



Regular Commission Meeting and Public Hearing

AGENDA

June 3, 2016, 2:30-4:30 p.m.

Mono County Office of Education Conference Room, Mammoth Lakes

--public hearing begins---

1. **Public Comment**

Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
2. **Minutes**

Consideration of minutes for the March 10, 2016 Commission meeting. **(ACTION)**
3. **Commissioner Reports**

Board members may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda. **(INFORMATION)**
4. **Director Report**

This information may be reported elsewhere on agenda. **(INFORMATION)**

 - a. **Preschool Update**
5. **Annual Review—
First 5 California
Annual Report 2014-
2015**

Opportunity for the public to comment on the First 5 California Annual Report 2014-2015. **(PUBLIC HEARING)**
6. **First 5 Mono Annual
Report 2014-2015
Update**

Opportunity for the public to comment on the updated First 5 Mono Annual Report 2014-2015. **(PUBLIC HEARING)**
7. **Welcome
Commissioner
Jimenez**

The Commission will take action to approve the Board of Supervisors' appointment of Berta Jimenez as a new Commissioner to serve under the category of : *"persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services and tobacco and other substance abuse prevention and treatment services."* **(ACTION)**
8. **Election of Officers**

The Commission will elect officers to the following positions: Chair, Vice-Chair and Secretary. **(ACTION)**
9. **Contract Approvals**

Discussion and consideration of the following agreements. *The Commission shall first determine whether the subject matter of the proposed agreements are consistent with the Commission's strategic plan and fiscal plan. The Commission may then authorize the Director to sign and administer the agreements.*

 - a. Agreement with Eastern Sierra Unified School District for the provision of Summer Bridge Services in FY 2016-17 in the amount of \$8,675. **(ACTION)**

- b. Agreement with Mammoth Unified School District for the provision of Summer Bridge Services in FY 2016-17 in the amount of \$10,000. **(ACTION)**
- c. Agreement with Mono County Libraries for the provision of raising a Reader in FY 2016-17 in the amount of \$38,000. **(ACTION)**
- d. Lease agreement with Carlton Briggs for July 1, 2016-June 31 2018 in the amount of \$28,800. **(ACTION)**
- e. Agreement with Mono County Behavioral Health for First 5 to provide the Peapod Program in FY 2016-17 in the amount of \$35,000. **(ACTION)**

10. FY 2016-17 Meeting Schedule

Staff will present the Commission the meeting schedule for next fiscal year. **(INFORMATION)**

11. Program Updates

Staff and Commissioners will report on the following programs. **(INFORMATION)**

Commission-run Programs

- a. *Child Care Quality: CARES Plus and IMPACT Programs*
- b. *Home Visiting: Welcome Baby! and Parenting Partners (CAPIT Grant)*
- c. *Breastfeeding Promotion and Outreach*
- d. *Oral Health Initiative*
- e. *Peapod Playgroups (Prop. 63 MHSA)*
- f. *School Readiness Activities*

--public hearing ends--

12. First 5 Mono County FY 2014-15 Annual Report Update

Commission will take action to approve the First 5 Mono County FY 2014-15 Annual Report update. **(ACTION)**

13. 2015-2016 Fiscal Audit Engagement Letter

The Commission will consider authorizing the Executive Director to sign the 2015-2016 Independent Fiscal Audit engagement letter for the amount of \$5,950. **(ACTION)**

14. Year to Date Budget

Staff will report on the First 5 Mono Revenue and Expenditures-to-date. **(INFORMATION)**

15. FY 2015-16 Proposed Budget Revision

The Commission will review and consider approval of the Fiscal Year 2015-16 proposed budget revision. **(ACTION)**

16. FY 2016-17 Proposed Budget

The Commission will review and consider approval of the Fiscal Year 2016-17 proposed budget. **(ACTION)**

Next Commission Meeting: Thursday, August 18th, 2016 Mono County Office of Education, Mammoth Lakes Conference Room, and via polycom to Mono County Office of Education, Bridgeport Conference Room.

Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

Public Hearing & Regular Commission Meeting

Minutes

Thursday, March 10, 2016

Mono County Office of Education Conference Room
451 Sierra Park Rd., Mammoth Lakes, California
Bridgeport Conference Room via Polycom

Commissioners Present: Jeanne Sassin, Chair
Stacey Adler, Vice Chair
Rick Johnson
Tim Alpers
Kristin Wilson

Staff Present: Molly DesBaillets, Executive Director
Kaylan Johnson, Administrative Assistant/Fiscal Specialist
Didi Tergeesen, CARES Coordinator

Commission Chair Sassin calls the meeting to order and opens the public hearing at 2:38 p.m.

1. Public Comment

None.

Commissioner Alpers makes a comment regarding the PUC and the Regional Planning Advisory Committee meeting dealing with expanding Internet service throughout Mono County. Lee Vining will be incorporated into the grant, expanding high-speed access with landline, TV, and Internet service, for businesses, schools, and the public.

2. Minutes (ACTION)

Consideration of minutes from the January 7, 2016 Commission meeting.

ACTION: Commission will approve the January 7, 2016 minutes, for which a quorum is present.

MOTION: Commissioner Adler

SECOND: Commissioner Johnson

VOTE: Unanimous

ABSTENTIONS: Commissioner Alpers, absent at 1/7/16 meeting

3. Annual Review - First 5 Mono County Strategic Plan 2014-2019 (PUBLIC HEARING)

Ms DesBaillets presents First 5 Mono County Strategic Plan 2014-2019.

- The three areas of unmet needs in the Strategic Plan had been previously identified as “Opportunities to Gather”, “Childcare and Early Learning”, and “Early Literacy”.
 - a. “Opportunities to Gather” has been addressed by increased participation in Peapod Groups, especially Mammoth; annual Health and Safety Fairs; Mammoth Visitors Center has started a weekly group for kids age 2-5; Behavioral Health is hosting ‘Mini Me Bonding Class’; community and other agency events are also advertised by Peapod Leaders.
 - b. “Childcare and Early Learning” has been addressed through Kindergarten Round-up, Summer Bridge, Health and Safety Fairs, and Oral Health Education in preschools and childcare sites. Early Learning is also addressed through First 5’s Parenting Partners program, teaching developmental activities to parents and children ages 1-5, and addressing family needs as a whole with referrals and follow-ups. Ms DesBaillets notes that parents, Commissioners, and community members have also been concerned that more licensed childcare, specifically in Bridgeport and Benton, is needed and this continues to be addressed.
 - c. “Early Literacy” has been addressed through the Raising A Reader Program: Age-appropriate books for families to check-out via Home Visitors, serving about 200 families per year, and by the First Book giveaways.
- Commissioner Alpers asks about parent feedback and assessments of First 5 programs. Ms DesBaillets responds that parents love the Summer Bridge and Raising A Reader programs. Parents increase their reading time and preschool teachers also feel supported around their childcare. School Readiness Assessments include assessing children for school readiness before entering Kindergarten.
- Commissioner Alpers asks about how First 5 originally created a strategic plan. Ms DesBaillets responds that her current Strategic Plan was based off Mono’s previous Strategic Plan, which was created by the previous Directors and possibly from a First 5 CA Strategic Plan template. Ms DesBaillets also pulled surveyed information from parents on what they need and want regarding children 0-5 in the community.
- Commissioner Alpers asks about the low percentage allotted to Child Safety in the Strategic Plan. Ms DesBaillets explains that Child Safety was the addition of the Safe Kids Initiative. The individual providers (Law Enforcement, MMSA, CHP, MLPD, Health Dpt, Sheriff, Hospital, etc) are funding their own activities, and First 5’s portion spent on Child Safety is for coordination of the providers.

4. Commission Membership Updates

- a. **(ACTION)** Ms DesBaillets states that Dr Johnson is up for reappointment 5/1/2016.

ACTION: Commission to recommend to the Board of Supervisors the re-appointment of Commissioner Johnson.

MOTION: Commissioner Adler

SECOND: Commissioner Sassin

VOTE: Unanimous

ABSTENTIONS: Commissioner Alpers

- b. **(INFORMATION)** Ms DesBaillets states that Commissioner Humiston's term expires 5/20/2016 and she will not be seeking reappointment. Appreciations were given to Ms Humiston for her effort and dedication to First 5 Mono Commission.
- c. **(ACTION)** Ms DesBaillets asks for Commission's approval, along with CAO, to vet interests in the open Commissioner position, fitting under "persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services." WIC and Health Department management employees were suggested by the Commissioners.

ACTION: Commission to approve staff to work with the CAO in seeking letters of interest and asking the BOS for appointment of a mutually agreed upon candidate for Commission vacancy.

MOTION: Commissioner Alpers

SECOND: Commissioner Adler

VOTE: Unanimous

ABSTENTIONS: none

5. CDBG Fund Award for Child Care Services (ACTION)

Ms DesBaillets states that First 5 has been awarded the CDBG Grant for new Childcare Centers in Bridgeport and Benton. She informs the Commissioners that the contract includes a clause stating First 5 will assume any financial risk for real-property costs if facility is not used for 5 years as a childcare center after the grant cycle ends, estimated to be \$50,000. It also requires the county to support First 5 in re-application of CDBG funds if childcare is still desired in the community. Ms DesBaillets believes the chance for re-approval of the CDBG grant after 2 years is high, as the county is very supportive of the contract.

- a. **ACTION:** Commissioners to approve and authorize intra-agency agreement with Mono County to facilitate the implementation of CDBG child care services funding award activities in the amount of \$482,558.
MOTION: Commissioner Alpers
SECOND: Commissioner Johnson
VOTE: Unanimous
ABSTENTIONS: none

Ms DesBaillets asks the Commission to vote again after adding that CDBG has not yet approved the contract.

ACTION: Commissioners re-approve and authorize intra-agency agreement with Mono County to facilitate the implementation of CDBG child care services funding award

activities in the amount of \$482,558, with the addition of any changes CDBG asks for and with County Counsel approval.

MOTION: Commissioner Alpers

SECOND: Commissioner Johnson

VOTE: Unanimous

ABSTENTIONS: none

- b. Ms DesBaillets states that Don Clark, ESUSD Superintendent and principal of Benton and Bridgeport Elementary, will serve as Director of the preschools in Benton and Bridgeport. Mono County Counsel and ESUSD Fiscal have also reviewed the contract.

ACTION: Commissioners approve and authorize the sub-recipient agreement with Eastern Sierra Unified School District to implement CDBG child care services activities in the amount of \$465,116.

MOTION: Commissioner Alpers

SECOND: Commissioner Adler

VOTE: Unanimous

ABSTENTIONS: none

6. Abriendo Puertas Agreement (ACTION)

Ms DesBaillets states that she is unsure if Natalie Feeney is in agreement with the contract because Ms Feeney has not communicated anything to Ms DesBaillets at this time.

ACTION: Commissioners to consider approval of the agreement between Natalie Feeney and First 5 for the provision of professional services to teach the Abriendo Puertas Program.

No action was taken. Commissioner Adler suggests tabling the contract at this time due to uncertainty of Ms Feeney's agreement. Commission members agree to table contract until details are finalized at a later date.

*Commissioner Wilson arrives to meeting.

7. Program Updates (INFORMATION)

- a. *CARES and IMPACT:* Ms Tergesen reports there are 34 people enrolled in CARES (Child Care Quality Improvement) from Mono and Alpine counties, including 9 new people. They participate in online college courses, trainings thru Inyo Superintendent of Schools, or trainings through UC Davis Center for Child Development. There has been more training taught in Spanish this year than before. The Provider Appreciation Training and Dinner for local Childcare Providers is happening May 20.

Discussion follows about recognition for Childcare Providers who complete the CARES trainings, possibly in the newspapers and local media.

Ms DesBaillets later reports on IMPACT, childcare quality, and systems building. Agencies are working on coordination between child care providers, assisting High School students on their way to become Child Care Providers; Cerro Coso is hosting a CLASS training in Big Pine for Childcare Providers; Ms

DesBaillets is conducting ASQ trainings for local Childcare Providers. She is also hoping to apply for IMPACT HUB funds for the region of Inyo, Mono, and Alpine. The IMACA Preschools in Coleville and Mammoth recently earned a high rating of 4 on the QRIS system.

- b. *Home Visiting:* First 5 is currently serving 115 families: 16 in Parenting Partners, 66 in Welcome Baby!, and 24 participating in both programs. The Home Visitors participated in a “0-3 National Institute” online training emphasizing neural connections in babies and the learning process.
- c. *Breastfeeding Promotion and Outreach:* Ms DesBaillets shares the Welcome Baby! Breastfeeding Bag that First 5 gives to new parents in Mammoth Hospital Labor & Delivery. Mammoth Auxiliary may provide future funding for the bags. Ms DesBaillets states that Mono County is the 6th ranked county in CA for exclusive breastfeeding. First 5 is working to increase participation in the Breastfeeding Taskforce with the hospital, the hospital is now offering post-natal Lactation support to families, and the hospital has requested First 5 to train another nurse in the Lactation Educator Course. First 5's Lactation Support Group at the hospital Chapel ended because no one was attending.

Commissioner Wilson speaks about hospital employee Megan Scott in L&D as a breastfeeding resource and how the hospital is thinking of expanding her lactation services in other departments.

- d. *Oral Health Initiative:* Ms Tergesen reports that 105 oral health checks and 70 fluoride varnish services were given to children last winter at the local preschools. Referrals were made to a dentist by the Tooth Tutor, Claudia Molina. Follow-ups were made by the Home Visitors, ensuring the family has access and insurance to dental care.

Commissioner Wilson states the American Dental Society has changed the dental recommendations recently. Because of this, Pediatrics is trying to coordinate dental care with Sierra Park Dental and the Oral Health Taskforce (including First 5's Tooth Tutor).

*Ms Tergesen leaves Commission Meeting

- e. *Peapod Playgroups:* Ms DesBaillets reports the Mammoth Spanish Peapod is restarting late March with a substitute Leader. The new Bridgeport Peapod Leader is doing a great job and will be adding Story Time at the Library. Lee Vining Peapod has been cancelled due to no attendance. Chalfant Peapod continues monthly, due to a request from the only attendee. Two Peapod Leaders will attend the CAEYC Conference next month for training.
- f. *School Readiness Activities:* Ms DesBaillets reports First 5's school-readiness activities are Kindergarten Round-up and the Health & Safety Fairs, happening in late March and May 21 in Mammoth, and Summer Bridge in July and August.

--public hearing closed at 4:06 pm by Commissioner Chair Sassin--

8. 2014-15 Independent Fiscal Audit (ACTION)

ACTION: Commission to approve the 2014-15 Independent Fiscal Audit that was reviewed at the Oct 15, 2015 meeting.

MOTION: Commissioner Johnson

SECOND: Commissioner Adler

VOTE: Unanimous

ABSTENTIONS: None

9. First 5 Mono County Strategic Plan 2014-2019 (ACTION)

ACTION: Commission to review and approve the First 5 Mono County Strategic Plan 2014-2019.

MOTION: Commissioner Alpers moves for adoption of Strategic Plan.

SECOND: Commissioner Johnson

VOTE: Unanimous

ABSTENTIONS: None

10. Commission Budget (INFORMATION)

Ms DesBaillets reports First 5 is on target with budget predictions, with expenditures at a little below 50% of target for this time. She expects end-of-year Indirect costs to meet the targeted expenditures by the end of the Fiscal Year.

11. FY 2015-16 Proposed Budget Revisions

Item was not listed as ACTION in Agenda, although it should be an ACTION item. Ms DesBaillets and Commission moves forward as ACTION item and will confirm with Legal on correct protocol.

Ms DesBaillets presents the Budget Revision to the Commission, reporting that there is \$3385 of First 5 CA funds leftover from FY 2014-15 to spend down this fiscal year. The funds and anticipated expenses for the new IMPACT and CDBG contracts have been added to the budget. Advertising Expenses and Supply Expenses have been increased.

ACTION: Commission to review and approval of the First 5 Mono County FY 2015-16 Proposed Budget Revision.

MOTION: Commissioner Johnson

SECOND: Commissioner Adler

VOTE: Unanimous

ABSTENTIONS: None

12. Association Dues Increases (INFORMATION)

Ms DesBaillets reports that CA Counties have voted to increase First 5 Association dues from \$2300 to \$2875 for FY 2016-17. First 5 Association has requested an extra 10% as well to support their Policy and Communication Fund. FY 2016-17 Association dues total \$3163. Commission provided an approval consensus of the anticipated due increase.

13. Commissioner Reports

Commissioner Johnson reminds the Commission about the risks of Zika Virus, as there are still cases occurring. He encouraged First 5 Home Visitors to inform new mothers about the risk of Zika.

Commissioner Sassin is pleased with the progress on the Bridgeport and Benton Preschools.

14. Director Report

Ms DesBaillets has nothing else to report to the Commission.

Meeting adjourned at 4:18 pm.

Early Investments for Lifelong Results

2014-15 | First 5 California Annual Report



Our Mission

Convene, partner in, support, and help lead the movement to create and implement a comprehensive, integrated, and coordinated system for california's children prenatal through 5 and their families. Promote, support, and optimize early childhood development.



Early Investments for Lifelong Results

2014-15 | First 5 California Annual Report

FIRST 5 CALIFORNIA COMMISSION MEMBERS

George Halvorson, Chair
Appointed by Governor

Joyce Iseri, Vice Chair
Appointed by Senate Rules Committee

Casey McKeever
Appointed by Senate Rules Committee

Conway Collis
Appointed by Speaker of the Assembly

Kathryn Icenhower
Appointed by Speaker of the Assembly

Magdalena Carrasco
Appointed by Governor


Muntu Davis
Appointed by Governor

EX-OFFICIO MEMBER:

Diana Dooley
*Secretary of the California Health and
Human Services Agency*

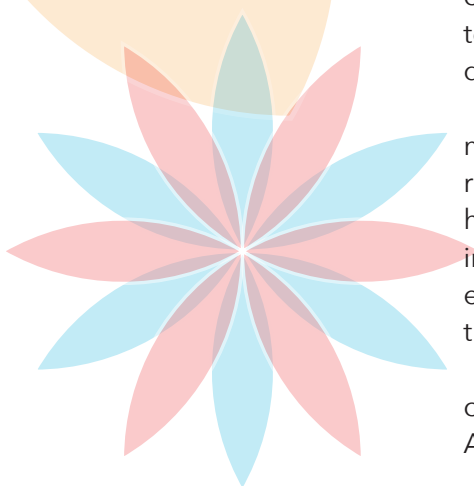
Jim Suennen, Designee

Message from the Executive Director



It has been another year of significant accomplishments in early learning and health for First 5 California as well as our First 5 county commission partners across the state. More and more parents, policymakers, legislators, and stakeholders have come to recognize the importance of supporting children in their earliest years. They understand the long-term payoff of these necessary investments. And by investments, I'm referring to a variety of ongoing efforts to advance our mission and vision. In addition to funding, there also are the investments of time, hard work, advocacy, outreach, dialogue, and partnerships—all with a focus on nurturing and enriching the earliest years in the lives of our youngest children to foster their success in school and beyond.

A few milestones from the past year deserve special recognition. In February 2015, First 5 California hosted its first annual Child Health, Education, and Care Summit in partnership with several California agencies: Department of Developmental Services, Department of Veterans Affairs, Community Colleges Chancellor's Office, Department of Education, Health and Human Services Agency, Department of Public Health, and Department of Social Services. This Summit welcomed nearly 1,000 attendees representing preschool, infant/toddler child care, social workers, foster care, military families, higher education, administrators, parents, advocates, philanthropists, and elected officials. Participants included county-level teams consisting of representatives from as many of these local groups as possible. The goal was for both county- and state-level networking to be enhanced, and for services to our common target audiences to become better focused and less duplicative.



Our *Talk. Read. Sing.*® public education and outreach campaign messages reached millions of Californians through television and radio ads, social media, and our Parent Website. The campaign, which highlights the importance of early brain development through linguistic interaction and engagement with babies and young children, will be enhanced with additional content and outreach efforts and will continue through the coming year and beyond.

On the program front, two of First 5 California's Signature Programs continued to demonstrate significant results, with the Comprehensive Approaches to Raising Educational Standards (CARES) Plus program

providing professional development for thousands of early educators, and the Child Signature Program (CSP) serving thousands of children statewide in quality early learning programs.

Perhaps our most significant accomplishment to date is the development of First 5 IMPACT (Improve and Maximize Programs so All Children Thrive). With CSP and CARES Plus scheduled to conclude on June 30, 2016, and to build upon their successes, the State Commission in April 2015 approved a five-year investment to support a network of local quality improvement systems to better coordinate, assess, and improve the quality of early learning settings. First 5 IMPACT is an innovative approach that forges partnerships between First 5 California and counties to achieve the goal of helping children ages 0 to 5 and their families thrive by increasing the number of high-quality early learning settings, including supporting and engaging families in the early learning process. Investing in more sites to achieve high-quality standards helps ensure more of California's children enter school with the skills, knowledge, and dispositions necessary to be successful. It provides families the information and support they need to promote and optimize their children's development and learning, both inside and outside the home.

None of this would be possible without the state and local partnerships we continue to develop. We look forward to our ongoing partnership with the 58 First 5 county commissions as we advance our commitment to investing in quality early learning and family resources—all with our collective goal of ensuring our youngest children receive the best start in life and thrive.



CAMILLE MABEN
EXECUTIVE DIRECTOR, FIRST 5 CALIFORNIA



Table of Contents

EXHIBITS FOR FISCAL YEAR 2014-15.....	5
SUPPORTING HEALTHY DEVELOPMENT AND SCHOOL READINESS FOR YOUNG CHILDREN	
Leadership: First 5 California.....	6
Strategic Plan.....	6
Building Public Will and State Investment.....	6
Accountability: Funding and Audit Results.....	9
SERVING CALIFORNIA'S YOUNG CHILDREN, PARENTS, AND TEACHERS	
Four Key Result Areas	10
FIRST 5 COUNTY COMMISSION PROGRAM RESULT AREAS	
Improved Family Functioning.....	11
Improved Child Development	12
Improved Child Health	12
Improved Systems of Care	13
CHILD DEVELOPMENT FOCUS	
Child Signature Program	14
Early Education Effectiveness Exchange.....	18
Educare.....	18
Local Developmental Screenings and Services	19
Race to the Top-Early Learning Challenge.....	20
PARENT SUPPORT FOCUS	
Hands-On Health Express.....	22
<i>Kit for New Parents</i>	22
Award-Winning Media Campaign: <i>Talk. Read. Sing.</i> ®	23
Parent Website and Social Media.....	24
Tobacco Cessation.....	24
TEACHER EFFECTIVENESS FOCUS	
Comprehensive Approaches to Raising Educational Standards (CARES) Plus.....	26
FIRST 5 COUNTY COMMISSION HIGHLIGHTS	29
APPENDIX A: NUMBER OF SERVICES AND EXPENDITURES BY RESULT AREA AND SERVICE TYPE, 2014-15.....	57
APPENDIX B: FIRST 5 CALIFORNIA RESULT AREAS AND SERVICES.....	58
REFERENCES.....	60



Exhibits for Fiscal Year 2014-15

Exhibit 1:	First 5 California Children and Families Commission Funds–Allocation of State Portion	7
Exhibit 2:	Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Result Area.....	10
Exhibit 3:	Total Expenditures for Children Ages 0 to 5 and Adults Receiving Services in FY 2014-15 by Result Area	10
Exhibit 4:	Family Functioning–Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Service	11
Exhibit 5:	Family Functioning–Distribution of Expenditures for Children Ages 0 to 5 and Adults in FY 2014-15 by Service	12
Exhibit 6:	Child Development–Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Service	12
Exhibit 7:	Child Development–Distribution of Expenditures for Children Ages 0 to 5 and Adults in FY 2014-15 by Service	12
Exhibit 8:	Child Health–Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Service	13
Exhibit 9:	Child Health–Distribution of Expenditures for Children Ages 0 to 5 and Adults in FY 2014-15 by Service	13
Exhibit 10:	Systems of Care–Distribution of Expenditures by Service	13
Exhibit 11:	California Smokers’ Helpline–Education Level of Callers in FY 2014-15	25
Exhibit 12:	California Smokers’ Helpline–Race/Ethnicity of Callers in FY 2014-15	25



Supporting Healthy Development and School Readiness for Young Children

LEADERSHIP: FIRST 5 CALIFORNIA

In 1998, California voters passed Proposition 10—the California Children and Families Act (the Act)—and declared the importance of investing in a better future for California’s youngest children. For the past 17 years, the California Children and Families Commission (First 5 California) has established standards of quality and invested in the development of programs and services emphasizing improvement in early education, child care, social services, health care, research, and community awareness. The vision of First 5 California is for all of the state’s children to receive the best possible start in life and thrive.

STRATEGIC PLAN

The State Commission approved a new Strategic Plan for First 5 California in January 2014. The Strategic Plan serves as an important compass for the Commission’s deliberations to decide how best to plan future work, investments, and partnerships over the next five years. For more information about the Strategic Plan, please go to http://www.cffc.ca.gov/about/pdf/commission/resources/F5CA_Strategic_Plan.pdf.

BUILDING PUBLIC WILL AND STATE INVESTMENT

In April 2015, First 5 California adopted its Children’s State Policy Agenda to guide the agency’s efforts to advocate before the state Legislature for a comprehensive, integrated, culturally competent, and coordinated system for California’s youngest children. The Commission’s Policy Agenda reflects First 5 California’s commitment in its Strategic Plan to participate and lead in the area of civic engagement, and the recognition of the Commission’s responsibility to the people of California to ensure the wise and effective use of public funds.

In its Strategic Plan, First 5 California commits to engage and lead in building public will and state investment to support the optimal wellbeing and development of children prenatal through age 5, their families, and communities. The Strategic Plan also recognizes that in order to advocate and influence policy change, First 5 California must engage in partnerships with First 5 county commissions, stakeholders, and other allies, from local to federal levels, in order to be successful in institutionalizing efforts to advance child-centered policies and increase these crucial investments.

First 5 California's 2015 Policy Agenda¹ focused on four areas the Commission identified as its top state policy priorities: child health, early learning, strong and engaged families and communities, and First 5 revenue. Within each priority area, the Policy Agenda identified targeted goals to achieve a seamless statewide system of integrated and comprehensive programs for children and families. First 5 California seeks to serve as a convener and partner in state policy conversations, working with First 5 county commissions, state agencies, stakeholders, and other advocates to convene, align, collaborate on, support, and strengthen statewide advocacy efforts to realize the following shared goals:

Child Health

- Promote coordination across the health care system to promote access for every pregnant mother and child age 0 to 5 with affordable and comprehensive health insurance coverage.
- Improve parents' and young children's knowledge about and access to healthy foods and physical activity, including support for state and/or local taxes on sweetened beverages and/or unhealthy foods.
- Support and promote universal developmental screenings, assessment, referral, and treatment.

Early Learning

- Expand access to quality early care and education programs for children ages 0 to 3.
- Support implementation of high-quality universal preschool access for all low-income four-year-old children, and high-quality transitional kindergarten and kindergarten statewide.
- Support a high-quality early learning workforce through strengthened qualifications, compensation, stability, diversity, and robust professional development systems.

- Promote statewide access to and participation in successful Quality Rating and Improvement Systems (QRIS).

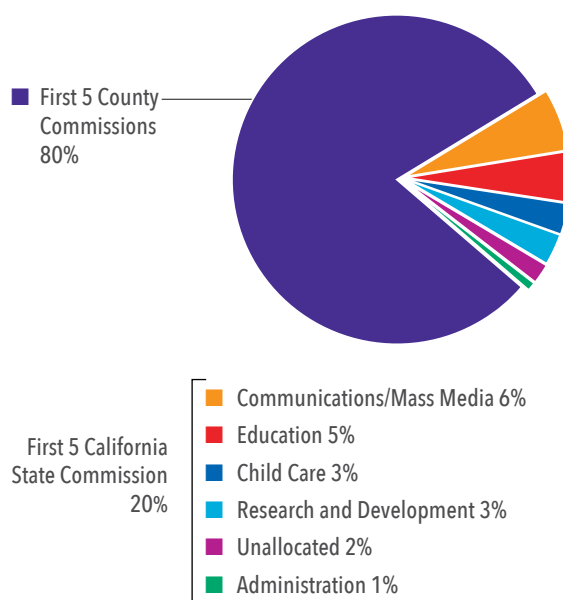
First 5 Revenue

- Promote inclusion of supports and services for children ages 0 to 5 and their families in existing and new revenue policy discussions.
- Promote regulation of tobacco-related products, including electronic cigarettes.

Through its advocacy efforts during the 2015 state legislative and budget session, First 5 California garnered significant state-level support for its Policy Agenda goals from policymakers, advocacy partners, and other stakeholders. In collaboration with its early childhood education and care advocacy partners, and leaders in the Legislature, First 5 California achieved historic wins for the state's youngest children and families through shared advocacy efforts on the state budget and legislation relevant to the Policy Agenda.² The

Exhibit 1:

First 5 California Children and Families Commission Funds—Allocation of State Portion



Source: Health and Safety Code Section 130105



progress made through the final 2015-16 budget actions moves the agency closer to reaching its goals across the priority areas.³

The 2015 budget included improvements to child health policies, including the historic expansion of full-scope Medi-Cal coverage to Medi-Cal eligible children, regardless of immigration status, effective as early as mid-2016. The budget also eliminated a 10 percent rate reduction on Denti-Cal care providers, and prohibited insurance coverage from using copayments, coinsurance, deductibles, or any other form of cost sharing for the Prenatal Screening Program fee.

The state made a historic investment of over \$400 million in the early learning and care system, representing investments in the three areas First 5 California and its advocacy partners supported: access, affordability, and quality improvement. This included 20,330 total new slots for children in early learning and child care programs: 6,800 new Alternative Payment Program vouchers with a priority for infant/toddler access; 7,030 new full-day, full-year State Preschool slots; and 6,500 part-day State Preschool slots, with 2,500 prioritized for students with disabilities. The budget invested \$129 million in increased early learning program reimbursement rates, including a 5 percent increase for the Standard Reimbursement Rate (SRR), a 1 percent increase for part-day State Preschool, and the creation of a separate

rate for full-day State Preschool; a 4.5 percent increase for the Regional Market Rate (RMR); and a 5 percent increase for License-Exempt rates. The state prioritized increasing the quality of infant/toddler programs through a one-time investment in an Infant/Toddler QRIS Block Grant, a new quality incentive program to support infant/toddler providers to attain a higher level of quality within their local QRIS.

The Legislature prioritized funds to engage and strengthen families and communities through the creation of a consumer education website, and statewide database to support parents' access to information about early learning and child care programs. The budget also made strides to reduce excessive draws on First 5 revenue. The Board of Equalization (BOE) must submit a report to the Legislature by early 2016 outlining options and timelines for reducing administrative costs associated with tobacco tax enforcement while maintaining program effectiveness.

First 5 California is committed to continuing the advocacy work achieved in 2015 by continuing to strengthen its partnerships with stakeholders and its efforts to build policymakers' knowledge base, will, and investment in shared priorities. In doing so, the agency will continue to build on this year's successes and continue working toward the underlying Strategic Plan goal to ensure all children prenatal through age 5 have the resources, foundation, and systems of support they need to thrive.

Strong And Engaged Families And Communities

- Support evidence-based parent education and engagement, including parent engagement on early brain development.
- Support sustainability of Family Resource Centers and other community hubs for integrated services for children and families.
- Increase supports for breastfeeding, family leave, and baby-friendly policies in all settings.
- Expand voluntary home visiting programs.

ACCOUNTABILITY: FUNDING AND AUDIT RESULTS

Under the Act, the State Board of Equalization collects an excise tax levied on all tobacco products and deposits the revenue into the California Children and Families Trust Fund, allocating 20 percent to First 5 California and 80 percent to county commissions. In FY 2014-15, First 5 California received \$87.5 million and county commissions received \$344.1 million.

The amount of funding allocated annually to each county commission is based on the annual number of births in the county relative to the total number in the state. Each county must prepare an annual independent audit subject to guidelines prepared by the State Controller's Office. The counties invest their dollars in locally designed programs, as well as in First 5 California's statewide Signature Programs as match funding. First 5 county commissions use their funds to support local programs in four result areas:

- Improved Family Functioning
- Improved Child Development
- Improved Child Health
- Improved Systems of Care

First 5 California's Administrative Services Division, Evaluation Office, Executive Office, Program Management Division, Communications Office, Fiscal and Contracts Division, and Information Technology Office provide staff support for the following functions, operations, and systems:

- Fiscal management of the California Children and Families Trust Fund
- Tax revenue disbursements to county commissions
- Audits and annual fiscal reports
- Local agreement and program disbursement management
- Public education and outreach
- Evaluation of First 5 California programs
- Procurement and contract management

- Workforce recruitment and development
- Information technology
- Business services

The administration of these and other programs is consistent with all applicable State and Federal laws, rules, and regulations. The State Controller's Office conducts an annual review of the 58 county commissions' independent audits. In October 2015, the Controller published its review of the counties' audits for FY 2013-14, summarizing several findings contained in the local audits, but did not deem any of them significant enough to withhold funding. The audit can be viewed on First 5 California's website at http://www.cfcf.ca.gov/commission/commission_annual_report.html.





Serving California's Young Children, Parents, and Teachers

FOUR KEY RESULT AREAS

First 5 California tracks progress in four key result areas to support evidence-based funding decisions, program planning, and policies:

1. Improved Family Functioning
2. Improved Child Development
3. Improved Child Health
4. Improved Systems of Care

These result areas comprise a framework for reporting and assessing early childhood outcome data. Appendix A and B include descriptions of the result areas and services for First 5 California and 57 county commissions.* This data reporting framework provides a statewide overview of the number, type, and costs of services provided to children and adults for a particular fiscal year.

Stakeholders can use this information as one source to determine impact and resource allocation from First 5 statewide. Exhibit 2 contains the total numbers of services provided to children ages 0 to 5 and adults in FY 2014-15 for Improved Family Functioning, Improved Child Development, and Improved Child Health.

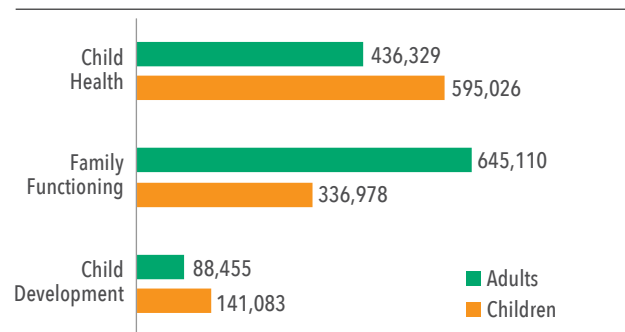
The distribution of total expenditures (\$454,347,967) for children ages 0 to 5 and adults receiving services in 2014-15 is presented by result area in Exhibit 3.

*At the time of printing, Colusa County is not included.

The result area, Improved Systems of Care (\$105,326,568), differs from the others; it consists of programs and initiatives that support program providers in the other three result areas.

Exhibit 2:

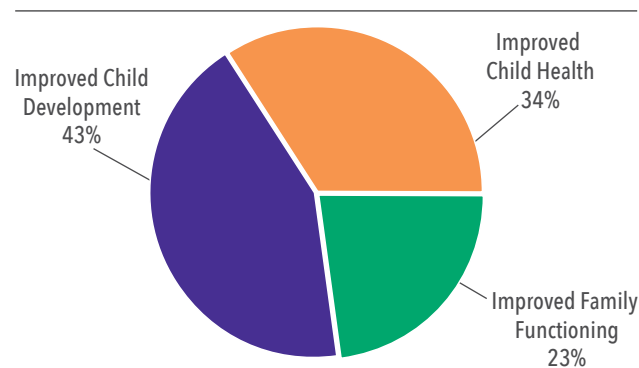
Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Result Area



*Totals for Adults include both Adult and Provider counts

Exhibit 3:

Total Expenditures for Children Ages 0 to 5 and Adults in FY 2014-15 by Result Area



Source: County Revenue and Expenditure Summary, November 2015



First 5 County Commission Program Result Areas

First 5 county commissions are required to report to First 5 California their annual expenditure and service data on their programs. In collaboration with the First 5 Association, First 5 California developed and adopted guidelines to standardize data collection. Counties report program service data under the four result areas. These data have been aggregated to the State level. Data reported are from programs that are funded by both local and State First 5 funds (Appendix A).

IMPROVED FAMILY FUNCTIONING

In FY 2014-15, county commissions invested \$105 million to improve Family Functioning. Family Functioning services provide parents, families, and communities with timely, relevant, and culturally appropriate information, services, and support. Services include:

- Increasing parent education and literacy
- Providing referrals to community resources
- Supplying basic needs, such as food and clothing

In FY 2014-15, First 5 county commissions provided 336,978 services to improve family functioning to children ages 0 to 5, and 645,110 services to parents, guardians, primary caregivers, relatives, and providers. Exhibit 4 displays the numbers of services provided.

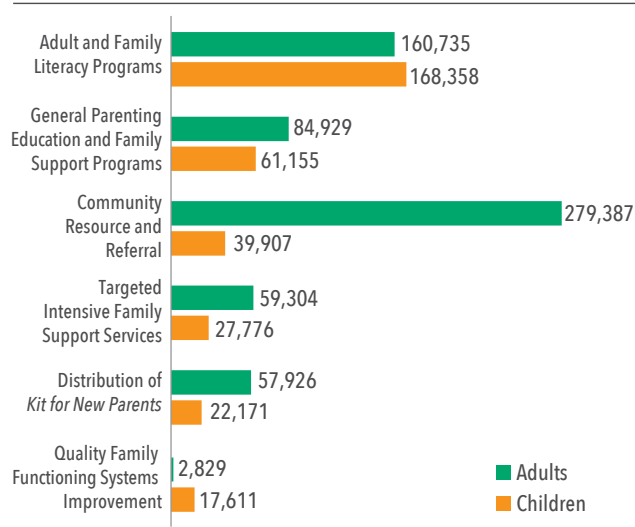
While children and adults from all ethnic groups received services, for those reporting

an ethnicity, Latinos were the largest recipient group (47 percent). For children reporting a primary language, services were provided to Spanish speakers 61 percent of the time and English speakers 35 percent of the time.

Exhibit 5 shows the distribution of expenditures by service category. First 5 California provided support to schools and educational institutions, nonprofit community-based agencies, government agencies, and private institutions. First 5 county commissions provided services to children and adults in order to improve Family Functioning.

Exhibit 4:

Family Functioning—Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Service

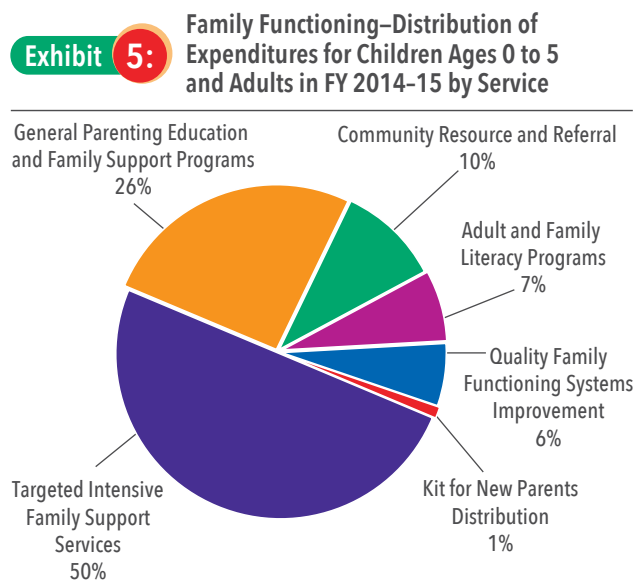


*Totals for Adults include both Adult and Provider counts

IMPROVED CHILD DEVELOPMENT

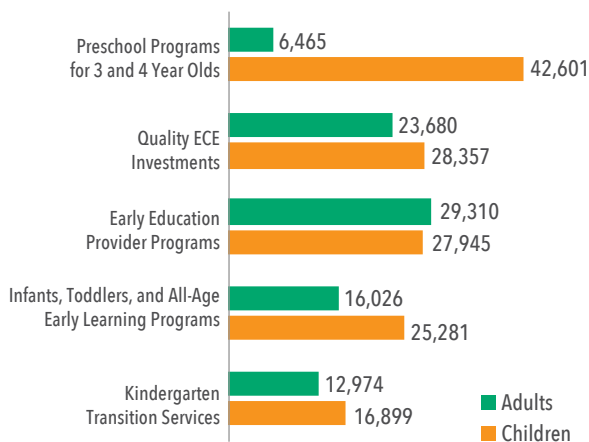
Child Development services are designed to increase access and quality of early education and learning. These services include free high-quality preschool, special needs assessment and intervention, and school readiness programs.

In FY 2014-15, First 5 delivered 141,083 child development services to children ages 0 to 5 and 88,455 services to parents, guardians, primary caregivers, relatives, and providers. Exhibit 6 displays the numbers of services provided.



Source: County Revenue and Expenditure Summary, November 2015

Exhibit 6: Child Development—Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Service



*Totals for Adults include both Adult and Provider counts

While children and adults from all ethnic groups received services, for those reporting an ethnicity, Latinos were the largest recipient group of services (63 percent). For children reporting a primary language, services were provided to Spanish speakers 47 percent of the time and English speakers 47 percent of the time.

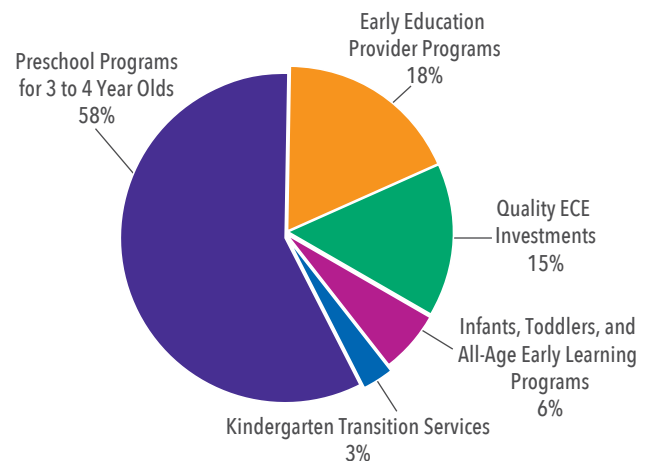
In FY 2014-15, county commissions expended \$196 million to improve Child Development. Exhibit 7 shows the distribution of expenditures by service category.

IMPROVED CHILD HEALTH

First 5 county commissions fund Child Health services that promote health through identification, treatment, and elimination of risks that threaten health and cause developmental delays and disabilities. First 5 Child Health services are far-ranging and include prenatal care, oral health, nutrition and fitness, tobacco cessation support, and intervention for children with special needs.

In FY 2014-15, First 5 provided 595,026 services designed to improve Child Health to children ages 0 to 5, and 436,329 services to parents, guardians, primary caregivers, relatives, and providers. Exhibit 8 displays the numbers of services provided.

Exhibit 7: Child Development—Distribution of Expenditures for Children Ages 0 to 5 and Adults in FY 2014-15 by Service



Source: County Revenue and Expenditure Summary, November 2015

While children and adults from all ethnic groups received services, for those reporting an ethnicity, Latinos were the largest recipient group of services (61 percent). For children reporting a primary language, services were provided to English speakers 54 percent of the time and Spanish speakers 43 percent of the time.

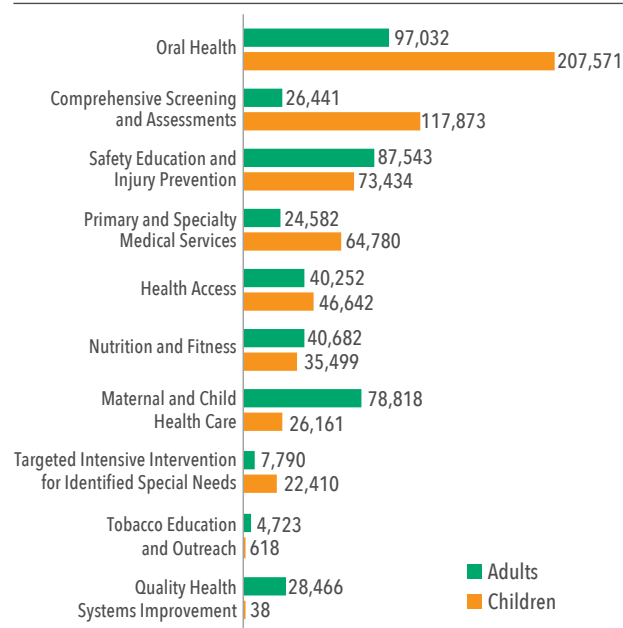
In FY 2014-15, county commissions expended \$153 million to improve Child Health. Exhibit 9 shows the distribution of expenditures by service category.

IMPROVED SYSTEMS OF CARE

Systems of Care addresses system-wide structural supports as county commissions effectively work toward achievement in the result areas of Family Functioning, Child Health, and Child Development. For example, interagency collaboration allows coordinated wrap-around efforts from multiple organizations providing targeted services. Since this result area is at a systems level, counties do not report numbers of children and adults served. Expenditure

Exhibit 8:

Child Health—Total Numbers of Services Provided to Children Ages 0 to 5 and Adults in FY 2014-15 by Service

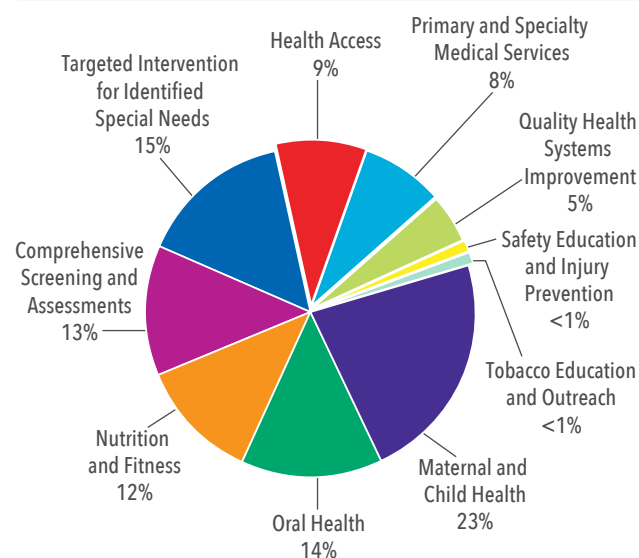


*Totals for Adults include both Adult and Provider counts

data indicate that for FY 2014-15, county commissions expended \$105 million to improve Systems of Care (Exhibit 10). In 2014-15, 8 percent of expenditures went toward Public Education and Information; 18 percent toward Policy and Broad Systems-Change Efforts; and 74 percent toward organizational support.

Exhibit 9:

Child Health—Distribution of Expenditures for Children Ages 0 to 5 and Adults in FY 2014-15 by Service

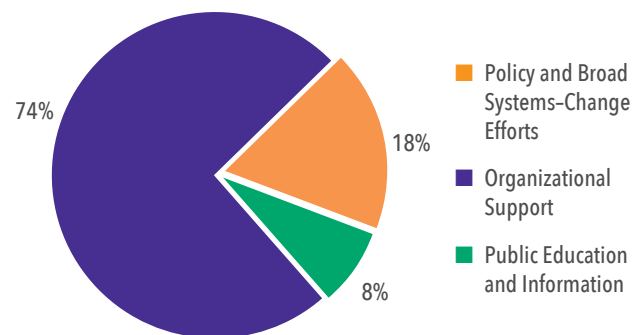


NOTE: May not add to 100% due to rounding

Source: County Revenue and Expenditure Summary, November 2015

Exhibit 10:

Systems of Care—Distribution of Expenditures by Service





Child Development Focus

One of the overarching purposes of First 5 California is to invest in quality early learning programs. National research indicates high-quality early learning programs have a significant, positive impact on early childhood outcomes and at-risk children in cognitive, language, and social development.^{4,5} Decades of program evaluations show investments in high-quality early learning produce significantly greater rates of return. Effective early childhood programs generate benefits to society that far exceed program costs. Yet, nationally, many licensed facilities fail to meet or minimally meet the most basic guidelines for quality. Approximately 50 percent of California's disadvantaged and at-risk 3- and 4-year-old children do not attend preschool, and even fewer attend high-quality preschools.⁶ High-quality early learning programs go beyond the basics to provide opportunities for evidence-based learning activities, along with the development of nurturing and supportive relationships with teachers and caregivers.

Scientific studies conclude high-quality early learning programs improve school readiness and lead to better academic achievement in elementary school.⁷ Cost-benefit and return on investment analyses demonstrate investments in high-quality early learning programs generate substantial social and economic payoffs by reducing persistent social costs, such as crime and teen births.⁸

CHILD SIGNATURE PROGRAM

In October 2011, First 5 California launched the development of its Child Signature Program (CSP) as a consolidation of the State Commission's prior investments in early learning programs (i.e., Power of Preschool [PoP] program). The purpose of this strategic program investment has been to increase the quality of early learning and development programs across the state.

CSP works to invest in high-quality early learning elements designed to enhance the quality of care and education for young children. A growing body of research confirms the importance of quality early learning experiences to effectively prepare young children for school and for life.

The design of CSP integrates proven elements of other First 5 California-funded programs, selected core components of Educare (see page 18 for description of Educare), and continues to align with the California Department of Education Infant/Toddler and Preschool Learning Foundations and Frameworks. CSP was launched in three phases via three Requests for Application to First 5 county commissions.

CSP 1 and 3 were designed to increase the quality of early learning and development programs by implementing three research-based Program Elements:

- Instructional Strategies and Teacher-Child Interactions
- Social-Emotional Development
- Parent Involvement and Support

CSP 1 classrooms implementing Quality Enhancements in all three Program Elements are referred to as Quality Enhancement (QE) classrooms. Classrooms that did not implement CSP Quality Enhancements were referred to as Maintenance of Effort (MOE) Classrooms.

Launched in 2012, CSP 1 focused on supporting existing quality enhanced classrooms that initially participated in PoP, while CSP 2 focused on providing quality improvement support through training and technical assistance to centers and classrooms in an effort to bring them up to the quality levels of classrooms participating in CSP 1.

Professional development and coaching were key focus areas along with ongoing collaboration and support to each of the 34 counties that participated throughout the three-year program. As a result, the quality of early learning provided to children enrolled in CSP 2 classrooms was increased.

Launched in spring 2013, CSP 3 allowed CSP 2 counties not participating in CSP 1 to apply for two years of QE funding. The purpose of CSP 3 is similar to that of CSP 1 in terms of Quality Enhancements for qualifying classrooms. CSP was constantly evolving and improving with continuous support for staff, coordinated services for families and children, and strong local partnerships. Program data for FY 2013-14 show CSP 1 and 3 served children at risk of school failure, especially children of low-income families. Seventy-nine percent of CSP classrooms consisted of State Preschool or Head Start programs that enroll children based on income-eligibility requirements.

During FY 2014-15, CSP 1 and 3 included 1,350 classrooms serving over 23,500 children. These classrooms consisted of children with special needs (4 percent), infants and toddlers (4 percent), and dual language learners (58 percent).



Example Programs

CHILD SIGNATURE 1 EXAMPLE—LOS ANGELES COUNTY

First 5 Los Angeles's (LA) CSP 1 was implemented in over 200 centers and family child care homes across the county, reaching over 9,000 children and their families. Among its accomplishments, First 5 LA's CSP 1 strengthened families through QE efforts in over a dozen sites, improved sites' community outreach, disseminated findings at state and national conferences, and created legacy tools for CSP 1 providers to sustain their capacity to serve families.

Family Support Services. With the help of tools such as the Protective Factors Survey and Family Partnership Agreement, Family Support Specialists (FSS) engaged families in trusting relationships and provided critical support

to families beginning early in the program year. Studies showed families made important growth in the areas of concrete support; family functioning/resiliency; and child development/knowledge of parenting, nurturing, and attachment.

Community Outreach. FSS staff helped their sites strengthen outreach efforts and partnerships with community organizations. Community outreach included attendance and active participation in First 5 LA Best Start Communities, which focuses on building supportive communities where children and families can thrive. First 5 LA worked in partnership with many networks to promote a common vision and provide collective will throughout each community to give kids the best start in life.



Dissemination of CSP Evaluation Findings.

First 5 LA's Program Coordinator and Local Evaluator presented the work of the CSP team at four conferences across the country. They shared findings related to the program's positive impact on families at the California Association for the Education of Young Children, National Association for the Education of Young Children, McCormick Leadership Institute, and the Young Child Expo & Conference.

CSP's Footprint Project. To facilitate sustainability and ensure investments in their sites would endure, QE sites were provided hard copy and electronic resource binders containing information on resources in their communities, presentations on different workshops, flyers, and other educational materials.

Overall, LA CSP 1 has provided a comprehensive, multi-disciplinary approach to Early Childhood Education and has had a positive impact in the lives of LA families.

CHILD SIGNATURE PROGRAM 2 EXAMPLE—NAPA COUNTY

First 5 Napa County's CSP 2 was successful in maintaining participation of all 26 classrooms throughout the three-year program. The establishment of relationships played a key role in this noteworthy achievement, along with support and the provision or acquisition of relevant training.

Critical to the success of CSP 2 was the training CSP 2 and local staff received based on their individual Improvement Plan and the ongoing needs expressed by teachers. Napa County was able to partner with Solano County to provide trainings on topics such as Kindergarten Transition, Parent Engagement Strategies in the classroom and at home, and other areas of shared need.

The CSP 2 Early Learning Systems Specialist (ELSS) participated in recruitment of CARES Plus participants. CSP 2 teachers were specifically targeted and actively recruited into the CARES Plus program through several outreach events made possible through coordinated efforts by both programs.

First 5 Napa County's participation in CSP 2 laid the groundwork for programs and the Napa community at large to better understand and work with the tools and measures for quality improvement and to begin a dialogue with essential partners on future work.

CHILD SIGNATURE PROGRAM 3 EXAMPLE—SAN MATEO COUNTY

First 5 San Mateo County's CSP 3 is helping transform the Baden Infant Center into a model classroom that will showcase infant and toddler care and build capacity throughout San Mateo County.

Located on the Baden High School campus, the Baden Infant Center is part of the Teenage Parenting Program (TAPP) funded through Cal-SAFE and the South San Francisco Unified School District. TAPP provides expectant parents and parenting students with parenting skills, life skills, and information about valuable resources available in the community. The program enrolls eight infants, starting as young as six weeks and up to eighteen months, at any given time. Families receive comprehensive services that include child development, health and nutrition, and family support services.

Angel O. Barrios, Executive Director for the Institute for Human and Social Development, Inc. (IHSD), the Early Head Start grantee overseeing the Center, explains "When we originally applied for the funding, we weren't thinking of a model classroom. We were only thinking about enhancing program quality. The idea for a model classroom grew out of collaborative discussions between First 5 California, First 5 San Mateo, IHSD staff members, Early Education Effectiveness Exchange, and the Program for Infant Toddler Care Partners for Quality. These groups determined a model classroom others could use for observation and learning would be a perfect addition to the community. The classroom would provide quality early education and align with IHSD's mission to promote best practices for children, as well as increasing partnerships and collaboration in San Mateo County."

Parents are engaged in many ways at this site, including participating in training on a variety of topics such as how to support attachment and protective factors that nurture healthy development.

This project is an example of how multiple agencies joined forces to promote and build quality in early care in a community and a county.

