



Regular Commission Meeting and Public Hearing

AGENDA

December 15, 2016, 2:30-4:30 p.m.

Mono County Office of Education Conference Room,
451 Sierra Park Road, Mammoth Lakes CA

--public hearing begins--

1. **Public Comment**

Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
2. **Minutes**

Consideration of minutes for the October 20, 2016 Commission meeting. **(ACTION)**
3. **Commissioner Reports**

Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
4. **Director Report**

This information may be reported elsewhere on agenda. **(INFORMATION)**
5. **Commissioner Alpers Recognition & Resignation**

The Commission will recognize Commissioner Alpers for his service and consider acceptance of his resignation from his appointment as First 5 Mono Commissioner due to his retirement December 30, 2016 after which he will no longer fit the category under which he serves: *member of the Board of Supervisors*. Commissioner Alpers has served since 2015. **(ACTION)**
6. **F5 CA Summit Presentation**

Commissioner LePlat will update the Commission on First 5 California Health, Education, and Care Summit. **(INFORMATION)**
7. **Safe Kids Coordinator**

Staff will update the Commission on the new Safe Kids Coordinator, Debie Schnadt. **(INFORMATION)**
8. **Raising A Reader Update**

Kacee Mahler, the new Raising A Reader Coordinator, will update the Commission on program activities. **(INFORMATION)**
9. **Contractual Agreements**

Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements.* **(ACTION)**

 - a. **Coaching Mentorship Contract:** Discussion and consideration of the agreement with Inyo County Superintendent of Schools to contribute up to \$1000 for First 5 Mono staff time to be a mentee to a child care provider coach for the purpose of gaining coaching skills. **(ACTION)**
 - b. **CDBG Contract Amendments:** Discussion and consideration of authorization for the Executive Director to sign, upon receipt, County

Counsel suggested contract amendments to modify the CDBG contracts between First 5 Mono and Mono County and First 5 Mono and Eastern Sierra Unified School District to reflect changes in program implementation and increase the budget in the contract between F5 and MC in the amount of **\$36,602. (ACTION)**

- 10. First 5 Mono Evaluation Report FY 2015-16** The Commission will consider approval of the Fiscal Year 2015-16 evaluation report after staff presentation of evaluation findings from Commission-funded projects. **(ACTION)**
- 11. First 5 Mono Annual Report FY 2015-16** Opportunity for the public to comment on the draft Fiscal Year 2015-16 First 5 Mono Annual Report. Commission staff will provide an overview of the draft Annual Report. Draft reports are available for review at the Commission Office in Mammoth Lakes, 365 Sierra Park Road, Bldg. M, or by calling 760-924-7626. **(PUBLIC HEARING)**
- 12. First 5 Mono Independent Fiscal Audit FY 2015-16** Opportunity for the public to comment on the First 5 Mono County Independent Fiscal Audit for Fiscal Year 2015-16. Commission staff will provide an overview of the draft Fiscal Audit. Draft reports are available for review at the Commission Office in Mammoth Lakes, 365 Sierra Park Road, Bldg. M, or by calling 760-924-7626. **(PUBLIC HEARING)**
- 13. Program Updates** Staff and Commissioners will report on the following programs. **(INFORMATION)**
- Commission-run Programs**
- a. *Child Care Quality: IMPACT Program*
 - b. *Regional Child Care Quality: Quality Rating Improvement System (QRIS)*
 - c. *Home Visiting: Welcome Baby!, Parenting Partners (CAPIT Grant), and Child Care Provider Home Visitor*
 - d. *Breastfeeding Promotion and Outreach*
 - e. *Peapod Playgroups (Prop. 63 MHSA)*
 - f. *School Readiness Activities*

--public hearing ends--

- 14. First 5 Mono Independent Fiscal Audit FY 2015-16** The Commission will consider approval of the 2015-2016 Independent Fiscal Audit. **(ACTION)**
- 15. First 5 Mono Annual Report FY 2015-16** Commission will take action to approve the First 5 Mono County FY 2015-16 Annual Report. **(ACTION)**
- 16. Year to Date Budget** Staff will report on the First 5 Mono Revenue and Expenditures-to-date. **(INFORMATION)**

Next Commission Meeting: Thursday, February 16th, 2016 Mono County Office of Education, Mammoth Lakes Conference Room.

Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).



Regular Commission Meeting

Minutes

Thursday, October 20, 2016

Mono County Library, Ellie Randol Room
400 Sierra Park Rd., Mammoth Lakes, California

Commissioners Present: Stacey Adler, Chair
Rick Johnson, Vice Chair
Tim Alpers
Megan LePlat

Staff Present: Molly Desbaillets, Executive Director
Kaylan Johnson, Administrative Assistant/Fiscal Specialist

Guests: Tammy Nguyen, MCOE Director of Curriculum and Instruction

Commission Chair Adler calls the meeting to order at 2:33 p.m.

1. Public Comment

Commissioner Adler introduces Tammy Nguyen, Director of Curriculum and Instruction at MCOE. No other public comment.

2. Minutes (ACTION)

Consideration of minutes from the June 3, 2016 Commission meeting.

ACTION: Approve the June 3, 2016 minutes, for which a quorum was present.

MOTION: Commissioner Alpers

SECOND: Commissioner Johnson

VOTE: Unanimous

ABSTENTIONS: Commissioner LePlat

3. Closed Session: Public Employee Performance Evaluation, Executive Director

Commissioner Adler requests that staff adjourn for the closed session. Ms Desbaillets and Ms Johnson leave the meeting.

After discussion, Commissioner Adler invites Ms Desbaillets and Ms Johnson to return to the meeting for the next agenda item.

No Action taken at the Closed Session.

--open public hearing--

4. Commissioner Reports (INFORMATION)

Commissioner Alpers compliments First 5 by reporting that his Kindergarten-aged nephew is very excited about First 5's School Readiness Backpack's that were distributed at this year's Kindergarten Round-Up.

Commissioner Johnson reports on a CA flu death and the importance of flu vaccines. The flu vaccine is available in high-dose at Vons.

Commissioner Adler reports on the upcoming presentation on *Footsteps to Brilliance* on October 31 at 10:30 am at MCOE Mammoth. *Footsteps to Brilliance* is a digital reading program that is especially helpful for children without access to preschool or early learning programs. It has proven successful in several CA counties and FL. If implemented, the program comes with a potential grant.

5. Director Report (INFORMATION)

a. Preschool Update: Ms Desbaillets reports on the Bridgeport and Benton Preschools. There are 15 kids enrolled and 2 on the wait-list in Bridgeport. There are 6 children enrolled and 2 open slots in Benton. The elementary school secretaries are completing any new enrollments.

Ms Desbaillets attended a state mandated meeting to learn about the State Preschool portion of funding for Bridgeport and Benton Preschools. The Preschools are currently operating as *childcare centers* under the Community Development Block Grant funding. By meeting the State Preschool funding requirements, the Preschool sites will maintain high-quality curricula, developmental screenings, and teacher trainings. MCOE's Tammy Nguyen and ESUSD Superintendent Don Clark are working together to implement the State Preschool requirements at Bridgeport and Benton Preschools. The state reviewer will be visiting the Preschools next week.

Don Clark has reported to Ms Desbaillets that all families are happy with the new preschool services. A few Lee Vining families are attending the Bridgeport Preschool and a few Chalfant families are attending the Benton Preschool.

b. Conference Update: Ms Desbaillets reports that the *2016 Child Health, Education, and Care Summit* is next week in Sacramento. Commissioner LePlat and First 5 Peapod Leaders Annaliesa Calhoun and Desiree Romero will be attending.

c. 211 Update: Ms Desbaillets reports that Senate bill 1212 was passed on 9/29/16, allowing the CA Public Utility Commission to allocate \$1.5 million to implement a statewide 211 system. Commissioner Johnson speaks about the local input and manpower that may be needed to maintain the 211. Ms Desbaillets has reached out to Bob Bauer, Director of United Way in Merced, who has offered to take on Mono County data at the Merced call center for \$15,000/year. Ms Desbaillets hopes that the PUC funding will help Mono County pay for the implementation of 211.

d. Child Car Seat Law: Ms Desbaillets reports on the new car seat law in effect January 1, 2017. Children must be in a rear-facing car seat until the age of 2 and children up to 8 must be in a booster seat. Commissioner LePlat reports she recently completed a Child Passenger Safety technician course, certifying her to advise parents on car seat requirements, car seat checks, and correct installation.

e. Raising A Reader: First 5 holds a grant with Mono County Libraries to implement RAR. The Library recently hired a new RAR coordinator, Kaycee Mahler. She is implementing RAR and also conducting Story Time at the libraries and at childcare sites, including many Spanish speaking family providers.

f. Mono County Child Care Council Surveys: Ms Desbaillets reports the MCCCC is conducting a Child Care Needs Assessment, the first in nearly 10 years. The survey will assess parent and family needs regarding childcare availability, use, quality, and cost throughout the county. In coordination, Nancy Mahannah is conducting interviews with community stakeholders and Ms Desbaillets will be holding parent focus groups at Peapod Playgroups. The local survey's timing reflects the recent federal childcare quality polls.

g. Tracking Child Development: Ms Desbaillets met with the Pediatricians to talk about First 5 programs and coordinate around child development screenings. First 5 will start getting Releases of Information from parents participating in the Home Visiting Program. With the family's permission, First 5 and Pediatrics can share developmental screening data.

h. Immunization Requirement: There is a new law for childcare providers (anyone who works with children) to meet the Measles, Mumps, and Rubella (MMR) and Pertussis (Tdap) vaccination requirements by November 1, 2016 in order to maintain employment. First 5 staff is working on meeting these requirements.

i. Little Loopers Child Care: Ms Desbaillets reports the Little Loopers, a new childcare center out of June Lake, have found a location. They are in the process of renovation, hoping to open by spring under the direction of Jora Fogg.

j. Executive Director Retreat: Ms Desbaillets will be attending an Executive Director Retreat next week with all other county First 5 Directors. A large discussion item will be the anticipated declining Prop 10 revenues due to less people smoking tobacco.

k. FY 2015-16 Wrap-up: First 5 Mono completed and submitted the FY 2015-16 audit, and is also working on the FY 2015-16 annual evaluation report to First 5 CA.

6. Annual Review of the County Ordinance (PUBLIC HEARING)

--opens at 3:15--

Ms Desbaillets reports that First 5's County Counsel, Christy Milovich, has determined that First 5 is meeting its ordinance and fulfilling the mandated Commissioner category requirements.

7. MyTeachstone Agreement (ACTION)

MyTeachstone is an online professional development site for childcare providers, centered on the CLASS tool. The CLASS tool helps providers understand how to implement effective teacher-child interactions. As sites move forward under the IMPACT program, they can choose to be assessed using MyTeachstone. Each provider would receive a login name and choose their own professional development courses or access site-specific recommendations from a coach or administrator.

Commissioner Alpers asks if this follows First 5's Strategic Plan. Ms Desbaillets responds that it falls under Child Care Quality, one of the investment areas in the Strategic Plan.

ACTION: Commissioners will approve the MyTeachstone Agreement

MOTION: Commissioner Alpers

SECOND: Commissioner LePlat

VOTE: Unanimous

ABSTENTIONS: None

8. Meeting Schedule Change (ACTION)

Ms Desbaillets requests a vote to change Commission Meetings from every other month on the third Thursday of the month to quarterly for FY 2017-18. This is due to previous Commissioner recommendations and annual cancellations of the April and August Commission meetings. Ms Desbaillets shows that a quarterly schedule is included in First 5's bylaws. She has also reviewed that any expected report due dates and decision making needs will fit into the quarterly schedule.

ACTION: Commissioners will approve the quarterly meeting schedule for FY 2017-18.

MOTION: Commissioner Johnson

SECOND: Commissioner Adler

VOTE: Unanimous

ABSTENTIONS: Commissioner Alpers does not vote due to his Commissioner term ending 12/31/2016

9. Safe Kids Resignation (INFORMATION)

Ms Desbaillets reports that Didi Tergesen resigns as the Safe Kids Coordinator due to other project time commitments. Ms Desbaillets gives thanks to Ms Tergesen for planning two Car Seat Technician trainings and laying the foundation for the future Safe Kids Program. First 5 still holds the Safe Kids contract with MCOE. Commissioner Adler notes that MCOE is searching for a person who may fill the Safe Kids Coordinator position. If this doesn't work out, First 5 plans to open the position further, hoping to fill it by January.

10. Reappointment of Commissioner Adler (INFORMATION)

On September 13, 2016, the Mono County Board of Supervisors reappointed Commissioner Adler as First 5 Commissioner thru July 31, 2019.

11. Hub Fiscal Lead (INFORMATION)

Ms Desbaillets reports that First 5 Mono was selected to be the fiscal lead for the IMPACT Hub regional project with Inyo and Alpine counties. The Hub's purpose is to improve and maximize childcare quality work as a region. Mono, Inyo, & Alpine counties have held three discussion meetings and have submitted the Hub application to First 5 CA, who, in response, has requested revisions. The challenge in implementing a region-wide plan is incorporating Inyo County Superintendent of Schools' assets (quality rating coaches & assessors for childcare sites) with the needs of Mono and Alpine counties (need of coaches & assessors for 13 childcare sites, lack of staff available to fill role of coach or assessor).

12. Program Updates (INFORMATION)

Ms Desbaillets reports,

a. IMPACT:

A county-wide training calendar was distributed to all IMPACT participants (childcare providers), with trainings coordinated by IMACA and First 5.

First 5 conducted an Ages & Stages Questionnaire (ASQ) training for childcare providers. Providers will offer ASQs to their children and families to bring awareness of child development.

A Childcare Quality System (CQS) logo was created, in English & Spanish, with the intention of familiarizing the community with the CQS system by displaying the logo in childcare provider centers & homes.

On the First 5 website, the childcare providers participating in CQS are listed, as well as alternative sites like the Home Visiting Program and Peapod Playgroups.

Around 1500 people are now served (directly or indirectly) through the IMPACT program, via their childcare provider, home visitor, or Peapod.

b. Home Visiting:

Ms Desbaillets and all four Home Visitors attended the Home Visiting Summit in August. The Summit focused on the study of Adverse Childhood Experiences (ACE Score) and the connected Resiliency Score. This evaluation scores a person's childhood experiences of trauma, abuse, and neglect, and resulting resiliency abilities learned from these experiences. The Commissioners discuss Mono County resources that could support families with high ACE scores and low Resiliency scores such as First 5, Social Services, the Red Grant, the WRAP program, Behavioral Health, MCOE's Adult Education Center, and Office of Education.

c. Breastfeeding:

Ms Desbaillets has been distributing more Breastfeeding Friendly stickers to businesses/locations that support Breastfeeding (Mono County Libraries, restaurants and cafes, Pauite Tribal Center, etc)

Labor & Delivery at Mammoth Hospital is inquiring about the Certified Lactation Education Training, which First 5 has helped with financially in the past.

d. Oral Health:

First 5 will be administering their bi-annual Fluoride Varnish and Oral Health Education at preschools and provider homes next week.

e. Peapod:

First 5 is hiring for three Peapod Leaders, Lee Vining, Crowley, and Mammoth Spanish and will be conducting interviews soon. Chalfant Peapod is currently cancelled due to lack of interest.

f. School Readiness:

Brigance screenings were given by teachers to this year's Kindergarteners during the first month of school. Screenings showed that 50% of students were not Kindergarten ready.

Difficulties in tracking long-term Brigance data include the annual turnover of the Coleville Marine Base population, who administers the Brigance screenings (if a K-teacher or other school employee), or if the Brigance screening was given to a child in English or Spanish.

Ms Desbaillets hopes that the IMPACT program will help childcare providers focus on development of each child in their care, resulting in higher percentage of children Kindergarten ready.

Commissioners discuss how to correlate preschool and Transitional Kindergarten attendance with Kindergarten readiness data, how to ID children throughout their educational process in order to track the community's beneficial resources, and how to track other factors such as household resources, income, and parent educational levels.

---public hearing ends at 4:06 pm---

13. Year to Date Budget (INFORMATION)

Ms Johnson presents the YTD budget, with First 5 on target at around 25% expenditures for this year. FY 2016-17, Quarter 1 invoices have recently been submitted and First 5 expects to receive those revenues in the upcoming weeks.

14. FY 2016-17 Proposed Budget Revision (ACTION)

Ms Desbaillets reports on the Proposed Budget for FY 2016-17:

After the salary and benefit increases 7/1/2016, these line items and MCOE Indirect costs have been increased based on actual YTD expenditures.

Raising A Reader revenue has been decreased because only one Peapod Leader will be conducting Story Time this year.

CDBG revenue was increased for start-up supplies in Bridgeport and Benton Preschools.

A portion of Home Visiting mileage is now apportioned to CAPIT under Training/Travel.

Facilities line items were taken out of budget after First 5 determined they are no longer in need of moving offices.

Preschool Support line item was carried forward from last year, originally donated by a non-profit preschool organization in June Lake in FY 14-15. If Little Looper's gains non-profit status, First 5 intends to return this donation.

Unspent CDBG Administrative Expenses were carried forward from last year and the CDBG start-up supply revenue amount was added in expenses.

Total Budget Revision is over budget by \$1579 due to the Preschool Support donation in FY 14-15.

ACTION: Commissioners will approve the FY 2016-17 Budget Revision

MOTION: Commissioner Johnson

SECOND: Commissioner LePlat
VOTE: Unanimous
ABSTENTIONS: none

---Meeting adjourned at 4:15 pm---

Next meeting scheduled for December 15, 2016 at 2:30 pm in the Conference Room at Mono County Office of Education, Mammoth Lakes.

Infant-Toddler QRIS BLOCK GRANT APPLICATION FOR Tri-County Consortium (Inyo, Mono, & Alpine Counties)

15/16 & 16/17 FY Due: February 10, 2016

Lead Agency:

Inyo County Superintendent of Schools (ICOE)

Contact: Verna Sisk 760.873.5123 ext 332

Consortia with existing CSPP QRIS in good standing
Table of Contents:

- A. Form C: Key Consortia Signature Pages - Pages 2-9
- B. Infant-Toddler QRIS Block Grant Plan Core Elements (Form D approved plan on file with CDE; no changes requested)
- C. Form E: I/T QRIS Participation Data Tables – Pages 10-12
- D. Form E: Block Grants for EESD-funded I/T Sites at T4/T5 – Page 13
- E. Form E: Quality Improvement Process - Page 14-16
- F. Form E: Assessment and Access Projects – Page 17
- G. Form F – Written Budget Narrative – Pages 18-21
- H. Form F: Budget Spreadsheets - Pages 22-31
- I. Attachment 1: QRIS Project Alignment Regional Crosswalk
- J. Attachment 2: “Quality Counts” Tri-County Consortia Rating Matrix (on file with CDE and used with CSPP QRIS)

Form C. Consortium Participants

Inyo - 1
Item #9a
Mtg. Date 12/15/16

I. Consortium Participants

- The local consortium shall include representatives from the following A-E organizations. Section I.F is optional.
- Fill out the required information and secure stakeholders' signatures.
- When completing this section, if the signature of a consortium lead is on Form B, then on the signature line write "See Form B".
- Add additional signature blocks as needed.
- If applying as a region, the required participants for each county in the regions must be included. Copy pp. 43-46 for each county's A-E representatives.
- Signing this Section means that representatives have read and concur with the application that is being submitted.

A. Local Educational Agency (at least one of the following are **Required**):

☒ 1. County Office of Education:

Child Development Director Verna Sisk Verna Sisk 2/7/2016
Title Print Name Signature Date

vsisk@csos.us 760.873.5123 x2132 760.873.5017
E-mail Phone Number Fax Number

☒ 2. School District/Charter School add contact and signatures as needed.

n/a
District Name: _____

Title Print Name Signature Date

E-mail Phone Number Fax Number

Note: Do not include districts that:

1. Do not serve students in grades K-3.
2. Do not have EESD-contracted programs within their boundaries.

☒ 3. Community College(s) Name: Cerro Coso Community College

Title Print Name Signature Date

E-mail Phone Number Fax Number

goes to Board of Regent
in Bksfld for signature
takes 60 days.
is on the way
Kern Co. CC District

Form C. Consortium Participants

I. Consortium Participants

- The local consortium shall include representatives from the following A-E organizations. Section I.F is optional.
- Fill out the required information and secure stakeholders' signatures.
- When completing this section, if the signature of a consortium lead is on Form B, then on the signature line write "See Form B".
- Add additional signature blocks as needed.
- If applying as a region, the required participants for each county in the regions must be included. Copy pp. 43-46 for each county's A-E representatives.
- Signing this Section means that representatives have read and concur with the application that is being submitted.

A. Local Educational Agency (at least one of the following are Required):☒ 1. County Office of Education:

<u>Superintendent</u>	<u>Patricia Traynor</u>	<u>Patricia Traynor</u>	<u>11/31/16</u>
Title	Print Name	Signature	Date
<u>ptraynor@alpine.ca.k12.ca.us</u>	<u>530-694-2230</u>	<u>530-694-2379</u>	
E-mail	Phone Number	Fax Number	

☒ 2. School District/Charter School add contact and signatures as needed.

District Name: _____

_____	_____	_____	_____
Title	Print Name	Signature	Date
_____	_____	_____	
E-mail	Phone Number	Fax Number	

Note: Do not include districts that:

1. Do not serve students in grades K-3.
2. Do not have EESD-contracted programs within their boundaries.

☒ 3. Community College(s) Name: _____

_____	_____	_____	_____
Title	Print Name	Signature	Date
_____	_____	_____	
E-mail	Phone Number	Fax Number	

Form C. Consortium Participants

(brother3@choices4children.org) ⁵³⁰⁻694-2129 ⁵³⁰⁻694-1889
 E-mail Phone Number Fax Number

Title Print Name Signature Date

E-mail Phone Number Fax Number

- ☒ F. Optional: Other local agencies, including non-profit organizations and tribal entities that provide services to children from birth to 5 years of age, inclusive.

Agency/Program Name: _____

Title Print Name Signature Date

E-mail Phone Number Fax Number

Agency/Program Name: _____

Title Print Name Signature Date

E-mail Phone Number Fax Number

Agency/Program Name: _____

Title Print Name Signature Date

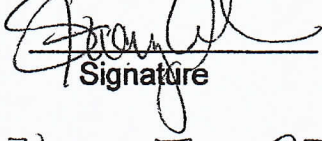
E-mail Phone Number Fax Number

Agency/Program Name: _____

Title Print Name Signature Date

→ A. Local Educational Agency (at least one of the following are Required):

☒ 1. County Office of Education: Mono COE

<u>SUPERINTENDENT</u>	<u>STACEY ADLER</u>		<u>2-2-16</u>
Title	Print Name	Signature	Date
<u>sadler@monocoe.org</u>	<u>760-934-0031</u>	<u>760-934-1443</u>	
E-mail	Phone Number	Fax Number	

☒ 2. School District/Charter School add contact and signatures as needed.

