



# Commission Meeting

## AGENDA

September 19, 2019, 2:30-4:30 p.m.

Mono County Office of Education Conference Room, 451 Sierra Park Road, Mammoth Lakes, CA

1. **Public Comment** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
2. **Minutes** Consideration of minutes for the June 20, 2019 Commission meeting. **(ACTION)**
3. **Commissioner Reports** Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
4. **Director Report** This information may be reported elsewhere on agenda. **(INFORMATION)**
5. **Commissioner Updates**

Updates on Commissioner resignations and appointments.

  - a. Commissioner Jimenez resigned as she no longer fits the category under which she served. Recognize Commissioner Jimenez's service on the First 5 Commission. **(INFORMATION)**
  - b. An appointment request was submitted to the Board of Supervisors for the appointment of Michelle Raust to the First 5 Commission for their October 1<sup>st</sup> meeting. Ms. Raust is a Program Manager at the Department of Social Services. **(INFORMATION)**
6. **Contractual Agreements**

Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements.*

**For Region 6 Training & Technical Assistance (T&TA) Hub Operations:**

**Revenue**

  - a. **Certification and Coordination Grant:** with the California Department of Education (CDE) not to exceed **\$2,625** to First 5 Mono for the provision of coordination for the Region 6 T & TA Hub from July 1, 2019 to September 30, 2020. **(ACTION)**

**Expenses**

  - b. **Early Learning Needs Assessment Tool Agreement:** with American Institutes for Research in the amount of **\$3,200** for access to the database for Regional IMPACT T&TA Hub research purposes in FY 2019-20 including any County Counsel approved changes. **(ACTION)**
  - c. **Teachstone Agreement:** with Teachstone Training LLC in the amount of **\$5,379** for the provision of CLASS (a teacher-child interaction tool) related services and materials for September 1, 2019 to September 1, 2020 including any County Counsel approved changes. **(ACTION)**

- d. **Becky Keigan and Associates Agreement:** with Becky Keigan and Associates not to exceed **\$12,547** for the provision of Provider Learning Institutes in Alpine, Mono, and Inyo Counties including any County Counsel approved changes. **(ACTION)**

**For First 5 Mono Events:**

**No fiscal impact**

- e. **Town of Mammoth Lakes Facilities Use Agreement:** For access to the Town of Mammoth Lakes facilities for Peapod Playgroups and the Health & Safety Fair in FY 2019-20. **(ACTION)**

7. **Home Visiting Program Name** Staff will ask Commission for feedback on the name for the new home visiting program, options include keeping the existing names—Welcome Baby & Parenting Partners—or changing to Parents as Teachers to reflect implementation of the evidence based model. **(ACTION)**
8. **Mammoth Lakes Child Care Center Update** Commissioner Adler will share updates on the Mono County Office of Education plan for a childcare center in Mammoth Lakes. **(INFORMATION)**
9. **Five Year Fiscal Plans** Commission will review and consider approving the Five Year Fiscal Plans. **(ACTION)**
- a. FY 2018-19
  - b. FY 2019-20 with adopted budget **or** FY 2019-20 with proposed budget
10. **Program Updates** Staff and Commissioners will report on the following programs. **(INFORMATION)**
- Commission-run Programs**
- a. *Child Care Quality: IMPACT & QRIS Programs*
  - b. *Quality Counts California Region 6 Hub*
  - c. *Home Visiting*
  - d. *Breastfeeding Promotion and Outreach*
  - e. *Peapod Playgroups (Prop. 63 MHSA)*
  - f. *School Readiness Activities & CDBG Grant*
11. **2018-19 End-of-Year Budget** Staff will report on the final expenses and revenue for FY 18-19. **(INFORMATION)**
12. **2019-20 Budget Update** Commission will review and consider approving the proposed FY 2019-2020 budget update. **(ACTION)**
13. **Year-to-Date Budget** Staff will report on the First 5 Mono Revenue and Expenditures-to-date. **(INFORMATION)**

**Next Commission Meeting: December 19, 2019, 2:30 p.m. – 4:30 p.m.**, Mono County Office of Education Conference Room, 451 Sierra Park Road, Mammoth Lakes, CA

*Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).*