EARLY EDUCATION EFFECTIVENESS EXCHANGE

First 5 California's Early Education Effectiveness Exchange (E4) serves as the primary statewide resource designed to facilitate quality improvement in early learning centers and classrooms participating in any of the three Child Signature Programs. The E4 was created to provide quality enhancement training and technical assistance to staff from CSP counties, sites, and classrooms to implement CSP requirements.

In its second year of implementation, E4 completed the development of 16 Professional Development to Go (PD2GO) packs. PD2GO is an innovative approach to early childhood professional development consisting of a collection of strategically organized professional development sessions designed for use with staff members in early childhood centers and family child care homes.

E4 provided training and technical assistance through Quarterly Regional Meetings, as well as the CSP Annual Meeting as part of the Pre-Summit to First 5 California's 2015 Child Health, Education, and Care Summit. On April 21, 2015, E4 conducted the First 5 California Policy Summit in Sacramento. This was an opportunity for county, state, and national program implementers, researchers, and policymakers to come together for a day of shared learning and priority setting with a common goal of improving child outcomes through aligned quality improvement efforts. The 2015 Quality Improvement Policy Summit Proceedings

document with highlights from the Summit was distributed to stakeholders and policymakers.

(<http://www.cafc.ca.gov/pdf/programs/resources/Quality.pdf>)

In addition, E4 continues an interactive website that includes a resource center, document library, calendar of events, CSP user community forum, partner information, and other resources. The website was designed to provide CSP participants and other early childhood educators the ability to engage in topic-specific discussion, network with others, access customized teaching and learning resources, and more importantly, improve classroom experiences for children.

EDUCARE

The Educare model promotes school readiness by reducing the achievement gap for disadvantaged children ages 0 to 5 who are less likely to attend high-quality preschool. Ongoing research demonstrates that poverty and toxic stress can threaten a child's cognitive development and ability to learn. California children from low-income families typically enter kindergarten 12 to 14 months behind the national average in pre-reading and language skills. Underscoring the importance of Educare, a study conducted by the Frank Porter Graham Child Development Institute at the University of North Carolina at Chapel Hill indicates low-income children (including children with limited proficiency in English) who enroll in Educare as infants or toddlers enter kindergarten with the same skills as their middle-income peers.⁹ The Educare model also strengthens the abilities of parents to support their children's learning when they enter school.

In 2010, the First 5 California State Commission voted to become a public funder in the public-private Educare Quality Early Learning Model and invest up to \$6 million over three years to support the development, operation, and evaluation of multiple Educare Centers in

California, specifically in Santa Clara and Los Angeles counties.

In 2015, First 5 California funded First 5 Santa Clara to support the operation of California's first Educare site—Educare Silicon Valley—through targeted funding. This investment covers costs directly and uniquely attributable to the requirements of the Educare program that have been proven to increase the quality of early learning programs through improved teacher-child interactions.

Educare Silicon Valley held an official ribbon cutting ceremony and began serving children and families in fall 2015 following multiple years of planning, fundraising, and construction. Co-located with Santee Elementary School and in partnership with the Santa Clara County Early/Head Start and State Preschool programs and the East Side Union High School Child Development Program, the center provides support for families through its Family Resource Center; serves children in high-quality infant, toddler, and preschool programs; and creates a hub for professional development and research through its Teacher Professional Development Institute.¹⁰

Educare Long Beach, a public-private partnership supported by a multitude of business, non-profit, and education leaders, is currently in the planning, fundraising, and construction phase. The stand-alone facility located on the Barton Elementary School campus in the Long Beach Unified School District is anticipated to be opened in 2018.¹¹

LOCAL DEVELOPMENTAL SCREENINGS AND SERVICES

Across California, significant developmental disparities exist among children ages 0 to 5. Such an early readiness gap threatens later learning, development, and health. The California Children and Families Act was intended to create programs that support

disadvantaged children in California and help them overcome the socioeconomic barriers that limit their opportunities for success. Since 1998, First 5 California and county commissions have actively promoted screenings and assessments to help identify critical issues for children with special needs. When identified and addressed early, these issues are less likely to hinder children's chances for success in school and beyond. County commissions continue to make developmental screening a priority in their investments across the state.

During FY 2014-15, First 5 California continued its leadership role in the Statewide Screening Collaborative (SSC), a group consisting of multiple State agencies, including Public Health and Developmental Services, and stakeholder organizations such as the American Academy of Pediatrics and Kaiser Permanente.

In addition, through First 5 California's role in implementing the Race to the Top—Early Learning Challenge grant (RTT—ELC), support was provided to participating counties on screening and follow-up in early learning



RACE TO THE TOP—EARLY LEARNING CHALLENGE

Each consortium is led by an established organization that is already operating or was developing a QRIS or quality improvement system and allocating local resources to the efforts. In 2014, Consortia expanded services by bringing on 14 mentee counties to build a QRIS; mentoring activities included funding, training assessors, developing coaches, assisting with data practices, and supporting a continuous quality improvement approach. More than 2 million children under five in California (95 percent of the total in that age group) are represented by the 30 Consortia and mentee counties.

In addition, California is using a portion of the RTT-ELC grant funds to make several one-time investments in state capacity via 11



projects. These investments range from supporting the California Departments of Developmental Services' and Public Health's work on developmental screening to creating online training modules of core content and resources. Many of these additional projects target supporting the Consortia and providing additional resources for the state as a whole. The California Department of Education (CDE) is the RTT-ELC lead agency responsible for overall grant administration and project monitoring. Staff members from the CDE Early Education and Support Division (EESD) and First 5 California (F5CA) serve as the RTT-ELC State Implementation Team that provides Consortia and workgroup meeting planning and facilitation, technical assistance (TA) and support, and fiscal and programmatic oversight.

The Consortia, along with the State Implementation Team, continued its significant progress in refining and operationalizing California's Quality Continuum Framework (CA-QRIS Framework), including the Hybrid Matrix and Pathways Core Tools & Resources, through collective commitments from multiple stakeholders, aligning and leveraging quality improvement initiatives, and focusing coaching and continuous quality improvement practices to support the rated elements and Pathways.

One of the most exciting successes to date expressed by the Consortia is the unprecedented opportunity RTT-ELC provides to refocus existing public and private investments on evidence-based and promising practices. In essence, RTT-ELC created an umbrella for other quality improvement and funding efforts.

With the CA-QRIS Framework and the RTT-ELC goals and objectives, these independent projects have been aligned with the overarching program quality improvement system and are building upon each other. The key quality improvement tools, such as the Environment Rating Scales (ERS) and the Classroom Assessment Scoring System® (CLASS), are



integral to the adopted Matrix and serve as a common foundation to align the work of other existing quality improvement efforts. RTT-ELC provides opportunities to develop innovative service delivery models and develop focused partnerships that can later be taken to scale.

The RTT-ELC State Implementation Team contracted the American Institutes for Research for an evaluation of the QRIS. The researchers are working with a sample of consortia to study how successfully the Tiered QRIS measures early learning program quality, possible alternative rating approaches, and how Tiered QRIS ratings predict child learning and development outcomes. Additionally, this evaluation will inform policymakers on a link between quality improvement strategies and changes in program or workforce quality, and describe RTT-ELC implementation processes. Evaluation results are due in early 2016.



Parent Support Focus

A parent is a child's first teacher. The more information and support parents have to strengthen their own family's success and resilience, the more likely young children will learn the habits they need to be self-assured and life-long learners. First 5 California assists families by offering information, resources, guidance, and referrals through its Parent Signature Program.

The Parent Signature Program provides public education, information, and support to parents and families in both traditional and new ways, including print media, television and radio, social media, and other messaging in six languages, reflecting the rich diversity of California.

HANDS-ON HEALTH EXPRESS

Since 2006, First 5 California's mobile outreach van has traveled to every corner of the state, reaching out to families and caregivers of children ages 0 to 5. This interactive exhibit featured "Edutainers" who educate parents and entertain children, teaching families how to incorporate fresh foods and physical activity into their everyday lives. In FY 2014–15, the exhibit traveled to more than 145 schools, community festivals, county fairs, and other family-oriented events, making appearances in even the smallest rural communities and directly engaging with more than 96,332 people who walked away with helpful First 5 resources. At the end of 2014, First

5 California retired the Hands-On Health Express and prepared to launch the next iteration of the traveling exhibit in 2015, which engages families on the importance of talking, reading, singing to promote early brain development.

KIT FOR NEW PARENTS

First 5 California's award-winning *Kit for New Parents* is the flagship of its Parent Signature Program. The *Kit* targets hard-to-reach and low-income populations, providing information and tips for first-time parents, grandparents, and caregivers.

Since 2001, First 5 California has distributed the *Kit* free-of-charge to local hospitals, physicians, and community groups to reach new parents. The *Kits* are available in English, Spanish, Cantonese, Korean, Mandarin, and Vietnamese, and include a practical guide for



the first five years, a health handbook, an early brain development brochure and tip card, and other important information on literacy and learning, child safety, developmental milestones, finding quality child care, and more. First 5 county commissions are encouraged to add local references and resources to the *Kit* to help inform parents about services in their own communities.

To date, 4.8 million *Kits* have been distributed throughout California since 2001, with 287,309 distributed this fiscal year alone.

AWARD-WINNING MEDIA CAMPAIGN: *TALK. READ. SING.*®

Launched initially in spring 2014, the first phase of First 5 California's *Talk. Read. Sing.*® media campaign continued through 2015. The purpose of this wide-reaching public education and outreach campaign has been to emphasize the importance of linguistic engagement between parents/caregivers and young children during their first five years of life. Parents are encouraged to talk, read, and sing to babies from the day they are born to foster early brain development and the formation of critical neural connections. The campaign was delivered primarily through television and radio ads, digital and social media, and a dedicated First 5 California Parent Website with information and strategies for parents.

To evaluate the impact of the campaign, study data were collected via web survey of the target audience, which consisted of California parents and other caregivers of children ages 0 to 5. Approximately 1,000 interviews were completed between April and May 2015. The survey involved the use of both an opt-in panel combined with a population-based panel to increase the generalizability of the findings.

Key findings included:

- 60 percent of target audience members could recall a First 5 California *Talk. Read. Sing.*® campaign TV ad on an unaided basis or by recognition. A third could recall or recognize a radio ad. Almost two-thirds (64.9 percent)

reported either unaided recall or recognition of a TV or radio ad.

- Nearly 40% of target audience members who reported ad recognition said they had engaged in interpersonal conversation about the issue. Nearly 60% reported talking with a family member about the issue, 40% reported talking with friends, and more than a quarter reported talking with a health care provider.
- Thirty-eight percent reported use of the First 5 California Parent Website to get additional information and assistance on the issue.
- Campaign exposure was associated with an increased propensity to engage in all three behaviors (talking, reading, and singing). This was after the study controlled for other potentially important influences on these behaviors.
- The findings provide positive evidence of behavioral effects, which is relatively unusual in the case of short-term social marketing campaigns.





PARENT WEBSITE AND SOCIAL MEDIA

An outreach platform of the Parent Signature Program is First 5 California's Parent Website (www.first5california.com/parents), which features practical advice for parents with a focus on accessible information based on early childhood best practices and research. Since its launch in 2009, the Parent Website received more than three million visits. While the site covers health, education, literacy, smoking cessation, and more, in 2014 the site expanded with an abundance of new information on early brain development. This provided visitors an interactive element to learn more about brain development and the benefits of talking, reading, and singing, all of which supported the ad campaign launched in spring 2014. The content and usefulness of the site are checked regularly to ensure the most engaging and useful information is available for families. Parents can download information and view videos, government public service announcements, and examples of brain development activities for parents and children.

The website also links to social media tools, including Facebook and Twitter. As of June 30, 2015, the First 5 California Facebook page has 213,782 followers and has received 213,524 page "likes." Its Twitter account has more than 18,280 followers who receive daily tweets of information about early childhood development and wellness that parents, care providers, and teachers can use to improve or inspire their relationship with young children. First 5 California launched a hashtag campaign (#talkreading) to accompany the ad campaign on Facebook, Twitter, and Instagram generating over 372,516 impressions.

TOBACCO CESSATION

Through First 5 California's investment in the California Smokers' Helpline, parents and caregivers receive information and tools to help them quit smoking and using other tobacco products—especially around children or while pregnant. Parental smoking and secondhand smoke exposure have been linked to a range of ailments in babies and young children, including asthma, ear infections, pneumonia, bronchitis, and Sudden Infant Death Syndrome (SIDS). To reduce the incidence of these health problems and help smokers quit, in FY 2014-15 First 5 California supported the California Smokers' Helpline with \$1.4 million for tobacco cessation services for parents and caregivers of young children, as well as for training child care providers, preschool teachers, pediatric health care providers, and parents.

The toll-free Helpline (1-800-NO-BUTTS) provides one-on-one telephone counseling, self-help materials, and referrals to local resources. Helpline counselors follow protocols that have been scientifically proven to double the rate of successful long-term smoking cessation. Counselors and callers work together to develop a plan to quit, and continue interaction during the quitting process to increase the likelihood of long-term success. These services are provided in English, Spanish, Chinese (Mandarin and Cantonese), Korean, and Vietnamese. First 5

California participants also receive free nicotine patches, sent directly to their homes.

The Helpline has been so successful in assisting callers that they often receive testimonials from those who have quit. Recently, the Helpline received a call from a participant with a young child who initially contacted the Helpline in 2013 to tell them, “I quit when I found out I am pregnant but then I started smoking again when my mom passed away. I know that my family and my 2-year-old daughter need me, so I called 1-800-NO-BUTTS for help. I can freely play and chat with my daughter and be with her healthily now. Thank you for helping me quit smoking. I quit for 2 years now!” (Denise Marsicano, San Jose, who quit smoking on May 3, 2013.)

In FY 2014-15, First 5 California’s investment provided Helpline services for a total of 6,650 participants, including 376 pregnant smokers and 6,397 tobacco-using parents or caregivers of children ages 0 to 5 (note: 123 were both pregnant and had a child 0 to 5). Tobacco users with less education or of ethnic minority background were well represented among Helpline callers. (See Exhibits 11 and 12 for

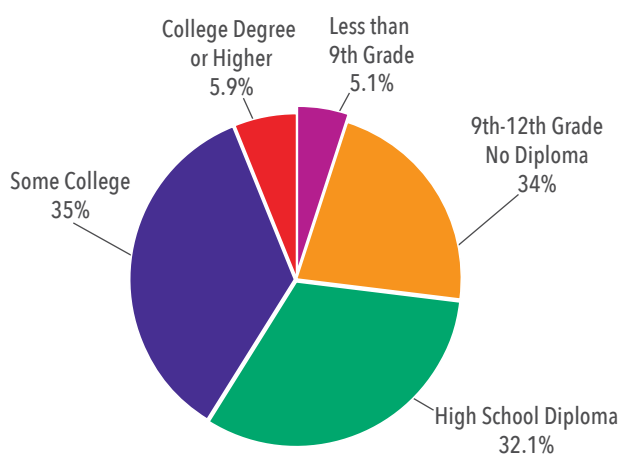
breakdowns by education and race/ethnicity, respectively.)

The online tobacco training modules, “Kids and Smoke Don’t Mix” and “Los Niños y el Humo no se Mezclan,” continued to be used by First 5 California Signature Program participants. The preschool modules give child care providers, preschool teachers, and other classroom staff the knowledge and skills they need to encourage smoking parents and caregivers to quit. In FY 2014-15, a total of 2,683 individuals from 42 counties completed the online training.

Also this year, the Clinical Effort Against Secondhand Smoke Exposure (CEASE) California project continued training pediatric care providers to screen patients for secondhand smoke exposure and help their smoking parents quit. In FY 2014-15, pediatric care providers at 35 clinic sites across the state were trained to identify and intervene with smoking parents, including prescribing quitting aids and referring to the Helpline.

Exhibit 11:

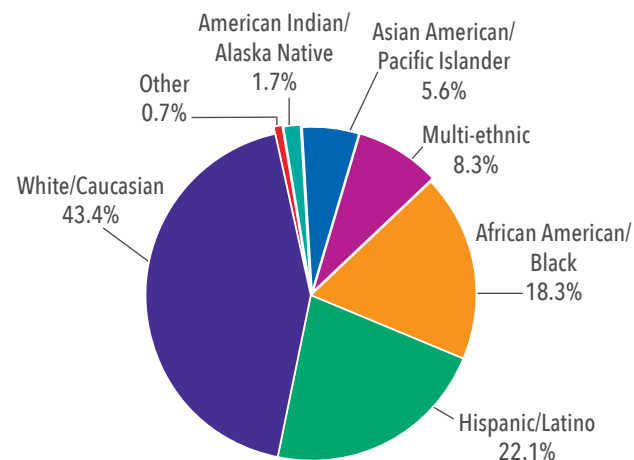
California Smokers’ Helpline—Education Level of Callers in FY 2014-15



Source: California Smoker’s Helpline, September 2015
Total number of participants was 6,650, of whom 75 did not report their educational level

Exhibit 12:

California Smokers’ Helpline—Race/Ethnicity of Callers in FY 2014-15*



Source: California Smoker’s Helpline, September 2015
Total number of participants was 6,650, of whom 58 did not report their race/ethnicity
*The percentages in this chart do not add to 100 due to rounding



Teacher Effectiveness Focus

Quality teacher-child interactions are a powerful contributor to children's learning and success. Children are supported and developed through rich teacher-child interactions with educators who have the knowledge and skills to identify and support the needs of specific groups of children, including dual language learners. Research shows early childhood educators with higher educational levels and specialized training have higher quality interactions with children and result in positive effects on learning.^{12,13} Unfortunately, one study indicates only 13 percent of California's low-income children are in high-quality early learning programs that support advanced thinking skills and language development.¹⁴

Teacher quality is so critical that a growing number of state and federal programs have mandated early childhood educators attain more professional development and training in the field.

COMPREHENSIVE APPROACHES TO RAISING EDUCATIONAL STANDARDS (CARES) PLUS

The Comprehensive Approaches to Raising Educational Standards (CARES) Plus program is First 5 California's Teacher Signature Program. Launched in 2010, it is designed to increase the quality of early learning programs for children ages 0 to 5 by supporting the professional

development of the early learning workforce. CARES Plus is an enhancement of First 5 California's original CARES program (2000-08) that gained national recognition during its tenure from Head Start, Zero to Three, and the Center for Law and Social Policy.

CARES Plus offers quality professional development opportunities in both English and Spanish for early childhood educators. Some support services are also provided in additional languages. These opportunities include access to online best practice learning sessions, a video library of exemplar teacher-child interactions, one-on-one coaching, and at least two sessions with a professional growth advisor. The goals of CARES Plus are to:

- Improve the effectiveness of the early learning workforce
- Positively impact the learning and developmental outcomes of young children
- Increase retention of the early learning workforce
- Offer support services and stipends to encourage professional development

Through CARES Plus, First 5 California has incorporated the use of the Classroom Assessment Scoring System® (CLASS®) tools. The following validated professional development tools and training, developed by the University of Virginia, are available to CARES Plus participants:

- The CLASS Observation Tool: An assessment that focuses on the effectiveness of classroom interactions among teachers and children, using a common language and lens to evaluate the quality and improvement of those interactions
- Introduction to the CLASS Tool: An online, two-hour interactive course to gain an understanding of the CLASS framework
- Looking at CLASSrooms: A self-paced directed study using exemplar videos to focus on identifying and analyzing effective teacher-child interactions
- MyTeachingPartner™ (MTP™): An evidence-based professional development tool focused on improving classroom interactions through intensive one-on-one coaching, classroom observation, and reflective analysis of teaching practice

CARES Plus participants are required to complete a one-hour online tobacco training module titled “Kids and Smoke Don’t Mix: A Tobacco Training for Child Care Providers and Preschool Teachers.” In addition to the professional development tools and activities listed above, participants may choose to engage in one or more of four professional development pathways:

- Evidenced-based training (Component A)
- Higher education courses (Component B)
- Serve as a CARES Plus advisor (Component C)
- MyTeachingPartner (Component D)

CARES Plus Evaluation Results

During 2014-15, 4,689 teachers completed CARES Plus training or coaching. Evaluation of the CARES Plus program indicates the program is highly valued by teachers who participated in different program components, and that training was associated with improved quality of teacher-child interactions. Among participants surveyed during FY 2014-15, 82 percent found the training to be very useful for their professional development, 78 percent felt the training very much helped them become better teachers, 94

percent thought the program would help them continue in early care and education field during the next five years, and 91 percent believed their CARES Plus experience would have a very positive effect on children in their care. Analysis of CLASS® observation data for FY 2012-13 and FY 2013-14 showed participation in evidence-based professional growth training was associated with improvements in mean scores in the CLASS domains of Emotional Support and Classroom Organization. Participation in one-on-one coaching (MyTeachingPartner™) was associated with improvements in all three CLASS domains (Emotional Support, Classroom Organization, and Instructional Support).

CARES PLUS COUNTY EXAMPLE—SANTA CLARA

The Santa Clara County CARES Plus program set a record in FY 2014-15; 818 early educators successfully completed CARES Plus requirements and received a stipend. Participants had the option to complete evidenced-based training, college coursework, or MyTeachingPartner™ (MTP™).



MYTEACHINGPARTNER TESTIMONIALS:

The following quotes are examples of how former MTP participants describe their MTP experience and express their appreciation for this unique training opportunity.

"I am a Family Child Care provider who entered this program with minimal education in child development. I became so impassioned by the learning process, I enrolled in an online BA program for Child Development."

"I feel a new level of self-respect. I am more intentional and effective as a teacher and have decided to enroll in a Master's in ECE program, taking my career to a whole new level!"

"I taught several DLL children who spoke little to no English at the beginning of the year. Many are now communicating regularly in English and forming four- to five- word sentences."

"My coach put in a lot of time to provide additional support to help me be successful. She translated everything into Chinese and was able to use both languages to guide me in learning the CLASS dimensions and how to apply the strategies in my daily practice."

"El programa MTP es muy organizado y claro. Muchas gracias por la ayuda y soporte de mi coach en esta clase. Aprendí mucho y doy gracias por la oportunidad que me dieron de tomar esta clase en mi idioma (español). Puedo decir que durante estos meses y con la ayuda de mi (Coach), aprendí a desarrollar interacciones eficaces, crecer profesionalmente en el campo de la Educación de Los Niños."

Translation: "The MTP program is very organized and clear. Many thanks to the support my coach gave in this class. I learned a lot and I am grateful for the opportunity this gave me to take the class in my native language, Spanish. I can say that during these months and with the help of my coach, I learned to develop open-ended and probing questions, and to grow professionally in the field of early care and education."

These educational pathways or options allow early educators at various stages in their careers to engage in professional development activities focused on enhancing their ability to provide high-quality care to children in Santa Clara County.

Last year alone, Santa Clara County CARES plus participants completed 3,329 higher education semester units and 9,790 hours of state-approved training.

Over 50 participants completed MTP and 209 new participants completed the CORE online trainings focused on teacher-child interactions and the dangers of second hand smoke.

Santa Clara's CARES Plus program is closely aligned with and integrated into major quality improvement initiatives in the county, including the Quality Rating and Improvement System (QRIS) and the Child Signature Program (CSP). The alignment of these initiatives maximizes funding efforts and provides a comprehensive approach to increasing the quality of care. As a result, 270 CARES Plus participants work in QRIS sites and 79 work in CSP classrooms.

In addition, QRIS staff used CARES Plus data to verify the educational qualifications, Child Development Permits, and professional development of lead teachers in QRIS programs. This data sharing significantly reduced the amount of time and expense needed to review individual transcripts and training records.

Santa Clara CARES Plus participants enroll using a sophisticated online application process. This online system allows participants to log in to the CARES Plus website all year long to:

- Access their professional development plans
- Check on their program status
- Access additional early education resources

This year, Santa Clara began using text messaging to remind participants of program requirements, important deadlines, and their program status. This successful approach resulted in a significant increase in retention of program participants.

First 5 County Commission Highlights

Alameda County

The goal of First 5 Alameda County is to provide a network of early childhood services, professional development, and community support to prepare children ages 0 to 5 for success in school and life, so they are ready for kindergarten and third grade success and are free from abuse and neglect.

During this past fiscal year, one of the most significant accomplishments of First 5 Alameda was the expansion of the Healthy Child Development Initiative. With an investment of \$914,874, it provides increased opportunities for children to be identified early for developmental concerns, increased primary caregivers' engagement in their child's development, and improved the consistency in screening and referral practices by early childhood providers. Families of 1,945 children were helped by *Help Me Grow* (HMG) telephone Linkage Line staff. Over 70 percent of those helped were children ages 3 or younger. A successful combination of telephone support; in-person assistance to help families navigate community-based developmental services; technical assistance to pediatric and early care and education providers on screening and referral practices; a new website and searchable online resource directory; Connection Café networking sessions for providers; and a broad-based governance structure replete with a Family Advisory Committee and an Operations Committee formed a strong foundation for a comprehensive initiative. First 5 Alameda, with First 5 Contra Costa, was awarded a two-year, \$5 million grant to expand HMG and related services to early care and education settings, and to advance developmental services for children with mild and moderate concerns.

Other highlights during FY 2014-15 included:

- The County Board of Supervisors adopted a set of Father-Friendly Principles developed by The Fathers Corps, a learning community of male service providers who take part in a training/networking series and who, in turn, advocate for and provide technical assistance on the integration of the principles in their home agencies.
- A poster session of the American Library Association conference held in San Francisco highlighted Lessons from Neighborhood Partnership Grants to city and county parks and recreation, and libraries to create child-friendly practices and spaces.

Alpine County

The goal of First 5 Alpine County is to implement comprehensive, integrated, and accessible programs that will work toward the vision of First 5 Alpine County: "All of Alpine's children will thrive from birth and are provided a foundation for life-long success."

During FY 2014-15, one of the most significant accomplishments of First 5 Alpine was the continued implementation of its center-based child development programs. First 5 Alpine partnered with the Alpine County Office of Education to help ensure school readiness. The Early Learning Center (ELC), under the auspices of the County Office of Education, is the largest grantee and service provider for First 5 Alpine. The ELC preschool program serves as the framework for meeting the strategic goals of the First 5 Alpine Commission. Following the standards set by the National Association for the Education of Young Children, highly qualified teachers implement developmentally appropriate activities throughout the day. The teachers in the preschool program

complete ongoing developmental assessments while working with local kindergarten teachers to help provide successful kindergarten transitions. With the barriers that exist in Alpine County, accessibility is a challenge for its community members. Last year, local partners helped provide all children access to oral health and well-child examinations, immunization checks, developmental screenings, and the delivery of First 5 California's *Kit for New Parents*.

In Bear Valley, First 5 Alpine funded a license-exempt drop-in child development program for children ages 0 to 5. This ski resort/summer home village holds many challenges for the full-time residents who try to serve the varying population. This program has successfully served seasonal and year-round residents with a focus on all areas of social-emotional and cognitive development of early childhood. The program is staffed with professionals who emphasize cultural diversity throughout their curriculum. First 5 Alpine and the Bear Valley Parents Group continue to collaborate on sustainability of the program.

Other highlights during FY 2014-15 included:

- Participation and implementation of the First 5 California CARES Plus program and Child Signature Program with the collaboration of First 5



Inyo and Mono Counties

- High-quality parent education courses for families with young children
- Community outreach activities, health fairs, and playgroups

Amador County

Through its investments, the goal of First 5 Amador County is to establish strong systems which support children's health and school readiness. First 5 Amador continues to serve as a catalyst for change and progress by initiating conversations and developing forums to identify and address needs and opportunities, discuss and develop strategies, and implement programs to support children and families. First 5 Amador is a leader in bringing local partners together in an effort to encourage effective collaboration resulting in enhanced services, thereby improving systems and building the capacity of the community to promote and support protective factors and strengthen gateway assets for young children.

First 5 Amador spearheaded the launch of a two-county Perinatal Wellness Coalition to address Perinatal Mood and Anxiety Disorders. A strong collaborative continues to work diligently in establishing a network of care from universal screenings to mental health services. To date, 60 individuals, ranging from home visitors to physicians, have received training on this important topic.

The Amador County Oral Health Task Force, coordinated by First 5 Amador, was successful in establishing a system to increase the number of young children who receive needed fluoride varnish treatments on an ongoing basis. Through this system change, a local pediatrician now provides the treatments for children at the pediatric clinic during well-child checkups. Due to the successful outcomes and enhanced health services for child patients, the pediatrician has shared this effective strategy with dozens of physicians throughout the region.

During FY 2014-15, First 5 Amador spearheaded a collaborative effort to produce a comprehensive community assessment that incorporated the Child Care Planning Council's mandate to document the availability, cost, and quality of child care. The Community Assessment includes information that addresses safety net services, employment, health care, transportation, and education. This document has proven to be a tremendous asset to the community from grant writing to program development. The inclusion of information related to early childhood provided an opportunity to educate the community on the importance of quality early childhood experiences, which in turn leads to a healthy and productive community.

In an effort to support family engagement in education, help community members of all ages enhance literacy skills, and improve access to a variety of reading materials, First 5 Amador brought a group of volunteers and partners together to launch "Read Across Amador," a coalition committed to increasing literacy opportunities throughout the community. One of the coalition's successes to date includes the expansion of the "Little Free Library Program," which is becoming an effective strategy for neighborhood book exchanges in the outlying areas of the county.

First 5 Amador's grantees and in-house programs—which include the "Baby Welcome Wagon," toddler playgroups, "Dad and Me," behavioral specialist, "Bridge to Kindergarten," "Imagination Library," and family resource centers—continue to provide valuable services to children and families throughout the county, meeting families where they live.

Butte County

First 5 Butte County dedicates its resources to improving the lives of children prenatal through age 5 to help them reach their greatest potential by strategically investing in three initiatives that focus on health, family strengthening, and systems strengthening.



During FY 2014-15, First 5 Butte partnered with the California Health Collaborative to convene stakeholders concerned about maternal mental health needs. Out of this gathering, a dedicated group of mothers and professionals began developing an action plan focused on addressing perinatal depression and providing anxiety services. An initial funding investment of \$50,000 from First 5 Butte is enabling this group, now known as Mothers Strong, to move forward on its action plan, which includes:

- Offering a free weekly support group for mothers struggling with perinatal mood and anxiety in Chico and Paradise, with plans to add more groups in other communities
- Using the tag line *You are not alone*, developing a community awareness media campaign designed to educate the public about the prevalence of maternal depression and anxiety through magazine ads, articles, bus tails, and postcards
- Developing maternal mental health curriculum for use by providers in childbirth and infant education courses
- Collaborating with 2-1-1 to develop a webpage where all local perinatal mood and anxiety resources can be accessed
- Expanding the base of local resources by promoting and sponsoring educational opportunities for local professionals and parents

through Postpartum Support International, MotherWoman, 2020 Mom Project, etc.

- Conducting the annual Butte County Embracing Motherhood Summit
- Organizing “Champion Mom” events, which focus on growing a base of informed, proactive families who offer support to one another, and who will advocate for expanded maternal mental health screening and services
- Utilizing Facebook to promote maternal mental health awareness, inform local mothers about resources, and develop an online support community

Another highlight of the year was the *Jim Gill Music & Movement Tour*, a collaborative project between the Butte County Library and First 5 Butte. Jim Gill is a musician with six award-winning CDs. Rather than performing for children and parents, Jim has won acclaim for leading them to sing and play together. His materials are used by libraries nationwide.

Utilizing the Literacy Coach and partnering with the First 5 Butte Strengthening Families Network program, the Literacy Team reached 1,277 children and 173 caregivers, many of whom had not experienced the Literacy Coach or visited their local library. These visits introduced Jim’s songs that promote meaningful interactions between children and caregivers in a playful atmosphere. This onsite program provided each child with their own book to take home. The Literacy Coach also gently shared the message that adults who may struggle to read with their children are able to find help at their library. The program culminated in Jim providing four family concerts that reached 676 residents and four provider/parent workshops with 50 attendees.

Calaveras County

First 5 Calaveras County facilitates partnerships and funds strategies that strengthen families and support them in raising healthy young children. First 5 Calaveras works toward ensuring

all children enter school safe, healthy, and ready to learn.

During FY 2014–15, one of the most significant accomplishments was the “Kids Farmers Market and Safety and Prevention Education Program.” With a funding investment of \$50,000, this program provided first-rate nutrition education, hands-on cooking experiences, healthy recipes, and gave children the opportunity to choose their own vegetables and fruits. In addition, a 20-pound bag of fresh produce was sent home with each of the 182 preschoolers throughout the rural county. Personal safety and prevention skills were taught at 15 preschool sites by means of creative stories, puppets, and songs focusing on a variety of topics, including stranger danger, expression of feelings, and household, car, and gun safety. Parents attended their own prevention education training.

Other highlights during FY 2014–15 included:

- The “Children’s Dental Program” provided screenings, cleanings, fluoride treatments, and oral health education in preschool classrooms as well as referrals and case management on an as-needed basis. A dental van delivered services to children in rural areas.
- Twice a month, the “Raising a Reader Home Visiting Program” reached out to 28 families. With a goal of using early literacy to build family resiliency, children and parents received various screenings, referrals, and resources in addition to participating in literacy activities.
- Continued outstanding collaboration with Behavioral Health Services and Mental Health Services Act funding provided parent and professional trainings with no-cost child care. Topics included understanding trauma, mindful parenting, brain development, gardens for healthy living, co-parenting, and nurturing skills for parents. A highlight was hosting Howard Glasser for a full-day presentation

on *Awakening Greatness in Children: The Nurtured Heart Approach for Transforming Intensity to Immensity*. No-cost counseling services were provided to support parents with their children’s emotional and behavioral development. Foster parents were provided with stipends and gas cards for attending parent trainings.

Continued successful collaboration with Prevent Child Abuse Calaveras brought partnerships with the hospital birthing center, social services agencies, and preschools to provide parents with information on the *Period of Purple Crying* and the prevention of abusive head trauma. The community was educated about designated safe surrender sites and child sexual abuse prevention. The council hosted the *Stand-Up for Children* art exhibit and reception, creating awareness and honoring the work of youth and adults affected by child abuse and neglect.

Mini-grant funding for libraries and non-profit agencies provided family strengthening events, which included story times, library special events, *Kids Day in the Garden*, *Children’s Fair*, *Family Book Share*, *Kid’s Day*, and community mentoring training.

Contra Costa County

First 5 Contra Costa County develops innovative programs and efficient systems to give all young children the foundation they need to be successful in school and life.

This past year, addressing children’s developmental delays early and effectively was one of First 5 Contra Costa’s most significant accomplishments. Since 2011, it has increased children’s access to developmental screening, resulting in more children being identified with moderate delays or concerns that are not serious enough to qualify for state-funded intervention services.

Given that intervention is most effective in the early years, First 5 Contra Costa developed new playgroups to prevent these delays from getting worse and to provide

children with a boost in their development. Last year, 153 children participated in one of 24 playgroups, which consist of eight-week sessions with a curriculum focused on all areas of child development, including tips for parents to strengthen their child's development. When re-screened at the end of the playgroup, most children made substantial improvements in their development, had caught up on milestones, and no longer needed early intervention services. Children deemed "at-risk" for a delay or disability were referred for further developmental assessment.

Other highlights during FY 2014-15 included:

- Parents and advocates trained by First 5 Contra Costa assessed conditions at 75 parks in low-income communities, presented their findings to local city councils, and to date, have generated \$1.3 million in city funding for park improvements.
- To engage fathers and help them become more involved in their babies' lives, First 5 Contra Costa funded male home visitors in two home visiting programs. Forty-three fathers participated, receiving information about parenting, employment resources, community services, and infant development.
- Over one hundred child care sites, including 35 family child care programs, Head Start, state preschool programs, and child care centers, participated in First 5 Contra Costa's pilot child care Quality Rating and Improvement System (QRIS). An intensive coaching system was established to help programs improve their ratings.

Del Norte County

FY 2014-15 focused on partnerships, sustainability, and advocacy as guiding principles. First 5 Del Norte took a leadership role in partnership with county policymakers to adopt a first-ever Children and Youth Bill of Rights, passed by the Board of Supervisors. A Children's

Budget will be developed for FY 2015-16 and be part of the county budget going forward. First 5 Del Norte will advocate that other public entities follow suit. The goal is to enable community members and elected officials to understand what is spent on children of all ages and how much is spent on prevention, intervention, and high-risk services and programs.

In partnership with its school district, First 5 Del Norte contracted to produce and evaluate Parent Information Forms that were included in all kindergarten registration packets. The analysis of family economics, parent education levels, utilization of community resources, and children's participation in preschool or early enrichment activities helped create a rich sense of the conditions of families with young children.

The Community Food Council First 5 Del Norte Service Corps VISTA member produced comprehensive Harvest of the Month master copy binders and other special nutrition-related materials for distribution to all preschools, family daycare providers, nonprofits, and public agencies.

With support from the county, city, the county office of education, and Child Care Council, First 5 Del Norte expanded programs offered through the Wonder Bus, a mobile early literacy program for young children. The Wonder Bus traveled throughout the entire county, serving outlying isolated communities. It is the only countywide early literacy program in Del Norte.

First 5 Del Norte continued its long-term goal of building a comprehensive community-wide Resource and Referral Hub through its Family Resource Center (FRC) and increasing outreach efforts. It produced a two-page list of key resources related to ages 0 to 5, continued to update and share the Community Resource Guide, designed a new website, sent an e-newsletter to over 600 people every week, and produced publications on many topical issues (Stress Free Holidays, Why Immunize, and an

Every Day Counts Toolkit relating to the importance of preschool attendance).

To sustain school readiness programs and reach working families, First 5 Del Norte made new efforts to target parents and families during the non-work hours. New programs include Family Game and Movie Nights, Family Fun and Safety Day, Father Appreciation BBQ, and Free Family Swim events. New Saturday enrichment programs were added focusing on movement and music, healthy nutrition, hands-on science, and story times. A special partnership includes "Lunch with the Law," a monthly conversation held at the FRC to bring local law enforcement together with community members in a safe, neutral place to discuss how to improve the safety of neighborhoods for children and youth. A new Children's Library was added to the FRC, and a comprehensive section is available to parents and caregivers with a wide range of information about special needs, emotional health, nutrition, and Ages and Stages materials in Spanish and English.

El Dorado County

The majority of children in El Dorado County are entering kindergarten ready. Of the 1,012 children in traditional kindergartens screened using the Kindergarten Student Entrance Profile, 81 percent were found to be ready, having scores of 33 or above.

The Commission invests in early literacy, high-quality child care, caregiving, developmental screens, health, and community strengthening to support parents as their child's first teacher in preparing them for school.

El Dorado Libraries are helping children, families, and providers to learn and grow: Approximately 27 percent of the children ages 0 to 5 were reached through the El Dorado County Library programs, the highest registration numbers since the program started. The library completed 750 programs with 2,304 children and 1,740 parents registered for *Ready to Read @ Your Library*. In addition to the early literacy

programming, the library has enrolled 36 licensed child care providers sharing the California Preschool Foundations and Frameworks for Language and Literacy through five curriculum modules.

High 5 for Quality is effectively engaging participants in quality improvement and building a system for change: More than half (58 percent) of the county's licensed early care and education providers are engaged in *High 5 for Quality*. This includes providers from small and large family child care homes, child care centers, and programs that are both privately and publicly funded. At year-end, 45 percent of participating sites were rated as Tier 3 or above.

Children are receiving home visits and appropriate referrals: Home visits were provided to 1,227 adults with newborns. The majority of those surveyed (95 percent) reported improvements in confidence in caring for the child as a result of the visit.

Children are receiving developmental screenings and appropriate referrals: A total of 470 parents responded to the question about monitoring child's development in the client satisfaction survey, where 48 percent reported had monitored their child using a screening in the past 12 months.

The majority of children in El Dorado County are accessing well-child checks: Ninety-five percent of families surveyed reported their child received a well-child exam within the past 12 months. Rates of well-checks have remained relatively steady since the first implementation of the First 5 El Dorado surveys in 2007-08.

Community Strengthening Groups bridge key organizations toward shared goals for children, families, and communities: Three Community Strengthening Groups met and convened partners throughout the county, with an attendance of 250 unique individuals and 112 agencies represented. More than half of partners (54 percent) surveyed indicated they were better able to assist families with parenting as a result of their participation. More than two-thirds (68 percent) of community

partners reported improvements in knowledge of early childhood community resources.

Fresno County

The goal of First 5 Fresno County is for all children to have a strong foundation to reach their full potential. Through its efforts, First 5 Fresno serves as a catalyst for creating an accessible and effective network of quality services promoting children's social, emotional, physical, and cognitive development. FY 2014-15 marked the second year of First 5 Fresno's seven-year strategic plan, which sets out a bold vision aimed at changing the odds for all children. Reaching third-grade reading proficiency rates is the primary, long range desired outcome and indicator of a successful birth to age 5 system of care.

During the last fiscal year, one of the most significant accomplishments of First 5 Fresno was the implementation of Birth through Third Grade (B3) Challenge grants at five school districts across the county. With a funding investment of \$1,084,320, the B3 initiative aims to increase the number of children in Fresno County who are reading proficiently at third grade by developing effective systems of early learning and family support from prenatal to third grade. To this end, the five districts spent the year engaging with community partners to cross-educate, align efforts, refine systems, and provide direct services and supports to children and families. This work led to never-before seen efforts around early childhood education (ECE), including doubling the number of district preschools, forging new connections between kindergarten and local preschool teachers, data sharing between district and community agencies, allocating unprecedented Local Control Funding Formula dollars toward ECE, and school districts rising as ECE community leaders.

Other highlights during FY 2014-15:

- April 24, 2015, marked the grand opening of the

Lighthouse for Children. The facility features a state-of-the-art child development center and community learning center, creating a hub of services for young children in Fresno County.

- Fresno County Early Stars, the county's first child care Quality Rating and Improvement System and a recipient of First 5 Fresno funding, completed its first full year of implementation. More than 100 classroom assessments were administered, and a total of 40 sites received a final star rating.
- Nearly five hundred parents were interviewed as part of the second year of First 5 Fresno's seven-year School Readiness Longitudinal Study. The study follows families receiving services (through their children's third-grade year) to evaluate the impact of funding. Year two highlights include an increase in the number of children read to every day and parents engaging in high-quality reading experiences (e.g., pointing out letters and talking about what happened in a book).

Glenn County

The goals of First 5 Glenn County are to improve: 1) Family Functioning: Strong Families; 2) Child Development: Children Learning and Ready for School; 3) Child Health: Healthy Children; and 4) System Functioning.





During this past fiscal year, one of the most significant accomplishments was increasing parents' skills and reducing numbers at post-testing for those who scored in the "high-risk" category. This was done through the "Nurturing Parenting Curriculum" facilitated by the "Little Learners and Parenting" programs. Almost all parents initially identified with high-risk behaviors had increased skills and knowledge as a result of program participation, and moved out of the high-risk category at the follow-up assessment. With a funding investment of \$180,000, this program/initiative provides an environment that is more sensitive and educated about the early mental health needs of its children by increasing awareness and capabilities of children, parents, and the broader community.

Other highlights during FY 2014-15 included:

- A total of 76 Devereux Early Childhood Assessments (DECA) were conducted on Little Learners children (ages four weeks to four years) at the beginning of the program year.
- First 5 Glenn continued its partnership with the Mobile Dental Clinic, resulting in 168 children ages 0 to 5 having their oral health needs addressed.
- First 5 Glenn had nine AmeriCorps members during this program year, seven of whom provided literacy, numeracy, and social/emotional services. In addition,

AmeriCorps also provided assistance with child welfare services, flu clinics, car seat clinics, the "Nurturing Parenting Program" (NPP), and provided facilitation for referred families and in-home visits. This resulted in approximately 15,300 hours of direct service to all Head Start, kindergarten, and transitional kindergarten programs.

- First 5 Glenn hosted a number of events, including a playgroup for Little Learners children ages 0 to 3, NPP classes with child engagement, events in the local parks and libraries in each community, and monthly family nights held in all communities (Willows, Hamilton City, and Orland).
- For the second year in a row, First 5 Glenn funded kindergarten and transitional kindergarten teachers to attend state transitional kindergarten training in Sacramento.
- First 5 Glenn improved system functioning by including the NPP and DECA during kindergarten roundups and registrations, the "Fathers as Teachers: Helping, Encouraging, Reading, Supporting" (FATHERS) program, and "Daddy's Tool Bag."

Humboldt County

The mission of First 5 Humboldt County, together with families and communities, is to promote comprehensive, integrated systems of services for early childhood development in order to foster secure, healthy, and loving children eager to learn and develop their full potential. Beginning with the initial First 5 Humboldt strategic planning process in 1999, parents and providers alike repeatedly expressed the desire for "safe and family-friendly" places in their communities that would enable families to get together for recreation, mutual support, and provide opportunities for early learning experiences for young children. First 5 Humboldt responded to this expressed need

and made Parent and Family Support programs a priority for funding, including establishing playgroups that are accessible for as many families as possible throughout the county with many living in remote areas. Evaluations of the playgroups continue to show they have had a positive impact for young children and their families. In FY 2014-15, First 5 Humboldt began work on a Playgroup Initiative to be launched in FY 2015-16.

During FY 2014-15, a major accomplishment of First 5 Humboldt was providing 18 playgroups in virtually all areas of the county. There were 10,710 parent/caregiver playgroup visits, 8,632 playgroup visits by children ages 0 to 2, and 4,575 playgroup visits by children ages 3 to 5 at 1,013 playgroup events. According to surveys conducted annually (Participant Survey n=393 in 2014, Playgroup Survey n=216 in 2015), these low-cost groups (ranging in direct costs from less than \$2,000 per year up to \$14,000 per year for the largest groups) provide a place where parents feel they learn more about parenting, find social support, access needed help and services, and provide a place for children to learn new things, including important socialization skills. In addition, the 2014 Participant Survey showed a statistically significant positive correlation between frequency of playgroup attendance and the frequency with which parents read to their children. First 5 Humboldt also funds two specialists, certified in Infant Family and Early Childhood Mental Health, to provide support to playgroup parents and playgroup leaders, including referrals for early intervention services if needed.

In the last three years, the Humboldt County Office of Education's Kindergarten Screening Tool (KST) was used to screen 89 percent of all incoming kindergarteners. The KST measures children's readiness in four domains: Language/Literacy, Mathematics, Social Emotional, and Self-Portrait. In all three years, the average score for those who attended playgroups was

higher than for those not attending playgroups. The average countywide total score for those who attended playgroups was 77 percent in 2014, 80 percent in 2013, and 77 percent in 2012. For those children who did not attend playgroups, this figure was 72 percent in 2014, 72 percent in 2013, and 70 percent in 2012. In addition, Humboldt County Office of Education reported that in 2014, children who attended preschool had an average score of 77 percent. For children who attended both preschool and playgroups, the total score rose to 78 percent.

Imperial County

For FY 2014–15, First 5 Imperial County allocated approximately \$2.3 million to fund a number of projects that worked to provide services targeting children ages 0 to 5 and their parents, guardians, and providers. Investments used to support these projects addressed strategic objectives by offering services that focused on health, family support, and early care and education. Investments used to support families with young children included case management for at-risk families, family resource fairs at low-performing school sites that included up to 36 distinct agencies, and advocacy for children under the custody of the juvenile court system. Investments in health included support to ensure expectant mothers receive prenatal education and programs designed to increase breastfeeding rates, intensive child asthma case management services, and nutrition and fitness activities. Investments in early care and education included story time activities at over 50 preschool centers with a book give-away program, intensive preschool home instruction services, or preschool slots for children that have a mild disability or are “at-risk” of developing a disability but do not qualify for special education services.

As a result of funding during FY 2014–15, the developmental screening partnership was established between First 5 Imperial,

Court Appointed Special Advocates (CASA), and a family resource center. First 5 Imperial awarded \$203,264 to the early intervention program to offer developmental screening services for children ages 0 to 5 through its family resource center. CASA was awarded another \$82,296 to provide advocacy and school readiness support for children ages 0 to 5 that are in the custody of the juvenile court dependency system. Through this partnership, 88 percent of children that are new CASA cases participated in developmental screening and surveillance services facilitated by Family Treehouse staff, where all children assessed with a developmental delay were supported with court-ordered follow-up referrals and evaluation. In addition, all CASA child cases that were closed resulted in placement in a permanent home where the majority of the children were reunited with their parents.

Other noteworthy accomplishments during FY 2014–15 included:

- Over 3,100 children from preschool centers were involved in multiple mobile library story time activities, with each child receiving three to five books for their home library.
- Over 1,400 children participated in fire/burn prevention activities at over 25 preschool centers, and 30 childcare providers were involved in hands-on fire safety training.
- The parents of 151 hundred children diagnosed with asthma or asthma symptoms participated in intensive case management; results showed an increased compliance in parental asthma control medication and 80 percent learned to identify asthma triggers.
- Nutrition and fitness were promoted through education, cooking classes, and active gardening at 15 preschool centers for 226 children.
- Over 70 children completed a model 30-week home instruction program; parental

involvement increased significantly (78 percent) for first-time parents learning to work with their children.

Inyo County

The goal of First 5 Inyo County is to promote optimal early development, shaping the trajectory of a child’s life to yield ongoing benefits and rewards by investing in the Five Protective Factors to improve child health, development, family strengths, and critical resources for children from before birth through age 5.

One of the most significant accomplishments of First 5 Inyo was the systems work the Commission embarked upon in order to take a more targeted Collective Impact approach to its five-year plan. By narrowing the goal focus (based on a year-long needs assessment process) to improve early child health and family strengthening programs county-wide, the Commission was able to pledge its funds toward helping establish a few high-quality evidence-based programs that will benefit early child health and education providers, as well as the families served, by creating a more diverse and sustainable network of support. Common goals related to family strengthening, universal screening, early language/literacy, and infant health are now being tackled by many community partners with coordinated focus.

Other highlights during FY 2014–15 included:

- Planning occurred for population-level training and limited pilot service delivery of the Positive Parenting Program (Triple P) parent education model.
- More than 70 at-risk families with children ages 0 to 5 were engaged in an average of six different support services, four of which were reoccurring on a weekly or monthly basis.
- Thirty-three incarcerated parents received five or more weeks of introductory parenting training.

- One-hundred fifty-eight expectant families received birth and breastfeeding planning support through the *Newborn Evaluation Support and Teaching (NEST) Program* co-sponsored with Northern Inyo Hospital, which won a California Breastfeeding Coalition Gold Nugget Award in January 2015.

Kern County

The goal of First 5 Kern County is to ensure all children are healthy, well-protected, and fully supported in early childhood growth toward kindergarten entry. In FY 2014-15, First 5 Kern continued funding 39 programs of early childhood services in the three result areas: Improved Child Health, Improved Child Development, and Improved Family Functioning.

One of the most significant accomplishments was national recognition of the Medically Vulnerable Care Coordination Project (MVCCP) as a Promising Practice by the Association of Maternal & Child Health Programs (AMCHP) in June 2015. With a funding investment of \$51,000 from First 5 Kern, MVCCP leveraged additional funds from Lucile Packard Foundation for Children's Health (\$4,000), Health Net (\$1,000), Kaiser Permanente Kern County (\$10,000), and matching Federal Financial Participation funds (\$40,000). Since 2008, this project has organized biweekly meetings of key stakeholders to coordinate services for children ages 0 to 5 with special health care needs. The efforts have helped reduce unintended delays that could result in greater medical costs and worsen long-term results for children.

Positive changes during FY 2014-15 included:

- More expectant mothers received timely prenatal care in the first trimester, impacting 963 children in 15 programs.
- The rate of monthly prenatal care increased among expectant mothers across 13 programs.

- An increase in the percentage of full-term pregnancy occurred in 17 programs.
- The proportion of children with low birth weight dropped among 17 programs that provided services for a total of 1,610 children.
- More mothers breastfed their babies and the improvement was demonstrated across 18 programs that supported a total of 1,069 children.
- More parents maintained two or more reading activities with children each week in 11 programs that assisted 851 children.
- The proportion of children who never had a dental visit dropped from 35.41 percent to 27.29 percent across 17 programs.
- The percentage of children who did not have an annual health checkup decreased from 10.25 percent to 5.65 percent among 20 programs.
- Nine programs demonstrated an increase in the percentage of children with all immunization shots recommended by a doctor.
- The percentage of mothers smoking during pregnancy dropped from 17.73 percent to 8.73 percent across 11 programs.
- The rate of smoke exposure at home declined from 9.56 percent to 5.78 percent for 1,276 children in 18 programs.

Kings County

The goal of First 5 Kings County is to ensure all Kings County families receive access to the tools, knowledge, and quality care necessary to encourage each child to develop to their fullest potential. First 5 Kings, in partnership with the community, will strengthen families, communities, and systems of care for children prenatal through age 5 and their families.

During FY 2014-15, one of the most significant accomplishments was the First 5 Kings Family Resource Centers (FRC). With a funding

investment of \$704,726, the FRCs provided early childhood education, home visitation, developmental screening, parent education, and referral services. Almost 1200 children ages 0 to 5 and over 1,000 parents, siblings, and caregivers visited an FRC. The total number of services delivered by the five funded FRCs was over 28,000.

Other highlights during FY 2014-15 included:

- The 2015-20 Strategic and Fiscal Plan was developed.
- The Linkages 2 Learning project distributed 1,388 school readiness backpacks to incoming kindergarteners and facilitated kindergarten orientations prior to the first day of school at all 12 participating school sites, serving 834 incoming kindergarteners.
- The local CARES Plus program provided support, ranking, technical assistance, and materials to 46 preschool classrooms. In addition, it provided training and professional growth counseling to 93 professionals working in the early childhood education field.
- The United Cerebral Palsy Special Needs project provided 222 developmental assessments of children with or at risk of developing special needs, and 214 interventions and/or treatment plans were provided to children with or at risk of developing a special need.
- The United Cerebral Palsy Parent & Me project served 277 children ages 0 to 5 and 231 parents through weekly center-based early childhood activities.
- The Kettleman City Family Resource Center provided 279 home visits, serving 26 families.

Lake County

Through its investments, First 5 Lake County works to achieve its long-term goal, as stated in its 2014-19 strategic plan, to inspire and promote healthy, safe, happy, and family-centered experiences for children ages 0 to

5 through partnerships with local families and service providers.

During this past fiscal year, one of the most significant accomplishments through First 5 Lake funding was the opening of the Clearlake Early Learning Center (ELC) by Easter Seals of the Bay Area (ESBA). With a budgeted annual funding investment of \$32,388, ESBA has the goal of increasing the availability of and access to community-based, age-appropriate, early learning opportunities that build the capacity of families to meet the developmental needs of their children. Parents come to the ELC with their children to spend time in a safe play environment; receive onsite consultation and tips to understand their child's development, including timely follow-up on the results of their child's Ages and Stages Questionnaires; receive useful information; and be connected to available community resources. Seven other agencies also have used the facility to meet with parents in this child-appropriate environment. A total of 230 children ages 0 to 5 and their parents participated in the ELC activities over this past year. A second center, located in Lakeport, is planned for next fiscal year.

Other highlights during FY 2014-15 included:

- Through its website, social media, and events, the Lake County Hero Project (<http://www.lakecountyheroproject.com/>) works to promote the strengths of families and inspire parents to be heroes to their children. Local families are highlighted to demonstrate how easy it is to be a child's hero. The program provides parenting information, monthly family challenges, social supports, and community connections to resources for families with children ages 0 to 5. Almost 1,300 parents were enrolled in the program. In January 2015, families accepted the challenge to "play together." Of the 87 families that accepted the challenge, there was a 62

percent completion rate, with 28 percent of parents reporting an increase in the number of times they engaged in focused play each week.

