referrals to housing and utilities and increased numbers for financial and nutrition resources. Although the percent of reported access to referrals accessed dropped significantly, the following impacted that data:
 - Evidence-based model implementation: as staff was focused on the many program changes, attention to some data became a challenge.
 - COVID 19: office staff did not have access to hard copy folders to verify and enter data at the end of the fiscal year.
- Conclusion: The program is achieving this outcome

15. Do children whose mothers participate in Home Visiting have increased breastfeeding rates? No

The rate of breastfeeding for infants whose mothers were enrolled in home visiting is high, although a bit lower than California as a whole. With the shift to an evidence-based program, breastfeeding data was only collected on 24 children (50% of children birth to one served). In future years, more training will be conducted with Home Visitors to support health evaluation data entry to better understand County breastfeeding rates for children enrolled in Home Visiting.

- Data Source: 2017-2020 Home Visiting Records

Table 6: Children ever Breastfed: Infants enrolled in First 5 Mono Home Visiting Compared to California 2017-18 to 2019-20⁴



- Finding: Mothers enrolled in Welcome Baby and Healthy Families who completed the health survey (50% of infants served) had static percentages of breastfeeding between 2017 and 2019.
- Conclusion: The program is not achieving this outcome and needs to improve data collection to ascertain the efficacy of the program at supporting breastfeeding.

⁴ California data: <https://www.cdc.gov/breastfeeding/data/reportcard.htm>

16. Is the percent of children 0-5 with the expected BMI high or increasing? No

Data from Mammoth Hospital; Finding: 76%, a decrease from 81%; Conclusion: Continue to educate parents on healthy nutrition and seek to expand community opportunities for parents to expand learning.

Conclusion

The Commission will continue to fund Welcome Baby and Healthy Families as program-specific evaluation results indicate achievement of the desired outcomes. Thanks to funding allocated by the Mono County Board of Supervisors and funded by the taxpayers of Mono County, in 2019-20 home visiting expanded to become an evidence-based model. This was a significant shift from the previously funded locally-developed model. The expansion was quite a feat and led to growth for the First 5 Home Visitors and higher-quality services for clients.

IMPROVED CHILD DEVELOPMENT

SCHOOL READINESS

A child's education begins very early. Since school-based educational systems do not begin until 3-5 years of age, First 5 and community partners offer programs to help prepare children for school in the early years. School readiness programs include all Mono County public elementary schools, childcare and preschool centers, special needs programs, and the Mono County Library System. The FY 2019-20 investment in school readiness was \$49,241 with funding support from First 5 SPCFA (\$21,846). For all incoming kindergartners planning to attend a public school, First 5 Mono funds transition to school support with Kindergarten Round Up (which First 5 also implements in partnership with the schools). Early literacy investments include: Raising A Reader and Story Time (conducted and partially funded by Mono County Libraries) and Readers' Theatre and First Book (conducted and funded by First 5 Mono).

The objectives and a brief description for the programs funded in this category are as follows:

Transition to School Programs

Kindergarten Round Up: informational meeting held at all public elementary schools in the County

Objectives:

- Introduce families and children to the school, teachers, principal, and each other
- Provide information on entering school and kindergarten readiness
- Facilitate children and families' smooth transition into the education system
- Enroll children in kindergarten
- Sign children up for Summer Bridge

Incoming Kindergarten Assessments: school readiness assessments conducted by teachers in the first month of school

Objectives:

- Assess students' school readiness
- Identify children's skill development needs

Early Literacy Programs

Raising A Reader: book bags distributed by libraries and early learning programs

Objectives:

- Increase literacy for young children
- Encourage use of the library system
- Increase parental and care-provider literacy activities

Readers' Theatre: a literacy program provided to licensed childcares

Objectives:

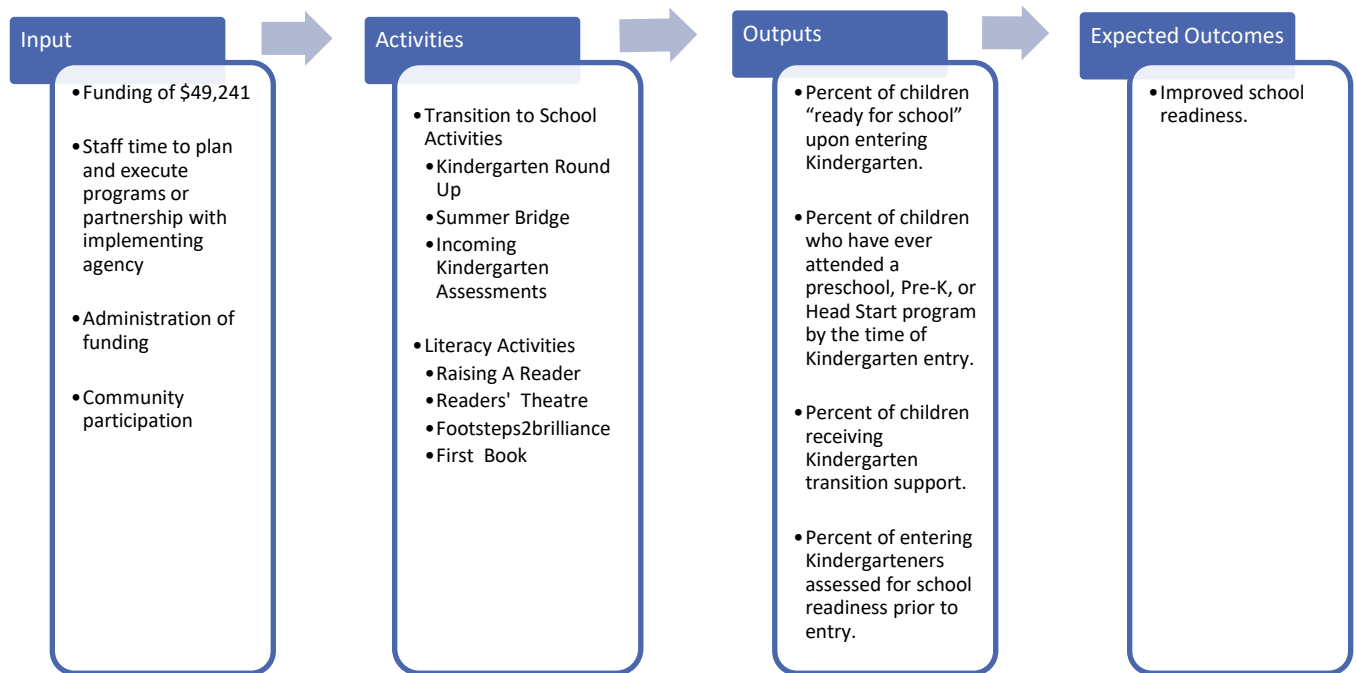
- Increase literacy for young children
- Increase care-provider literacy activities

First Book: free children's books

Objectives:

- Increase parent-child literacy activities
- Facilitate positive parent-child interaction



Logic Model



Evaluation Findings and Conclusions

School Readiness Quick look:

Indicator numbers refer to pages 45-47 and analysis below

Percent of Indicators	Indicator Achievement	Indicator
83%		8 Preschool attendance by K entry* 9 School readiness rate 10 Families attended Round Up 11 Literacy programs accessed 13 Kindergarteners assessed for readiness
17%		12 Preschool slot availability

* Under 60% reporting rate

8. Is the percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry increasing? Yes

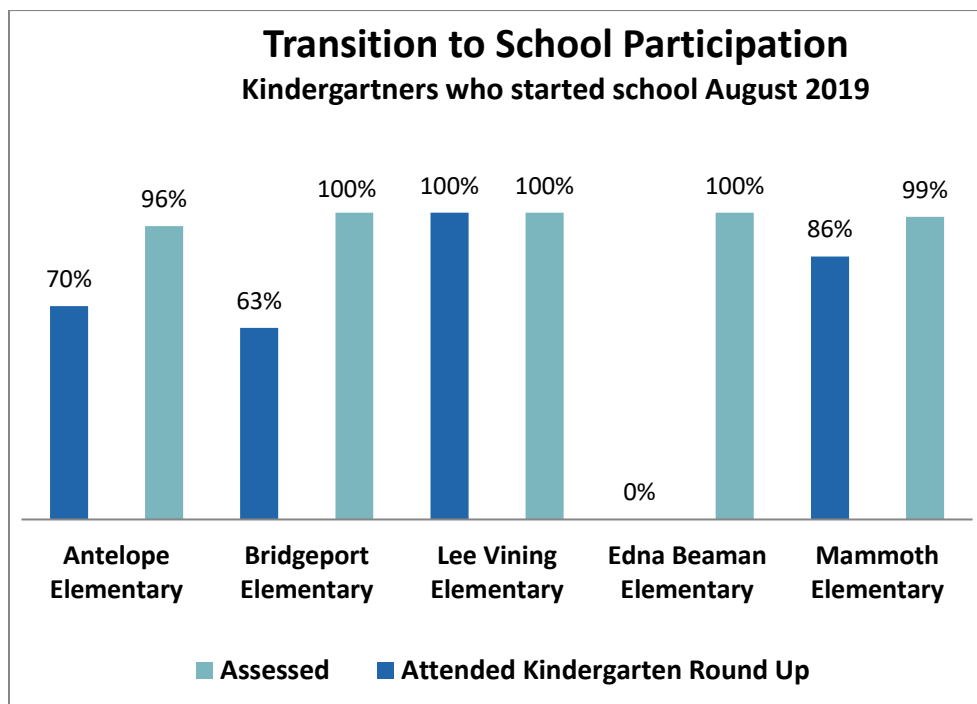
- Data Source: Incoming Kindergarten Parent Survey
- Finding: yes, 87% compared to 76% last year
- Conclusion: Efforts to maximize enrollment and increase the number of available slots coupled with the district-mandated Transitional Kindergarten program had a positive impact on the rate of preschool attendance.

9. Is the percent of children “ready for school” upon entering kindergarten increasing? Yes

- Data Source: Brigance Assessments (Figure 1, page 11)
- Finding: Readiness increased to 65% from 51% last year
- Conclusion: While school readiness has been a major investment for 19 years, only in the last 3 years was a standardized universal assessment used to measure school readiness. The Percent of Kindergartners Assessed as School Ready by Program Participation (Figure 2, page 11) demonstrates that funded programs support school readiness across the county. After many years of a rate of around 50%, the increase in FY 2019-20 is quite exciting! First 5 Mono will seek to sustain and continue to increase the rate of school readiness in Mono County.

10. Is the percent of children whose parents attended Kindergarten and TK Round-Up increasing or remaining high? Yes

- Data Source:
 - Table 7: Participation in Transition to School Activities



- Finding: Kindergarten Round Up participation increased to 82%, and has steadily increased from 54% in 2017-18.
- Conclusion: The program is achieving its goal.

11. Is the percent of children birth to 5 accessing funded literacy activates high or increasing? Yes

- Data Source: Participation in Raising a Reader and Home Visiting, includes duplicates.
- Findings: 48%, up from baseline of 47%
- Conclusion: First 5 does not have access to the Raising a Reader participant names so cannot provide unduplicated numbers. The number remained largely static since last year around 47%

12. Is there a high or increasing percent of preschool slots for age-eligible children? No

- Data Source: Number of slots licensed for a preschool age-specific classroom
- Finding: 43%, down from 51% last year. Note: last year's figure was revised due to an update in what slots are counted, now only age-specific classrooms.
- Conclusion: The decrease from 51% to 43% represents the closing of a site in 2019-20. Although there are preschool slots for only 43% of age-eligible children, some slots still remain unfilled. Reasons for underutilization are:
 - Slots are located in towns without enough age qualifying children to fill them
 - Children's families fall above income requirements (e.g., State Preschool, Head Start, or CDBG)
 - Lack of transportation
 - Lack of sufficient hours to be feasible for the family, many programs are only around 4 hours a day.
 - Federal employment requirements for parents (e.g., Mountain Warfare Training Facility Child Development Center).

