



Regular Commission Meeting

AGENDA

February 16, 2017, 2:30-4:30 p.m.

Mono County Office of Education Conference Room,
451 Sierra Park Road, Mammoth Lakes CA

1. **Public Comment** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
2. **Commission Membership Updates** Discussion and consideration of the following:
 - a. Welcome new Commissioner Bob Gardner: The Commission will take action to approve the Board of Supervisors' appointment of Bob Gardner as a new Commissioner to serve under the category of: "*member of the Board of Supervisors.*" **(ACTION)**
 - b. Due to her change in employment with the Utu Utu Gwaitu Tribe, Commissioner Le Plat no longer fits the category under which she serves: *representatives of local organizations for prevention or early intervention for families at risk.* The Commission will recognize Commissioner LePlat for her service and consider acceptance of her resignation from her appointment as First 5 Mono Commissioner. Commissioner LePlat served since 2015. **(ACTION)**
 - c. The Commission will take action to approve staff to work with volunteer Commissioners to participate in a new Commissioner search committee for the purposes of seeking letters of interest, selecting a mutually agreed upon candidate that best fits Commission goals and service category diversity, and asking the Board of Supervisors for appointment of a new Commissioner to fill the vacancy created by Commissioner LePlat's resignation. According to County Code, prospective members must fit one of the following categories:
 - 1) *recipients of project services included in the county strategic plan*
 - 2) *representatives of a local child care resource or referral agencies or a local child care coordinating group*
 - 3) *representatives of local organizations for prevention or early intervention for families at risk*
 - 4) *representatives of community-based organizations that have the goal of promoting or nurturing early childhood development*
 - 5) *representatives of local school districts; and representatives of local medical, pediatric, or obstetric associations or societies* **(ACTION)**
3. **Minutes** Consideration of minutes for the December 15, 2016 Commission meeting. **(ACTION)**
4. **Commissioner Reports** Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
5. **Director Report** This information may be reported elsewhere on agenda. **(INFORMATION)**

- 6. Contractual Agreements**
- Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements. (ACTION)*
- a. **Coaching and Assessing Contract:** with Jennifer Denzel for the provision of coaching and assessing services at the Busy Bear Child Care Center in Alpine County for FY 2016-17 not to exceed **\$1,800** including any County Counsel approved changes. **(ACTION)**
 - b. **Stipend Agreement:** with the Marine Corps to provide a stipend for the Mountain Warfare Training-Child Development Center's completion of the FY 2015-16 IMPACT program and, if completed, the FY 2016-17 IMPACT program in the amount dictated by the program's stipend structure not to exceed **\$3,620**. **(ACTION)**
 - c. **Hub Local Area Agreement:** with First 5 California to act as the fiscal lead agency for the Region 6 Regional Coordination and Training and Technical Assistance (T&TA) Hub to be funded in the amount of **\$409,112** for the period of July 1, 2016 to June 30, 2020. **(ACTION)**
 - d. **ELNAT Data Subscription Agreement:** with American Institutes for Research for the provision of the Early Learning Needs Assessment Tool (ELNAT) and related services in the amount of **\$3,200** for a 12 month subscription. Funding supported through the F5CA Hub agreement. **(ACTION)**
 - e. **iPinwheel Database Subscription:** with Early Quality Assessments Inc. for the provision of a database for child care sites participating in quality improvement efforts in the region not to exceed **\$3,000** for FY 2016-17. Funding supported through the F5CA Hub agreement. **(ACTION)**
 - f. **Spanish Assessment Contract:** with Progressive Early Assessments Inc. for the provision of Spanish assessments in FY 2016-17 for three child care sites not to exceed **\$5,000** including any County Counsel approved changes. Funding supported through the F5CA Hub agreement. **(ACTION)**
- 7. Request for Proposals for Hub Coordination**
- The Commission will consider approval of the request for proposals for coordination of the T &TA Hub. **(ACTION)**
- 8. First 5 Mono Evaluation Report FY 2015-16 Amendment & Indicator Review**
- The Commission will review the indicators from the FY 2015-16 Evaluation Report and amend the expenses slide to change the total expenses to read: \$482,390.49 (instead of \$483,390.49). **(ACTION)**
- 9. Program Updates**
- Staff and Commissioners will report on the following programs. **(INFORMATION)**
- Commission-run Programs**
- a. *Child Care Quality: IMPACT Program*
 - b. *Regional Child Care Quality: Quality Rating Improvement System (QRIS)*
 - c. *Home Visiting: Welcome Baby!, Parenting Partners (CAPIT Grant), and Child Care Provider Home Visitor*
 - d. *Breastfeeding Promotion and Outreach*
 - e. *Peapod Playgroups (Prop. 63 MHSA)*
 - f. *School Readiness Activities*

- 10. Budget Amendment
FY 16-17** Commission will consider the proposed budget amendment to incorporate funds associated with contracts considered in this Commission Meeting. **(ACTION)**
- 11. Year to Date Budget** Staff will report on the First 5 Mono Revenue and Expenditures-to-date. **(INFORMATION)**

Next Commission Meeting: Thursday, April 20, 2017 Mono County Office of Education, Mammoth Lakes Conference Room.

Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).