



Regular Commission Meeting and Public Hearing

AGENDA

December 21, 2017, 2:30-4:30 p.m.

Mono County Office of Education Conference Room, 451 Sierra Park Road, Mammoth Lakes, CA
and Lee Vining Elementary School, 132 Lee Vining Ave, Lee Vining, CA

--public hearing begins--

1. **Public Comment** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
2. **Minutes** Consideration of minutes for the September 21, 2017 and June 22, 2017 Commission meetings. **(ACTION)**
3. **Commissioner Reports** Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
4. **Director Report** This information may be reported elsewhere on agenda. **(INFORMATION)**
5. **Home Visitor Recognition of Service** The Commission will recognize First 5 Home Visitors Debbie Riffel and Lara Walker for their 7 years of service to First 5 Mono and families with young children in Mono County. **(INFORMATION)**
6. **Contractual Agreements** Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements. (ACTION)*
 - a. **Assessment Contract:** with Progressive Early Assessments Inc. for the provision of child care site assessments in FY 2017-18 for three child care sites not to exceed **\$6,685** including any County Counsel approved changes. Funding supported through the F5CA Hub agreement. **(ACTION)**
 - b. **Certification Grant Award Extension:** authorize staff to sign grant award extension notifications from the California Department of Education in the amount of **\$3,500 for 2 grants for a total of \$7,000** for the period of July 1, 2016-March 31, 2018 to support certifications related to the regional Quality Rating Improvement System. **(ACTION)**
7. **First 5 Mono Evaluation Report FY 2016-17** The Commission will consider approval of the Fiscal Year 2016-17 Evaluation Report after staff presentation of evaluation findings from Commission-funded projects. **(ACTION)**
8. **First 5 Mono Annual Report FY 2016-17** Opportunity for the public to comment on the draft Fiscal Year 2016-17 First 5 Mono Annual Report. Commission staff will provide an overview of the draft Annual Report. Draft reports are available for review at the Commission Office in Mammoth Lakes, 365 Sierra Park Road, Bldg. M, or by calling 760-924-7626. **(PUBLIC HEARING)**

9. **First 5 Mono Independent Fiscal Audit FY 2016-17** Opportunity for the public to comment on the First 5 Mono County Independent Fiscal Audit for Fiscal Year 2016-17. Commission staff will provide an overview of the draft Fiscal Audit. Draft reports are available for review at the Commission Office in Mammoth Lakes, 365 Sierra Park Road, Bldg. M, or by calling 760-924-7626. **(PUBLIC HEARING)**
10. **Policy and Procedure Manual Amendments** As directed at the last Commission meeting, staff prepared a recommended change to the First 5 Mono Policy and Procedure manual to include the provision for the Executive Director to sign letters of support on issues that the First 5 Association has taken the stance to support. Also, due to a change granted to the MCOE collective bargaining unit, the daily rate for travel is requested to be increased from \$56 to \$65. **(ACTION)**
11. **5-Year Fiscal Plan Examples** Staff will present sample 5-year fiscal plans from other First 5 Commissions for perspective on the First 5 Mono 5-year fiscal plan. The Commission will discuss and provide direction to staff on development of the FY 2017-18 First 5 Mono 5-year fiscal plan. **(INFORMATION)**
12. **First 5 Association Marijuana Webinar** Staff will present the First 5 Association webinar on Marijuana for perspective on other Counties' use of Marijuana taxes to support early childhood initiatives. Commission will discuss and provide direction to staff on development of any desired advocacy. **(INFORMATION)**
13. **Program Updates** Staff and Commissioners will report on the following programs. **(INFORMATION)**
Commission-run Programs
- a. *Child Care Quality: IMPACT Program*
 - b. *Regional Child Care Quality: Quality Counts California (formerly QRIS)*
 - c. *Home Visiting: Welcome Baby!, Parenting Partners (CAPIT Grant), and Child Care Provider Home Visitor*
 - d. *Breastfeeding Promotion and Outreach*
 - e. *Peapod Playgroups (Prop. 63 MHSA)*
 - f. *School Readiness Activities & CDBG Grant*
- public hearing ends--
14. **First 5 Mono Independent Fiscal Audit FY 2016-17** The Commission will consider approval of the 2016-2017 Independent Fiscal Audit. **(ACTION)**
15. **First 5 Mono Annual Report FY 2016-17** Commission will take action to approve the First 5 Mono County FY 2016-17 Annual Report. **(ACTION)**
16. **Year to Date Budget** Staff will report on the First 5 Mono Revenue and Expenditures-to-date. **(INFORMATION)**

Next Commission Meeting: Thursday, March 15th, 2017 Mono County Office of Education, Mammoth Lakes Conference Room.

Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).