13. Is the percent of entering Kindergartners assessed for school readiness at entry increasing or remaining high? Yes

- Data Source: Kindergarten readiness assessments (Figure 2 page 11)
- Findings: yes, 98% of kindergartners
- Conclusion: The new protocol to assess kindergartners at kindergarten entry (instead of prior to kindergarten) had a positive impact on the percentage of students assessed for the past two years.

As the majority of the program-specific evaluation results indicate achievement of the desired outcomes, the Commission will continue to fund the same School Readiness activities in 2012-21 as in 2019-20. The Commission ended Summer Bridge program funding earlier than planned—at the end of 2019-20 due to COVID. The decision to no longer fund Summer Bridge was based on low participation and lack of desired outcomes for over 5 years. Data in the evaluation report will continue to inform improvement and future investments.

Family Behavioral Health

In such a rural and geographically isolated county, it is easy for families to feel alone. Opportunities for children and their parents are fewer than in more populated areas. To meet the social needs of parents and their children, a weekly playgroup program was developed. Funding is primarily from Mono County Behavioral Health for \$36,507. Playgroups and parent education are conducted by First 5 Mono.

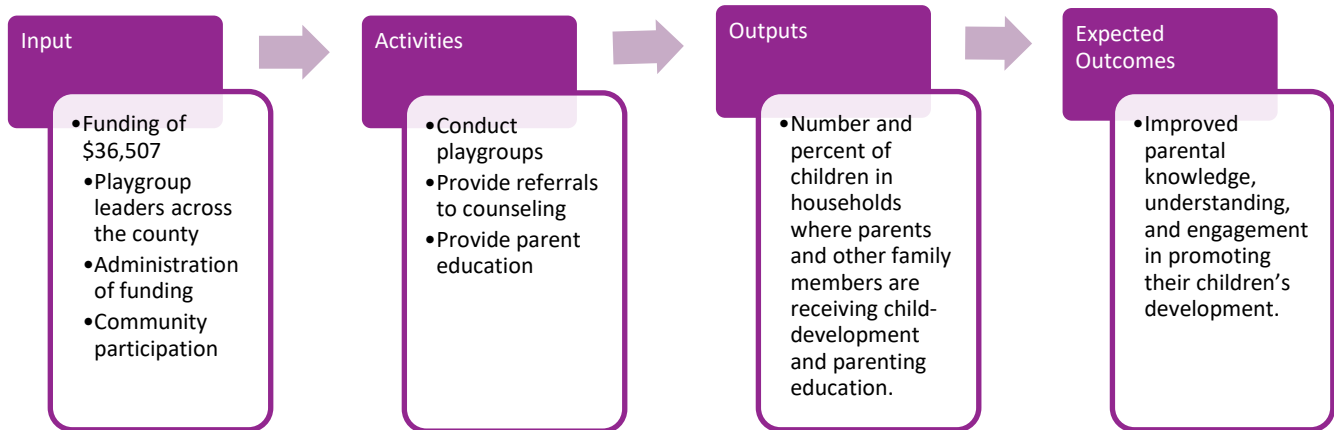
The objectives and a brief description for the program funded in this category is as follows:

Peapod Playgroups: For parents, caregivers, and children birth to 5 years old. Playgroups meet for 10-week sessions. Sessions were held in the following communities: Walker, Bridgeport, Mammoth Lakes, Crowley Lake, and Chalfant.

Objectives:

- Decrease isolation by providing parents and children an opportunity to socialize
- Destigmatize seeking behavioral health services
- Link families to community services
- Encourage school readiness and early literacy.



Logic Model



Evaluation Findings and Conclusions

Peapod Playgroups Quick Look:

Indicator numbers refer to pages 45-47 and analysis below

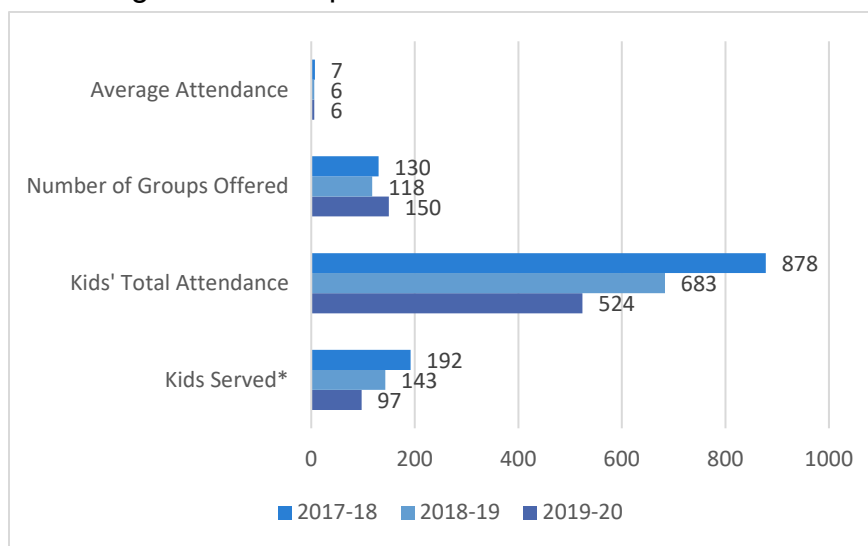
Percent of indicator	Indicator Achievement	Indicator
50%		1 Parents satisfied
50%		14 High participation rates

1. Does Peapod survey data yield 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations. Yes

- Data Source: Peapod surveys
 - Figure 1: Participant Survey Results (appendix III Table 3, page 38)
- Finding: Yes
- Conclusion: Due to client satisfaction with the program, the program will continue to offer services as it has in the past.

14. Is the percent of children in households where parents and other family members are receiving child-development and parenting education high or increasing? No

- Data Source: Number of children participating in playgroups.
 - Figure 1: Participation 2017-18 to 2019-20



*Kids participating via Facebook live not counted

- Finding: Down to 14% from 21% of children birth to 5 in the County last year.
- Conclusion: Due to participation in Peapod, children lived in households receiving child-development and parenting education. More groups were offered than in the past, and children participating on Facebook Live were not counted. Changes in staffing for the playgroups has contributed to the decline in participation over the last several years, all efforts will be made to support existing staff in rebuilding participation. COVID 19 significantly impacted the number of children who participated since in-person groups were not allowed after mid-March. Although there was a decrease in the percent of children who participated this year, the program is still achieving its intended outcome.

Families have more information about parenting and child development because Peapod Playgroups, the First 5 Mono Family Behavioral Health investment. The Commission will continue to invest in and seek funding partnership for this initiative. Outreach efforts through COVID 19 have shifted online. In following with local and state health guidelines, groups shifted to a virtual platform in March of 2020. Groups were held first virtually on Zoom, than, as participation declined, on Facebook Live which received wider participation (albeit not interactive). Despite the pandemic, Peapod Playgroups still enjoy significant participation.

Childcare Quality

First 5 Mono includes Childcare Quality in the strategic plan as many children spend a significant amount of their early years with their childcare provider. The initiative is fiscally supported by First 5 California, the California Department of Education, and a Federal Community Development Block Grant through Mono County. Educating child care providers on how to best meet the needs of children helps ensure children will spend their formative years in optimal learning environments.

The Childcare Quality investment for FY 2019-20 was \$536,836 that came from the following funding streams:

- Improve and Maximize Programs so All Children Thrive (IMPACT), conducted by First 5 Mono for Mono and Alpine Counties funded by First 5 Mono & First 5 California: \$102,290
- Region 6 Training and Technical Assistance Hub, funded by First 5 California: \$178,350
- California Department of Education (CDE) California State Preschool Program Block Grant (CSPP BG): \$18,013
- Certification and Coordination Grant (CDE): \$2,625
- Quality Rating and Improvement System (QRIS) Block Grant: \$9,119
- Equitable Learning Opportunities (CDE): \$23,134
- Childcare services provided by Eastern Sierra Unified School District funded by the Community Development Block Grant (CDBG) through Mono County: \$203,305.

The objectives and a brief description for the programs funded in this category are as follows:

IMPACT: Training, coaching, rating, stipends, and support for childcare providers for the provision of high-quality care for children and their families.

Objectives:

- Provide site-specific professional development to child care providers.
- Support providers' implementation of developmental screenings and parent engagement activities
- Build public awareness and support for quality early care
- Build a Childcare Quality System that leverages funding and maximizes support for care providers

QRIS and CSPP QRIS Block Grants: Support for state preschool sites and sites serving infants and toddlers.

Objectives:

- Provide site-specific professional development to child care providers
- Support provider understanding of quality care and education

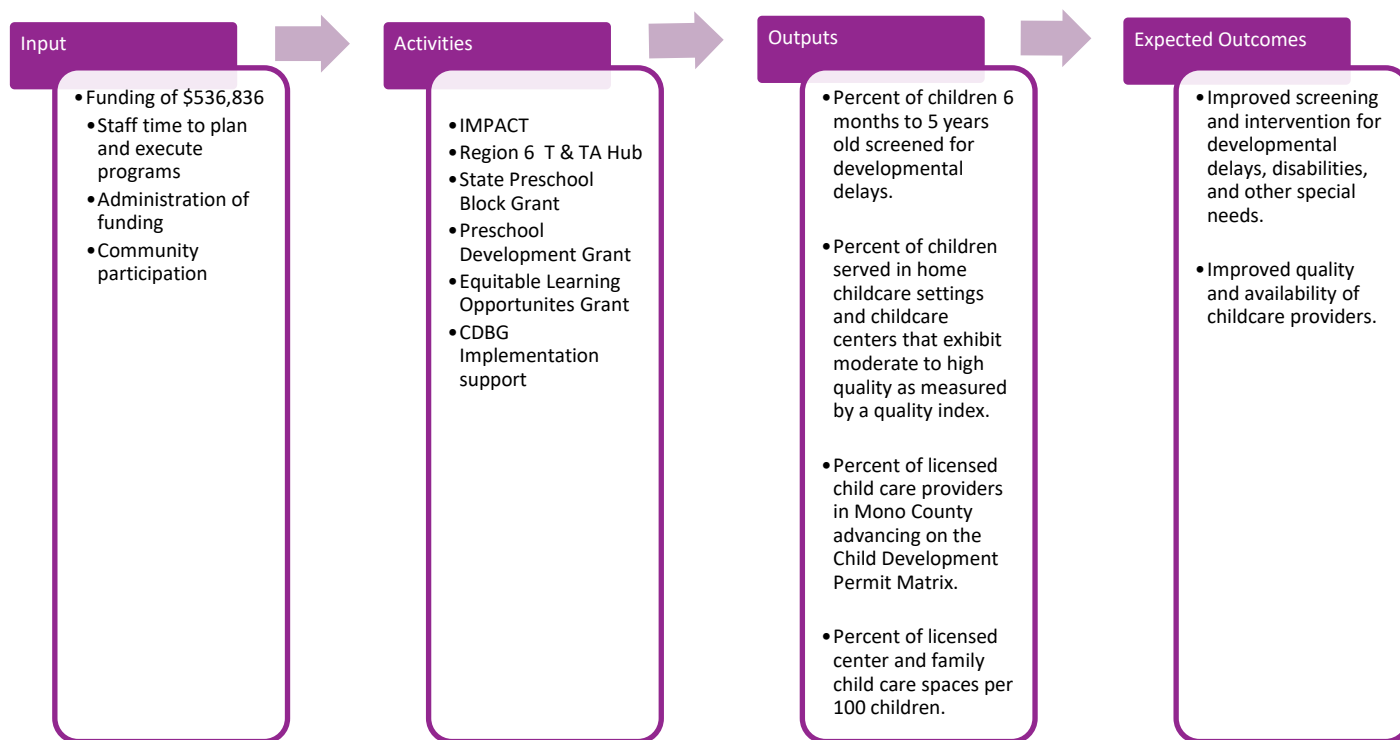
Training and Technical Assistance Hub: Support regional efficiencies in Childcare Quality work

Objectives:

- Provide assessors for Spanish speaking sites
- Contract with Viva for coordination for the Hub
- Contract with i-Pinwheel database to track sites' participation
- Contract with American Institute of Research for the Early Learning Needs Assessment Tool (ELNAT) database to analyze child data to determine needs

CDBG Childcare: Provide high-quality care to preschool age children in Bridgeport and Benton.