- The *Children's Oral Health Program* (operated by Lake County Public Health Dental Disease Prevention Program and funded by First 5 Lake) provided 766 children ages 0 to 5 with education, screening, and/or treatment. It included nutrition and oral health lessons, and dental screening at preschool/school sites with 40 percent of the children screened as cavity-free. This result has held steady for the last two years.
- North County Opportunities/Rural Communities Child Care Choice Program worked with 28 child care providers to increase opportunities for children to experience healthy nutrition and physical activity during the day and create written policies to inform parents of this effort. Eighty-six percent of the providers moved from serving fruit and vegetables two times per day to three times per day, and 95 percent offered at least 60 minutes per day of physical play time.

Lassen County

Through its investments, the goal of First 5 Lassen County is to fund programs aimed at ensuring all children enter school healthy and ready to learn. First 5 Lassen has two primary areas of focus—oral health and home visiting—both serving high risk populations. Two programs, the *Pathways to Child and Family Excellence* program (commonly referred to as *Pathways*) and *Children's Oral Health Program*, also known as *Smiles for Life*, have been important investments of First 5 Lassen.

During FY 2014-15, one of the most significant accomplishments of First 5 Lassen was its home visiting program implemented by *Pathways to Child & Family Excellence, Inc.* With a funding

investment of \$263,100, this program provides home visiting services to high-risk families. It is designed to improve family functioning, child development, health, and systems of care. The primary services include weekly parent education and child development lessons using the *Parents as Teachers (PAT)* curriculum. Screenings and assessments are completed on both children and parents to determine an individualized approach to addressing child, parent, and family needs. Each child is screened for developmental progress using the *Ages and Stages Questionnaire**; simple *PAT* health screenings are used for hearing and vision. The *Life Skills Progression Tool* is used with each family to gauge the strengths of the family and the areas needing attention. Based on this tool and weekly communication with the family, the home visitor is able to make targeted referrals. The *Home Visiting Program* served 137 children ages 0 to 5 and 144 parents or caregivers. Another 32 children (siblings 6 years or older) participated in the program, increasing the total number of children served during the year to 169. In 2014-15, the number of service units was 2,037.

The First 5 Lassen *Children's Oral Health Program*—implemented in the community by *Smiles For Life, Inc.*—serves Lassen County via different service delivery strategies, including education, direct prevention, consultation services, assessment, health services, community health events, and resource and referral





activities. During FY 2014-15, 732 children received an oral health screening, and 570 children ages 0 to 5 received direct oral health services. Hospital-based oral health services for children, a local First 5-funded program started in 2003 and now sustained by Banner Lassen Hospital, continued to provide oral surgery services to children.

Los Angeles County

Since its creation by voters in 1998, First 5 Los Angeles County (First 5 LA) has invested more than \$1 billion as it worked collaboratively across Los Angeles County to improve the health, safety, and school readiness of children prenatal to age 5.

Realizing it needs to live within its means, as well as be even more strategic in its investments, First 5 LA finalized development of its 2015-20 Strategic Plan during FY 2014-15 to lay out a clear path to maximize First 5 LA's impact to strengthen families and improve outcomes for the greatest number of children prenatal to age 5.

As part of its mission to ensure all children in Los Angeles County enter kindergarten ready to succeed in school and life, First 5 LA accomplished the following:

- Working with other First 5 commissions and a statewide network of early childhood education advocates, First 5 LA supported state lawmakers' \$265 million commitment to rebuild California's early learning system through high-quality care with the addition of 7,000

preschool slots and 6,800 child care slots, rate increases to providers and teachers, and a one-time \$24 million commitment to the Quality Rating and Improvement System (QRIS) for infants and toddlers.

- Working with community partnership members, First 5 LA staff is supporting an array of strategies and activities to produce outcomes that benefit children prenatal to age 5 through the Learning By Doing process—a process by which community members develop results-focused activities to strengthen children and families in their community—in all, 14 *Best Start* Communities.
- Supporting new parents, more than 9,100 women received home visits under First 5 LA's "Welcome Baby" program – which provides pregnant women and new moms with in-hospital and in-home information and support during pregnancy and throughout a baby's first nine months.

First 5 LA looks to the future, building upon existing work, experiences, and lessons learned from previous investments to maximize its impact to strengthen families and improve outcomes for the greatest number of children in Los Angeles County.

Madera County

The goal of First 5 Madera County is to ensure children are healthy, families are strong, and children are learning. It strives to serve the families of Madera County through the promotion of meaningful, lasting programs that greatly contribute to the betterment of the community.

During FY 2013-14, one of the most significant accomplishments of First 5 Madera was the *Oral Health Initiative*. With a funding investment of \$40,000, this program provided oral health screenings and referrals in a school-friendly setting, using the tooth fairy concept to entice children and counter some hesitations that many children have for the dentist.

The program screened 436 children. Of these, 33 percent (n=148) were referred for services. The findings demonstrated that 22 percent of the 148 referred (n=45) did not have a dental home. A total of 60 percent (n=89) of families that indicated their children had a dental home demonstrated the need for services. Further data regarding the intensity of the need and population served is being reviewed. First 5 Madera is using this information to determine future policy and programming.

Early identification is key to prevention and treatment. In FY 2014-15, 150 first-time parents received case management via the *First Parents Program*. The program performed 1,320 screenings, including Denver II, Ages and Stages Questionnaires®, Ages and Stages Questionnaires: Social-Emotional, and Life Skill Progression. Of the various screenings, two children were identified as having concerns.

In addition, 152 families received intensive multidisciplinary services via the Healthy Beginnings Program. Of the cases closed in 2014-15, none of the families had any recurrence of maltreatment.

Marin County

Through its investments, the goal of First 5 Marin County is to support a strong start in life for every child in every community through children's health, school readiness, and community support for families.

During FY 2014-15, one of the most significant accomplishments of First 5 Marin was a collaborative effort to fund affordable child care and preschool slots, dental services, and a public education campaign about the highest priority needs of young children in Marin County. First 5 Marin joined with the County of Marin and the Marin Community Foundation, with matching investments of \$250,000 each, to fund these critical needs identified by the new Marin Strong Start Coalition. The Coalition and expenditures represent a critical first step toward a countywide commitment to invest in a strong start for all children in Marin. This particular

funding triad also is a significant partnership among three important funders in the county, and serves as an important precedent for ongoing cooperative efforts.

Other highlights that took place during FY 2014-15 included:

- **Advocacy and Investment:** First 5 Marin supports the work of “*MarinKids*,” an education and advocacy movement for the county’s children (convened in 2008). *MarinKids*, in turn, is an active partner and staffs “*Marin Strong Start*,” a coalition working to establish an ongoing revenue stream for children in the county.
- **Thought Leadership:** First 5 Marin supports regular submission of opinion editorials on priority issues such as child care, preschool, children’s health, and family support systems. Authors include commissioners, staff, and community partners.
- **Capacity Building:** As part of its efforts to expand the capacity of community partners to outreach, serve, and advocate for local children and families, First 5 Marin offers free monthly workshops (via the “Marin Communications Forum” and “Voces de Marin”) with speakers, presentations, and training on media, public education, outreach, and advocacy skills (including workshops aimed at the Latino and Spanish-language community).
- **Quality Rating and Improvement System (QRIS):** By funding the assessments that were necessary for submission, First 5 Marin supported a successful QRIS grant request from a coalition lead by the Marin County Office of Education.

Mariposa County

During this past year, one of the most significant accomplishments of First 5 Mariposa County was the *School Readiness* program, funded with \$149,040. It served three of the county’s preschools (Catheys

Valley, Greeley Hill, and Lake Don Pedro). The three preschools provide an outstanding play-based preschool program that prepares children for kindergarten. The facilities, curriculum, and activities are creative, educational, and focus on developmentally appropriate activities. This year, there was a focus on science, technology, engineering, and math (STEM).

Another highly successful program was the *Children’s Dental Health Program*, funded with \$55,000. This program provided dental education by a dental hygienist, dental services for children with severe dental problems, and dental screenings. Three local dentists provided reduced-cost services.

In addition, the CARES Plus program was funded with \$10,000 from First 5 Mariposa and \$20,000 from First 5 California. This program provided stipends for child care providers and preschool teachers. Many of the participants completed the CORE training and 21 units in Early Childhood Education. The CARES Plus program made it possible for four teachers to enroll in college course work—helping them to work toward a degree in Early Childhood Education.

An instructional aide was hired to work in the Mariposa Elementary School Transitional Kindergarten (TK) classroom. The instructional aide worked with the reading program/assessments, and provided extra assistance to children who were having difficulty. Having the aide in the classroom also provided time for the teacher to work with children on an individual basis. The class had 25 TK students who ranged from four to six years old. Having an aide made it possible for the students to work on enrichment projects and technology.

An additional instructional aide was hired to work in the Sierra Foothill Charter School TK classroom. The instructional aide worked closely with the teacher in providing support, extra assistance, and one-on-one instruction. She made a difference by providing opportunities for the students to be involved in

extracurricular activities (e.g., working in the school’s garden and on computers in the classroom).

Mendocino County

The goal of First 5 Mendocino County is to increase parenting skills and decrease substance abuse so children are happy, healthy, and ready for kindergarten.

During this past fiscal year, one of the most significant accomplishments of First 5 Mendocino was providing support for the Family Dependency Drug Court (FDDC) “Parent Mentor Program.” With a funding investment of \$35,000, the program is designed to offer support to parents and caregivers in recovery, to maintain their sober lifestyle, and provide safe and nurturing care to their children. First 5 Mendocino provides for at least three parent mentors to be available for support services. FDDC also refers its clients to participate in the *Recovery Positive Parenting Program (Triple P)*. With an additional funding investment of \$20,000, this program provides a 10-week parenting group that focuses on parents in recovery of substance abuse. *Recovery Triple P* is designed to empower parents to continue to make positive parenting decisions for their children and enables them to feel confident in those choices. It also helps to rebuild relationships that have been, or may have been, damaged during the period of time parents were abusing a substance.

Other highlights during FY 2014-15 included:

- For divorced parents, First 5 Mendocino provides Supervised Visitation and Parenting Apart workshops for the Mendocino County Superior Court. During these sessions, parents are strongly encouraged to sign up for a *Triple P* group to build on their parenting skills.
- More awareness was brought to the bilingual Raise and Shine “Warm Line,” increasing the number of calls from 43 (FY 2013-14) to 143 (FY 2014-15) for an increase of 333 percent. It is available for parents,

caregivers, social workers, and others in related fields who work with children. This line offers a variety of resources, including referrals to outside agencies, scheduling support services for Regional Center and Early Start participants, and acts as the Inland Mendocino Early Start Family Resource Center mainline to provide support services to children in Early Start. It also acts as an access point for developmental screenings, one-on-one parent support, parenting class information, and other resources and services available in the community.

- The early literacy program, *Mendocino County Imagination Library*, has made many new community contacts this year, which helps First 5 Mendocino get closer to its goal that every child under the age of 5 in the county will have a home library of their own by the time they start kindergarten. With the help of community partners, enrollment has increased from 2,877 to 3,105 children. It's estimated that this number is over 50 percent of the eligible children in the county.

Merced County

Through its investments, the goal of First 5 Merced County is to:

- Improve parents' (especially new parents) nurturing and engaging relationships with their children
- Improve the quality of care provided in out-of-home settings (including center-based care, family child care, and non-licensed environments)
- Improve the system for early screening, referral, assessment, and services for children with developmental, health, social, emotional, behavioral, and other special needs
- Improve community-level awareness and acknowledgment of the critical need to prioritize and support structured action for change benefitting children ages 0 to 5

- Advocate for improvement and preservation of systems at the local and state levels

During FY 2014-15, one of the most significant accomplishments of First 5 Merced was the increased quality with identified Child Signature Programs 1 and 2. With a funding investment match of \$525,125, the program maintained quality in identified Quality Enhancement classrooms and continued improvement across the Maintenance of Effort classrooms. Targets of family engagement and coaching for teachers were reached. Specialized training was offered for classroom and child-level work. A large number of reliable Early Childhood Environment Rating Scale (ECERS) and Classroom Assessment Scoring System® (CLASS®) assessors were trained. Professional Development was offered with an emphasis on social, emotional, and developmental screening and individualized teaching strategies, which were offered to neighboring counties and partnering agencies.

Other highlights during FY 2014-15 included:

- Twelfth Annual Children's Summit, with 343 attending, featured Dr. Dayna Long (University of California San Francisco, Benioff Children's Hospital) as the keynote speaker to open a discussion regarding social determinants of health
- Engaged 150 providers in the Steve Spangler group training "Silly Slimy Science"
- Assisted the Department of Public Health in receiving the Partnerships in Community Health grant that started a Baby Friendly Hospital Initiative at the two local hospitals

Modoc County

Through its investments, the goal of First 5 Modoc County is to ensure every child in Modoc County is in an environment conducive to optimal development and that parents and families have the first option to be primary caregivers and teachers for their children ages 0 to 5.

During the last fiscal year, one of the most significant accomplishments of First 5 Modoc was its dedication to Improved Child Development. With a funding investment of \$71,206, it funded three separate programs, providing a high-quality preschool experience for 18 children throughout Modoc County. The success of these programs is partly due to a strong collaborative relationship with the Modoc County Office of Education and the Surprise Valley Joint Unified School District. Funding supports either the full cost or a share of the cost to attend preschool. Families were provided additional support through a family support worker. Monthly parent meetings were held and information was provided on health, safety, nutrition, parenting skills, and the preschool learning foundations. Weekly child observation and results of Desired Result Developmental Profile assessments also were shared with parents. The family support worker helped ease the transition of the children to the next educational setting.

Other highlights during FY 2014-5 included:

- The parents of 122 children attended parenting classes to increase parenting skills and knowledge.
- Fifty families who did not have access to medical services now receive medical benefits.
- Ten licensed home care providers increased the quality of care they offer by participating in the Child Care Initiative Project (CCIP).
- Ten center-based providers increased teacher effectiveness by participating in the CARES Plus program.
- The parents of 42 children strengthened and improved positive parent-infant interactions, healthy infant development, and parental competencies through the "Healthy Beginnings" home visiting program.
- Eighteen children were able to access an enhanced transitional kindergarten classroom

due to the expansion of the classroom experience with STEAM (Science, Technology, Engineering, Art, and Math) activities.

Mono County

Through its investments, the goal of First 5 Mono County is to enhance the network of support services for families with children ages 0 to 5. First 5 Mono invests in school readiness, family behavioral health, oral health, child safety, and quality child care.

During this past fiscal year, one of the most significant accomplishments of First 5 Mono County was service to families through its universal home visiting program, "Welcome Baby!" for families with children prenatal to age 1. One hundred and twenty children were served—84 percent of projected 2014 births. With a funding investment of approximately \$86,000, this program provided families with prenatal education, breastfeeding support, developmental activities, and connections to playgroups, behavioral health services, special needs services, low-income housing, heating assistance, and multiple other community supports.

Other highlights that took place during FY 2014–15 included:

- County-wide health and safety fairs
- Topical fluoride varnish application provided to children in early learning settings
- Books to families from "Free First Book"
- County-wide playgroups

Monterey County

The mission of First 5 Monterey County is to serve as a catalyst to create sustainable change in systems, policies, and practices that enrich the development of children in their first five years. First 5 Monterey focuses on three vision areas: Parenting Development, Child Care Quality, and Mental and Physical Health.

Through its investment of \$7.1 million in FY 2014–15, First 5 Monterey provided services to more than 41,000 young children, parents, and providers.

During the last fiscal year, one of the most significant accomplishments was the tenth offering of the "Summer Bridge" program as part of the Special Needs Initiative, which has served over 300 children. Summer Bridge originally evolved from the Special Needs Project that was partially funded by First 5 California. Through this project, incoming kindergarteners with or at risk of special needs can experience a high-quality summer preschool program.

The goal is to support children in transitioning to kindergarten with a sense of self-confidence in their expressive, social, and intellectual abilities. Observational assessments in summer 2015 show 70 percent of children showed improvements in their relationships and social interactions with adults after six weeks. Summer Bridge also serves as a training platform for early educators to build capacity. The program supports parents in understanding their child's behaviors and needs, and encourages participation in and advocating for the education of their child.

Some additional highlights from 2014–15 include:

- First 5 Monterey and the Monterey County Health Department co-chair the Early Childhood Development Initiative (ECDI). ECDI began implementing its strategic vision and road map to help children, from the prenatal stage through third grade, reach their full potential. Using a Collective Impact framework, five communities in Monterey County stepped forward to bring together multiple sectors working to improve early childhood.
- Analysis of over 3,000 outcome surveys over the past four years show statistically significant improvements across service areas of home visiting, playgroups, and group parenting classes. The greatest growth was in parents' knowledge of how their child and their child's brain is

growing and developing, and what behavior is age-typical. Parents reported 81 percent improvement in this area. They also reported significant gains in their confidence (66 percent), abilities (58 percent), activities (66 percent), and connections with other families (58 percent). This translates to an overall 66 percent improvement across parenting practices.

- The Infant-Family and Early Childhood Mental Health training series continued to expand locally as more service providers are interested in improving their capacity to meet the needs of young children and their families.

Napa County

Through its investments, the goal of First 5 Napa County is to support a comprehensive system of services that ensures children ages 0 to 5 will enter school healthy and ready to learn.

During FY 2014–15, First 5 Napa County made a \$65,500 investment in the local resource and referral agency to provide *Active Minds*, a bilingual, play-based school readiness program that serves children with low to no preschool experiences. As part of the program, parents are provided education, support, and role-modeling on how to support their preschoolers in home-based early learning experiences. A total of 36 children and 42 parents attended *Active Minds*.





Children were assessed using the Ages and Stages Questionnaire-3 (ASQ-3) at the start of the program and again at completion. Children demonstrated improvements, and upon completion of the program were developing typically as listed below:

- 100 percent of children in the *problem solving* domain
- 97 percent of children in the *communication* domain
- 91 percent of children in the *personal-social* domain
- 100 percent of children in the *gross motor* domain
- 83 percent of children in the *fine motor* domain

Upon completion of the program, parents had increased confidence in their ability to provide age-appropriate routines, play, and expectations of their child:

- 100 percent of parents report they read or share books with their child at least two times a week.
- 85 percent of parents report that when they read or share books with their child, they do so for at least 10 minutes.
- 92 percent of parents report they support expanded learning for their child through conversation at least once a week.
- 97 percent of parents report they provide early learning experiences around shapes and colors at home.

Nevada County

Through its investments, the goal of First 5 Nevada County is—in partnership with the community—to create, foster, and support programs that promote health, wellness, and child development for children ages 0 to 5 and their parents. First 5 Nevada works on behalf of all children prenatal to age 5 and their families, and focuses on those who face significant risks and challenges in achieving their maximum physical and socio-emotional health and learning potential. First 5 Nevada is engaged in four initiatives: early learning, family strengthening, communication and outreach, and capacity building and systems change.

During this last fiscal year, one of the most significant outcomes achieved with First 5 Nevada funding was attained by the PARTNERS Family Resource Centers (FRC), who implemented the evidence-based *Positive Parenting Program (Triple P)* curriculum, led by a Marriage and Family Therapist. Participating parents showed improved parenting practices, parenting knowledge, and communication with their partners, while children showed a drop in problem behavior. The PARTNERS FRCs received \$161,907 in funding in FY 2014–15 with some of the funds supporting the *Triple P* classes. *Triple P* series were held six times with participants reporting high satisfaction with the curriculum, instructor, peer interaction, and their relationships with their children; 62 parents with 69 children ages 0 to 5 attended one or more sessions. These evening classes included dinner and childcare, removing barriers to participation. The class also was available in Spanish for the first time. “Parenting Ladder” retrospective surveys were given to all *Triple P* participants and showed an overall average increase of 1.62 points on a six-point Likert scale in the areas of parenting knowledge, communication with their partner about child issues, consistency of positive discipline, and awareness of community resources. “The Parenting Scale,” a 30-item

measure of dysfunctional discipline styles, which is scored on a seven-point Likert scale with lower scores indicating more effective parenting, showed participating parents improved from a pre-test average of 3.19 to a post-test average of 2.65, an improvement of 17 percent. Children’s problem behavior also showed an improvement, going from an average of 1.97 to 1.31 on a 4-point Likert scale, for a 34 percent improvement. This data come from the Impact subscale of the Strengths and Difficulties Questionnaire.

Other highlights during FY 2014–15 included:

- 28 child care homes and centers were rated for quality over a three-year period.
- 143 service providers participated in collaborative meetings in eastern Nevada County, and 294 attended collaborative meetings in western Nevada County.
- 27 children received intensive home visiting services in the Healthy Families America evidence-based model.
- 97 children and 91 parents who were not otherwise eligible for services received behavioral health care.

Orange County

First 5 Orange County is a convener, planner, and sponsor for the implementation of programs in four goal areas: healthy children, early learning, strong families, and capacity building. Through First 5 Orange investments, the vision is that all children are healthy and ready to learn.

During this past fiscal year, one of the most significant accomplishments was the completion of the community school readiness assessment using the Early Development Index (EDI), a population measure of school readiness. Since 2007, First 5 Orange has partnered with school districts to collect information about kindergarten-aged children in participating geographic areas, to create an overall snapshot of their developmental progress in five areas:

physical health and well-being, social competence, emotional maturity, language and cognitive skills, and communication skills and general knowledge.

With a funding investment of approximately \$200,000, this year marked the first year of 100 percent school participation. The EDI data were reported for over 34,000 children, representing 90 percent of the total kindergarten population served by public schools in the county. The EDI data is a catalyst for bringing together individuals, organizations, and community leaders to improve school readiness and create better environments for children. Furthermore, EDI provides valuable information to improve programs and supports, and better coordinate services to help children develop and learn before and during their school years.

Other highlights during FY 2014-15 included:

- **Bridges Maternal Child Health Network Sustainability Plan:** This successful prevention and early intervention program to ensure children have a healthy start received \$250,000 in technical assistance awards to consider the feasibility of implementing a "Pay for Success" funding strategy for sustainability. The funding awards have created significant value in strengthening the Bridges Network evaluation and program model.
- **Pediatric Mobile Vision Program:** The partnership with the University of California Irvine Health (Gavin Herbert Eye Institute) and Children's Hospital of Orange County to collectively invest \$3 million for the Pediatric Eye Mobile is providing early vision screening and follow-up care to preschool-aged children throughout the county. An additional \$15,000 from the Lon V. Smith Foundation funds free glasses to disadvantaged children.
- **Children's Mental Health Initiative:** In response to the

increasing demand for children's mental health services, a process began to improve an integrated health delivery system focused on optimizing young children's social-emotional health. The Commission's efforts will align with the broader mental health planning efforts in the county, and focus on the integration of parent and child mental health, and prevention services into the health systems.

Placer County

First 5 Placer County has three long-term goals: 1) Children are nurtured, healthy, safe, learning, and developmentally reaching their potential; 2) Families are strong and connected; 3) Communities are caring and responsive. To help achieve these goals, the county commission integrates a protective factor framework for family and community strengthening. Part of the commission's role in implementing the protective factor framework is to help support and build the capacity of its funded partners.

In FY 2014-15, First 5 Placer funded 25 major programs, including those focusing on child health and development, parent support, and connecting families to community resources. Each program has a logic model that aligns with the commissions' strategic plan, as well as an individual evaluation plan that outlines the programs' evaluation requirements. After the end of the fiscal year, each program participates in group learning conversations that aim to facilitate peer-to-peer learning exchanges and provide opportunities for networking and collaboration.

Through First 5 Placer-funded partners:

- Services are being coordinated and are more accessible to families in need.
- Children are being screened early to identify any developmental delays or special needs.
- Parents (including pregnant and parenting teens) receive counseling, case management,

and parent education services.

- Children who are suspected victims of felony child abuse receive mental health advocacy services.
- Mothers who are experiencing perinatal depression receive therapy.
- Organizations are building collaborative linkages with service providers to develop an integrated system of support.

Plumas County

Through targeted investments, the goal of First 5 Plumas County is to promote healthy children, optimal child development, strong families, and integrated systems of care for children ages 0 to 5 and their families. First 5 Plumas funds intensive ongoing home visitation modeled after Healthy Families America and Behavioral Health/Mental Health services for children and their parents. The Home Visitation Program is implemented by four separate projects working together toward common shared outcomes.

During this last fiscal year, one of the most significant accomplishments of First 5 Plumas was funding a pilot program for a Behavioral Health Therapist to provide mental health services in the home. An Early Childhood Development Specialist also provided early childhood development services, with bonding and attachment services in the home, to infants and children who have experienced emotional trauma. With an initial investment of \$27,000 for a six-month pilot project, the initiative provided therapeutic counseling, infant attachment/bonding, play therapy, and family therapy to parents and children ages 0 to 5. Based on the early success of the pilot project, the Plumas County Board of Supervisors invested \$286,000 of Mental Health Services Act funding to have First 5 Plumas expand the program significantly in the upcoming program year.

Other highlights during FY 2014-15 include:

- Families participating in home visits experienced improved

access to health care and increased the frequency of family literacy activities with their children.

- Clients of the Behavioral Health Therapist showed marked improvement in their mental health status on a standardized screening tool-the Threshold Assessment Grid.

Riverside County

First 5 Riverside County has invested in a range of Early Learning and Health services with the goal of preparing children for success in school and life. First 5 Riverside investments include promotion of parent/caregiver education to assist early learning everyday practices, increased access to quality child care/preschool, special needs child care services, early care and education workforce development, improved quality healthcare services for asthma, breastfeeding support home visitation services, health access, nutrition and physical activity, oral health, behavioral health, and the University of California Riverside Pediatric Residency Program.

During FY 2014-15, one of the most significant accomplishments of First 5 Riverside was the accreditation of one of its home visitation-funded programs. El Sol Neighborhood Center attained PCHP (Parent-Child Home Program) and HIPPPY (Home Instruction for Parents of Preschool Youngsters) certification. With a funding investment of \$2,142,399 for three years, this program provides evidence-based home visitation models integrated with the Promotoras, a promising-practice model, creating a unique approach in providing intensive home visitation services to children and families in Riverside County. Over 500 families have benefited from this program and parents reported an increase in parental knowledge regarding child development, parent-child engagement, the importance of early literacy practices, and increased participation in activities that foster early brain development. Formal evaluation of this program recently

concluded, with findings to be available later in the year.

Other highlights during FY 2014-15 included:

- 951 children accessed quality child care services.
- Almost 1,700 children screened for asthma-related symptoms; 160 environmental assessments were completed in child care facilities.
- Breastfeeding support services were delivered to over 9,900 mothers through the Helpline and Home Visitation Services.
- 264 children were enrolled in health insurance.
- More than 6,200 children received mental health screenings and almost half of these children received treatment services.

Sacramento County

First 5 Sacramento County served approximately 60,122 children, parents, and providers through the work of 36 contractors. Highlights included:

Effective Parenting: The "Birth & Beyond" (B&B) program provided parent education, crisis intervention, and home visitation services through nine Family Resource Centers throughout Sacramento County. During FY 2014-15, the program served over 11,000 children and caregivers. During a four-year period (July 1, 2010 to June 30, 2014), the B&B evaluation included a cumulative study of referrals to Child Protective Services (CPS) for 2,512 families. The rates of CPS reporting pre-, during, and post-program declined for both the cohort of families with prior CPS history (50 percent, 1,256 families) and for families without any prior referrals to CPS (50 percent, 1,256 families). Altogether, 50 percent of families enrolled in B&B without any CPS history, and 81 percent of the participants had no referrals to CPS post-program. For the 50 percent of B&B families with CPS history, only 17 percent had new referrals post-program; the rate of substantiated dispositions with CPS declined from

8 percent pre-program to 4 percent post-program.

School Readiness: Project Screening, Outreach, and Referral Services provided developmental screenings, referrals, home visitations, and parent support to children living in transitional housing. During FY 2014-15, 462 parents and children were served. Home visits were provided to 425 parents and children, 247 children received the Ages and Stages Questionnaire (ASQ) Developmental Screening, and 36 children received the ASQ:Social and Emotional Developmental Screening.

Oral Health: First 5 Sacramento continued to support five children's dental centers offering free or low-cost dental services. Combined, the five centers served 2,972 children. Sacramento also funded the Smile Keepers Mobile Dental Van, providing dental screenings and fluoride varnishes to 7,198 children at schools and community events. In addition, First 5 Sacramento provided leadership and staff support for the Sacramento County Medi-Cal Dental Advisory Committee (MCDAC), working to implement policy and systems change to improve dental care for children and families with Medi-Cal. MCDAC efforts involved working with local dentists, community partners, the California Department of Health Care Services, and legislators to identify and address issues for the more than 390,000 Medi-Cal recipients in Sacramento County.

Media Efforts: Social engagement efforts span across four platforms (Facebook, Twitter, Instagram, and Pinterest) with more than 8,750 followers. In partnership with the Dairy Council of California and child development agencies throughout California, First 5 Sacramento participated in quarterly Twitter Party Chats #Tips4Tots. The one-hour parties on various children's topics went viral nationwide. A three-month, multi-media campaign about the family resource centers, featuring the newest center, generated 1.5 million impressions from radio spots, digital ads, customized default text

reply, streaming ads, and pre-roll. In addition, First 5 Sacramento co-branded the Sugar Bites ads with the campaign creator, First 5 Contra Costa, for outdoor display ads that targeted high-need areas throughout Sacramento at 33 convenience stores and 25 bus transit shelters.

San Benito County

Through its investments, the goal of First 5 San Benito County is to ensure children thrive and reach their full potential at home, in school, in the community, and throughout life.

In FY 2014–15, First 5 San Benito funded the Fit for Kids program, which provides physical fitness and nutrition education to children in early education sites. Children participating in the program showed:

- Daily fruit/vegetable consumption increased overall from 63 percent to 93 percent.
- Daily water consumption increased overall from 68 percent to 95 percent. The greatest increase by site was 50 percent (from 50 percent to 100 percent).
- Daily soda/juice consumption decreased overall from 62 percent to 20 percent. The greatest decrease at a single site was 66 percent (from 81 percent to 15 percent).

First 5 San Benito enhanced the quality of its parent education program by adding *Positive Parenting Program (Triple P)* education to the Family Wellness network of ten school-based partners. Highlights from the *Triple P* Level Three Stepping Stones provided by Easter Seals include:

- Parents' perceptions of their parental efficacy improved between pre and post surveys in seven out of eight categories.
- Parents were satisfied with workshops. While most said they would use the parenting strategies taught, results varied by parenting topic.

As part of the commission's commitment to literacy, First 5 San Benito staff members provided weekly *Story Time* in Hollister and San

Juan Bautista Public Libraries. Parent participants reported high rates of library card use and book checkouts, and strong agreement that *Story Time* provided benefits.

First 5 San Benito served more than 800 families in the *Raising A Reader* program. Participants showed the following:

- Increase from 49 percent to 62 percent of parents who reported having a routine for looking at books
- Increase in child enjoyment of reading and positive behaviors while reading books
- Increase in weekly library/bookmobile visits (from 6 percent to 20 percent)

San Bernardino County

First 5 San Bernardino County aims to promote, support, and enhance the health and early development of children prenatal through age 5. This is accomplished through investments in the areas of health, family support, and early education as well as support for systems improvement and capacity building efforts in the county of San Bernardino.

FY 2014–15 yielded many notable accomplishments and positive outcomes for San Bernardino County's youngest residents and their families. One of the most significant investments was 586 participants in a family literacy initiative, yielding an increase in parents' perceptions of their abilities to actively support and enhance their children's love for reading. Data from this initiative demonstrated that a significant number of parents who, prior to the program, rarely or never practiced important behaviors with their children such as reading together, following a reading routine (bedtime, etc.), practicing the alphabet, singing songs, and playing rhyming games, began to practice these behaviors regularly as assessed through a standardized evaluation tool.

Other highlights in FY 2014–15:

- A comprehensive year-round preschool experience for 984 children

- Asthma stabilization and education provided to 327 children and their caregivers
- Oral Health Screenings for 8,300 children and treatment provided to 1,300 children
- Successful Literacy, Water Safety, and Oral Health Campaigns
 - Oral Health: Distributed promotional material (toothbrushes) to all contracted oral health agencies.
 - Water Safety: Attended three water safety events in the Inland Empire, serviced more than 1,000 families at the annual water safety event, and distributed promotional materials (coloring books, water watch tags).
 - Literacy: Attended four literacy events, serviced over 2,000 families at the annual literacy events, and distributed promotional materials (books, book markers, growth charts, backpacks, crayons, glue sticks, scissors, and pencils) to the community and a variety of agencies.
- Developmental screenings provided to 4,392 through direct service contracts and thousands more through early intervention system support

San Diego County

The goal of First 5 San Diego is for all children ages 0 to 5 to be healthy, loved and nurtured, and enter school as active learners.

During the last fiscal year, one of the most significant accomplishments of First 5 San Diego was its home visiting initiative, *First 5 First Steps*. With an annual funding investment of \$5,000,000, this initiative provides county-wide home visitation services to specific high-risk target populations, including pregnant and parenting teens, military personnel, refugees, immigrants, and low-income families using the Healthy Families America model and the Parents as Teachers curriculum. *First 5 First Steps* strengthens



child and family relationships by providing support, education, and guidance during home visits. The program promotes positive parenting, nurtures the development of healthy relationships between parent and child, enhances parent knowledge about the growth and development of their children, and provides community referrals for parents and their children, including connections to a medical provider. *First 5 First Steps* served over 600 families county-wide and provided approximately 12,000 home visits. First 5 San Diego was honored to be the recipient of the 2015 Achievement Award by the National Association of Counties in recognition of outstanding innovation for its *First 5 First Steps* home visiting initiative.

San Francisco County

The goal of First 5 San Francisco County is to ensure all children, birth to age 5, will be safe, healthy, and thrive in supportive, nurturing, and loving families and communities. This goal is supported by strategic investments within five initiatives representing more than 200 funded programs: Preschool for All, Early Childhood Education Quality, Family Resource Centers, Family Support Quality, and Early Childhood Health and Mental Health.

The biggest accomplishment of FY 2014-15 for the city and county of San Francisco was the passage of local legislation that will ensure high-quality, universal preschool

for all four-year-olds for the next 25 years. This legislation, predicated on First 5 San Francisco's successful implementation of the city's Preschool for All Initiative since 2004, also represents a 30 percent increase in funding for San Francisco's children, and offers continued opportunity to leverage support for related child health and family strengthening initiatives.

Other highlights from FY 2014-15:

- Funded preschools continue to achieve high ratings in the quality of their environments (94 percent of sites meeting benchmark scores) and teacher/child interactions (96 percent of sites meeting benchmark scores). In addition, San Francisco's Quality Rating and Improvement System expanded its reach among funded preschool sites as well as to several family child care homes, with a total of 163 sites rated.
- Nearly 10,700 parents/caregivers and children were served by San Francisco's Family Resource Center (FRC) Initiative. Centers offered a wide array of prevention services, including 68 parent/child interactive playgroups promoting positive parent/child relationships for over 3,000 parents and young children. More targeted one-to-one services also are a core part of the family support model, with approximately 2,000 hours of intensive case management provided to 300 families referred from child welfare through Differential Response. An evaluation has demonstrated these families are less likely to have substantiated child welfare referrals following case management services at a funded FRC.
- As a result of funded health and mental health early identification and intervention initiatives, a total of 9,451 health and developmental screenings were conducted with children birth to age 5.

San Joaquin County

Since its inception, the First 5 San Joaquin Children and Families Commission (F5SJ) has brought critical services to tens of thousands of high-need parents, caregivers, and children in San Joaquin County. Today, F5SJ continues to invest in the community by funding high-quality programs and services to improve the lives of the county's youngest children and their families.

In FY 2014-15, with a funding investment of \$1.06 million, First 5 San Joaquin administered the federal Race to the Top-Early Learning Challenge (RTT-ELC) grant for early learning and development sites throughout San Joaquin County. The cohorts of 148 licensed programs participated in a Quality Rating and Improvement System (QRIS). Early learning providers are supported by coaching and mentoring, and have opportunities for scholarships, quality awards, training, and professional development as they advance through the QRIS tiers. RTT-ELC QRIS highlights during FY 2014-15 included:

- Early child care center and home-based providers received \$618,000 in Quality Awards to support quality improvement activities.
- Scholarship awards of \$16,875 helped teaching staff further their education in Early Childhood and Child Development coursework.
- The local *Lifestyles Magazine* featured a family child care provider with a QRIS score of 5.

In FY 2014-15, with a funding investment of \$100,000, F5SJ administered the *Breastfeeding Initiative* to increase breastfeeding rates in the county by supporting hospitals to become "baby friendly." Through this project, San Joaquin County Public Health Services coordinates six local hospitals to select and implement the California Department of Public Health Breastfeeding Model Hospital Policy. Highlights included:

- Delta Health Care (Women, Infants, and Children [WIC])

agency), Lodi Memorial Hospital, and the Breastfeeding Coalition of San Joaquin County piloted an electric breast pump loan program.

- Lodi Memorial Hospital became the second hospital in San Joaquin County to receive the World Health Organization (WHO) designation of “baby-friendly.”
- A third hospital is in the process of applying for this designation.

In FY 2014–15, with supplemental targeted revenue from San Joaquin County CalWORKs and the Lucile Packard Foundation for Children’s Health of \$190,365, F5SJ administered the *Help Me Grow* San Joaquin County project and supported the San Joaquin County California Community Care Coordination Collaborative (5Cs).

Highlights of these projects included:

- The *Help Me Grow* Call Center and Care Coordination staff responded to 984 inquiries for support, and provided referrals for 350 children whose parents participate in the county CalWORKs program.
- The San Joaquin County 5Cs supported the development of a county-wide team of health navigators to improve care coordination for children with special health care needs.

San Luis Obispo County

Through its investments, the goal of First 5 San Luis Obispo County is to ensure that our children thrive in nurturing, respectful environments and enter school healthy and ready to learn. It allocates funds and advocates for quality programs and services, supporting children prenatal to age 5, to ensure that every child is healthy and ready to learn in school.

During FY 2014–15, First 5 San Luis Obispo investments contributed to the success of many programs and services supporting children and families in its five initiative areas: Health, Oral Health, Perinatal Substance Abuse Prevention, School Readiness, and Special Needs.

Among many accomplishments this past year, one highlight has been the expansion of Social and Emotional Foundations for Early Learning (SEFEL) trainings offered through the First 5-funded Early Learning for All Network. This professional development program provides educators and other providers with the knowledge, tools, and support they need to implement social and emotional learning in preschool, transitional kindergarten, and kindergarten classrooms. Support of the program begins with the commission’s strong belief that social and emotional growth and development are critically important for the overall development and school readiness of children. The trainings this year included 32 graduates from a diverse mix of Early Childhood Education teachers, administrators, and college instructors, as well as a new focus on parent trainings. First 5 San Luis Obispo is proud to advance this vital component of child wellness in classrooms and homes throughout the county.

Other highlights of FY 2014–15 included the following:

- In partnership with the County Childcare Planning Council, Community Foundation, local nonprofits, and businesses, First 5 San Luis Obispo promoted April as “Month of the Child” and “Child Abuse Prevention Month” through a rich calendar of events, including the Thirty-seventh Annual San Luis Obispo Children’s Day in the Plaza, and the Fifth Annual Dinner Honoring Hands-on Heroes and Champions of Youth. The awards were presented to individuals for their outstanding contributions that make a positive difference in the lives of children every day.
- As a member of the county Healthy Eating Active Living San Luis Obispo (HEALSLO) Coalition, First 5 San Luis Obispo helped sponsor a Drink Water Week “H2Only” media campaign encouraging families

to replace sugary beverages with water.

- First 5 San Luis Obispo County participated in the development of the P5 Children’s Advocacy Network (P5CAN), a new collective of agencies dedicated to serving and advocating for the county’s youngest children.
- Through its quarterly partner meetings, First 5 San Luis Obispo educated its funded partners on the impact of adverse childhood experiences and toxic stress on brain development and overall health.
- As part of the local Post-Partum Depression Support Program, First 5 San Luis Obispo and the Center for Family Strengthening welcomed Walker Karraa, Ph.D., author of *Transformed by Postpartum Depression*, to San Luis Obispo County’s annual Maternal Wellness Forum.
- First 5 San Luis Obispo hosted “Drop Everything and Read” book signings at two school readiness sites featuring Shalini Singh, author of *Lee the Bee, Turn Off That TV*.

San Mateo County

During FY 2014–15, First 5 San Mateo County maintained its multifaceted investments in programs supporting all aspects of a child’s early years, including Early Learning; Child Health and Development; Family Engagement; and Policy, Advocacy, and Communications. Supported by \$8.7 million in community investments, its funded partners provided over 20,000 services to children, parents, and providers, and distributed 2,352 *Kits for New Parents*.

During the past fiscal year, a key accomplishment of First 5 San Mateo was developing and beginning the implementation of its new strategic plan. An exciting aspect of this work was conducting collaborative community planning processes for two large-scale, complex initiatives. First 5 San Mateo is proud to work with its community partners to intentionally grow their capacity to

enhance connections among and across agencies and sectors, analyze gaps in the local service array, identify and tap into broad-based resources, and tackle systemic issues that compromise the quality and accessibility of services.

- Fifteen partner agencies are participating in the Watch Me Grow Special Needs Project, which includes service strategies such as developmental screening and assessment, care coordination embedded within communities and public health clinics, cross-disciplinary medical case management for complex cases, legal assistance, and work focused on systems improvement.
- Twenty partner agencies are involved in efforts toward Early Learning Quality Improvement & Expanded Access for Children with Special Needs, which includes service strategies such as support for early learning sites, including family child care homes, to participate in the local Quality Rating and Improvement System; professional development for current early learning providers, including coaching, mentoring, and professional learning communities; Early Childhood Education workforce development at the community colleges; enhanced referrals to quality child care for children with special needs; early childhood mental health consultation; and embedding transformational family engagement principles and practices within early learning settings.

Other highlights during FY 2014–15 included:

- Convening a Children’s Policy Cabinet with director-level representation from multiple county agencies and community-based organizations. The purpose of this group is to allow for open conversation about the status and needs of young children, identify

areas where policy change can have a meaningful impact on their well-being, and generate momentum by acting on these opportunities.

- Developing the Child Signature Program infant classroom into a model site for center-based infant care. A critical component of the model site has been the development of an observation room to support provider professional development as well as parent education and engagement. Office space in a building adjacent to the infant center is now equipped so a live video feed of the classroom can be streamed. This program will develop capacity through observation, coaching, and reflection. This unique resource will benefit the county as a whole by creating a place where ECE students from local community colleges, as well as other infant/toddler care providers, can come to observe best practices in teacher-child interactions, program design, environment, and parent engagement and support.

Santa Barbara

Through its investments, the goal of First 5 Santa Barbara County is to devote its funding and organizational capacity in the following two primary areas:

- Family Support
 - Parent education and support
 - Intensive case management, information, and referral/linkages to services with follow-up
 - Child and maternal health access
- Early Care and Education
 - Improving the quality of existing childcare and preschool services
 - Creating new quality childcare and preschool services and expanding access to them

FY 2014–15 was First 5 Santa Barbara’s first fully operational year of the Quality Rating and Improvement System (QRIS), serving a total of 3,967

children. All 118 participating center and family child care sites developed plans and received assessments, coaching, training, grants, and ratings. First 5 Santa Barbara’s QRIS is unique in that it requires accreditation for the top tier. To simplify the system for users, and show the cross-benefits of both, First 5 Santa Barbara worked with the National Association for the Education of Young Children (NAEYC) to develop a crosswalk and integrated verification system. Through this model, accreditation validators review sites looking at the criteria for both accreditation and the QRIS matrix (along with other local quality initiatives). The goal is that all sites will be validated this way when accredited and for QRIS ratings. With nearly 30 percent of all centers currently accredited (state/national average is 5 percent), and a growing number of family child care homes working toward accreditation, this model will continue to be the framework and will help sustain the local QRIS. The vision is an integrated QRIS and accreditation system that is streamlined for providers and adaptable as the system grows and changes, a model that can be used by other counties across the state.

Other highlights during FY 2014–15 included:

- Because of the QRIS system in Santa Barbara County, more child care programs are screening children for developmental delays. A total of 1,604 children are now receiving developmental screenings, using a valid and reliable screening tool, in programs that did not conduct screenings prior to QRIS. As providers and parents respond to concerns uncovered through this effort, children have a better chance for early interventions and being ready for kindergarten. There are now 3,191 children receiving developmental assessments through QRIS programs.
- Parents who had at least two assessments in the Family Development Matrix (FDM) showed improvements for

nearly all FDM indicators, with the largest gains seen in the areas of child health insurance, knowledge of community resources, clothing, employment, childcare, nutrition, and support system.

- The Welcome Every Baby program provided home visits by a registered nurse to 488 families; 18 of those families also received a second nurse visit. Most mothers (80 percent) were breastfeeding at the initial nurse visit, which occurred within two to seven days of hospital discharge. The nurse helped 85 percent of the mothers with breastfeeding and provided a referral for lactation support services as necessary.

Santa Clara County

Through First 5 Santa Clara County's partnership with Santa Clara Valley Health and Hospital System (SCVHHS) and Behavioral Health Services Department, it was able to leverage \$11,483,121 from Medi-Cal and the Early Periodic Screening, Diagnosis, and Treatment Program with the direct investment of \$2,470,000 in the Universal Developmental Screening Initiative (UDS). This sustainable, leveraged investment ensures that developmental and behavioral screening, through the use of the standardized Ages and Stages Questionnaires (ASQ)-3 and ASQ: Social-Emotional (ASQ:SE) screening tools, is routinely conducted during well-baby/child visits in pediatric clinics and practices throughout Santa Clara County. Children whose screening results indicate potential developmental and/or behavioral health concerns are connected to prevention and early intervention services. As a result of the partnerships and investments made in UDS, the following are First 5 Santa Clara's key accomplishments:

- **Leadership and Governance Structure:** Provides strategic oversight of UDS implementation, systems and policy alignment and advocacy,

professional development, clinical guidance, and evaluation.

- **Technological Innovation:** Made through the creation and piloting of the ASQ and ASQ:SE mobile application (App) for the Apple iPad. This App is being piloted in English and Spanish, contains audio and video enhancements, scores automatically, and prints wirelessly.
- **Sustainability Planning Efforts:** Through the collaboration with other First 5 counties and the First 5 Association, First 5 Santa Clara is participating in a pilot project to leverage and align with healthcare reform efforts involving managed health care organizations and other funding streams at the national, state, and local levels that prioritizes developmental screening, home visitation, and care coordination. Additionally, First 5 Santa Clara is proposing a pilot project to the Santa Clara Family Health Plan for the purpose of developing a cost model for universal developmental screening, and lastly, is partnering with Stanford University's Center on Longevity to study the impact of volunteering on county retirees. Through the partnership with SCVHHS, county retirees will have the opportunity to be trained and to volunteer as developmental screeners in pediatric clinic settings to enhance UDS sustainability.
- **Early and Comprehensive Health Screening Approach:** To ensure children receive comprehensive health screenings during their well-baby/child visits, First 5 Santa Clara is developing a pilot project to integrate vision and hearing screening with developmental and behavioral health screening. Furthermore, First 5 Santa Clara and its partners are developing a pilot project with obstetric clinics to

conduct perinatal substance use and mental health screening with pregnant women using the 4Ps Plus (Parent, Partner, Pregnancy, Past) screening tool.

As a result of investments in UDS, there were 14,262 developmental and behavioral health screenings conducted between January 2013 and April 2015. Of the children screened, approximately 683 were referred to early assessment and intervention services, which significantly increased children's ability to interact positively with others, self-regulate their behavior, effectively communicate their feelings, and enter school prepared to learn. In addition, the parents/caregivers served were more confident in their parenting skills, more sensitive to their children's needs, more able to manage stress, and better prepared to support their children's ability to recuperate from trauma.

Santa Cruz County

First 5 Santa Cruz County's mission is to help children succeed in school and in life by investing in their health, early learning, and family support. Through these investments, First 5 Santa Cruz helps ensure all children enter school ready to achieve their greatest potential.

In FY 2014-15, First 5 Santa Cruz continued to lead implementation of the Newborn Enrollment Project known locally as Baby Gateway. Operating in all three local birthing hospitals (Watsonville Community Hospital, Dominican Hospital,





and Sutter Maternity and Surgery Center), the program provides enrollment assistance to mothers and their newborns, and helps link newborns to a medical home. The program conducted 2,706 newborn visits, reaching over 87 percent of all newborns and also distributed the First 5 California *Kit for New Parents*. In 2015, Santa Cruz added educational information to the *Kit* promoting timely vaccination and awareness of the ongoing risks of lead poisoning. Since the beginning of the program in FY 2009-10, Watsonville Community Hospital has seen a substantial decrease in Emergency Department visits by children less than one year old, from 2,315 in the year prior to the program's start, to 1,268 in 2014.

Other key accomplishments in the past year include:

- First 5 Santa Cruz commissioned a phone survey of the *Positive Parenting Program (Triple P)* participants to better understand the impact of the program. Participants reported high levels of satisfaction, use of program strategies, and continued interest in participating in *Triple P* services. The data also indicated that *Triple P* has a high success rate: 77 percent of participants reported a lot or some improvement related to their original concerns. On an average of 10 months after completing services, 95 percent of participants said they were

still using strategies learned from *Triple P*.

- The *Santa Cruz Reading Corps* program grew to 14 tutors serving over 600 children in 16 classrooms. On one key emergent literacy skill, letter naming, the percentage of children at or near target for later reading success, grew from 31.7 percent to 71.1 percent by the end of the school year.
- Through braiding First 5 California Child Signature Program and Race to the Top - Early Learning Challenge Grant funding, First 5 Santa Cruz coordinated the continued implementation of a local Quality Rating and Improvement System. Of the 43 center-based sites receiving technical assistance, coaching, independent assessment and rating, 17 were designated Child Signature Program 2 sites. Quality was enhanced at these sites through ongoing Classroom Assessment Scoring System®, Ages and Stages Questionnaire, and Early Childhood Environment Rating Scale/Infant Toddler Environment Rating Scale technical assistance and coaching. At the close of the fiscal year, 15 CSP 2 sites were rated at Tier 4 and two sites at Tier 3.

Shasta County

First 5 Shasta County's vision is that all Shasta County young children are ensured optimal early development and are ready to enter school. First 5 Shasta uses its adopted strategic framework "Pathway to Children Ready for School and Succeeding at Third Grade" (Pathway) and five selected Pathway Goals to guide its investment in early childhood. These goals include Healthy, Well-timed Births; Health and Development on Track; Supported and Supported Families; High-Quality Childcare and Early Education; and Continuity in Early Childhood Experiences.

During FY 2014-15, one of First 5 Shasta's most significant accomplishments was the development and implementation of First 5 Institute, a coordinated effort to provide education and training opportunities to parents and providers of services to children ages 0 to 5 on a wide variety of topics related to the Pathway. With an investment of only \$23,000, First 5 Institute hosted 71 events serving 530 unduplicated participants. Professional development opportunities included topics such as Understanding Poverty, Mandated Reporting, Technology of Participation facilitation methods, Brown Act, and *Positive Parenting Program*. For parents, activities included a wide range of parent-child activities such as library story times and the creation and management of a calendar of parent-child activities in the community.

Other highlights during FY 2014-15 included:

- **Literacy Efforts:** First 5 Shasta provided a grant to the Shasta Early Literacy Project to support a wide range of literacy efforts in Shasta County, including the placement of Little Free Libraries across the county, of both *Reach Out and Read* and *Raising a Reader*, and a variety of parent and community literacy activities. In addition, First 5 Shasta distributed over 18,000 children's books through a wide range of community partners and at a variety of community events.
- **Cuddle-a-Reader:** First 5 Shasta partnered with the Mercy Foundation and the Mercy Volunteer Guild to provide each baby born at Mercy Medical Center (Shasta County's primary birthing hospital) with a tote bag of materials, including a board book, information on how and why to read to your baby, and a library card application.
- **Week of the Young Child (WOYC):** First 5 Shasta coordinated over 40 parent-

child events and community activities for children ages 0 to 5 during the annual WOYC. A total of 1,537 people attended with distribution of 13,000 calendars and over 1,300 children's books.

- Mercy Maternity Center: First 5 Shasta partnered with a local maternity clinic to provide online childbirth instruction, and prenatal education and support in order to address the high rate of patients with no childbirth preparation and to provide additional education and support about the importance of prenatal care and lifestyle management for a healthy pregnancy.

Sierra County

First 5 Sierra County continued its program, Provider Network, which encourages professional growth of childcare/preschool providers. Approximately \$17,000 (7 percent of the total program budget) is used to subsidize college units in early childhood education and incentivize providers attaining educational milestones (licenses, degrees, etc.). The county is quite rural and access to college classes is difficult. Most of the providers have been with the county for many years and have "maxed out" on classes they could take, and therefore there has been a decline in program participation.

In FY 2014-15, First 5 Sierra contracted with a parent, who teaches in the Sonoma State Early Education program, to provide a series of workshops shaped directly by input from providers. The incentive structure was changed to include stipends for the county's own sponsored workshops. (Previous stipends required accredited college units.) The workshops have been well received and participation in the program has increased by 40 percent. Another workshop series is being planned for next year and the hope is to partner with the public schools to support teachers needing Early Childhood units to teach transitional kindergarten. First 5 Sierra

is pleased the change of approach to better include participant input has resulted in more participation and enthusiasm for professional growth.

Siskiyou County

The goal of First 5 Siskiyou County is to work collaboratively with partners to provide education, support, and resources to families with children prenatal to age 5 to optimize every child's development and preparedness for academic, social, and life success. First 5 Siskiyou plays a key role in advocating and modeling increased partnerships to support the ultimate outcome for its youngest citizens.

One of the most significant accomplishments of First 5 Siskiyou was the investment in 10 Family Resource Centers (FRC). With a funding investment of over \$250,000, this initiative provides essential services and support such as Cal Fresh and other application assistance programs, playgroups, parent support groups, early childhood resources, education, evidence-based parenting classes, case management services, tobacco use prevention, second- and third-hand smoke resources, an early literacy program, and more. In addition, the FRCs are a key partner in our *Read-Sing-Play Every Day!* Campaign and provide educational resources and presentation at local preschools, such as *Harvest of The Month* program. Investing in the 10 FRCs located throughout our frontier county creates the opportunity for families to access services, support, and educational resources within their community. Results from families participating in FRC programs show notable improvement in daily reading habits, parent-child interactions, social support, knowledge of child development, increased quality family time, and a decrease in isolation.

Other highlights during FY 2014-15 included:

- Oral Health Education and Screening Initiative
- Welcome Home BABY! Universal new parent home visitation program

- Siskiyou Reads! Early literacy Initiative to promote daily reading and increase the number of books in a child's home library; initiated partnerships to adopt the Reach Out and Read partnership through local clinics
- Collaborative investment in county-wide robust parenting education workshops and classes
- Eat Healthy–Stay Active Initiative: nutrition education and promotion in partnership with Siskiyou County Public Health and FRCs
- Collaborative investment in professional development trainings for those who work with families. These free in-county trainings provide quality education opportunities to build the capacity of medical providers, social workers, family support workers, educators, clinicians, etc. Topics included Perinatal Mood and Anxiety Disorder with Dr. Pec Indman.