District Name: _____

_____	_____	_____	_____
Title	Print Name	Signature	Date
_____	_____	_____	_____
E-mail	Phone Number	Fax Number	

Note: Do not include districts that:

1. Do not serve students in grades K-3.
2. Do not have EESD-contracted programs within their boundaries.

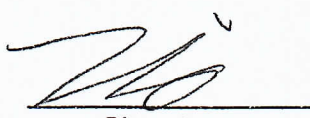
☒ 3. Community College(s) Name: Cerro Coso Community College

<u>see attached page</u>	_____	_____	_____
Title	Print Name	Signature	Date
_____	_____	_____	_____
E-mail	Phone Number	Fax Number	

Mono Co-2

_____	_____	_____	_____
Title	Print Name	Signature	Date
_____	_____	_____	_____
E-mail	Phone Number	Fax Number	

→ ☒ B. First 5 County Commission: (Required):

F5 Mono Exec. Director	Molly Des Baillets		2/2/16
Title	Print Name	Signature	Date
mdesbaillets@monacoec.org	760-924-7626	760-934-8443	
E-mail	Phone Number	Fax Number	

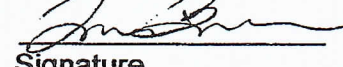
_____	_____	_____	_____
Title	Print Name	Signature	Date
_____	_____	_____	_____
E-mail	Phone Number	Fax Number	

☒ C. Local Post Secondary Educational Institution(s): (Required)

_____	_____	_____	_____
Title	Print Name	Signature	Date
_____	_____	_____	_____
E-mail	Phone Number	Fax Number	

☒ D. Local Child Care Planning Council: (Required)

See page 3 for original

C/C Planning Council Coordinator	Queenie Bernard		1/27/16
Title	Print Name	Signature	Date
qbernard@imaec.net	760-934-3343	760-934-2075	
E-mail	Phone Number	Fax Number	

☒ E. Local Resource & Referral Agency(ies): (Required)

Name: Community Connection for Children – Mono County R & R

Resource & Referral Director	Queenie Bernard		1/27/16
Title	Print Name	Signature	Date

Title Print Name Signature Date

E-mail Phone Number Fax Number

→ **B. First 5 County Commission: (Required):**

F5 Mono Exec. Director Molly Des Baillets
Title Print Name Signature Date

see page 2

E-mail Phone Number Fax Number

Title Print Name Signature Date

E-mail Phone Number Fax Number

C. Local Post Secondary Educational Institution(s): (Required) *no 4-year in Inyo or Mono*

Title Print Name Signature Date

E-mail Phone Number Fax Number

D. Local Child Care Planning Council: (Required)

C/C Planning Council Coordinator Queenie Bernard
Title Print Name Signature Date *1/27/16*

qbarnard@imaca.net *760-934-3343* *760-934-2075*
E-mail Phone Number Fax Number

E. Local Resource & Referral Agency(ies): (Required)

Name: Community Connection for Children – Mono County R & R

Resource & Referral Director Queenie Bernard
Title Print Name Signature Date *1/27/16*

Form E. Infant/Toddler QRIS Block Grant Plan

III. I/T Participation Data Tables								
III. A. Increasing the number and percentage of Sites serving Infants and Toddlers participating in the Consortium's QRIS.								
Please enter baseline (number current participating) and annual target number of sites that include I/T classrooms.								
Sites that serve Infants and Toddlers in the consortium	Total Number of I/T Sites in the County or Region	Baseline and Annual Targets – Number and percentage of CCTR sites in the Tiered QRIS						
		Baseline (Today)		Target- end of fiscal year 2015–16		Target -end of fiscal year 2016–17		
		#	%	#	%	#	%	
General Child Care Centers (CCTR)	1	0		0		1	100%	
Homes in FCCHENS (CCTR or CFCC)	0							
Migrant Child Care (CMIG)	0							
Centers serving I/T with Disabilities (CHAN)	0							
Layered Sites:								
EESD Programs with Early Head Start								
EESD Programs with State or Local First 5 funding								
EESD Programs with programs funded by IDEA, Part C								
EESD Programs with Title I								
EESD Programs with Tribal Child Care								
EESD Programs with other Local Funding								
EESD with a combination of any two above funding sources (specify)								
Programs not layered with EESD:								
Early Head Start Sites (centers & FCCHs)	2	1	50%	2	100%	2	100%	
Centers serving I/Ts	4	0	0%	2	40%	4	100%	
FCCHs serving I/Ts	30	0	0%	2	6%	4	12%	
Other eligible programs	2	0	0%	0	0%	1	50%	
Total Number of Sites	39	1	2.5%	6	15%	11	32.5%	

II. I/T Participation Data Tables

Form E. Infant/Toddler QRIS Block Grant Plan

III. B. Increasing the number of Infant/Toddler Sites participating in the Consortium's QRIS. <i>Please enter baseline and annual target numbers for the total number of sites and for the number of sites in each Tier, based on the number of Tiers in the Consortium's QRIS.</i>					
Sites serving Infants and Toddlers	A	B	C	Complete if opting to offer I/T QRIS Block Grants to EESD I/T contractors <i>Subset of columns B & C</i>	
	Baseline (Today)	Target- end of fiscal year 2015-16	Target- end of fiscal year 2016-17	Target fund in fiscal year 2015-16	Target to fund fiscal year 2016-17
Total number of sites in the Consortium Service Area (i.e., County or region)	39				
Number of programs participating but not yet rated	2	4	6		
Number of programs in Tier 1 (lowest)	2	2			
Number of programs in Tier 2					
Number of programs in Tier 3			3		
Number of programs in Tier 4			2		1
Number of programs in Tier 5 (highest)					

Form E. Infant/Toddler QRIS Block Grant Plan

III. I/T Participation Data Tables								
III. C Increasing the number and percentage of Infants and Toddlers participating in the Consortium's QRIS. Please enter baseline (number current participating) and annual target number of children that are served by participating programs.								
Infants and Toddlers in the consortium in any of the following types of programs:	Total Number of I/Ts in sites the County or Region	Baseline and Annual Targets – Number and percentage of infants and toddlers served in a participating program						
		Baseline (Today)		Target-end of fiscal year 2015–16		Target-end of fiscal year 2016–17		
		#	%	#	%	#	%	
General Child Care Centers (CCTR)	0	0	0%	0	0%	6	100%	
Homes in FCCHENs (CCTR or CFCC)								
Migrant Child Care (CMIG)								
Centers serving I/T with Disabilities (CHAN)								
Layered Sites:								
EESD Programs with Early Head Start								
EESD Programs with State or Local First 5 funding								
EESD Programs with programs funded by IDEA, Part C								
EESD Programs with Title I								
EESD Programs with Tribal Child Care								
EESD Programs with other Local Funding								
Programs not layered with EESD								
Early Head Start Sites	23	16	70%	23	100%	23	100%	
Centers serving I/Ts	38	0	0%	15	37.5%	40	100%	
FCCHs serving I/Ts	210	0	0%	16	7%	27	13%	
Other eligible programs	49	0	0%	0	0%	28	57%	
Total Number of Infants and Toddlers	320	16	5%	54	17%	124	39%	

Form E. Infant/Toddler QRIS Block Grant Plan

IV. OPTIONAL - Local QRIS Block Grants for EESD-contracted I/T sites rated at Tiers 4 and 5

A. Tier 4 Block Grants: What will be your block grant amount for EESD-contracted Centers rated at Tier 4? Is that amount given per site or per classroom or other factors? What will be your block grant amount for FCCHs within a FCCHEN? Is the amount based on whether the FCCH is licensed as small or large or on the number of infants and toddlers or other factors?

A small EESD-funded center in Alpine County was originally rated three or four years ago under the CSP2 project with a pass/fail rating system (all elements included in our Tri-County "Quality Counts" Matrix attached and on file at CDE with the CSPP QRIS). Unfortunately, the center closed shortly thereafter. Plans are in place for the Alpine County Office of Education to reopen that center by the summer of 2016. Due to the lack of services in Alpine County we are pleased to include that center in this application. Due to the tight timelines of this I/T QRIS, a new rating will be conducted no later than December 31, 2016. If achieving Tier 4 status or higher, they will be eligible for \$4500 block grant. It is anticipated this will be the only EESD-funded center in the project; therefore no other block grants will be available.

The I/T QRIS will follow the CSPP QRIS protocol and procedures for rating with the assistance of the CSPP QRIS team for validating the rating conducted by the I/T QRIS. The plan is on file and approved by EESD.

B. Tier 5 Block Grants: What will your block grant amount for EESD-contracted Centers at Tier 5? Are the amounts for Tier 5 the same as Tier 4 or different? If different, is that amount given per site or per classroom or another factor? What will be your block grant amount for FCCHs within a FCCHEN? Is the amount based on whether the FCCH is licensed as small or large or on the number of infants and toddlers or other factors?

There will likely be no Tier 5 Block grant for EESD-contracted centers due to the short timelines of this grant and the low number of EESD-contracted centers.

V. Quality Improvement Process for I/T Care Providers

A. Engagement. Describe your process of engaging providers serving I/Ts in your QRIS. This may include describing outreach and recruitment efforts. Identify any differences in the engagement between engaging center providers and family child care providers.

The CSPP QRIS has just awarded 12 of its 16 classrooms \$3500 block grants for Tier 4 or higher ratings. This news is just breaking around the region and has generated interest among the private sector centers about ratings and rating systems. This initial interest will be capitalized on to create energy and interest around rating systems.

Current engagement includes the two centers previously participating in the pass/fail rating system under CSP2. Both were funded at the time through EESD. One in Inyo County, which is now funded through Native Early Head Start and the other in Alpine County trying to reopen by summer 2016. The first new additional targets for engagement and recruitment will be the other center-based Infant-Toddler providers based on our teams previous experience and expertise of operating child care centers, both funded by EESD and funded through tuition.

Inyo COE previously operated an Infant-Toddler Center-based program and a Family Child Care Home Education Network, closing four years ago due to funding crisis. The second priority targets for engagement will be those providers who were funded under Family Child Home Education Network and are familiar with many of the elements on the Tri-County Consortium "Quality Counts" Rating Matrix. Finally, the third priority for engagement will be all other sites, including a SELPA-operated Infant-Toddler site and a Kern Regional Center funded infant-toddler site.

All 39 sites will be recruited and engaged in the system through an instructional materials incentive (valued at \$25) appropriate for the age of children served.

B. Improvement. Describe your process of improving the quality of centers and FCCHs serving I/Ts in your QRIS. This may include highlighting the quality improvement efforts identified in Form E.V. *Note that the incentives in this section and local I/T QRIS block grants in Section V are limited to no more than twenty percent of the grant amount, per AB 123 – Budget Act of 2015, Section 77 provision 17 (no more than 20 percent of the funding awarded to a consortium may be allocated directly to child care providers).

The regional quality improvement plan for this I/T QRIS includes:

1. Provide Infant Toddler CLASS training in each county to all 39 targets at the request and organization of the county's IMPACT QRIS between May 2016 and

Form E. Infant/Toddler QRIS Block Grant Plan

Item #9a
Mtg. Date 12/15/16

June 2017. Each county's IMPACT QRIS will book the location and host the meeting. I/T QRIS will provide the trainer and materials. Training is open to all centers and FCCH's who wish to participate. Participants may cross county lines as needed to meet their scheduling needs. Although CLASS is not normally used with FCCH's, Mono County's IMPACT Plan (draft) includes CLASS rating for FCCH's who call themselves "mini-centers."

2. Provide targeted training, coaching, and technical assistance for quality improvement with T/A plan and goals for the following targets:

15/16 Year:

Priority 1 – two previous CSP2 targets (1 Inyo, 1 Alpine)

Priority 2 – two I/T centers (1 Inyo, 1 Mammoth)

Priority 3 – two FCCHs serving 8 or more I/T (Brooks & Boyer)

16/17 Year: Continue above and add:

Priority 1 – three I/T Centers (1 Inyo, 1 Mountain Warfare, & Village)

Priority 2 – two FCCHs serving 5 or more I/T (Hazen & Flores)

This T/A will not supplant any IMPACT QRIS t/a or coaching. However, targets must be enrolled in their county's IMPACT QRIS and wish to at some point move to rating step 3. Work aligns to QRIS Tiers 2 through 5 and IMPACT Step 2 Interactions element "Making the most of Classroom Interactions" – best practices and strength-based coaching adapted for Infant-Toddler classrooms tied to Infant and Toddler CLASS dimensions and is designed to prepare participants for a full rating.

Mono County Project to develop coaching assets: Mono can decide in the next 60-90 days if it wants to begin to build coaching capacity in county by designating either the R & R staff or the First 5 staff to provide coaching under the direction of the QRIS qualified Quality Improvement Coach for its 2 Family Child Care Homes. The I/T Quality Improvement Coach funded under this application is experienced and qualified and will be responsible for all t/a plans and coaching activities, as well as mentoring any new coach to develop capacity.

The I/T Quality Improvement Coach will also use the Infant-Toddler Learning Foundations, the PITC Guides, the ITESRS, and the FCCERS for training and t/a as needed. If there is time available, additional targets will be added for one-to-one services based on the number of infants and toddlers served in the priorities listed above.

Form E. Infant/Toddler QRIS Block Grant Plan

Infant-Toddler Child Care Assets	Inyo	Mono	Alpine	Consortium Totals
CDE-funded	1*	0	1**	1
Early Head Start	2* (23)	0	0	2
Centers serving I/T's	2 (16)	2*** (22)	0	4
FCCH's serving I/T's	21 (175)	9 (35)	0	30
Other eligible Sites w/ I/T's	1 (28)	1 (21)	0	2
Total sites**** serving I/T's	26	12	1**	39
I/T's in licensed settings*****	242	78	6	326

*(CDE-funded in initial CSP2 ratings; is now EHS-funded)

** (CDE-funded in initial CSP2 ratings; plans to reopen by 8/2016)

*** (does not include 1 Resort Center not serving Mono residents)

****Note: The EHS sites are Native EHS funding stream, unlicensed, and located on reservations. All other I/T centers are also on federal lands and exempt from license, except one in Mammoth (Mammoth Kids Corner). It is likely this will be a first introduction to rating systems for all except the two initial participants in the CSP2 tri-county consortium rating system, requiring much more intensive t/a. Former Inyo County Family Child Care Home Education Network participants will be familiar with some or most of the rating matrix elements.

Form E. Infant/Toddler QRIS Block Grant Plan

3. OPTIONAL - Assessment and Access Projects

A. Assessment Projects. Describe the use of these funds to conduct initial and ongoing regular assessments of centers and FCCHs serving I/Ts in your QRIS service area.

1. Assessment and Rating of CDE-funded classrooms using the Tri-County "Quality Counts" Rating Matrix. Use the Inyo IMPACT QRIS Infant CLASS rater. Build regional capacity for Toddler CLASS rater and ITERS calibrated rater under this application.
2. Offer Tier 4 Block Grant of \$4500 to CDE-funded newly reopened Infant-Toddler Classroom in Alpine County.
3. Offer \$1000 ASQ incentive to CDE-funded newly reopened Infant-Toddler classroom in Alpine County.

B. Access Projects. Describe use of these funds to provide access to high-quality early learning programs.

Fund an Alpine County ACCESS Project to promote parental access to high-quality early learning programs. As there are no licensed centers or FCCH's serving infants and toddlers in this county, there is currently no access for families. This access project will be offered through the local R & R or the Child Care Planning Council (whichever Alpine chooses) to develop assets, recruit potential providers, and help with the costs and fees associated with licensing new centers and homes, including, and not limited to fire extinguishers, outlet covers, application fees and other safety or licensing required items. \$700 access package (1) center-based target and \$300 access package (1) FCCH target. The cost of this access project is \$2000 total.

Form F – Budget Narrative for Tri-County Consortium (Inyo, Mono, & Alpine) I/T QRIS

Form F – Budget Narrative for Tri-County Consortium (Inyo, Mono, & Alpine) I/T QRIS

Form F Spreadsheet – Tab 1: = BUDGET OVERVIEW Total Grant Award
Total Budget = \$75,000

Year 1: \$23,437

Year 2: \$51,564

(\$1 – local contribution)

Form F Spreadsheet – Tab 2 for 15/16 – BLOCK GRANTS

Local Block Grants will be issued in 16/17 – Year 2. Year 1 costs are zero.

Form F Spreadsheet – Tab 3 for 15/16 year – QUALITY IMPROVEMENT

Quality Improvement Activities:

Salaries = \$10,590

1. Project Coordinator – Raquel Dietrich

The Project Coordinator is an employee of the lead agency, Inyo County Superintendent of Schools and is assigned to provide administrative support, leadership, technical assistance, and oversight to all aspects of the project.

(The Project Coordinator is currently working with CSPP QRIS, IMPACT, CARES PLUS, CPIN, CCIP, is a certified CLASS rater and is familiar with quality improvement ratings and programs.)

Annual Salary = \$71,317 (1.0 FTE)

\$5943 per month x 6 months = \$35,658

10% FTE I/T QRIS = \$3566 (for period January to June, 2016)

2. Quality Improvement Coach – Karen Aguilera

The Early Childhood Quality Improvement Coach is an employee of the lead agency, Inyo County Superintendent of Schools and is assigned 50% FTE to the I/T QRIS project between January and June 2016. This coach is a calibrated, certified ECERS rater and will work with the IMPACT grant as well. She is scheduled to become Infant CLASS certified in March.

She will provide training, coaching, and technical assistance to all of the centers in the region serving Infants and toddlers, as well as four Family Child Care Homes who serve 5 or more infants and toddlers. This Coach will also serve as a mentor to develop coaching assets in Mono County.

100 days @ 4 hours a day @ \$17.56/hour

Jan – June 2016

Form F – Budget Narrative for Tri-County Consortium (Inyo, Mono, & Alpine) I/T QRIS

Item #9a
Mtg. Date 12/15/16

Benefits - \$7906

1. Project Coordinator:

Annual Health & Welfare is $\$8560 / 12 \times 6 \times 10\text{FTE} = \428

PERS, W/C, SUI, & M/C = 14.86% of salary ($\$3566$) = $\$530$

For a total of $\$989$ total costs for benefits in the local administration category

2. Quality Improvement Coach

$\$1982.65/\text{mo} \times 6 = \$11,896 / .50 \text{fte} = \5948 H/W

and for STERS, W/C, SUI, & M/C = 13.793% $\$969$

for a total of $\$6917$

Materials and Supplies \$1000

$\$1000$ training supplies for three Infant/Toddler CLASS trainings in different geographic areas of the region open to all 39 targets to improve the quality of Teacher/Caregiver Interactions.

For the period January to June, 2016, the Resource and Referral Office will house the I/T QRIS staff and provide materials and supplies to the project as needed.

Travel - \$2941

$\$634$ - F5 CA Regional Training February 29-March 4, 2016 at Brandman University in Riverside. (This is the closest regional training for MMCI, Instructional Support Strategies, Feedback Strategies, and Infant CLASS Observer Training). The cost estimate is as follows:

1. County vehicle – 600 miles \times 34.5 cents = $\$207$ mileage
2. -0- room share
3. $\$61/\text{day} \times 7 \text{ days} = \427
4. Total Projected Costs for trip: $\$634$

$\$1799$ – Regional Quality Improvement activities: 1240 miles is the mileage for one visit to all I/T site targets in the region. $240 \times .54 \text{ cents a mile} = 669.60 \times 2 \text{ visits} = \1339 . Two overnight trips are included for the farthest site at $\$230$ per trip for a total for $\$460$.

$\$508$ – approximately 940 miles at .54 cents a mile for individual coaching visits to selected sites within the region.

Incentives - \$1000

An instructional material incentive valued at $\$25$ selected individually to be developmentally appropriate for either infants or toddlers depending on the age

Form F – Budget Narrative for Tri-County Consortium (Inyo, Mono, & Alpine) I/T QRIS

group served to engage and recruit all 39 targets.

Contractual -0- (no request at this time)

Explain:

- No work will be contracted in Year 1.

Other -0- (no request at this time)

Total Funds Requested - \$23,436

Form F Spreadsheet – Tab 4 for 15/16 – Assessment and Access Projects

Assessment and Access Projects are scheduled for Year 2. Year 1 costs are zero.

Form F Spreadsheet – Tab 5 for 16/17 Year 1 Total

\$23,436 – a combination of Tab 2, 3, and 4 for 15/16 total.

Form F Spreadsheet – Tab 6 for 16/17 – BLOCK GRANTS

\$4500 for 1 EESD funded site

Rating to be completed by December 31, 2016 and block grant issued by June 30, 2017.

Form F Spreadsheet – Tab 7 for 16/17 – QUALITY IMPROVEMENT

Personnel & Benefit Costs:

Refer to staffing assignments and costs detailed above in Tab 3 except that Tab 6 is budgeted for the full year 16/17 and .50 Q/I will be split .45 Q/I and .05 Assessment and Access projects in 16/17.

Supplies: \$301 for training and office supplies as needed.

Travel: \$3200

\$1799 – Regional Quality Improvement activities: 1240 miles is the mileage for one visit to all I/T site targets in the region. 240 x .54 cents a mile = 669.60 x 2 visits = \$1339. Two overnight trips are included for the farthest site at \$230 per trip for a total for \$460.

\$999 – Targeted coaching assignments throughout the region.
(approximately 1850 miles at .54 cents a mile)

\$402 – regional meetings to provide quality improvement activities

Contractual: - \$1200

Form F – Budget Narrative for Tri-County Consortium (Inyo, Mono, & Alpine) I/T QRIS

Contract with either Mono County Resource and Referral or Mono County First 5 to develop coaching assets for quality improvement in this county. Staff will work side by side under the direction of the experienced and qualified Quality Improvement Coach employed by the lead agency of this I/T QRIS.

Incentive - \$1000 – ASQ incentive for participation and implementation of the ASQ in a EESD-funded Infant Toddler Center based program.

\$39,904.90 is budgeted for quality improvement activities in 16/17.

Form F Spreadsheet – Tab 8 for 16/17 – ASSESSMENT & ACCESS

Personnel & Benefit Costs:

Refer to staffing assignments and costs detailed above in Tab 3 except that Tab 7 is budgeted for the full year 16/17 and .50 Q/I will be split .45 Q/I and .05 Assessment and Access projects in 16/17.

\$371 – Travel is budgeted for monitoring and possible rating of one EESD funded Infant/Toddler Center.

\$4,000 – Contracted Services

1. Calibrated and certified ITERS rater (development of own or contracted with other agency)
2. Alpine County ACCESS project – contract with Alpine County Resource and Referral or Alpine Child Care Planning Council to create access for parents by developing Infant Toddler assets (target 1 new center and 1 FCCH) in a county where there are no current Infant/Toddler services. Contract will be used to pay for licensing fees, fire extinguishers, outlet covers, other safety or licensing required items.
- 3.

\$7,158.80 is budgeted for assessment & access projects in the 16/17 year.

Form F Spreadsheet – Tab 9 for 16/17 – Full Year 2 cost

\$51,563.70 = a combination of Tabs 6, 7, and 8 for 16/17 year total costs.

**AGREEMENT BETWEEN THE MONO COUNTY
CHILDREN AND FAMILIES COMMISSION AND THE
INYO COUNTY SUPERINTENDENT OF SCHOOLS**

TERM:
October 1, 2016 to June 30, 2017

THIS AGREEMENT ("Agreement") is made this 1st day of October, 2016, by and between the Mono County Children and Families Commission ("F5 Mono") and the Inyo County Superintendent of Schools ("ICSOS"), the lead agency, for the purposes implementing the activities authorized by and subject to the Tri-County Infant/Toddler Quality Rating and Improvement System Block Grant ("IT QRIS Block Grant"). F5 Mono and ICSOS are sometimes referred to collectively herein as "the parties."

I. Recitals

1. Pursuant to and authorized by the IT QRIS Block Grant, one staff member from F5 Mono ("coachee") shall work under the direction and supervision of a Quality Improvement Coach ("QI coach"), employed by ICSOS in order to develop F5 Mono's coaching assets for quality improvement.
2. For a detailed outline of the duties to be performed under the Agreement see Scope of Work included herein as Attachment A and incorporated by this reference.
3. All activities and work performed and delivered pursuant to this Agreement are subject to the IT QRIS Block Grant Plan requirements and regulations, which are attached hereto as Exhibit 1 and incorporated herein by reference.
4. Pursuant to the terms of the Plan, the QI coach will conduct monthly onsite visits at one licensed center-based site and one licensed family child-care home.
5. ICSOS shall reimburse F5 Mono for the coachee's time dedicated to the project in a total amount not to exceed one thousand two hundred dollars (\$1200.00).

II. Agreement

Now, therefore, the parties agree as follows:

1. Term. This agreement shall become effective on the date first above written and shall remain in effect until terminated pursuant to the provisions of Paragraph 6 below.
2. Description of Collaboration. See Scope of Work, included herein as Attachment A and incorporated by reference.

3. Financial Consideration. F5 Mono shall send quarterly invoices to ICSOS , which shall include all coachee's hours spent on the project to date at their normal hourly rate. work performed after June 30, 2017 will not be eligible for reimbursement. The Final invoice must be provided to ICSOS no later than July 30, 2017.

4. Insurance; indemnification. Each party shall procure and provide verification of such insurance, if any, as it deems appropriate with respect to the subject matter of this Agreement. F5 Mono shall defend, indemnify, and hold harmless ICSOS, its Commissioners, employees, volunteers, and agents, without limitation, from and against all claims, first and third party, damages, losses, judgments, liabilities, expenses and other costs, including, without limitation, litigation costs and attorney fees, arising out of, resulting from or in any manner in connection with services provided under this Agreement.

Similarly, the ICSOS shall defend, indemnify, and hold harmless F5 Mono, its officers, employees, volunteers, and agents, without limitation, from and against all claims, first and third party, damages, losses, judgments, liabilities, expenses and other costs, including, without limitation, litigation costs and attorney's fees, arising out of, resulting from any activities by the ICSOS Commissioners, employees, volunteers, and agents.

Each party's obligation to defend, indemnify, and hold the other party harmless applies to any actual or alleged personal injury or death and damage or destruction to and of any tangible personal or real property and survives the expiration or termination of this Agreement.

5. Termination. This Agreement may only be terminated for cause (default) or by mutual agreement of the parties by providing the other party with written notice of such intent to terminate at least 30 days' prior to the intended date of termination. Any notice of intent to terminate shall be in writing and mailed or emailed to the other party at the location listed in Paragraph 9 below. Any termination shall operate prospectively and shall not release any party from its obligation (if any) to hold the other party harmless with respect to any activity occurring prior to the date of termination.