Logic Model



Evaluation Findings and Conclusions

Childcare Quality Quick Look:

Indicator numbers refer to pages 45-47 and analysis below

Percent of indicators	Indicator Achievement	Indicator
50%		4 Developmental screening rate
		5 Children in high quality care, slight decrease from last year, but still a significant increase from 2 years ago.
50%		6 Provider permit attainment rate 7 Childcare availability

4. Is the percent of children 6 months to 5 years old screened for developmental delays increasing? Yes for the Childcare Quality System

- Data Source: Childcare Quality System Completed ASQs
 - Table 1: Developmental Screening, ASQ, from Childcare Quality System Sites

<i>Fiscal Year</i>	<i>Number of Screenings</i>	<i>Percent of enrolled children screened</i>	<i>Number of children screened with an identified concern</i>	<i>Percent of children screened with an identified concern</i>
2017-18	130	60%	22	23%
2018-19	180	85%	33	18%
2019-20 n=197	173	88%	5	3%

- Finding: Yes, 88% of children enrolled at participating sites were screened for a developmental delay, up from 85% the previous year.
- Conclusion: More children were screened for developmental delays through their childcare provider this year.

5. Is the percent of children served in home childcare and childcare centers that exhibit moderate to high quality as measured by a quality index increasing? 6. No, but still a significant increase over the last several years.

- Data Sources: Site ratings and Childcare Quality System participation data
- Finding: 127 children in Mono County attended a site with a high quality rating, 91% of children enrolled in programs participating in the Childcare Quality System and 24% of all children in the County. Gains from last year were maintained, the decrease was due to two family childcare sites not wishing to maintain their rating.
- Conclusion: Although fewer sites were rated as having high quality this year, those that were rated achieved the highest ratings, 4 & 5 out of 5. Lee Vining Preschool was rated at a 5--highest quality, the first site in Mono County to achieve the highest rating! 7 sites were rated as 4—exceeding quality. Although less sites were rated in FY 19-20, all rated sites were rated as high quality and the number of sites rated as high quality has significantly increased over the last several years from 8% in 2016-17 to 25% in 2019-20.

6. Is the percent of licensed childcare providers in Mono County advancing on the Child Development Permit Matrix high or increasing? No

- Data Source: Childcare Quality System participation
- Finding: 0, down from 2 in 2017-18
- Conclusion: Although child development permits are an element of a high quality program, the incentive to improve quality is not enough to support providers in overcoming the barriers to attain a child development permit. Barriers include low pay regardless of permit achievement, no licensing requirement to have a permit, and the difficulty of gathering supporting documents and properly completing the permit application. Progress was made towards permit attainment through the AB 212 program administered by the Mono County Office of Education and gains are expected for FY 2020-21.

7. Is the percent of licensed center and family childcare spaces per 100 children high or increasing? Almost the same, slight decrease

- Data Source: IMACA Resource and Referral slot numbers and the Childcare Portfolio
- Findings: In September of 2019 there were slots for 46% of children birth to 5 in the County
- Conclusion: Although the number of slots available to children in Mono County decreased dramatically from 56% in 2008, the percent of available slots has increased over the years and is now 46%, a an increase over the last three years, albeit a loss of one percent from last year. First 5 Mono continues to actively participate in the Mono County Child Care Council to support initiatives seeking to increase the number of child care slots in Mono County. First 5 collaborates with the Mono County Office of Education, which has taken the lead on a coordinated effort to create more slots in Mammoth Lakes. First 5 also continues to apply for CDBG funds and partner with the County and Eastern Sierra Unfired School District to help fund the Bridgeport Elementary Preschool.

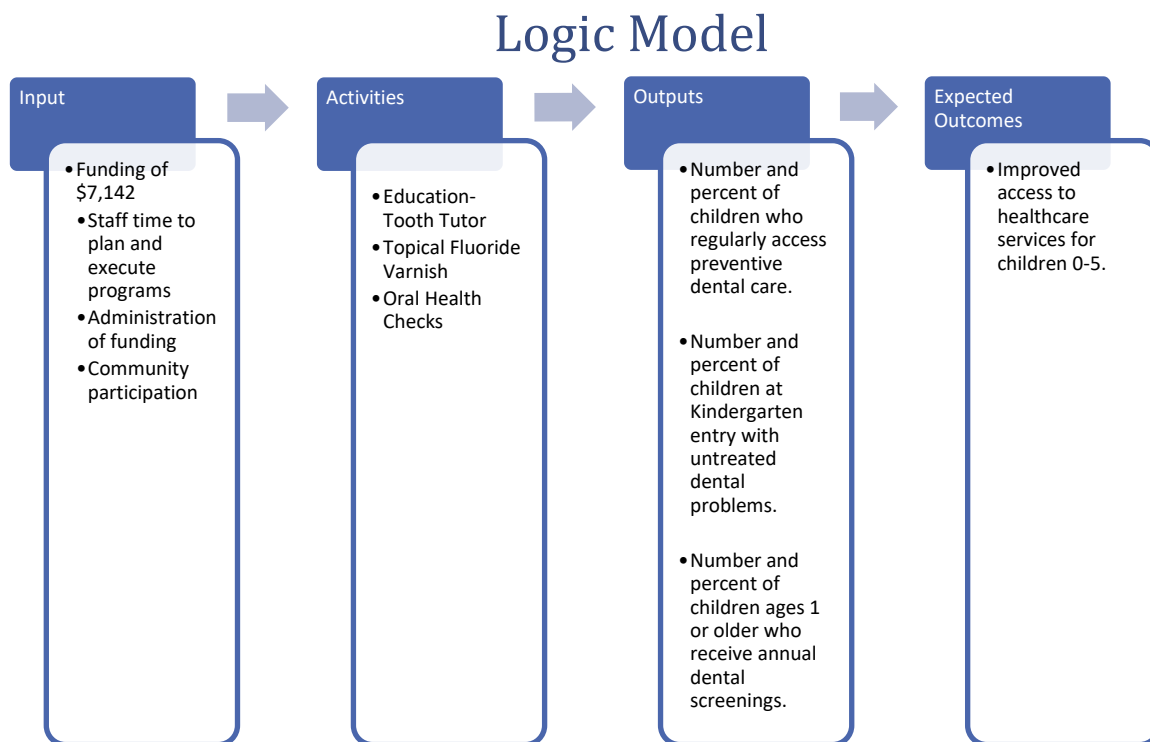
The Commission will continue to invest in Childcare Quality because of successes in leveraging First 5 California and California Department of Education funds, rating sites, supporting developmental screenings, and partnering with local providers to maintain and increase quality. Over the last several years, First 5 Mono has built significant capacity in this investment area. After completion of training and successful testing, First 5 Mono staff is able to provide teacher-specific coaching based on classroom observations, conduct observations, and rate sites. Childcare Quality System work is supported by the Mono County Office of Education's Local Planning Council (the Mono County Child Care Council) and Inyo Mono Advocates for Community Action's local Resource and Referral and Alternative Payment programs, as well as collaboration with Cerro Coso's Child Development Department and partners in Alpine and Inyo Counties.

IMPROVED CHILD HEALTH

ORAL HEALTH

The 2009 First 5 Mono Strategic Plan identified a significant community need in the area of oral health. Pediatricians saw visible tooth decay spurred development of a topical fluoride varnish application program. Pediatricians in the County continue to report needs for sustained efforts in oral health due to high numbers of children with poor oral health. The Oral Health Program consists of education, oral health checks, and topical fluoride varnish application for children in childcare settings across the County. The program was funded and operated by First 5 Mono at a cost of \$7,142 for FY 2019-20. The program provides free toothbrushes, toothpaste, and floss to families to help maintain oral health.



Objective: Provide application of topical fluoride varnish twice a year to all Mono County children age 1-5 not already receiving services from a dentist, and educate children and parents about oral health.



Evaluation Findings and Conclusions

Oral Health Quick Look:

Indicator numbers refer to pages 45-47 and analysis below

Percent of indicators	Indicators Achievement	Indicators
50%		18 Children at K entry with untreated dental problems*
50%		17 Annual dental screening rate*

*Lower than 60% reporting rate

17. Is the percent of children ages 1 or older who receive annual dental screenings high or increasing? No

- Data Source: Sierra Park Dental Data, 2017-20
- Finding: 42% of children age 1-5 years old had an annual exam at Mammoth Hospital—, a drop from 51% the previous year. There was a corresponding drop in the reporting rate as the number of patients at Sierra Park Dental has declined by 134 individuals since 2017.
- Conclusion: First 5 will continue oral health education efforts to support higher percentages of children receiving an annual screening. A data challenge is that only one dental provider is included—Mammoth Hospital.

18. Is there a low percent of children at Kindergarten entry with untreated dental problems? Yes

- Data Source: Kindergarten Oral Health Checks
- Finding: 10% of the oral health checks turned in at kindergarten enrollment indicated the child had untreated caries (cavities), a significant decrease from the last 5 years which have been around 30%. Note the low reporting rate though, 42%.
- Conclusion: The percent of untreated caries at kindergarten significantly decreased to 10%.

Fewer children are being seen at Mammoth Hospital Dental Clinic--45%. The actual rate of annual screening reported herein of 42% is certainly higher as some children access care through a private provider and data is only from Mammoth Hospital. The Commission will continue to invest in this initiative and seek to sustain the 19-20 improvements in oral health for children 0-5. First 5 will continue to provide topical fluoride varnish and oral health checks for children between one and 5-

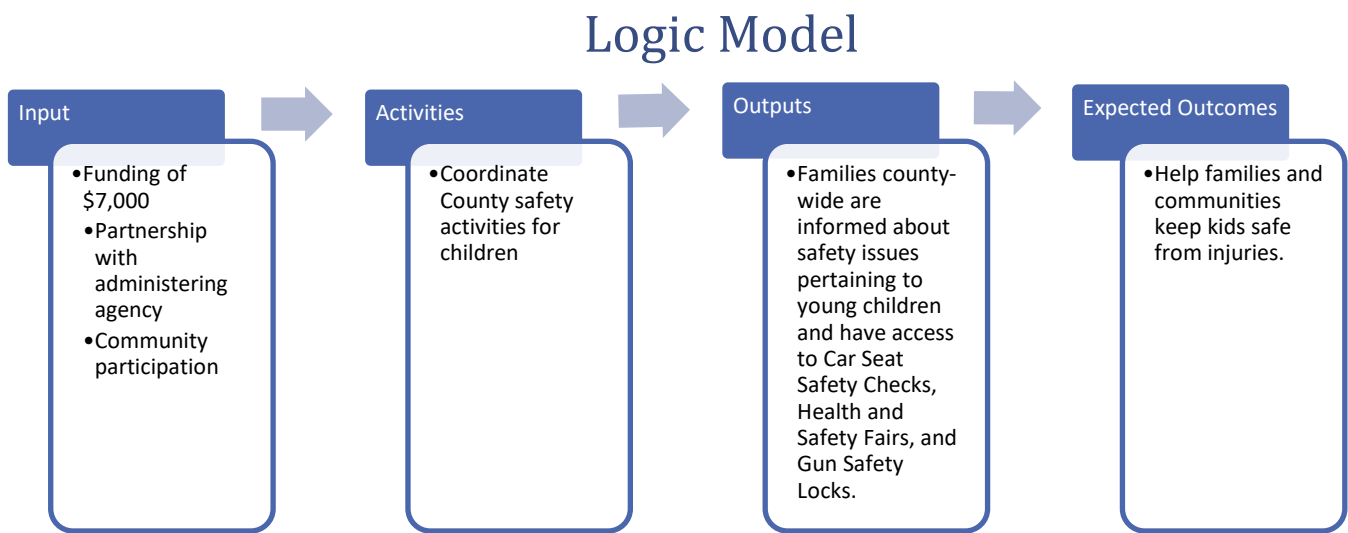
years-old served in Childcare sites participating in the Childcare Quality System as well as promote oral health through home visiting, playgroups, and school readiness.