Solano County

The mission of First 5 Solano County is to be a leader that fosters and sustains effective programs and partnerships with the community to promote, support, and improve the lives of young children, their families, and their community. Through its strategic framework, the First 5 Solano funds services in the Priority Areas of Health & Well Being; Early Learning & Development; Family Support and Parent Education; and First 5 Futures. First 5 Solano values the key criteria of evidence-based, focus on high risk/high need, coordination, collaboration, leveraging, and increasing access.

During FY 2014-15, one of the most significant accomplishments of First 5 Solano was the launch of the *Help Me Grow Solano* call center. *Help Me Grow Solano* became an affiliate in December 2013. The official call center was launched in October 2014 and received 1,141 calls and referrals within a 9-month

period. In addition, nearly 400 families with multiple needs were provided with family navigation to assist them in accessing resources. *Help Me Grow Solano* also is a leader in the county's Collective Impact effort for young children to strengthen and align the early childhood system.

Other highlights that took place during FY 2014-15 included:

- First 5 Solano received Healthy Families America Accreditation (evidence-based home visiting).
- The county commission conducted a poll of likely Solano voters showing support for a potential ballot initiative introducing a tax measure to support children and families.
- First 5 Solano hosted the sixth annual Solano Economic Development Corporation business breakfast with keynote speaker Dowell Myers (Sol Price School of Public Policy, University of Southern California) focusing on why investing in children is so critical for the economy. Over 100 business leaders and public officials attended.
- Nearly 600 children without prior preschool experience or who are considered high-risk attended Pre-Kindergarten Academies in summer 2014, an increase of 30 percent over 2013 attendance.
- Solano County Family Resource Centers provided 851 children and families basic needs, information and referrals, and case management.
- As part of the Family Strengthening Partnership, 246 children received screening from a Child Welfare Social Worker or Public Health Nurse. Ninety-nine percent of children receiving Child Welfare Services remained safely in the home or with the family unit.
- *Solano Kids Insurance Program (SKIP)* secured health insurance for 614 children ages 0 to 5, providing their families with access to preventive medical

services, dental services, and risk assessments.

- Ninety-three families attended the Kindergarten Readiness Round-up. Each child completed an assessment of skills needed for success, and parents were provided information on helping their child to develop school readiness skills.

Sonoma County

First 5 Sonoma County has developed a three-year allocation plan to support continued investment in three major goal areas (Healthy Development, Family Support, and Early Care and Education), totaling \$10.4 million. It's also supporting innovative systems change and community engagement efforts by making an additional \$1.7 million investment over the next three years. The county commission has focused on leveraging resources by supporting collective impact efforts aligned with its strategic priorities, including *Cradle to Career* (www.c2csonomacounty.org), *Upstream Investments* (www.upstreaminvestments.org), and the *Sonoma County Funder's Circle* as strategies to develop sustainable funding sources for First 5 Sonoma programs. Systems change efforts include advancing Adverse Childhood Experiences (ACEs) and trauma awareness in the community, developing universal access to quality preschool, promoting developmental screening as a common practice in clinic settings, supporting a home visiting collaborative, working with school districts to develop preschool facilities on school campuses that maximize state and federal preschool funding, and developing pay-for-success investment models.

By joining with *Cradle to Career*, a cross-sector partnership connecting all segments of the educational continuum to improve educational attainment and career outcomes, First 5 Sonoma expanded its stakeholders beyond the 0 to 5 community. *Cradle to Career* identified four bold steps to

accomplish goals in early childhood (with First 5 Sonoma providing backbone support): increase access to quality preschool; launch a community-wide literacy campaign to engage parents; promote professional development of early care providers in order to improve quality early care environments; and adopt a countywide, common kindergarten readiness assessment to promote greater articulation between pre-K and K-12 systems. A *Cradle to Career* workgroup conducted a preschool facilities needs assessment and identified critical space needs. Commissioners acted to create a Preschool Facilities Grant program and the Sonoma County Board of Supervisors provided matching funds for grants totaling \$655,000. Two hundred sixty-four preschool slots were created or preserved as a result of this collective effort. First 5 Sonoma continues to address this need by developing partnerships with local school districts and guiding funding to open more preschools on school campuses.

First 5 Sonoma works closely with the *Upstream Investments Policy* initiative, promoting strategic investments in evidence-based and prevention-focused approaches that can help guide funders to support effective programs that improve community well-being. The connection between *Upstream Investments* and First 5 Sonoma's investment in evaluation and data collection has helped build grantee capacity to understand and report outcomes that can be presented to



local funders and, in turn, supports sustainability of programs outside of First 5 Sonoma funding. The *Funder's Circle* has come together under the *Upstream Initiative* goals to "invest early, invest wisely, and invest together." As part of investing early, the *Funder's Circle* has identified early childhood programs as a priority, with its members supporting First 5 Sonoma's investments in parent-child programs like AVANCE and *Pasitos* Playgroups. In 2015, Sonoma County was selected by the Institute for Child Success to receive technical assistance for developing a local pay-for-success model to attract investors to First 5-funded programs in early care and education and Nurse-Family Partnership.

Stanislaus County

Through its investments in family support, child safety, health, and early learning, the goal of First 5 Stanislaus County is to promote the development and well-being of children ages 0 to 5 and their families. During FY 2014-15, one of its most significant accomplishments was the operation of the Family Resource Center/Differential Response Program. With a funding investment of \$2,059,357 from First 5 Stanislaus and the Stanislaus Community Services Agency, this program provided intensive family support and child protection services to families when child maltreatment reports are filed. Since the start of the program in 2005, the rate of recurrence of additional maltreatment reports, within six months of the first report, has remained below the rates existing prior to the program's initiation. In two quarters, the rate of recurrence of additional maltreatment reports within six months of the initial report has been below the national goal of 5.4 percent.

Other highlights during FY 2014-15 included:

- Parents of 10,809 children received family support services through countywide Family Resource Centers or other programs.

- Parents of 2,040 children received more intensive services focused on improving child abuse risk factors.
- 389 children experienced improvements in their family environments after being enrolled in respite childcare.
- 1,204 families increased the time spent reading with their children at home after receiving literacy services.
- Families of 6,790 children have increased knowledge and utilization of community resources.
- Proposition 10-funded programs brought in more than \$7 million from other funding sources during FY 2014-15, increasing the level of services for children ages 0 to 5 and their families. Of that \$7 million, \$5 million came from funding sources outside of Stanislaus County.

Sutter County

First 5 Sutter County, together with its community partner, Tri-Counties Breastfeeding Alliance of Colusa, Sutter, and Yuba Counties, were awarded the California Breastfeeding Coalition's "Golden Nugget Award for Excellence in Reducing a Key Barrier to Breastfeeding." The award, one of seven statewide, was given in recognition of the collaborative efforts of First 5 Sutter, as well as the Geweke Caring for Women Foundation, for increasing the awareness of not only the health advantages and cost savings of breastmilk, but the preventive value of breastfeeding on breast cancer. First 5 Sutter Executive Director, Michele Blake, and the Tri-Counties Breastfeeding Alliance's chair, Tina Lavy, along with the support of Larry, Dale, and the Geweke Family, organized a campaign to promote and support breastfeeding at the 2014 Pink October Fashion Show, held in Yuba City during Breast Cancer Awareness Month. The Sutter County Commission distributed pink and gold pins, attached to a card that stated "a pink ribbon

wrapped in a gold bow reminds us that breastfeeding reduces the risk of breast cancer," to guests as they arrived, encouraging them to wear the pin and recognize that breastfeeding helps reduce the risk for breast cancer. The award is on display at the First 5 Sutter County office.

Statewide data demonstrates low breastfeeding rates in Sutter County (ranks 48th out of 50 counties where data was collected), and the need for mothers to receive continued support to initiate and sustain breastfeeding. That support comes from the community - the community of mothers, grandmothers, and others. First 5 Sutter and the Tri-Counties Breastfeeding Alliance, along with many other local partners, such as Sutter County Women, Infants, and Children program, work continuously to promote and educate local health providers, businesses, and parents about the benefits of supporting breastfeeding mothers and infants, which is vitally important to improving the health of children and families to reduce the risk for breast cancer.

Tehama County

First 5 Tehama County focuses resources on ensuring children ages 0 to 5 are ready for school. Three funded programs work toward this goal. *The School Readiness Program*, a multi-faceted program, including home visits, playgroups, KinderCamp, developmental screenings, and "READY! for Kindergarten" classes, is implemented in four school districts in the county. *The Mobile Dental Clinic* provides oral health care to pregnant women and children, targeting the communities served by the School Readiness Program. The third program, the *Corning Family Resource Center*, serves low income, primarily Spanish-speaking families residing in Corning.

During FY 2014-15, with an investment of \$329,129, the School Readiness Program:

- Provided over 1,600 home visits, 233 case management

services, screened 492 children for kindergarten readiness or developmental milestones, and identified 166 three- and four-year-old children in need of early care and education and referred them to programs

- Conducted 127 playgroups, 70 KinderCamp sessions, and three “READY! for Kindergarten” classes for parents
- Served children who are more likely to have access to health care and oral health care, and more likely to participate in formal early childhood education programs than children in school districts not served by the program

The *School Readiness Program* expanded into Red Bluff Elementary District schools with Local Control Accountability Plan funding from the Tehama County Department of Education and Small Population County Funding Augmentation dollars from First 5 California. The project leverages AmeriCorps funding by using AmeriCorps members as home visitors. A complementary county-wide public education campaign, “Read, Sing, and Play,” encourages all parents to read, sing, and play with their children every day, and to take them to the doctor and dentist at recommended intervals.

First 5 Tehama spearheads the Early Intervention Partnership, which has become the prevention committee of the newly formed Blue Ribbon Commission and championed by the Juvenile Justice Court Judge. In the Partnership, administrators that have direct influence on organizational systems work in an integrated fashion to promote the best outcomes for children and families. Efforts include:

- The *School Readiness Program* as a safety net
- Expanding community agency involvement in *School Readiness Program* Path I referrals
- Utilizing the Strengthening Families Framework as a platform for collaboration

Trinity County

First 5 Trinity County continues to improve the lives of children ages 0 to 5 by maximizing strong community partnerships and resources. Through its investments, the goal of First 5 Trinity is to improve children’s lives by providing opportunities for school readiness and healthy living.

During the past fiscal year, one of the most significant accomplishments of First 5 Trinity was the Trinity County Office of Education’s *School Readiness Program*. With a funding investment of \$62,500, this program provided the following outcomes:

- Kinder Camp at Hayfork was well attended by parents and children, with a total of 17 students and 25 adults over the last two summers.
- The *School Readiness Program* successfully served students and families in seven locations across the county, reaching the most frontier areas and providing early learning concepts to students and early learning strategies to their families.
- *School Readiness* providers received a total of 18 hours of professional development in the areas of early literacy, classroom management, art, science, and mathematics for pre-K students.

Other highlights that took place included:

- Funding a total of six projects: Children’s Garden project, soccer program, swimming safety program, school readiness, Parent Nursery Preschool, and a Welcome Baby project
- A new Executive Director to assist the county commission in establishing goals and objectives for the upcoming five-year strategic plan
- Expanded outreach efforts by participating in more community events to highlight what First 5 Trinity offers the community

Tulare County

The goal of First 5 Tulare County is to promote early childhood development of children ages 0 to 5 in the areas of health and wellness, early care and education, parent education and support services, and integration of services. In FY 2014-15, First 5 Tulare invested \$5,360,980, which supported services for 24,550 children and 17,830 caregivers.

During the past fiscal year, a significant accomplishment of First 5 Tulare was achieved by the Tulare Community Health Clinic Breastfeeding Pilot Project. With an investment of \$80,000, this program promotes breastfeeding for new mothers prior to hospital discharge and during home visits. Project staff became Certified Lactation Educators, and together with an International Board Certified Lactation Consultant, trained clinic staff to support all aspects of breastfeeding. The Tulare Chamber of Commerce partnered with project staff to decorate the Chamber’s storefront with breastfeeding promotional materials, building awareness and support for breastfeeding moms with employers and community residents.

Other highlights during FY 2014-15 included:

- Building awareness for those serving young children and their families by hosting a Hands-On Heroes awards banquet, which drew 200 attendees
- Developing core service provider agreements for the next three-year funding cycle to both continue and enhance services
- Funding \$600,000 in capital projects for community organizations to better serve young children and their families in both urban and rural settings
- Building preschools’ technology capacity for both classroom instruction and reporting by purchasing tablets and providing training for instructional staff

- Promoting learning and sharing among two hospitals and a community health center on breastfeeding, sharing best practices, and achieving “Baby-Friendly” designation

Tuolumne County

The goal of First 5 Tuolumne County is to enhance the healthy development of young children through direct services and by enhancing the capacity of the adults who care for them. The biggest investments were targeted for intensive services for families with the most entrenched barriers to success. The overall funding investment for grants and programs in FY 2014-15 was \$502,253.

First 5 Tuolumne supported multi-year investments in five focus areas:

- 1) Children’s oral health through education, screening, and fluoride treatments
- 2) Nurse home visiting for at-risk newborns and young children
- 3) Family learning and literacy to promote family stability and early learning
- 4) Parent education and support for parents at risk of child abuse and neglect
- 5) Social-emotional consultation to preschool teachers

In addition, First 5 Tuolumne partnered with First 5 California in CARES Plus and the Child Signature Program, supporting early childhood educators with coaching, professional development, and stipends.

Outcomes measured in FY 2014-15 included:

- Parents improved their parenting skills and knowledge, with those at highest risk making the most significant gains.
- Children improved early literacy skills, and parents supported early literacy by reading more to their children.
- Teachers learned how to incorporate curriculum and practices to support children’s social-emotional development into early childhood classroom environments, and learned

how to better communicate with parents about children’s behavior.

- Fewer young children had cavities or dental disease.
- Children served in programs targeting high-risk families received a developmental screening.
- Linkages between community programs, services, and systems continued to contribute a more comprehensive approach to serving families.

Ventura County

First 5 Ventura County adopted a new strategic plan in June 2015 to guide its investments over the next five years. The plan builds on the significant accomplishments realized for young children and their families and addresses declining resources in future years. Moving forward, the county commission will actively identify and prioritize investments in systems and/or infrastructure development, funding direct services only when there is an inability of current services or resources to meet a demonstrated need and when there is a long-term plan for sustainability. Strategic investments will shift toward capacity-building efforts that promote parent engagement, build best practices and quality standards, engage partners in cross-system governance, and increase the alignment of resources for improved outcomes for young children.

Significant strides were made this year in Ventura County’s *Help Me Grow* collaborative. With a focus on early learning settings, the collaborative-trained teachers conduct developmental screenings and launched a toolkit for early childhood educators that includes a strong set of protocols for proper screening, referral, and follow-up. Initiated as a pilot project, a strong partnership was built with 2-1-1 Ventura, demonstrating the role of 2-1-1 in asking callers with young children about developmental concerns and facilitating appropriate



referral and follow-up. First 5 Ventura looks forward to expanding this pilot in FY 2015-16.

Several accomplishments were realized this year in the development of countywide systems initiatives in strengthening families, oral health, prenatal care, and promoting breastfeeding. Through these partnership-based collaboratives with county agencies, schools, and community organizations, common frameworks for addressing the needs of young children and their families were created and advanced. First 5 Ventura championed the Five Protective Factors framework to create a common language and approach to family needs, and built on that framework to align partners in trauma-informed care efforts and community implementation of *Positive Parenting Program* seminars. An oral health educational curriculum, designed by a countywide collaborative, has been rolled out to service providers working with children ages 0 to 5. A Perinatal Bill of Rights was drawn up to communicate the vision of many different partners for high-quality, accessible prenatal care. An ongoing convening of birthing hospitals has resulted in all six local hospitals either having achieved or actively working toward “Baby Friendly” status.

First 5 Ventura has championed access to quality preschool since its inception. Through the work of its implementation partner, the Ventura

County Office of Education, 116 sites are participating in the quality initiative, including 48 family child care homes. Largely due to technical assistance and trainings, 64 of the 89 sites rated in FY 2014-15 were in the highest quality tiers of 4 or 5. Over 1,400 children attended preschool as a result of First 5 Ventura funding. Close to 60 of these spaces were successfully converted to State Preschool, allowing First 5 Ventura County to invest these dollars in facilities, further expanding the number of available preschool slots.

Over the past 15 years, First 5 Ventura has made a significant countywide investment in its place-based *Neighborhoods for Learning (NfLs)* initiative. Through 11 NfLs initiatives, 25 family resource centers are now available throughout the county, bringing together early learning, health, and family support resources to families in their neighborhoods.

Yolo County

FY 2014-15 marked the third and final year of First 5 Yolo County's enhanced strategic plan. As a result of the restoration of Assembly Bill 99 funds in 2012, First 5 Yolo expanded its strategic plan to include stronger family support services through a place-based Family Resource Center model. This funding strategy enabled First 5 Yolo to address high needs of children ages 0 to 5 and their families, including:

- Resource and Referral: Helping families access services for which they are eligible
- Financial Literacy: Helping families maximize and manage their financial resources
- Early Childhood Education: Providing parents with interactive parent/child workshops to increase skills and confidence in their ability to be the child's first teacher
- Parent Education: Providing parents with education on a wide variety of parenting skills and nutrition

- Quality Food: Increasing access to fresh produce in communities throughout the county
- Developmental Screenings: Providing developmental/mental health assessments to children ages 0 to 5 and ensuring referral and access to appropriate levels of treatment

A total of \$850,000 was allocated in FY 2014-15 to the *Expanded Family Resource Center (EFRC)* initiative. This year's accomplishments included:

- 985 eligible families were connected to needed services
- 180 families received services to increase financial management skills and to maximize their income through the Earned Income Tax Credit
- 286 parents received the knowledge, skills, and opportunities to engage in activities that support their child's social, emotional, physical, and cognitive development
- 671 families received fresh fruits and vegetables every week through free produce distribution at the family resource centers
- 552 children were screened for developmental issues and are accessing appropriate levels of treatment

In addition to the *EFRC* services, many activities continued through First 5 Yolo's programs funded under the *Integrated Family Support Initiative (IFSI)*, including oral health prevention and treatment for young children and pregnant women; early learning/child development programs for children in West Sacramento and rural Yolo County; family literacy programs; foster parent recruitment and retention efforts; home visiting using the Healthy Families American model; as well as health insurance outreach, enrollment, retention, and utilization. A total of \$3.2 million was invested in support of First 5 Yolo's *IFSI*.

Outstanding achievements through *IFSI* investments included:

- 16 newly licensed foster homes, for a total of 84 countywide and a 98 percent retention rate
- 98 families received intensive case management and home visiting services as part of the Step by Step/Paso a Paso program
- Increased dental access funding allowed for over 827 pregnant women and 2,207 children ages 0 to 5 to have dental visits, with an additional 1,518 children reached through the Smile Savers program
- 860 children ages 0 to 5 obtained and used library cards with the support of family literacy programs

Yuba County

Through its investments, the goal of First 5 Yuba County is to devote its funding to local resources and services that exist in the community and proven to improve parenting, the health of children, and the quality of early education.

During the past fiscal year, one of the most significant accomplishments of First 5 Yuba was the expanded focus in the delivery of care for children with special needs. With a funding investment of \$152,230, this provided more than 300 children with special needs services such as swimming, art, music, and sand therapy.

Other highlights during this past fiscal year included:

- Increased educational services for parents with children demonstrating behavioral and physical delays
- Increased car safety services for parents
- Improved access to pediatric dental care
- Instrumental in the development of a quality early education parent cooperative preschool
- Improved access to children's bereavement services
- Continued support for the professional development of early education providers

Appendix A: Number of Services and Expenditures by Result Area and Service Type, 2014-15

Result Area and Service Type	Children 0 to 5 Services	Parent Services	Provider Services	Total Adult and Provider Services	Total Number of Services	Percent of Services in Result Area	Total Expenditures for Services	Percent of Services in Result Area	Percent of Total Expenditures
Improved Family Functioning*									
Community Resource and Referral	39,907	278,991	396	279,387	319,294	33%	\$10,766,693	10%	
Distribution of <i>Kit for New Parents</i>	22,171	57,891	35	57,926	80,097	8%	\$613,455	1%	
Adult and Family Literacy Programs	168,358	158,845	1,890	160,735	329,093	34%	\$7,067,335	7%	
Targeted Intensive Family Support Services	27,776	58,232	1,072	59,304	87,080	9%	\$52,779,453	50%	
General Parenting Education and Family Support Programs	61,155	84,344	585	84,929	146,084	15%	\$27,911,512	26%	
Quality Family Functioning Systems Improvement	17,611	773	2,056	2,829	20,440	2%	\$5,944,754	6%	
Subtotal	336,978	639,076	6,034	645,110	982,088	100%	\$105,083,202	100%	23%
Improved Child Development*									
Preschool Programs for 3- and 4-Year-Olds	42,601	5,698	767	6,465	49,066	21%	\$113,111,298	58%	
Infants, Toddlers, and All-Age Early Learning Programs	25,281	15,808	218	16,026	41,307	18%	\$11,746,787	6%	
Early Education Provider Programs	27,945	3,504	25,806	29,310	57,255	25%	\$35,124,503	18%	
Kindergarten Transition Services	16,899	12,493	481	12,974	29,873	13%	\$6,629,046	3%	
Quality ECE Investments	28,357	16,154	7,526	23,680	52,037	23%	\$29,514,965	15%	
Subtotal	141,083	53,657	34,798	88,455	229,538	100%	\$196,126,599	100%	43%
Improved Child Health*									
Nutrition and Fitness	35,499	37,348	3,334	40,682	76,181	7%	\$18,642,475	12%	
Health Access	46,642	39,733	519	40,252	86,894	8%	\$14,428,204	9%	
Maternal and Child Health Care	26,161	78,308	510	78,818	104,979	10%	\$34,704,497	23%	
Oral Health	207,571	91,556	5,476	97,032	304,603	30%	\$21,893,921	14%	
Primary and Specialty Medical Services	64,780	20,164	4,418	24,582	89,362	9%	\$11,495,495	8%	
Comprehensive Screening and Assessments	117,873	24,278	2,163	26,441	144,314	14%	\$20,481,316	13%	
Targeted Intensive Intervention for Identified Special Needs	22,410	5,889	1,901	7,790	30,200	3%	\$22,530,038	15%	
Safety Education and Injury Prevention	73,434	87,297	246	87,543	160,977	16%	\$936,064	<1%	
Tobacco Education and Outreach	618	2,968	1,755	4,723	5,341	1%	\$517,077	<1%	
Quality Health Systems Improvement	38	19,069	9,397	28,466	28,504	3%	\$7,509,079	5%	
Subtotal	595,026	406,610	29,719	436,329	1,031,355	100%	\$153,138,166	100%	34%
Total	1,073,087	1,099,343	70,551	1,169,894	2,242,981		\$454,347,967		100%
Improved Systems of Care**									
Policy and Broad Systems-Change Efforts	-	-	-	-	-		\$19,369,819	18%	
Organizational Support	-	-	-	-	-		\$77,899,759	74%	
Public Education and Information	-	-	-	-	-		\$8,056,990	8%	
Total	-	-	-	-	-		\$105,326,568	100%	
Grand Total	1,073,087	1,099,343	70,551	1,169,894	2,242,981		\$559,674,535		

* Counts may include individuals in more than one Result Area or Service Type.

** Improved Systems of Care does not list counts of individuals served because it supports services in the other Result Areas.

Note: Services and expenditures are for 57 county commissions reporting in November 2015. Six county commissions provided financial data pending final audits.

Appendix B: First 5 California Result Areas and Services

Result 1: Improved Family Functioning

Providing parents, families, and communities with relevant, timely and culturally appropriate information, education, services and support.

Services

a. Community Resource and Referral

Programs providing referrals or service information about various community resources, such as medical facilities, counseling programs, family resource centers, and other supports for families with young children. This includes 2-1-1 services or other general helplines and services that are designed as a broad strategy for linking families with community services.

b. Distribution of Kit for New Parents

Programs providing and/or augmenting the First 5 California Kit for New Parents to new and expectant parents.

c. Adult and Family Literacy Programs

Programs designed to increase the amount of reading that parents do with their children, as well as educate parents about the benefits of reading or looking at books together (e.g., Even Start, Reach Out and Read, Raising a Reader). Family literacy may include adult education programs that provide English as a Second Language and literacy classes, and/or a General Equivalence Diploma.

d. Targeted Intensive Family Support Services

Programs providing intensive and/or clinical services by a paraprofessional and/or professional, as well as one-to-one services in family support settings. Programs are generally evidence-based, and are designed to support at-risk expectant parents and families with young children to increase knowledge and skills related to parenting and improved family functioning (e.g., home visiting, counseling, family therapy, parent-child interaction approaches, and long-term classes or groups). This category also includes comprehensive and/or intensive services to homeless populations.

e. General Parenting Education and Family Support Programs

Programs providing short-term, non-intensive instruction on general parenting

topics, and/or support for basic family needs and related case management (e.g., meals, groceries, clothing, emergency funding or household goods acquisition assistance, and temporary or permanent housing acquisition assistance). Fatherhood programs are also included here. In general, these programs are designed to provide less intense and shorter term ("lighter touch") support services and classes for families by non-clinical staff (e.g., Family Resource Centers).

f. Quality Family Functioning Systems Improvement

Family functioning system efforts are designed to support the implementation and integration of services primarily in Result Area 1. This may include use of the Family Strengthening approach, Protective Factors planning or implementation, service outreach, planning and management, interagency collaboration, support services to diverse populations, database management and development, technical assistance, and provider capacity building. Provider loan forgiveness programs for which child or provider counts are not measured are included in this category.

Result 2: Improved Child Development

Increasing the quality of and access to early learning and education for young children.

Services

a. Preschool Programs for 3- and 4- Year-Olds

Programs providing preschool services, preschool spaces, and comprehensive preschool initiatives primarily targeting three and four year-olds. Child Signature Programs (CSP) 1 and 3 are included in this category, as well as county programs which mirror the quality and intensity of the CSP.

b. Infants, Toddlers, and All-Age Early Learning Programs

Programmatic investments in early learning programs for infants and toddlers, as well as all-age programs. Examples of all-age programs that may be included here are child related early literacy and Science, Technology,

Engineering, and Math (STEM) programs; programs for homeless children; migrant programs; and similar investments.

c. Early Education Provider Programs

Programs providing training and educational services, supports, and funding to improve the quality of care. This includes Comprehensive Approaches to Raising Education Standards (CARES) Plus and workforce development programs.

d. Kindergarten Transition Services

Programs of all types (e.g., classes, home visits, summer bridge programs) that are designed to support the kindergarten transition for children and families.

e. Quality Early Childhood Education Investments

Improvement efforts designed to support the implementation and integration of services primarily in Result Area 2. This may include Race to the Top–Early Learning Challenge and other Quality Rating and Improvement System investments. This category includes early literacy and STEM systems-building projects. This also could include interagency collaboration, facility grants and supply grants to providers, support services to diverse populations, and database management and development. CSP 2 is reported in this category.

Result 3: Improved Child Health

Promoting optimal health through identification, treatment, and elimination of the risks that threaten children's health and lead to development delays and disabilities in young children.

Services

a. Nutrition and Fitness

Programs providing strategies to promote children's healthy development through nutrition and fitness, including programs to teach the facts about healthy weight, basic principles of healthy eating, safe food handling and preparation, and tools to help organizations incorporate physical activity and nutrition. Recognized strategies include "Let's Move" Campaign, MyPyramid for Preschoolers, and sugar-sweetened beverage initiatives.

b. Health Access

Programs designed to increase access to health/dental/vision insurance coverage and connection to services, such as health insurance enrollment and retention assistance, programs that ensure use of a health home, and investments in local “Children’s Health Initiative” partnerships. Providers may be participating in Medi-Cal Administrative Activities to generate reimbursements.

c. Maternal and Child Health Care

Programs designed to improve the health and well-being of women to achieve healthy pregnancies and improve their child’s life course. Voluntary strategies may include pre-natal care/education to promote healthy pregnancies, breastfeeding assistance to ensure that the experience is positive, screening for maternal depression, and home visiting to promote and monitor the development of children from prenatal to two years of age. Providers may be participating in Medi-Cal Administrative Activities to generate reimbursements.

d. Oral Health

Programs providing an array of services that can include dental screening, assessment, cleaning and preventive care, treatment, fluoride varnish, and parent education on the importance of oral health care. This may include provider training and care coordination of services.

e. Primary and Specialty Medical Services

Programs designed to expand and enhance primary and specialty care in the community to ensure the capacity to serve children. Services include preventive, diagnostic, therapeutic, and specialty medical care provided by licensed healthcare professionals/ organizations. Services may include immunizations, well child check-ups, care coordination, asthma services, vision services, services for autism/ attention-deficit hyperactivity disorder, other neurodevelopmental disorders, and other specialty care.

f. Comprehensive Screening and Assessments

Programs providing screening, assessment, and diagnostic services, including developmental, behavioral, mental health, physical health, body mass index, and vision. Screening may be performed

in a medical, education, or community setting. These services determine the nature and extent of a problem and recommend a course of treatment and care. This may include strategies to connect children to services which promote health development, such as *Help Me Grow*.

g. Targeted Intensive Intervention for Identified Special Needs

Programs providing early intervention or intensive services to children with disabilities and other special needs, or at-risk for special needs. May include strategies targeting language and communication skills, social and emotional development, developmental delays, and related parent education. Mental Health Consultations in ECE settings are included in this category. “Special Needs” refers to those children who are between birth and five years of age and meet the definition of “Special Needs.”

h. Safety Education and Injury Prevention

Programs disseminating information about child passenger and car safety; safe sleep; fire, water, home (childproofing) safety; and the dangers of shaking babies. Includes education on when and how to dial 9-1-1, domestic violence prevention, and intentional injury prevention. Referrals to community resources that specifically focus on these issues also may be included in this category.

i. Tobacco Education and Outreach

Education on tobacco-related issues and abstinence support for people using tobacco products. Includes providing information on reducing young children’s exposure to tobacco smoke.

j. Quality Health Systems Improvement

Efforts designed to support the implementation and integration of services primarily in Result Area 3. This may include service outreach, planning and management (general planning and coordination activities, interagency collaboration, support services to diverse populations, database management and development, technical assistance and support, contracts administration, and oversight activities), and provider capacity building (provider training and support, contractor workshops, educational events, and large community conferences). Provider loan forgiveness programs for which child or provider counts are not measured are included here. Includes Baby Friendly

Hospital investments, projects for cross-sector data integration, and designing a community-endorsed developmental screening framework.

Result 4: Improved Systems of Care

Implementing integrated, comprehensive, inclusive, and culturally and linguistically appropriate services to achieve improvements in one of more of the other Result Areas.

Services**a. Policy and Broad Systems–Change Efforts**

Investments in broad systems-change efforts, including inter-agency collaboration, work with local and statewide stakeholders, policy development, and related efforts. This category includes county investment and work with The Children’s Movement and/or on grassroots advocacy efforts.

b. Organizational Support

Training and support provided to organizations that does not apply to one of the three programmatic Result Areas, but instead has a more general impact. Other examples of organizational support include business planning, grant writing workshops, sustainability workshops, and assistance in planning and promoting large community conferences or forums. Database management and other cross-agency systems evaluation support, and general First 5 program staff time are included in this category.

c. Public Education and Information

Investments in community awareness and educational events on a specific early childhood topic that does not apply to one of the three programmatic Result Areas, or promoting broad awareness of the importance of early childhood development.

References

- ¹ First 5 California's 2015 Children's State Policy Agenda. <http://www.cfc.ca.gov/pdf/about/leg/2015%20Children's%20State%20Policy%20Agenda.pdf>
- ² First 5 California's 2015 Children's State Policy Agenda. 2015-16 State Budget Positions. 2015-16 Legislative Bills of Interest. http://www.cfc.ca.gov/about/about_legislation.html
- ³ First 5 California State Commission Meeting. July 23, 2015, Agenda Item #6. http://www.cfc.ca.gov/pdf/commission/meetings/handouts/Commission-Handouts_2015-07/Item_6_-_State_Legislative_and_Budget_Update.pdf
- ⁴ Heckman, James J. (2006). Skill Formation and the Economics of Investing in Disadvantaged Children. *Science*, Vol. 312: 1900-1902.
- ⁵ Hirokazu Yoshikawa, Christina Weiland, Jeanne Brooks-Gunn, Margaret R. Burchinal, Linda M. Espinosa, William T. Gormley, Jens Ludwig, Katherine A. Magnuson, Deborah Phillips, and Martha J. Zaslow. (2013). *Investing in Our Future: The Evidence Base on Preschool Education*. New York: Foundation for Child Development.
- ⁶ RAND Corporation. (2009). *Strategies for Advancing Preschool Adequacy and Efficiency in California*. RAND Labor and Population Research Brief. Santa Monica, CA.
- ⁷ RAND Corporation. (2007). *The Promise of Preschool for Narrowing Readiness and Achievement Gaps Among California Children*. RAND Labor and Population Research Brief. Santa Monica, CA.
- ⁸ Kay, N., and A. Pennucci. (2014). *Early Childhood Education for Low-Income Students: A Review of the Evidence and Benefit-Cost Analysis* (Doc. No. 14-01-2201). Olympia: Washington State Institute for Public Policy.
- ⁹ Educare. <http://www.educareschools.org/our-results/>
- ¹⁰ Educare California at Silicon Valley. <http://educaresv.org>
- ¹¹ Mayor Helps Raise Money For Educare Center At Barton Elementary. Harry Saltzgaver, Executive Editor, *Gazettes*. Retrieved December 18, 2015, from: http://www.gazettes.com/news/m-helps-raise-money-for-educare-center-at-barton-elementary/article_ee314a88-a11c-11e4-92e5-3b1d38d2b9ef.html
- ¹² Bueno, M., Darling-Hammond, L., and Gonzales, D. (March 2010). *A Matter of Degrees: Preparing Teachers for the Pre-K Classroom*. The Pew Center on the States, Pre-K Now.
- ¹³ Minervino, J. (2014). *Lessons from Research and the Classroom: Implementing High-Quality Pre-K that Makes a Difference for Young Children*. Bill and Melinda Gates Foundation.
- ¹⁴ Preschool California. *Research Shows: The Benefits of High-Quality Early Learning*. Retrieved December 18, 2015, from: <http://www.earlyedgecalifornia.org/resources/research--studies/making-the-case.html>

Our Vision

California's children receive the best possible start in life and thrive.



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Item # 6
Mtg 6/3/16

First 5 Mono County

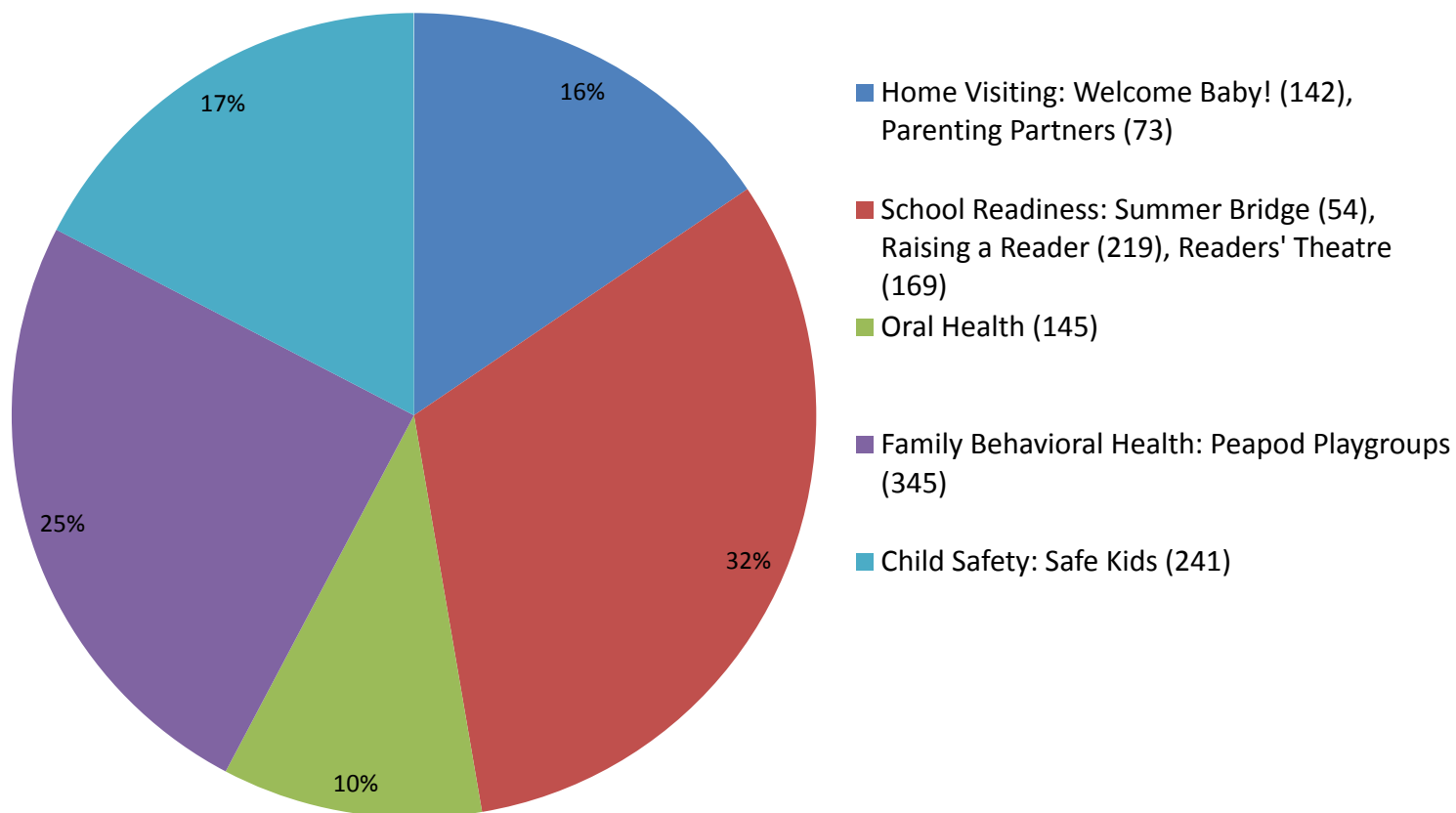
FY 2014-2015 Evaluation Report

Our goal is to enhance the network of support services for families with children
ages 0 to 5 years.

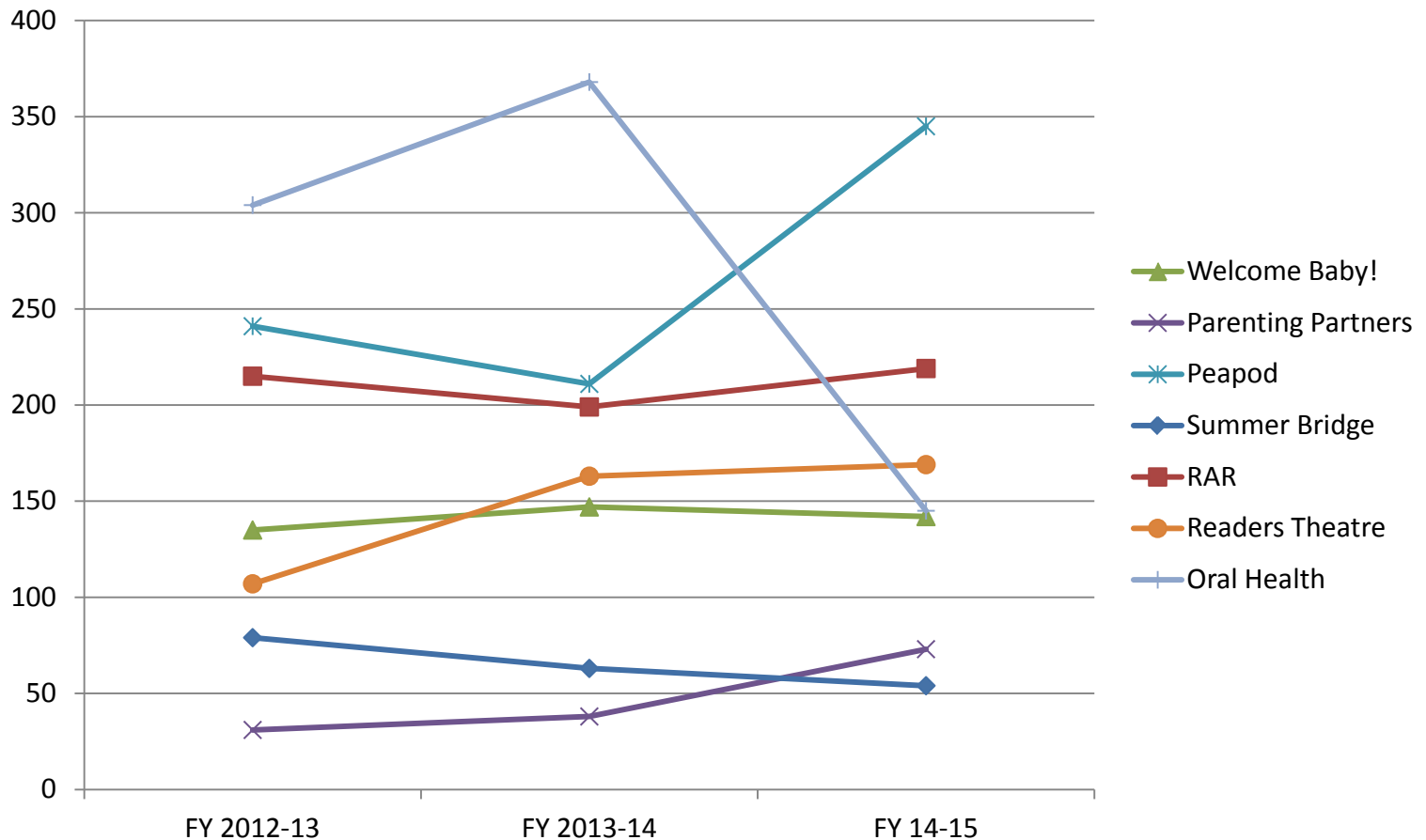
About the Commission

- The California Children and Families Act (also known as Proposition 10 or “First 5”) was enacted in 1998, increasing taxes on tobacco products to provide funding for services to promote early childhood development from prenatal to age 5. Mono County currently receives approximately \$390,000 a year from these funds, through annual allocations, augmentations for small population counties, and child care quality matching funds. To access these funds, the county must adopt a strategic plan that shows how it will use Proposition 10 funds to promote a comprehensive and integrated system of early childhood development services.
- The Mono County Children and Families Commission, First 5 Mono, was created in 1999 by the Mono County Board of Supervisors to:
 - Evaluate the current and projected needs of young children and their families.
 - Develop a strategic plan describing how to address community needs.
 - Determine how to expend local First 5 resources.
 - Evaluate the effectiveness of funded programs and activities.

Children's Participation in First 5 Mono Funded Programs by Objective Area

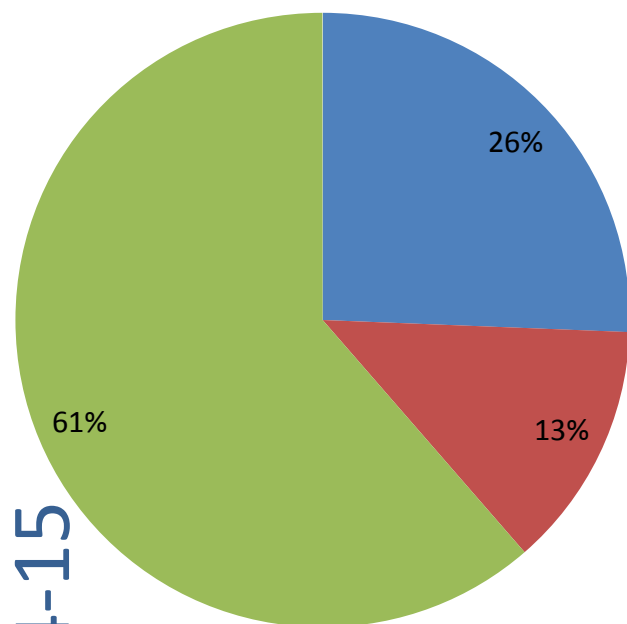


Children's Participation in First 5 Mono Funded Programs by Program



FY 2014-15

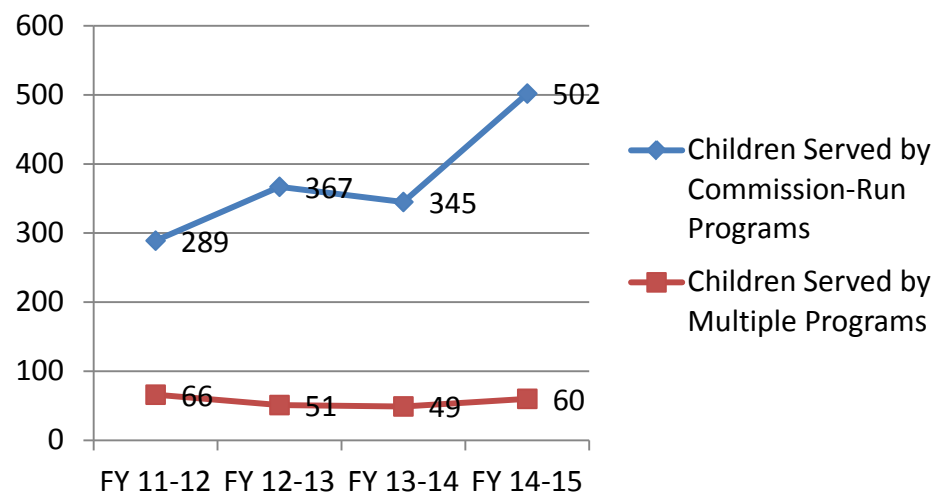
Children's Participation in Commission-Run Programs FY 2014-2015



- Welcome Baby (144)
- Parenting Partners (73)
- Peapod (345)

Total: 502

Children served by multiple programs: 60, 11%



FY 2014-15

HOME VISITING

Investment: \$140,643

Funding from First 5 California, Small County Augmentation (\$109,360)

Parenting Partners

Funding Partner: Department of Social Services; Child Abuse Prevention, Intervention, and Treatment (CAPIT) Grant (\$29,902)

Conducted by First 5 Mono

Welcome Baby!, Childbirth Education & Café Mom

Funded & conducted by First 5 Mono, funding support from:

- Mammoth Hospital Lamaze Training Reimbursement (\$976)
- Childbirth Education participant fees (\$265)
- Breast pump attachment fees (\$140)

Rational

Home visiting is offered to families and included in the First 5 Mono Strategic plan because it is a nationally recognized strategy to improve outcomes for children and families. It has been demonstrated to improve family functioning, decrease child abuse, and improve school readiness and literacy. In partnership with other community agencies, First 5 also provides lactation services through its home visiting efforts—as such services greatly enhance the will and ability for moms to sustain breastfeeding contributing to overall childhood health.

Supporting research based on the Parents as Teachers Curriculum used in First 5 Mono programs includes:

Promising Practice Local Model: Modified Parents as Teachers Evidence-based framework:
Pfannenstiel, J. C., & Zigler, E. (2007). Prekindergarten experiences, school readiness and early elementary achievement. Unpublished report prepared for Parents as Teachers National Center.

Snow, C.E., Burns, M., and Griffin, P. (Eds.). (1998). Preventing reading difficulties in young children. Washington, DC: National Academy Press.

Parents as Teachers has a long history of independent research demonstrating effectiveness. For more details, refer to the Parents as Teachers evaluation brochure or Web site, www.parentsasteachers.org.

Home Visiting

Parent-educator led parent-child activities using Parents as Teachers curriculum

Parenting
Partners



- **Target:**
 - **Welcome Baby! (WB!):** Families with children prenatal to 12 months old
 - **Schedule:** Eight, one-hour home visits—more as needed for high needs.
 - **Parenting Partners (PP):** High-needs families with children 1-5 years old
 - **Schedule:** Three, one-hour home visits—more as needed.
- **Objectives:**
 - Facilitate parents' role as their child's first and most important teacher
 - Provide information on typical child development
 - Stimulate child development by providing age appropriate activities
 - Increase and support breastfeeding and literacy activities
 - Link families to community services, and support access to services
 - Conduct developmental screenings and refer families to early intervention programs for assessment,
 - Provide culturally competent services in Spanish and English,
 - Facilitate optimal family functioning
 - Decrease child abuse and neglect

FY 2014-15

Parenting Partners



Referral Source

	Number	Percent
Mammoth Hospital Labor & Delivery	44	25%
Welcome Baby!	37	21%
Childbirth Education	18	10%
Self	16	9%
Community Event	12	7%
Obstetrics/ Women's Clinic	9	5%
Child Protective Services/Department of Social Services	6	3%
Other Family/Friends	5	3%
Pediatrician	4	2%
Peapod	3	2%
Northern Inyo Hospital	1	1%
Mono County Health Dept.	0	0%
Other/Unknown	19	11%
Total:	174	

[Return to Agenda Page 82 of 239](#)

Visits Provided & Families Served

Item # 6

Mtg 6/3/16

Parenting
Partners

	FY 2014-15	FY 2013-14	FY 2012-13
Prenatal Visits	34	43	28
Home Visits	655	607	531
Total Visits	689	650	559



FY 2014-15

	FY 2014-15	FY 2013-14	FY 2012-13
New Families Enrolled in WB!	86	98	81
Births to Mono County Residents*	143	142	131
% of Babies in WB!	60%	69%	62%
Families Receiving WB! Visits	142	147	135
Families Receiving PP Visits	55	38	46
Families enrolled in WB! & PP	38	35	30
Total Families Served	159	150	151

[Return to Agenda, Page 83 of 239](#)

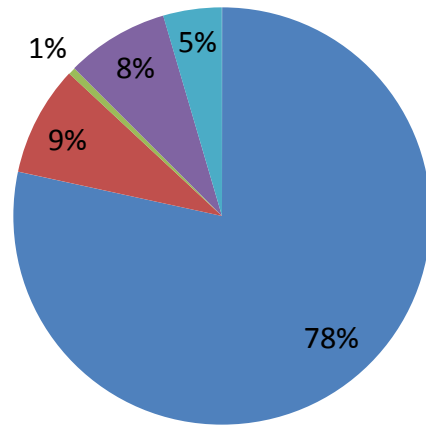
Source: California Department of Public Health, actual for 2012 & 2013 projected for 2014

Demographics

Parenting Partners

Item # 6

Mtg 6/3/16



Family Mailing Address Area

- Mammoth Lakes Area (138)
- June Lake/Lee Vining (15)
- South County (1)
- North County (14)
- East County (8)

High Needs

Families	42
Total Categories	19
Teen Parent	10
Child with disability	19
Low income	64
Multiple Children under 5	36
Homeless/Unstable Housing	10

[Return to Agenda Page 84 of 239](#)

Children's Race and Ethnicity

Non-Hispanic	107	American Indian	6
		White	88
		Multi race/other	13
Hispanic	89	Not collected	



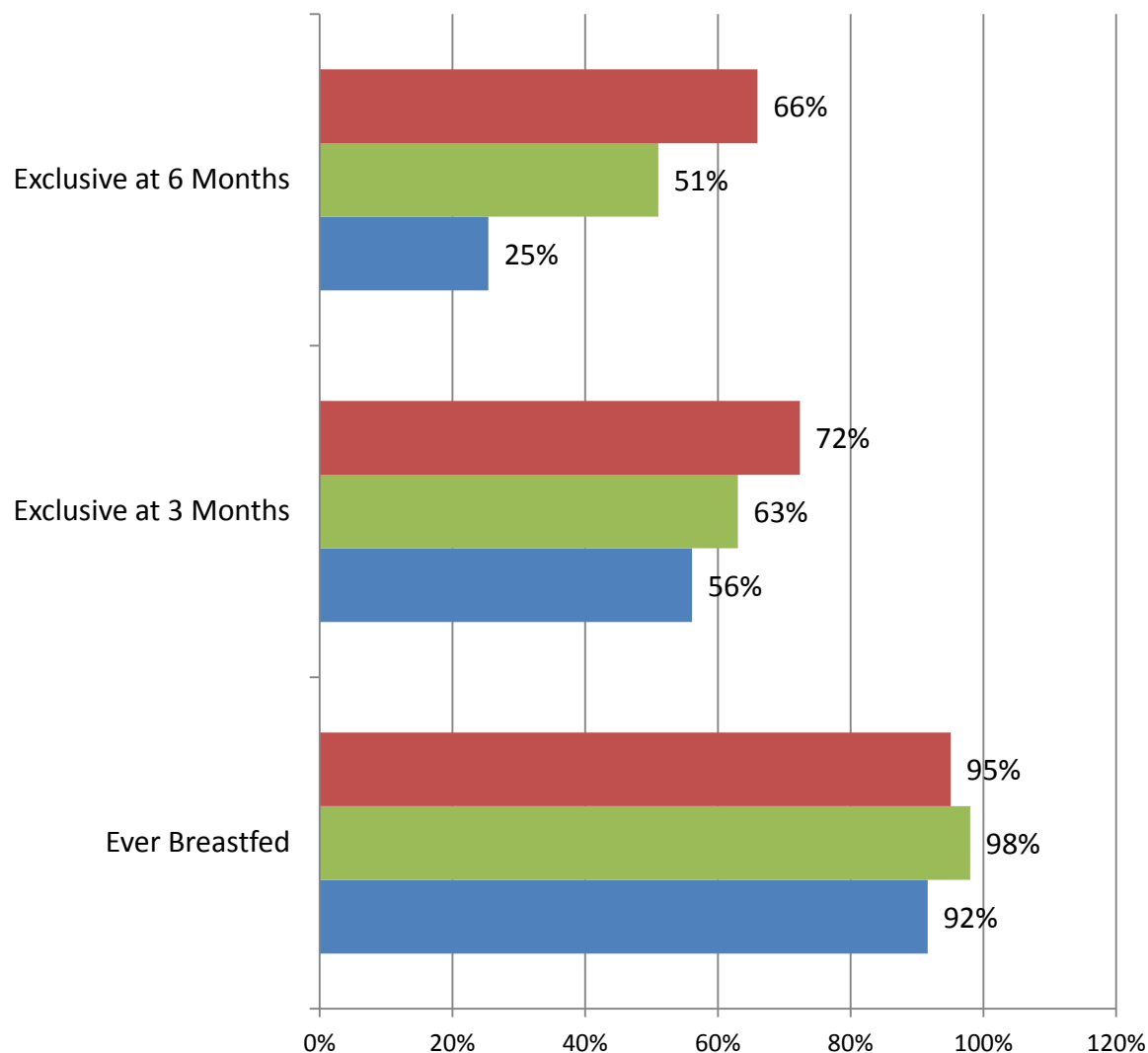
Referrals to Community Organizations

FY 2014-15

	FY 2014-15		FY 2013-14		FY 2012-13	
Community Resource	Referred	Accessed	Referred	Accessed	Referred	Accessed
Adult Education/Job Training	5	1				
Dental Services	2	1	1	1	1	-
Early Intervention	12	8	17	13	7	6
Early Education Setting & General Childcare/Preschool Information	9	4	1	1	6	2
Financial Resources	1	1	-	-	1	-
Food Resources (Women Infants & Children--WIC)	8	3	9	5	6	5
General Parenting Support; Community/Group Participation; Social Support Network (Parenting Partners, Peapod, Café Mom)	56	18	54	9	33	17
Health Insurance	1	0	-	-	1	-
Language/Literacy Activities	44	22	10	4	13	6
Medical Services	20	10	15	9	11	6
Mental Health Services	9	5	13	7	12	7
Subsidy for Child Care/Preschool	5	3	-	-	-	-
Other	12	1	11	2	5	4
Total	184	77	131	51	96	53
% Accessed	42%		39%		55%	



Breastfeeding Rates



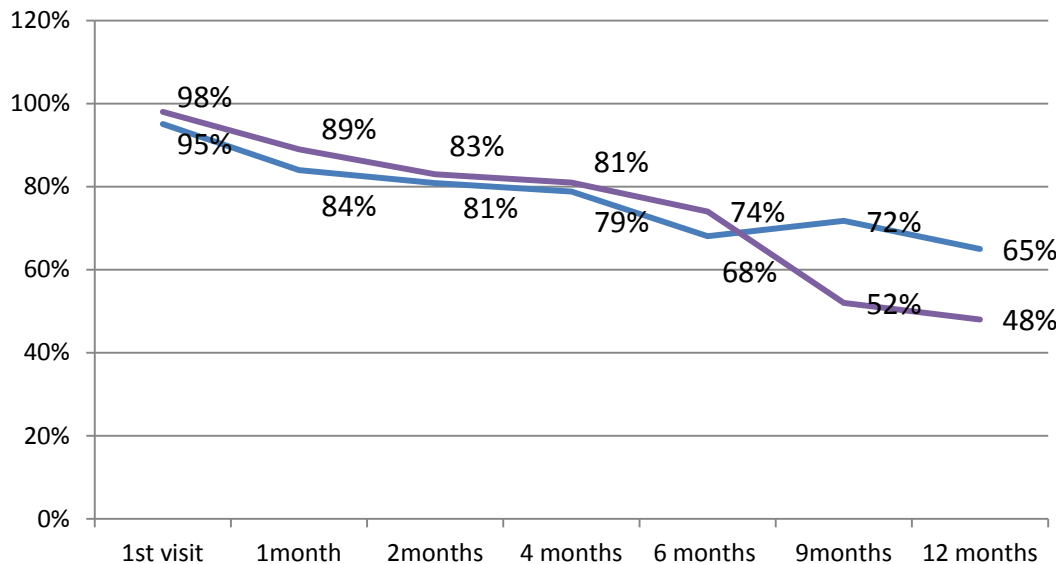
Children whose families are enrolled in the Welcome Baby program continue to increase the duration of exclusive breastfeeding.