6. Severability. If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

7. Amendment. This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form, and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.
8. Notices. Any notice, communication, amendments, additions or deletions to this Agreement, which the County shall be required or may desire to make shall be in writing and may be personally served or sent by prepaid first class mail to the respective parties as follows:

Inyo County Superintendent of Schools
Child Development Division
Raquel Dietrich, Administrator
164 Grandview Drive
Bishop, CA 93514
(760) 873-5123 ext. 2161

First 5 Mono County
Molly DesBaillets, Executive Director
P.O. Box 130
Mammoth Lakes, CA 93546
(760) 924-7626

III. Execution

The parties shall be deemed to have executed this Agreement through their undersigned representatives, as of the date first written above.

Lisa Fontana, Ph.D., ICSOS

Molly DesBaillets, Executive Director

Approved as to Form:

County Counsel

Approved for Risk Management:

ATTACHMENT A SCOPE OF WORK

Project Summary:

- The QI Coach will prepare for two identified Infant/Toddler sites (one center and one family child care home) to receive an in-person visit for role-modeling and technical assistance of language and literacy focused activities, along with a children's book of the month, and follow-up activities. The QI coach and coachee will be on-site for each one-on-one visit to the designated site.
- Each month during the course of the Agreement, a one-on-one visit will be conducted at both the licensed center-based site and the licensed family child-care home, per the guidelines set forth in Exhibit 1.
- Preliminary phone/email communication, as well as the first in-person visit, will focus on program overview and goal setting. Approximately two to three sessions will involve the QI coach being the principle facilitator, while the coachee primarily observes and documents observations.
- Approximately two to three sessions will involve co-facilitation between the coachee and the QI coach. One exit visit – to transition out of the site – and one in-person, wrap-up session between the QI coach and coachee will be conducted. After each in-person visit, the QI coach will facilitate a debrief session with the coachee to discuss observations, progress toward individual goals, and subsequent assignments with the coachee. Between each monthly in-person meeting, the coach will communicate via phone and email with the coachee to share resources and provide additional technical assistance.
- After the initial visit, the QI coach will write a Technical Assistance and Support Plan for the coachee. After each in-person visit, the coachee will submit a coaching activity log to coachee and their supervisor/administrator.

Assignment 1: Pre-Meeting Preparation for Goal Setting (EMAIL)

The QI coach will provide a brief program overview and outline details of the first visit. The QI coach will also provide assignments to help the coachee prepare for the first face-to-face meeting, where goals will be established.

In-Person Meeting for Goal Setting

This is an introductory visit with the coachee, where the QI coach will provide a detailed overview of the program and framework the QI coach will use to structure each visit. The QI

coach and the coachee will discuss individual goals and establish goals for the year. Goals will focus on building the coachee's skills related to modeling a storybook reading and facilitating literacy-based activities in a center and/or FCCH, as well as providing the center---based staff or provider with materials to recreate the literacy activity on their own.

Two to Four Visits: On-site Visits – QI Coach Lead Facilitator

The QI coach will take the lead in facilitating this session, where she will role model a storybook reading and follow-up with literacy-based activities for the children. All materials will be left for provider. After the on-site visits at each site, a debrief meeting with the coachee will be conducted to discuss observations, progress towards goals, and leave assignment/reflection activity with the coachee.

Two to Four Visits: On-Site Visits – Co-Facilitation

The QI coach will co-facilitate these sessions with the coachee, where the coach will role model a storybook reading and follow-up with literacy-based activities for the children. All materials will be left for provider. After the on-site visits at each site, a debrief meeting with the coachee will be conducted to discuss observations, provide feedback on co-facilitation, discuss progress towards goals, and leave assignment/reflection activity with the coachee.

Final On-Site Visit at Center and FCCH – Exit Visit

This will be the final exit visit conducted at both sites. The QI coach will co-facilitate these sessions with coachee, where they will role model a storybook reading and follow-up with literacy-based activities for the children. All materials will be left for provider. After the on-site visit at each site, a debrief meeting with the coachee will be conducted to discuss observations, provide feedback on co-facilitation, discuss progress towards goals, and leave final assignment/reflection activity with the coachee.

Final Individual Visit - Exit Interview with Coachee

Final visit to discuss coachee's overall progress towards goals and reflection on the year's work. The coachee will be able to provide feedback on their experience and share key "take-away" strategies learned over the course of the year.

**FIRST AMENDMENT TO INTRA-AGENCY AGREEMENT
BETWEEN THE COUNTY OF MONO
AND
THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION
FOR
THE USE OF CDBG FUNDS (GRANT # 15-CDBG-10576) FOR
CHILDCARE AND PRESCHOOL ACTIVITIES IN MONO COUNTY**

THIS INTRA-AGENCY AGREEMENT, entered this _____ day of _____, 2016 by and between the County of Mono, a political subdivision of the State of California (herein called the "Grantee") and the Mono County Children and Families Commission, an agency of the Grantee charged with planning, developing, and implementing programs on behalf of Grantee that support the early development of children up to five years of age within Mono County (see Mono County Code Chapter 7.90 and Cal. Health & Safety Code §§ 130100 et seq.) (herein after "First 5").

NOW, THEREFORE, the parties agree as follows:

1. The amount of the Agreement shall increase an additional \$36,602 for current term of the Agreement, June 30 2018.
2. The budget in Section III shall be amended as per below with no change to the Administration Budget:

CDBG Child Care Budget					
	2015-2016 Start-Up Bgt	2016-2017 Facility Install	2016-2017 Operational Bgt	2017-2018 Operational Bgt	Total CDBG
Child Care Service	\$ 4,806	\$ 6,000	\$ 185,192	\$ 202,782	\$ 398,780
Books and Supplies	\$ 36,602		\$ 2,474	\$ 2,277	\$ 41,353
Travel	\$ 485		\$ 800	\$ 800	\$ 2,085
Facilities		\$ 59,500			\$ 59,500
Total Annual CDBG Budget	\$ 41,893	\$ 65,500	\$ 188,466	\$ 205,859	\$ 501,718
*Supplemental Activity funding in amount of \$36,602 will go toward Child Care Services for 2017-2018					

3. The following language changes to the referenced page numbers:
 Page 3-4 Activity #2 DATE February-May 2017
 Page 3-4 Activity #3 DATES February 2017-August 2017
 Page 27 "...7 hours 4 days a week and 5 hours one day a week"
 Page 27 "meals should include breakfast lunch and 2 snacks"

IN WITNESS of the foregoing, the parties have signed this Agreement and First Amendment through their duly-authorized representatives, as set forth below:

County of Mono:

By: _____

Name: Leslie Chapman

First Five Mono County:

By: _____

Name: Molly DesBaillets

Title: County Administrative Officer
Date: _____

Title: Executive Director
Firm: Mono First Five
Date: _____

Approved as to Form:

Stacey Simon Date
Assistant County Counsel

Risk Manager Date

**FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT
BETWEEN FIRST 5 MONO COUNTY
AND
EASTERN SIERRA UNIFIED SCHOOL DISTRICT
FOR THE USE OF CDBG FUNDS (GRANT # 15-CDBG-1576) FOR THE PROVISION OF
CHILD CARE SERVICES IN BRIDGEPORT AND BENTON, CALIFORNIA**

THIS AGREEMENT, entered this _____ day of _____, 20____ by and between First 5 Mono County (an agency of Mono County charged with planning, developing, and implementing programs of behalf of the County that support early development of children up to five years of age in Mono County, herein called the “First 5” or collectively with Mono County, the “Grantee”) and Eastern Sierra Unified School District (herein called the “Subrecipient” or “ESUSD”).

NOW, THEREFORE, the parties agree as follows:

1. The amount of the Agreement shall increase an additional \$36,602 for current term of the Agreement, June 30 2018.
2. The budget in Section III shall be amended as per below:

CDBG Child Care Budget					
	2015-2016 Start-Up Bgt	2016-2017 Facility Install	2016-2017 Operational Bgt	2017-2018 Operational Bgt	Total CDBG
Child Care Service	\$ 4,806	\$ 6,000	\$ 185,192	\$ 202,782	\$ 398,780
Books and Supplies	\$ 36,602		\$ 2,474	\$ 2,277	\$ 41,353
Travel	\$ 485		\$ 800	\$ 800	\$ 2,085
Facilities		\$ 59,500			\$ 59,500
Total Annual CDBG Budget	\$ 41,893	\$ 65,500	\$ 188,466	\$ 205,859	\$ 501,718
*Supplemental Activity funding in amount of \$36,602 will go toward Child Care Services for 2017-2018					

3. The following language changes to the referenced page numbers:
 - Page 3-4 Activity #2 DATE February-May 2017
 - Page 3-4 Activity #3 DATES February 2017-August 2017
 - Page 27 “...7 hours 4 days a week and 5 hours one day a week”
 - Page 27 “meals should include breakfast lunch and 2 snacks”

IN WITNESS of the foregoing, the parties have signed this Agreement and First Amendment through their duly-authorized representatives, as set forth below:

First Five Mono County:

By: _____
Name: Molly DesBaillets
Title: Executive Director

Eastern Sierra Unified School District:

By: _____
Name: Don Clark
Title: Superintendent of Schools

Date: _____
Engineering and Management, Inc.

Firm: Eastern Sierra Unified School District

Date: _____

Approved as to Form:

Stacey Simon Date
Assistant County Counsel

Risk Manager Date



FY 2015-2016 Evaluation Report

Our goal is to enhance the network of support services for families with children ages 0 to 5 years.

Contents

About the Commission	3
Overall Program Participation	4
Home Visiting	7
School Readiness	22
Child Care Quality	35
Oral Health	40
Family Behavioral Health	43
Child Safety	51
Results & Indicators	56
Fiscal Overview	61

About the Commission

The California Children and Families Act (also known as Proposition 10 or “First 5”) was enacted in 1998, increasing taxes on tobacco products to provide funding for services to promote early childhood development from prenatal to age 5. Mono County currently receives approximately \$390,000 a year from these funds, through annual allocations, augmentations for small population counties, and child care quality matching funds. To access these funds, the county must adopt a strategic plan that shows how it will use Proposition 10 funds to promote a comprehensive and integrated system of early childhood development services.

The Mono County Children and Families Commission, First 5 Mono, was created in 1999 by the Mono County Board of Supervisors to:

- Evaluate the current and projected needs of young children and their families.

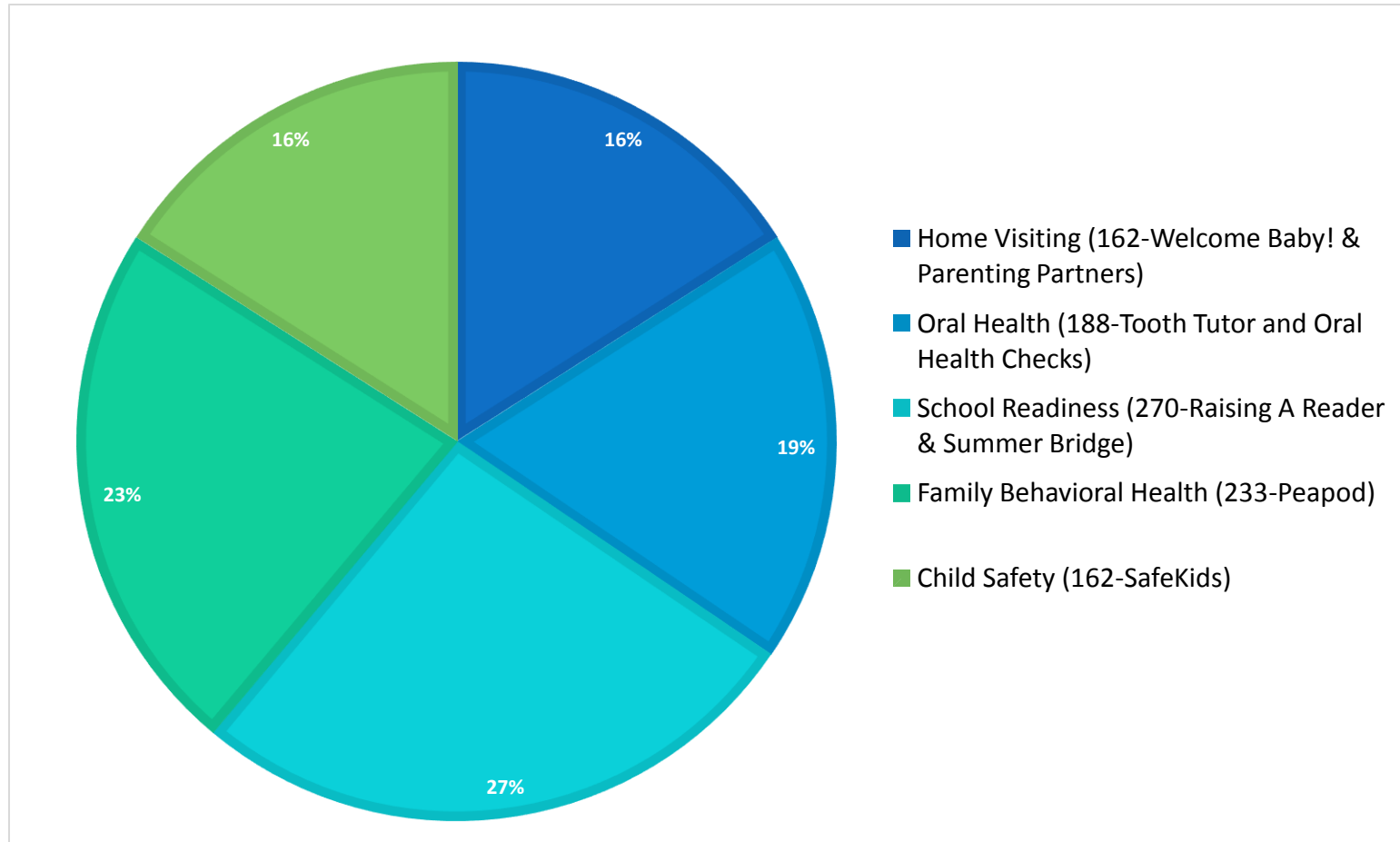
- Develop a strategic plan describing how to address community needs.

- Determine how to expend local First 5 resources.

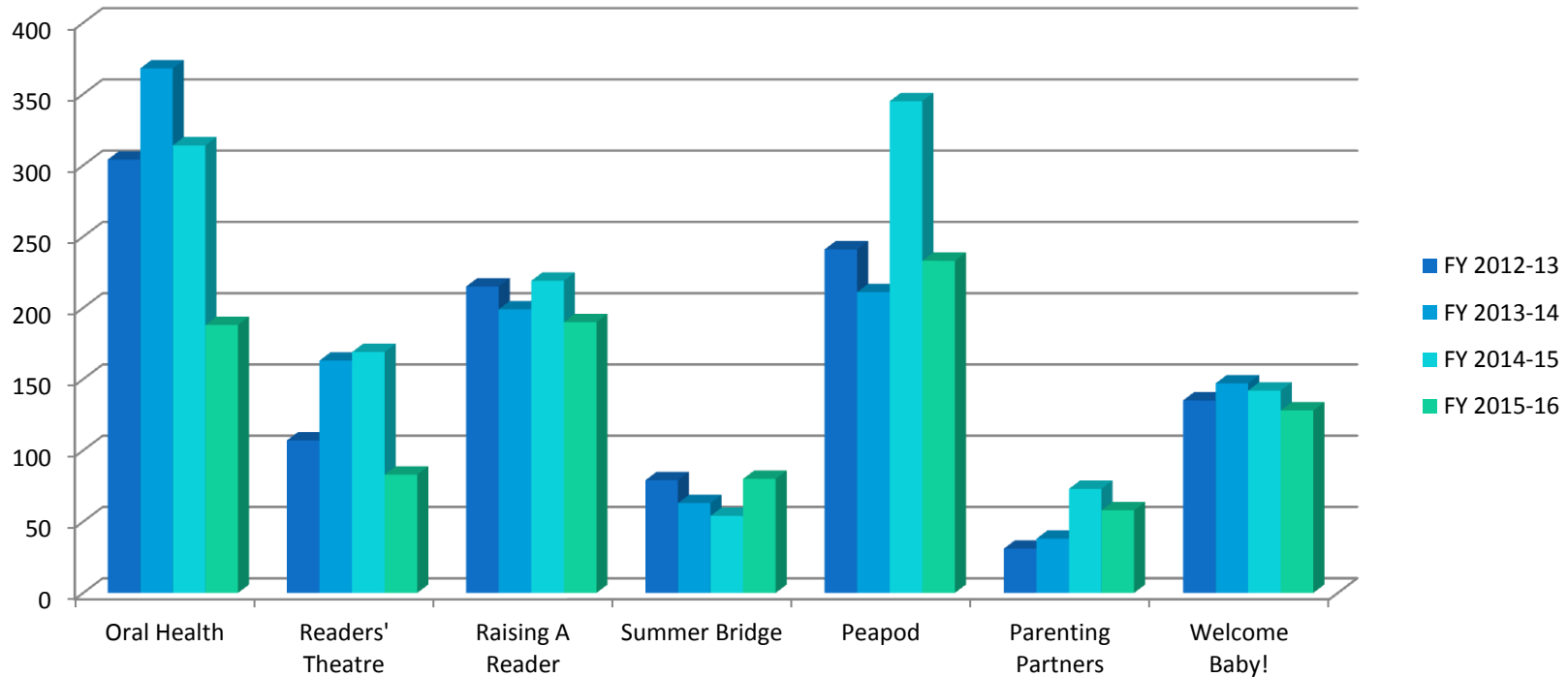
- Evaluate the effectiveness of funded programs and activities.

Children's Participation in First 5 Mono Programs by Investment Area

(n=1015, includes duplicates)



Children's Participation in First 5 Mono Programs 2012-13 to 2015-16

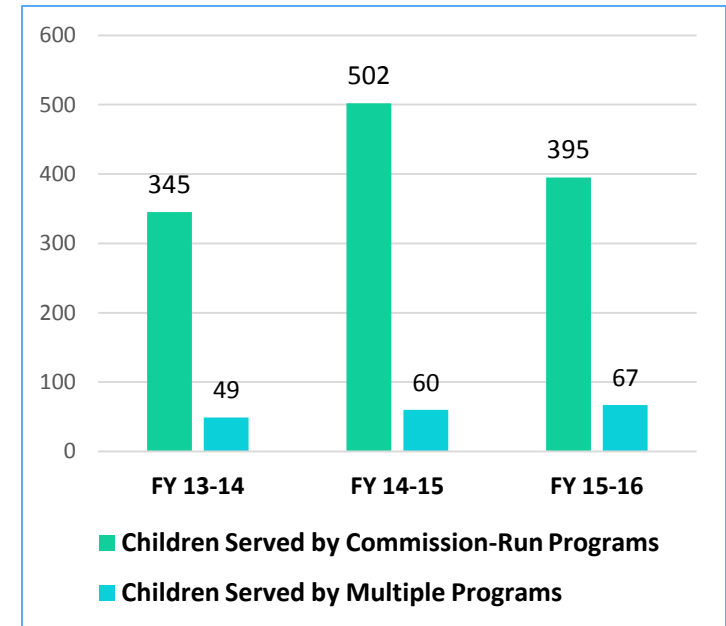
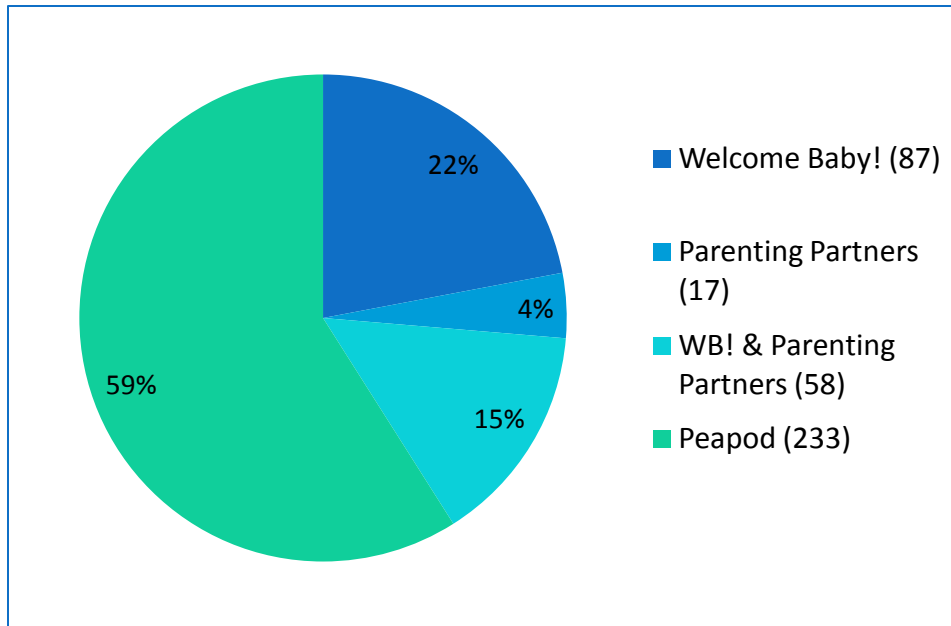


While program participation varies some year to year, overall programs maintain service to a high percentage of our county's youngest children.

Children's Participation in Commission-Run Programs

Total Children: **395**

Children served by multiple programs: **67, 17%**



Over the last three years, children's participation in First 5 programs varied by about 150 children—around 20% of the birth to 5 year old population. The highest percent of children were served through Peapod Playgroups.

HOME VISITING

Investment: \$145,358

Funding from First 5 California, Small County Augmentation
(\$114,788)

Parenting Partners

Funding Partner: Department of Social Services; Child Abuse
Prevention, Intervention, and Treatment (CAPIT) Grant (\$30,000)

Conducted by First 5 Mono

Welcome Baby!

Funded & conducted by First 5 Mono, funding support from:

- Mammoth Hospital Auxiliary contribution for Welcome Baby! Bags (\$500)
- Breast pump attachment fees (\$70)

Rationale

Home Visiting is offered to families and included in the First 5 Mono Strategic plan because it is a nationally recognized strategy to improve outcomes for children and families.

It has been demonstrated to improve family functioning, decrease child abuse, and improve school readiness and literacy.

In partnership with other community agencies, First 5 also provides lactation services through its home visiting efforts. Such services greatly enhance the will and ability for moms to sustain breastfeeding, positively contributing to overall childhood health.

Supporting research based on the Parents as Teachers Curriculum used in First 5 Mono programs includes:

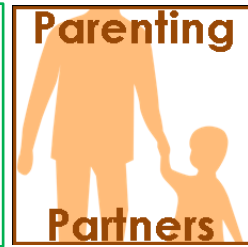
Promising Practice Local Model: Modified Parents as Teachers Evidence-based framework:
Pfannenstiel, J. C., & Zigler, E. (2007). Prekindergarten experiences, school readiness and early elementary achievement. Unpublished report prepared for Parents as Teachers National Center.

Snow, C.E., Burns, M., and Griffin, P. (Eds.). (1998). Preventing reading difficulties in young children. Washington, DC: National Academy Press.

Parents as Teachers has a long history of independent research demonstrating effectiveness. For more details, refer to the Parents as Teachers evaluation brochure or Web site, www.parentsasteachers.org.

Home Visiting

Parent Educator led parent-child activities using
Parents as Teachers curriculum



- **Target:**
 - **Welcome Baby!:** Families with children prenatal to 12 months old
 - **Schedule:** Nine, one-hour home visits—more as needed for high needs.
 - **Parenting Partners:** Families with high needs with children 1-5 years old
 - **Schedule:** Three, one-hour home visits—more as needed.
- **Objectives:**
 - Facilitate parents' role as their child's first and most important teacher
 - Provide information on typical child development
 - Stimulate child development by providing age appropriate activities
 - Increase and support breastfeeding and literacy activities
 - Link families to community services, and support access to services
 - Conduct developmental screenings and refer families to early intervention programs for assessment
 - Provide culturally competent services in Spanish and English
 - Facilitate optimal family functioning
 - Decrease child abuse and neglect

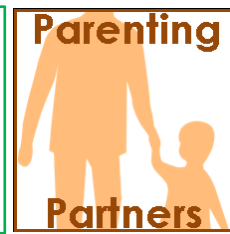
Home Visiting Referral Sources



Referral Source	Number	Percent
Mammoth Hospital Labor & Delivery	24	39%
Home Visitors	12	19%
Unknown	9	15%
Self	3	5%
Family/Friends	2	3%
Community Event	1	1.6%
Mono County CPS/Social Services	1	1.6%
Inyo Mono Advocates for Community Action	4	6%
OB/Parent's Doctor/Women's Clinic	3	5%
Pediatrician	1	1.6%
Peapod	1	1.6%
WIC	1	1.6%
Total	62	100%

The majority of referrals to Home Visiting come from Mammoth Hospital's Labor and Delivery Department (58%) and from First 5 Home Visitors' recruiting (19%).