The 0-5 population’s oral health needs decreased in 19-20 based on the rate of untreated carries at kindergarten entry-- 10%. The decrease may be linked to First 5 and partner agency oral health investments, but may also be attributable to the low reporting rate. Analysis in future years will help identify if the decrease from the multi-year average of 32% to 10% is indeed a trend. Once funded by First 5 California, First 5 Mono continues to allocate discretionary funds for the oral health initiative. Leveraging the First 5 Mono investments are supplies from the Mono County Health Department, and the pediatric office’s application of topical fluoride varnish.

CHILD SAFETY

Prior to the formation of *Safe Kids California, Mono Partners*, no agency in the County specifically focused on child safety. While some agencies conducted safety activities, services were not coordinated. Initially spearheaded by Mammoth Hospital, multiple community agencies met to pursue the formation of a Safe Kids Coalition. Based on higher than average injury data for Mono & Inyo Counties, and after learning the benefits of such collaborations, the Commission decided to fund the coordination of *Safe Kids California, Mono Partners* as no other participating agencies had the necessary funding to conduct coordinating activities. With combined funding from SPCFA (\$7,000) and the Mono County Office of Education, the Mono County Office of Education coordinates Safe Kids California, Mono Partners.


Objective: Bring safety services & resources to families



Evaluation Findings and Conclusions

Child Safety Quick Look:

Not included in Strategic Plan Indicators

Percent of indicators	Indicator Achievement	Indicators
100%		Child safety information and materials shared with parents.

Are families countywide informed about safety issues pertaining to young children and able to access Car Seat Safety Checks, Health and Safety Fairs, and Gun Safety Locks? Yes

- Data Source: Coordinator report
- Finding: services were greatly reduced due to COVID 19
- Conclusion: As a result of investments, car seat checks, safety material distribution, and bike helmet distribution continued throughout the year at Mammoth Lakes Police Department, State Farm, and through First 5 Home Visiting.

Families had access to child safety equipment and car seat checks as a result of the Safe Kids investment, thus the Commission will continue to invest in this initiative. As part of the continuous quality improvement of the Safe Kids California, Mono Partners work, outreach efforts will continue to ensure as many families as possible participate in future Health & Safety Fairs.

APPENDICIES

Appendix 1, Home Visiting

Table 1: Referral Source

	Number	Percent
Mammoth Hospital Labor & Delivery	17	22%
Self	16	21%
Doctor, Pediatrician, or Hospital Staff	12	16%
Other, Family/Friends	6	8%
Childcare Quality System	5	6%
Peapod	4	5%
First 5 Home Visitors	3	4%
Early Start/ screening agency	3	18%
School	2	
Tribal Organization	1	
IMACA	1	
Childbirth Education Class	1	
Not recorded	6	
19-20 Total	77	
18-19 Total	104	
17-18 Total	70	

Table 2: Visits Provided

<i>Visit Type</i>	<i>FY 2017-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>
<i>Prenatal Home Visits</i>	63	65	32
<i>Birth-5 Home Visits</i>	561	527	584
<i>Total Visits</i>	624	592	616

Table 3: Families Served

	<i>FY</i> <i>17-18</i>	<i>FY</i> <i>18-19</i>	<i>FY</i> <i>19-20</i>
<i>New Babies Enrolled</i>	58	89	48
<i>Births to Mono County Residents*</i>	134	135	137
<i>Percent of Mono County Babies Enrolled</i>	43%	66%	35%
<i>Total Families Served</i>	125	136	207

*Source: California Department of Finance January 2020, projections

FY calculations use the calendar year projections of the year the FY begins (e.g., 2018 for FY 2018-19)

Table 4: Child's Race & Ethnicity, N=113 children newly enrolled in the program year for whom data is available.

- Child Race/Ethnicity (n=113)
 - Non-Hispanic 47 (43%)
 - White: 43
 - Black or African American: 1
 - Multi-race: 3
 - Hispanic 66 (57%)
 - Multi-race: 58
 - White: 8

Non-Hispanic	47, 43%	Black or African American	1
		White	42
		Multi-race	3
Hispanic	66, 57%	Multi-race	53
		White	13

Table 5: Stressors

Families with multiple stressors: 47, 43% (of 113 families who received a visit in the program year)

Families with multiple stressors, previously called families with high needs, are determined using the national home visiting standard. If a family has *more than one of the following* stressors, they are considered as having multiple stressors and can access home visits twice a month, rather than monthly.

low income or education	foster parents	death in the immediate family
child or parent with a disability	incarcerated parent	child abuse or neglect
homeless or unstable housing	very low birth weight	active military family
young parent	domestic violence	
substance abuse	recent immigrant	

Stressors	Number of families
<i>Low income</i>	62
<i>High School Diploma or Equivalency not attained</i>	22
<i>Child with a Disability</i>	10
<i>Parent with a Disability</i>	9
<i>Young Parent (parenting under age of 21)</i>	7
<i>Housing Instability</i>	8
<i>Recent immigrant or refugee</i>	2
<i>Parent incarcerated during child's lifetime</i>	2
<i>Very low birthweight and preterm birth</i>	3
<i>Intimate Partner Violence</i>	1

Figure 1: Home Visiting Families' Town of Residence Compared to the Kindergarten Cohort

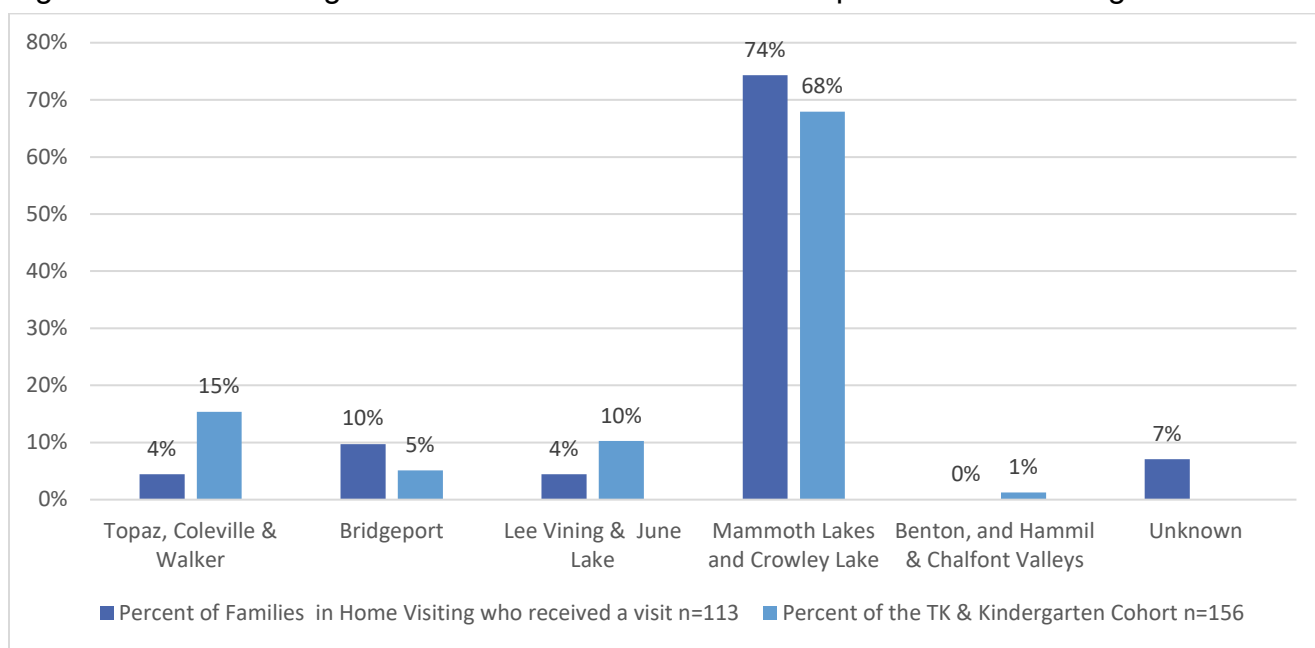


Table 6: Parenting Reflection exit Survey for families with children over 1

<i>N=4</i>	Before program average	After Program Average	Change
<i>Scale of 1 (Strongly disagree) to 5 (strongly agree)</i>			
<i>I know how to meet my child's social and emotional needs</i>	3.75	4.5	0.75
<i>I understand my child's development and how it influences my parenting responses.</i>	3.5	4.25	0.75
<i>I regularly support my child's development through play, reading, and shared time together.</i>	4.5	4.75	0.25
<i>I establish routines and set reasonable limits and rules for my child.</i>	4.5	4.75	0.25
<i>I use positive discipline with my child.</i>	4.25	4.25	0
<i>I make my home safe for my child.</i>	4.75	4.75	0
<i>I am able to set and achieve goals.</i>	3.75	4.5	0.75
<i>I am able to deal with the stresses of parenting and life in general.</i>	3.25	4	0.75
<i>I feel supported as a parent.</i>	3.5	4.5	1
Total			4.5

Table 7: Satisfaction exit survey

	Strongly Agree FY 19-20 N=10	Strongly Agree FY 18-19 N=26
<i>I feel comfortable talking with my parent educator.</i>	98%	94%
<i>I would recommend this program to a friend.</i>	98%	94%
<i>My parent educator gives me handouts that help me continue learning about parenting and child development.</i>	98%	94%
<i>My parent educator is genuinely interested in me and my child.</i>	98%	94%
<i>My parent educator encourages me to read books to my child.</i>	98%	88%
<i>This program increases my understanding of child's development.</i>	94%	69%
<i>My parent educator helps me find useful resources in my community.</i>	100%	75%
<i>Activities in the visits strengthen my relationship with my child.</i>	98%	69%
<i>I feel less stressed because of this program.</i>	88%	50%

Survey comments:**What about the program has been most helpful to you and your family?**

- Todo nos dan mucha informacion y nos explican paso a paso las cosas para mejorar toda la familia. (Everything gives us a lot of information and explains things step by step to improve the whole family.)
- Mejorar las metas que tengo para mis hijos (Improve the goals that I have for my children)
- The thing that really helped my son and myself was being able to practice new stuff, for example using scissors was one thing my son loved and I didn't know he was ready for that.
- Debbie was great! She was always very flexible with scheduling. I liked that she listened and was patient with my concerns. She always had good and productive suggestions.
- Everything, any other knowledge is helpful.
- The early help with breastfeeding was great.
- Reinforcement of milestones and helpful ways to achieve them.
- As a new mom, I didn't know what to expect. Debbie was very helpful and I always looked forward to our meetings. She provided a lot of useful information + made me feel comfortable.
- The breastfeeding support that I received helped me so much and I felt like I could count on Debbie to check in and follow up with me.
- I love that the parent educator came to our house it makes a lot easier with the little ones, and she was great giving alternative options on what to try to solve my problems.