- WB! Families Visited FY 2014/15
- WB! Families Visited FY 2013/14
- California (CDC Data, 2014)

FY 2014-15

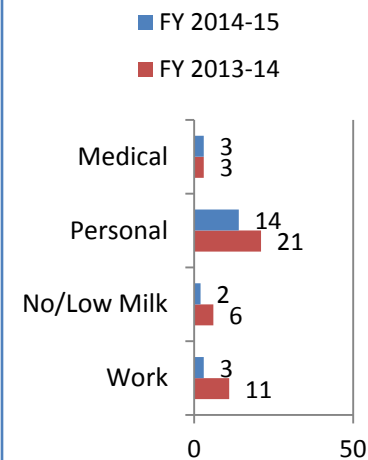


WB! Breastfeeding Rates



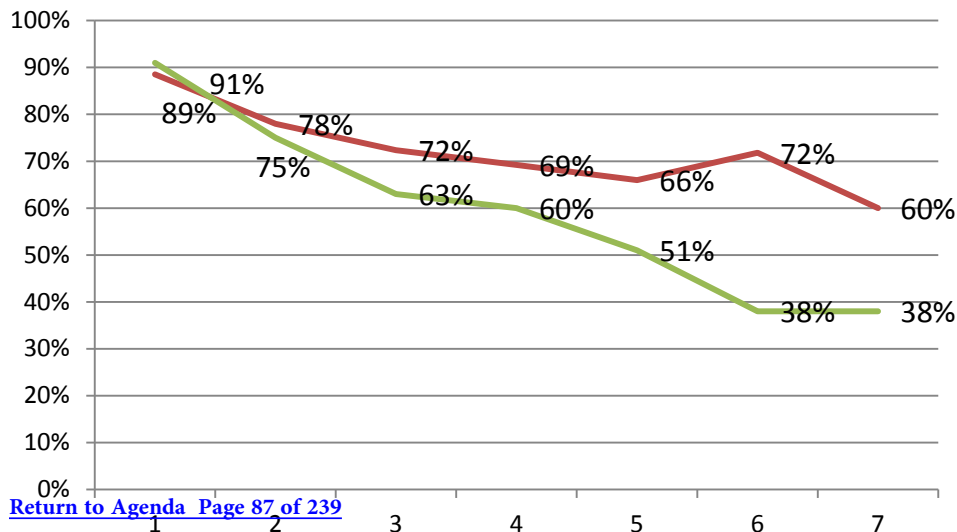
A higher percent of children whose families were enrolled in WB! continued to breastfeed up to 12 months compared to last fiscal year.

Reasons Moms Quit Breastfeeding



The most common reason moms in WB! quit breastfeeding continued to be for personal reasons.

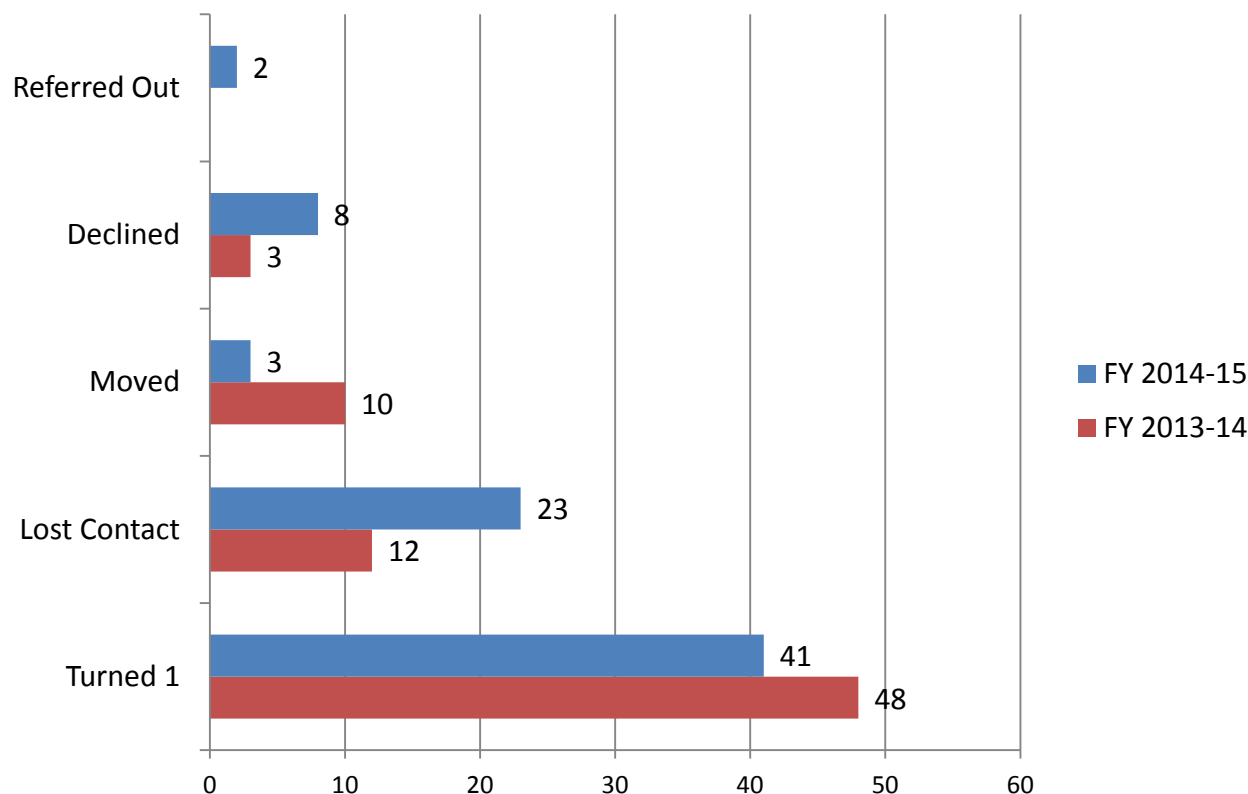
FY 2014-15



A higher percent of children whose families were enrolled in WB! continued to exclusively breastfeed up to 12 months compared to last fiscal year.



Reason Exited from Welcome Baby!



57% of families
Completed WB!
64% FY 2013-14

The primary reason families exited the WB! Program continued to be because they turned a year old and the program ends when the child turns 1 year old.



Welcome Baby! Exit Survey Results

	Strongly Agree	
The Home Visiting Program: (N=16)	FY 14-15	FY 13-14
Helped me to feel more confident in my parenting abilities	81%	88%
Improved my knowledge of my baby's growth and development	94%	79%
Provided a supportive outlet for talking about parenting	88%	96%
Gave me new ideas and tools for parenting	88%	100%
Answered my questions and addressed my concerns	88%	96%
Suggested helpful community resources	81%	92%
Did you receive breastfeeding support from a home visitor?	88%	88%
The breastfeeding support I received helped me: (N=14)		
Understand the importance of breastfeeding my newborn	86%	95%
Learn how to breastfeed my newborn	79%	95%
Overcome challenges to breastfeeding	86%	100%



Welcome Baby! Exit Survey Comments

What were the strong points of the home visiting program?

- I appreciated the handouts with all the tips and reminders of “where” my child should be. We love Lara!
- Molly was very supportive and prepared with activities and information each visit. It was a huge benefit to have someone to discuss any concerns I had about parenting and stress of being a parent. Molly always followed up when she said she would.
- Learning the importance of breastfeeding. The support as a new mom that I got. All the information with books and talks about baby’s growth and development.
- The emphasis on reading to your child was excellent. I love that we were given books.
- Breastfeeding, advice and education, giving me books that my baby loved and playing with my baby. (Translated)
- With the help and preparation and information on the growth and development of children and talking with my home visitor [I learned] about my baby and that playing and reading as a family [helps] a lot with their development. (Translated)



Exit Survey Comments

What suggestions do you have to improve the HV program?

- For some reason I struggled with feeding (food) with [my child]. I would love some kind of class, handout, etc. on baby nutrition/ toddler nutrition with sample menus, not just guidelines and suggestions.
- I wish we could have continued it longer.
- Go each month. (Translated)
- I think that it would be perfect if they gave me advice on toilet learning and how to pronounce the most common words. (Translated)



Childbirth Education

Classes for expecting parents and partners

Participation	
Fall 2014	8
Spring 2015	Canceled
Total Participation	8

What did you like best about the class?

- Confidence building experience and very informative with current research and findings.
- Deanna was an asset. A lot of information. Interactive learning.
- Meeting other new parents and gaining confidence in giving birth by learning how to manage pain and work together.

Comments

- Some real testimonials/guest speakers might be beneficial.
- After care – would have loved to have known more.
- Have it be longer. I felt like there were more things we could have covered.

FY 2014-15



Breastfeeding Support Group

Weekly breastfeeding support group

Participation	
Parents served	5
Groups offered	20
Average attendance	.25

Breast pump loans

4

FY 2014-15

SCHOOL READINESS

Investment: \$85,235

Funding support from First 5 California Small County Augmentation
(\$85,235)

Kindergarten Round Up, Pre-K Assessments & Summer Bridge

Funded by First 5 Mono

Conducted by Eastern Sierra and Mammoth Unified School Districts

Raising a Reader

Funding Partner: Mono County Libraries

Conducted by Mono County Libraries, Story Time Bridgeport ,Walker,
and Mammoth Spanish by First 5 Mono

Readers' Theatre

Conducted & funded by First 5 Mono

First Book

Conducted & funded by First 5 Mono

Rational

A child's education begins very early. Since school-based educational systems don't begin until 3 -5 years of age, First 5 promotes programs that help children get ready for school in the early years. School readiness programs include all the county's schools, childcare and preschool centers, special needs programs, and the Mono County Library System.

Supporting research for Raising a Reader includes, in part, the following publications: Organizational Research Services (2008);NPC Research (2008); Evaluation Solutions (2008); Thomas Keifer Consulting (2008); Harder & Co. Community Research (2008); Pacific Consulting Group (2007); Bentham and Associates (2007); Public Policy Research, Portland, OR and Oregon State University (2007);, CA State University Monterey Bay, Stanford University, Children's Health Council (2007)

Our other programs in this area are based on a high-quality local model based on participant survey data.

Transition to School Activities

Partners: Mammoth and Eastern Sierra Unified School Districts

- **Kindergarten Round Up:** Informational meeting held at all county elementary schools with parents of incoming kindergartners
 - **Target:** All families with incoming Kindergartners
 - **Objectives:**
 - Introduce families and children to the school, principal, and each other
 - Provide information on entering school and kindergarten readiness
 - Facilitate children and families' smooth transition into the education system
 - Enroll children in kindergarten
 - Sign children up for pre-k assessments and Summer Bridge
- **Pre-Kindergarten Assessment:** School readiness assessments conducted by teachers
 - **Target:** All incoming kindergartners
 - **Objectives:**
 - Assess incoming students' school readiness
 - Identify children's skill development needs before school begins
 - Identify children who are not school ready to refer to the Summer Bridge program
- **Summer Bridge:** Two week kindergarten transition program held in the summer for incoming kindergartners, especially those assessed as not ready for kindergarten
 - **Target:** Children assessed as not kindergarten ready, and, as space provides, other incoming kindergartners
 - **Objectives:**
 - Assess incoming students' school readiness
 - Identify children's skill development needs before school begins
 - Identify children who are not school ready to refer to the Summer Bridge program

Transition to School Reporting Cutoff

- Transition to school activities, Round Up, Assessments, and Summer Bridge are reported based on the year the cohort enters Kindergarten.
- Although Round Up—and in some cases assessments and Summer Bridge—are held in the previous fiscal year, to track a county-wide class cohort, activities are reported based on the FY in which the cohort enters Kindergarten
- FY 2014-15 transition to school reporting is for the class entering Kindergarten in August of 2014

*FY 2012-13 and earlier, the cohort was based on the FY in which Summer Bridge took place

Kindergarten Round Up

Kindergarten Round Up Attendance

March & April 2014 for class entering Kindergarten in August of 2014

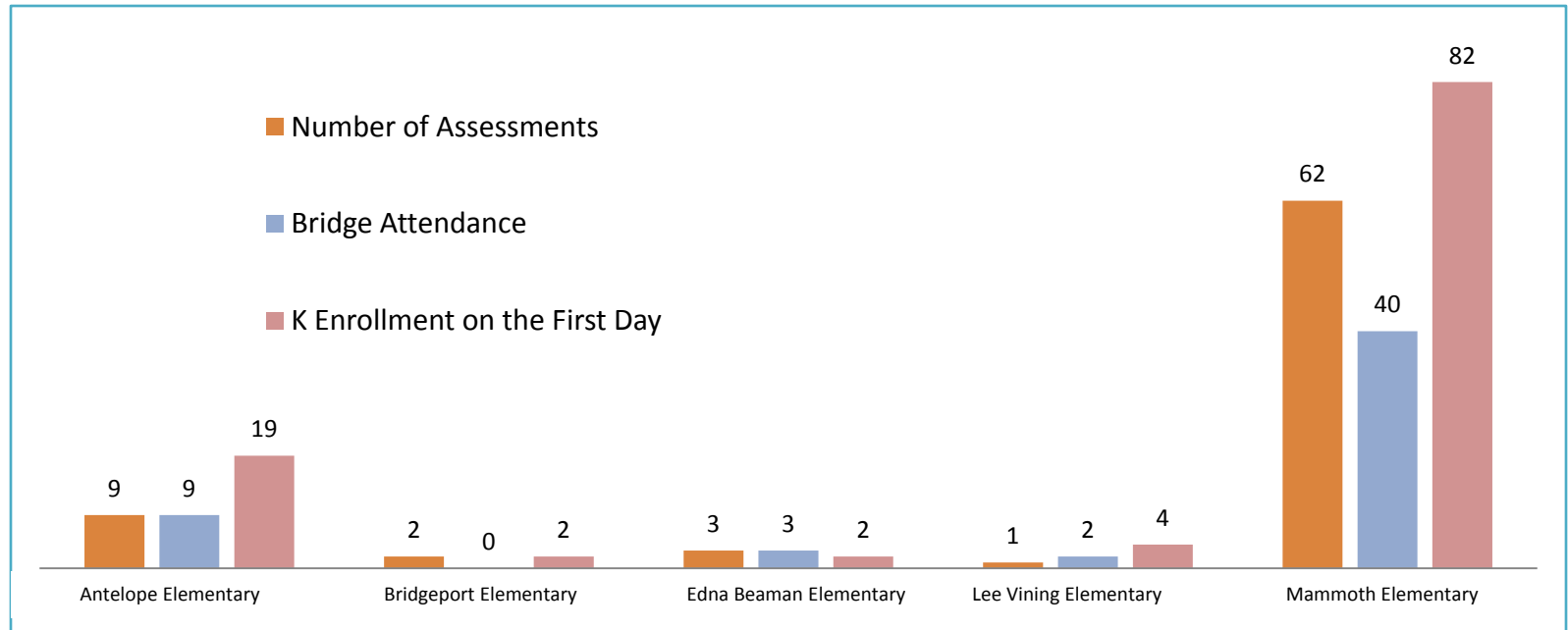
FY 2014-15

	2014		% of Kindergartners who got a backpack at Round Up		
Elementary School	Attendance	Backpacks Distributed	FY 2014-15	FY 2013-14	FY 2012-13
Antelope	29	11	58%	61%	93%
Bridgeport	6	2	100%	50%	100%
Edna Beaman	1	1	50%	25%	133%
Lee Vining	13	5	125%	71%	44%
Mammoth	176	73	89%	94%	97%
Total	308	89	84%	83%	90%

Transition to School Participation

April - August 2014

Kindergarten Assessments

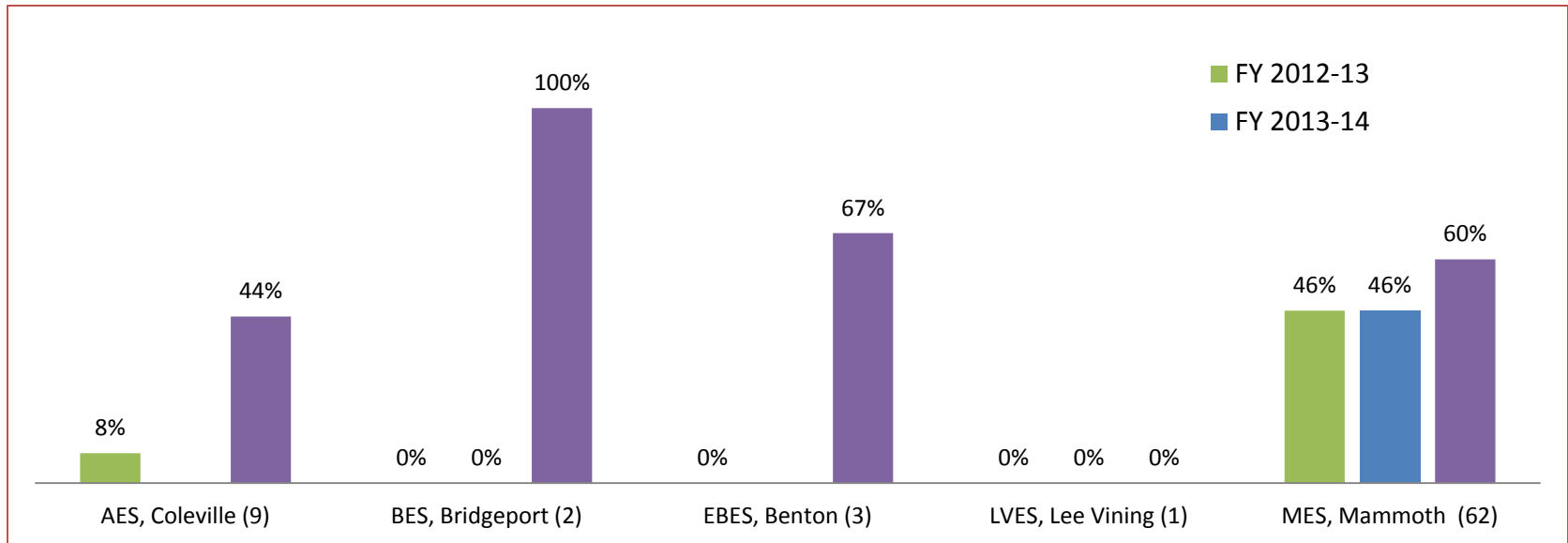


County-wide school districts were only able to conduct assessments on 60% of the incoming Kindergarten class. Summer Bridge slots at most sites were also not filled either based upon the maximum number of slots or the number of incoming students. In Edna Beaman, more students attended Summer Bridge than Kindergarten, likely because a family relocated before the school year started.

Kindergarten Assessments

Pre-K Assessments By Elementary School

Students Assessed as “Not Ready”



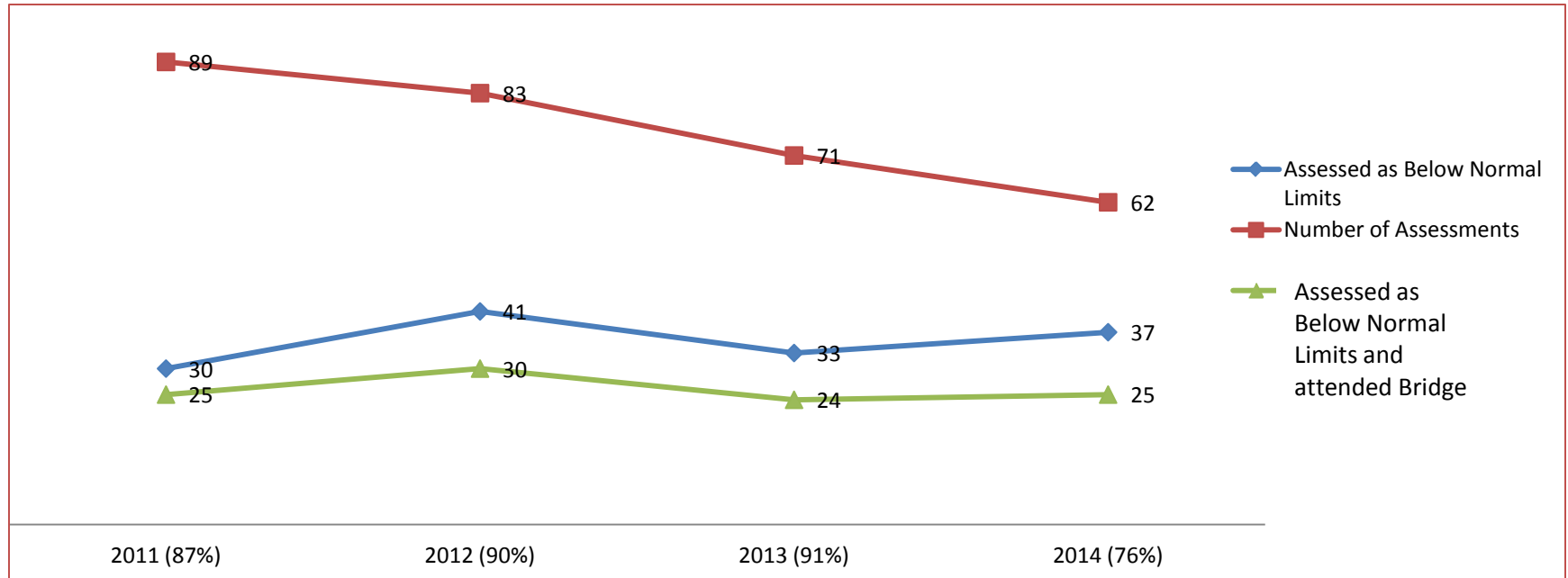
Assessments continue to demonstrate a high number of children across the county are not school ready prior to kindergarten entry. Assessments were only conducted with 60% of the incoming kindergarten class though, so the readiness of the entire class remains unknown.

Mammoth Elementary School Assessments 2011-2014

Item # 6

Mtg 6/3/16

Kindergarten Assessments

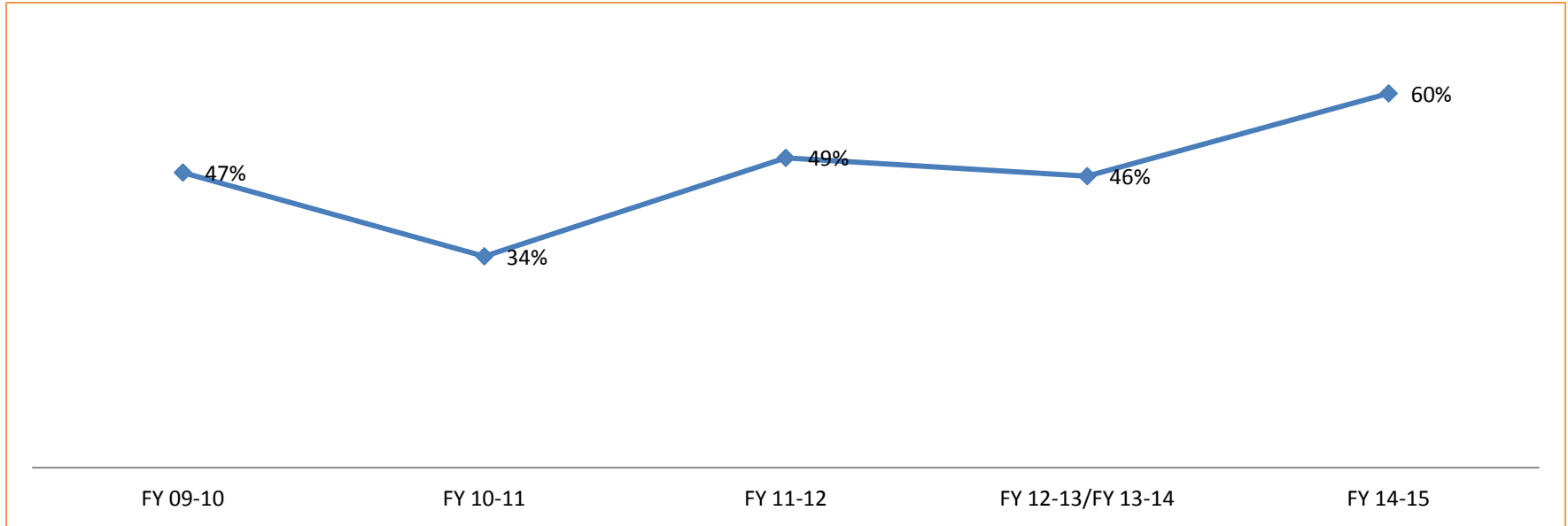


At Mammoth Elementary School, both the number and percent of assessments has declined from 2011 to 2014. The majority of students assessed as not kindergarten ready between 2011 and 2014 (“below normal limits”) attend Summer Bridge.

FY 2014-15

Mammoth Elementary School Students Assessed as “Not Ready”

Kindergarten Assessments



Between 2009 and 2015 at Mammoth Elementary School, the percent of incoming Kindergartners assessed as not kindergarten ready increased from 47% to 60%

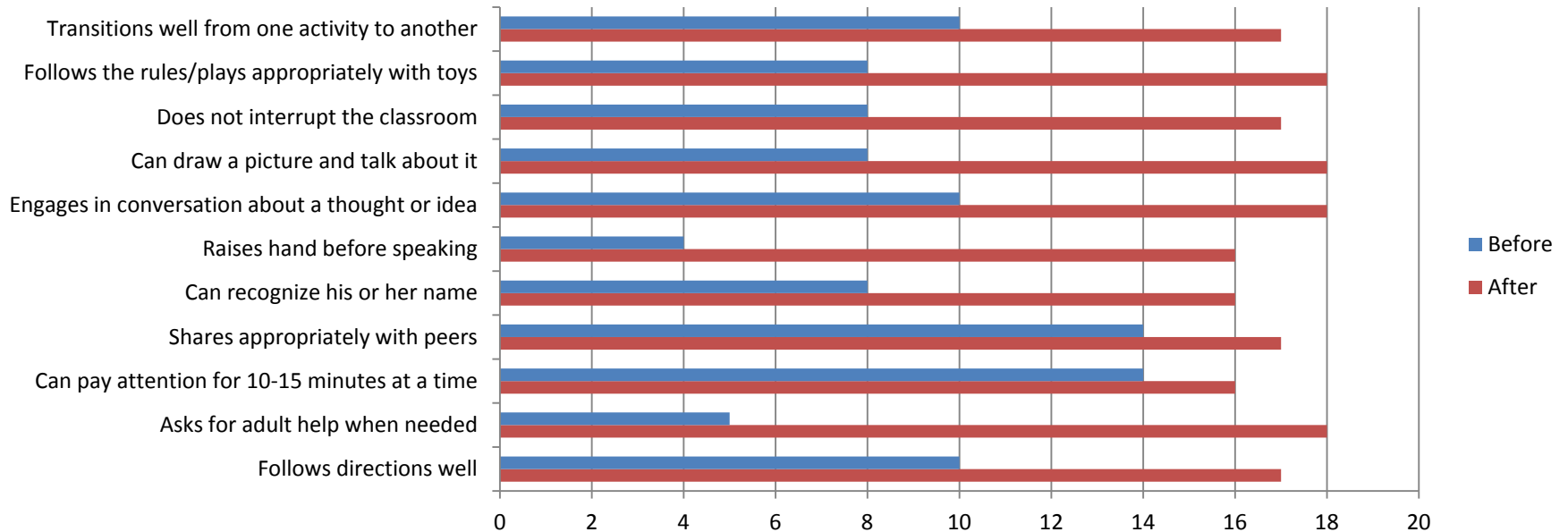
FY 2014-15

Mammoth Elementary School (MES)

English Summer Bridge Teacher Survey

Summer Bridge

MES English (N=18)



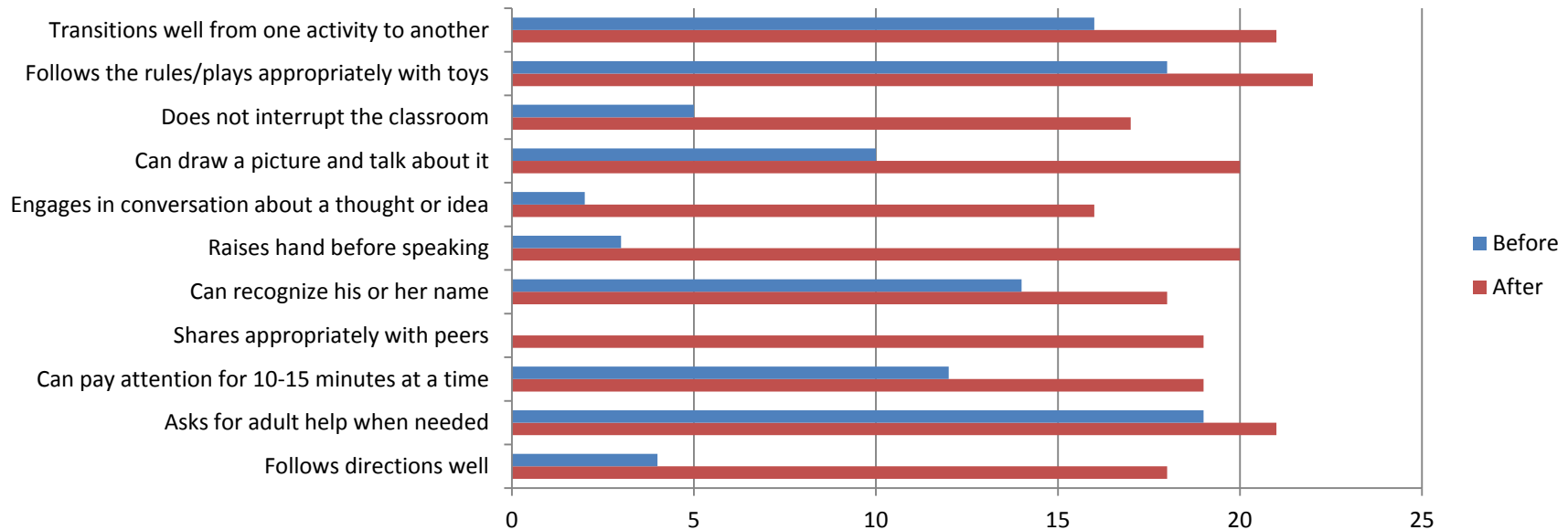
Teachers in the English Mammoth Summer Bridge program report great gains in every category of student skills after having attended the program.

Mammoth Elementary School (MES) Spanish Summer Bridge Teacher Survey

Item # 6
Mtg 6/3/16

Summer Bridge

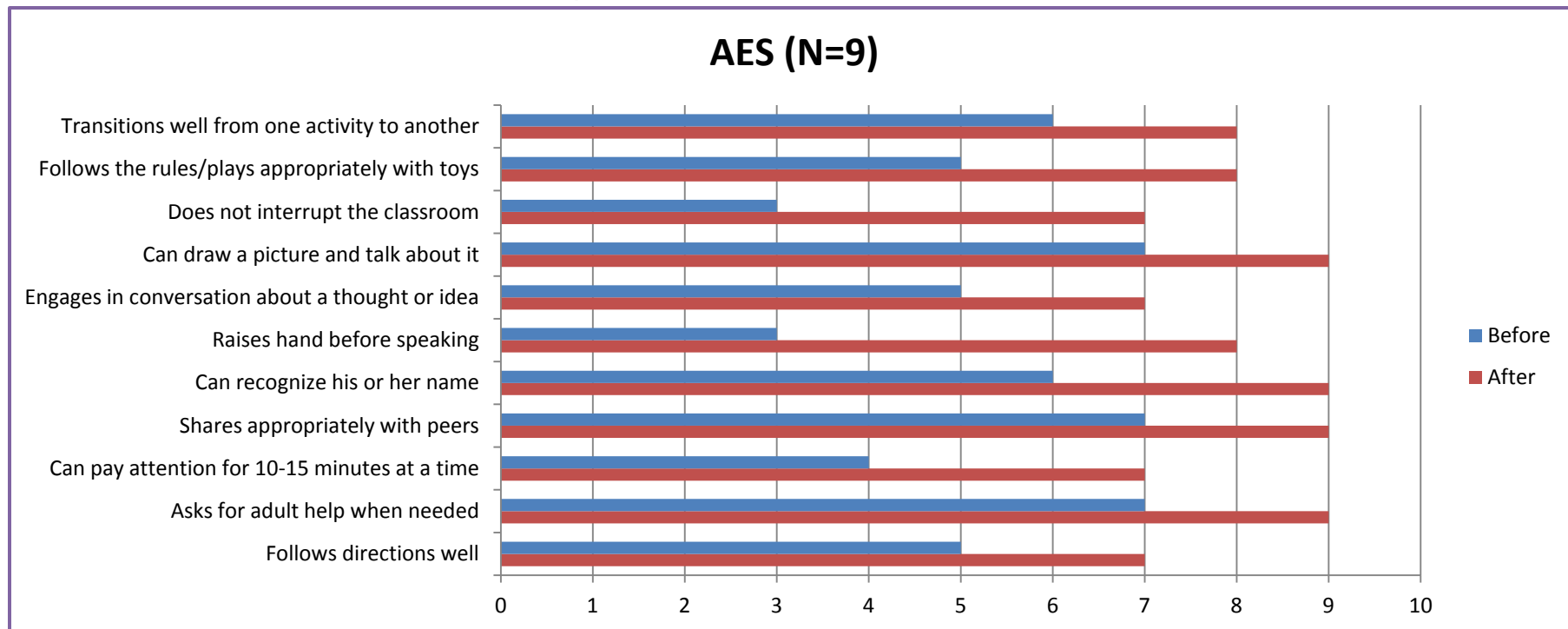
MES Spanish (N=22)



Teachers in the Spanish Mammoth Summer Bridge program report great gains in every category of student skills after having attended the program. “Sharing appropriately with peers” gains reported were from no students to 17 students.

FY 2014-15

Antelope Elementary School (AES) Summer Bridge Teacher Survey



The Teacher in the Antelope Elementary School Summer Bridge program report great gains in every category of student skills after having attended the program. “Does not interrupt in the classroom” gains reported were from 3 students to 7 students.

Bridgeport Elementary School Summer Bridge Teacher Survey

Item # 6

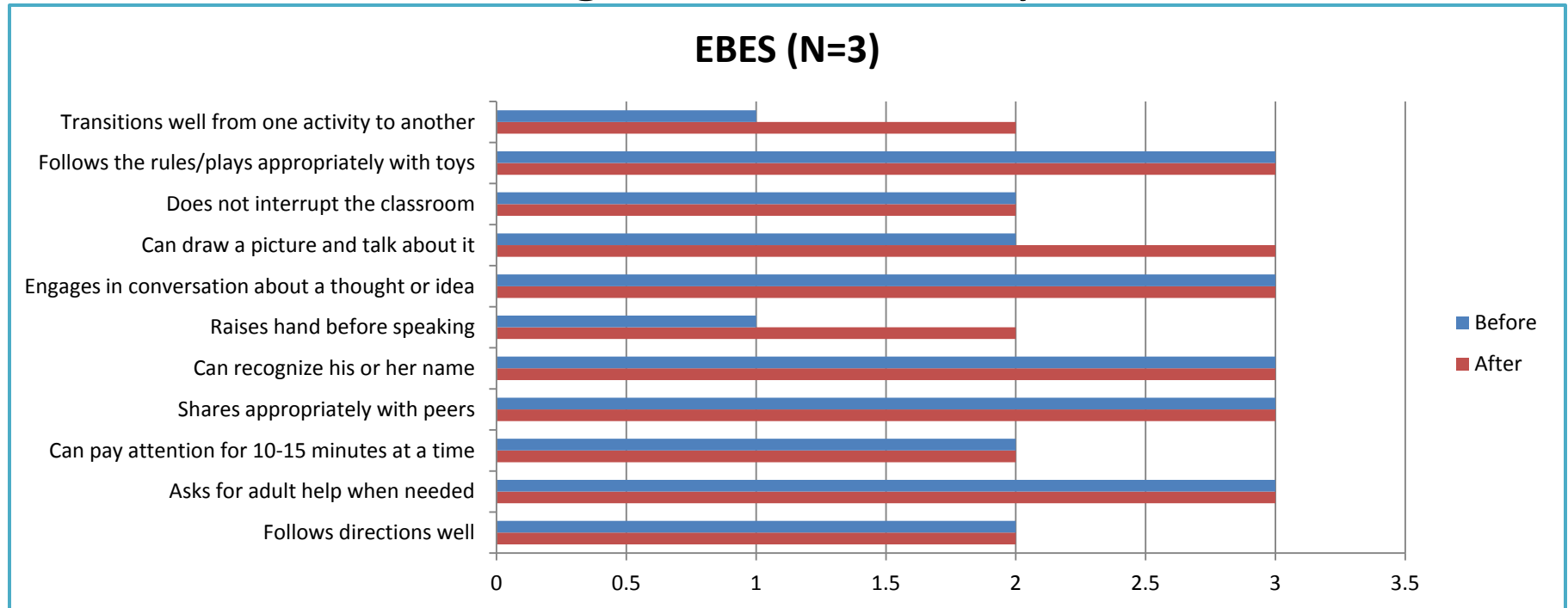
Mtg 6/3/16

Summer Bridge

- Bridgeport Elementary did not hold Summer Bridge in FY 2014-15

FY 2014-15

Edna Beaman Elementary School (EBES) Summer Bridge Teacher Survey



FY 2014-15

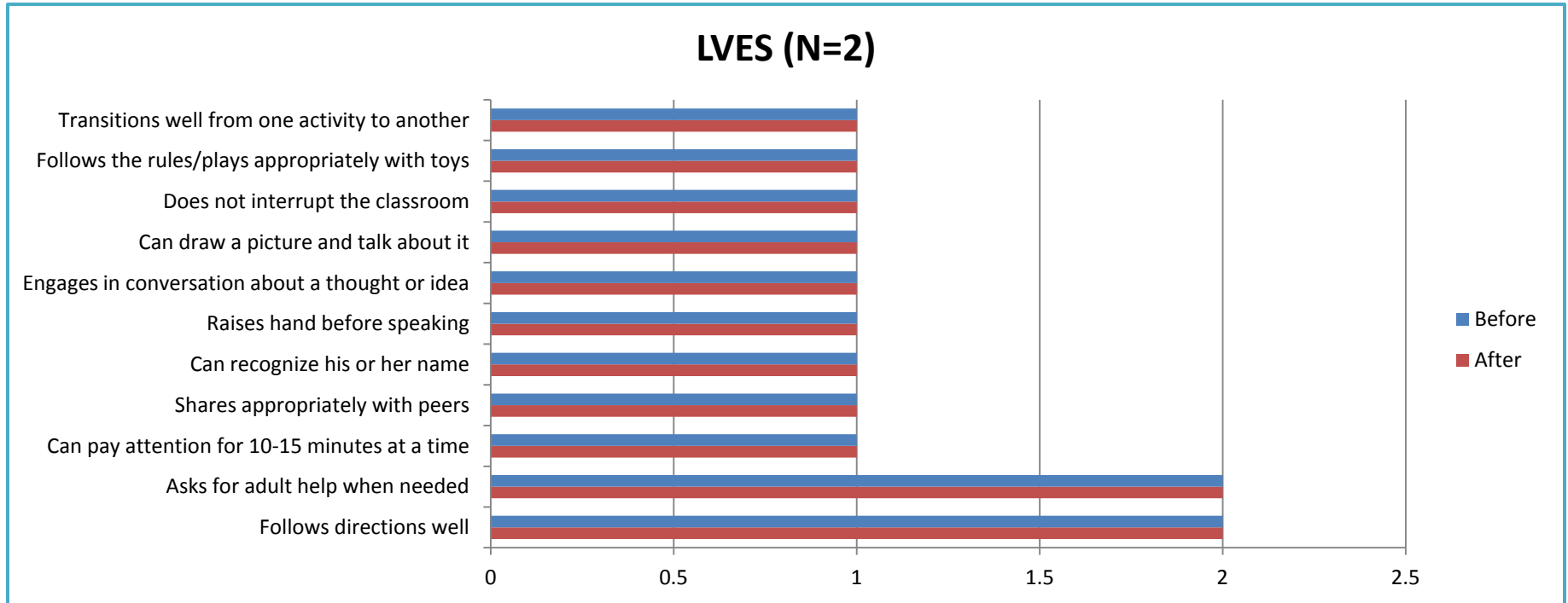
The teacher in the Edna Beaman Elementary School Summer Bridge program report gains in several categories of student skills after having attended the program. “Transitions well from one activity to another” gains reported were from 1 student to 2 students.

Lee Vining Elementary School (LVES) Summer Bridge Teacher Survey

Item # 6

Mtg 6/3/16

Summer Bridge



FY 2014-15

The Teacher in the Lee Vining Elementary School Summer Bridge program report no gains in any category of student skills after having attended the program.

All Sites' Summer Bridge Teacher

Item # 6
Mtg 6/3/16

Survey Comments

Summer Bridge

What were the most important things the children in your class got out of the Summer Bridge Program?

- Students are more comfortable following routines and classroom expectations
- Kids are much more comfortable with routine and following directions and with the teacher and the teacher's expectations.
- Exposure to classroom, routines and other students were some of the most important aspects of Bridge.

FY 2014-15

All Sites' Summer Bridge Parent Survey Results

Summer Bridge

In which ways do you feel this program helped prepare your child for kindergarten?

Classroom Skill	AES	BES	EBES	LVES	MES English	MES Spanish
N	(6/9)	N/A	(0/3)	(1/2)	(17/18)	(10/22)
Development of social skills	67%	-	-	0%	71%	80%
Adjusting to a group learning environment	67%	-	-	100%	65%	90%
Getting used to the classroom	83%	-	-	100%	76%	100%
Meeting the teachers	67%	-	-	100%	82%	90%
Learning how to follow directions	33%	-	-	100%	71%	100%
Increased attention span	33%	-	-	0%	53%	90%
Increased self-confidence	33%	-	-	100%	65%	90%

Parents of children in the Summer Bridge programs report meeting the teachers and getting used to the classroom as things about the Summer Bridge program in preparing their children for Kindergarten.

All Sites' Summer Bridge Parent Survey - Comments

Summer Bridge

Does your child feel less anxious about starting school?

- He knows what to expect, can say goodbye to us without tears
- Gets her in the routine; lets her know what to expect
- I feel like she is more confident and comfortable around other children
- She is getting more confident, she is really shy so it helps her a lot
- It was very painful before and now not as much
- She is very happy to start school and to learn new things
- [My child] was afraid of the English language and the teacher, this program gave him confidence
- The first day of classes she didn't want to go and the second day she went by herself and remained calm without fear or pain
- No - He still feels the same way, he still wants to go to school
- No - He's used to going to school and feels secure

FY 2014-15

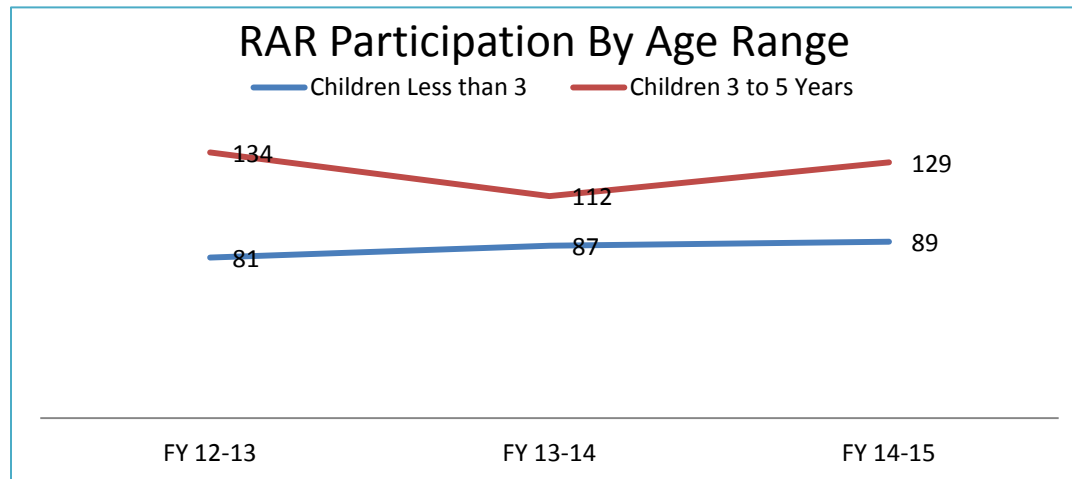
Raising a Reader (RAR)& Story Time Programs

Raising a Reader

Book bags distributed through libraries, child care providers, and preschools

Partner: Mono County Libraries

- **Target:** Families and child care providers with children birth to 5 years
- **Objectives:**
 - Improve early literacy
 - Encourage use of the library system
 - Increase parental and care-provider literacy activities
- **Participation: 218 children**
- For the first time this year, Peapod Leaders in Walker, Bridgeport and Mammoth Spanish conducted Story Time



FY 2014-15

Raising a Reader (RAR) Evaluation Results

Raising a Reader

	Yes	No	Maybe	Not Speaking
Do you feel your child continues to be excited about the Raising a Reader Program?	94%	0%	36%	
Do you feel the RAR Program increased the amount of time you read to your child?	77%	13%	10%	
If yes to question two, how much did your time reading increase?				
1-2 days per week	25%			
3-4 days per week	54%			
5-6 days per week	3%			
7 days a week	17%			
Do you feel the RAR Program has continued to increase your child's interest in books?	91%	1%	8%	
If your child is speaking, do you feel that reading books has increased your child's vocabulary?	82%	4%	12%	3%
Do you feel the RAR Program has made you more apt to re-read books to your child?	79%	10%	10%	
Do you feel the RAR Program has increased your child's desire to visit the library?	54%	18%	25%	
If yes to question seven, how many times a week do you visit the library with your child?				
1-2 days per week	85%			
3-4 days per week	15%			
5-6 days per week	0%			
7 days a week	0%			
Do you feel the RAR Program needs improvement?	13%	87%		
Were the RAR handouts you received from your child's provider helpful?	89%	11%		

Parents in the Raising a reader program report increases in reading to their children's interest in books, vocabulary, and time spent being read to.

4-15

Do you feel the Raising a Reader program needs improvement?

- Perhaps longer story books instead of board books.
- The books for 2-3 year olds were too young for my child. She did not have any interest in them. Too many books only had pictures or very little words. I would have liked to have access to the 4-5 year old program. Discontinued because of lack of interest.

Readers' Theatre Program

Skits and book readings in child care facilities, preschools, and at story time



Target: Preschool-age children

Objective: Promote early literacy

—All participants were given *It's Picnic* and *Lee the Bee* books

Participation: 169 Children

Readers' Theatre



Readers' Theater Participation by Site

	FY 2014-15	FY 2013-14	FY 2012-13
Child Care Providers	68	30	-
Coleville State Preschool	8	15	9
Mountain Warfare Training Child Development Center	23	28	13
Bridgeport Preschool	-	-	-
Lee Vining Head Start/State Preschool	10	8	6
Mammoth Story Hour	-	15	26
Mammoth Kids Corner	20	22	15
Mammoth Montessori	-	7	9
Mammoth Head Start/ State Preschool	22	19	20
Lutheran Preschool	17	12	6
Sierra Early Education Program	1	7	3
Total	169	163	107

[Return to Agenda Page 114 of 239](#)

FY 2014-15

First Book Program

Free high-quality children's books distributed to children

- **Target: Children birth to 5**
- **Objectives:**
 - Increase early literacy in home environments
 - Facilitate positive parent-child interaction
 - Increase literacy for young children
- **Participation:**
 - **695 books total** (448 FY 13-14)
 - 400 Welcome Baby! & Parenting Partners
 - 120 Health & Safety Fairs
 - 100 Early Start
 - 75 Raising a Reader

FY 2014-15



CHILD CARE QUALITY

Investment: \$129,347

Child Signature Project (CSP)

Serves Inyo, Mono & Alpine Counties

Funded by First 5 California (\$62,911)

Conducted by Inyo County Superintendent of Schools

Comprehensive Approaches to Raising Educational Standards (CARES)

Serves Mono and Alpine Counties

Funded by First 5 California (\$40,000) & First 5 Mono (\$26,436)

Conducted by First 5 Mono

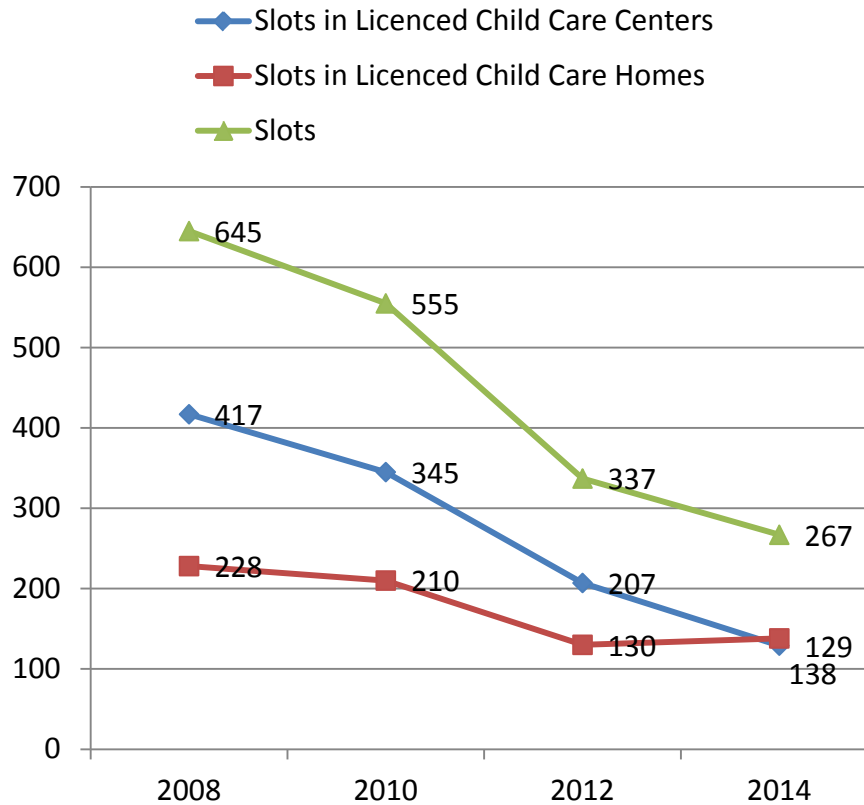
Rational

First 5 Mono includes childcare quality in the strategic plan as many children spend a significant amount of their early years with their childcare provider. Educating child care providers on how to best meet the needs of children in their care helps ensure children will spend their formative years in optimal learning environments. Financial support from First 5 California facilitates county provision for programs that help create and maintain high-quality child care.

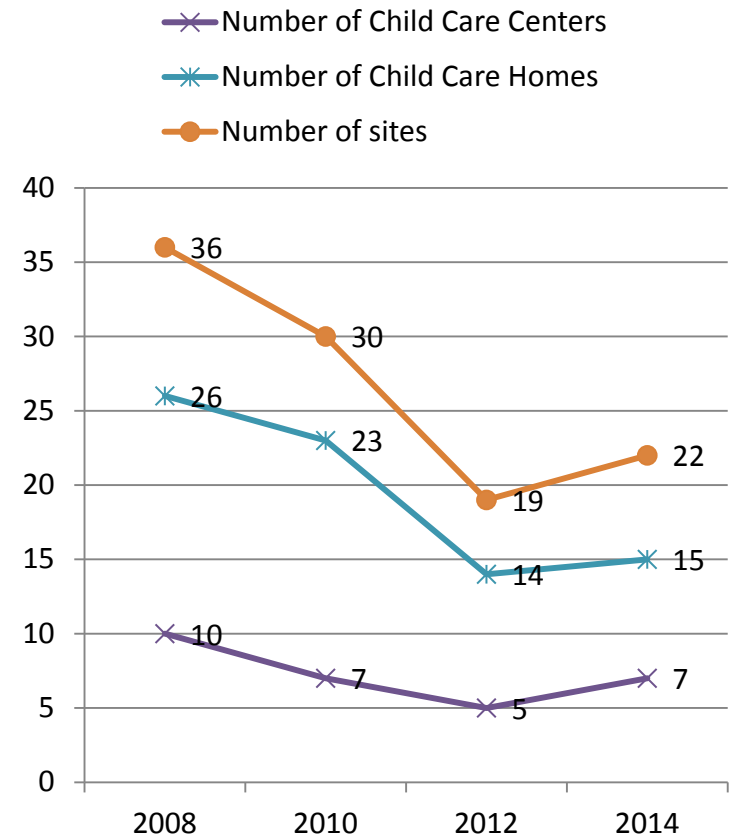
Child Care Slots and Sites in Mono County 2008-2014

Item # 6
Mtg 6/3/16
Loss from 2008 to 2014:
378 slots (59%)
14 sites (39%)

Number of Childcare Slots by Site Type



Number of Childcare Sites by Site Type



Both the number of child care sites and slots have decreased significantly from 2008 to 2014.