Visits Provided & Families Served



	FY 2013-14	FY 2014-15	FY 2015-16
Prenatal Visits	43	34	16
Home Visits	607	655	708
Total Visits	650	689	724

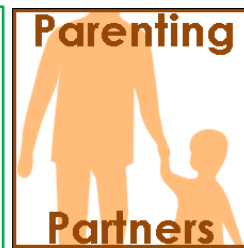
	FY 2013-14	FY 2014-15	FY 2015-16
New Families Enrolled in WB!	98	86	83
Births to Mono County Residents*	142	149	143
% of Babies in WB!	69%	58%	58%
Families Receiving Only WB! Visits	141	122	85
Families Receiving Only Parenting Partners Visits	32	35	14
Families Receiving Both WB! & Parenting Partners Visits	6	20	41
Total Families Served	179	177	140

While the number of families receiving visits decreased from previous years, the number of visits to high needs families increased.

[Return to Agenda](#)

*Source: California Department of Finance, actual for 2013 & 2014, projected for 2015

Demographics



Child's Race and Ethnicity

Non-Hispanic	94	American Indian	11
		White	69
		Multi-race/Other	14
Hispanic	68	Multi-race	17
		White	51

The demographics of children in Home Visiting closely parallel those of the general population with approximately 10% less Hispanic children served in our program than are in the general population.

Families With High Needs

49

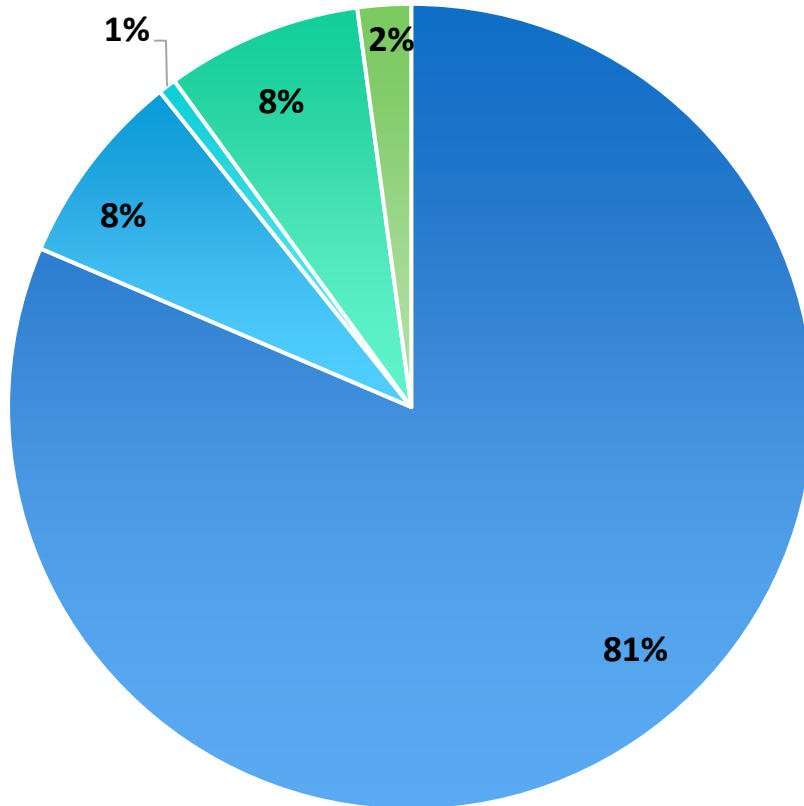
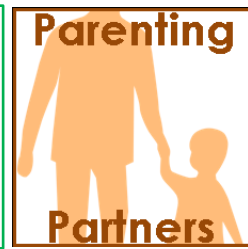
Low income	64
Child with disability	19
Homeless/Unstable Housing	6
Teen Parent	7

National High Needs Standards

A family is considered High Needs by national standards if they fall into more than one category of: low income or education, child or parent with a disability, homeless, teen parent, substance abuse, foster parents, unstable housing, incarcerated parent, very low birth weight, domestic violence, recent immigrant, death in the immediate family, child abuse or neglect, or are an active military family.

Town of Residence

(n=140)

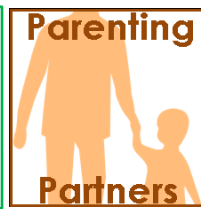


- Mammoth Lakes & Crowley (114)
- June Lake/Lee Vining (11)
- South County (1)
- North County & Bridgeport (11)
- East County (3)



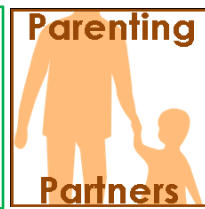
First 5 programs served families across the county proportionally to population density in each area with the exception of Coleville (North County), where many families live in military base housing and are served by a military-specific home visiting program.

Resource Referrals



	FY 2013-14		FY 2014-15		FY 2015-16	
Community Resource	Referred	Accessed	Referred	Accessed	Referred	Accessed
Adult Education/Job Training	-	-	5	1	9	4
Dental Services	1	1	2	1	6	2
Early Intervention	17	13	12	8	14	8
Early Education Setting & General Childcare/Preschool Information	1	1	9	4	14	7
Financial Resources	-	-	1	1	6	2
Food Resources (WIC, IMACA, DSS)	9	5	8	3	14	3
General Parenting Support; Community/Group Participation; Social Support Network (Parenting Partners, Peapod, Café Mom)	54	9	56	18	41	17
Health Insurance	-	-	1	0	1	1
Language/Literacy Activities	10	4	44	22	15	6
Medical Services	15	9	20	10	13	10
Mental Health Services	13	7	9	5	19	7
Subsidy for Child Care/Preschool	-	-	5	3	4	1
Domestic Violence Services	-	-	-	-	1	1
Other (Transportation, Legal Services, Safety, & Housing)	11	2	12	1	7	3
Total	131	51	184	77	150	72
Return to Agenda % Referrals Accessed	39%		42%		48%	

Over the last several years, the percent of families' who accessed resources due to a referral from their home visitor increased almost 10%.



Developmental Screenings

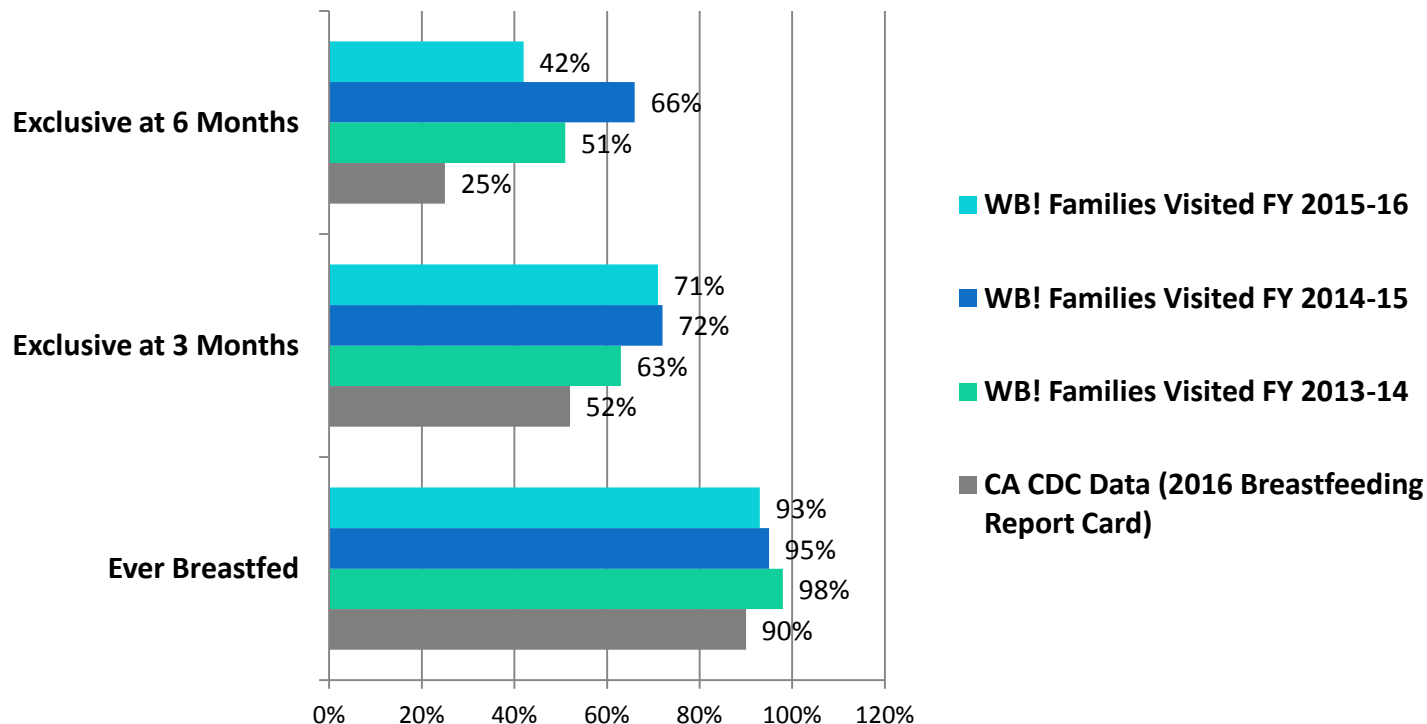
Ages and Stages Questionnaires Screening Rate: 50% (81 of 162)	
	Suspected Delays Detected
Communication	3
Fine Motor	6
Gross Motor	13
Intellectual	4
Personal/Social	6
Total	32 (40%)

Of the suspected developmental delays detected, most were addressed by suggesting activities which parents completed with their children. In partnership with parents, home visitors referred some children for formal assessments through early intervention services either administered by Kern Regional Center or Mono County Office of Education. Of the 14 children who received a referral to early intervention, 8 qualified for services-10% of children screened.

Breastfeeding



CA and Mono County Rate Comparison



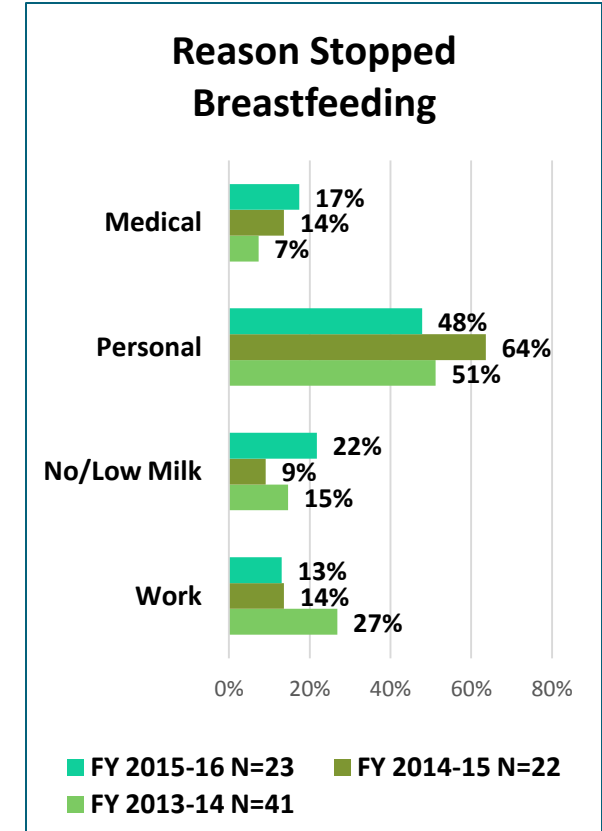
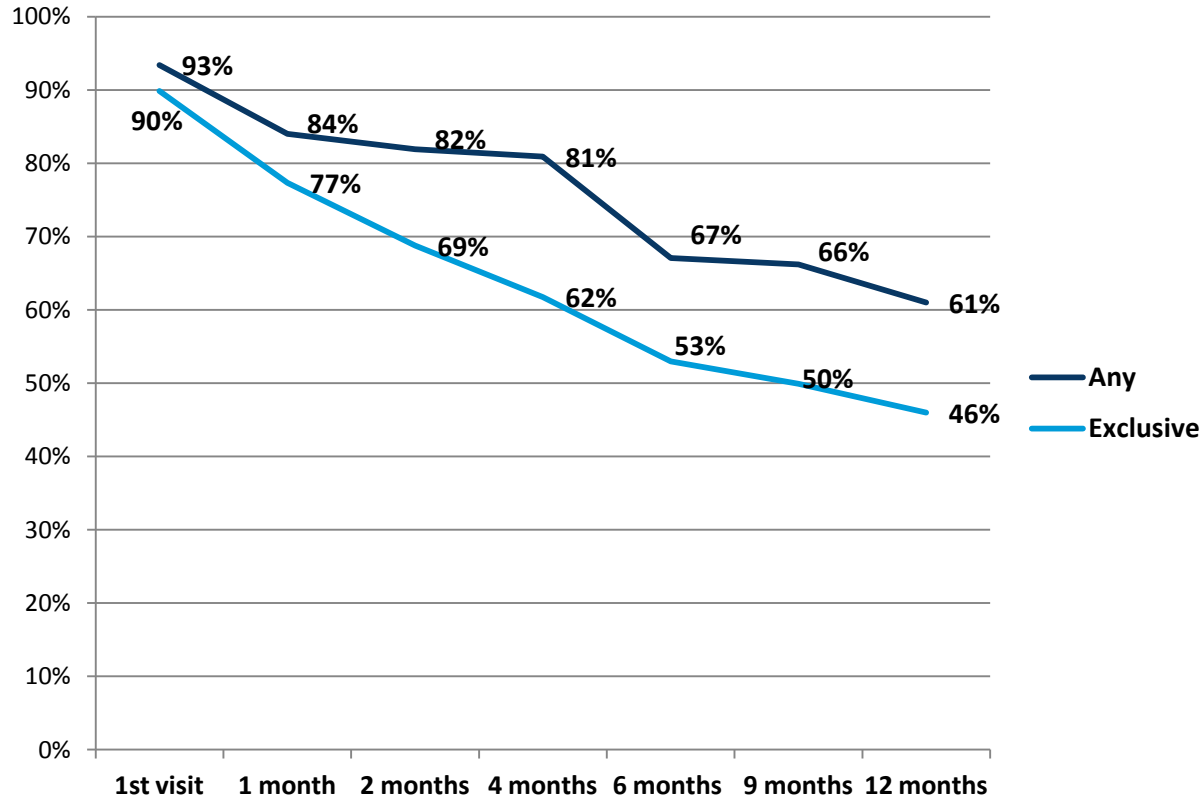
Mothers in First 5 Mono's Welcome Baby! are more likely to continue to exclusively breastfeed than the general population in California.

Source: Centers for Disease Control, <http://www.cdc.gov/> and Welcome Baby! program data

Welcome Baby! Breastfed Babies

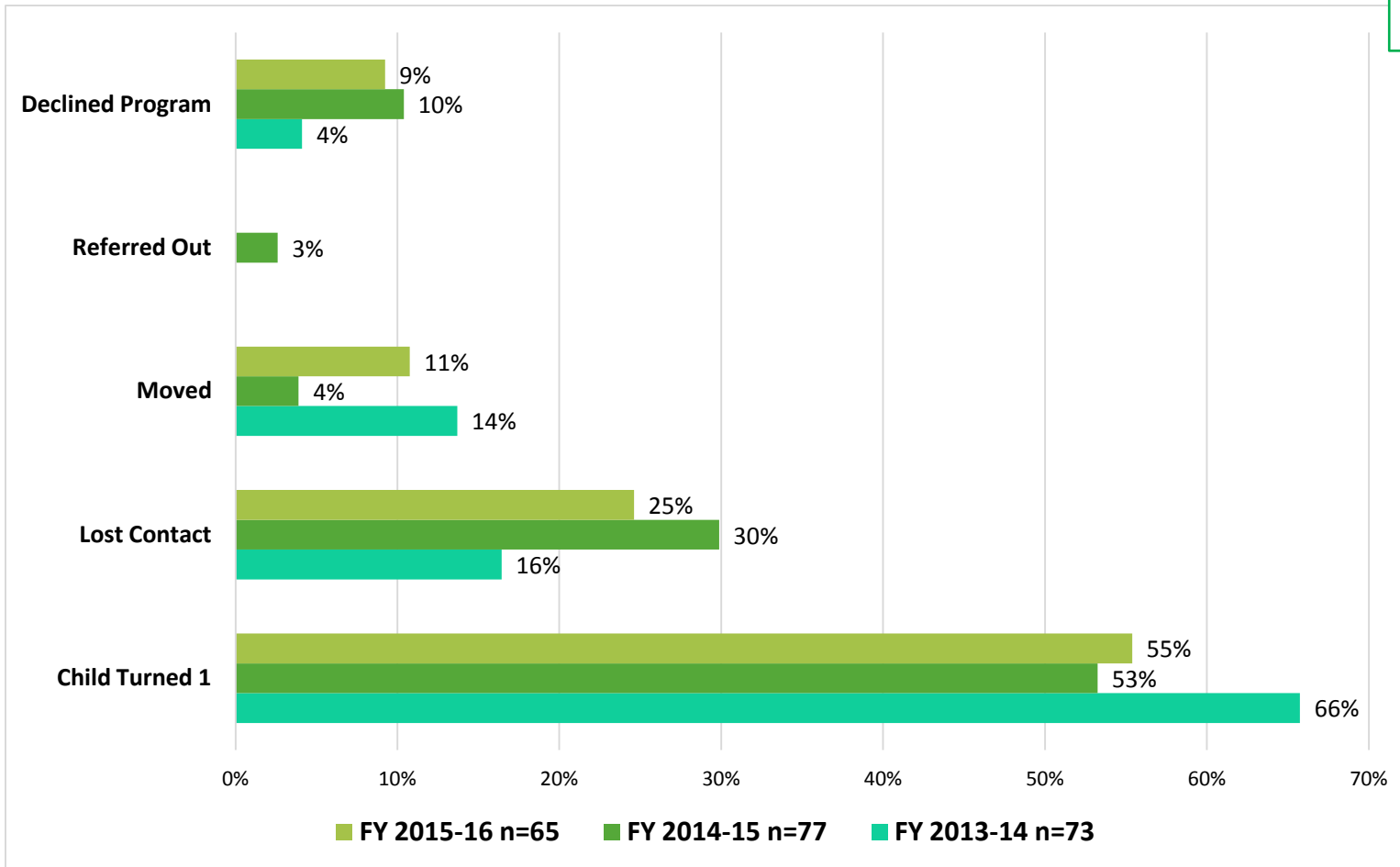


**Average Breastfeeding Rates
FY 2013-14 to FY 2015-16**



The three year average of mothers in Welcome Baby! who breastfed to 12 months is 61%. More mothers reported quitting breastfeeding due to low or no milk in FY 2015-16 than in previous years.

Welcome Baby! Exit Reason



The percentage of families exiting Welcome Baby! for each reason remain similar over the last 3 years. The majority of families exited because their child turned one year old—the age that services through Welcome Baby! end.



Welcome Baby! Exit Survey

Parents As Teachers Survey, N=9	Strongly Agree
My parent educator is genuinely interested in me and my child.	100%
My parent educator encourages me to read books to my child.	100%
My parent educator and I partner to set goals for my child, myself, and my family.	89%
This program increases my understanding of my child's development.	89%
I feel less stressed because of this program.	78%
Activities in the visits strengthen my relationship with my child.	78%

Although only a small number of surveys were returned, most parents report that home visitors encouraged reading, increased parental understanding of child development, strengthened parent-child relationships, and decreased stress.

Welcome Baby! Exit Survey



What about this program has been most helpful to you and your family?

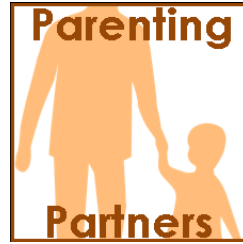
- Having someone to discuss parenting issues with and strategize solutions.
- Help with breastfeeding and understanding my son's weight as a newborn.
- The information in the handouts were helpful in guiding learning goals for my children. (translated)
- The activities for better development of my children. (translated)
- Home visits and breastfeeding support have been amazing. Tips on dealing with our spirited child were appreciated.
- Great to talk to someone face to face in his environment where he feels comfortable. Nice to be just us (not group) to bring up our points/interests/questions.

What suggestions do you have to improve the HV program?

- More visits; otherwise, it is a perfectly designed and executed program.
- It is perfect. (translated)
- Give it more than a year, a year is too little. (translated)
- Nothing, this program was perfect for us!

Additional Comments:

- Thank you Debbie for all of your support, care, and guidance. We have truly benefitted by your visits!
- I've recommended this program to everyone. My sister is jealous she doesn't live in Mono County because I've told her so much about this program.
- Lara is a great person and an excellent teacher in the growth of our children. Thank you all for the great support they provided us. (translated)



Parenting Partners Exit Survey

Satisfaction Component of the Univ. of Idaho Survey, n=3	Not at all (0) – Very (6)		
How helpful have your personal visits been?	6	6	6
How likely would you be to recommend [the program] to another family?	6	6	6

How has [the program] affected the way you parent?

- I understand which behaviors that my child exhibits are normal and age appropriate-- which helps me utilize appropriate strategies for parenting around said behaviors.
- It has helped me confront each stage of my son's development with more security. (translated)

What would you tell a parent who is considering enrolling in [the program]?

- First 5 is awesome-the staff are well educated and Molly really oversees First 5's programs and staff to ensure that the community is receiving services and achieving appropriate outcomes.
- To do so, [it] is a program that will definitely help them.

Is there anything else you would like to tell us about your experience in [the program]?

- Many thanks for providing us support and knowledge, but above all, their experiences. (translated)
- The help we got with learning how to breastfeed helped us stick with it. Thanks Debbie R.

SCHOOL READINESS

Investment: \$91,977

Funding support from First 5 California Small County
Augmentation (\$91,977)

Kindergarten Round Up, Pre-K Assessments & Summer Bridge

Funded by First 5 Mono

Conducted by Eastern Sierra and Mammoth Unified School
Districts

Raising A Reader

Funding Partner: Mono County Libraries

Conducted by Mono County Libraries

Story Time conducted by First 5 in Bridgeport & Walker

Readers' Theatre

Conducted & funded by First 5 Mono

First Book

Conducted & funded by First 5 Mono

Rationale

A child's education begins very early. Since school-based educational systems do not begin until 3 -5 years of age, First 5 promotes programs that help children get ready for school in the early years.

School Readiness programs include all Mono County schools, childcare and preschool centers, special needs programs, and the Mono County Library System.

Supporting research for Raising a Reader includes, in part, the following publications: Organizational Research Services (2008);NPC Research (2008); Evaluation Solutions (2008); Thomas Keifer Consulting (2008); Harder & Co. Community Research (2008); Pacific Consulting Group (2007); Bentham and Associates (2007); Public Policy Research, Portland, OR and Oregon State University (2007);, CA State University Monterey Bay, Stanford University, Children's Health Council (2007)

Our other programs in this area are based on a high-quality local model based on participant survey data.

Transition to School Activities

Partners: Mammoth and Eastern Sierra Unified School Districts

- **Kindergarten Round Up:** Informational meeting held at all county elementary schools with parents of incoming kindergartners
 - **Target:** All families with incoming Kindergartners
 - **Objectives:**
 - Introduce families and children to the school, principal, and each other
 - Provide information on entering school and kindergarten readiness
 - Facilitate children and families' smooth transition into the education system
 - Enroll children in kindergarten
 - Sign children up for pre-k assessments and Summer Bridge
- **Pre-Kindergarten Assessment:** School readiness assessments conducted by teachers
 - **Target:** All incoming kindergartners
 - **Objectives:**
 - Assess incoming students' school readiness
 - Identify children's skill development needs before school begins
 - Identify children who are not school ready to refer to the Summer Bridge program
- **Summer Bridge:** Two week kindergarten transition program held in the summer for incoming kindergartners, especially those assessed as not ready for kindergarten
 - **Target:** Children assessed as not kindergarten ready, and, as space provides, other incoming kindergartners
 - **Objectives:**
 - Assess incoming students' school readiness
 - Identify children's skill development needs before school begins
 - Identify children who are not school ready to refer to the Summer Bridge program

Transition to School Reporting Cutoff

- Transition to School activities, Round-Up, Assessments, and Summer Bridge are reported based on the fiscal year the cohort enters Kindergarten, even though some events take place in the prior fiscal year.