What could be improved about the program?

- Que fueran mas las visitas a casa, en lugar de 1 vez por mes. That there be more visits, instead of once a month.)
- Creo que nada todo es excelente (I think nothing, all is excellent)
- In my experience I feel like everything that was taught to my son was great and helpful. I don't have any suggestion to improvements. Just keep being an awesome program!!
- No Complaints, This program is great!
- More visits
- Nothing
- Group sessions every few months
- I wish she came more frequently

What changes have you made in your family or personal life as a result of Parents as teachers?

- Todo nos motivan y nos dicen como hablar con los hijos. (Everything motivates us and tells us how to talk with our children.)

Additional Comments:

- Gracias por todo su apoyo. (Thank you for all your support.
- Debbie was incredible! She was patient, understanding, kind, and empathetic. She was a key person in helping facilitate my breastfeeding journey. I am forever grateful for this program and her support. Thank you!
- Excelente programa y excelente trabajador social mil Gracias Elvira. (Excellent program and excellent social worker Elvira)
- Thank you Elvira for making time for us, being available after my work hours. I (we) loved all the new activities and games and simply rearranging and accommodating my schedule. I feel like we both learned a lot of new things. Wish we could stay with you guys!! Thank you.
- Everything was fantastic, and this program is an asset to our community.

Appendix II, Early Literacy

Figure 1: Raising A Reader, Participation by Age 2017-18 to 2019-20

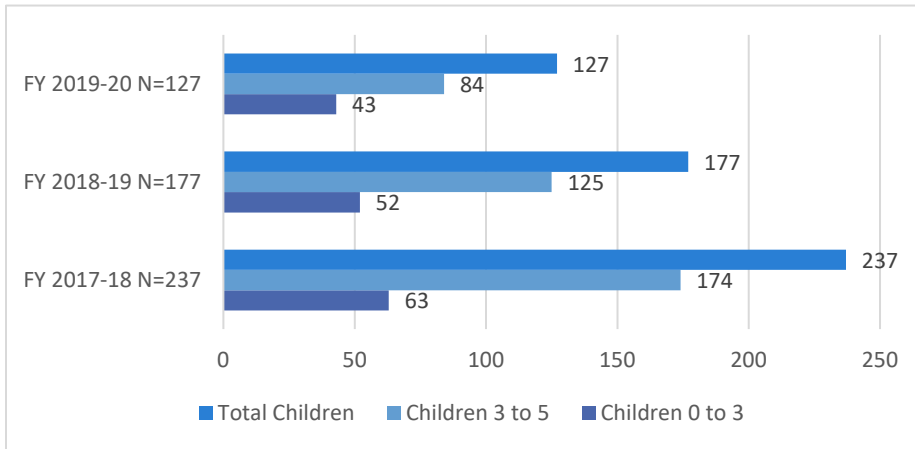


Table 1: First Book Distribution

<i>Program</i>	<i>Number of Books</i>
<i>Home Visiting & Peapod</i>	600
<i>Health & Safety Fairs</i>	168
<i>Total</i>	768

Appendix III, Peapod Playgroups

Table 1: Families Served by Location 2017-18 to 2019-20, includes duplicates between locations

<i>Playgroup Location</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>
<i>Benton/Chalfant</i>	2	3	4
<i>Bridgeport</i>	12	21	12
<i>Crowley Lake</i>	45	38	10
<i>Lee Vining/ June Lake</i>	0	3	0
<i>Mammoth English</i>	55		
<i>Mammoth Spanish</i>	4	38 (bilingual)	42 (bilingual)
<i>Walker</i>	4	15	8
<i>Total</i>	122	118	76

Table 2: Surveys, n=13

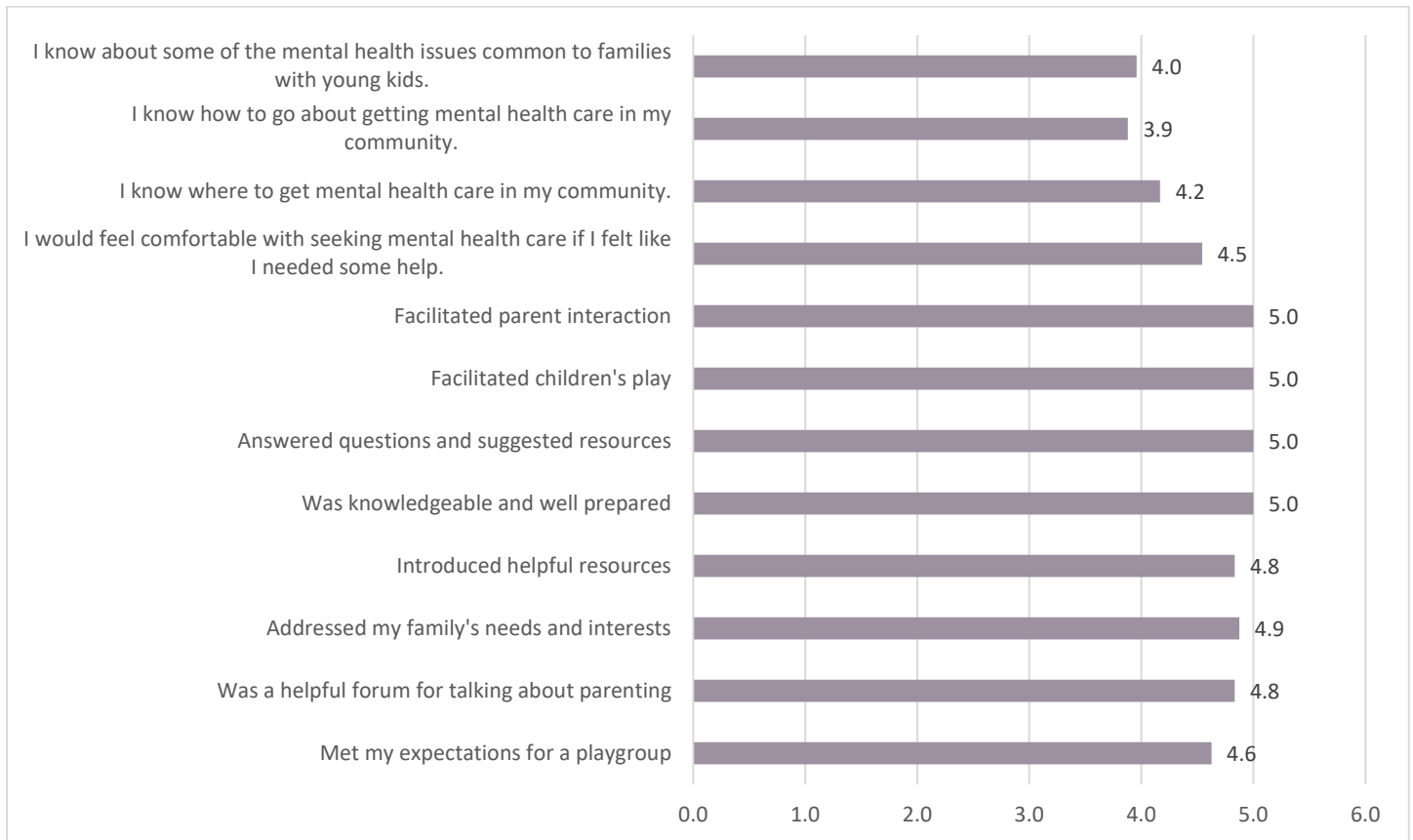


Table 3: Survey Demographics (numbers differ between categories as not all surveys answered all questions) n=13:

Race/ethnicity	White: 12 Hispanic: 1
Language	English 13 Spanish 1 (also checked English)
Age	16-25: 1 26-40: 9 41-59: 2 60+: 1
Sex	Female: 12 Male: 1

Parent Survey Comments:

- Playing and sharing
- Songs, Kids, Learning to play together, practice sharing, talking w/ parents, Spanish and parachute.
- Parent interactions, singing songs
- Social interactions for kids.
- Great interaction for kids with other kids. Great selection of play toys and learning activities.
- Great songs and parent time too.
- Parent and children interaction.
- Regular place to go with routine.
- Great Toys
- Free play, songs, safety
- Attendance, toys, free play
- Socialization for my daughter

Parent Suggestions:

- Peapods are great. We love coming to them.
- Keep going, year around
- Music
- None, we love Peapod
- More of the same. More baby signs.
- Maybe longer playgroups - 1 hour goes fast
- Musical tools for songs to spark interest.
- More outreach, bring in more children

Appendix IV, Childcare Quality

Table 1: Participating Childcare Sites in Mono County

Site Type	Number of Sites Served	Percent of Qualifying Sites Served
Center	8	86%
Family Childcare	12	89%
Total	20	87%

Table 2: Children Served at Participating Childcare Sites in Mono County

Year	Number of Children birth-5 Served	Percent of County birth-5 population Served
2017-18	217	30%
2018-19	211	31%
2019-20	197	28%

Table 3: Alternative Sites Served Mono County

Site Type	Number of Children birth -5 served	Percent of County birth-5 population served
Home Visiting 0-3 and 3-5	207	30%
Peapod North and South County	97	14%


Table 4: Participating Sites in Alpine County

Site Type	Number Served	Percent Served
Center	2	100%
Alternative Site--Playgroups	1	100%

Table 5: Ratings



Rating is based on the following set of California State standards known to promote high-quality early learning for kids.

- Interactions between teachers and children
- The health and safety of the classroom
- How teachers meet and support the developmental needs of children
- Staff qualifications and training
- Group size, number of children per teacher

	COMMITTED TO QUALITY – participating in quality improvement efforts
	RAISING QUALITY – meeting some quality standards
	ACHIEVING QUALITY – meeting multiple quality standards
	EXCEEDING QUALITY – meeting quality standards in all areas
	HIGHEST QUALITY – exceeding quality standards in all areas

2019-20 Mono Alpine Rated Childcare & Education Sites

participating sites opting to be rated

<p>Highest Quality</p> 	<ul style="list-style-type: none"> • Lee Vining IMACA Head Start/ State Preschool
<p>Exceeding Quality</p> 	<ul style="list-style-type: none"> • Coleville IMACA State Preschool • Edna Beaman Elementary Preschool • Kindred Spirits • Mammoth IMACA Head Start/ State Preschool • Mammoth Lakes Lutheran Preschool • Mammoth Kids Corner • Mountain Warfare training Center Child Development Center • Alpine Early Learning Center (Alpine County)
<p>TBD</p> <p>Ratings were not completed due to COVID 19 restrictions</p>	<ul style="list-style-type: none"> • MCOE Inclusive Preschool • Maria Garcia Family Childcare

Appendix V, Child Health

Table 1: Oral Health Services Provided





	<i>Oral Health Education</i>	<i>Fluoride Varnish</i>
<i>FY 2019-20 Total</i>	12	9
<i>FY 2018-19 Total</i>	114	114
<i>FY 2017-18 Total</i>	102	155

Table 2: Safe Kids Activities

County-Wide Birth to 5 Health & Safety Fairs were cancelled due to COVID 19
Car seat checks at Mammoth Lakes Police Department and Helmet distribution at State Farm
continued.