[Return to Agenda Page 118 of 239](#)

Source: 2015 Child Care Portfolio

Child Care Cost & Need

Childcare Need in Mono County & California		
	Mono County	California
Children 0-12 with parents in the labor force	71%	66%
Children 0-12 with parents in the labor force for whom a licensed child care slot is available	17%	25%

Cost of Child Care in Mono County & California by Site Type				
	Licensed Child Care Centers		Licensed Child Care Family Homes	
	Mono County	California	Mono County	California
Full-Time Infant Care	\$11,076	\$11,461	\$9,491	\$7,446
Full-Time Preschool	\$7,916	\$7,982	\$8,669	\$7,050

FY 2014-15

Child Signature Project (CSP)

Site quality improvement program for California State Preschool and Head Start sites

- Target: Preschool Classrooms
- Objectives:
 - Assess child care centers for quality indicators
 - Create an improvement plan for each site
 - Track implementation of goals
- Participation:
 - Inyo: 12 classrooms (9 sites)
 - Alpine: 1 classroom
 - Mono: 3 classrooms
 - Coleville State Preschool
 - Lee Vining Head Start/State Preschool
 - Mammoth Head Start/ State Preschool
- Activities:
 - All sites developed improvement plans.

FY 2014-15

Comprehensive Approaches to Raising Educational Standards (CARES)

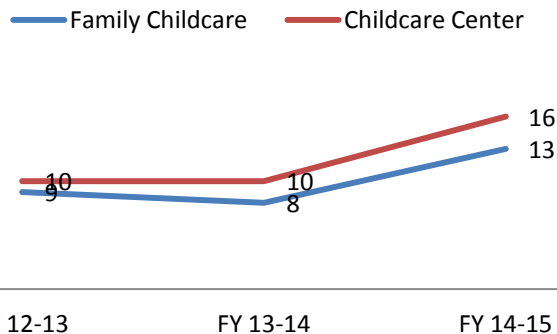
Child care provider training program



- **Target:** Child care providers
- **Objectives:**
 - Increase child care providers' understanding of child development
 - Provide curriculum ideas for child care providers
 - Increase the quality of child care environments

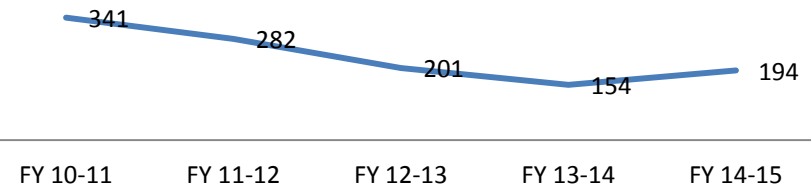
FY 2014-15

**Number of Child Care
Providers Completing CARES
by Site Type**



[Return to Agenda Page 121 of 239](#)

**Number of Children Served by CARES
Participating Child Care Providers**



Despite significant declines in
childcare availability, provider
participation rates increased between
2013 & 2015

ORAL HEALTH

Investment: \$5,618

Funding support from First 5 California Small County
Augmentations (\$5,618)

Oral health education, checks, and fluoride varnish application
Conducted & funded by First 5 Mono

Rational

The 2009 First 5 Mono Strategic Plan identified a significant community need in the area of oral health. Pediatricians saw visible tooth decay, and an opportunity to provide fluoride varnish and oral health education through paraprofessionals was developed. Pediatricians in the county continue to report significant needs for sustained efforts in oral health due to the high number of children with poor oral health.

FY 2014-15

Oral Health Improvement Activities

- Target: Preschool aged children
- Purpose:
 - Provide semi-annual fluoride varnish application to all Mono County Children 1-5 not receiving services from a dentist
 - Educate children and parents about oral health
- Provide free toothbrushes to families to help maintain good oral health

Oral Health Activities by Type and Site				
Location	Oral Health Checks	Oral Health Education	Fluoride Varnish	Total Services Provided
Preschools/Child Care Homes/Story Hour	-	123	84	207
Peapod	-	22	11	33
Kindergarten Round Up Mammoth Elementary School	14	-	11*	25*
Birth-to-Five Health & Safety Fairs (Antelope, Bridgeport, Lee Vining, and Edna Beaman Elementary Schools)	27	-	22*	49*
FY 2014-15 Totals	41	145	128*	314*
FY 2013-14 Totals	51	368	268	687
FY 2012-13 Totals	71	304	179	483
* May contain duplicates				

95, 14% of Mono County children b-5 received at least one application of fluoride varnish via F5M programs.

145, 24% of all Mono County children b-5 received oral health education via F5M programs.

FY 2014-15

FAMILY BEHAVIORAL HEALTH

Investment: \$39,919

Funding support from First 5 California Small County Augmentation
(\$5,102)

Peapod Playgroups

Funding Partner: Mono County Behavioral Health, prop. 63 (\$34,817)
Conducted by First 5 Mono

Rational

In such a rural and geographically isolated county, it is easy for families to feel alone. Opportunities for children and their parents are fewer than in more populated areas. To meet the social needs of parents and their children, a weekly playgroup program was developed.

Peapod Playgroup Program

Weekly group meetings for parents and children

Partner: Mono County Behavioral Health



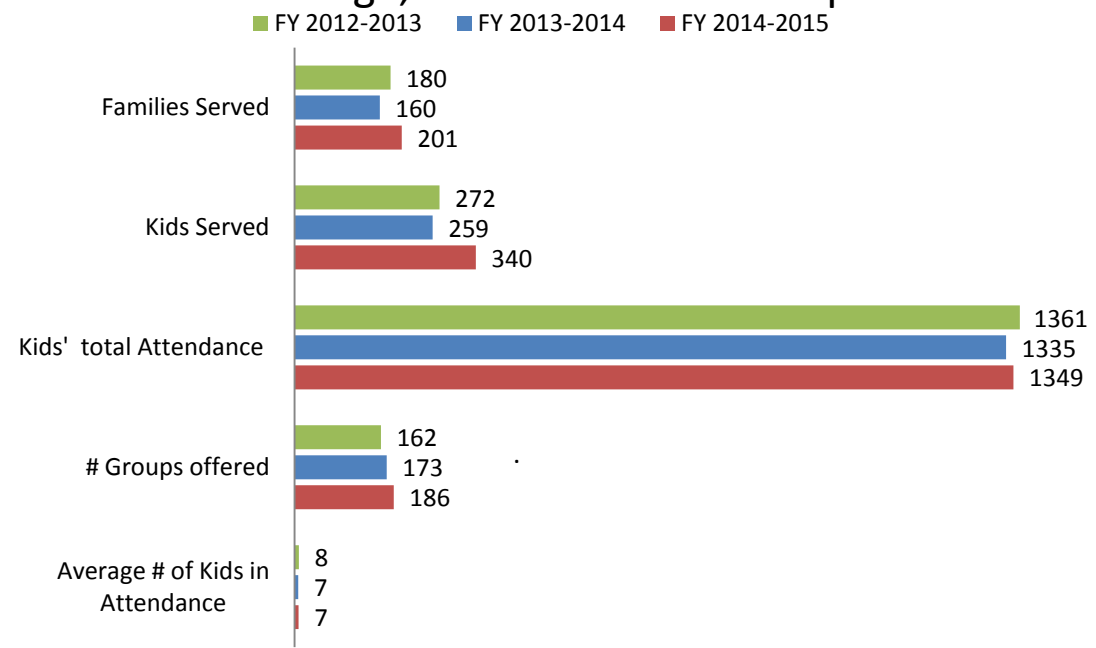
- **Target:** Parents and children, birth to 5 years old
- **Objectives:**
 - Decrease isolation by providing parents and children an opportunity to socialize
 - De-stigmatize seeking behavioral health services
 - Link families to community services
 - Encourage school readiness skills
 - Encourage early literacy
- **Schedule:**
 - Playgroups in:
 - Walker
 - Bridgeport
 - Lee Vining/June Lake
 - Crowley Lake
 - Mammoth English
 - Mammoth Spanish
 - Benton
 - Sessions of 10 weekly playgroups
 - 3-4 sessions per year in each location

FY 2014-15



Peapod Participation

Participation by Families & Children, Attendance Totals & Average, and Number of Groups Offered



Families Served by Location

	FY 14-15	FY 13-14
Benton	8	12
Bridgeport	17	13
Crowley Lake	43	48
Lee Vining	15	13
Mammoth English	59	42
Mammoth Spanish	30	15
Walker	29	21

FY 2014-15

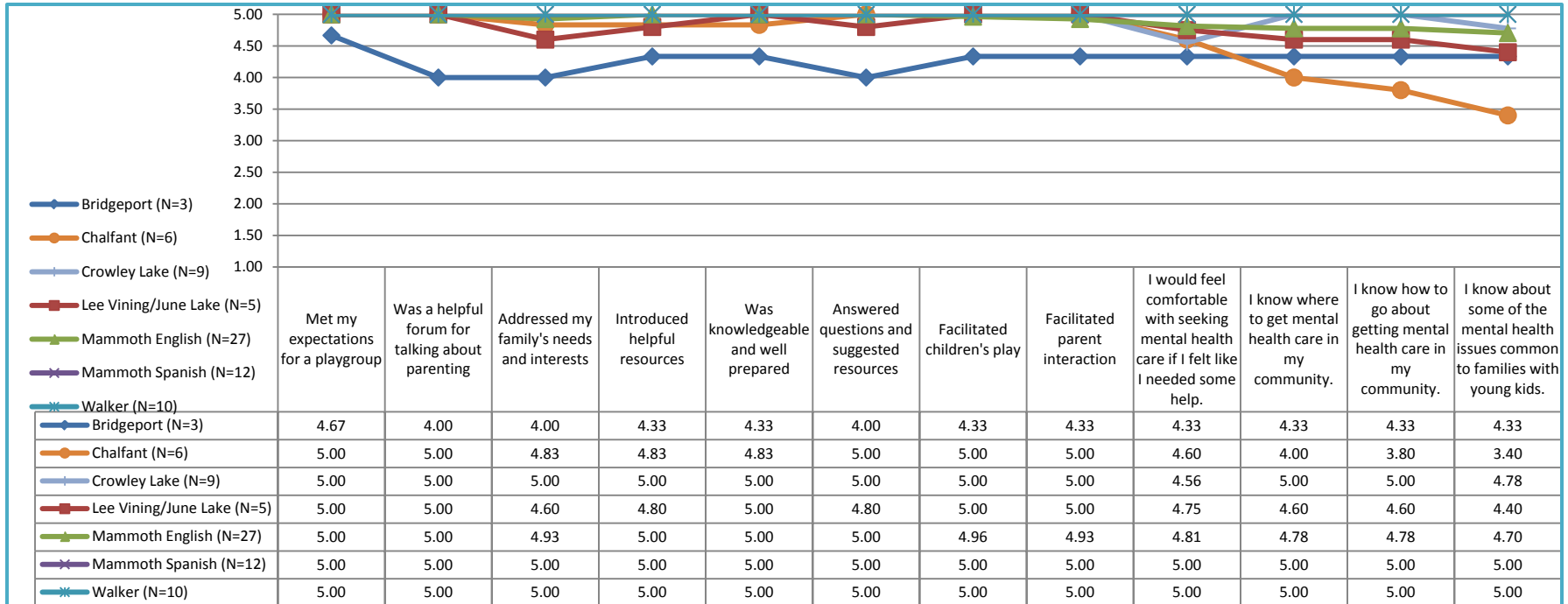
High numbers of children and families continue to be served through the Peapod Playgroup program



Peapod Playgroup Survey Response Averages By Site

Item # 6
Mtg 6/3/16

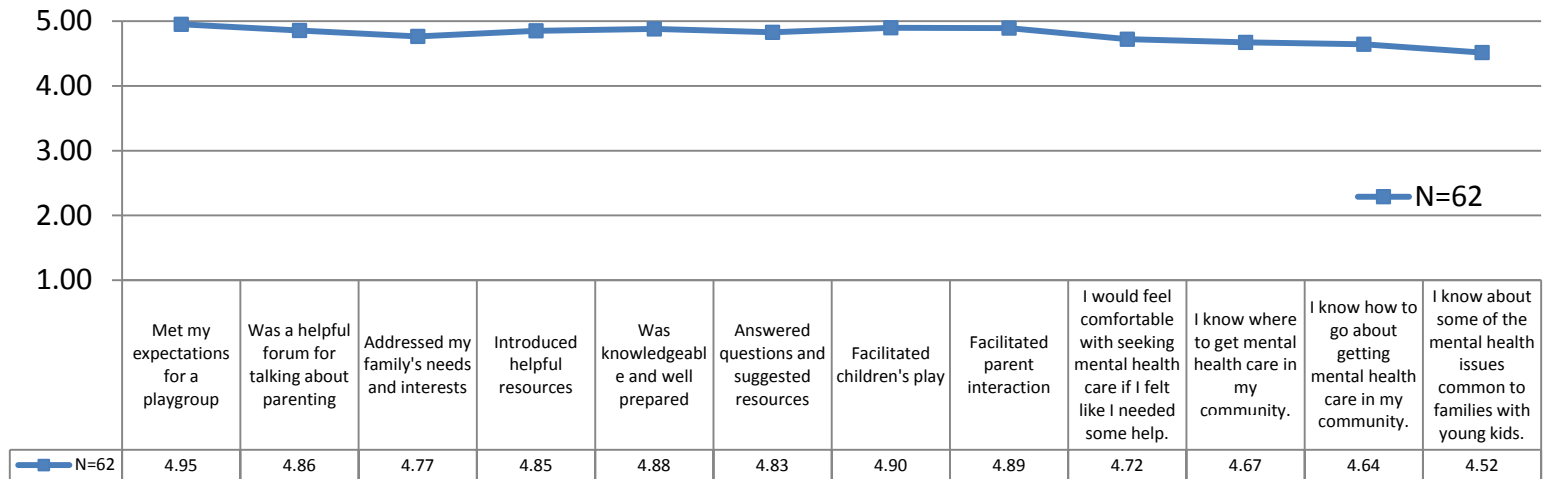
Peapod



Families from all locations participating in Peapod Playgroups responses indicate they “agree” (4) or “strongly agree” (5) with 9 of 10 quality indicator items surveyed.

Peapod Playgroup Survey Response

Average of all Sites



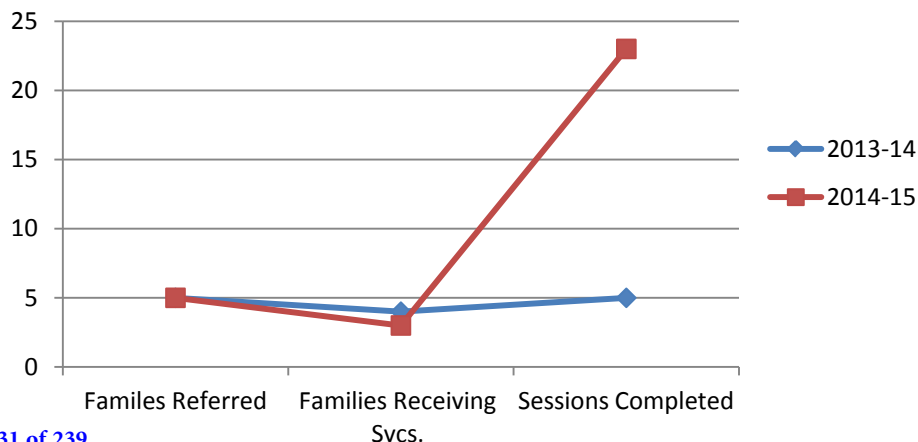
The overall average of family responses from all sites indicate they “agree” (4) or “strongly agree” (5) with all quality indicator items surveyed.

Referrals from Peapod Playgroups to Mono County Behavioral Health



- Number of families referred: 5
- Number of families that received services: 3
- Total number of sessions completed for referrals from Peapod Playgroups and Home Visiting: 23 (5 paid for by First 5)

Behavioral Health Services and Referrals
from First 5 Mono Programs



FY 2014-15

Peapod Playgroup Survey Responses: Comments and Strengths

Peapod



- Gives young kids the opportunity to be social in a rural environment
- Inter-parent support; helpful input from leaders
- Friendly atmosphere, supportive of all children's needs and mom's questions
- Lots of fun activities for kids. [My child] started walking after watching the kids at his playgroup!
- Building community with young parents
- Circle time, singing, crafts, getting together with other moms to chat about parenting challenges & joys
- The singing and interactive toys. I love that they relay the activities going on in town
- Discussing the different parenting tips and techniques; doing activities with all the kids
- Instructor invites parents to participate with their children. Great activities every Thursday
- Getting kids out of the house and playing with peers. Getting to connect with other moms.
- Easy and fun activities for kids of all ages. Children can focus on their face-to-face communication (Translated)

Peapod Playgroup Survey Responses: Suggestions

Peapod



- More organized arts and crafts
- More parent participation and topics about children's growth
- I strongly support allowing all caregivers to attend playgroups. First session went so well could we consider increasing enrollment #s?
- It would be great if there was another group, another day in the week. So popular why not add another group?! (Funding of course.) Or even a group for 0-2 and 3-5 would be best!!
- Maybe a class focusing on music one day (dancing, playing instruments, etc.). Considering taking more than 15 due to kids always either being sick or can't make it. Please take more! There is so little for families to do indoors.
- Maybe having more than one time available.
- More days of playgroup -- year round (Translated)
- A canopy at the park would be nice for the sun

CHILD SAFETY

Investment: \$7,050

Funding support from First 5 California Small County
Augmentations (\$7,050)

Safe Kids California, Mono Partners

Funding partner: Mono County Office of Education
(\$3,878), additional funding support: Mammoth Lakes
Police Dept.—car seats (\$1,957)

Coordinated by Mono County Office of Education

Rational

There were no agencies in the county focused specifically on child safety prior to the formation of Safe Kids California, Mono Partners. While many agencies conducted safety activities, there was no coordination of services. Initially spearheaded by Mammoth Hospital, multiple community agencies met to pursue the formation of a Safe Kids Coalition. No other participating agency had the necessary funding or staff time to conduct coordinating activities. Based on higher than average injury data for Mono & Inyo Counties, and after learning the benefits of such collaborations, the Commission decided to fund the coordination of a Safe Kids California, Mono Partners group.

Health & Safety Fairs

Birth-to-5 Health & Safety Fairs

Partners: Mono County Public Health, Mono County Sheriffs, Inyo Mono Community Advocates (IMACA), and Eastern Sierra Unified School District, Community Service Solutions, Safe Kids California Mono Partners

- **Target:** Families with children birth to five years old
- **Purpose:** To bring services to the remote parts of the county where lack of access can prevent families from receiving services.
- **Participation:**



School	Attendance	Bike Helmets	Car seat Checks	Fingerprints	Hearing & Vision Checks	Totals		
						FY 14-15	FY 13-14	FY 12-13
AES	40	8	1	16	-	25	48	9
BES	23	8	2	5	-	38	27	23
EBES	17	5	1	5	2	30	21	47
LVES	26	5	2	7	6	46	22	59
Total	44	25	7	23	19	139*	118*	138*

[Return to Agenda Page 136 of 239](#)

* Omits oral health and First Book numbers as they are reported under oral health & First Book

FY 2014-15

Health & Safety Fair: Mammoth Lakes

Item # 6
Mtg 6/3/16

Health & Safety Fairs

Mammoth Lakes Health & Safety Fair Participation by Activity Type 2014 & 2015

Activities	2015	2014
Attendance	350	350
Poison Prevention Info.	-	56
Car Seat Info.	-	45
Nutrition Info.	34	120
Child Care Provider List Distributed	17	25
Foster Care Info.	-	20
Radon Info.	-	40
Gun Safety	-	Unk.
Bike Helmets	70	28
Water bottles/ 75210 info.	97	100
Toothbrushes	-	200
Car Seat Checks	14	15
Home Safety Kits	10	-
TV Tethers	10	-
Fruit & hot dogs	400	-
Total Activities	1,002	593

[Return to Agenda Page 137 of 239](#)



FY 2014-15

Safe Kids California, Mono Partners



People Served by Safe Kids Activity Area

Activities for families and children birth-5	Persons Served
Health and Safety Fairs	458
Child Passenger Safety Outreach	10
Child Passenger Car Seat Checks	108
Fire Prevention Week	250
Child Care Center Fire Safety	45
Mammoth Lakes Story Time Outreach	10
Total	881

Risk areas addressed through Safe Kids Activities

bicycle ,109 helmets were purchased and distributed	TV and furniture tip-overs
car seat , 17 seats were purchased and distributed	wheeled sports
carbon monoxide	bullying
fire/burn/scald	disaster/emergency preparedness
medication	E-cigarettes/liquid nicotine
poisoning	Fire arms
suffocation and sleep	

[Return to Agenda Page 138 of 239](#)

FY 2014-15

RESULTS AND INDICATORS

Result Areas:

Mono County children 0-5 are educated to their greatest potential.

All Mono County Children 0-5 are healthy.

Result : *Mono County children 0-5 are educated to their greatest potential.*

Indicator Investment Areas: Home Visiting & Family Behavioral Health

- Number and percent of children in households where parents and other family members are receiving child-development and parenting education.
502, 72%

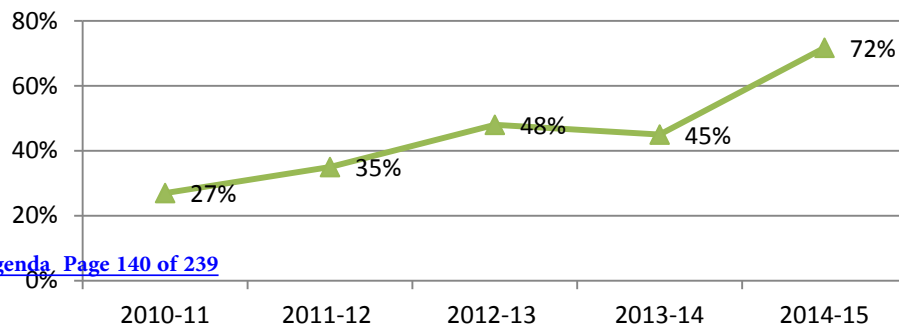
Result: *All Mono County children 0-5 are healthy.*

Indicator Investment Areas: Home Visiting & Family Behavioral Health

- Number and percent of children in families provided with information about appropriate community services. **502, 72%**

[Source: Children in commission-run programs with child-development education & referral components/children birth to five in Mono County, 2010 US Census and Census projections: 2010-11, 848; 2011-12, 822 ; 2012-13, & 13-14 764; 2014-15 700]

**Percent of Mono County Children in Families Served
by First 5 Mono Programs with a Community Service
Referral Component**



Result: ***Mono County children 0-5 are educated to their greatest potential.***

Indicators Investment area: Home Visiting

- Number and percent of children 6 months to 5 years old screened for developmental delays. **179, 26%** (FY 2013-14, 23%; 2012-13 16%)

[Source: Children in commission-run programs with developmental screenings/children birth to five in Mono County, 2010 US Census 2014 projection, 700]

Indicators Investment area: Child Care Quality

- Number and percent of children served in home child care settings and childcare centers that exhibit moderate to high quality as measured by a quality index. **unavailable**
- Number and percent of licensed child care providers in Mono County advancing on the Child Development Permit Matrix.

0, 0%

[Source: Child Development Training Consortium permit submission—0 for FY 11-12, 13-14, and 14-15—1 in 12-13]

- Number and percent of licensed center and family child care spaces per 100 children. **36, 36%**

[Source: number of child care spaces on the county list of licensed providers serving local birth-to kindergarten age, 249/children birth to five in Mono County, 2010 US Census 2014 projection, 700]

Result: *Mono County children 0-5 are educated to their greatest potential.* (continued)

Indicators Investment Area: School Readiness

- Number and percent of children “ready for school” upon entering Kindergarten.

56, 51%

[Source: In-school teacher surveys/ number of kindergartners, 109]

- Number and percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry.

19, 54%

[Source: Summer Bridge Parent Surveys n=35]

- Number and percent of children receiving Kindergarten transition support.

75, 69%

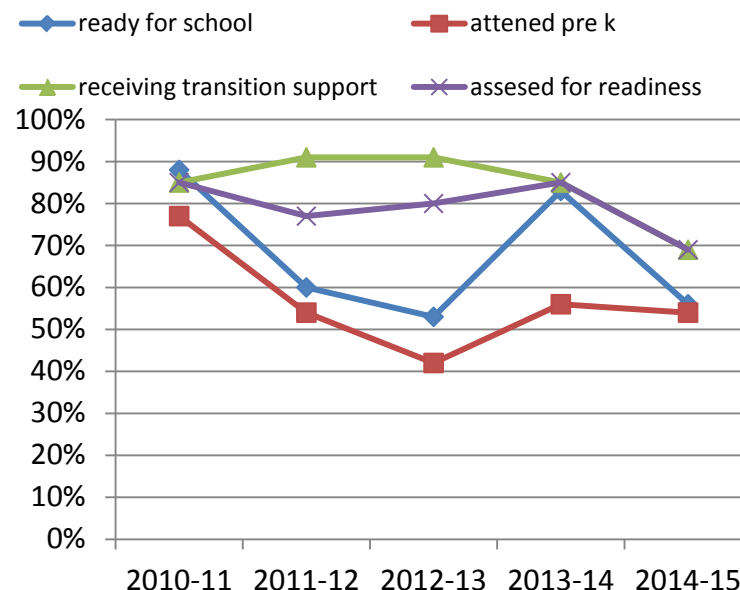
[Source: number of assessments --75 (or bridge enrollment whichever is higher)/ number of children on the first day of kindergarten, 109]

- Number and percent of entering Kindergarten assesses for school readiness prior to entry.

75, 69%

[Source: number of assessments, 75/number of children on the first day of Kindergarten, 109]

Percent of Children Served by Transition to School Activity
and
Percent of Children Assessed as School Ready



Result: *All Mono County children 0-5 are healthy.*

Indicators Investment area: Home Visiting

- Number and percent of children where breastfeeding is successfully initiated and sustained.

At hospital discharge, any **112, 98%**

[Source: California Department of Public Health, 2014]

In Welcome Baby!

at 6 months, any: **68%**

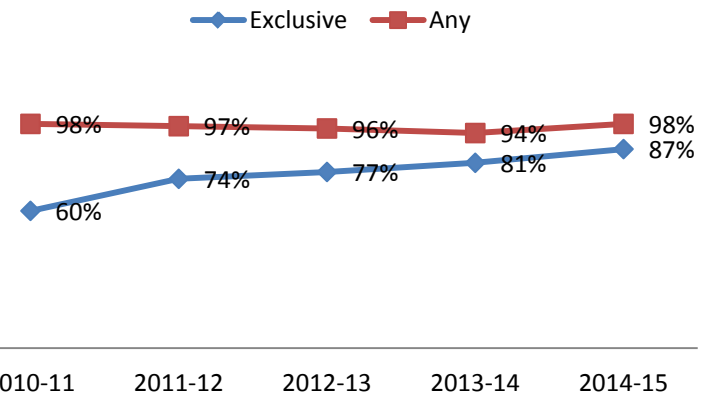
at 12 months, any: **65%**

(percentage calculated using the number of moms receiving a visit at each interval)

- Number and percent of children 0 to 5 years of age who are in the expected range of weight for their height and age, or BMI.

Unavailable

Percent of Mono County Infants at Hospital Discharge who are Exclusively Breastfeeding or Breastfeeding at All (Any)



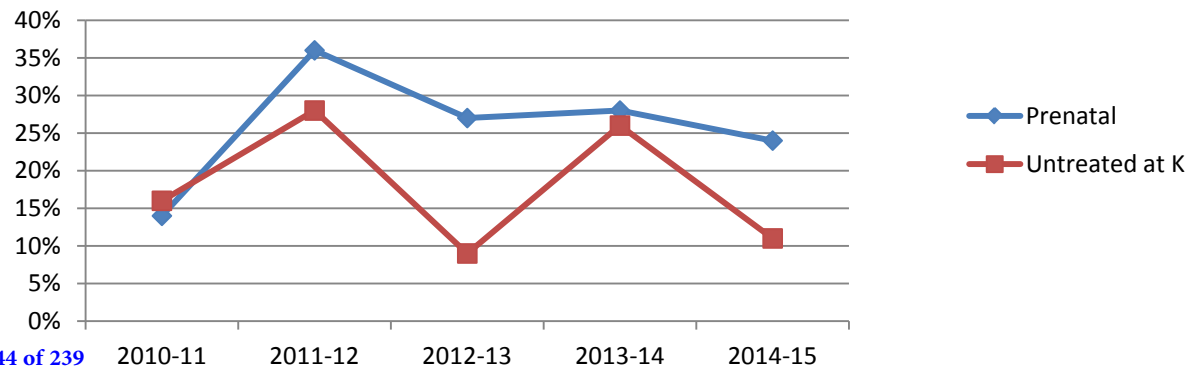
Result: All Mono County children 0-5 are healthy. (continued)

Indicators Investment area: Oral Health

- Number and percent of children who regularly access preventive dental care.
unavailable
[Source for FY 2013-14: Number of oral evaluations in Sierra Park Clinic/2010 US Census and Census projections children under 5: 2014 700]
- Number and percent of children ages 1 or older who receive annual dental screenings. **unavailable**
[Source for FY 2013-14: Number of oral evaluations in Sierra Park Clinic/2010 US Census and Census projections children under 5: 2014 700]
- Number and percent of children at Kindergarten entry with untreated dental problems. **5, 11%**
[Source 2014 Kindergarten Round Up Oral Health Assessments n=45]
- Number and percent of prenatal women who receive dental hygiene education.
34, 24%

[Source: Number of prenatal WBI Visits/ California Department of Health Projections number of births, 144]

Percentage of Prenatal Women receiving Dental Hygiene Education form First 5 (Prenatal) &
Percentage of dental carries untreated at Kindergarten entry (Untreated at K)



FISCAL OVERVIEW

FY 2014-15

Fiscal Overview

Income	Actual	Budget
Prop. 10 Tax Revenue	\$89,001.59	\$87,352
Small County Augmentation	\$260,998.41	\$262,648
SMIF (Surplus Money Investment Fund)	\$27.72	\$27.00
CAPIT (Parenting Partners)	\$29,902.12	\$29,882
CARES Plus Program	\$40,000.00	\$40,000
Child Signature Program	\$62,910.91	\$57,000
Peapod Program (Prop. 63 Funds)	\$34,817.42	\$34,471.42
Raising a Reader	\$3,801.68	\$5,000
Miscellaneous	\$5,482.07	\$2,020
Interest on F5 Trust Fund	\$5,908.71	\$5,232
Total Income	\$532,850.63	\$523,632.42

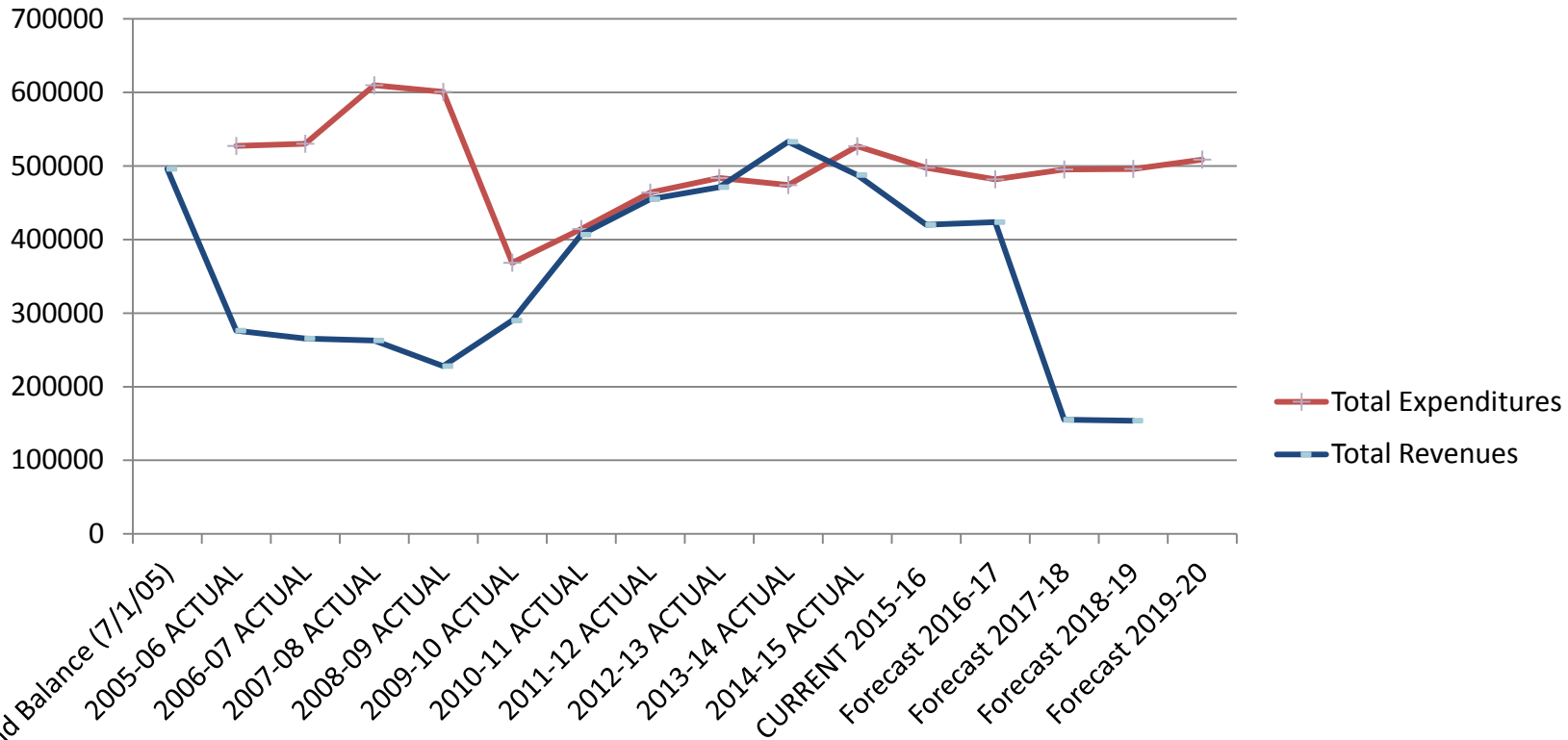
FY 2014-15

Fiscal Overview

FY 2014-15

Expense	Actual	Budget	% of Budget	Strategic Plan
Home Visiting	\$140,643	\$144,377	27.5%	34%
Welcome Baby!	\$82,080	\$80,820		
CAPIT	\$54,414	\$59,257		
School Readiness	\$85,235	\$86,527	16.5%	19%
Transition to School	\$15,823	\$18,500		
Raising a Reader	\$38,000	\$38,000		
Child Care Quality	\$129,347	\$117,000	22%	9%
CARES	\$66,436	\$60,000		
Child Signature Project	\$62,911	\$57,000		
Oral Health	\$5,618	\$6,379	1%	1%
Peapod	\$39,919	\$45,106	7.7%	7%
Safe Kids Coalition	\$7,050	\$7,000	1%	2%
Operations/Support	\$105,585	\$111,800	21%	28%
Total Expenses	\$526,786	\$523,632		
Total Income	\$532,851	\$523,632		
Net Income	\$6,065	\$0		

First 5 Mono Revenue and Expenditure 2005-2015 Actual and 2015-2020 Projections



FY 2014-15



MONO COUNTY BEHAVIORAL HEALTH DEPARTMENT

COUNTY OF MONO

P. O. BOX 2619 MAMMOTH LAKES, CA 93546 (760) 924-1740 FAX: (760) 924-1741

To Whom It May Concern:

My name is Bertha Jimenez and I am interested in the position for First 5 Mono County Commissioner. I have held the positions of a Case Manager III and as the psychiatrist coordinator at Mono County Behavioral Health for the last three and a half years. Prior to working at Mono County Behavioral Health, I was employed at Mammoth Unified School district as a Bilingual Liaison and at Wild Iris as a Crisis Counselor and Office Supervisor. Since 2003, I have been working with families in Mono County. I myself grew up in Mammoth Lakes and understand the unique needs our community has from being in a remote area. When I was ten years old, my life went through a drastic change. My family decided to leave our home in Mexico and move to the United States. Since I was from a rural town called Ixtlahuacan Del Rio, I was not used to my new environment. Not only was the landscape different, but the culture was foreign to me. I had to quickly adapt to my new surroundings. I spent my adolescent years in the Mammoth Unified School system, where I learned English and the American culture. From the experience and knowledge I have gained through my journey as an immigrant, I believe I would be a great candidate for the First 5 Mono County Commissioner position.

The description of the position looks for individuals who are involved with prevention or early intervention for families at risk. My professional and personal life have given me the strategies and experience to be an advocate for families in need. I have been able to establish rapport with the families in our community, both Latino and Caucasian. With the diversity in our community, I feel that it is important to have a representative on the commission that closely understands the necessities and daily

struggles families face. If I were given the opportunity to serve in the commission, I would be the voice for the children and families who need support and advocacy.

After many years of serving our families, I recognize that there is a gap between the Spanish speaking families and the agencies that provide local resources. As a professional, I am passionate about bridging the gap in our community. As a resident in Mammoth Lakes and a mother, I am eager in participating in making decisions that will impact our children and families. I believe that working together we can improve the lives of many. Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Bertha Jimenez". The signature is fluid and cursive, with the first name "Bertha" and last name "Jimenez" clearly distinguishable. Below the signature, the name "Bertha Jimenez" is printed in a simple, black, sans-serif font.

Bertha Jimenez

Mono County Children and Families Commission GRANT AGREEMENT

THIS AGREEMENT is made this July 1, 2016, by and between the **Mono County Children and Families Commission** ("Commission") and the **Eastern Sierra Unified School District** ("Grantee").

RECITALS:

WHEREAS, Grantee is a school district organized under the laws of the State of California, working together with parents and the community to educate and motivate all students to achieve their individual academic, physical, emotional and social potential, in a caring, safe environment; and

WHEREAS, Grantee has proposed Strategies to further the Vision, Goals and Objectives in the Mono County Children and Families Commission current strategic plan through the provision of kindergarten transition services; and

WHEREAS, the Grantee is willing and able to continue to provide kindergarten transition services in exchange for compensation from the Commission in the form of a grant;

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by Commission for the services rendered by Grantee, the parties agree to the following:

1. SCOPE OF WORK: Grantee agrees to provide all of the work described in the Scope of Work, which is set forth in Exhibit A, attached hereto and incorporated by this reference. In addition, the Grantee agrees to cooperate with Commission to complete program evaluation as set forth in Exhibit D, attached hereto and incorporated by this reference.

Substandard performance as determined by Commission staff will constitute non-compliance with this Agreement. If action to correct such substandard performance is not taken by Grantee within a reasonable period of time after notification by Commission staff, the Commission may initiate Agreement termination procedures in accordance with paragraph 14A.

2. REPORTING REQUIREMENT: Grantee shall submit written reports required by this Agreement by the deadlines set forth in Exhibit A. Program evaluation components, as set forth in the Program Narrative (Exhibit D), may be modified by Grantee with prior approval of Commission staff.

3. PAYMENT: The maximum grant award is \$8,675 for the initial term of one year and \$8,675 for each additional year that this agreement is extended by the

Commission in accordance with Paragraph 4. Grantee agrees that all funds awarded to Grantee shall be made in accordance with the following:

A. Grantee will invoice the Commission annually, based on actual expenses incurred during the previous 12 months. The Expenditure Report, attached as a part of Exhibit C and substantiating documentation in the form of receipts, time sheets, etc., must accompany the invoice. In addition, Grantee shall cooperate with Commission to prepare the Program Narrative (Exhibit D) for submission with each year-end invoice (due no later than July 31). The reporting schedule is contained in the Performance Standards, Exhibit B, attached hereto and incorporated by this reference. The Grantee will be approved to receive the total amount invoiced upon satisfactory completion of the appropriate reports. The Commission shall forward payment requests to the County Auditor/Controller within five days of approving reports.

B. Grantee agrees to expend Commission funds as outlined in the Agreement Budget, attached as Exhibit C and incorporated by this reference. The Commission will not pay for unauthorized services rendered by the Grantee, nor for claimed services which Commission Agreement monitoring shows have not been provided as authorized. If Commission has advanced funds for services which, following consultation with Grantee, it later determines to have not been provided, Grantee shall refund requested amounts within thirty days of demand by Commission. The Commission has the option of offsetting such amounts against future payments due to Grantee.

C. Grantee is permitted a budget variation of up to ten percent (10%) for each major budget line item for the Agreement period. Any larger budget variation must receive prior Commission approval.

D. Expenditure Reports (Exhibit C) shall be submitted to the Commission with full documentation of all work performed and all reimbursable expenses incurred. Labor expenditures need documentation to support time, subsistence, travel and field expenses. No expense will be credited toward Agreement performance without adequate documentation. This documentation will include, but not be limited to, receipts for material purchases, rental equipment and subcontractor work.

4. AGREEMENT TERM: The term of this Agreement shall be from July 1, 2016, to June 30, 2017, unless sooner terminated as provided below. By mutual agreement of the Parties, this Agreement may be extended for subsequent one-year terms pursuant to the same terms and conditions set forth herein. Any extension pursuant to this paragraph shall be agreed-upon prior to the expiration of the then-existing term.

5. MAXIMUM COST TO COMMISSION: Notwithstanding any other provision of this Agreement, in no event will the cost to Commission for the work to be provided herein exceed \$8,675 per year that this Agreement remains in effect.

6. STATE REQUIREMENTS AND NONAPPROPRIATION: This Agreement is funded by a Mono County Children and Families Commission Grant with monies from the California Children and Families Trust Fund (Health & Safety Code §§ 130100-130155). The State of California, may, through the California Children and Families Commission, enact requirements that affect the performance of the Grantee. If the State does impose new obligations affecting the performance of this Agreement, Commission reserves the right to amend the Agreement as necessary to comply with state requirements. Grantee will be notified at least thirty (30) days in advance if new requirements are to be imposed. Grantee may terminate this Agreement during that thirty-day notice period if it determines the new requirements to be infeasible to perform.

Commission reasonably believes that California Children and Families Trust Fund monies will be available to fully fund this Agreement for its term. In the event, however, no funds or insufficient funds are available for payment, then the Commission will immediately notify Grantee of such occurrence and the Agreement may be terminated upon twenty (20) days notice. After this Agreement is terminated under these provisions, Commission shall have no obligation to make further payments except that Commission shall pay Grantee for all services rendered and costs incurred in the performance of its duties hereunder prior to the date of termination.

7. INSURANCE:

A. General Liability. Grantee shall procure and maintain, during the entire term of this Agreement, a policy of Comprehensive General Liability Insurance which covers all the work and services, including operations, products, and completed operations as applicable, to be performed by Grantee under this Agreement. Such policy shall provide limits of not less than one million dollars (\$1,000,000.00) combined single limit (CSL) per occurrence. Such policy will not exclude or except from coverage any of the services and work required to be performed by Grantee under this Agreement. The required policy of insurance shall be issued by an insurer authorized to sell such insurance by the State of California, and have at least a Best's policyholder's rating of AA or AA+. Prior to commencing any work under this agreement, Grantee shall provide the Mono County Children and Families Commission: 1) a certificate of insurance evidencing the coverage required; (2) an additional insured endorsement applying to Mono County and the Mono County Children and Families Commission, their agents, officers and employees; and 3) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to the Mono County Children and Families Commission .

B. Automobile/Aircraft/Watercraft Liability Insurance. Grantee shall provide Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$300,000.00 combined single limit per occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. This coverage may be waived by Mono

County Risk Management in writing if it is determined there is no significant exposure to these risks.

C. Professional Errors and Omissions Liability Insurance. Grantee shall provide professional liability insurance in an amount of not less than one million dollars \$1,000,000.00 each occurrence/one million (\$1,000,000.00) policy aggregate.

If professional liability coverage is written on a claims-made form:

1. The "Retro Date" must be shown, and must be before the date of the Agreement or the beginning of Agreement work. 2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement work. 3. If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the Agreement effective date, the Grantee must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Agreement work.

D. Deductible and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared and approved by Mono County. If possible, the Insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to Mono County and Mono County Children and Families Commission, their agents, officers, employees and volunteers; or the Grantee shall provide evidence satisfactory to Mono County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

Failure to provide and maintain the insurance required by this Agreement will constitute a material breach of the agreement. In addition to any other available remedies, the Commission may suspend or recover payments to the Grantee for any work conducted during any time that insurance was not in effect and until such time as the Grantee provides adequate evidence that Grantee has obtained the required coverage.

8. WORKER'S COMPENSATION: The Grantee acknowledges that it is aware of the provisions of the Labor Code of the State of California which require every employer to be insured against liability for worker's compensation or to undertake self insurance in accordance with the provisions of that Code and it certifies that it will comply with such provisions before commencing the performance of the work of this Agreement.

9. NONDISCRIMINATORY EMPLOYMENT: In connection with the execution of this Agreement, the Grantee shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability or on any other basis prohibited by state or federal law. This policy does not require the employment of unqualified persons.

10. SUBAGREEMENTS: The Grantee shall not subcontract any portion of the work required by this Agreement without prior written approval of the Commission except for any subcontract work identified herein.

11. ASSIGNMENT: The rights, responsibilities and duties under this Agreement are personal to the Grantee and may not be transferred or assigned without the express prior written consent of the Commission.

12. BOOKS OF RECORD AND AUDIT PROVISION: Grantee shall maintain on a current basis, complete books and records relating to this Agreement. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. These documents and records shall be retained for at least three years following expiration of this Agreement, including all extensions. Grantee will permit Commission to audit all books, accounts or records relating to this Agreement including all books, accounts or records of any business entities controlled by Grantee and any subcontractors for the Agreement.

Upon reasonable notice to Grantee by Commission, an audit may be conducted on Grantee's premises or, at Commission's option, Grantee shall provide all books and records pertaining to its performance of this Agreement within fifteen (15) working days upon receipt of written notice from Commission. Grantee shall additionally make itself available to the auditor to answer any questions regarding Grantee's performance of this agreement that auditor feels are necessary in order to conduct or expedite the audit. Grantee shall refund any moneys found by the auditor to have been erroneously charged, but only if Grantee is first given reasonable notice of, and a full and fair opportunity to explain, the circumstances giving rise to the auditor's belief that the moneys were erroneously charged. If Commission requires an audit due to errors on the part of the Grantee, and if that audit reveals that Grantee has erroneously received moneys from the Commission which it must refund in accordance with this paragraph, Grantee shall be liable for the reasonable costs of the audit in addition to any other penalty required by law to be imposed.

13. TIME OF COMPLETION: Time is of the essence with respect to this Agreement. Grantee agrees to commence and to complete the work within the time schedules outlined within this Agreement.

14. TERMINATION:

A. If the Grantee fails to provide in any manner the services required under this Agreement or otherwise fails to comply with the terms of this Agreement or violates any ordinance, regulation or other law which applies to its performance hereunder, then the Commission may, after giving written notice to Grantee, and fifteen (15) calendar days to cure or correct the failure, terminate this Agreement. Such time to cure shall not be required, if the Commission determines that immediate termination is necessary for the protection of public health or safety. In the event of termination pursuant to this subsection, the Commission reserves the right to withhold payment for

services not satisfactorily performed and/or to demand repayment of funds paid in advance for services not performed or not satisfactorily performed. Repayment shall be made within thirty (30) calendar days of a written request by Commission and Grantee's repayment obligation shall survive termination of this Agreement.

B. Either party may terminate this Agreement with or without cause and for any reason whatsoever by giving the other party thirty (30) calendar days written notice. In the event of termination pursuant to this paragraph, the Grantee shall be paid for services performed to the date of termination in accordance with the terms of this Agreement. Grantee shall refund any moneys advanced to it by the Commission which moneys have not been spent by Grantee or which constitute prepayment for services that have not been performed. Repayment shall be made by Grantee within thirty (30) calendar days of termination, and such obligation survives termination of this Agreement.

C. For purposes of this Section 14, calendar days shall be counted from the date of mailing.

15. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in performance of the work under this Agreement, the Grantee, and the agents and employees thereof, shall act as an independent Contractor and not as officers, employees or agents of the Mono County Children and Families Commission.

Except as expressly provided in Attachment A, Grantee has no authority or responsibility to exercise any rights or power vested in the Commission. No agent, officer, or employee of the Commission is to be considered an employee of Grantee. It is understood by both Grantee and Commission that this Agreement shall not, under any circumstances, be construed or considered to create an employer-employee relationship or a joint venture.

Grantee, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as an independent Contractor, and not as employees of the Commission.

16. TITLE TO PROPERTY: At the conclusion of this Agreement, title to all expendable and nonexpendable personal or real property purchased with Commission funds shall vest with the Grantee if written certification is made to the Commission that the property will continue to be used for grant-related purposes and the Commission approves such vesting with the Grantee in writing.

If the above-noted certification is not made or the Commission disapproves such vesting, title to all property with an aggregate or individual value of \$1,500 or more shall vest with the Commission; in that event, the Grantee shall await and follow specific written instructions from the Commission regarding transfer of title or disposition of the property.

17. AMENDMENT: This Agreement may be amended or modified only by written agreement of all parties.

18. AUTHORITY TO AGREEMENT: The undersigned person warrants that he or she has the authority to enter into this Agreement on behalf of the Grantee.

19. JURISDICTION AND VENUE: This Agreement shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Mono County, California.

20. INDEMNIFICATION:

Grantee shall indemnify, defend and hold harmless, Mono County and the Mono County Children and Families Commission and their agents, officers, and employees, from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this Agreement by Grantee, or Grantee's agents, officers, or employees. Grantee's obligation to defend, indemnify, and hold the County, of Mono and the Commission, their agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Grantee's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of the Grantee, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Grantee's obligation to defend, indemnify, and hold the County of Mono and the Mono County Children and Families Commission, their agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Grantee to procure and maintain a policy of insurance.

21. COMPLIANCE WITH APPLICABLE LAWS: The Grantee shall comply with any and all state and local laws affecting the services covered by this Agreement.

22. NOTICES: Notices shall be sent, first class mail, to Commission at the following location:

**Mono County Children and Families Commission
P.O. Box 130
Mammoth Lakes, California 93546**

Notices shall be sent, first class mail, to Grantee at the following address:

**Don Clark, Superintendent
Eastern Sierra Unified School District
PO Box 575
Bridgeport, California 93517-0575**

23. TAX STATUS: A Grantee, which is a nonprofit organization, shall possess a "Letter of Good Standing" from the Secretary of State's Office and covenants that it will keep such status in effect during the full term of this agreement.

24. ACKNOWLEDGEMENT OF FUNDS: Grantee shall acknowledge the grant from the Mono County Children and Families Commission in all statements or printed materials funded with grant monies. The acknowledgement shall be worded as follows: *Made possible by a grant from First 5 Mono County.*

25. ENTIRE AGREEMENT AND AMENDMENT: This Agreement and its attachments contain the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set for herein. This Agreement may be altered, amended or modified by writing signed by both of the parties and by no other means.

26. EXECUTION OF COUNTERPARTS: This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original, and all such counterparts, or as many of them as the parties shall preserve, shall together constitute one and the same instrument.

APPROVED BY:

Mono County Children & Families Commission

Eastern Sierra Unified School District

By: _____
Commission Chair

By: _____
Don Clark, Superintendent

APPROVED AS TO FORM:

County Counsel for Commission

SCOPE OF WORK: EASTERN SIERRA UNIFIED SCHOOL DISTRICT

It is the mission of Eastern Sierra Unified School District (ESUSD) to work together with parents and the community to educate and motivate all students to achieve their individual academic, physical, emotional and social potential, in a caring, safe environment.

Through Commission Funding, ESUSD will continue its transition to kindergarten activities at all elementary schools within the ESUSD, including Antelope Elementary, Bridgeport Elementary, Lee Vining Elementary, and Edna Beaman Elementary. ESUSD will also work with the Commission to provide data and supporting documentation for local evaluation.

Service Delivery:

- Provide annual Kindergarten Round-Ups at all elementary schools within the ESUSD, presenting information on registration and school requirements.
- Implement a formal pre-kindergarten Summer Bridge Transition Program on site at all elementary schools within ESUSD, consisting of 2-week classes per session, with a maximum of 15 students per class. Each 2-week class shall consist of not less than nine (9) days and not more than ten (10) days. Each day shall consist of approximately three (3) to three and one half (3.5) hours of instruction time. Variations may be permitted with the express permission of the Commission.
- The purpose of the Summer Bridge Transition Program is to help children and their parents prepare for kindergarten entry. Children who are deemed to demonstrate a lack of kindergarten readiness will receive priority enrollment in Summer Bridge. All other children may be eligible to attend based upon space available.
- Apply a kindergarten assessment tool in the fall of each school-year to gauge the success of school readiness efforts.
- Coordinate with Commission to maximize outreach to young children and their families.
- Work with Commission to improve outreach to parents and others in pre-kindergarten settings, with information and educational materials related to kindergarten readiness and transition. In particular, emphasize expanded outreach for Kindergarten Round-up.

Evaluation:

- Participate in tracking the impact of Kindergarten Round-up and the Summer Bridge Transition Program through teacher feedback surveys.
- Offer an annual Kindergarten assessment to all children within one month of entry into kindergarten.
- Where appropriate, collect and assist in the longitudinal analysis of academic assessment data on ESUSD second-graders (via standardized tests) to determine the difference in academic performance of those who participated in school readiness activities versus those who did not.