(FY 2015-16: reporting is for the class that entered Kindergarten in August of 2015)

*FY 2012-13 and earlier, the cohort was based on the FY in which Summer Bridge took place

Kindergarten Round Up Attendance

Kindergartners who started in August of 2015

Events took place in March and May 2015

Kindergarten Round Up March of 2015			% of Kindergartners who received a backpack at Round Up		
Elementary School	Attendance (Kindergartners, parents, siblings, etc)	Backpacks Distributed to Kinders	2013 N=111	2014 N=109	2015 N=119
Antelope	21	8	61%	58%	53%
Bridgeport	14	7	50%	100%	71%
Edna Beaman	2	1	25%	50%	100%
Lee Vining	21	8	71%	125%	73%
Mammoth	200	70	94%	89%	80%
Total	258	94	83%	84%	79%

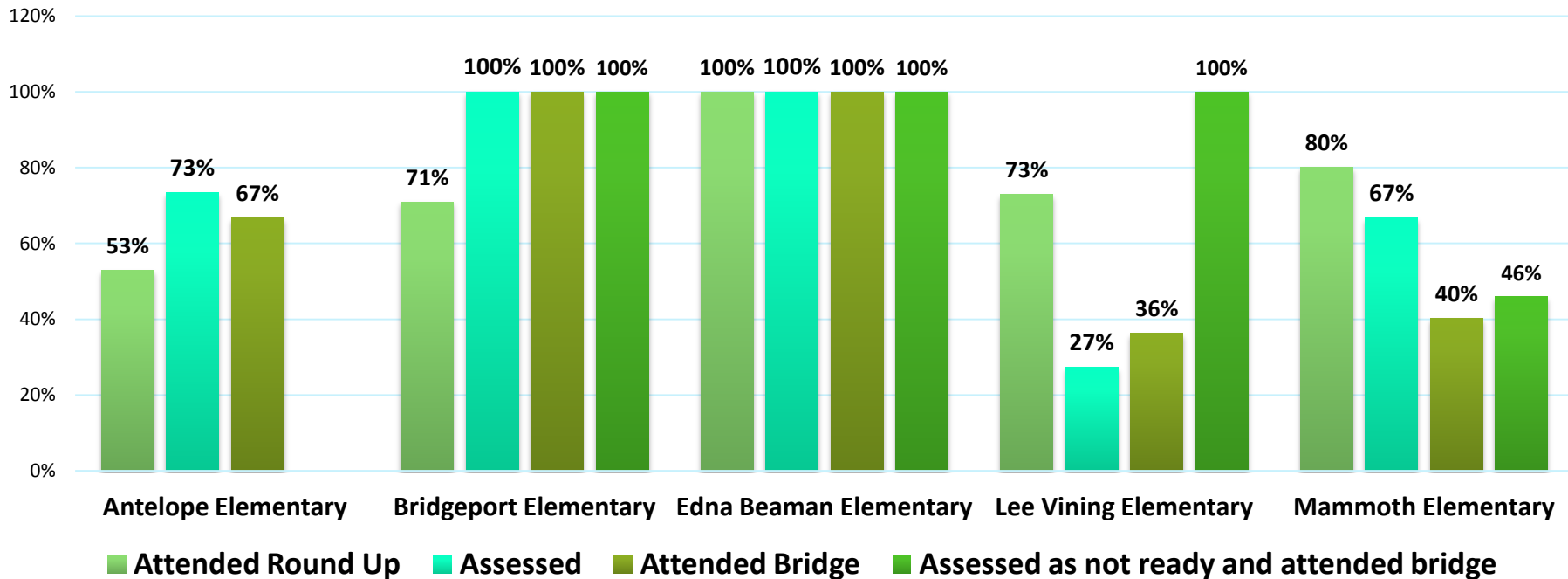
Although participation in Round Up has remained high over the last three years, it has decreased by 4%.

*Backpacks include school readiness activities like pencils, crayons, scissors, play-dough, ruler, puzzle, and writing and math exercises.

Transition to School Participation

Kindergartners who started in August of 2015

Events took place March thru August 2015

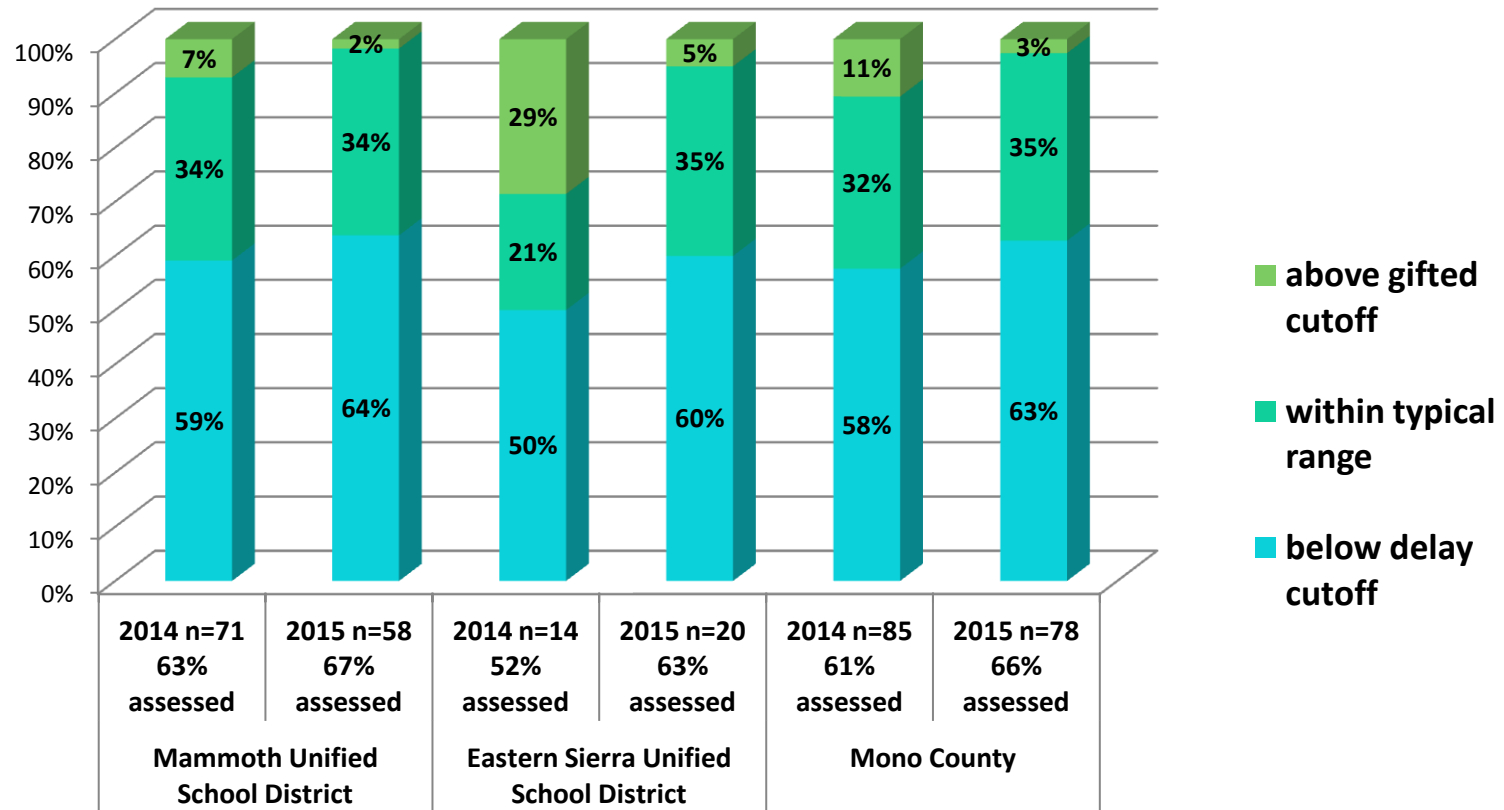


The focus for improvement in upcoming years will be on assessments and Summer Bridge attendance at Mammoth and Lee Vining Elementary Schools due to low percentages of services accessed in FY 2015-16.

For Antelope Elementary the low percentage of children attending Round Up is because about half of the children are from families in the military who may transfer to the base after Round Up is over but before school begins. Antelope Elementary data was not available for *assessed as ready and attended bridge* for 2015.

School Readiness

2014-2015



School Readiness in Mono County is in need of improvement. With 63% of assessed students scoring below the delay cutoff, attention to this area is of high importance. In future years, First 5 will seek to improve assessment rates to identify the impact of a higher screening rate on the scores. Additionally, First 5 will seek community partners to strengthen the early learning system and improve School Readiness.

Teacher Survey Comments

What were the most important things the children in your class got out of the Summer Bridge Program?

- Students were introduced to the routine of the classroom and began to see the behaviors expected in class.
- Basic classroom rules, awareness of school, socialization to other kids, and familiarization with me.
- The kids started speaking in more complete thoughts and ideas.
- School readiness, transitioning, and circle time.
- The layout of the school and knowledge of basic rules.

Parent Survey

In which ways do you feel this program helped prepare your child for Kindergarten?

Classroom Skill	Percent of Parents n=28 (All schools)
Development of social skills	61%
Adjusting to a group learning environment	71%
Getting used to the classroom	89%
Meeting the teachers	82%
Learning how to follow directions	71%
Increased attention span	54%
Increased self-confidence	57%

Does your child feel less anxious about starting school?

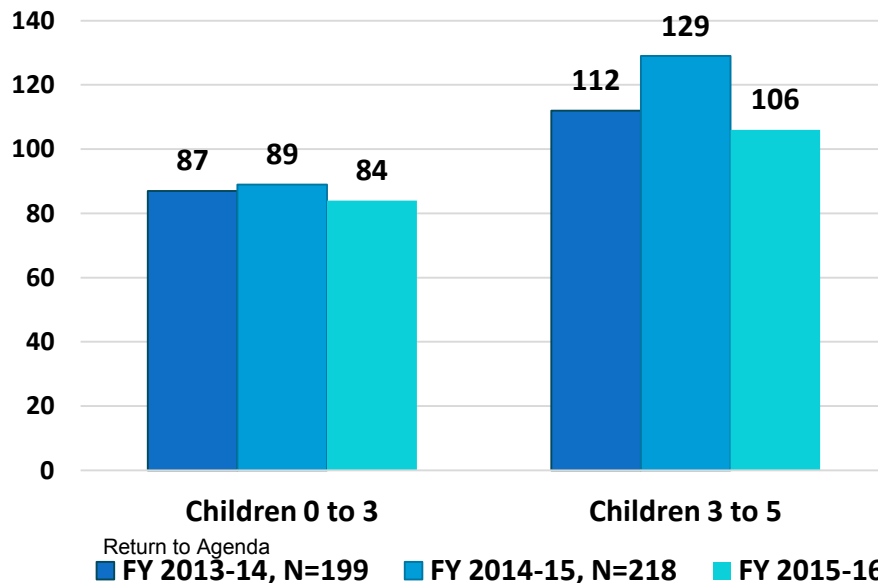
- She loved the summer program and can't wait to start in the fall.
- [My child sees] lots of friends going through the same stuff.
- I feel like she is more confident and comfortable around other children
- Now he likes to come to school and he always says, "and tomorrow I'm going again, right Mom?"
- Yes, because she has more confidence.
- He has met the teachers and been in a classroom.
- He now knows some of the things expected of him.
- She has spent more time with other children and has had more conversations.
- He has been very excited for almost 4-5 months already.
- My children did not start off anxious about Kinder.

Parent survey results indicate the value of Summer Bridge in supporting children's adapting to the kindergarten classroom, meeting the teachers, and adjusting to a group learning environment.

Raising A Reader & Story Time

Book bags distributed through libraries, home visitors, child care providers, and preschools. [Partner: Mono County Libraries](#)

- **Target:** Families and child care providers with children birth to 5 years
- **Objectives:**
 - Improve early literacy
 - Encourage use of the library system
 - Increase parental and care-provider literacy activities
- **Participation: 190 children countywide**
- Peapod Leaders in Walker and Bridgeport conducted weekly Story Time.



Raising A Reader continues to serve around 200 children annually. Parent survey comments indicate the objective of encouraging literacy activities in the home are achieved.

Raising A Reader Participant Comments

What did you enjoy about the RAR Program?

- Variety & selection of books, easily contained in the bag. My daughter loves getting her new bag each week.
- Love the bilingual books available.
- My son looks forward to reading now, he is always interested in what book he receives.
- We enjoy the diversity of the books.
- We love the Spanish books. We don't speak Spanish at home so we are all learning together.
- Different books all the time, no due dates. He is excited to open the new bag like opening a present.
- Noticing how my son gets really familiarized with the book & memorizes them really quick.
- Spending quality time with my daughter.
- The stimulation of families to spend more time reading together.
- My child is more interested in letters and drawings and has more imagination.
- I am able to get the books from Head Start.

Do you feel the RAR Program needs improvement?

- My child remembers when someone would come read to them [in childcare]. It would be nice to implement that again.
- It seems my child gets confused/disinterested when Spanish words are mixed into the English story line.

Return to Agenda



Readers' Theatre

Skits and book readings in child care facilities, preschools, and at Story Time.



- **Target:** Preschool-age children
- **Objective:** Promote early literacy
–All participants were given a Lee the Bee book
- **Participation: 83 Children**

Due to staffing changes, First 5 was not able to offer Readers' Theatre to family child care providers or at Story Time this fiscal year, which decreased the number of children served.

	FY 2013-14	FY 2014-15	FY 2015-16
Family Child Care Providers	30	68	-
Coleville State Preschool	15	-	15
Coleville Marine Base Childcare	28	23	15
Lee Vining Head Start Preschool	8	10	12
Lutheran Preschool	12	17	11
Mammoth Story Hour	15	-	-
Mammoth Kids Corner	22	20	10
Mammoth Head Start Preschool	19	22	20
Sierra Early Education Program	7	1	-
Return to Agenda Total	163	169	83



First Book

Free high-quality children's books.

- **Target: Children birth to 5**
- **Objectives:**
 - Increase early literacy in home environments & with childcare providers
 - Facilitate positive parent-child interaction
 - Increase literacy for young children
- **Distributed:**
 - **807 books total (695 FY 14-15)**
 - **400** Welcome Baby! & Parenting Partners families
 - **220** CARES Providers
 - **117** Health & Safety Fairs
 - **30** Early Start
 - **29** Eastern Sierra Unified School District Open House Events
 - **11** Mono County Social Services



Distributing books to parents and providers to build their own libraries strengthens the early learning system and contributes to improved school readiness.

CHILD CARE QUALITY

Investment: \$81,155

Comprehensive Approaches to Raising Educational Standards (CARES)

Serves Mono and Alpine Counties

Funded by First 5 California (\$37,356) & First 5 Mono (\$19,149)

Conducted by First 5 Mono

Improve and Maximize Programs so All Children Thrive (IMPACT)

Serves Mono and Alpine Counties

Funded by First 5 California (\$22,213) & First 5 Mono (\$2,437)

Conducted by First 5 Mono

Rationale

First 5 Mono includes Childcare Quality in the strategic plan as many children spend a significant amount of their early years with their childcare provider.

Educating child care providers on how to best meet the needs of children in their care helps ensure children will spend their formative years in optimal learning environments.

Financial support from First 5 California facilitates county provision for programs that help create and maintain high-quality child care.

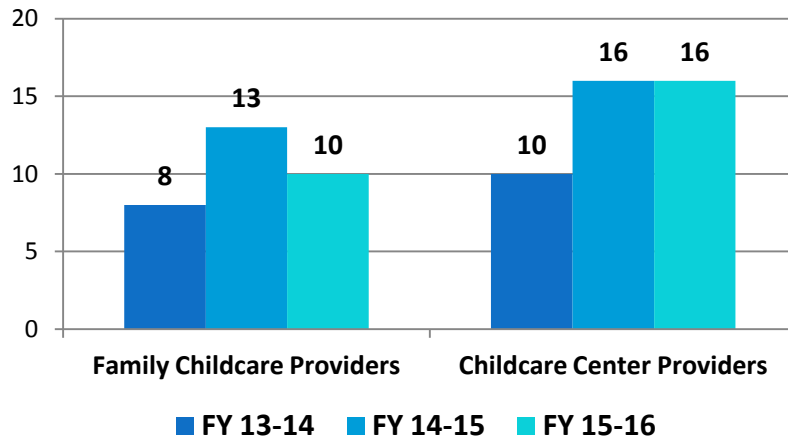
CARES

Comprehensive Approaches to Raising Educational Standards

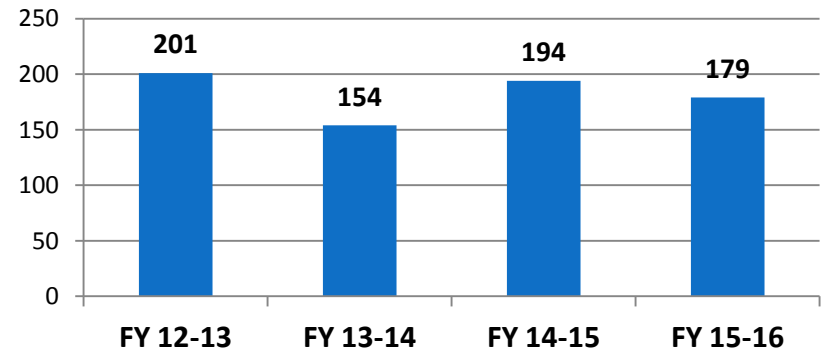


- **Target:** Child care providers
- **Objectives:**
 - Increase child care providers' understanding of child development
 - Provide curriculum ideas for child care providers
 - Increase the quality of child care environments

2015-16 CARES Participants



Number of children served by CARES Participants



Over the last three years, the number of providers participating in CARES, as well as the number of children served by those providers, remained steady.

Improve and Maximize Programs so All Children Thrive

- **Target:** Child care providers, families, and children
- **Objectives:**
 - Provide site-specific professional development to child care providers
 - Support providers' implementation of developmental screenings and parent engagement activities
 - Build public awareness and support for quality early care
 - Build a Childcare Quality System that leverages funding and maximizes support for care providers



Thirty providers from 12 child care sites participated in the Childcare Quality System. Three sites were served by the Inyo County Superintendent of Schools, efforts funded by the California Department of Education. The remaining nine were served by First 5 Mono's IMPACT funds. Participating sites served 520 children, 73% of the county's birth to 5 population.

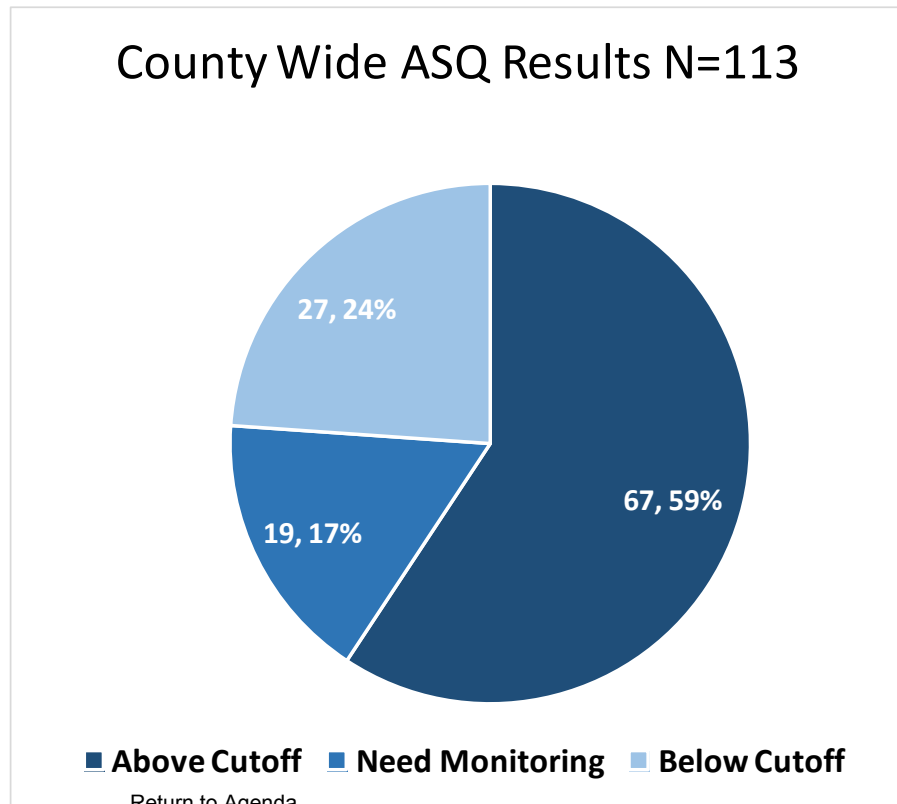
Ages & Stages Questionnaire (ASQ)

The ASQ is a tool to screen children one month to five years old for developmental delays in 5 developmental domains: Communication, Gross Motor, Fine Motor, Problem-Solving, and Personal-Social. Providers participating in IMPACT were trained to use the ASQ and provide referrals to children with suspected delays. Sites participating in IMPACT offered ASQ screening to all families they serve.

ASQs were administered by child care providers and completed by parents. Results include all 5 centers and 7 family providers participating in quality improvement efforts.

Of the 113 screenings for which results were submitted, 27 children needed referrals for further evaluation (24%) . Suggested referrals by domain were (higher number than child count due to some children's referrals based on multiple categories):

- Fine Motor: 11
- Problem Solving: 7
- Communication: 5
- Gross Motor: 5
- Personal Social: 1



ORAL HEALTH

Investment: \$6,612

Funding support from First 5 California Small
County Augmentations (\$6,612)

Oral health education, oral health checks, and
fluoride varnish application.

Conducted & funded by First 5 Mono.

Rationale

The 2009 First 5 Mono Strategic Plan identified a significant community need in the area of oral health.

Pediatricians saw visible tooth decay, and an opportunity to provide fluoride varnish and oral health education through paraprofessionals was developed.

Pediatricians in the county continue to report significant needs for sustained efforts in oral health due to the high number of children with poor oral health.

Item #10
Mtg Date 12/15/16

Oral Health

- **Target:** Preschool age children
- **Purpose:**
 - Provide application of fluoride varnish twice a year, to all Mono County Children age 1-5 who are not already receiving services from a dentist
 - Educate children and parents about oral health
- The program provides free toothbrushes, toothpaste, and floss to families to help maintain good oral health.

162, 23% of Mono County children b-5 received at least one application of fluoride varnish via F5M programs.

145, 20% of all Mono County children b-5 received oral health education via F5M programs.

FY 2015-16 Oral Health Visits

Location	Oral Health Checks	Oral Health Education	Fluoride Varnish	Total Services
Preschools/Child Care Homes/ Story Hour	-	188	126	314
Mammoth Elementary Kindergarten Round Up	10	-	9	19
Eastern Sierra Unified School District Birth-to-5 Health & Safety Fairs	29	-	27	56
FY 2013-14 Totals	51	368	268	687
FY 2014-15 Totals	41	314	214	569
FY 2015-16 Totals	39	188	162	389

FAMILY BEHAVIORAL HEALTH

Investment: \$35,000

Peapod Playgroups

Funding Partner: Mono County Behavioral Health,
Prop. 63 (\$35,000)

Conducted by First 5 Mono

Rationale

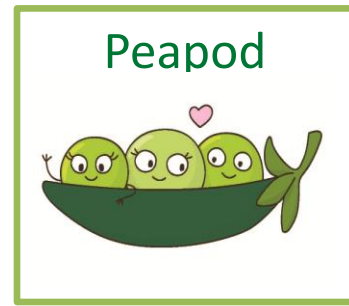
In such a rural and geographically isolated county, it is easy for families to feel alone.

Opportunities for children and their parents are fewer than in more populated areas. To meet the social needs of parents and their children, a weekly playgroup program was developed.