Appendix VI, Results and Indicators

Quick Look: 3 Year Trend (indicator numbers refer to pages 45-47)

% of indicators	Trend	Indicator
72%		<ul style="list-style-type: none"> • 1 Peapod satisfaction • 3 Children in home visiting • 4 Children screened for developmental delay • 5 Children in high quality childcare • 7 Childcare spaces • 8 Incoming kindergartners who attended preschool* • 9 Children ready for school • 10 Families who attended kindergarten round up • 11 Literacy program participation • 13 Kindergartners assessed at entry • 14 Breastfeeding successful*
		<ul style="list-style-type: none"> • 18 Kindergartners with untreated dental problems *
		<ul style="list-style-type: none"> • 14 Parenting education participation*
28%		<ul style="list-style-type: none"> • 2 Infants in Home Visiting • 6 Childcare provider permit attainment • 12 Preschool slots • 16 Expected BMI* • 17 Annual dental screening*

*Less than 60% reporting rate

Result I: Mono County children 0-5 are educated to their greatest potential.

Indicator	Investment area	2017-18	2018-19	2019-20
1. Peapod survey data yields 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations	Family Behavioral Health		Yes	Yes
2. Number and percent of children prenatal to age 1 whose parents accessed Home Visiting	Home Visiting	New Indicators	66%	48, 35%
3. Number and percent of children prenatal to age 5 whose parents accessed Home Visiting.			22%	207, 30%
4. Number and percent of children 6 months to 5 years old screened for developmental delays.	Home Visiting & Childcare Quality	29%	35%	232, 33%
5. Number and percent of children served in home childcare settings and childcare centers that exhibit moderate to high quality as measured by a quality index.		13%	28%	127, 25%
6. Number and percent of licensed child care providers in Mono County advancing on the Child Development Permit Matrix.	Childcare Quality	4%	0	0
7. Number and percent of licensed center and family child care spaces per 100 children.		37%	47%	322, 46%

Sources:

1. Peapod Program Parent Surveys
2. Home Visiting Participation 48/ 137 Department of Finance 2019 Birth projection from January 2020
3. Home Visiting Participation 207/ 693 US Census population estimate children 0-5 in Mono County
4. Children in commission-run programs who received a developmental screening—Home Visiting (59) & children in child care programs participating in quality programs (173) 232/ 693 US Census population estimate children 0-5 in Mono County (67% reporting rate as 466 of the 693 birth-5 population is enrolled in home visiting, playgroups, or with a provider who participates in the Childcare Quality System, includes duplication). Screened is defined as a completed evidence and research-based formal screening tool like the Ages and Stages Questionnaire. While overall population screening rates declined, Home Visiting and Childcare Quality both increased rates of screening.
5. Children served at sites with a rating of 3 or higher 127/ 693 US Census population estimate children 0-5 in Mono County (100% reporting rate)
6. Childcare Quality System data 0 of 32 participating providers (88% reporting rate, the percent of sites participating in the Childcare Quality System)
7. Number of licensed child care spaces available to Mono County children birth-5 on the IMACA Resource and Referral list, 322 /693 US Census population estimate children 0-5 in Mono County (100% reporting rate)

Result I continued: *Mono County children 0-5 are educated to their greatest potential.*

Indicator	Investment area	2017-18	2018-19	2019-20
8. Number and percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry.		66%	76%	52, 87%*
9. Number and percent of children “ready for school” upon entering Kindergarten.		49%	51%	77, 65%
10. Number and percent of children whose parents attended Kindergarten and TK Round Up.	School Readiness	54%	73%	98, 82%
11. Number and percent of children birth to 5 accessing funded literacy activities.		New Indicators	47%	334, 48%
12. Number and percentage of age-eligible children for whom a preschool slot is available.			51%**	119, 43%
13. Number and percent of entering Kindergartners assessed for school readiness at entry.		100%	98%	117, 98%
14. Number and percent of children in households where parents and other family members are receiving child-development and parenting education.	Home Visiting & Family Behavioral Health	44%	40%	304, 44%*

* Under 60% reporting rate

**updated from last year to reflect the number of preschool specific slots rather than all possible slots for preschool aged children.

Sources:

- Incoming Kindergarten Parent Surveys indicating enrollment in preschool or pre-K--52/60 surveys. The reporting rate is 50%, 60/120 kindergarten students.
- In-kindergarten Brigance screens of students assessed as within the typical range and above the gifted cutoff 77/117 assessed. 98% reporting rate 117 /120 kindergarten students. Previous year's reporting rates: 2017, 100%; 2018, 98%.
- Children participating in Kindergarten and TK Round Up 87/120 number of children on the first day of kindergarten, school district data.
- Number of children enrolled in Raising a Reader (127) and or Home Visiting (207), includes duplicates 334/ 693 US Census population estimate children 0-5 in Mono County.
- The number of available preschool slots in the County based on the number of slots licensed to age-specific 3-4 year old classrooms 119/ 280-- Five-year Kinder and TK average (2014-2018) multiplied by 2 to get a projected number of 3 & 4 year olds. The decrease from 18/19-19/20 represents the closing of Edna Beaman Elementary Preschool.
- Number of Brigance screens completed by the school district 117/ 120 kindergarten students.
- Children in commission-run programs with child-development education components (Home Visiting 207 and Peapod 97) 304/ 693 US Census population estimate children 0-5 in Mono County. 44% reporting rate, as data is limited to commission run programs to ensure an unduplicated count.

Result II: *All Mono County children 0-5 are healthy.*

Indicator	Investment Area	2017-18	2018-19	2019-20
15. Number and percent of children where breastfeeding is successfully initiated and sustained.	Home Visiting	Not available	86%	78, 89%*
16. Number and percent of children 0 to 5 years of age who are in the expected range of weight for their height and age, or BMI.		Not available	81%	277, 76%*
17. Number and percent of children ages 1 or older who receive annual dental screenings.	Oral Health	59%	51%	294, 42%*
18. Number and percent of children at Kindergarten entry with untreated dental problems.		30%	33%	9, 10%*

*Under 60% reporting rate. To move to population-based data for a higher reporting rate, research suggests would mean a shift to considering only prenatal indicators.

Sources:

15. Sierra Park Pediatrics number of Mono County children still breastfed at visits to pediatrics up to 1 month of age. Children seen up to 1 month 78/ 90 patients. 57% reporting rate, 78/137 births in 2019 Department of Finance projection January 2020. 2017-18 data not able to be collected due to a change in record keeping at Mammoth Hospital.
16. Sierra Park Pediatrics number of Mono County 2-5 year olds seen in 2018-19 within the expected range of weight and height 277 of 366 patients. 53% reporting rate, 366 patients/693 US Census population estimate children 0-5 in Mono County. 2017-18 data not able to be collected due to a change in record keeping at the hospital.
17. Number of children 1 year to 5.99 years old seen annually for a screening in the Mammoth Hospital Dental Clinic 294/693 US Census population estimate children 0-5 in Mono County. 45% reporting rate, clients seen at Mammoth Hospital Dental Clinic 318/ 693 Census estimated children 0-5. Note: the number of patients in the age range declined by 134 clients (from 452 to 318) between FY 2017-18 and FY 2019-20.
18. Oral Health Assessments turned into the school indicating untreated dental problems 9/108 completed oral health assessments. 87% reporting rate from the SCOHR school reporting system oral health assessments 108/ 124.

Appendix VII, Fiscal Overview

Revenue		Amount		
Prop. 10 Tax Revenue		\$76,204		
Small County Augmentation		\$250,748		
Prop 56 apportionment		\$22,885		
Mono County Home Visiting		\$150,000		
CalWORKS HVI		\$6,830		
SMIF (Surplus Money Investment Fund)		\$343		
Mono County Social Services CAPIT (High Needs Home Visiting)		\$32,257		
IMPACT		\$83,799		
Region 6 T&TA Hub		\$178,351		
CDBG Administration		\$7,951		
CDBG		\$195,384		
CDE State Preschool Block Grant		\$17,039		
Equitable Learning Opportunities		\$23,217		
Mono County Behavioral Health Peapod Program		\$35,807		
Miscellaneous		\$26,016		
Interest on Mono County First 5 Trust Fund		\$12,257		
Total Revenue		\$1,119,088		
Expense	Amount	% of Expenditures	% of Discretionary Funds	5-year Strategic Plan % of Discretionary Funds
Home Visiting	\$324,789	30%	37%	33%
Childcare Quality	\$536,836	49%	1%	3%
Emergency Fund	\$25,850	2%	7%	-
Operations/Support/Evaluation	\$68,312	6%	19%	39%
Oral Health	\$7,412	1%	2%	1%
Peapod	\$36,507	3%	0%	0
Safe Kids Coalition	\$7,000	1%	2%	2%
School Readiness	\$49,241	5%	14%	22%
Systems Building	\$29,172	3%	8%	-
Total Expenses	\$1,085,119			
Total Revenue	\$1,119,088			
Net Revenue	\$33,969			
Fund Balance	Amount			
Fund Balance Beginning	\$557,717			
Fund Balance End	\$591,686			
Net Change in Fund Balance	\$33,969			

The 2019 California Child Care Portfolio, the 12th edition of a biennial report, presents a unique portrait of child care supply, demand, and cost statewide and county by county, as well as data regarding employment, poverty, and family budgets. The child care data in this report was gathered with the assistance of local child care resource and referral programs (R&Rs). R&Rs work daily to help parents find child care that best suits their family and economic needs. They also work to build and support the delivery of high-quality child care services in diverse settings throughout the state. To access the full report summary and county pages, go to our website at www.rnnetwork.org.

PEOPLE ¹	COUNTY			STATE		
	2016	2018	CHANGE	2016	2018	CHANGE
Total number of residents	13,785	13,887	1%	39,354,432	39,864,538	1%
Number of children 0-12	2,069	2,001	-3%	6,631,621	6,578,476	-1%
Under 2 years	287	274	-5%	982,688	941,215	-4%
2 years	149	133	-11%	498,782	489,567	-2%
3 years	126	152	21%	503,064	503,509	0.1%
4 years	138	150	9%	503,461	503,657	0.04%
5 years	144	133	-8%	518,282	506,494	-2%
6-10 years	861	807	-6%	2,596,934	2,576,958	-1%
11-12 years	364	352	-3%	1,028,410	1,057,076	3%

LABOR FORCE ^{2*}	COUNTY			STATE		
	2016	2018	CHANGE	2016	2018	CHANGE
Two-parent families, both parents in labor force	474	430	-9%	1,667,628	1,673,759	0.4%
Single-parent families, parent in labor force	280	176	-37%	966,506	957,871	-1%

*Due to the availability of data in the U.S. Census Bureau's ACS, these numbers do not include unmarried two-parent families or families with same-sex parents

POVERTY ²	COUNTY			STATE		
	2016	2018	CHANGE	2016	2018	CHANGE
Number of people living in poverty	684	1,378	101%	5,525,524	4,969,326	-10%
Children 0-5 living in poverty	95	114	20%	608,247	499,726	-18%
Children in subsidized care ³	112	121	8%	315,100	337,264	7%

FAMILIES IN POVERTY IN 2018²

COUNTY	STATE
7%	14%

CHILD CARE AND FAMILY BUDGETS^{4, 8}

Income Eligible Family Without Subsidy ⁵	Income Eligible Family With Subsidy ⁵	Median Family Income ²
<p>\$54,027 Annual Income</p> <p>29% 18% 22% 31%</p> <p>Housing Infant/toddler All other family needs Preschooler</p>	<p>\$54,027 Annual Income</p> <p>29% 10% 61%</p> <p>Housing Family Fee All other family needs</p>	<p>\$90,347 Annual Income</p> <p>17% 11% 13% 58%</p> <p>Housing Infant/toddler All other family needs Preschooler</p>