Performance Standards

The Grantee shall carry out this agreement in accordance with the following standards:

1. The Grantee will maintain timely and accurate records reflecting service levels, participant characteristics, service outcomes and expenditures under the terms of this Agreement.
2. The Mono County Children and Families Commission staff will provide the Grantee assistance and guidance in the performance of this Agreement.
3. The Grantee lead program contact will be the ESUSD Superintendent, or his or her designee, who will be responsible for carrying out and reporting achievement of project expectations and outcomes.
4. The Grantee will work with the Commission in its evaluation of the project activities.
5. The Grantee will report on project progress, outcomes and expenses using the following reports due to the CFC office on the indicated dates:

Report	Due Date
	Annually
▪ Submission of Academic Performance results of second graders, as appropriate and in consultation with Commission	May 30
▪ Submission of Summer Bridge Student Rosters and Program Surveys to First 5 staff.	September 1
▪ Submission of kindergarten Student Rosters to First 5 staff.	Sept. 30
▪ Submission of in-kindergarten Teacher Surveys to First 5 staff.	Sept. 30
▪ Submission of Kindergarten Assessment data to First 5 staff.	September 30
▪ Annual Expenditure Report (Exhibit C)	July 31
▪ Annual Program Narrative (Exhibit D)	July 31

EASTERN SIERRA UNIFIED SCHOOL DISTRICT

ANNUAL PROJECT BUDGET

(July 1 through June 30)

Personnel Expenses

<i>Teacher salary to conduct K Assessments and Summer Bridge Program.</i>	\$7,475
<ul style="list-style-type: none"><i>Salary expense may include up to 8 prep hours per teacher to prepare for the Summer Bridge Program.</i><i>Teacher Aides or substitutes may be hired to assist with Summer Bridge and or assessments.</i>	

Operating Expenses

<ul style="list-style-type: none"><i>Supplies/Curriculum/Transportation for Summer Bridge Program</i>	\$1,200
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TOTAL EXPENSES

Commission Funds: **\$8,675**

EXPENDITURE REPORT - Eastern Sierra Unified School District

FOR FISCAL YEAR: _____ This page to accompany each report submitted

Expense Item	Description	Actual Expenses
PERSONNEL EXPENSE (Salary and Benefits)	<i>Example: \$35.00/hr @ 10 hours = \$3,500 (Teacher, Jane Smith) \$15.00/hr @ 10 hours = \$1,500 (Teacher Aide, Ann Rogers)</i>	
Personnel – Summer Bridge		
1. Antelope Elem: Teacher expense for Summer Bridge		\$
Aide expense for Summer Bridge		\$
2. Bridgeport Elem: Teacher expense for Summer Bridge		\$
Aide expense for Summer Bridge		\$
3. Edna Beaman El: Teacher expense for Summer Bridge		\$
Aide expense for Summer Bridge		\$
4. Lee Vining Elem: Teacher expense for Summer Bridge		\$
Aide expense for Summer Bridge		\$
Personnel – Pre-K Assessments		
1. Antelope Elem: Teacher or sub expense for K Assessments		\$
2. Bridgeport Elem: Teacher or sub expense for K Assessments		\$
3. Edna Beaman El: Teacher or sub expense for K Assessments		\$
4. Lee Vining Elem: Teacher or sub expense for K Assessments		\$
	Subtotal Personnel Expense (not to exceed \$7,475)	\$
OPERATING EXPENSE – SUMMER BRIDGE ONLY		
1. Antelope Elem: Supplies/Transportation for Summer Bridge		\$
2. Bridgeport Elem: Supplies/Transportation for Summer Bridge		\$
3. Edna Beaman Elem: Supplies/Transportation for Summer Bridge		\$
4. Lee Vining Elem: Supplies/Transportation for Summer Bridge		\$
(operating expense)	Subtotal Operating Expense (not to exceed \$1,200)	\$
Total All Expenses (not to exceed \$8,675 total)		\$

Please submit substantiating documentation for this report. When an expense item exceeds \$1,000, please submit receipts or invoices.

I certify the information above to be true and correct:

Program Officer

Title

Printed Name

Date

ANNUAL PROGRAM NARRATIVE

Eastern Sierra Unified School District

Person(s) Completing this data _____ for the Fiscal Year: _____

1. Please work with the Commission staff to provide a summary of funded activities that occurred during the year and any notes or comments on these activities:

Provide annual Kindergarten Round-Ups at ESUSD Elementary Schools.
<i>Dates of events, including number of participants, what went well, and recommendations for future Round-Ups</i>
Implement a pre-Kindergarten Summer Bridge Transition Program at ESUSD Elementary Schools.
<ul style="list-style-type: none">▪ Work with Commission on transitioning children into kindergarten.▪ Implement a follow-up readiness assessment to gauge the impact of the transition program.
<i>Dates of program; # children identified to participate in Bridge program and # who actually participated; comments on effectiveness of Bridge Program; recommendations for changes and improvements.</i>
Implement annual SR Kindergarten Assessments for all children within one month of entry into kindergarten.
<ul style="list-style-type: none">▪ # children assessed and any comments on assessment process(es).▪ Please submit the K Assessments to the First 5 Office, with identifying information deleted, for compilation and analysis of results.
Track impact of Kindergarten Round-up and Summer Bridge Program.
<ul style="list-style-type: none">▪ Assist Commission in the implementation and analysis of Teachers surveys.▪ Where appropriate, collect and assist in the longitudinal analysis of academic assessment data on ESUSD second-graders (via standardized tests) to determine the difference in academic performance of those who participated in school readiness activities versus those who did not.

Mono County Children and Families Commission GRANT AGREEMENT

THIS AGREEMENT is made this July 1, 2016, by and between the **Mono County Children and Families Commission** ("Commission") and the **Mammoth Unified School District** ("Grantee").

RECITALS:

WHEREAS, Grantee is an organization working together with parents and the community to educate and motivate all students to achieve their individual academic, physical, emotional and social potential, in a caring, safe environment; and

WHEREAS, Grantee has proposed Strategies to further the Vision, Goals and Objectives in the Mono County Children and Families Commission current strategic plan; and

WHEREAS, the Grantee is willing and able to continue to provide kindergarten transition services in exchange for compensation from the Commission in the form of a grant;

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by Commission for the services rendered by Grantee, the parties agree to the following:

1. **SCOPE OF WORK:** Grantee agrees to provide all of the work described in the Scope of Work, which is set forth in Exhibit A, attached hereto and incorporated by this reference. In addition, the Grantee agrees to cooperate with Commission to complete program evaluation as set forth in Exhibit D, attached hereto and incorporated by this reference.

Substandard performance as determined by Commission staff will constitute non-compliance with this Agreement. If action to correct such substandard performance is not taken by Grantee within a reasonable period of time after notification by Commission staff, the Commission may initiate Agreement termination procedures in accordance with paragraph 14A.

2. **REPORTING REQUIREMENT:** Grantee shall submit written reports required by this Agreement by the deadlines set forth in Exhibit A. Program evaluation components, as set forth in the Program Narrative (Exhibit D), may be modified by Grantee with prior approval of Commission staff.

3. **PAYMENT:** The maximum grant award is \$10,000 for the initial term of one year and \$10,000 for each additional year that this agreement is extended by the Commission in accordance with Paragraph 4. Grantee agrees that all funds awarded to Grantee shall be made in accordance with the following:

A. Grantee will invoice the Commission annually, based on actual expenses incurred during the previous 12 months. The Expenditure Report, attached as Exhibit C and incorporated herein by this reference, and substantiating documentation in the form of receipts, time sheets, etc., must accompany the invoice. In addition, Grantee shall cooperate with Commission to prepare the Program Narrative (Exhibit D) for submission with each year-end invoice (due no later than July 31). The reporting schedule is contained in the Performance Standards, Exhibit B. The Grantee will be approved to receive the total amount invoiced upon satisfactory completion of the appropriate reports. The Commission shall forward payment requests to the County Auditor/Controller within five days of approving reports.

B. Grantee agrees to expend Commission funds as outlined in the Agreement Budget, attached as Exhibit C and by this reference made a part hereof. The Commission will not pay for unauthorized services rendered by the Grantee, nor for claimed services which Commission Agreement monitoring shows have not been provided as authorized. If Commission has advanced funds for services which, following consultation with Grantee, it later determines to have not been provided, Grantee shall refund requested amounts within thirty days of demand by Commission. The Commission has the option of offsetting such amounts against future payments due to Grantee.

C. Grantee is permitted a budget variation of up to ten percent (10%) for each major budget line item for the Agreement period. Any larger budget variation must receive prior Commission approval.

D. Expenditure Reports (Exhibit C) to the Commission shall be submitted with full documentation of all work performed and all reimbursable expenses incurred. Labor expenditures need documentation to support time, subsistence, travel and field expenses. No expense will be credited toward Agreement performance without adequate documentation. This documentation will include, but not be limited to, receipts for material purchases, rental equipment and subcontractor work.

4. AGREEMENT TERM: The term of this Agreement shall be from July 1, 2016, to June 30, 2017, unless sooner terminated as provided below. By mutual agreement of the Parties, this Agreement may be extended for subsequent one-year terms pursuant to the same terms and conditions set forth herein. Any extension pursuant to this paragraph shall be agreed-upon prior to the expiration of the then-existing term.

5. MAXIMUM COST TO COMMISSION: Notwithstanding any other provision of this Agreement, in no event will the cost to Commission for the work to be provided herein exceed \$10,000 per year that this Agreement remains in effect.

6. STATE REQUIREMENTS AND NONAPPROPRIATION: This Agreement is funded by a Mono County Children and Families Commission Grant with monies from the California Children and Families Trust Fund (Health & Safety Code §§ 130100-

130155). The State of California, may, through the California Children and Families Commission, enact requirements that affect the performance of the Grantee. If the State does impose new obligations affecting the performance of this Agreement, Commission reserves the right to amend the Agreement as necessary to comply with state requirements. Grantee will be notified at least thirty (30) days in advance if new requirements are to be imposed. Grantee may terminate this Agreement during that thirty-day notice period if it determines the new requirements to be infeasible to perform.

Commission reasonably believes that California Children and Families Trust Fund monies will be available to fully fund this Agreement for its term. In the event, however, no funds or insufficient funds are available for payment, then the Commission will immediately notify Grantee of such occurrence and the Agreement may be terminated upon twenty (20) days notice. After this Agreement is terminated under these provisions, Commission shall have no obligation to make further payments except that Commission shall pay Grantee for all services rendered and costs incurred in the performance of its duties hereunder prior to the date of termination.

7. INSURANCE:

A. General Liability. Grantee shall procure and maintain, during the entire term of this Agreement, a policy of Comprehensive General Liability Insurance which covers all the work and services, including operations, products, and completed operations as applicable, to be performed by Grantee under this Agreement. Such policy shall provide limits of not less than one million dollars (\$1,000,000.00) combined single limit (CSL) per occurrence. Such policy will not exclude or except from coverage any of the services and work required to be performed by Grantee under this Agreement. The required policy of insurance shall be issued by an insurer authorized to sell such insurance by the State of California, and have at least a Best's policyholder's rating of AA or AA+. Prior to commencing any work under this agreement, Grantee shall provide the Mono County Children and Families Commission: 1) a certificate of insurance evidencing the coverage required; (2) an additional insured endorsement applying to Mono County and the Mono County Children and Families Commission, their agents, officers and employees; and 3) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to the Mono County Children and Families Commission .

B. Automobile/Aircraft/Watercraft Liability Insurance. Grantee shall provide Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$300,000.00 combined single limit per occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. This coverage may be waived by Mono County Risk Management in writing if it is determined there is no significant exposure to these risks.

C. Professional Errors and Omissions Liability Insurance. Grantee shall provide professional liability insurance in an amount of not less than one million dollars \$1,000,000.00 each occurrence/one million (\$1,000,000.00) policy aggregate.

If professional liability coverage is written on a claims-made form:

1. The "Retro Date" must be shown, and must be before the date of the Agreement or the beginning of Agreement work. 2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement work. 3. If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the Agreement effective date, the Grantee must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Agreement work.

D. Deductible and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared and approved by Mono County. If possible, the Insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to Mono County and Mono County Children and Families Commission, their agents, officers, employees and volunteers; or the Grantee shall provide evidence satisfactory to Mono County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

Failure to provide and maintain the insurance required by this Agreement will constitute a material breach of the agreement. In addition to any other available remedies, the Commission may suspend or recover payments to the Grantee for any work conducted during any time that insurance was not in effect and until such time as the Grantee provides adequate evidence that Grantee has obtained the required coverage.

8. WORKER'S COMPENSATION: The Grantee acknowledges that it is aware of the provisions of the Labor Code of the State of California which require every employer to be insured against liability for worker's compensation or to undertake self insurance in accordance with the provisions of that Code and it certifies that it will comply with such provisions before commencing the performance of the work of this Agreement.

9. NONDISCRIMINATORY EMPLOYMENT: In connection with the execution of this Agreement, the Grantee shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability or on any other basis prohibited by state or federal law. This policy does not require the employment of unqualified persons.

10. SUBAGREEMENTS: The Grantee shall not subcontract any portion of the work required by this Agreement without prior written approval of the Commission except for any subcontract work identified herein.

11. ASSIGNMENT: The rights, responsibilities and duties under this Agreement are personal to the Grantee and may not be transferred or assigned without the express prior written consent of the Commission.

12. BOOKS OF RECORD AND AUDIT PROVISION: Grantee shall maintain on a current basis, complete books and records relating to this Agreement. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. These documents and records shall be retained for at least three years following expiration of this Agreement, including all extensions. Grantee will permit Commission to audit all books, accounts or records relating to this Agreement including all books, accounts or records of any business entities controlled by Grantee and any subcontractors for the Agreement.

Upon reasonable notice to Grantee by Commission, an audit may be conducted on Grantee's premises or, at Commission's option, Grantee shall provide all books and records pertaining to its performance of this Agreement within fifteen (15) working days upon receipt of written notice from Commission. Grantee shall additionally make itself available to the auditor to answer any questions regarding Grantee's performance of this agreement that auditor feels are necessary in order to conduct or expedite the audit. Grantee shall refund any moneys found by the auditor to have been erroneously charged, but only if Grantee is first given reasonable notice of, and a full and fair opportunity to explain, the circumstances giving rise to the auditor's belief that the moneys were erroneously charged. If Commission requires an audit due to errors on the part of the Grantee, and if that audit reveals that Grantee has erroneously received moneys from the Commission which it must refund in accordance with this paragraph, Grantee shall be liable for the reasonable costs of the audit in addition to any other penalty required by law to be imposed.

13. TIME OF COMPLETION: Time is of the essence with respect to this Agreement. Grantee agrees to commence and to complete the work within the time schedules outlined within this Agreement.

14. TERMINATION:

A. If the Grantee fails to provide in any manner the services required under this Agreement or otherwise fails to comply with the terms of this Agreement or violates any ordinance, regulation or other law which applies to its performance hereunder, then the Commission may, after giving written notice to Grantee, and fifteen (15) calendar days to cure or correct the failure, terminate this Agreement. Such time to cure shall not be required, if the Commission determines that immediate termination is necessary for the protection of public health or safety. In the event of termination pursuant to this subsection, the Commission reserves the right to withhold payment for services not satisfactorily performed and/or to demand repayment of funds paid in advance for services not performed or not satisfactorily performed. Repayment shall be made within thirty (30) calendar days of a written request by Commission and Grantee's repayment obligation shall survive termination of this Agreement.

C. Either party may terminate this Agreement with or without cause and for any reason whatsoever by giving the other party thirty (30) calendar days written notice.

D. In the event of termination of this agreement, other than termination pursuant to Paragraph A, the Grantee shall be paid for services performed to the date of termination in accordance with the terms of this Agreement. Grantee shall refund any moneys advanced to it by the Commission which moneys have not been spent by Grantee or which constitute prepayment for services that have not been performed. Such repayment shall be made by Grantee within thirty (30) calendar days of termination.

E. For purposes of this paragraph, calendar days shall be counted from the date of mailing.

15. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in performance of the work under this Agreement, the Grantee, and the agents and employees thereof, shall act as an independent Contractor and not as officers, employees or agents of the Mono County Children and Families Commission.

Except as expressly provided in Attachment A, Grantee has no authority or responsibility to exercise any rights or power vested in the Commission. No agent, officer, or employee of the Commission is to be considered an employee of Grantee. It is understood by both Grantee and Commission that this Agreement shall not, under any circumstances, be construed or considered to create an employer-employee relationship or a joint venture.

Grantee, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as an independent Contractor, and not as employees of the Commission.

16. TITLE TO PROPERTY: At the conclusion of this Agreement, title to all expendable and nonexpendable personal or real property purchased with Commission funds shall vest with the Grantee if written certification is made to the Commission that the property will continue to be used for grant-related purposes and the Commission approves such certification in writing.

If the above-noted certification is not made or the Commission disapproves such certification, title to all property with an aggregate or individual value of \$1,500 or more shall vest with the Commission; in that event, the Grantee shall await and follow specific written instructions from the Commission regarding transfer of title or disposition of the property.

17. AMENDMENT: This Agreement may be amended or modified only by written agreement of all parties.

18. AUTHORITY TO AGREEMENT: The undersigned person warrants that he or she has the authority to enter into this Agreement on behalf of the Grantee.

19. JURISDICTION AND VENUE: This Agreement shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Mono County, California.

20. INDEMNIFICATION:

Grantee shall indemnify, defend and hold harmless, Mono County and the Mono County Children and Families Commission and their agents, officers, and employees, from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this Agreement by Grantee, or Grantee's agents, officers, or employees. Grantee's obligation to defend, indemnify, and hold the County, of Mono and the Commission, their agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Grantee's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of the Grantee, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Grantee's obligation to defend, indemnify, and hold the County of Mono and the Mono County Children and Families Commission, their agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Grantee to procure and maintain a policy of insurance.

21. COMPLIANCE WITH APPLICABLE LAWS: The Grantee shall comply with any and all state and local laws affecting the services covered by this Agreement.

22. NOTICES: Notices shall be sent, first class mail, to Commission at the following location:

**Mono County Children and Families Commission
P.O. Box 130
Mammoth Lakes, California 93546**

Notices shall be sent, first class mail, to Grantee at the following address:

**Mammoth Unified School District Superintendent
P.O. Box 3209
Mammoth Lakes, California 93546**

23. TAX STATUS: A Grantee, which is a nonprofit organization, shall possess a "Letter of Good Standing" from the Secretary of State's Office and covenants that it will keep such status in effect during the full term of this agreement.

24. ACKNOWLEDGEMENT OF FUNDS: Grantee shall acknowledge the grant from the Mono County Children and Families Commission in all statements or printed materials funded with grant monies. The acknowledgement shall be worded as follows: *Made possible by a grant from First 5 Mono County.*

25. ENTIRE AGREEMENT AND AMENDMENT: This Agreement and its attachments contain the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set for herein. This Agreement may be altered, amended or modified by writing signed by both of the parties and by no other means.

26. EXECUTION OF COUNTERPARTS: This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original, and all such counterparts, or as many of them as the parties shall preserve, shall together constitute one and the same instrument.

APPROVED BY:

Mono County Children & Families Commission

Mammoth Unified School District

By: _____
Commission Chair

By: _____
Lois Klein, Superintendent

APPROVED AS TO FORM:

County Counsel for Commission

SCOPE OF WORK: MAMMOTH ELEMENTARY SCHOOL

It is the mission of Mammoth Elementary School (MES) to work together with parents and community to educate and motivate all students to achieve their individual academic, physical, emotional and social potential, in a caring, safe environment. It is Mammoth Elementary School's responsibility to educate children from kindergarten through grade five.

Through Commission Funding, Mammoth Elementary School will continue its transition to kindergarten activities with parents and preschools and provide data and supporting documentation for local evaluation.

Service Delivery:

- Provide annual Kindergarten Round-Up at MES, presenting information on registration and school requirements in English and Spanish.
- Apply a kindergarten assessment tool in the fall of each school-year within one month of the first day of school, to screen assess the success of school readiness programs.
- Implement a formal pre-kindergarten Summer Bridge Transition Program on site at Mammoth Elementary School, consisting of up to five (5) 2-week classes per session, with a maximum of 15 students per class. Each 2-week class shall consist of not less than nine (9) days and not more than ten (10) days. Each day shall consist of approximately three (3) to three and one half (3.5) hours of instruction time. Variations may be permitted with the express permission of the Commission.
- The purpose of the Summer Bridge Transition Program is to help children and their parents prepare for kindergarten entry. Children who are deemed, via a pre-kindergarten assessment tool, to demonstrate a lack of kindergarten readiness will receive priority enrollment in Summer Bridge. All other children may be eligible to attend based upon space available.
- Coordinate with Commission to maximize outreach to young children and their families.
- Work with Commission to improve outreach to parents and others in pre-kindergarten settings, with information and educational materials related to kindergarten readiness and transition. In particular, emphasize expanded outreach for Kindergarten Round-up.

Evaluation:

- Offer an annual Kindergarten assessment to all children within one month of entry into kindergarten.
- Participate in tracking the impact of Kindergarten Round-up and the Summer Bridge Transition Program through teacher feedback surveys.
- Where appropriate, collect and assist in the longitudinal analysis of academic assessment data on MES second-graders (via standardized tests) to determine the difference in academic performance of those who participated in school readiness activities versus those who did not.

Performance Standards

The Grantee shall carry out this agreement in accordance with the following standards:

1. The Grantee will maintain timely and accurate records reflecting service levels, participant characteristics, service outcomes and expenditures under the terms of this Agreement.
2. The Mono County Children and Families Commission staff will provide the Grantee assistance and guidance in the performance of this Agreement.
3. The Grantee lead program contact will be the Mammoth Elementary School Principal who will be responsible for carrying out and reporting achievement of project expectations and outcomes.
4. The Grantee will work with the Commission in its evaluation of the project activities.
5. The Grantee will report on project progress, outcomes and expenses using the following reports due to the CFC office on the indicated dates:

Report	Due Date
	<i>Annually</i>
• Submission of kindergarten Student Rosters to First 5 staff.	<i>Sept. 30</i>
• Submission of In-Kindergarten Teacher Surveys to First 5 staff.	<i>Sept. 30</i>
• Submission of Kindergarten Assessment data to First 5 staff.	<i>Sept 30</i>
• Submission of Academic Performance results of second graders, as appropriate and in consultation with Commission	<i>May 30</i>
• Submission of Summer Bridge Student Rosters and Program Surveys to First 5 staff.	<i>July 15</i>
• Annual Expenditure Report (Exhibit C)	<i>July 31</i>
• Annual Program Narrative (Exhibit D)	<i>July 31</i>

ANNUAL PROJECT BUDGET

(July 1 through June 30)

Personnel Expenses

Commission Funds: **\$8,825**

<i>Teachers to conduct Fall K Assessments</i>	
<ul style="list-style-type: none"> <i>Teacher salary for conducting school readiness assessments</i> 	<i>\$2,455</i>
<i>Teachers for Summer Bridge Transition Program</i>	
<ul style="list-style-type: none"> <i>Teacher salary including up to 8 prep hours per teacher, not to exceed \$1,592.50/teacher</i> 	<i>\$6,370</i>
<ul style="list-style-type: none"> . 	

Operating Expenses

Commission Funds: **\$1,175**

<ul style="list-style-type: none"> <i>Supplies/curriculum/books/materials or Transportation for Summer Transition Program</i> 	<i>\$1,175</i>
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TOTAL EXPENSES

Commission Funds: \$10,000

EXPENDITURE REPORT

FOR FISCAL YEAR: _____

This page to accompany each report submitted

MAMMOTH UNIFIED SCHOOL DISTRICT - GRANT EXPENSES

For Commission Funds expended this period, please provide a justification/description of your expenses for each item below.

Expense Item A	Justification/Description B	Actual SR Expenses C
Personnel		\$
Teacher salary or substitute cost for k assessments		\$
Teacher salary for Summer Bridge		\$
Operating/Supplies		\$
Supplies/Curriculum/Books/Materials for Summer Bridge		\$
Total		\$

Please submit substantiating documentation alongside this report to the Commission. When an expense item exceeds \$1,000, please submit receipts or invoices.

I certify the information above to be true and correct:

Program Officer

Title

Printed Name

Date

ANNUAL PROGRAM NARRATIVE

MUSD - Mammoth Elementary School

Person(s) Completing this data _____ for Fiscal Year: _____

1. Please work with the Commission staff to provide a summary of funded activities that occurred during the year and any notes or comments on these activities:

Provide annual Kindergarten Round-Up at MES.
<i>Dates of events, including number of participants, what went well, and recommendations for future Round-Ups</i>
Implement a pre-Kindergarten Summer Bridge Transition Program. <ul style="list-style-type: none">▪ Work with Commission on transitioning children into kindergarten.▪ Implement a follow-up readiness assessment to gauge the impact of the transition program.
<i>Dates of program; # children identified to participate in Bridge program and # who actually participated; comments on effectiveness of Bridge Program; recommendations for changes and improvements.</i>
Implement annual SR Kindergarten Assessments for all children within 1 month of entry into kindergarten. <ul style="list-style-type: none">▪ # children assessed and any comments on assessment process(es).▪ Please submit the K Assessments to the First 5 Office, with identifying information deleted, for compilation and analysis of results.
Track impact of Kindergarten Round-up and Summer Bridge Program. <ul style="list-style-type: none">▪ Assist Commission in the implementation and analysis of Teachers surveys.▪ Where appropriate, collect and assist in the longitudinal analysis of academic assessment data on MES second-graders (via standardized tests) to determine the difference in academic performance of those who participated in school readiness activities versus those who did not.

Mono County Children and Families Commission SCHOOL READINESS GRANT AGREEMENT

THIS AGREEMENT is made this June 3, 2016, by and between the **Mono County Children and Families Commission** ("Commission") and the **Mono County Library Authority** ("Grantee").

RECITALS:

WHEREAS, Grantee is a Joint Powers Agency organized pursuant to the Joint Powers Agency laws of the State of California providing library services to residents of all ages, via books and audio-visuals in both English and Spanish for recreation and research, as well as computer services (including e-books and databases) and inter-library loans. Library and literacy outreach is provided to remote areas of the county via the Bookmobile, a mobile library, while a presence in each community is provided through six individual branch libraries; and,

WHEREAS, Grantee has proposed Strategies to further the Vision, Goals and Objectives in the Mono County Children and Families Commission current strategic plan; and

WHEREAS, Grantee is willing and able to continue its provision of early literacy services through its Raising a Reader Program to communities throughout Mono County in exchange for compensation from the Commission in the form of a grant.

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by Commission for the services rendered by Grantee, the parties agree to the following:

1. SCOPE OF WORK: Grantee agrees to provide all of the work described in the Scope of Work, which is set forth in Exhibit A, attached hereto and incorporated by this reference. In addition, the Grantee agrees to cooperate with Commission to complete program evaluation as set forth in Exhibit D, attached hereto and incorporated by this reference.

Substandard performance as determined by Commission staff will constitute non-compliance with this Agreement. If action to correct such substandard performance is not taken by Grantee within a reasonable period of time after notification by Commission staff, the Commission may initiate Agreement termination procedures in accordance with paragraph 14A.

2. REPORTING REQUIREMENT: Grantee shall submit written reports required by this Agreement by the deadlines set forth in Exhibit A. Program evaluation components, as set forth in the Program Narrative (Exhibit D), may be modified by Grantee with prior approval of Commission staff.

3. PAYMENT: The maximum grant award is \$38,000 for the initial term of one year and \$38,000 for each additional year that this agreement is extended by the Commission in accordance with Paragraph 4. Grantee agrees that all funds awarded to Grantee shall be made in accordance with the following:

A. Grantee will invoice the Commission bi-annually, based on actual expenses incurred during the previous 6 months. The Expenditure Report, attached as a part of Exhibit C and substantiating documentation in the form of receipts, time sheets, etc., must accompany each invoice. In addition, Grantee shall cooperate with Commission to prepare the Program Narrative (Exhibit D) for submission with each invoice. The reporting schedule is contained in the Performance Standards, Exhibit B, attached hereto and incorporated by this reference. The Grantee will be approved to receive the total amount invoiced upon satisfactory completion of the appropriate reports. The Commission shall forward payment requests to the County Auditor/Controller within five days of approving reports.

B. Grantee agrees to expend Commission funds as outlined in the Agreement Budget, attached as Exhibit C and incorporated by this reference. The Commission will not pay for unauthorized services rendered by the Grantee, nor for claimed services which Commission Agreement monitoring shows have not been provided as authorized. If Commission has advanced funds for services which, following consultation with Grantee, it later determines to have not been provided, Grantee shall refund requested amounts within thirty days of demand by Commission. The Commission has the option of offsetting such amounts against future payments due to Grantee.

C. Grantee is permitted a budget variation of up to ten percent (10%) for each major budget line item for the Agreement period. Any larger budget variation must receive prior Commission approval.

D. Expenditure Reports (Exhibit C) shall be submitted to the Commission with full documentation of all work performed and all reimbursable expenses incurred. Labor expenditures need documentation to support time, subsistence, travel and field expenses. No expense will be credited toward Agreement performance without adequate documentation. This documentation will include, but not be limited to, receipts for material purchases, rental equipment and subcontractor work.

4. AGREEMENT TERM: The term of this Agreement shall be from July 1, 2016, to June 30, 2017, unless sooner terminated as provided below. By mutual agreement of the Parties, this Agreement may be extended for subsequent one-year terms pursuant to the same terms and conditions set forth herein. Any extension pursuant to this paragraph shall be agreed-upon in writing prior to the expiration of the then-existing term.

5. **MAXIMUM COST TO COMMISSION:** Notwithstanding any other provision of this Agreement, in no event will the cost to Commission for the work to be provided herein exceed \$38,000 per year that this Agreement remains in effect.

6. **STATE REQUIREMENTS AND NONAPPROPRIATION:** This Agreement is funded by a Mono County Children and Families Commission Grant with monies from the California Children and Families Trust Fund (Health & Safety Code §§ 130100-130155). The State of California, may, through the California Children and Families Commission, enact requirements that affect the performance of the Grantee. If the State does impose new obligations affecting the performance of this Agreement, Commission reserves the right to amend the Agreement as necessary to comply with state requirements. Grantee will be notified at least thirty (30) days in advance if new requirements are to be imposed. Grantee may terminate this Agreement during that thirty-day notice period if it determines the new requirements to be infeasible to perform.

Commission reasonably believes that California Children and Families Trust Fund monies will be available to fully fund this Agreement for its term. In the event, however, no funds or insufficient funds are available for payment, then the Commission will immediately notify Grantee of such occurrence and the Agreement may be terminated upon twenty (20) days notice. After this Agreement is terminated under these provisions, Commission shall have no obligation to make further payments except that Commission shall pay Grantee for all services rendered and costs incurred in the performance of its duties hereunder prior to the date of termination.

7. **INSURANCE:**

A. **General Liability.** Grantee shall procure and maintain, during the entire term of this Agreement, a policy of Comprehensive General Liability Insurance which covers all the work and services, including operations, products, and completed operations as applicable, to be performed by Grantee under this Agreement. Such policy shall provide limits of not less than one million dollars (\$1,000,000.00) combined single limit (CSL) per occurrence. Such policy will not exclude or except from coverage any of the services and work required to be performed by Grantee under this Agreement. The required policy of insurance shall be issued by an insurer authorized to sell such insurance by the State of California, and have at least a Best's policyholder's rating of AA or AA+. Prior to commencing any work under this agreement, Grantee shall provide the Mono County Children and Families Commission: 1) a certificate of insurance evidencing the coverage required; (2) an additional insured endorsement applying to Mono County and the Mono County Children and Families Commission, their agents, officers and employees; and 3) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to the Mono County Children and Families Commission.

B. Automobile/Aircraft/Watercraft Liability Insurance. Grantee shall provide Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$300,000.00 combined single limit per occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. This coverage may be waived by Mono County Risk Management in writing if it is determined there is no significant exposure to these risks.

C. Professional Errors and Omissions Liability Insurance. Grantee shall provide professional liability insurance in an amount of not less than one million dollars \$1,000,000.00 each occurrence/one million (\$1,000,000.00) policy aggregate.

If professional liability coverage is written on a claims-made form:

1. The "Retro Date" must be shown, and must be before the date of the Agreement or the beginning of Agreement work. 2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement work. 3. If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the Agreement effective date, the Grantee must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Agreement work.

D. Deductible and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared and approved by Mono County. If possible, the Insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to Mono County and Mono County Children and Families Commission, their agents, officers, employees and volunteers; or the Grantee shall provide evidence satisfactory to Mono County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

Failure to provide and maintain the insurance required by this Agreement will constitute a material breach of the agreement. In addition to any other available remedies, the Commission may suspend or recover payments to the Grantee for any work conducted during any time that insurance was not in effect and until such time as the Grantee provides adequate evidence that Grantee has obtained the required coverage.

8. **WORKER'S COMPENSATION:** The Grantee acknowledges that it is aware of the provisions of the Labor Code of the State of California which require every employer to be insured against liability for worker's compensation or to undertake self insurance in accordance with the provisions of that Code and it certifies that it will comply with such provisions before commencing the performance of the work of this Agreement.

9. **NONDISCRIMINATORY EMPLOYMENT:** In connection with the execution of this Agreement, the Grantee shall not discriminate against any employee

or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability or on any other basis prohibited by state or federal law. This policy does not require the employment of unqualified persons.

10. SUBAGREEMENTS: Notwithstanding the subcontract between Grantee and Commission to conduct story time in Colville, Crowley Lake, Bridgeport and Mammoth Lakes, the Grantee shall not subcontract any portion of the work required by this Agreement without prior written approval of the Commission.

11. ASSIGNMENT: The rights, responsibilities and duties under this Agreement are personal to the Grantee and may not be transferred or assigned without the express prior written consent of the Commission.

12. BOOKS OF RECORD AND AUDIT PROVISION: Grantee shall maintain on a current basis, complete books and records relating to this Agreement. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. These documents and records shall be retained for at least three years following expiration of this Agreement, including all extensions. Grantee will permit Commission to audit all books, accounts or records relating to this Agreement including all books, accounts or records of any business entities controlled by Grantee and any subcontractors for the Agreement.

Upon reasonable notice to Grantee by Commission, an audit may be conducted on Grantee's premises or, at Commission's option, Grantee shall provide all books and records pertaining to its performance of this Agreement within fifteen (15) working days upon receipt of written notice from Commission. Grantee shall additionally make itself available to the auditor to answer any questions regarding Grantee's performance of this agreement that auditor feels are necessary in order to conduct or expedite the audit. Grantee shall refund any moneys found by the auditor to have been erroneously charged, but only if Grantee is first given reasonable notice of, and a full and fair opportunity to explain, the circumstances giving rise to the auditor's belief that the moneys were erroneously charged. If Commission requires an audit due to errors on the part of the Grantee, and if that audit reveals that Grantee has erroneously received moneys from the Commission which it must refund in accordance with this paragraph, Grantee shall be liable for the reasonable costs of the audit in addition to any other penalty required by law to be imposed.

13. TIME OF COMPLETION: Time is of the essence with respect to this Agreement. Grantee agrees to commence and to complete the work within the time schedules outlined within this Agreement.

14. TERMINATION:

A. If the Grantee fails to provide in any manner the services required under this Agreement or otherwise fails to comply with the terms of this Agreement or violates any ordinance, regulation or other law which applies to its performance

hereunder, then the Commission may, after giving written notice to Grantee, and fifteen (15) calendar days to cure or correct the failure, terminate this Agreement. Such time to cure shall not be required, if the Commission determines that immediate termination is necessary for the protection of public health or safety. In the event of termination pursuant to this subsection, the Commission reserves the right to withhold payment for services not satisfactorily performed and/or to demand repayment of funds paid in advance for services not performed or not satisfactorily performed. Repayment shall be made within thirty (30) calendar days of a written request by Commission and Grantee's repayment obligation shall survive termination of this Agreement.

B. Either party may terminate this Agreement with or without cause and for any reason whatsoever by giving the other party thirty (30) calendar days written notice. In the event of termination pursuant to this paragraph, the Grantee shall be paid for services performed to the date of termination in accordance with the terms of this Agreement. Grantee shall refund any moneys advanced to it by the Commission which moneys have not been spent by Grantee or which constitute prepayment for services that have not been performed. Repayment shall be made by Grantee within thirty (30) calendar days of termination, and such obligation survives termination of this Agreement.

C. For purposes of this Section 14, calendar days shall be counted from the date of mailing.

15. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in performance of the work under this Agreement, the Grantee, and the agents and employees thereof, shall act as an independent Contractor and not as officers, employees or agents of the Mono County Children and Families Commission.

Except as expressly provided in Attachment A, Grantee has no authority or responsibility to exercise any rights or power vested in the Commission. No agent, officer, or employee of the Commission is to be considered an employee of Grantee. It is understood by both Grantee and Commission that this Agreement shall not, under any circumstances, be construed or considered to create an employer-employee relationship or a joint venture.

Grantee, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as an independent Contractor, and not as employees of the Commission.

16. TITLE TO PROPERTY: At the conclusion of this Agreement, title to all expendable and nonexpendable personal or real property purchased with Commission funds shall vest with the Grantee if written certification is made to the Commission that the property will continue to be used for grant-related purposes and the Commission approves such vesting with the Grantee in writing.

If the above-noted certification is not made or the Commission disapproves such vesting, title to all property with an aggregate or individual value of \$1,500 or more

shall vest with the Commission; in that event, the Grantee shall await and follow specific written instructions from the Commission regarding transfer of title or disposition of the property.

17. AMENDMENT: This Agreement may be amended or modified only by written agreement of all parties.

18. AUTHORITY TO AGREEMENT: The undersigned person warrants that he or she has the authority to enter into this Agreement on behalf of the Grantee.

19. JURISDICTION AND VENUE: This Agreement shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Mono County, California.

20. INDEMNIFICATION:

Grantee shall indemnify, defend and hold harmless, Mono County and the Mono County Children and Families Commission and their agents, officers, and employees, from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this Agreement by Grantee, or Grantee's agents, officers, or employees. Grantee's obligation to defend, indemnify, and hold the County, of Mono and the Commission, their agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Grantee's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of the Grantee, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Grantee's obligation to defend, indemnify, and hold the County of Mono and the Mono County Children and Families Commission, their agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Grantee to procure and maintain a policy of insurance.

21. FUNDING LIMITATION:

The ability of the Commission to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, Commission has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or modification of this Agreement effective pursuant to this provision must comply with the requirements of paragraph 17 above.

22. COMPLIANCE WITH APPLICABLE LAWS: The Grantee shall comply with any and all state and local laws affecting the services covered by this Agreement.

23. NOTICES: Notices shall be sent via first class mail to the following locations:

Commission:

**Mono County Children and Families Commission
P.O. Box 130
Mammoth Lakes, California 93546**

Grantee:

**Anastasia Danielson, County Library Director
Mammoth Lakes Library
PO Box 1120
Mammoth Lakes, California 93546**

24. TAX STATUS: A Grantee, which is a nonprofit organization, shall possess a "Letter of Good Standing" from the Secretary of State's Office and covenants that it will keep such status in effect during the full term of this agreement.

25. ACKNOWLEDGEMENT OF FUNDS: Grantee shall acknowledge the grant from the Mono County Children and Families Commission in all statements or printed materials funded with grant monies. The acknowledgement shall be worded as follows: *Made possible by a grant from First 5 Mono County.*

26. ENTIRE AGREEMENT AND AMENDMENT: This Agreement and its attachments contain the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set for herein. This Agreement may be altered, amended or modified by writing signed by both of the parties and by no other means.

27. EXECUTION OF COUNTERPARTS: This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original, and all such counterparts, or as many of them as the parties shall preserve, shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date: _____.

APPROVED BY:

Mono County Children & Families Commission

By: _____
Commission Chair

Mono County Library Director

By: _____
Anastasia Danielson,
Mono County Library Director

APPROVED AS TO FORM:

County Counsel for Commission

APPROVED BY RISK MANAGEMENT:

Risk Manager

SCOPE OF WORK:

MONO COUNTY LIBRARY AUTHORITY RAISING A READER PROGRAM

The Mono County Library provides free library services to residents and visitors of Mono County at seven branch locations. They also provide library services to outlying communities and neighborhoods through visits of their Bookmobile.

Through Commission Funding, Mono County Library will continue to implement Raising A Reader throughout Mono County, including the Mammoth Elementary School catchment area (Mammoth and Crowley); Antelope Elementary School catchment area (primarily Topaz, Coleville, and Walker communities, and the Marine Corp Mountain Warfare Training Center housing area); Bridgeport Elementary School catchment area; and the Lee Vining Elementary School catchment area (primarily Lee Vining, June Lake, and Mono City communities). In addition, Mono County Library will continue to offer in-kind early literacy services through their regularly funded activities.

Funded Activities:

Service Delivery

- Purchase Raising A Reader (RAR) materials including but not limited to books, bags, videos and training kits for program implementation in the service areas.
- Provide outreach to parents, center and home-based child care providers, school and library personnel, and others on the program components and their roles.
- Bring the RAR book bag program and other materials to a minimum of 8 preschool centers/child development homes, and 4 library branches within the service areas, impacting a minimum of 200 children and their families. Materials will be distributed bi-weekly or weekly to these locales, accompanied by story time presentations to attract and retain participants and help increase the literacy levels of participants.
- Provide weekly story times at the Mammoth, Bridgeport, and Coleville area library sites for children 5 years and under. Consider including Crowley and June Lake library branches if there is sufficient participation. The RAR coordinator will provide training and support for branch leaders.
- Make the RAR Book Bag program available to parents visiting Mono County Libraries. In addition, make the program available to parents and caregivers at the Marine Mountain Training Center Housing Area.
- Identify and expand to potential new preschools, family child care homes, and other organizations and venues, for participation in RAR.
- Provide orientations to parents, center and home-based child care providers, school and library personnel, and others on the program components and their roles. Provide ongoing support to preschool staff, parents, and other program partners to maintain program integrity. Provide replacement materials when necessary.

Evaluation

- Collect and maintain documentation on client participation and service delivery, including demographic data on the age, language, and ethnicity of participants.
- Engage and orient participating sites to assist with performing evaluation activities.
- Conduct written or phone surveys with program participants each year to assess program effectiveness, and submit completed survey data to First 5 staff.

RAR Program Description

Overall, the program will aim to achieve the following outcomes:

- Increase exposure to literacy/pre-academic and developmental opportunities for children.
- Increase exposure to print material, pre-academic and group experiences for children.
- Increase the amount of time and frequency parents and caregivers read to children and early literacy skills.

RAR aims to increase the number of families who read with their young children frequently and routinely each week. Via a variety of strategies, bright red book bags filled with age-appropriate, literarily-acclaimed picture books are rotated home weekly/bi-weekly or monthly. The books come from a stock of more than 200 literarily-acclaimed books that feature appealing artwork, age-appropriate language and multicultural themes.

RAR follows these steps:

1. Provide Books Via an Appealing Approach: As needed, the RAR Coordinator delivers literarily-acclaimed picture books into child care centers, family child care homes, and other venues, to then be distributed to children to bring home, including bilingual books for the Spanish-speaking families and English-speaking families.

2. Motivate Parent Involvement: RAR teaches parents that there really is a best place to read to their child, and that place is the parent's lap. Each family is given a playful, parent training video, which particularly encourages fathers, poor readers, and parents with limited-English proficiency to engage with their child around a book. By its structure, RAR helps parents enhance their ability to facilitate their child's development of cognitive, language comprehension and expressive language skills, while promoting learning readiness.

3. Create Community Systems to Support Reading to Children: RAR works through program staff and librarians to teach the importance of regular reading with children to child care providers and parents, who will be trained to effectively "Read Aloud" and share a picture book with a child.

4. Develop a Routine of Reading in the Home: Through regular encouragement by child care providers and "cycling" of alluring books given directly to children, the program will encourage parents and caregivers to spend quality, daily time with their children. The activity fosters strong, positive attachments with caregivers as evidenced by research.

RAR uses the following materials (Classroom Kit):

Book Bags filled with the highest quality children's literature selected by early childhood experts and children's librarians. Each sturdy bag contains 4 books specific to the cultural needs of the family.

Read Aloud: Share a Book With Me Family Video: An instructional video (available in Spanish) will be given to each family to help family members acquire read-aloud skills. The video helps them understand that there are many different, effective and fun ways to share a book even if their own reading skills may not be highly developed.

Teacher/Provider Curriculum Kit: Preschool teachers and other potential "implementers" will be equipped with curriculum materials for proper implementation and for integration into classroom/home activities. Contents include a Teacher Guide for properly managing the book bag system as it rotates through the home and classroom, Idea Book of enrichment activities to be integrated into classroom/home visiting curricula and sent home (bilingual in English/Spanish) for parents to enjoy, sheets of stickers and program videos (English and Spanish) which introduce the program to the providers. Providers in turn use the video to introduce the program to families.

Library Book Bags: Upon Completion of the bag rotation, each participating child not receiving services in a childcare setting, will be given a blue book bag to keep and encouraged to use when making trips to their local library. For children receiving services in a childcare setting, children will get a book bag with a free book when they enter Kindergarten

Refresher Support Materials: Support materials replenish any lost or damaged items from the previous year and include new picture books, red bags, family videos, blue library bags, and bilingual parent letters to new and returning families.

Performance Standards

The Grantee shall carry out this agreement in accordance with the following standards:

1. The Grantee will maintain timely and accurate records reflecting service levels, participant characteristics, service outcomes and expenditures under the terms of this Agreement.
2. The Mono County Children and Families Commission staff will provide the Grantee assistance and guidance in the performance of this Agreement.
3. The Grantee lead program contact will be the Mono County Library Director, or his or her designee, who will be responsible for carrying out and reporting achievement of project expectations and outcomes.
4. The Grantee will work with the Commission in its evaluation of the project activities.
5. The Grantee will report on project progress, outcomes and expenses using the following reports due to the CFC office on the indicated dates:

Report	Due Dates
	Annually
▪ Expenditure Report (Exhibit C)	<i>January 31 & July 31</i>
▪ Program Narrative (Exhibit D)	<i>January 31 & July 31</i>
▪ Submission of Participant Surveys	<i>July 31</i>

ANNUAL PROJECT BUDGET

(July 1 through June 30)

Mono County Library Authority

Program Expenses

▪ Salary/Benefits/Travel/Operating(Supplies)/ Books & RAR Materials	\$38,000
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TOTAL EXPENSES

Commission Funds: **\$38,000**

Commission funding may be used for the following expenses:

- *RAR personnel salary and benefits*
- *Office supplies to support program promotion and implementation*
- *Purchase of additional RAR materials and books*
- *Travel for Coordinator in-county and to workshops/trainings out-of-county, as appropriate*

EXPENDITURE REPORT

Mono County Library Authority

For The Period: (months) _____ (year) _____ **of Fiscal Year:** _____

This page to accompany each report submitted.

Expense Item	Justification/Description	Actual Expenses
RAR Salaries/Benefits		\$
Operating/Supplies		\$
Books and Materials		\$
Training/Travel		\$
	Total	\$

Please submit substantiating documentation for this report. When an expense item exceeds \$1,000, please submit receipts or invoices.

I certify the information above to be true and correct:

Program Officer

Title

Printed Name

Date

PROGRAM NARRATIVE

Mono County Library Authority

For The Period: (months) _____ (year) _____ **of Fiscal Year:** _____

Please provide comments on RAR program activities during this period. Use the following questions to prepare your narrative:

1. Provide a description/update of RAR recruitment activities at preschool centers, family child care homes, and other venues. Are there new recruits? Please detail successes and challenges.
2. Provide a description/update of the program at the library sites, and the centers and family child care home sites, who receive the RAR Program. Please detail successes and challenges.
3. Collect and maintain documentation on program participation and service delivery. Coordinate with Commission staff on the forms to use and the type of information to collect on participant demographics, including age, ethnicity, and language spoken.
4. Conduct written or phone surveys with program participants each year to assess program effectiveness, and submit completed survey data to First 5 staff no later than July 31st.
5. Please provide a summary list of other RAR and Library activities in the target areas that support school readiness activities (e.g. story hours, holiday events, summer reading clubs, etc.); please include # of participants and their ages attending each activity, when relevant.
6. Provide other comments on program delivery; what is working and what is not? Are there new opportunities to increase access to early literacy that the Commission may want to look into?

Lease Agreement Rincon Center Professional Building 325 Old Mammoth Road, Mammoth Lakes, CA

This agreement is made this _____ day of June, 2016 between **CARLTON P. BIGGS**, (hereinafter LESSOR) and **First 5 Mono County, an agency of Mono County, California.** (hereinafter LESSEE).

WE AGREE TO THE FOLLOWING TERMS OF LEASE;

1. **LEASED PREMISES:** The leased premises (hereinafter “premises”), are a portion of the commercial center known as the Rincon Commercial Center, located at 325 Old Mammoth Road, Mammoth Lakes, CA, 93546, and legally described as Lot 15 of the Sierra Park South Subdivision, Mammoth Lakes, Mono County, California.

The specific premises subject to this agreement are as follows:

The front one-half of the first floor of the front building. The space is approximately 930 square feet, (more or less). A floorplan of the premises is attached as Exhibit A.

2. **TERM:** This lease shall begin **July 1, 2016**. The term of this lease will be for **TWO (2) YEARS** commencing July 1, 2016 and expiring June 31, 2018.
3. **RENTAL AMOUNT:** The lease amount shall be **Twenty Eight Thousand Eight Hundred Dollars (\$28,800.00)** for the entire term of the lease, payable at the rate of **Twelve Hunderd Dollars per month throughout the term of the lease**. Monthly payments are due on the first of each month. Other monies due under the terms of this agreement are due when billed.
4. **USE OF PREMISES:** The premises are to be used to provide services to the public consistent with the mission of First 5 Mono County and for no other purpose. LESSEE agrees not to do acts or store items which would interfere with obtaining insurance on the subject premises or would increase the insurance costs for the premises, or would present a risk or nuisance to other tenants, their employees or their customers.
5. **SIGNS:** The right to affix signs to the exterior of the premises is reserved to LESSOR. LESSEE shall not inscribe upon nor affix any signs, advertisements or any other items to the exterior walls, common area walls, or roof without LESSOR’s prior written permission. LESSOR shall have the right to remove any signs in violation of this provision without notice to LESSEE, and without order of a court. LESSOR will be reasonable in considering any sign requests by LESSEE, but will consider the limited space for signs, the needs of all tenants in the center, and the aesthetics of the item requested relative to the aesthetics of the center in making a decision. The decision of LESSOR is final.

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6. **COMPLIANCE WITH THE LAW:** LESSEE agrees that he/she/it will not use or permit the premises to be used for any unlawful purpose(s), nor any purpose which will harm the reputation of the building, other tenants or LESSOR. LESSEE further agrees to comply at its expense with all laws, orders, regulations, rules, ordinances and any other requirement of the Federal, State, Town, or other governmental or quasi-governmental entity which has jurisdiction over this center or the operation of businesses in the center. LESSEE will indemnify LESSOR and hold him harmless for any failure by LESSEE to abide with this paragraph.
7. **CONDITION OF PREMISES:** At the outset of the lease, the premises will be in clean, serviceable condition with a new heating system and new carpeting. Within Thirty (30) days of moving into the building LESSEE will notify LESSOR in writing of any problems with the leased space. If no problems are communicated, it will be conclusively presumed the premises including the plumbing, electrical, heating and other systems are in good working order. During the term of the lease, LESSEE is responsible for the maintenance and repair of items within the leased premises.
8. **NOTICES:** Any notice required to be given under this lease, or any notice required to be given by law, shall be in writing and may be given by personal delivery to LESSOR or LESSEE, or by mailing to LESSOR or LESSEE at the following address, with proof of mailing attached. Notices may also be given to LESSOR and LESSEE by the use of email, using the email addresses below.

LESSOR: Carlton Biggs, 30391 Via Chico Place, Laguna Niguel, CA 92677;
email: rinconml@yahoo.com; *telephone:* 949-400-5888

LESSEE: Molly DesBaillets, Executive Director, P.O. Box 130, Mammoth Lakes, CA 93546; *email:* mdesbaillets@monocoe.org *telephone:* 760-924-7626

Any of the addresses or telephone numbers set forth above can be changed by either party upon serving or mailing a notice of Change of address in compliance with the terms of this paragraph.

9. **WAIVER:** "Time is of the Essence" in this agreement. Any alleged waiver of the prompt and punctual performance of any term, condition or covenant of this agreement shall be void unless it is in writing, signed by LESSOR. Any waiver of the performance of one obligation shall not be construed of a waiver of the prompt and punctual performance of the same or any other term, condition or covenant subsequently due.
10. **MERGER:** The voluntary or other surrender of this lease by LESSEE or a mutual cancellation hereof shall not work as a merger, and shall at the option of LESSOR, terminate all or any exiting sub-leases or sub-tenancies or shall operate as an assignment to him of such sub-leases or sub-tenancies.
11. **SUCCESSION:** This lease and each of its terms, subject to the provisions relating to assignments, shall apply to and bind the heirs, successors, executors, administrators, and assigns of the parties hereto and all parties hereto shall be jointly and severally liable hereunder.

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12. **QUIET ENJOYMENT:** LESSEE shall have the full freedom and use of the premises in accordance with the terms of this agreement, without lawful claim on the part of any person, conditioned upon LESSEE fully performing all obligations of this agreement.
14. **HOLDING OVER:** Any holding over after the expiration of the term hereof with or without the consent of LESSOR, express or implied, shall be a tenancy from month to month and it may be terminable upon Thirty (30) days written notice from either party to the other. The rent for any hold over tenancy shall be at the rate of **Fifteen Hundred Dollars (\$1,500.00) per month**, payable in advance, in lieu of the rent called for in paragraph 3 hereinabove (unless a different rental amount is agreed upon in writing by LESSOR and LESSEE).
15. **RIGHT OF ENTRY BY LESSOR:** LESSOR, or his representative(s), shall have the right to enter the leased premises during normal business hours at any time during the term of this lease to protect, inspect, exercise or investigate any right of LESSOR. This includes the right to inspect the premises, post notices of "non-responsibility", or to place "for sale" signs on the premises. This includes the right by LESSOR to place "for lease" signs, Sixty (60) days prior to the expiration of this agreement, without rebate or rent to LESSEE. LESSOR may enter the premises for the purposes of making any alteration, repair or improvement to the premises, for the maintenance or preservation thereof. LESSEE expressly waives any damage resulting from such entry or from the performance of such alterations or repairs, except for damage or injury caused by the negligence of LESSOR, LESSOR's servants, agents, or employees, and such entry shall not be cause for any rebate of rents herein reserved, provided always that the ingress and egress of LESSEE or LESSEE's customers shall not be unnecessarily hindered, nor shall LESSEE's occupancy be otherwise unnecessarily inconvenienced.
16. **POSSESSION:** If for any reason whatsoever, LESSOR cannot deliver possession of the premises to LESSEE at the commencement hereof, this lease shall not be void or voidable, nor shall LESSOR be liable for any loss or damage resulting therefrom, except that a proportionate reduction of rent shall be made for the time LESSEE was unable to occupy the premises.
17. **ASSIGNMENT:** LESSEE shall not assign or hypothecate this lease nor any right granted to him/her/it hereunder, nor sublet or license the premises or any part thereof without the prior written consent of LESSOR. No consent to any assignment of this lease or any subletting of said premises shall be construed to be a waiver of this provision, except only as to the specific instance covered by such consent; nor shall this lease or any interest herein be assignable by operation of law.

LESSEE agrees he/she/it will not file during the term of this agreement a petition in bankruptcy or for extension or arrangement of his debts or composition with his creditors, nor make an assignment for the benefit of creditors, nor permit his interest in the demised premises to become subject to any proceedings whether in Federal or State Courts, wherein a receiver, custodian, conservator or other officer is appointed to hold, conserve, manage or operate LESSEE's business; and any any assignment by operation of law of the filing of any petition in bankruptcy, or creditors, whether voluntary or involuntary, or the appoint of any

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(Assignment Continued) receiver, custodian, or other officer in any proceeding in any court wherein the possession, management or control of premises herein demised is in any person other than LESSEE, shall terminate this lease and any and all rights which LESSEE may have by reason hereof, and LESSOR shall be entitled to recover, in addition to possession of said premises, damages in a sum equal to all expenses to which LESSOR may be put in regaining possession of said premises and the amount of the rent reserved for the remainder of the term hereof, less the fair rental value for the remainder of said term if the premises are re-let by LESSOR.

18. **DEFAULT:** In the event of the failure of LESSEE to pay rent or any other amount due under the terms of this lease as herein provided, or the breach of any other conditions, term or covenant herein contained on the part of LESSEE to be kept and performed, each term, condition and covenant hereto being a material part of the consideration for LESSOR'S entry into this lease, LESSOR may at his option, twenty (20) days after written notice to LESSEE, to cure said breach (if the same be a breach of a condition other than the payment of rent, and in that event, three (3) days after written notice to LESSEE):

- A. TERMINATE this lease and thereupon re-enter and take possession thereof with an order of a court of competent jurisdiction, ousting all persons therefrom;
- B. Elect not to terminate LESSEE's possession of the premises hereunder, and enforce all of his rights and remedies including, without limitation, the right to recover rent as it becomes due. For purposes of this paragraph, the following do not constitute a termination of the LESSEE's possession:
 - 1. Acts of maintenance or preservation or efforts to re-let the property; and
 - 2. The appointment of a receiver on the initiative of LESSOR to protect his interest under this lease.