Peapod Playgroups

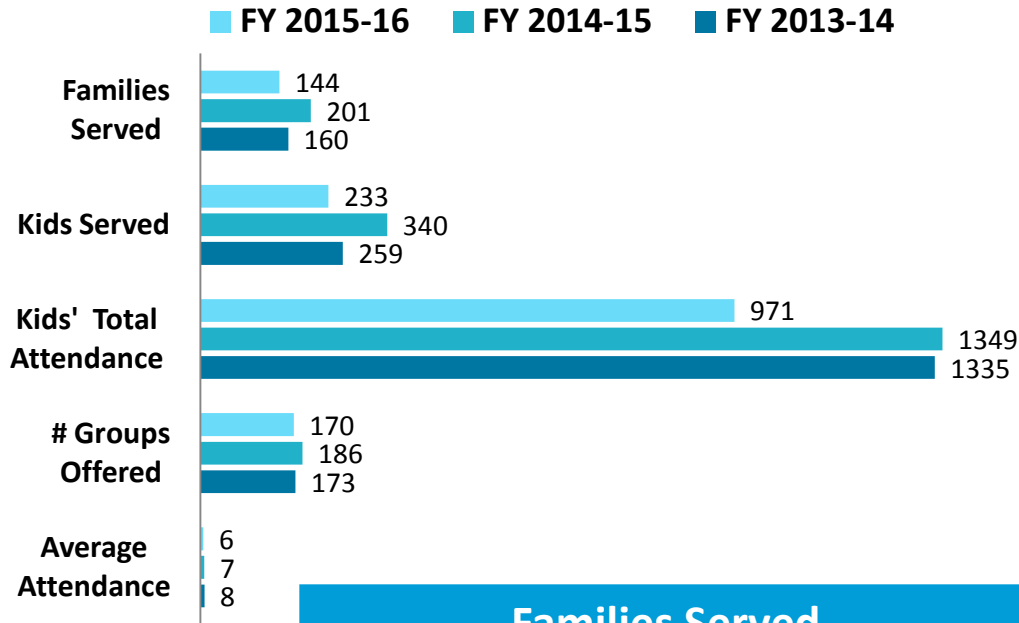
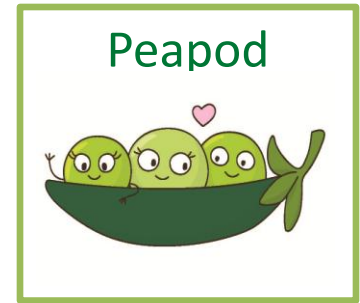
Weekly group meetings for parents and children

Partner: Mono County Behavioral Health



- **Target:** Parents and children birth to 5 years old
- **Objectives:**
 - Decrease isolation by providing parents and children an opportunity to socialize
 - De-stigmatize seeking behavioral health services
 - Link families to community services
 - Encourage school readiness skills
 - Encourage early literacy
 - Playgroups meet for 10-week sessions, 3-4 sessions per year, in:
 - Walker
 - Bridgeport
 - Lee Vining
 - Crowley Lake
 - Mammoth English
 - Mammoth Spanish
 - Chalfant

Peapod Participation



Families Served			
Playgroup Location	FY 13-14	FY 14-15	FY 15-16
Benton/Chalfant	12	8	3
Bridgeport	13	17	13
Crowley Lake	48	43	41
Lee Vining	13	15	2
Mammoth English	42	59	46
Mammoth Spanish	15	30	15
Walker	21	29	24

Participation in Peapod decreased in FY 2015-16 by 56 families compared to the previous fiscal year, primarily due to decreases in participation at both Mammoth Lakes groups and Lee Vining. In upcoming years efforts to recruit families for these groups will be increased.



Counseling Referrals

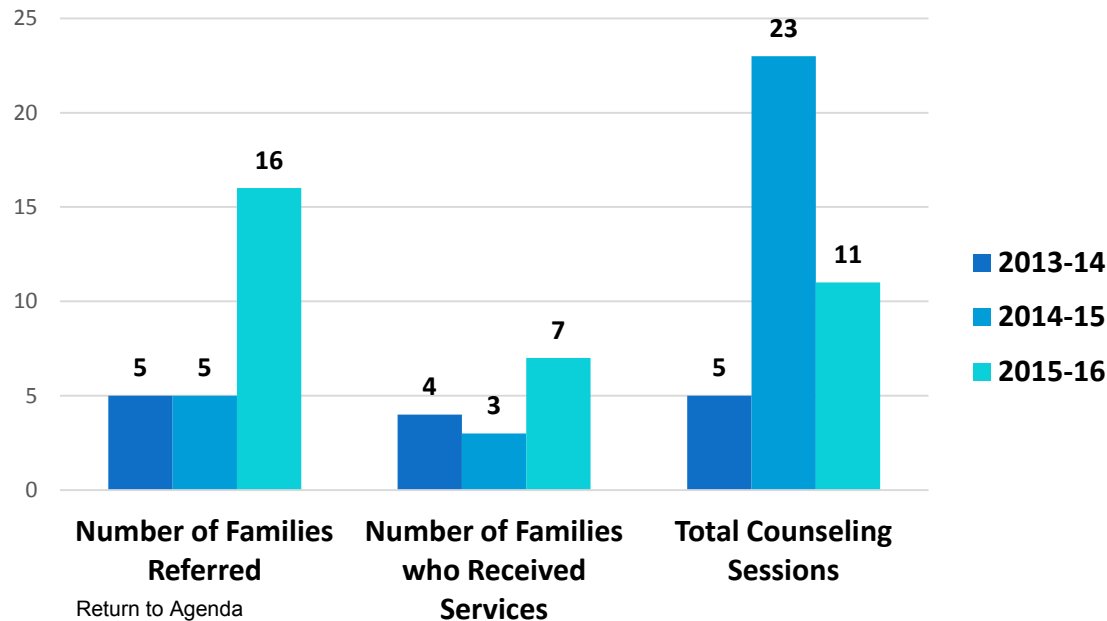
Referrals made during Home Visits and Peapod

- Total families Referred: **16**
- Families who accessed services: **7**
- Number of Counseling Sessions: **11**

(first \$500 of services per family is paid by First 5 if no other insurance is available)

Mono County Behavioral Health: **8**

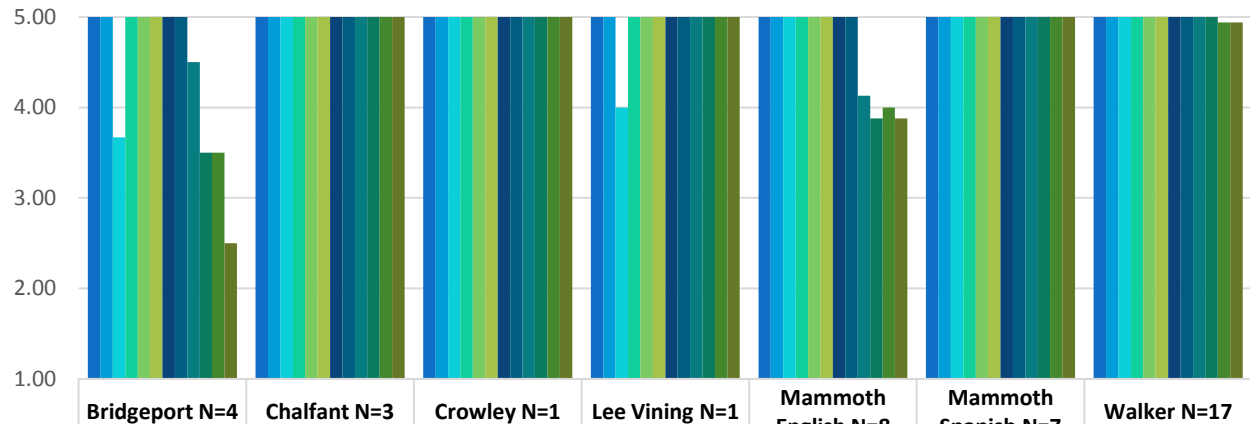
Owens Valley Wellness: **3**



This fiscal year, more families were referred to and received behavioral health services than in previous years.



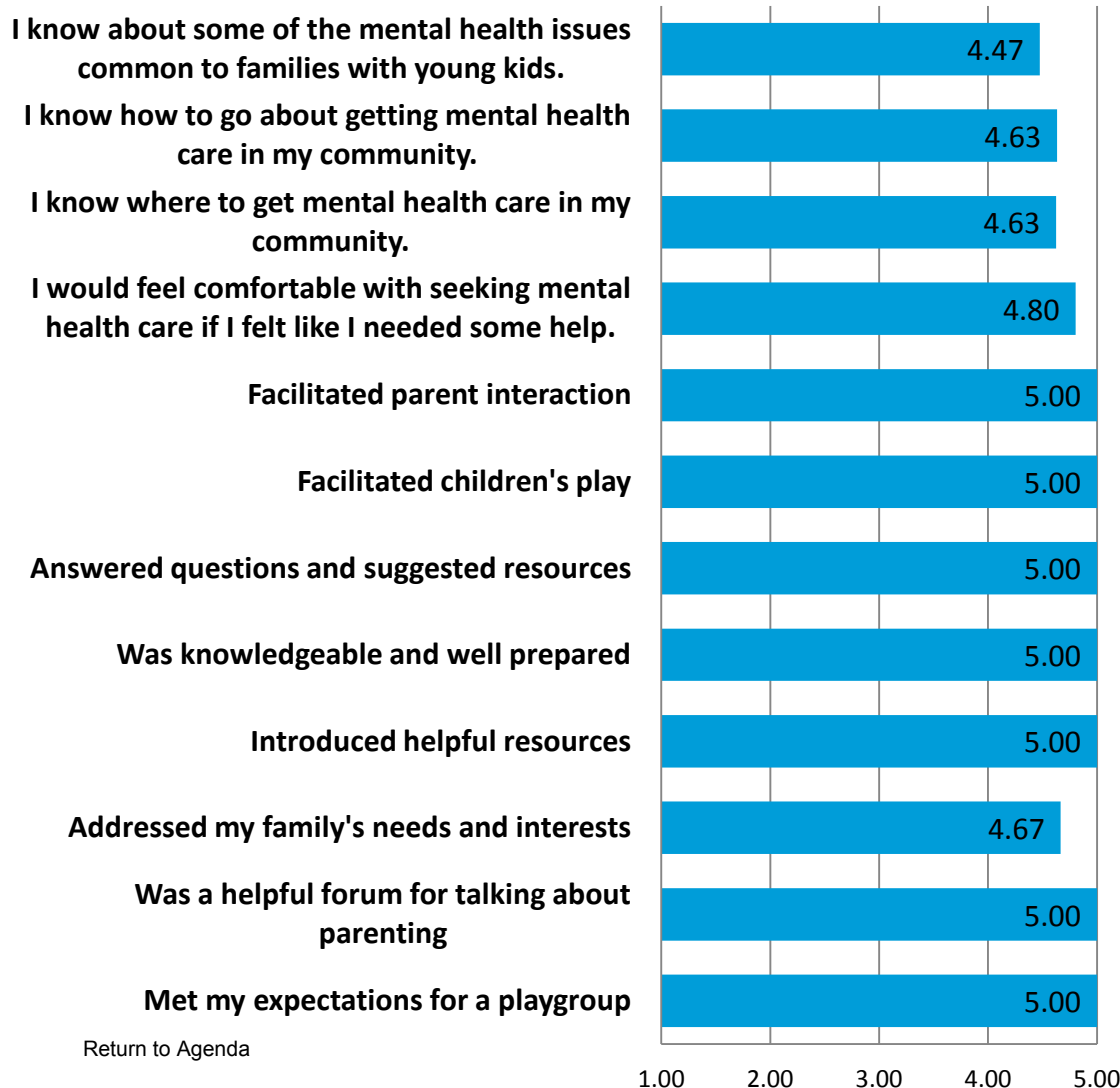
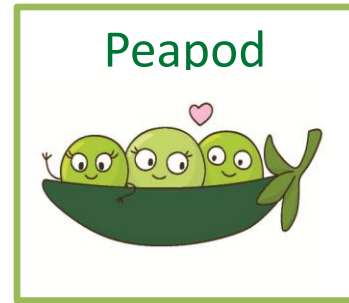
Parent Surveys by Community



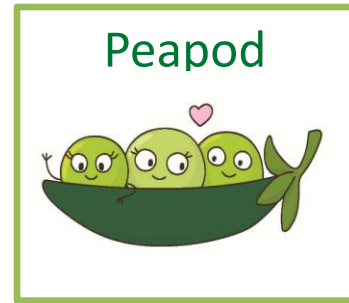
■ Met my expectations for a playgroup	5.00	5.00	5.00	5.00	5.00	5.00	5.00
■ Was a helpful forum for talking about parenting	5.00	5.00	5.00	5.00	5.00	5.00	5.00
■ Addressed my family's needs and interests	3.67	5.00	5.00	4.00	5.00	5.00	5.00
■ Introduced helpful resources	5.00	5.00	5.00	5.00	5.00	5.00	5.00
■ Was knowledgeable and well prepared	5.00	5.00	5.00	5.00	5.00	5.00	5.00
■ Answered questions and suggested resources	5.00	5.00	5.00	5.00	5.00	5.00	5.00
■ Facilitated children's play	5.00	5.00	5.00	5.00	5.00	5.00	5.00
■ Facilitated parent interaction	5.00	5.00	5.00	5.00	5.00	5.00	5.00
■ I would feel comfortable with seeking mental health care if I felt like I needed some help.	4.50	5.00	5.00	5.00	4.13	5.00	5.00
■ I know where to get mental health care in my community.	3.50	5.00	5.00	5.00	3.88	5.00	5.00
■ I know how to go about getting mental health care in my community.	3.50	5.00	5.00	5.00	4.00	5.00	4.94
■ I know about some of the mental health issues common to families with young kids.	2.50	5.00	5.00	5.00	3.88	5.00	4.94

All Parents Surveys

n=41



Parent survey data yielded high levels of satisfaction with playgroups, playgroup leaders, and information received about mental health issues.



Parent Survey Comments

- I love the social/emotional aspect of Peapods. My child is hypersensitive and this group helps him adapt to social situations positively.
- I like the kids time together, and the mom time.
- We love spending time at the park singing songs and playing games.
- Feels like family and I can trust her [the leader] with my questions.
- Children get to interact with each other and learn to play with toys.
- Good toys and activities for different ages. Safe and comfortable setting.
- Lots of toys and music. Good child-led playing.
- Having a leader who showed interest in my kids & was very nice to all of us.
- I liked it very much, it was fun and I learned more about development. (Translated)
- The kids were allowed to play by themselves as well as having group play.
- Possibly change the day so more people can attend.
- More times per week.
- Longer sessions.
- Have more than one playgroup a week.
- Going outside when weather is nice but indoors is great for us too. Thanks.
- More advertising.
- Continue without side-speakers [guest speakers] for children and moms.

CHILD SAFETY

Investment: \$8,114

Funding support from First 5 California Small County
Augmentations (\$8,114)

Safe Kids California, Mono Partners

Funding partner: Mono County Office of Education

Coordinated by Mono County Office of Education

Rationale

Prior to the formation of *Safe Kids California, Mono Partners*, there was no agency in the county specifically focusing on child safety. While many agencies conducted safety activities, there was no coordination of services.

Initially spearheaded by Mammoth Hospital, multiple community agencies met to pursue the formation of a Safe Kids Coalition. No other participating agency had the necessary funding or staff time to conduct coordinating activities. Based on higher than average injury data for Mono & Inyo Counties, and after learning the benefits of such collaborations, the Commission decided to fund the coordination of a *Safe Kids California, Mono Partners* group.

Safe Kids California, Mono Partners



Activities for Families and Children Birth to 5	Persons Served
Health and Safety Fairs (Eastern Sierra Unified School District, Mammoth Lakes, & Walker Fair) Includes Helmet Distributions, Child Passenger Safety Outreach, Poison Information, Gun Safety, Fingerprinting, etc.	346
Child Passenger Car Seat Checks or Replacement	26
Fire Prevention Week	250
Fire Safety at Child Care Centers	45
Child Passenger Safety Training/Recertification Course	4
Total	671

Safe Kids California, Mono Partners provided multiple types of safety information and resources to children and families across the county.

Risk Areas Addressed:

bicycle, 105 helmets were distributed county-wide	TV and furniture tip-overs
car seat, 24 seats were purchased and distributed county-wide	wheeled sports
carbon monoxide & poisons	bullying
e-cigarettes/liquid nicotine	Medication
disaster/emergency preparedness	fire/burn/scald
suffocation and sleep	guns

Eastern Sierra Unified School District Birth-to-5 Health & Safety Fairs

March 2016

Partners: Mono County Public Health & Behavioral Health, Mono County Sheriffs, CA Highway Patrol (CHP), Inyo Mono Advocates for Community Action (IMACA), Eastern Sierra Unified School District, Mono County Libraries, Community Service Solutions (CSS), Safe Kids California Mono Partners

- **Target:** Families with children birth to five years old
- **Purpose:** Bring services & resources to families in the remote parts of the county where there is a lack of access due to location or transportation.

School	Attendance (adults & kids)	Bike Helmets (Safe Kids)	Nutrition Info (CSS)	Fingerprints (CHP)
Antelope Elementary	31	11	10	10
Bridgeport Elementary	19	9	17	5
Edna Beaman Elementary	13	6	-	6
Lee Vining Elementary	33	12	19	10
Total	96	38	46	31



Health and Safety Fairs expanded the reach of multiple services to more rural communities across the county.

*Oral Health and First Books were also provided at Health & Safety Fairs (see respective slides).

*1 car seat check was performed in each Benton and Bridgeport.

Mammoth Lakes Health & Safety Fair

May 2016

Item #10
Mtg Date 12/15/16

Health & Safety Fairs

Activities & Resources Offered	2015	2016
First 5 California School Readiness Activities		200
Poison Prevention Information	-	40
Car Seat Checks	14	24
Nutrition Information	34	25
Child Care Provider List Distributed	17	25
Foster Care Information & Welfare Applications	-	25
Gun Safety Information	-	25
Bike Helmets Distributed	70	67
Health Dept: Information &/or Water Bottles	97	30
Mono County Office of Education Canvas Bags	50	50
Home Safety Kits	10	-
TV Tethers	10	-
Fruit & Hot Dogs	400	250
Fair Attendance	350	300
Other 2016 Activities: First Books, Bike Rodeo, IMACA Photo Booth & Kites, Probation & Behavioral Health Info, First 5 CA Health Express Bus & Video Music Hut		



First 5 CA Express distributed 709 items including books, new parent kits, and school readiness activity information.



Families were able to access multiple services and activities at the Fair.

Return to Agenda

RESULTS AND INDICATORS

Result Areas:

- Mono County children 0-5 are educated to their greatest potential.
- All Mono County Children 0-5 are healthy.

Result: *Mono County children 0-5 are educated to their greatest potential.*

Indicator	Investment area	2013-14	2014-15	2015-16
1. Number and percent of children 6 months to 5 years old screened for developmental delays.	Home Visiting & Child Care Quality	23%	26%	191, 27%
2. Number and percent of children served in home child care settings and childcare centers that exhibit moderate to high quality as measured by a quality index.	Child Care Quality	0	0	34, 5%
3. Number and percent of licensed child care providers in Mono County advancing on the Child Development Permit Matrix.		0	0	0
4. Number and percent of licensed center and family child care spaces per 100 children.		30%	36%	35, 35%

Sources:

- Children in commission-run programs with developmental screening (78)& children in child care programs participating in quality programs who received a developmental screening (113) /children birth to five in Mono County, US Census 2015 population estimate, 709 (100% reporting rate)
- Inyo County Superintendent of Schools Quality Rating Improvement System rated 2 sites—Inyo Mono Advocates for Community Action 's Preschools in Mammoth and Coleville and both were rated as having high quality. Children served at the sites (34)/ US Census 2015 population estimate, 709 (100% reporting rate)
- Child Development Training Consortium permit application submission—0 for FY 11-12, 13-14, and 14-15—1 in 12-13 (100% reporting rate)
- Number of child care spaces on the county list of licensed providers serving local birth-to kindergarten age children, 248/children birth to five in Mono County, US Census 2015 population estimate, 709 (100% reporting rate)

Result: *Mono County children 0-5 are educated to their greatest potential.*

Indicator	Investment area	2013-14	2014-15	2015-16
1. Number and percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry.	School Readiness	56%	54%	17, 61%
2. Number and percent of children “ready for school” upon entering Kindergarten.*		83%	56%	29, 37%
3. Number and percent of children receiving Kindergarten transition support.		83%	84%	94, 79%
4. Number and percent of entering Kindergartners assessed for school readiness prior to entry.		85%	69%	78, 66%
5. Number and percent of children in households where parents and other family members are receiving child-development and parenting education.	Home Visiting & Behavioral Health	45%	72%	395, 56%

Sources:

1. Summer Bridge Parent Surveys, n=28, (only includes children enrolled in Summer Bridge whose parents completed a survey—24% reporting rate)
2. Brigance screens of students assessed as within the typical range and above the gifted cutoff/ number of assessments, n=78 (66% reporting rate)
3. Number of assessments, children participating in kindergarten Round Up, or Summer Bridge enrollment whichever is highest (Round Up for FY 2015-16)/ number of children on the first day of kindergarten, n=119 (100% reporting rate)
4. Number of assessments/number of children on the first day of Kindergarten, n=119 (100% reporting rate)
5. Children in commission-run programs with child-development education components (i.e. Home Visiting and Playgroups)/children birth to five in Mono County, 2010 US Census and Census projections: 2010-11, n=848; 2011-12, n=822 ; 2012-13, & 13-14, n=764; 2014-15, n=700; 2015-16, n=709 (only includes First 5 programs—56% reporting rate)

Return to Agenda

*The Brigance assessment tool was phased in between 2014 & 2015—2014-15 screening data from ESUSD used the Brigance and all data in 2015-16 used the Brigance

Result: *All Mono County children 0-5 are healthy.*

Indicator	Investment Area	2013-14	2014-15	2015-16
1. Number and percent of children in families provided with information about appropriate community services.	Home Visiting & Behavioral Health	45%	72%	395, 56%
2. Number and percent of children where breastfeeding is successfully initiated and sustained.	Home Visiting	84%	89%	29, 84%
3. Number and percent of children 0 to 5 years of age who are in the expected range of weight for their height and age, or BMI.		Unavailable	Unavailable	91, 78%
4. Number and percent of entering Kindergarteners assessed for school readiness prior to entry.	School Readiness	85%	69%	78, 66%

Sources:

1. Children in commission-run programs with resource referral components (i.e. Home Visiting and Playgroups), n=709 (percentage served does not include children in families who received resource referrals from other agencies—56% reporting rate)
2. Welcome Baby data, number of children breastfed at 1 month, n=38 (27% reporting rate)
3. Child Health and Disability Prevention (CHDP) data provided by the Mono County Health Department. Data collected by pediatricians for children in CHDP programs ages 2-5 in Mono County in FY 2015-16, n= 117 (includes only children enrolled in CHDP—17% reporting rate)
4. Children assessed by First 5 pre-kindergarten assessments/ number fin incoming kindergartners, n=119 (does not include assessments conducted by other agencies—e.g. State Preschool and Early intervention programs—66% reporting rate)

Result: *All Mono County children 0-5 are healthy.*

Indicator	Investment Area	2013-14	2014-15	2015-16
1. Number and percent of children who regularly access preventive dental care.	Oral Health	15%	Unavailable	190, 27%
2. Number and percent of children ages 1 or older who receive annual dental screenings.		34%	Unavailable	313, 44%
3. Number and percent of children at Kindergarten entry with untreated dental problems.		26%	11%	2, 5%
4. Number and percent of prenatal women who receive dental hygiene education.		28%	24%	14, 10%

Sources:

1. FY 2015-16 children ages 1-5 seen at Sierra Park Dental more than once in the year, n=709 (percentage served does not include children seen by other dentist offices—44% reporting rate)
2. FY 2015-16 children 1-5 seen at Sierra Park Dental, n=709 (percentage served does not include children seen by other dentist offices—44% reporting rate)
3. 2015 Kindergarten Round Up Oral Health Assessment forms, n=41 (only includes students receiving an oral health assessment at Kindergarten Round Up—34% reporting rate)
4. Number of prenatal WB! Visits/ California Department of Finance Projections number of births, n=143 (percentage served does not include services from sources other than First 5—10% reporting rate)

FISCAL OVERVIEW

FY 2015-16 Revenue

Income	Actual	Budget
Prop. 10 Tax Revenue	\$98,286.33	\$90,397.00
Small County Augmentation	\$251,713.67	\$259,603.00
SMIF (Surplus Money Investment Fund)	\$46.77	\$27.00
CAPIT (Parenting Partners)	\$30,000.00	\$30,000.00
CARES Plus Program	\$37,356.24	\$40,000
IMPACT	\$22,213.00	\$22,212.00
CDBG Administration	\$4,062.72	\$6,975.00
Peapod Program (Prop. 63 Funds)	\$35,000.00	\$35,000.00
Raising A Reader	\$1,360.66	\$5,000.00
Miscellaneous	\$2,382.57	\$140.00
Interest on Mono County First 5 Trust Fund	\$6,174.40	\$5,384.00
Total Income	\$488,596.36	\$494,738.00

FY 2015-16 Expense

Item #10
Mtg Date: 12/1/16

Expense	Actual	Budget	% of Budget Spent	5 year Strategic Plan
Home Visiting	\$145,357.70	\$144,668	29.2%	34%
Welcome Baby!	\$79,854.04	\$80,028		
CAPIT	\$61,778.88	\$60,500		
School Readiness	\$91,977.05	\$92,834	18.5%	19%
Transition to School	\$18,274.15	\$18,675		
Raising A Reader	\$38,000	\$38,000		
Child Care Quality	\$81,154.81	\$86,108	16.3%	9%
CARES	\$56,504.86	\$60,500		
IMPACT	\$24,649.95	\$25,608		
Oral Health	\$6,611.87	\$6,738	1.3%	1%
Peapod	\$34,999.99	\$35,000	7.0%	7%
Safe Kids Coalition	\$8,113.53	\$8,000	1.6%	2%
Operations/Support	\$99,505.27	\$104,250	20%	28%
Total Expenses	\$483,390.49	\$498,123	97%	
Total Revenue	\$488,596.36	\$494,738		
Net Revenue	\$6,205.87	-\$3,385		100