AGE/TYPE

CHILD CARE SUPPLY ⁶	LICENSED CHILD CARE CENTERS			LICENSED FAMILY CHILD CARE HOMES			CHILD CARE REQUESTS ⁷	
	2017	2019	CHANGE	2017	2019	CHANGE		
Total number of spaces	234	234	0%	114	100	-12%	Under 2 years	27%
Under 2 years	36	36	0%				2-5 years	50%
2-5 years	198	198	0%				6 years and older	23%
6 years and older	0	0	0%					
Total number of sites	9	9	0%	12	11	-8%		

25%

Child care programs participating in the Child Care Food Program

56%

Child care centers with one or more federal/state/local contracts

SCHEDULE AND COST

CHILD CARE SUPPLY	LICENSED CHILD CARE CENTERS	LICENSED FAMILY CHILD CARE HOMES	CHILD CARE REQUESTS	
Full-time and part-time spaces	100%	92%	AGES	FULL-TIME
Only full-time slots	0%	8%	Under 2 years	100%
Only part-time slots	0%	0%	2 years	0%
Sites offering evening, weekend or overnight care	22%	55%	3 years	100%
Annual full-time infant care ⁸	\$13,231	\$12,028	4 years	100%
Annual full-time preschool care ⁸	\$9,733	\$11,138	5 years	0%
MAJOR REASONS FAMILIES SEEK CHILD CARE ⁹			REQUESTS FOR CARE DURING NONTRADITIONAL HOURS	
95% Employment	9% Parent seeking employment	5% Parent in school or training	Evening / weekend / overnight care	8%

LANGUAGE

CENTERS WITH AT LEAST ONE STAFF SPEAKING THE FOLLOWING LANGUAGES ⁹	LANGUAGE SPOKEN AT HOME
English 100%, Spanish 33%	English only 75%
FAMILY CHILD CARE PROVIDERS SPEAKING THE FOLLOWING LANGUAGES ⁹	Spanish 22%
Spanish 64%, English 55%	Asian/Pacific Island language 2%
	Another language 2%

1. CA Department of Finance Population Projections 2018
2. American Community Survey 2018 1-year estimates. Poverty is defined using the federal poverty guidelines.
3. CA Department of Education CDD 801-A October 2018, CA Department of Social Services CW115, October 2018
4. U.S. Housing and Urban Development rent for 2-bedroom 50th percentile
5. 70% of 2018 State Median Income for a family of three
6. Resource and referral (R&R) databases 2019
7. R&R child care referrals April/May/June 2019
8. 2018 Regional Market Rate Survey, Network estimate
9. Percentages may exceed 100% when multiple options are chosen

For more information about child care in MONO COUNTY:

IMACA Community Connections for Children
800-317-4700
www.imaca.net



BETTY T. YEE
California State Controller

October 5, 2020

Christy White, CPA
Christy White Associates
348 Olive Street
San Diego, CA 92103

Re: California Children and Families Commission (First 5) Audit Report for Mono County Children and Families Commission

Dear Ms. White:

The State Controller's Office (SCO) has completed the desk review of the annual audit report for Mono County Children and Families Commission for the fiscal year ended June 30, 2019. Our review disclosed that the audit report did not meet the minimum reporting standards contained in the fiscal year 2018-19 *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* and prescribed in California Health and Safety Code section 130151(b).

The attachment to this letter describes the deficiencies noted during our review. The SCO requires that you correct these issues and modify the report within 45 days of receiving this letter. The SCO will review your revised audit report and notify you and the auditee of the review results.

A copy of the revised fiscal year 2018-19 audit report must be provided to each recipient of the originally-issued audit report. Therefore, your transmittal letter to the SCO **must** confirm that the revised reports are being forwarded to **all** recipients, particularly the California Children and Families Commission (First 5 California). The audit report will not be processed for acceptance without this confirmation.

It is acceptable to submit only the page(s) requiring revision, and you may email your revision(s) to First5Audits@sco.ca.gov. However, you must also forward originals to the SCO and to First 5 California at the addresses below.

Submit the revised audit report, or revised page(s), to each of the following:

State Controller's Office
Division of Audits
ATTN: First 5 Audit Oversight Unit
P.O. Box 942850
Sacramento, CA 94250

First 5 California
ATTN: Administrative Services Division
2389 Gateway Oaks Drive, Suite 260
Sacramento, CA 95833

P.O. Box 942850, Sacramento, CA 94250-5874
3301 C Street, Suite 700, Sacramento, CA 95816 (916) 324-8907
901 Corporate Center Drive, Suite 200, Monterey Park, CA 91754 (323) 981-6802

Christy White Associates
October 5, 2020
Page 2

If you have any questions, please contact Iryna Bush, Audit Manager, by telephone at (916) 327-5005, or by email at First5Audits@sco.ca.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read 'J. James', with a stylized flourish extending from the end.

JOEL JAMES, Chief
Financial Audits Bureau
Division of Audits

19-26

Attachment

cc: Marcia Thomas, Director - Fiscal Services (via email)
First 5 California
Molly DesBaillets, Executive Director (via email)
Mono County Children and Families Commission

ATTACHMENT

First 5 Mono County **Independent Audit Report Deficiency**

The deficiency detailed in this attachment was noted in the audit report submitted for the year ended June 30, 2019. The SCO will reject the audit report for the year ended June 30, 2020, if that report includes the same deficiencies.

1. The Required Supplementary Information Section of the Independent Auditor's Report on the Financial Statements included a reference to the schedule of proportionate share of net pension liability and schedules of contributions for pensions. These schedules were not included in the table of contents, and are not included in the Required Supplementary Information section of the audit report. [AU-C §730.08]
2. The Required Supplementary Information Section of the Independent Auditors' Report did not identify the General Fund - Budgetary Comparison Schedule.
[AU-C §730.08] and [GASB 2200.206]

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the general fund of First Five Mono County, as of June 30, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as budgetary comparison information, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the First Five Mono County's basic financial statements. The organization table located before the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2019 on our consideration of First Five Mono County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of First Five Mono County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering First Five Mono County's internal control over financial reporting and compliance.

Christy White, Inc.

San Diego, California
October 28, 2019



BETTY T. YEE
California State Controller

November 6, 2020

Molly DesBaillets, Executive Director
Mono County Children and Families Commission
P.O. Box 130
Mammoth Lakes, CA 93546

Re: California Children and Families Commission (First 5) Audit Report Certification

Dear Ms. DesBaillets:

The State Controller's Office (SCO) reviewed the fiscal year 2018-19 audit report revision submitted in response to our letter sent in October 2020. We have determined that the auditor has corrected the deficiencies contained in the original report. Therefore, the SCO certifies that the report conforms to the reporting standards contained in the fiscal year 2018-19 *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* and prescribed in California Health and Safety Code section 130151(b).

If you have any questions, please contact Iryna Bush, Audit Manager, by telephone at (916) 327-5005, or by email at First5Audits@sco.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joel James", is positioned above the typed name.

JOEL JAMES, Chief
Financial Audits Bureau
Division of Audits

19-26

cc: Marcia Thomas, Director - Fiscal Services (via email)
First 5 California
Christy White CPAs (via email)

December 17, 2020

Marti Baum, MD, FAAP
Community Health Development
Loma Linda University Children's Hospital
11175 Mountain View Avenue, Suite M
Loma Linda, CA 92354

RE: ACEs Aware: Request for Proposals Trauma-Informed Network of Care Planning and Implementation Grants


Dear Dr. Baum:

First 5 Mono is pleased to be an active partner with Loma Linda University Children's Hospital in response to the Office of the Surgeon General's and Department of Health Care Services' ACEs Aware: Trauma-Informed Network of Care Implementation Grant.

First 5 Mono has seen firsthand the lifesaving care Loma Linda University Children's Hospital provides to over 130,000 children each year and is happy to be a collaborative partner in these crucial efforts. Their location in the heart of San Bernardino County positions them to serve the largest geographic region in the state, caring for children of the Eastern Sierra that are disproportionally affected by abuse, neglect, and other adverse childhood experiences.

Using the EPIC electronic medical record as the foundation, Loma Linda University Children's Hospital built a data system that collects patient demographics, manages ACEs screenings (as electronic questionnaires), calculates scoring, integrates with location-based community resources, and collects, tracks, and reports outcomes. This system will sustain formal connections between Medi-Cal providers, social service systems, educators, and community partners including First 5 Mono. Working collaboratively, we will effectively address toxic stress in children and adults through clinical and community interventions following an ACEs screening, to prevent future ACEs, toxic stress, and intergenerational transmission, and prevent or assist in treating ACEs associated health conditions.

We are writing to voice our support for Loma Linda University Children's Hospital's application for the ACEs Aware: Trauma-Informed Network of Care Implementation grant. At First 5 Mono we look forward to continuing our collaboration as we work to **effectively prevent, treat, and heal toxic stress in children.**

Sincerely,

Molly DesBaillets
Executive Director
First 5 Mono

Kids Are In Crisis – We Need To Act Now!

Now well into the ninth month of the pandemic, California cannot ignore the disproportionate impact it's having on kids. While the COVID-19 virus may be, for the most part, sparing children's physical health, kids are increasingly experiencing stress, social isolation, disconnectedness and serious mental health issues. And the learning loss and lack of preventive health care because of the pandemic threatens this entire generation of children.

2021 is the year to make a long-overdue, significant shift in state priorities to put children first and ensure our collective future.

Sign on to the letter below:

Thank you. Your response has been processed successfully.

Dear Governor Newsom and State Legislators,

The pandemic above all is a crisis for kids. While the COVID-19 virus may be for the most part sparing children's physical health, kids are increasingly experiencing stress, social isolation, disconnectedness and serious mental health issues. The learning loss and lack of preventive health care because of the pandemic threatens a generation of kids. These outcomes are especially dire for Black and brown children, kids in poverty, students who are English learners, youth in foster care and children who are in unsafe situations, all of whom face significant systemic barriers to accessing the services and support they need.

Even before COVID-19, California was not prioritizing kids, especially kids that face systemic barriers to their well-being. Our investments lagged far behind most other states, as did most measures of educational attainment and overall children's well-being. Now the situation is mission critical.

2021 is the year to make a long-overdue, significant shift in state priorities to put children first and ensure our collective future. The undersigned call on you to take these tangible steps to make children the top priority:

- This year's state budget should prioritize every unrestricted dollar for supports for kids, across the early childhood, family and economic supports, health, K-12 and higher ed, housing and child welfare domains. Priority budget actions should include:
 - Increasing funding for child care, where providers are at a crisis point;
 - Reversing \$12.5 billion in funding deferrals for schools and providing sufficient funding to add teachers, school nurses, counselors, and other critical staff to move us from our bottom of the country ratios;
 - Keeping Proposition 56 dollars earmarked for developmental and trauma screenings, well-child check-ups and other critical kids' health services in Medi-Cal; and
 - Supporting children and youth in foster care and their caregivers by increasing access to child care, educational supports to address learning loss and stable housing for young adults.
- The state government needs to coordinate an all-hands-on-deck urgent approach across relevant state and local departments and agencies to ensure every school has the staff, PPE, frequent COVID-19 testing, and other resources needed to reopen safely and quickly, including prioritizing school staff for the vaccine when it is available.
- Any new revenue measure should truly prioritize kids, including quality early childhood education.

We recognize the strain you are experiencing as you try to grapple with the enormity of this crisis and keep the Golden State intact. We urge you to ensure that our most precious constituency, our kids, are your top priority.