Return to Agenda

AR1/AR2 Summary Report
For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono**Friday, November 04,2016**

Result Area	Service	Status	Total Dollars Spent	Total Number of Children Served	Total Number of Parents/Other Family Members/Providers Served
Improved Family Functioning	Adult and Family Literacy Programs	Submitted	\$42,672	190	482
Improved Family Functioning	Targeted Intensive Family Support Services	Submitted	\$145,357	165	161
Improved Family Functioning	General Parenting Education and Family Support Programs	Submitted	\$35,000	227	134
Improved Child Development	Infants, Toddlers, and All-Age Early Learning Programs	Submitted	\$0	83	12
Improved Child Development	Early Education Provider Programs	Submitted	\$56,505	0	24
Improved Child Development	Kindergarten Transition Services	Submitted	\$49,304	76	131
Improved Child Development	Quality ECE Investments	Submitted	\$24,650	520	342
Improved Child Health	Oral Health	Submitted	\$6,612	105	46
Improved Child Health	Safety Education and Injury Prevention	Submitted	\$8,114	219	219



**Annual Report Form 1 (AR-1)
County Revenue and Expenditure Summary
For Fiscal Year July 1, 2015 - June 30, 2016**

County: Mono

Thursday, October 27, 2016

Revenue Detail	
Tobacco Tax Funds	\$98,286
CARES Plus Program Funds, Round 2	\$37,356
CSP, RFA 1 Extension	\$0
CSP, RFA 3 Extension	\$0
Small County Augmentation Funds	\$251,714
IMPACT	\$22,213
Other Funds	\$2,429
Other Funds Description	SMIF Breast pump attachments Advertising reimbursement from Probation Breastfeeding bag reimbursement form Hospital Auxiliary
Grants	\$70,424
Grants Description	Child Abuse Prevention Intervention and Treatment (CAPIT) Community Development Block Grant (CDBG) Raising a Reader Prop 63
Donations	\$0
Revenue From Interest Earned	\$6,174
Total Revenue	\$488,596



**Annual Report Form 1 (AR-1)
County Revenue and Expenditure Summary
For Fiscal Year July 1, 2015 - June 30, 2016**

Improved Family Functioning	
Community Resource and Referral	\$0
Distribution of Kit For New Parents	\$0
Adult and Family Literacy Programs	\$42,672
Targeted Intensive Family Support Services	\$145,357
General Parenting Education and Family Support Programs	\$35,000
Quality Family Functioning Systems Improvement	\$0
Total	\$223,029

Improved Child Development	
Preschool Programs for 3- and 4- Year Olds	\$4,063
Infants, Toddlers, and All-Age Early Learning Programs	\$0
Early Education Provider Programs	\$56,505
Kindergarten Transition Services	\$49,304
Quality ECE Investments	\$24,650
Quality ECE Investments Description	IMPACT
Total	\$134,522



**Annual Report Form 1 (AR-1)
County Revenue and Expenditure Summary
For Fiscal Year July 1, 2015 - June 30, 2016**

Improved Child Health	
Nutrition and Fitness	\$0
Health Access	\$0
Maternal and Child Health Care	\$0
Oral Health	\$6,612
Primary and Specialty Medical Services	\$0
Comprehensive Screening and Assessments	\$0
Targeted Intensive Intervention for Identified Special Needs	\$0
Safety Education and Injury Prevention	\$8,114
Tobacco Education and Outreach	\$0
Quality Health Systems Improvement	\$0
Quality Health Systems Improvement Description	
Total	\$14,726

Improved Systems of Care	
Policy and Broad Systems-Change Efforts	\$0
Organizational Support	\$0
Public Education and Information	\$0
Total	\$0

Expenditure Detail	
Program Expenditures	\$372,277
Administrative Expenditures	\$109,013
Evaluation Expenditures	\$1,100
Total Expenditures	\$482,390
Excess (Deficiency) of Revenues Over (Under) Expenses	\$6,206



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: Early Education Provider Programs



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Child Development

Provide the most recent compelling service outcome available for this service.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Describe the measurement tool used in the evaluation to measure the outcome.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	0
Children from 3rd to 6th Birthday	0
Children - Ages Unknown (birth to 6th Birthday)	0
Parents/Guardians/Primary Caregivers	0
Other Family Members	0
Providers	24
Total Population Served	24

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	0	0
Pacific Islander	0	0
White	0	0
Multiracial	0	0
Other	0	0
Unknown	0	0
Sub Totals	0	0
Total Population Served	0	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	0	0
Spanish	0	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
Sub Totals	0	0
Total Population Served	0	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: Targeted Intensive Family Support Services



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Family Functioning

Provide the most recent compelling service outcome available for this service.

Families in newborn home visiting, Welcome Baby!, increased exclusive breastfeeding rates at 6 months to 66% in FY 14-15.

The percent of children in families provided with information about appropriate community services was 72% in FY 14-15.

The percent of children screened for developmental delays was 26% in FY 14-15

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Statewide exclusive breastfeeding rates for the same time period for 6 month olds was: 25% and for families in home visiting in FY 2013-14 it was 51%

In FY 2010-11, 27% of children were in families provided with information about appropriate community services.

In FY 2012-13 the percent of children screened for developmental delays was 16%.

Describe the measurement tool used in the evaluation to measure the outcome.

CDC Data

US Census 2010 and commission-run program data as reported in the 2014-15 Annual Report (<http://www.monokids.org/wp-content/uploads/2016/06/FY-2014-15-updated-for-F5CA-adopted-6.3.16.pdf>).



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	140
Children from 3rd to 6th Birthday	22
Children - Ages Unknown (birth to 6th Birthday)	3
Parents/Guardians/Primary Caregivers	161
Other Family Members	0
Providers	0
Total Population Served	326

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	11	3
Asian	0	1
Black/African-American	0	0
Hispanic/Latino	68	62
Pacific Islander	0	1
White	69	66
Multiracial	14	8
Other	0	0
Unknown	3	20
Sub Totals	165	161
Total Population Served	326	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	146	128
Spanish	16	13
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	3	20
Sub Totals	165	161
Total Population Served	326	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: Quality ECE Investments



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Child Development

Provide the most recent compelling service outcome available for this service.

For the first time in FY 2015-16, non-CDE funded providers offered all the families of children in their care an ASQ screening, 121 questionnaires were completed.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

After working with providers for many years through the CARES system, no non-CDE funded sites had ever used a developmental screening tool.

Describe the measurement tool used in the evaluation to measure the outcome.

Number of ASQs returned to First 5 by providers.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	344
Children from 3rd to 6th Birthday	133
Children - Ages Unknown (birth to 6th Birthday)	43
Parents/Guardians/Primary Caregivers	312
Other Family Members	0
Providers	30
Total Population Served	862

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	11	3
Asian	0	1
Black/African-American	0	0
Hispanic/Latino	68	41
Pacific Islander	0	1
White	69	66
Multiracial	14	8
Other	0	0
Unknown	358	192
Sub Totals	520	312
Total Population Served	832	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	26	26
Spanish	16	13
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	5	9
Unknown	473	264
Sub Totals	520	312
Total Population Served	832	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: Kindergarten Transition Services



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Child Development

Provide the most recent compelling service outcome available for this service.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Describe the measurement tool used in the evaluation to measure the outcome.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	0
Children from 3rd to 6th Birthday	76
Children - Ages Unknown (birth to 6th Birthday)	0
Parents/Guardians/Primary Caregivers	131
Other Family Members	0
Providers	0
Total Population Served	207

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	24	24
Pacific Islander	0	0
White	52	52
Multiracial	0	0
Other	0	0
Unknown	0	55
Sub Totals	76	131
Total Population Served	207	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	52	52
Spanish	24	24
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	55
Sub Totals	76	131
Total Population Served	207	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: Oral Health



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Child Health

Provide the most recent compelling service outcome available for this service.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Describe the measurement tool used in the evaluation to measure the outcome.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	10
Children from 3rd to 6th Birthday	95
Children - Ages Unknown (birth to 6th Birthday)	0
Parents/Guardians/Primary Caregivers	39
Other Family Members	0
Providers	7
Total Population Served	151

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	0	0
Pacific Islander	0	0
White	0	0
Multiracial	0	0
Other	0	0
Unknown	105	39
Sub Totals	105	39
Total Population Served	144	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	0	0
Spanish	0	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	105	39
Sub Totals	105	39
Total Population Served	144	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: General Parenting Education and Family Support Programs



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Family Functioning

Provide the most recent compelling service outcome available for this service.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Describe the measurement tool used in the evaluation to measure the outcome.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	102
Children from 3rd to 6th Birthday	67
Children - Ages Unknown (birth to 6th Birthday)	58
Parents/Guardians/Primary Caregivers	134
Other Family Members	0
Providers	0
Total Population Served	361

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	0	0
Pacific Islander	0	0
White	0	0
Multiracial	0	0
Other	0	0
Unknown	227	134
Sub Totals	227	134
Total Population Served	361	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	184	110
Spanish	43	24
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	0
Sub Totals	227	134
Total Population Served	361	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Friday, November 04, 2016

Service Type: Adult and Family Literacy Programs



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Family Functioning

Provide the most recent compelling service outcome available for this service.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Describe the measurement tool used in the evaluation to measure the outcome.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	84
Children from 3rd to 6th Birthday	106
Children - Ages Unknown (birth to 6th Birthday)	0
Parents/Guardians/Primary Caregivers	471
Other Family Members	0
Providers	11
Total Population Served	672

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	2	10
Asian	2	8
Black/African-American	2	4
Hispanic/Latino	66	169
Pacific Islander	0	0
White	96	267
Multiracial	22	6
Other	0	0
Unknown	0	7
Sub Totals	190	471
Total Population Served	661	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	136	325
Spanish	54	144
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	0	2
Sub Totals	190	471
Total Population Served	661	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: Infants, Toddlers, and All-Age Early Learning Programs



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Child Development

Provide the most recent compelling service outcome available for this service.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Describe the measurement tool used in the evaluation to measure the outcome.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	0
Children from 3rd to 6th Birthday	83
Children - Ages Unknown (birth to 6th Birthday)	0
Parents/Guardians/Primary Caregivers	0
Other Family Members	0
Providers	12
Total Population Served	95

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	0	0
Pacific Islander	0	0
White	0	0
Multiracial	0	0
Other	0	0
Unknown	83	0
Sub Totals	83	0
Total Population Served	83	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the language that they primarily speak at home. Report children separate from Parents, Guardians, and Primary Caregivers.

English	0	0
Spanish	0	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	83	0
Sub Totals	83	0
Total Population Served	83	



For Fiscal Year July 1, 2015 - June 30, 2016

County: Mono

Thursday, October 27, 2016

Service Type: Safety Education and Injury Prevention



For Fiscal Year July 1, 2015 - June 30, 2016

Result Type: Improved Child Health

Provide the most recent compelling service outcome available for this service.

Provide the comparison data used to determine whether the service outcome was an improvement and specify the origin of the data.

Describe the measurement tool used in the evaluation to measure the outcome.



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

Provide a breakdown of the population served by the following demographic categories	
Children Less Than 3 Years Old	0
Children from 3rd to 6th Birthday	0
Children - Ages Unknown (birth to 6th Birthday)	219
Parents/Guardians/Primary Caregivers	219
Other Family Members	0
Providers	0
Total Population Served	438

Provide breakdown of the population served by ethnic or racial category. Report children separate from Parents, Guardians, and Primary Caregivers.		
Alaska Native/American Indian	0	0
Asian	0	0
Black/African-American	0	0
Hispanic/Latino	0	0
Pacific Islander	0	0
White	0	0
Multiracial	0	0
Other	0	0
Unknown	219	219
Sub Totals	219	219
Total Population Served	438	



For Fiscal Year July 1, 2015 - June 30, 2016



For Fiscal Year July 1, 2015 - June 30, 2016

**Provide a breakdown of the population served by the language that they primarily speak at home.
Report children separate from Parents, Guardians, and Primary Caregivers.**

English	0	0
Spanish	0	0
Cantonese	0	0
Mandarin	0	0
Vietnamese	0	0
Korean	0	0
Other	0	0
Unknown	219	219
Sub Totals	219	219
Total Population Served	438	



**Annual Report Form 3 (AR-3)
County Evaluation Summary
For Fiscal Year July 1, 2015 - June 30, 2016**

County: Mono

Friday, October 21, 2016

Provide a description of the evaluation activities completed during the fiscal year

In Fiscal Year 2015-16 First 5 Mono implemented the evaluation framework laid out on the 2014-2019 Strategic Plan. An evaluation report for FY 2014-15 for each investment area was compiled and shared with the First 5 Commission, grantees, staff, and on the First 5 Mono website. The evaluation report includes detailed participation, satisfaction, result and outcome indicators. The investment areas included are:

- Home Visiting
- School Readiness
- Childcare Quality
- Family Behavioral Health
- Child Safety

With the support of First 5 California's Small Population County Augmentation Framework Implementation Plan, the evaluation report included more narrative than in the past namely interpretation of graph data and program rational as set forth in the Strategic Plan. Over the course of fiscal year 2015-16, program data was collected and reported to funders and the First 5 Commission as program updates.

We also developed new surveys in relation to our activities for IMPACT. As part of our new consortium's work we co-developed the following surveys to be administered in FY 2016-17:

- to administer to parents through childcare providers with ASQ questionnaires
- to administer to parents seeking childcare through the resource and referral agency
- to administer to providers after all Childcare Quality System training

Describe the evaluation findings reported during the fiscal year



Annual Report Form 3 (AR-3) County Evaluation Summary For Fiscal Year July 1, 2015 - June 30, 2016

The key findings from FY 2014-15 reported in FY 2015-16 are as follows:

Participation in CARES increased from 18 providers in FY 13-14 to 29 providers in FY 14-15.

Participation in Family Behavioral Health activities, Peapod Playgroups, increased the number of families served from 160 in FY 13-14 to 201 in FY 14-15.

Increased services provided at Health and Safety Fairs from 711 in FY 13-14 to 1,141 in FY 14-15.

Families in newborn home visiting, Welcome Baby!, increased exclusive breastfeeding rates at 6 months from 51% in FY 13-14 to 66% in FY 14-15.

The percent of children in families provided with information about appropriate community services rose from 27% in FY 10-11 to 72% in FY 14-15.

The percent of children screened for developmental delays rose from 16% in FY 12-13 to 26% in FY 14-15.

Describe the policy impact of the evaluation results

Because of increased participation in programs, higher numbers of services provided, and improvement in indicators outlined in our evaluation results, the First 5 Commission chose to continue funding programs as outlined in the Strategic Plan. Data around the lack of school readiness prompted First 5 Mono to increase efforts around childcare availability. Applications were completed by First 5 Mono for for early care and preschool funding through the County Office of Education to the CDE for state preschool and through the County for a Community Development Block Grant. First 5 Mono efforts to increase quality early care through collaboration across multiple community partners and funding streams resulted in the licensing and opening of two new centers operated by a local school district with funding through Community Development Block Grant and California State Preschool.

**MONO COUNTY CHILDREN
AND FAMILIES COMMISSION**

FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
JUNE 30, 2016**

Financial Statements
For the Year Ended June 30, 2016

TABLE OF CONTENTS

	<u>Page</u>
Organization Table.....	i
Independent Auditor's Report.....	1-2
Management Discussion and Analysis (unaudited)	3-7
Basic Financial Statements	
Government- Wide Financial Statements:	
Statement of Net Position	8
Statement of Activities	9
Fund Financial Statements	
Balance Sheet	10
Statement of Revenues, Expenditures and Changes in Fund Balance.....	11
Notes to Financial Statements.....	12-16
Required Supplementary Information	
Statement of Revenues, Expenditures and Changes in Fund	
Balance – Budget and Actual	17
Notes to the Required Supplementary Information	18
Supplementary Information	
Schedule of First 5 California Funding.....	19
Other Reports	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	
	20-21
Independent Auditor's Report on State Compliance	22-23

MONO COUNTY CHILDREN AND FAMILIES COMMISSION

Organization Table

<u>Name</u>	<u>Position</u>	<u>Professional Affiliation</u>	<u>Term Expires</u>
Jeanne Sassin	Chair	Elementary School Teacher	March 2018
Stacy Adler	Vice-Chair	Superintendent Of Schools	July 2016
Megan Leplat	Member	Community-based Organization	July 2018
Tim Alpers	Member	Mono County Board of Supervisors	December 2016
Richard Johnson, M.D.	Member	Public Health Officer	June 2019
Kristin Wilson, MD	Secretary	Local Medical Association	July 2018

FINANCIAL SECTION

**NEELY ACCOUNTANCY CORP.
CERTIFIED PUBLIC ACCOUNTANT
17037 Chatsworth St, Suite 208A
Granada Hills, CA 91344**

818-360-9800

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Mono County Children and Families Commission
Mammoth Lakes, California 93546

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Mono County Children and Families Commission (Commission), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Mono County Children and Families Commission as of June 30, 2016, and the respective changes in financial position thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Budgetary Comparison Information on pages 3 through 7 and 17 through 18, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information, and compared the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mono County Children and Families Commission's basic financial statements. The organization table and summary schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 13, 2016 on our consideration of the Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards in considering the Mono County Children and Families Commission's internal control over financial reporting and compliance.

Nelly Accounting Corp.

Granada Hills, CA

October 13, 2016

Member: American Institute of Certified Public Accountants
California Society of Certified Public Accountants



Mono County Children and Families Commission

Management's Discussion and Analysis
for the year ending June 30, 2016

On November 3, 1998, California voters approved Proposition 10 – the Children and Families First Act (Act). The Act imposed additional excise tax on cigarettes and tobacco related products to fund programs that promote, support, and improve the early development of children from prenatal through age five. The intent is for all California children to be healthy, to live in a healthy and supportive family environment, and to enter school ready to learn.

The Mono County Board of Supervisors created the Mono County Children and Families Commission (Commission) as a county commission in 1999 under the provisions of the Act. The Commission consists of seven members appointed by the County Board of Supervisors. The Commission is an agency of the County with independent authority over the county strategic plan for the support and improvement of early childhood development within the County and of the Mono County Children and Families Trust Fund established pursuant to the Act. The Commission contracts with the Mono County Office of Education for staff support and administration.

As management of the Commission, we offer readers of our financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2016.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Commission's basic financial statements. The Commission's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Commission's finances, in a manner similar to a private sector business.

The *statement of net assets* presents information on all of the Commission's assets and liabilities, with the difference between the two reported as *net assets*.

The *statement of activities* presents information showing how the Commission's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

The government-wide financial statements can be found on pages 8-9 of this report.

Mono County Children And Families Commission
Management's Discussion and Analysis -- June 30, 2016

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Commission, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Fund financial statements report essentially the same functions as those reported in the government-wide financial statements. However, unlike the government-wide financial statements, fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate the comparison between governmental funds and government wide statements.

The Commission adopts an annual appropriated budget for its fund. A budgetary comparison statement has been provided for the fund to demonstrate compliance with the budget.

The fund financial statements can be found on pages 10-11 of this report.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 12-16 of this report.

Government-wide Financial Analysis

The Commission presents its financial statements under the reporting model required by accounting principles generally accepted in the United States of America Statement No. 34 (GASB 34), Basic Financial Statements – and Management's Discussion and Analysis (MD&A) – for State and Local Governments.

Net assets may serve over time as a useful indicator of a government's financial position. In the case of the Commission, assets exceed liabilities by \$550,628 at the close of the most recent fiscal year. This represents resources received from Proposition 10 taxes, other revenue including grants received by the Commission, and interest earned on fund balance, that has not been expended. Cash and investments are maintained in the County's cash and investment pool where interest earned on the Commission's balance is apportioned to the Commission. Other sources of net assets also reside in the Commission's receivables due from other agencies (\$126,690). These receivables represent grants and matching program funds, as well as Proposition 10 taxes that were remitted by the State but had not been received by the Commission, as of June 30, 2016.

The Commission also reports accounts payable of \$375,116 representing payments due on grant services contracts that had not been expended at year-end and reimbursement for services rendered to the Commission that had not been reimbursed by year-end.

Mono County Children And Families Commission
Management's Discussion and Analysis -- June 30, 2016

The Commission's net assets increased overall by approximately \$6,206 during the 2015-16 fiscal year. This increase was due to revenues being greater than expenses for the current year.

Balance Sheet Comparison

	<u>FY 2015-16</u>	<u>FY 2014-15</u>	<u>Change</u>
Total Assets	\$925,744	\$617,068	\$308,676
Total Liabilities	\$375,116	\$72,646	\$302,470
Net Assets	<u>\$550,628</u>	<u>\$544,422</u>	<u>\$6,206</u>

Revenue and Expense Comparison

	<u>FY 2015-16</u>	<u>FY 2014-15</u>	<u>Change</u>
Total Revenues	\$488,596	\$532,851	(\$44,254)
Total Expenses	\$482,390	\$526,786	(\$44,395)
Change in Net Assets	<u>\$6,206</u>	<u>\$6,065</u>	<u>\$141</u>

Financial Analysis of the Commission's Governmental Fund

As noted earlier, the Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

For the year-ended June 30, 2016, the Commission reported an ending fund balance of \$550,628; an increase of \$6,206 from the prior year. This increase represents the amount of revenues in excess of expenditures for the year ended June 30, 2016.

The Commission's fund balance of \$550,628 falls in three categories: restricted, committed and assigned. The restricted amount of \$48,867 represents the remaining local match allocated in the IMPACT Local Area Agreement for FY 2016-17 to FY 2019-20. The committed fund balance is \$38,000 representing funds in the Raising a Reader Contract to be paid to Mono County Libraries. The Assigned funds of \$463,761 include other projects included in the five year fiscal plan including Home Visiting, School Readiness, Operations (which includes evaluation) Oral Health, and Peapod Playgroups.

Total revenue consisting of Proposition 10 funds, interest income, State Commission matching funds, special projects grant revenue, and miscellaneous income decreased from \$532,851 to \$488,596 for the year ending June 30, 2016. This decrease is due to the end of the Child Signature Project.

Mono County Children And Families Commission
Management's Discussion and Analysis -- June 30, 2016

Total expenditures decreased to \$482,390 representing \$44,395 less in expenditures from the prior fiscal year. This decrease is mainly due to the end of the Child Signature Project.

Fund Budgetary Highlight

- Total revenues were under budget by \$6,142 due to lower than anticipated revenues (and associated expenses) for the CARES program and CDBG administration. Total expenditures were under budget by \$15,733 due to unexpended funds for preschool support, lower than projected legal costs, and in small part, due to lower than projected benefits.

Capital Assets and Debt Administration

Capital Assets

The Commission did not have any capital assets at the end of the current fiscal year.

Debt Administration

The Commission did not have any long-term obligations outstanding at the end of the current fiscal year.

Economic Factors and Next Year's Budget

The Commission is committed to focusing Proposition 10 funds on the purposes for which it is intended: To promote and sustain comprehensive, integrated programs and services that will help to nurture children ages 0-5 so that their young brains and bodies will develop appropriately.

The following factors were considered in preparing the Commission's financial plan for fiscal year 2016-17:

- Continuation of funding commitments for the Welcome Baby!; CARES Plus; Oral Health; School Readiness programs; the MHSA Prop. 63 Innovation Project (Peapod Program); and the Parenting Partners high-needs home visiting program for children ages one through five, for which we received a Child Abuse Prevention and Intervention (CAPIT) Grant.
- Anticipated declining Prop. 10 revenues and associated uncertainty of continued small county augmentations from First 5 California. Since the Commission adopted the 5 year fiscal plan, First 5 Mono entered into an agreement with First 5 California for 3 years of Small Population County Funding Augmentations which augment prop. 10 income up to a baseline of \$350,000 annually, FY 2016-17 is the last year of that agreement.
- 1% interest on the local Children and Families Trust Fund.

The Commission views Proposition 10 as a mechanism to establish and fund a sustainable system of results-oriented early childhood development and family support services for the 0-5 population, not as just another funding source for programs. In that regard, in fiscal year 2015-16 the Commission will continue to focus on evaluating all funded programs to determine what is working or has promise to impact the health and well being of children. This information will be used to help evaluate the overall impact of Proposition 10 in Mono County. The result of

Mono County Children And Families Commission
Management's Discussion and Analysis -- June 30, 2016

these evaluation activities will help to inform the Commission as it plans for fiscal year 2017-18 expenditures and beyond.

Requests for Information

This financial report is designed to provide a general overview of the Mono County Children and Families Commission finances for all those interested. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: Executive Director, First 5 Mono County Children and Families Commission, P.O. Box 130, Mammoth Lakes, California, 93546.

BASIC FINANCIAL STATEMENTS
GOVERNMENT-WIDE FINANCIAL STATEMENTS

MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(FIRST 5 MONO COUNTY)
STATEMENT OF NET POSITION
JUNE 30, 2016

Assets

Cash	\$ 799,054
Due from other agencies	<u>126,690</u>
Total assets	<u>925,744</u>

Liabilities

Accounts payable	<u>375,116</u>
Total liabilities	<u>375,116</u>

Net position

Restricted	48,867
Unrestricted	<u>501,761</u>
Total Net Position	<u>\$ 550,628</u>

See accompanying notes to financial statements.

**MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(FIRST 5 MONO COUNTY)
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2016**

Outflows of financial resources	
Operations/support	\$ 107,574
Rent	5,500
Program evaluation	1,100
CARES Plus	56,505
Mono County Behavioral Health, Peapod Program	35,000
IMPACT	24,650
Home Visiting	145,358
School Readiness	91,977
Other program expenditures	14,726
Total program expenses	<u>482,390</u>
Inflows of financial resources	
Proposition 10 apportionment	98,286
Proposition 10 small county augmentation	251,714
CARES Plus Program	37,356
Proposition 10 surplus money investment fund	47
Mono County Mental Health, Peapod Program	35,000
IMPACT	22,213
Child Abuse Prevention, Intervention and Treatment (CAPIT)	30,000
Raising a Reader	1,361
CDBG administration	4,063
Miscellaneous	2,382
Total program revenues	<u>482,422</u>
Net program revenues (expenses)	32
General Revenues;	
Investment income	<u>6,174</u>
Change in net assets	6,206
Net position at the beginning of the year	<u>544,422</u>
Net position at the end of the year	<u>\$ 550,628</u>

See accompanying notes to financial statements.

**BASIC FINANCIAL STATEMENTS
FUND FINANCIAL STATEMENTS**

**MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(FIRST 5 MONO COUNTY)
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2016**

Assets

Current assets

Cash	\$	799,054
Due from other agencies		<u>126,690</u>

Total assets	\$	<u><u>925,744</u></u>
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Liabilities and Fund Balance

Current liabilities

Accounts payable and accrued expenses	\$	<u>375,116</u>
---------------------------------------	----	----------------

Total current liabilities		<u>375,116</u>
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Fund balance

Restricted	48,867
Committed	38,000
Assigned	<u>463,761</u>
Total fund balances	<u><u>550,628</u></u>

Total liabilities and fund balance	\$	<u><u>925,744</u></u>
------------------------------------	----	-----------------------

See accompanying notes to financial statements.

**MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(FIRST 5 MONO COUNTY)
STATEMENT OF REVENUE, EXPENSES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2016**

Program Revenues	
Proposition 10 apportionment	\$ 98,286
Proposition 10 small county augmentation	251,714
CARES Plus Program	37,356
Proposition 10 surplus money investment fund	47
Mono County Mental Health, Peapod Program	35,000
IMPACT	22,213
CDBG Administration	4,063
Child Abuse Prevention, Intervention and Treatment (CAPIT)	30,000
Miscellaneous	2,382
Raising a Reader	1,361
Interest income	6,174
Total program revenues	<u>488,596</u>
Program Expenses	
Operations/support	107,574
Rent	5,500
Program evaluation	1,100
CARES Plus	56,505
Mono County Behavioral Health, Peapod Program	35,000
IMPACT	24,650
Home Visiting	145,358
School Readiness	91,977
Other program expenditures	14,726
Total program expenses	<u>482,390</u>
Change in fund balance	6,206
Fund balance at the beginning of the year	<u>544,422</u>
Fund balance at the end of the year	<u>\$ 550,628</u>

See accompanying notes to financial statements.

MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(First 5 Mono County)
Notes to Financial Statements
June 30, 2016

Note 1:

Summary of Significant Accounting Policies

A. Reporting Entity

The Mono County Children and Families Commission (Commission) was established in 1999 pursuant to Health and Safety code §130140. The Commission was also established in accordance with the provisions of the California Children and Families First Act of 1998 and by Mono County Ordinance #05-05. The commission is also known as "First 5 Mono County". The seven members of the Commission are appointed by the Mono County Board of Supervisors.

The Commission is responsible for the creation and implementation of a comprehensive, collaborative, and integrated system of information and services to enhance early childhood development.

The Commission includes all activities (operations of its administrative staff and commission officers) considered to be part of the Commission. The Commission reviewed criteria developed by the accounting principles generally accepted in the United States of America in its issuance of Statement No. 14, relating to the financial reporting entity to determine whether the Commission is financially accountable for other entities. The Commission has determined that no other outside entity meets the above criteria, and therefore, no agency has been included as a component unit in the financial statements. In addition, the Commission is not aware of any entity that would be financially accountable for the Commission that would result in the Commission being considered a component unit of that entity.

The financial statements included in this report are intended to present the financial position and results of operations of only the Commission. They are not intended to present the financial position and results of operations of the County of Mono taken as a whole.

B. Basis of Presentation and Accounting

Government-Wide Statements

The statement of net position and statement of activities display information about the primary government (Commission). These statements include the financial activities of the overall Commission.

The statement of activities presents a comparison between direct expenses and program revenues for the Commission's governmental activity. Direct expenses are those that are specifically associated with the Commission. Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of the Commission. Revenues that are not classified as program revenues, including investment income, are presented instead as general revenues.

Note 1:

Summary of Significant Accounting Policies (continued)

B. Basis of Presentation and Accounting (continued)

Government-Wide Statements (continued)

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

When both restricted and unrestricted net position are available, restricted resources are used only after the unrestricted resources are depleted.

Fund Financial Statement

Separate financial statements are provided for the governmental funds. The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available to finance expenditures of the current period. Proposition 10 taxes and investment income are accrued when their receipt occurs within ninety days after the end of the accounting period so as to be both measurable and available. All receivables are expected to be collected within the current year. Expenditures are generally recorded when a liability is incurred, as under accrual accounting.

Nonexchange transactions, in which the Commission gives (or receives) value without directly receiving (or giving) value in exchange, include sales taxes, grants, entitlements and donations. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

The Commission's fund balance consists of nonspendable, unassigned, assigned, committed and restricted funds. They account for all financial resources of the commission.

C. Due from other Agencies

This amount represents receivables from other local governments. Management has determined the Commission's receivables fully collectible and, accordingly, no allowance for doubtful accounts is required.

MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(First 5 Mono County)
Notes to Financial Statements
June 30, 2016

Item #12
Mtg. Date 12/15/16

Note 1: **Summary of Significant Accounting Policies** (continued)

D. Net Position/Fund Balances

Net Position

The Government-wide activities fund financial statements utilize a net position presentation. Net position is categorized as invested in capital assets (net of related debt), restricted and unrestricted.

Invested in Capital Assets, Net of Related Debt – This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balance of debt that are attributable to capital assets reduce the balance in this category.

Restricted Net Position – This category presents external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This category represents net position of the District that is not restricted for any project or any other purpose.

Government Fund Balances

In the government fund financial statements, fund balances are classified as follows:

Non Spendable fund balances are amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact. The commission does not have any nonspendable funds.

Restricted fund balances are amounts that can be spent only for specific purposes because of laws or externally imposed conditions by grantors or creditors.

Committed fund balances are amounts that can be used only for specific purposes determined by a formal action of the commission's ordinances or resolutions.

Assigned fund balances are amounts that are designated by the commission for a particular purpose but are not spendable until a budget is passed or there is a majority vote approval by the commission. The commission does not have any assigned funds.

Unassigned fund balances are all amounts not included in other spendable classifications. The commission does not have any unassigned funds.

Note 1: **Summary of Significant Accounting Policies** (continued)

E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

F. Fair Value of Financial Instruments

The financial position of the commission at June 30, 2016 includes certain financial instruments that may have a fair value that is different from the value currently reflected in the financial statements. In reviewing the financial instruments of the commission, certain assumptions and methods were used to determine the fair value of each category of financial instruments for which it is practicable to estimate that value. The carrying amounts of the commission's financial instruments generally approximate their fair values at June 30, 2016.

G. Subsequent Events

The Commission evaluated subsequent events up to October 13, 2016 when the financial statements were available to be issued.

Note 2: **Cash**

Cash at June 30, 2016 consisted of the following:

Cash in County Treasury	<u>\$799,054</u>
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The Commission maintains all of its cash and investments with the Mono County Treasurer in an investment pool. On a quarterly basis the Auditor-Controller allocates interest to participants based upon their average daily balances. Required disclosure information regarding categorization of investments and other deposit and investment risk disclosures can be found in the County's financial statements. The county of Mono's Financial Statements may be obtained by contacting the County of Mono's Auditor-Controller's Office at Courthouse Annex 2 – Bryant Street, Bridgeport, California 93517. The Mono County Treasury Oversight Committee oversees the Treasurer's investment policies.

Required disclosures for the Commission's deposit and investment risks at June 30, 2016 were as follows:

Credit risk	Not rated
Custodial risk	Not applicable
Concentration of credit risk	Not applicable
Interest rate risk	Not available

Investments held in the County's investment pool are available on demand and are stated at cost plus accrued interest, which approximates fair value.

MONO COUNTY CHILDREN AND FAMILIES COMMISSIONItem #12
Mtg. Date 12/15/16(First 5 Mono County)
Notes to Financial Statements
June 30, 2016**Note 3: Fund Balances**

The Commission's committed fund balance consists of the following:

Restricted funds:	
Child Care Quality (IMPACT)	\$ 48,867
Committed funds:	
Raising a Reader	<u>38,000</u>
Assigned funds	
Home visiting services	177,296
School Readiness Strategies	135,756
Oral Health Initiative	3,700
Peapod program	30,000
Commission Operations, July 1, 2016-June 30, 2017	<u>117,009</u>
Total assigned funds	<u>463,761</u>
Total fund balance	<u>\$550,628</u>

Note 4: Program Evaluation

The Commission spent \$1,100 on program evaluation during the fiscal year ended June 30, 2016.

Note 5: Risk Management

The Commission is exposed to various risk of loss related to general liability and workers' compensation. The Commission is covered from risk of loss by its participation in the County of Mono risk pool. Information about coverage can be found in the County financial statements.

Note 6: Section 30131.4 of the California Tax & Revenue Code Certification

The Commission has certified that the supplant requirement stated in section 30131.4 of the California Tax & Revenue Code has been met.

Note 7: Contingent Liability

The Commission receives funding from the State of California Proposition 10, the Children and Families First Act, to fund programs that promote, support, and improve the early development of children from prenatal through age five. These programs must be in compliance with applicable laws and may be subject to financial and compliance audits by the State. The amount, if any, of expenditures which may be disallowed by the State cannot be determined at this time, although the County's management does not expect such amounts, if any, to be material.

REQUIRED SUPPLEMENTARY INFORMATION

MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(FIRST 5 MONO COUNTY)
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
Year ended June 30, 2016

	Budgeted Amounts		Actual	Variance with
	<u>Original</u>	<u>Final</u>	<u>Amount</u>	Final Budget Positive (Negative)
Budgetary Fund Balance, Beginning of Year	\$544,422	\$544,422	\$544,422	\$ -
Resources (Inflows):				
Proposition 10 apportionment	90,397	90,397	98,286	7,889
Proposition 10 small county augmentation	259,603	259,603	251,714	(7,889)
CARES Plus Program	40,000	40,000	37,356	(2,644)
Proposition 10 surplus money investment fund	27	27	47	20
Mono County Mental Health, Peapod Program	35,000	35,000	35,000	-
IMPACT	-	22,212	22,213	1
Child Abuse Prevention, Intervention and Treatment (CAPIT)	30,000	30,000	30,000	-
Raising a Reader	5,000	5,000	1,361	(3,639)
CDBG administration		6,975	4,063	(2,912)
Interest	5,384	5,384	6,174	790
Miscellaneous	140	140	2,382	2,242
Amounts available for appropriation	465,551	494,738	488,596	(6,142)
Charges to appropriations (outflows):				
Operations/support	121,380	117,775	107,574	10,201
Rent	2,700	6,000	5,500	500
Program evaluation	1,000	1,000	1,100	(100)
CARES Plus	60,000	60,500	56,505	3,995
Mono County Behavioral Health, Peapod Program	40,000	35,000	35,000	-
IMPACT	-	25,608	24,650	958
Home Visiting	145,968	144,668	145,358	(690)
School Readiness	85,728	92,834	91,977	857
Other program expenditures	12,728	14,738	14,726	12
Total charges to appropriations	469,504	498,123	482,390	15,733
Net change in Fund Balance	(3,953)	(3,385)	6,206	9,591
Budgetary Fund Balance, End of Year	\$540,469	\$541,037	\$550,628	

See note to budgetary comparison schedule.

Notes to Required Supplementary Information
June 30, 2016

BUDGET AND BUDGETARY ACCOUNTING

The Commission prepares and legally adopts a final budget on or before June 30th of each fiscal year. The Commission operation, commencing July 1st, is governed by the proposed budget, adopted by the Board of Commissioners prior to June of the previous year.

After the budget is approved, the appropriations can be added to, subtracted from or changed only by Commission resolution. All such changes must be within the revenues and reserves estimated as available in the final budget or within revised revenue estimations as approved by the Commission.

An operating budget is adopted each fiscal year on the modified accrual basis. Additionally, encumbrance accounting is utilized to assure effective budgetary control. Encumbrances outstanding at year-end represent the estimated amount of the expenditures ultimately to result if the unperformed contracts in process at the year-end are completed or purchase commitments satisfied. Such year-end encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year's budget. Unencumbered appropriations lapse at year-end.

The legal level of budgetary control (the level on which expenditures may not legally exceed appropriations) is at the object level. Object levels of expenditures are as follows: salaries and benefits, services and supplies, and internal charges.

The budget is adopted on a basis consistent with generally accepted accounting principles.

SUPPLEMENTARY INFORMATION

MONO COUNTY CHILDREN AND FAMILIES COMMISSION
(First 5 Mono County)
Supplemental Schedule of First 5 California (F5CA) Funding
Fiscal Year 2015-16

Program Title		Revenue F5CA Funds	Expenditures	Change in Net Assets	Net Assets Beginning of FY	Net Assets End of FY
CARES Plus Program	F5CA Funds	\$ 37,356	\$ 56,505	\$ (19,149)	\$ -	\$ -
Small County Augmentation Funds	F5CA Funds	251,714	251,714	\$ -	\$ -	\$ -
TOTAL F5CA FUNDS		\$ 289,070	\$ 308,219	\$ (19,149)	\$ -	\$ -

See accountant's report on supplementary information.

OTHER REPORTS

NEELY ACCOUNTANCY CORP.
CERTIFIED PUBLIC ACCOUNTANT
17037 Chatsworth St, Suite 208A
Granada Hills, CA 91344

818-360-9800

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*
INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners
Mono County Children and Families Commission
Mammoth Lakes, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities of Mono County Children and Families Commission, as of and for the year ended June 30, 2016 and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated October 13, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we not express an opinion on the effectiveness of the Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Granada Hills, CA

October 13, 2016

**Member: American Institute of Certified Public Accountants
California Society of Certified Public Accountants**

NEELY ACCOUNTANCY CORP.
CERTIFIED PUBLIC ACCOUNTANT
17037 Chatsworth St, Suite 208A
Granada Hills, CA 91344

818-360-9800

INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Board of Commissioners
Mono County Children and Families Commission
Mammoth Lakes, California

Compliance

We have audited the Mono County Children and Families Commission's (Commission) compliance with the requirements specified in the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office, applicable to the Commission's statutory requirements identified below for the year ended June 30, 2016.

Management's Responsibility

Management is responsible for compliance with the requirements of the laws and regulations applicable to the California Children and Families Act.

Auditor's Responsibility


Our responsibility is to express an opinion on the Commission's compliance with the requirements referred to above based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act*, issued by the State Controller's Office. Those standards and the State of California's *Standards and Procedures for Audits of Local Entities Administering the California Children and Families Act* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the requirements referred to above that could have a direct and material effect on the statutory requirements listed below. An audit includes examining, on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the Commission's compliance with those requirements. In connection with the audit referred to above, we selected and tested transactions and records to determine the Commission's compliance with the state laws and regulations applicable to the following items:

Description	Audit Guide Procedures	Procedures Performed
Contracting and Procurement	6	Yes
Administrative Costs	3	Yes
Conflict-of-Interest	3	Yes
County Ordinance	4	Yes
Long-Range Financial Plans	2	Yes
Financial Condition of the Commission	1	Yes
Program Evaluation	3	Yes
Salaries and Benefit Policies	2	Yes

Opinion

In our opinion, Mono County Children and Families Commission complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the California Children and Families Program for the year ended June 30, 2016.

A handwritten signature in blue ink, appearing to read "Nely Navarro", is written over a horizontal line.

Granada Hills, CA

October 13, 2016

First 5 Mono County
Profit Loss Budget vs. Actual
July 1 through December 6, 2016

	Jul 1 - Dec 6, 2016	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Prop 10 Tax Revenue	9,582	90,397	-80,815	11%
Small County Augmentation	7,306	259,603	-252,297	3%
SMIF (Surplus Money Inv Fund)	0	25	-25	0%
CAPIT (Parenting Partners)	9,605	30,000	-20,395	32%
IMPACT	0	57,145	-57,145	0%
CDBG Administration	0	9,887	-9,887	0%
CDBG	0	224,102	-224,102	0%
Peapod Program (Prop 63 Funds)	6,475	35,000	-28,525	18%
Raising a Reader	0	2,049	-2,049	0%
Misc Inc				
Breast Pump Attachments	0	100	-100	0%
Total Misc Inc	0	100	-100	0%
Interest on F5 Mono Fund Bal	1,763	6,200	-4,437	28%
Total Income	34,732	714,508	-679,776	5%
Expense				
Home Visiting (Resource 9037)				
Welcome Baby! Home Visiting				
Home Visitors Salary	20,801	56,229	-35,428	37%
Home Visitors Benefits	2,477	4,673	-2,196	53%
Admin Assistant Salary	2,796	6,711	-3,915	42%
Admin Assistant Benefits	477	1,143	-665	42%
Office Supplies	761	1,500	-739	51%
Postage	0	200	-200	0%
Mileage Reimbursement Personal	5,178	6,100	-922	85%
Educational Support Materials	173	2,200	-2,027	8%
MCOE Indirect	0	6,812	-6,812	0%
Total Welcome Baby! Home Visiting	32,664	85,568	-52,904	38%
CAPIT Grant Parenting Partners				
Home Visiting Staff	14,903	37,000	-22,097	40%
Home Visiting Supervision	2,057	4,610	-2,553	45%
Office Supplies	633	1,545	-912	41%
Counseling	350	2,000	-1,650	18%
Grant Administration	100	850	-750	12%
Training & Travel	5,075	9,000	-3,925	56%
Educational Materials	0	1,000	-1,000	0%
MCOE Indirect	0	4,495	-4,495	0%
Total CAPIT Grant Parenting Partners	23,118	60,500	-37,382	38%
Lactation Counseling/Childbirth				
Breast Pump Attachments	0	100	-100	0%
Lactation Counseling/Childbirth - Other	36	2,000	-1,964	2%

First 5 Mono County
Profit Loss Budget vs. Actual
July 1 through December 6, 2016

	Jul 1 - Dec 6, 2016	Budget	\$ Over Budget	% of Budget
Total Lactation Counseling/Childbirth	36	2,100	-2,064	2%
Total Home Visiting (Resource 9037)	55,818	148,168	-92,350	38%
School Readiness				
Director Salary	2,644	6,346	-3,702	42%
Director Benefits	1,378	3,284	-1,906	42%
Admin Assistant Salary	2,797	6,712	-3,915	42%
Admin Assistant Benefits	479	1,143	-664	42%
Advertising	0	250	-250	0%
Office Supplies/Postage	0	1,000	-1,000	0%
Motorpool	0	300	-300	0%
MCOE Indirect	0	1,591	-1,591	0%
Preschool to K Transition	236	3,500	-3,264	7%
Promotional Messaging	243	500	-257	49%
Early Literacy	87	3,000	-2,913	3%
ESUSD Transition to School	0	8,675	-8,675	0%
MUSD Transition to School	0	10,000	-10,000	0%
Preschool Support	0	4,000	-4,000	0%
Raising a Reader Mo Co Library				
Story Time				
Leader Salary	547	1,366	-819	40%
Leader Benefits	73	215	-143	34%
Supplies	0	200	-200	0%
First 5 Indirect	0	123	-123	0%
MCOE Indirect	0	144	-144	0%
Total Story Time	620	2,049	-1,429	30%
Raising a Reader Mo Co Library - Other	0	33,000	-33,000	0%
Total Raising a Reader Mo Co Library	620	35,049	-34,429	2%
Total School Readiness	8,485	85,350	-76,866	10%
Peapod (Resource 9039)				
Director Salary	588	1,410	-823	42%
Director Benefits	306	731	-425	42%
Admin Assistant Salary	2,797	6,712	-3,915	42%
Admin Assistant Benefits	478	1,143	-665	42%
Peapod Leaders Salary	8,283	18,584	-10,301	45%
Peapod Leaders Benefits	789	1,491	-701	53%
Office Supplies	0	200	-200	0%
Advertising	39	300	-262	13%
Training	455	1,000	-545	46%
Playgoup Materials	11	200	-189	5%
Mileage Reimbursement Personal	23	200	-177	11%
MCOE Indirect	0	2,755	-2,755	0%
First 5 Indirect	113	275	-162	41%

First 5 Mono County
Profit Loss Budget vs. Actual
July 1 through December 6, 2016

	Jul 1 - Dec 6, 2016	Budget	\$ Over Budget	% of Budget
Total Peapod (Resource 9039)	13,881	35,000	-21,119	40%
Child Care Quality				
IMPACT				
Director Salary	2,057	4,936	-2,879	42%
Director Benefits	1,072	2,555	-1,482	42%
Coordinator Salary	11,727	28,145	-16,418	42%
Coordinator Benefits	5,957	4,778	1,179	125%
Materials & Supplies	516	900	-384	57%
Travel	484	2,000	-1,516	24%
Equipment	0	1,000	-1,000	0%
Incentives	0	14,000	-14,000	0%
Contractual	1,094	2,827	-1,733	39%
Indirect				
MCOE Indirect	0	682	-682	0%
First 5 Indirect	5,509	8,490	-2,981	65%
Total Indirect	5,509	9,171	-3,663	60%
Total IMPACT	28,415	70,312	-41,897	40%
Total Child Care Quality	28,415	70,312	-41,897	40%
Oral Health (Resource 9038)				
Director Salary	588	1,410	-823	42%
Director Benefits	306	730	-423	42%
Tooth Tutor Part-time Emp	517	1,900	-1,383	27%
Tooth Tutor Benefits	39	127	-88	31%
Educational Support Materials	130	1,000	-870	13%
MCOE Indirect	0	379	-379	0%
Total Oral Health (Resource 9038)	1,581	5,546	-3,965	29%
Safe Kids Coalition	0	7,000	-7,000	0%
CDBG Admin Expense	3,625	9,887	-6,262	37%
CDBG-ESUSD	83,507	224,102	-140,596	37%
Evaluation	0	1,319	-1,319	0%
F5 Operations				
F5 Operations (Resource 9300)				
Director Salary	19,394	46,540	-27,146	42%
Director Benefits	11,190	26,640	-15,449	42%
Admin Assistant Salary	6,917	17,152	-10,235	40%
Admin Assistant Benefits	1,111	2,920	-1,809	38%
Office Supplies/Postage	982	2,500	-1,518	39%
Advertising	367	500	-133	73%
Rent	2,300	6,000	-3,700	38%
Phones	128	200	-72	64%
Commisioner Travel	601	1,000	-399	60%
Staff Travel	589	4,000	-3,411	15%

First 5 Mono County
Profit Loss Budget vs. Actual
July 1 through December 6, 2016

	Jul 1 - Dec 6, 2016	Budget	\$ Over Budget	% of Budget
MCOE Indirect	0	9,838	-9,838	0%
Total F5 Operations (Resource 9300)	43,579	117,290	-73,711	37%
Total F5 Operations	43,579	117,290	-73,711	37%
Miscellaneous				
F5 Association Dues	3,163	3,163	0	100%
Fiscal Audit	5,950	5,950	0	100%
Mono County Counsel	0	3,000	-3,000	0%
Total Miscellaneous	9,113	12,113	-3,000	75%
Total Expense	248,003	716,088	-468,085	35%
Net Ordinary Income	-213,271	-1,580	-211,691	13501%
	-213,271	-1,580	-211,691	13501%