Sincerely,

The Undersigned Organizations

First 5 Mono County
Budget vs. Actuals: FY 2020-2021
July 2020 - December 2020

	120 Impact (9036)			130 Home Visiting (9037)		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
Total 4300 Government Revenue	\$ 0.00	\$ 0.00		\$ 59,891.46	\$ 172,138.00	34.79%
Total 4500 Government Grants	\$ 4.00	\$ 87,582.00	0.00%	\$ 19,257.21	\$ 217,711.00	8.85%
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 0.00	\$ 12,000.00	0.00%
5999 Misc. Revenue						
Total Income	\$ 4.00	\$ 87,582.00	0.00%	\$ 79,148.67	\$ 401,849.00	19.70%
Expenses						
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 18,995.00	0.00%	\$ 0.00	\$ 39,094.70	0.00%
Total 7200 Salaries & Related Expenses	\$ 63,336.76	\$ 61,533.00	102.93%	\$ 97,335.16	\$ 270,000.00	36.05%
Total 7500 Contract Service Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 8100 Non-personnel Expenses	\$ 714.00	\$ 500.00	142.80%	\$ 6,302.10	\$ 26,266.00	23.99%
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 400.00	0.00%	\$ 4,853.00	\$ 27,000.00	17.97%
8580 Indirect Expenses	3,722.17	6,154.00	60.48%		36,499.30	0.00%
Total 8400 Other Client Specific Expenses	\$ 3,722.17	\$ 6,154.00	60.48%	\$ 0.00	\$ 36,499.30	0.00%
Total 8500 Other Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total Expenses	\$ 67,772.93	\$ 87,582.00	77.38%	\$ 108,490.26	\$ 398,860.00	27.20%
Net Income	-\$ 67,768.93	\$ 0.00		-\$ 29,341.59	\$ 2,989.00	-981.65%

First 5 Mono County
Budget vs. Actuals: FY 2020-2021
July 2020 - December 2020

	140 Oral Health (9038)			150 Peapod (9039)		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
Total 4300 Government Revenue	\$ 0.00	\$ 9,811.00	0.00%	\$ 0.00	\$ 0.00	
Total 4500 Government Grants	\$ 0.00	\$ 0.00		\$ 0.00	\$ 40,000.00	0.00%
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
5999 Misc. Revenue						
Total Income	\$ 0.00	\$ 9,811.00	0.00%	\$ 0.00	\$ 40,000.00	0.00%
Expenses						
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 7200 Salaries & Related Expenses	\$ 5,439.27	\$ 8,874.00	61.29%	\$ 14,469.09	\$ 30,511.00	47.42%
Total 7500 Contract Service Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 8100 Non-personnel Expenses	\$ 1,592.97	\$ 50.00	3185.94%	\$ 0.00	\$ 4,500.00	0.00%
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 0.00		-\$ 250.91	\$ 2,000.00	-12.55%
8580 Indirect Expenses		887.00	0.00%		2,989.00	0.00%
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 887.00	0.00%	\$ 0.00	\$ 2,989.00	0.00%
Total 8500 Other Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total Expenses	\$ 7,032.24	\$ 9,811.00	71.68%	\$ 14,218.18	\$ 40,000.00	35.55%
Net Income	-\$ 7,032.24	\$ 0.00		-\$ 14,218.18	\$ 0.00	

First 5 Mono County
Budget vs. Actuals: FY 2020-2021
July 2020 - December 2020

	160 First 5 Ops (9300)			170 Safe Kids		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
Total 4300 Government Revenue	\$ 23,974.33	\$ 53,494.00	44.82%	\$ 0.00	\$ 14,000.00	0.00%
Total 4500 Government Grants	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
5999 Misc. Revenue						
Total Income	\$ 23,974.33	\$ 53,494.00	44.82%	\$ 0.00	\$ 14,000.00	0.00%
Expenses						
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 7200 Salaries & Related Expenses	\$ 15,984.56	\$ 24,339.00	65.67%	\$ 0.00	\$ 0.00	
Total 7500 Contract Service Expenses	\$ 0.00	\$ 10,530.00	0.00%	\$ 0.00	\$ 7,000.00	0.00%
Total 8100 Non-personnel Expenses	\$ 3,635.95	\$ 1,700.00	213.88%	\$ 0.00	\$ 0.00	
Total 8200 Facility Expenses	\$ 15,180.00	\$ 10,392.00	146.07%	\$ 0.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 3,100.00	0.00%	\$ 0.00	\$ 0.00	
8580 Indirect Expenses		2,433.00	0.00%			
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 2,433.00	0.00%	\$ 0.00	\$ 0.00	
Total 8500 Other Expenses	-\$ 29.98	\$ 1,000.00	-3.00%	\$ 0.00	\$ 0.00	
Total Expenses	\$ 34,770.53	\$ 53,494.00	65.00%	\$ 0.00	\$ 7,000.00	0.00%
Net Income	-\$ 10,796.20	\$ 0.00		\$ 0.00	\$ 7,000.00	0.00%

Friday, J:

First 5 Mono County
Budget vs. Actuals: FY 2020-2021
 July 2020 - December 2020

	180 School Readiness (9310)			190 Systems Building		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
Total 4300 Government Revenue	\$ 0.00	\$ 48,557.00	0.00%	\$ 0.00	\$ 32,000.00	0.00%
Total 4500 Government Grants	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
5999 Misc. Revenue						
Total Income	\$ 0.00	\$ 48,557.00	0.00%	\$ 0.00	\$ 32,000.00	0.00%
Expenses						
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 7200 Salaries & Related Expenses	\$ 0.00	\$ 0.00		\$ 16,164.77	\$ 29,094.00	55.56%
Total 7500 Contract Service Expenses	\$ 0.00	\$ 41,000.00	0.00%	\$ 0.00	\$ 0.00	
Total 8100 Non-personnel Expenses	\$ 0.00	\$ 10,057.00	0.00%	\$ 0.00	\$ 0.00	
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 100.00	0.00%	\$ 0.00	\$ 0.00	
8580 Indirect Expenses					2,906.00	0.00%
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 2,906.00	0.00%
Total 8500 Other Expenses	\$ 0.00	\$ 400.00	0.00%	\$ 0.00	\$ 0.00	
Total Expenses	\$ 0.00	\$ 51,557.00	0.00%	\$ 16,164.77	\$ 32,000.00	50.51%
Net Income	\$ 0.00	-\$ 3,000.00	0.00%	-\$ 16,164.77	\$ 0.00	

an 15, 2021 08:16:46 AM GMT-8 - Accrual Basis

First 5 Mono County
Budget vs. Actuals: FY 2020-2021
 July 2020 - December 2020

	200 CSPP BG			210 CDBG		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
Total 4300 Government Revenue	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 4500 Government Grants	\$ 39.94	\$ 23,215.00	0.17%	\$ 14,478.42	\$ 44,000.00	32.91%
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
5999 Misc. Revenue						
Total Income	\$ 39.94	\$ 23,215.00	0.17%	\$ 14,478.42	\$ 44,000.00	32.91%
Expenses						
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 11,000.00	0.00%	\$ 0.00	\$ 0.00	
Total 7200 Salaries & Related Expenses	\$ 1,720.34	\$ 6,860.00	25.08%	\$ 1,096.89	\$ 0.00	
Total 7500 Contract Service Expenses	\$ 0.00	\$ 3,650.00	0.00%	\$ 13,381.54	\$ 44,000.00	30.41%
Total 8100 Non-personnel Expenses	\$ 0.00	\$ 700.00	0.00%	\$ 0.00	\$ 0.00	
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 400.00	0.00%	\$ 0.00	\$ 0.00	
8580 Indirect Expenses	253.96	605.00	41.98%			
Total 8400 Other Client Specific Expenses	\$ 253.96	\$ 605.00	41.98%	\$ 0.00	\$ 0.00	
Total 8500 Other Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total Expenses	\$ 1,974.30	\$ 23,215.00	8.50%	\$ 14,478.43	\$ 44,000.00	32.91%
Net Income	-\$ 1,934.36	\$ 0.00		-\$ 0.01	\$ 0.00	

First 5 Mono County
Budget vs. Actuals: FY 2020-2021
July 2020 - December 2020

	220 PDG-R			230 Region 6 T&TA Hub		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
Total 4300 Government Revenue	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 4500 Government Grants	\$ 0.00	\$26,739.00	0.00%	\$ 0.00	\$ 112,065.00	0.00%
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
5999 Misc. Revenue						
Total Income	\$ 0.00	\$26,739.00	0.00%	\$ 0.00	\$ 112,065.00	0.00%
Expenses						
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 3,156.00	0.00%	\$ 0.00	\$ 11,000.00	0.00%
Total 7200 Salaries & Related Expenses	\$ 12,365.04	\$20,819.00	59.39%	\$ 4,041.20	\$ 19,273.00	20.97%
Total 7500 Contract Service Expenses	\$ 0.00	\$ 0.00		\$ 24,305.59	\$ 65,280.00	37.23%
Total 8100 Non-personnel Expenses	\$ 0.00	\$ 700.00	0.00%	\$ 1,393.18	\$ 12,400.00	11.24%
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 3,444.00	0.00%
8580 Indirect Expenses	253.96	2,064.00	12.30%	624.18	668.00	93.44%
Total 8400 Other Client Specific Expenses	\$ 253.96	\$ 2,064.00	12.30%	\$ 910.18	\$ 668.00	136.25%
Total 8500 Other Expenses	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
Total Expenses	\$ 12,619.00	\$26,739.00	47.19%	\$ 30,650.15	\$ 112,065.00	27.35%
Net Income	-\$ 12,619.00	\$ 0.00		-\$ 30,650.15	\$ 0.00	

First 5 Mono County
Budget vs. Actuals: FY 2020-2021
July 2020 - December 2020

	620 Misc			TOTAL		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
Total 4300 Government Revenue	\$ 0.00	\$ 20,000.00	0.00%	\$ 83,865.79	\$ 350,000.00	23.96%
Total 4500 Government Grants	\$ 0.00	\$ 0.00		\$ 33,779.57	\$ 551,312.00	6.13%
Total 5300 Investments	\$ 0.00	\$ 0.00		\$ 0.00	\$ 12,000.00	0.00%
5999 Misc. Revenue		1,000.00	0.00%	0.00	1,000.00	0.00%
Total Income	\$ 0.00	\$ 21,000.00	0.00%	\$ 117,645.36	\$ 914,312.00	12.87%
Expenses						
Total 7000 Grants & Direct Assistance	\$ 0.00	\$ 20,000.00	0.00%	\$ 0.00	\$ 103,245.70	0.00%
Total 7200 Salaries & Related Expenses	\$ 0.00	\$ 0.00		\$ 231,953.08	\$ 471,303.00	49.22%
Total 7500 Contract Service Expenses	\$ 6,142.50	\$ 7,500.00	81.90%	\$ 43,829.63	\$ 178,960.00	24.49%
Total 8100 Non-personnel Expenses	\$ 0.00	\$ 1,000.00	0.00%	\$ 13,638.20	\$ 57,873.00	23.57%
Total 8200 Facility Expenses	\$ 0.00	\$ 0.00		\$ 15,180.00	\$ 10,392.00	146.07%
Total 8300 Travel & Conference Expenses	\$ 0.00	\$ 0.00		\$ 4,602.09	\$ 36,444.00	12.63%
8580 Indirect Expenses				4,854.27	55,205.30	8.79%
Total 8400 Other Client Specific Expenses	\$ 0.00	\$ 0.00		\$ 5,140.27	\$ 55,205.30	9.31%
Total 8500 Other Expenses	\$ 3,163.00	\$ 8,489.00	37.26%	\$ 3,133.02	\$ 9,889.00	31.68%
Total Expenses	\$ 9,305.50	\$ 36,989.00	25.16%	\$ 317,476.29	\$ 923,312.00	34.38%
Net Income	-\$ 9,305.50	-\$15,989.00	58.20%	-\$ 199,830.93	-\$ 9,000.00	2220.34%