Upon any re-entry by LESSOR with an order of a court of competent jurisdiction, LESSOR may, at his election, re-let or re-lease said premises, without notice to LESSEE, for such rent, for such time and upon such terms as LESSOR, in his full discretion shall see fit. In the event that this lease shall be terminated under the terms of this agreement, LESSOR may recover from LESSEE:

- a. The worth at the time of award of the unpaid rent which has been earned at the time of the termination;
- b. The worth at the time of award by which the unpaid rent which would have been earned after termination, until the time of the award exceeds the amount of such rental loss that LESSEE proves could have been reasonably avoided;
- c. The worth at the time of award of the amount by which the unpaid rent for the balance of the term after the time of the award exceeds
- d. The amount of such rental loss for such period that LESSEE proves could be reasonably avoided;

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- e. Any other amount necessary to compensate LESSOR for all the detriment proximately caused by the LESSOR'S failure to perform his obligations under this lease, or which in the ordinary course of things would be likely to result therefrom, including without limitation all expenses of regaining possession of the premises, of repairing the premises and remodeling or removing all alterations made by LESSEE, and re-letting the premises.
The "Worth at the time of award" of the amounts referred to in subparagraphs (a) and (b) above is computed by allowing interest at the rate of Ten (10) Percent per annum. The "Worth at the time of award" of the amount referred to in subparagraph (c) above is computed by discounting such amount at the discount rate of the Federal Reserve Bank of San Francisco at the time of the award plus One (1) percent.

Efforts by LESSOR to mitigate the damages caused by LESSEE'S breach of this lease do not waive LESSOR'S right to recover damages under this article. Nothing in this article affects the right of LESSOR to indemnification for liability arising prior to the termination of this lease for personal injuries or property damage as provided in in this agreement. Any re-entry by LESSOR as herein permitted shall be construed to be under LESSEE'S direction and LESSEE agrees to hold LESSOR harmless from all claim or damage to property or injury to persons caused thereby, except damage or injury caused by the negligence of LESSOR, LESSOR'S agents, servants or employees.

Any property belonging to LESSEE or any person holding by, through or under him, or otherwise found upon the demised premises, may be removed therefrom and stored in any public warehouse at the cost of and for the account of LESSEE. If LESSEE abandons, vacates or surrenders said premises or is dispossessed by process of law, any personal property left upon said premises shall be deemed abandoned at the option of LESSOR. The commencement of any action for any remedy herein reserved to LESSOR and the prosecution thereof to judgment shall not be deemed an election on the part of LESSOR unless and until said judgment is fully satisfied and discharged. If LESSEE continues to pay rent and other charges due under this lease, the premises shall not be considered abandoned or vacated.

In the event either party is involuntarily made a party to any litigation concerning this lease or the demised premises by reason of any act or omission by the other party, the other party promises to hold such other harmless from all liability, including reasonable attorney's fees incurred by such other in such litigation. In the event one party brings an action against the other to enforce any of the terms of this lease, or commences an action under the provisions of the Unlawful Detainer Act for forfeiture of the lease, or for possession of the premises, or other, the party not prevailing agrees to pay to the other a reasonable attorney's fee whether such action is prosecuted to a conclusion or not, such fee being deemed to have accrued on the commencement thereof.

C. However, ten (10) percent interest will be charged on all monies due from LESSEE to LESSEE under this lease from the date of delinquency.

19. **REIMBURSEMENT:** In the event LESSEE fails, neglects or refuses to perform any covenant, agreement or condition in this lease, at the time when the same is to be done, LESSOR may perform such covenant, agreement or condition, and any money expended by LESSOR in doing so may be charged to the account of LESSEE, payable on demand, with interest at the legal rate, and the failure of LESSEE to promptly repay any monies so expended, shall constitute a default under this lease agreement.
20. **SUBORDINATION OF LEASE:** LESSEE agrees that this lease is, and shall be, subordinate to any mortgage, deed of trust or any other hypothecation for security which has been or which hereinafter may be placed upon the premises or the land or the buildings of which they are a part, by LESSOR, and such subordination is effective without any further act by LESSEE; however, if requested, LESSEE will sign any documentation necessary to acknowledge such subordinate position.
21. **ALTERATIONS:** LESSEE shall not make any alterations to the premises without LESSOR'S prior written consent, which consent will not be unreasonably be withheld. Any alterations made shall remain on and be surrendered with the premises on expiration or termination of the lease term, except that LESSOR may elect within Thirty (30) days before expiration of the lease term (or upon any other termination), to require LESSEE to remove any alterations that LESSEE has made to the premises. If LESSOR so elects, LESSEE at its cost shall restore the premises to the condition in which the premises were received, less normal wear and tear, prior to the lease term. If after LESSOR elects for the alterations to be removed, LESSEE fails to remove the alterations, LESSOR may remove the alterations and seek reimbursement from LESSEE as discussed hereinabove.
- The above restrictions shall not apply to trade fixtures so long as LESSEE fully complies with every term, condition and covenant of this lease and so long as the trade fixture may be installed and removed without damage or injury to the premises or any improvements thereof.
- If LESSEE intends to make any alterations to the premises, the alterations shall not be commenced until five (5) days after LESSOR has personally received written notice from LESSEE stating the proposed alteration, the date of commencement of the work of alteration and proof that the alteration is to be done with permits, using a licensed, bonded and insured contractor. If appropriate, LESSOR may post and record a "notice of non-responsibility" concerning the work.
22. **MECHANIC'S LIENS:** LESSEE shall pay all costs of construction done by it or caused to be done by it on the premises. LESSEE shall keep the buildings, other improvements, and land of which the premises are a part, free of all mechanic's liens resulting from construction work done by or for LESSEE. LESSEE'S failure to comply with this covenant, at LESSOR'S election, shall be grounds for terminating this lease.

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23. **EMINENT DOMAIN:** If the whole of the leased premises shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, then the term of the lease shall cease and terminate as of the date of title vesting in such proceeding and all rentals shall be paid up to that date and LESSEE shall have no claim against LESSOR for the value of any unexpired term of this lease.

If the whole of the common parking areas in the premises shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, then the term of this lease shall cease and terminate as of the date of title vesting in such proceeding unless LESSOR shall take immediate steps to provide other parking areas and the leased premises, and such substantially equal parking facilities shall be provided by LESSOR at its own expense within ninety (90) days from the date of acquisition. In the event that LESSOR shall provide such other substantially equal parking facilities, then this lease shall continue in full force and effect. In any event, LESSEE shall have no claim for the value of any unexpired term of this lease.

If any part of the leased premises shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, and in the event that such partial taking or condemnation shall render the leased premises unsuitable for the business of the LESSEE, then the term of this lease shall cease and terminate as of the date of title vesting in such proceeding and LESSEE shall have no claim against LESSOR for the value of any unexpired term of this lease. In the event of a partial taking or condemnation which is not extensive enough to render the premises unsuitable for the business of the LESSEE, then LESSOR shall promptly restore the leased premises to a condition comparable to its condition at the time of such condemnation less the portion lost in the taking, and this lease shall continue in full force and effect.

In the event of any condemnation or taking as hereinabove provided, whether whole or partial, the LESSEE shall not be entitled to any part of the award, as damages or otherwise, for such condemnation and LESSOR is to receive the full amount of such award, the LESSEE hereby expressly waiving any right or claim to any part thereof.

All damages discussed above arising out of the condemnation of the premises, belong to the LESSOR, regardless of whether such damages are awarded as compensation for diminution in value of the leasehold or the fee of the leased premises. LESSEE shall have no claim from LESSOR arising out of the condemnation. LESSEE shall have the right to claim and recover from the condemning authority (Not LESSOR), compensation for the costs of relocating LESSEE'S business from the premises to a new business location.

24. **TAXES:** LESSOR will be responsible for all real property taxes. LESSEE shall pay before delinquency all taxes, assessments, license fees and other charges ("taxes") that are assessed and/or levied against LESSEE'S business or personal property installed in or located on the premises, or any other tax which has the potential of becoming a lien on LESSOR'S property or levied against LESSOR.

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If any taxes on LESSEE'S personal property or business are levied against LESSOR or LESSOR'S property, or if the assessed value of the building and other improvements in which the leased premises are located, is increased by the inclusion of a value placed on LESSEE'S personal property or business, and if LESSOR pays the taxes on any of these items, LESSEE within fifteen (15) days of demand, shall reimburse LESSOR for the amount of tax levied against LESSOR, or the proportion of the taxes resulting from the increase in LESSOR'S assessment.

25. **INSURANCE:** LESSEE shall hold LESSOR harmless from all damages arising out of any damage to any person or property occurring in, on or about the premises, building(s), and common areas in which LESSEE'S premises are located. Except that LESSOR shall indemnify and be liable to LESSEE for damages resulting from the acts or omissions of LESSOR or its authorized representatives. LESSOR shall hold LESSEE harmless from all damages arising out of any such damage. A party's obligation under this paragraph to indemnify and hold the other party harmless shall be limited to indemnifying to the sum that exceeds the amount of insurance proceeds if any received by the party being indemnifying.

LESSEE at its cost shall maintain bodily injury insurance with limits of not less than Five Hundred Thousand Dollars (\$500,000.00) per occurrence and One Million Dollars (\$1,000,000.00) annual aggregate coverage, and property damage limits of not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) per occurrence, with an aggregated coverage of Five Hundred Thousand Dollars (\$500,000.00) insuring against all liabilities of LESSEE and its authorized employees, agents and representatives, arising out of and in connection with LESSEE'S use or occupancy of the premises. All bodily injury insurance and property damage insurance shall insure performance by LESSEE of the indemnity provisions in the preceding paragraph. Both parties shall be named as additional insureds, LESSEE shall provide LESSOR proof that LESSEE is insured and that LESSOR is an additional insured at least once each year and more often if LESSEE'S policy terminated more often, or if requested to by LESSOR.

26. **MAINTENANCE AND REPAIRS:** LESSOR shall be responsible for maintaining and repairing the exterior of the leased premises and in the common areas. LESSEE shall be responsible for maintenance and repairs in the interior of the leased premises. In addition, if repairs are necessitated as a result of the neglect or intentional acts of LESSEE, its agents, representatives or invitees, then the cost of such repairs shall be a cost of LESSEE. LESSEE shall pay or reimburse any expense paid by LESSOR, (see paragraph 19, Reimbursements).

27. **UTILITIES & TENANT EXPENSES:** LESSOR shall pay the cost of trash, water, sewer, common area electric and snow removal up to \$2,500 per season (see paragraph 34, Snow Removal). All other utility and tenant expenses shall be the cost of LESSEE, including, but not limited to electric (in the leased premises), cable tv, telephone, propane, cleaning, janitorial, and a share of snow removal above \$2,500 per season. In order to protect the buildings and/or other tenants, LESSOR may pay or provide utilities which are LESSEE'S obligation under this lease. In the event any utilities which are LESSEE'S obligation are paid for or provided by LESSOR, said expenses shall be reimbursed on demand by LESSOR, (see paragraph 19, Reimbursements).

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28. **LANDSCAPE:** Maintenance of the landscape on the premises lot shall be the responsibility of LESSOR, however maintenance can be delegated to another tenant. If LESSEE has any concern or complaint concerning the landscape maintenance, those concerns or complaints should be directed to LESSOR.

29. **DESTRUCTION:** If the leased premises shall be damaged by fire, the elements, unavoidable accident or other casualty, but are not thereby rendered untenable in whole or in part, LESSOR, at its expense (or using insurance proceeds) shall repair the damage in a reasonable time and the rent shall not be reduced or abated.

If by reason of such occurrence, the premises shall be rendered untenable only in part, LESSOR shall at its own expense (or using insurance proceeds) shall repair the damage in a reasonable time and the rent shall not be reduced or abated.

If the premises shall be rendered wholly untenable by reason of such occurrence, the LESSOR shall at its own expense (or using insurance proceeds) repair such damage, and all rent shall be abated, except that either LESSEE or LESSOR shall have the right to terminate the lease within sixty (60) days of the occurrence by providing written notice to the other party.

In the event that fifty (50) percent or more of the rentable area of the total premises shall be damaged or destroyed by fire or other accidental cause, notwithstanding that LESSEE'S leased premises may be unaffected by such fire or other cause, LESSOR shall have the right to cancel and terminate this lease, providing LESSOR notifies LESSEE within sixty (60) days of the occurrence. Upon giving the notice to terminate by LESSOR to LESSEE, the lease will cancel on the forty-fifth (45) day after such notice is given and LESSEE shall vacate the leased premises and surrender them to LESSOR. If the lease is terminated under this paragraph, no damages for the termination of the lease, loss of the leased premises or for the costs relocating shall be awardable.

30. **BINDING EFFECT:** Under no circumstances will this lease be binding until all parties have signed.

31. **LEASEHOLD IMPROVEMENTS:** Leasehold improvements existing on the premises at the commencement of this lease are the property of LESSOR. LESSEE shall seek and obtain written permission from LESSOR to alter or dispose of any existing leasehold improvement, fixture or personal property attached to the premises.

32. **SECURITY DEPOSIT:** In addition to the rents to be paid as called for in this agreement, LESSEE shall maintain on deposit with LESSOR a security deposit in the amount of **Twelve Hundred Dollars (\$1,200.00)**, which shall secure full performance of LESSEE'S obligations under this agreement.

33. **LATE CHARGE:** In addition to the rents to be paid as called for in this agreement, LESSEE shall pay a late charge equal to Five (5) Percent of any installment which is not received by LESSOR within Ten (10) days of the due date. Any installment which is not postmarked within Five (5) days of the due date will be conclusively presumed to have been paid late, and shall be subject to this provision. LESSOR is not obligated to accept any tender of rent which is not for the full amount due, including any applicable late charge.

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34. **SNOW REMOVAL:** LESSOR shall pay all snow removal expenses for the total premises not to exceed Twenty-Five Hundred Dollars (\$2,500.00) per season. The season is August 1 to July 31 the following year. LESSEE'S share of the snow removal charges above Two Thousand Five Hundred (\$2,500.00) shall be **Eighteen Percent**. Snow removal charges shall be payable when billed and are subject to the Reimbursement paragraph above.
35. **PARKING:** Parking is at a premium at the premises. LESSEE is assigned one (1) covered parking space in the rear building. The majority of the other parking spaces are not specifically assigned but are used by tenants and invitees of the center. LESSEE may leave vehicles in its one space overnight, however no other parking spaces may be occupied overnight. The parking space may not be used for storage of a vehicle or anything else. Snow removal and cleaning of the parking lot occurs overnight and vehicles left unattended hinder these efforts and are subject to be towed or damaged. LESSOR is not responsible for damage to vehicles parked on the premises at any time.
36. **Guarantee of Lease:** LESSEES will jointly and severally be responsible for the obligations set forth in this Lease agreement.
37. **WAIVER OF JURY TRIAL:** LESSOR and LESSEE hereby agree to waive their respective rights to a trial by jury in any action or proceeding involving this lease agreement or the premises leased therein.
38. **OPTION TO EXTEND LEASE:** There is no option to extend this lease. To extend occupancy, either a new lease will need to be negotiated or paragraph 14 will apply (Holding Over).

This lease contains 38 paragraphs on 10 pages and constitutes the entire agreement among the parties.

LESSOR:

LESSEE:

CARLTON P. BIGGS

Molly DesBaillets

dated: _____

dated: _____

First 5 Mono County, an agency of Mono County

By: _____

dated: _____

**AGREEMENT BETWEEN THE COUNTY OF MONO
AND THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION
FOR THE PROVISION OF
NEW PARENT SUPPORT GROUP SERVICES**

INTRODUCTION

WHEREAS, the County of MONO (hereinafter referred to as “County”) may have the need for NEW PARENT SUPPORT GROUPS provided by THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION, (hereinafter referred to as “Contractor”). The following covenants, terms, and conditions are in consideration of the mutual promises:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

Contractor shall furnish to County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by the County to the Contractor to perform under this agreement will be made by Robin K. Roberts whose title is: Behavioral Health Director. Requests to the Contractor for work or services to be performed under this Agreement will be based upon County’s need for such services. County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of the Contractor by County under this Agreement. County by this Agreement incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by the Contractor at County’s request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and county laws, ordinances, regulations, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those which are referred to in this Agreement.

2. TERM.

The term of this Agreement shall be from July 1, 2016 to June 30, 2017 unless sooner terminated as provided below.

3. CONSIDERATION.

- A. Compensation. County shall pay to Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in the

Scope of Work (set forth as Attachment A) performed by Contractor at the County's request.

- B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem which Contractor incurs in providing services and work requested by County under this Agreement.
- C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.
- D. Limit upon amount payable under Agreement. The total sum of all payments made by the County to Contractor for services and work performed under this Agreement shall not exceed \$35,000 through June 30, 2017 (hereinafter referred to as "contract limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed in excess of the contract limit.
- E. Billing and Payment. Contractor shall submit to the County, once each quarter, an itemized statement of all services and work described in the Scope of Work, which was provided at County's request. This statement will be submitted to the County not later than the fifth (5th) day of the first month of the succeeding quarter. The statement to be submitted will cover the period from the first (1st) day of the preceding quarter through and including the last day of the preceding quarter. This statement will identify the date on which the services and work were performed and describe the nature of the services and work that were performed on each day. Upon timely receipt of the statement by the fifth day of the first month of the succeeding quarter, County shall make payment to Contractor on the last day of the first month of the succeeding quarter.
- F. Federal and State Taxes.
 - (1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.
 - (2) County will withhold California State income taxes from payments made under this Agreement to non-California independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed one thousand four hundred ninety-nine dollars (\$1,499.00).
 - (3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement.

Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

- (4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board. To facilitate this reporting, Contractor shall complete and submit to the County an Internal Revenue Service (IRS) Form W- 9.

4. WORK SCHEDULE.

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A which is requested by County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor will arrange his/her/its own schedule, but will coordinate with County to insure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments for contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to County. At County's request, Contractor will provide County with evidence of current and valid licenses, certificates and permits which are required to perform the services identified in attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY.

Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, etc. provided to Contractor by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, which is the result of Contractor's negligence or intentional act.

8. WORKERS' COMPENSATION.

Contractor shall provide worker's compensation insurance coverage in the legally required amount for all Contractor's employees utilized in providing work and services pursuant to this Agreement. By executing a copy of this Agreement, Contractor acknowledges its obligations and responsibilities to its employees under the California Labor Code, and warrants that Contractor has complied with, and will comply during the term of this Agreement, with all provisions of the California Labor Code with regard to its employees. Contractor, at the time of execution of this Agreement, will provide County with evidence of the required workers' compensation insurance coverage if requested by County. If Contractor uses the services of independent contractors, it is Contractor's responsibility and burden to ensure that this status is correct and Contractor shall be solely and exclusively responsible for this determination. Any claims or disputes arising over this issue shall be subject to the indemnification provisions set forth in Paragraph 11, below.

9. INSURANCE.

A certificate of insurance, for all stated insurance requirements, shall be provided to the Mono County Risk Manager at least ten (10) business days before the start of services to be provided by Contractor to County. The policies shall each maintain a provision prohibiting the cancellation or modification of said policy except upon thirty (30) calendar days prior written notice to the County Risk Manager.

A. General Liability.

Contractor shall procure, and maintain during the entire term of this Agreement, a policy of general liability insurance which covers all the work and services, including operations, products and completed operations, as applicable, to be performed by Contractor under this Agreement. Such insurance policy will have a per occurrence combined single limit coverage of not less than \$1,000,000.00. Such policy will not exclude or except from coverage any of the services and work required to be performed by Contractor under this Agreement. The required policy of insurance will be issued by an insurer authorized to sell such insurance by the State of California, and having at least a "Best's" policyholder's rating of "A" or "A+." County will be named as "an additional named insured" on this policy. Contractor will provide the County a copy of the policy

and a certificate of insurance showing the County as “an additional named insured” and indicating that the policy will not be terminated, canceled, or modified without thirty (30) days written notice to the County.

B. Business Vehicle.

If Contractor utilizes a motor vehicle in performing any of the work or services identified in Attachment A (Scope of Work), Contractor shall procure and maintain in force throughout the duration of this Agreement, a business auto liability insurance policy with minimum coverage levels of \$500,000.00 per occurrence, combined single limit for bodily injury liability and property damage liability. The coverage shall include all Contractor owned vehicles and all hired and non-owned vehicles used in performing under this Agreement.

C. Professional Liability Insurance

Contractor shall procure and maintain in force throughout the duration of this Agreement, a professional liability insurance policy with a minimum coverage level of \$1,000,000 each occurrence/\$2,000,000 policy aggregate. Proof of such insurance shall be provided to County at least ten (10) days prior to the start of any work by Contractor/Consultant.

If professional liability coverage is written on a claims-made form:

1. The "Retro Date" must be shown, and must be before the date of the contract of the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract work.
3. If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

D. Deductible and Self Insured Retentions

Any deductibles or self insured retentions must be declared and approved by Mono County. If possible the Insurer shall reduce or eliminate such deductibles or self insured retentions as respects to Mono County, its officials, officers, employees and volunteers; or the Contractor shall provide evidence satisfactory to Mono County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

10. STATUS OF CONTRACTOR.

All acts of Contractor, its agents, officers, hires, and employees, relating to the performance of this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly

provided in Attachment A, Contractor has no authority or responsibility to exercise any rights or power vested in the County. No agent, officer, or employee of the County is to be considered an employee of Contractor. It is understood by both Contractor and County that this agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture. As an Independent Contractor:

- A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.
- B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.
- C. Contractor, its agents, officers, hires, and employees are, and at all times during the term of this Agreement shall represent and conduct themselves as, independent contractors, and not as employees of County.

11. DEFENSE AND INDEMNIFICATION.

Contractor shall defend, indemnify, and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from, or in connection with, the performance of this Agreement by Contractor, or Contractor's agents, officers, hires, or employees. Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, or damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs which is caused in whole or in part by any act or omission of the Contractor, its agents, employees, hires, suppliers, or any one directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Contractor's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance.

12. RECORDS AND AUDIT.

- A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, and as required pursuant to federal, state, county, municipal, ordinances, regulations, and/or directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain

records as required by this paragraph by substitute photographs, microphotographs, or other authentic reproduction of such records.

- B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, which County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

13. NONDISCRIMINATION.

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, age, or sex. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et. seq.), and the applicable regulations promulgated there under in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said act.

14. CANCELLATION.

This Agreement may be canceled by County without cause, and at will, for any reason by giving to Contractor thirty (30) calendar days written notice of such intent to cancel. Contractor may cancel this Agreement without cause, and at will, for any reason whatsoever by giving (30) calendar days written notice of such intent to cancel to County.

15. ASSIGNMENT.

This is an agreement for the services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County, unless specified in the Scope of Work for the provision of support group facilitators. Further, Contractor shall not assign any monies due or to become due under this Agreement without prior written consent of County.

16. DEFAULT.

If the Contractor abandons the work, or fails to proceed with the work and services requested by County in a timely manner, or fails in any way as required to conduct the

work and services as required by County, County may declare the Contractor in default and terminate this Agreement upon five (5) business days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

17. WAIVER OF DEFAULT.

Waiver of any default by either party to this Agreement shall not be deemed to be waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph twenty-three (23) below.

18. CONFIDENTIALITY.

Contractor agrees to comply with the various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to require all persons hired by Contractor to facilitate the new parent support groups to execute confidentiality agreements. Contractor agrees to keep confidential all such information and records. Disclosure of such confidential, privileged, or protected information shall be made by Contractor only with the express written consent of the County. Contractor agrees to abide by all Health Insurance Portability and Accountability Act (HIPAA) requirements set forth in Attachment C to this Agreement "HIPAA Business Associate Agreement." Notwithstanding the provisions of this paragraph, Contractor and its employees, agents, officers, and representatives shall ensure that all known or suspected instances of child abuse or neglect are reported to a child protective agency.

19. CONFLICTS.

Contractor agrees that it has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement. Contractor agrees to require all persons hired by Contractor to declare they will comply with the provisions of this paragraph.

20. POST AGREEMENT COVENANT.

Contractor agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal gain, or enhancement. Further, Contractor agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Contractor by virtue of this Agreement has gained access to the County's confidential, privileged,

protected, or proprietary information. Contractor agrees to require all persons hired by Contractor to facilitate the new parent support groups to execute a post agreement covenant that complies with the terms of this paragraph.

21. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

22. FUNDING LIMITATION.

The ability of County to enter this Agreement is based upon available funding from various sources, including Proposition 63 monies. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to cancel, reduce, or modify this Agreement, or any of its terms within twenty calendar (20) days of its notifying Contractor of the cancellation, reduction, or modification of available funding. Any reduction or modification of this Agreement made pursuant to this provision must comply with the requirements of paragraph 23 (Amendment).

23. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

24. NOTICE.

Any notice, communication, amendments, additions, or deletions to this Agreement, including, change of address of either party during the terms of this Agreement, which Contractor or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:

County of Mono
Behavioral Health Department
Attn: Robin K. Roberts, MFT – Behavioral Health Director
P.O. Box 2619
Mammoth Lakes, Ca. 93546

Contractor:

The Mono County Children and Families Commission
Attn: Molly Desbaillets, Director
P.O. Box 130
Mammoth Lakes, CA 93546

25. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless executed in writing by the parties hereto.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS ____DATE OF _____ 2016.

COUNTY OF MONO

CONTRACTOR

By:_____
County Administrative Officer

By:_____

Dated:_____

Dated:_____

Taxpayer ID Number_____

APPROVED AS TO FORM:

County Counsel

County Counsel for Contractor

APPROVED AS TO INSURANCE

County Risk Manager

ATTACHMENT A

**AGREEMENT BETWEEN THE COUNTY OF MONO
AND THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION FOR THE
PROVISION OF
NEW PARENT SUPPORT GROUP SERVICES**

TERM: 07/01/16 TO: 06/30/17

SCOPE OF WORK

Contractor shall perform the following work and services upon County's request:

Contractor shall hire, train, and provide administrative oversight to group facilitators, who will provide services including the establishment, facilitation, coordination, and development of new parent support groups (hereinafter referred to as "Support Groups" or "Peapod Playgroups") in a manner that is consistent with the Mono County's Mental Health Services Act Innovation Project.

The focus of the project is on the development of Support Groups countywide to enhance the mental health and stability of young parents. The learning goal will be to discover which strategies are most effective at encouraging utilization of local mental health services for various populations. The project will seek to increase the access to, and provide a forum for, "underserved" groups of new parents in all areas of Mono County by providing support groups to these persons. The identification of such persons shall be made by Contractor in consultation with the Mono County Behavioral Health Department.

The Support Groups will contribute to learning in a variety of ways, including fostering early recognition of emergent post-partum and other mental disorders and through provision of a forum for open and frank discussion of mental health issues (de-stigmatization), where seeking assistance for mental health problems/issues is encouraged and normalized. The program will also provide a safe and secure setting for these parents to engage in discussion of mental health issues and issues facing new parents; work to increase the knowledge and confidence of new parents; and provide a forum to encourage new parents to gain stronger ties and connection to their community.

Topics that will be covered in each new parent support group will include: basic mental health issues, parenting skills and strategies, how to incorporate an infant into existing family structure, breastfeeding support, how to recognize the early signs of depression and other pre- and post-partum mental health issues, nutrition, and discussion of area resources for assistance. By presenting information about mental health within the same context that information is provided about parenting issues, the project seeks to de-stigmatize the use of local mental health services.

County shall provide mental health training for the Mono County Children and Families Commission staff or contractors providing these services, as needed to meet the terms and conditions of the MHSA Innovation project. In addition, Funding will be available via the County to provide mental health support for individuals identified in the Support Groups as

needing mental health services and who have no other identified payor source. Contractor will work with individuals identified through the Support Groups as persons needing mental health services by referring and encouraging them to contact Mono County Behavioral Health. Any such contact and referral shall be kept confidential from other group members, if communicated to Contractor outside of a group session. It is understood that contact and referral information made during a group session will be communicated to all group participants.

While providing these services, Contractor will also be evaluating Support Group participants for mental health and other service referral, and observing and reporting on the success of the group setting for distribution of, and information about, mental health services.

It is expected that Contractor will collaborate with Mono County Behavioral Health, Mono County Public Health, Mono County Department of Social Services, Mammoth Hospital, and the Mono County Superintendent of Schools. Contractor shall establish primary contacts with each of these agencies to facilitate the goals of this program.

Frequency of Groups

Contractor shall ensure that each Support Group is run for a minimum of ten (10) sessions of at least one (1) hours each. Support Groups may continue beyond ten sessions if Contractor and County determine that the Support Group is effectively furthering the goals of the Peapod project and that such continuation is not in conflict with the administration of other Support Groups required under this Agreement.

The goal of this Agreement is that Contractor will conduct the following number of Support Groups, in the location and in the language specified, unless a lack of need or other circumstances prevents this specific goal from being reached. At a minimum, the following groups will occur:

Four (4) ten-session English speaking Support Groups will be run in Mammoth Lakes.
Four (4) ten-session Spanish speaking Support Groups will be run in Mammoth Lakes.
Four (4) ten-session Support Groups will be run in the Northern part of Mono County, serving Walker/Coleville, Bridgeport, Lee Vining, and/or June Lake.
Four (4) ten-session Support Groups will be run in the Southeastern part of Mono County, to include Crowley Lake, Chalfant, and/or Benton.

Contractor shall secure adequate space for Support Group meetings and shall provide all materials, supplies, and food for each Support Group. North County Support Groups may use the Antelope Valley Wellness Center, owned and managed by County, provided that Support Groups do not conflict with other scheduled activities.

Contractor shall maintain data collected from weekly and Support Group end participant surveys and will evaluate it locally to determine trends. During the span of this project, Contractor will use feedback from group leaders and participants to alter the Support Groups so that they come as close as possible to meeting participant needs.

Contractor will collect and maintain data on all group referrals including which community services in addition to the support group are utilized. (e.g., Public Health, Behavioral Health, Mammoth Hospital, etc.) Contractor will try to determine if there are strategies that work better with certain participants to encourage continued attendance at the Support Groups, as well as utilization of mental health resources. Feedback from group leaders and participants will be used to alter Support Groups, as needed, so that they come as close as possible to meeting participant needs.

Data shall be turned in twice annually, along with the Contractor's request for payment for the second and fourth quarters.

ATTACHMENT B**AGREEMENT BETWEEN COUNTY OF MONO
AND THE MONO COUNTY CHILDREN AND FAMILIES COMMISSION FOR THE
PROVISION OF
NEW PARENT SUPPORT GROUP SERVICES****TERM: 07/01/16 TO: 06/30/17****SCHEDULE OF FEES:**

Contractor shall be paid an amount up to \$35,000 for services and for coordination of services as described in the Scope of Work and for administering and paying for the required Support Groups, data collection and reporting, and related activities required in the Scope of Work.

Verification and certification that this work was performed will be made by the County and payment will be made thereafter pursuant to paragraph 3.E of the Agreement. Verification may include a review of invoices, proof of payment made to facilitators and group leaders, training expenses, rent, and other ancillary and related expenses, including but not limited to overhead and coordination fees not to exceed 15% of expenditures for the quarter, unless otherwise approved in writing by the Mental Health Director, in furtherance of the Scope of Work.

Contractor is responsible for managing the amount of funds in a manner that all of the required work and services are performed within the contract limit. It is expected that Contractor will pay customary and reasonable amounts or stipends for services, equipment, supplies, and related expenses necessary to fulfill the terms of this Agreement.

All bills shall be accompanied by documentation that each expense was incurred by MCCFC. Documentation may include actual invoices, pay records for stipends paid to staff or independent contractors, etc.

ATTACHMENT C

COUNTY OF MONO HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) BUSINESS ASSOCIATE TERMS AND CONDITIONS

HIPAA BUSINESS ASSOCIATE AGREEMENT

This Attachment shall constitute the Business Associate Agreement (the “Agreement”) between Contractor, (the “Business Associate”) and the County of Mono (the “Covered Entity”), and applies to the functions Business Associate will perform on behalf of Covered Entity (collectively, “Services”), that are identified in the Master Agreement (as defined below).

1. Purpose.

This Agreement is intended to ensure that the Business Associate will establish and implement appropriate privacy and security safeguards with respect to “Protected Health Information” (as defined below) that the Business Associate may create, receive, use, or disclose in connection with the Services to be provided by the Business Associate to the Covered Entity, and that such safeguards will be consistent with the standards set forth in regulations promulgated under the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (“HIPAA”) as amended by the Health Information Technology for Economic and Clinical Health Act as set forth in Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 (“HITECH Act”).

2. Regulatory References.

All references to regulatory Sections, Parts and Subparts in this Agreement are to Title 45 of the Code of Federal Regulations as in effect or as amended, and for which compliance is required, unless otherwise specified.

3. Definitions.

Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms defined in Sections 160.103, 164.304 and 164.501.

(a) Business Associate. “Business Associate” shall mean the party identified above as the “Business Associate”.

(b) Breach. “Breach” shall have the same meaning as the term “breach” in Section 164.402.

(c) Covered Entity. “Covered Entity” shall mean the County of Mono, a hybrid entity, and its designated covered components, which are subject to the Standards for Privacy and Security of Individually Identifiable Health Information set forth in Parts 160 and 164.

(d) Designated Record Set. “Designated Record Set” shall have the same meaning as the term “designated record set” in Section 164.501.

(e) Electronic Protected Health Information. “Electronic Protected Health Information” (“EPHI”) is a subset of Protected Health Information and means individually identifiable health information that is transmitted or maintained in electronic media, limited to the information created, received, maintained or transmitted by Business Associate from or on behalf of Covered Entity.

(f) Individual. “Individual” shall have the same meaning as the term “Individual” in Section 160.103 and shall include a person who qualifies as a personal representative in accordance with Section 164.502(g).

(g) Master Agreement. “Master Agreement” shall mean the contract or other agreement to which this Attachment is attached and made a part of.

(h) Minimum Necessary. “Minimum Necessary” shall mean the minimum amount of Protected Health Information necessary for the intended purpose, as set forth at Section 164.514(d)(1): *Standard: Minimum Necessary Requirements*.

(i) Privacy Rule. “Privacy Rule” shall mean the Standards for Privacy of Individually Identifiable Health Information at Part 160 and Part 164, Subparts A and E.

(j) Protected Health Information. “Protected Health Information” shall have the same meaning as the term “protected health information” in Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

(k) Required By Law. “Required by law” shall have the same meaning as the term “required by law” in Section 164.103.

(l) Secretary. “Secretary” shall mean the Secretary of the United States Department of Health and Human Services (“DHHS”) or his/her designee.

(m) Security Incident. “Security Incident” shall mean the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with systems operations in an information system, but does not include minor incidents that occur on a daily basis, such as scans, “pings”, or unsuccessful random attempts to penetrate computer networks or servers maintained by Business Associate.

(n) Security Rule. “Security Rule” shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 160 and Part 164, Subparts A and C.

(o) Unsecured Protected Health Information. “Unsecured Protected Health Information” shall have the same meaning as the term “unsecured protected health information” in Section 164.402, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

4. **Compliance with the HIPAA Privacy and Security Rules.**

(a) Business Associate acknowledges that it is required by Sections 13401 and 13404 of the HITECH Act to comply with the HIPAA Security Rule, Sections 164.308 through 164.316, and the use and disclosure provisions of the HIPAA Privacy Rule, Sections 164.502 and 164.504.

(b) Business Associate agrees not to use or further disclose Protected Health Information other than as permitted or required by this Agreement, or as required by law.

5. **Permitted Uses and Disclosures.**

(a) Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity for the purposes specified in Exhibit 1 to this Attachment, which if completed and attached hereto is incorporated by reference, or as otherwise specified in the Scope of Work (Attachment A) of the Master Agreement, subject to limiting use and disclosure to applicable minimum necessary rules, regulations and statutes and provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

(b) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or

to carry out the legal responsibilities of the Business Associate.

(c) Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required by Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(d) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by Section 164.504(e)(2)(i)(B).

(e) Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State authorities consistent with Section 164.502(j).

6. Appropriate Safeguards.

(a) Business Associate agrees to use appropriate safeguards to prevent the use or disclosure of Protected Health Information other than as provided for by this Agreement. Appropriate safeguards shall include implementing administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Protected Health Information that is created, received, maintained or transmitted on behalf of the Covered Entity and limiting use and disclosure to applicable minimum necessary rules, regulations and statutes.

(b) To the extent practicable, Business Associate will secure all Protected Health Information by technological means that render such information unusable, unreadable, or indecipherable to unauthorized individuals and in accordance with any applicable standards or guidance issued by the Department of Health and Human Services under Section 13402 of the HITECH Act.

7. Reporting Unauthorized Uses and Disclosures.

(a) Business Associate agrees to notify Covered Entity of any breach, or security incident involving Unsecured Protected Health Information of which it becomes aware, including any access to, or use or disclosure of Protected Health Information not permitted by this Agreement. Such notification will be made within five (5) business days after discovery and will include, to the extent possible, the identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by the Business Associate to have been, accessed, acquired, used or disclosed, a description of the Protected Health Information involved, the nature of the unauthorized access, use or disclosure, the date of occurrence, and a description of any remedial action taken or proposed to be taken by Business Associate. Business Associate will also provide to Covered Entity any other available information that the Covered Entity is required to include in its notification to the Individual under Section 164.404(c) at the time of the initial report or promptly thereafter as the information becomes available.

(b) In the event of a request by law enforcement under Section 164.412, Business Associate may delay notifying Covered Entity for the applicable timeframe.

(c) A breach or unauthorized access, use, or disclosure shall be treated as discovered by the Business Associate on the first day on which such unauthorized access, use, or disclosure is known, or should reasonably have been known, to the Business Associate or to any person, other than the individual committing the unauthorized disclosure, that is an employee, officer,

subcontractor, agent or other representative of the Business Associate.

(d) In meeting its obligations under this section, it is understood that Business Associate is not acting as the Covered Entity's agent. In performance of the work, duties, and obligations and in the exercise of the rights granted under this Agreement, it is understood and agreed that Business Associate is at all times acting as an independent contractor in providing services pursuant to this Agreement and the Master Agreement.

8. Mitigating the Effect of a Breach, Security Incident, or Unauthorized Access, Use or Disclosure of Unsecured Protected Health Information.

(a) Business Associate agrees to mitigate, to the greatest extent possible, any harm that results from the breach, security incident, or unauthorized access, use or disclosure of Unsecured Protected Health Information by Business Associate or its employees, officers, subcontractors, agents, or other representatives.

(b) Following a breach, security incident, or any unauthorized access, use or disclosure of Unsecured Protected Health Information, Business Associate agrees to take any and all corrective action necessary to prevent recurrence, to document any such action, and to make said documentation available to Covered Entity.

(c) Except as required by law, Business Associate agrees that it will not inform any third party of a breach or unauthorized access, use or disclosure of Unsecured Protected Health Information without obtaining the Covered Entity's prior written consent. Covered Entity hereby reserves the sole right to determine whether and how such notice is to be provided to any Individuals, regulatory agencies, or others as may be required by law, regulation or contract terms, as well as the contents of such notice.

9. Indemnification.

(a) Business Associate agrees to hold harmless, defend at its own expense, and indemnify Covered Entity for the costs of any mitigation undertaken by Business Associate pursuant to Section 8, above.

(b) Business Associate agrees to assume responsibility for any and all costs associated with the Covered Entity's notification of Individuals affected by a breach or unauthorized access, use or disclosure by Business Associate or its employees, officers, subcontractors, agents or other representatives when such notification is required by any state or federal law or regulation, or under any applicable contract to which Covered Entity is a party.

(c) Business Associate agrees to hold harmless, defend at its own expense and indemnify Covered Entity and its respective employees, directors, officers, subcontractors, agents or other members of its workforce (each of the foregoing hereinafter referred to as "Indemnified Party") against all actual and direct losses suffered by the Indemnified Party and all liability to third parties arising from or in connection with any breach of this Agreement or from any acts or omissions related to this Agreement by Business Associate or its employees, directors, officers, subcontractors, agents or other members of its workforce. Accordingly, on demand, Business Associate shall reimburse any Indemnified Party for any and all actual and direct losses, liabilities, lost profits, fines, penalties, costs or expenses (including reasonable attorneys' fees) which may for any reason be imposed upon any Indemnified Party by reason of any suit, claim, action, proceeding or demand by any third party which results from the Business Associate's acts or omissions hereunder. Business Associate's obligation to indemnify any Indemnified Party shall survive the expiration or termination of this Agreement.

10. Individuals' Rights.

(a) Business Associate agrees to provide access, at the request of Covered Entity, and in the time and manner designated by the Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual, or a person or entity designated by the Individual in order to meet the requirements under Section 164.524 and HITECH Act Section 13405(e)(1).

(b) Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to make pursuant to Section 164.526, at the request of Covered Entity or an Individual, and in the time and manner designated by the Covered Entity.

(c) Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with Section 164.528.

(d) Business Associate agrees to provide to Covered Entity or an Individual, in the time and manner designated by Covered Entity, information collected in accordance with Section 10(c) of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with Section 164.528.

(e) Business Associate agrees to comply with any restriction to the use or disclosure of Protected Health Information that Covered Entity agrees to in accordance with Section 164.522.

11. Obligations of Covered Entity.

(a) Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with Section 164.520, as well as any changes to such notice.

(b) Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, if such changes affect Business Associate's permitted or required uses and disclosures.

(c) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with Section 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

12. Agents and Subcontractors of Business Associate.

(a) Business Associate agrees to ensure that any agent, subcontractor, or other representative to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees in writing to the same restrictions, conditions and requirements that apply through this Agreement to Business Associate with respect to such information, including the requirement to promptly notify the Business Associate of any instances of unauthorized access to or use or disclosure of Protected Health Information of which it becomes aware. Upon request, Business Associate shall provide copies of such agreements to Covered Entity.

(b) Business Associate shall implement and maintain sanctions against any agent, subcontractor or other representative that violates such restrictions, conditions or requirements and shall mitigate the effects of any such violation.

13. Audit, Inspection, and Enforcement.

(a) Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity, available to any state or federal agency, including the Secretary, for the purposes of determining compliance with HIPAA and any related regulations or official guidance.

(b) With reasonable notice, Covered Entity and its authorized agents or contractors may audit and/or examine Business Associate's facilities, systems, policies, procedures, and documentation relating to the security and privacy of Protected Health Information to determine compliance with the terms of this Agreement. Business Associate shall promptly correct any violation of this Agreement found by Covered Entity and shall certify in writing that the correction has been made. Covered Entity's failure to detect any unsatisfactory practice does not constitute acceptance of the practice or a waiver of Covered Entity's enforcement rights under this Agreement.

14. Permissible Requests by Covered Entity.

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

15. Term and Termination.

(a) The terms of this Agreement shall remain in effect for the duration of all services provided by Business Associate under the Master Agreement and for so long as Business Associate remains in possession of any Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity unless Covered Entity has agreed in accordance with this section that it is not feasible to return or destroy all Protected Health Information.

(b) Upon termination of the Master Agreement, Business Associate shall recover any Protected Health Information relating to the Master Agreement and this Agreement in its possession and in the possession of its subcontractors, agents or representatives. Business Associate shall return to Covered Entity, or destroy with the consent of Covered Entity, all such Protected Health Information, in any form, in its possession and shall retain no copies. If Business Associate believes it is not feasible to return or destroy the Protected Health Information, Business Associate shall so notify Covered Entity in writing. The notification shall include: (1) a statement that the Business Associate has determined that it is not feasible to return or destroy the Protected Health Information in its possession, and (2) the specific reasons for such determination. If Covered Entity agrees in its sole discretion that Business Associate cannot feasibly return or destroy the Protected Health Information, Business Associate shall ensure that any and all protections, requirements and restrictions contained in the Master Agreement and this Agreement shall be extended to any Protected Health Information for so long as Business Associate maintains such Protected Health Information, and that any further uses and/or disclosures will be limited to the purposes that make the return or destruction of the Protected Health Information infeasible.

(c) Covered entity may immediately terminate the Master Agreement if it determines that Business Associate has violated a material term of this Agreement.

16. Amendment.

The Parties agree to take such action as is necessary to amend this Agreement from time to time

as is necessary for Covered Entity and Business Associate to comply with the requirements of the HIPAA Privacy and Security Rules and the HITECH Act.

17. Entire Agreement.

This Attachment constitutes the entire HIPAA Business Associate Agreement between the parties, and supersedes any and all prior HIPAA Business Associate Agreements between them.

18. Notices.

(a) All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

(b) Any mailed notice, demand, request, consent, approval or communication that Covered Entity desires to give to Business Associate shall be addressed to Business Associate at the mailing address set forth in the Master Agreement.

(c) Any mailed notice, demand, request, consent, approval or communication that Business Associate desires to give to Covered Entity shall be addressed to Covered Entity at the following address:

Mono County Privacy Officer
Office of County Counsel
P.O. Box 2415
Mammoth Lakes, CA 93546

(d) For purposes of subparagraphs (b) and (c) above, either party may change its address by notifying the other party of the change of address.

19. Lost Revenues; Penalties/Fines.

(a) Lost Revenues. Business Associate shall make Covered Entity whole for any revenues lost arising from an act or omission in billing practices by Business Associate.

(b) Penalties/Fines for Failure to Comply with HIPAA. Business Associate shall pay any penalty or fine assessed against Covered Entity arising from Business Associate's failure to comply with the obligations imposed by HIPAA.

(c) Penalties/Fines (other). Business Associate shall pay any penalty or fine assessed against Covered Entity arising from Business Associate's failure to comply with all applicable Federal or State Health Care Program Requirements, including, but not limited to any penalties or fines which may be assessed under a Federal or State False Claims Act provision.

Commission Meeting Dates

for the 2016-17 Fiscal Year (July, 1 2016 – June, 30 2017)

Meetings are scheduled for:

2:30pm - 4:30pm

at the Mono County Office of Education Conference Room
451 Sierra Park Rd, Mammoth Lakes, California
on the third Thursday of every other month

Jeanne Sassin
Commission Chair
Teacher
Lee Vining Elementary School

Stacey Adler, PhD
Commission Vice-Chair
Mono County Superintendent of
Schools

Kristin Wilson, MD
Commission Secretary
Pediatrician
Mammoth Hospital

Tim Alpers
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Megan Le Plat
Indian Child Welfare Act
Representative,
Utu Utu Gwaitu Paiute Tribe

1. Thursday, August 18, 2016
2. Thursday, October 20, 2016
3. Thursday, December 15, 2016
4. Thursday, February 16, 2017
5. Thursday, April 20, 2017
6. Thursday, June 15, 2017

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ 760-934-8443 (fax) ♦ mdesbaillets@monocoe.org monokids.org

Mono County Health & Safety Fairs 2016						
	Benton	Lee Vining	Bridgeport	Coleville	2016 Total	2015 Total
Participants	13	33	19	31	96	108
children	7	15	9	15	46	56
adults	6	18	10	16	50	51
dads	n/a	n/a	n/a	n/a	n/a	9
families	5	11	5	13	34	36
Books	11	11	6	6	34	60
ID Fingerprints	6	10	5	10	31	33
Hearing Screening	4	7	4	n/a	15	8
IMACA Preschool Info	4	8	6	n/a	18	n/a
OH Screening	4	9	4	12	29	27
Fluoride Varnish	n/a	9	6	12	27	22
Immunization Information	n/a	n/a	n/a	n/a	0	17
Behavioral Health	11	6	5	5	27	49
Bike Helmets	6	12	9	11	38	26
Poison Info	2	5	13	4	24	63
Car Seat Info	1	5	2	?	8	21
seats checked	1	n/a	1	n/a	2	6
seats replaced	n/a	n/a	n/a	n/a	0	3
Raising a Reader	10	n/a	n/a	19	29	n/a
Nutrition	n/a	19	17	10	46	90
Home Visiting	0	0	0	0	0	6
First 5 Email sign-up	0	0	0	1	1	5
Total Services 2016	60	101	78	90	329	
Total Services 2015	86	109	141	167	503	
Total Services 2014	62	88	60	131	341	
Total Services 2013	62	91	38	27	218	

Mono County Round Ups 2016						
	Mammoth	Benton	Lee Vining	Bridgeport	Coleville	Total
Incoming K/TK, Bridge Apps	59	5	11	5	13	93
adults	83	3	18	8	16	128
children	57	4	15	5	15	96
OH Checks	10	see Health and Safety Fair Numbers				
Fluoride Varnish	9					
Total Participants 2016	140	7	33	13	31	224
Total Participants 2015	200	2	21	14	21	258
Total Participants 2014	176	1	13	6	29	225
Total Participants 2013	234	10	18	8	32	302
% Of Incoming Class Served at Round Up:						
2015	65%	100%	57%	117%	40%	60%
2014	65%	33%	83%	100%	55%	64%
2013	83%	100%	88%	100%	62%	79%

NEELY ACCOUNTANCY CORP
Certified Public Accountant
17037 Chatsworth St., Suite 208A
Granada Hills, CA 91344

818-360-9800

April 1, 2016

Mono County Children & Families Commission
PO Box 130
Mammoth Lakes, CA 93546

We are pleased to confirm our understanding of the services we are to provide Mono County Children & Families Commission for the year ended June 30, 2016. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Mono County Children & Families Commission as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Mono County Children & Families Commission's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Mono County Children & Families Commission's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Revenues, Expenditures and Changes in Fund Balance, Budget and Actual
- 3) Schedule of Expenditures by Fund Source of CCFC Funds for First 5 Programs Activities

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Mono County Children & Families Commission and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Mono County Children & Families Commission's financial statements. Our report will be addressed to commissioners of Mono County Children & Families Commission. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and

compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Mono County Children & Families Commission is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Mono County Children & Families Commission's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Mono County Children & Families Commission in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to California Children & Families Commission and the California State Controller; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Neely Accountancy Corp. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to California Children & Families Commission and the California State Controller or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Neely Accountancy Corp. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the California Children & Families Commission and California State Controller. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 15, 2016 and to issue our reports no later than October 15, 2016. Thomas Neely, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$5,950. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Mono County Children & Families Commission and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Neely Accountancy Corp.

RESPONSE:

This letter correctly sets forth the understanding of Mono County Children & Families Commission

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

First 5 Mono County
Budget YTD as of 5/24/2016
FY 2015-16

	July 1, 2015 to May 24, 2016	Budget FY 15-16
Ordinary Income/Expense		
Income		
Prop 10 Tax Revenue	58,417.14	90,397.00
Small County Augmentation	194,702.25	259,603.00
SMIF (Surplus Money Inv Fund)	0.00	27.00
CAPIT (Parenting Partners)	17,453.00	30,000.00
CARES Plus Program	14,407.81	40,000.00
Peapod Program (Prop 63 Funds)	12,115.55	35,000.00
Raising a Reader	294.83	5,000.00
Misc Inc	170.00	140.00
Interest on F5 Mono Fund Bal	2,630.67	5,384.00
Total Income	300,191.25	465,551.00
Expense		
Home Visiting (Resource 9037)	108,313.95	144,668.00
School Readiness	42,782.45	88,749.97
Peapod (Resource 9039)	23,662.03	40,000.00
Child Care Quality	59,775.76	68,052.00
Oral Health (Resource 9038)	3,494.50	5,728.00
Safe Kids Coalition	73.40	7,000.00
Evaluation	499.95	1,000.00
F5 Operations	87,440.71	112,497.00
Miscellaneous	8,050.00	10,050.00
Total Expense	334,092.75	477,744.97
Net Ordinary Income	-33,901.50	-12,193.97
Net Income	-33,901.50	-12,193.97

2015-16 Proposed Budget Update

Item # 15
Mtg. 6/3/16

Ordinary Income/Expense

Income

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Current Budget	FY 15-16 Proposed Budget	Change in Budget
Prop 10 Tax Revenue	89,001.59	58,417	90,397	90,397	
Small County Augmentation	260,998.41	194,702	259,603	259,603	
SMIF (Surplus Money Inv Fund)	27.72	-	27	27	
CAPIT (Parenting Partners)	29,902.12	17,453	30,000	30,000	
CARES Plus Program	40,000.00	14,408	40,000	40,000	
IMPACT				22,212	22,212
CDBG Administration				6,975	6,975
Peapod Program (Prop 63 Funds)	34,817.42	12,116	35,000	35,000	
Raising a Reader	3,801.68	295	5,000	5,000	
Misc Inc					
CBEC Revenue	1,241.34	-			
Breast Pump Attachments	140.00	70		-	
Misc Inc - Other	4,100.73	100	140	140	
Total Misc Inc	5,482.07	170	140	140	
Interest on F5 Mono Fund Bal	5,908.71	2,631	5,384	5,384	
Child Signature Program	62,910.91	-			

Total Income

532,850.63	300,191	465,551	494,738	29,187
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Expense

Home Visiting (Resource 9037)

Welcome Baby! Home Visiting

Home Visitors Salary	45,437.97	40,278	45,300	48,465	3,165
Home Visitors Benefits	8,352.41	3,208	10,121	3,710	(6,411)
Admin Assistant Salary	7,474.61	5,204	6,914	6,230	(684)
Admin Assistant Benefits	580.92	772	1,031	924	(107)
Office Supplies	1,955.78	609	500	1,000	500
Postage	196.00	147	285	285	-
Staff Training/Travel	2,655.23	69	300	300	-
Mileage Reimbursement Personal	8,560.54	8,688	8,000	10,423	2,423
Educational Support Materials	1,766.39	2,226	700	2,758	2,058
MCOE Indirect	5,017.92	-	7,337	5,933	(1,404)
Other Admin & Misc Exp	82.39	-			-

Total Welcome Baby! Home Visiting

82,080.16	61,200	80,488	80,028	(460)
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CAPIT Grant Parenting Partners

Home Visiting Staff	29,540.17	29,429	37,000	37,000	-
Home Visiting Supervision	2,347.92	3,502	7,945	4,610	(3,335)
Office Supplies	1,742.86	1,545	1,545	1,545	-
Counseling	1,020.00	1,060	2,000	2,000	-
Grant Administration	2,501.20	922	850	850	-
Training & Travel	10,439.70	6,833	9,000	9,000	-
Educational Materials	1,204.94	1,300	1,000	1,000	-
MCOE Indirect	3,511.80	-	3,700	4,495	795

2015-16 Proposed Budget Update

Item # 15
Mtg. 6/3/16

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Current Budget	FY 15-16 Proposed Budget	Change in Budget
General Operating Expenses	2,105.14	109	-		
Total CAPIT Grant Parenting Partners	54,413.73	44,699	63,040	60,500	(2,540)
Lactation Counseling/Childbirth					-
Breast Pump Attachments	175.00	70	140	140	-
Lactation Counseling/Childbirth - Other	3,974.45	2,345	1,000	4,000	3,000
Total Lactation Counseling/Childbirth	4,149.45	2,415	1,140	4,140	3,000
Total Home Visiting (Resource 9037)	140,643.34	108,314	144,668	144,668	-
School Readiness (Resource 9310)					-
Director Salary	5,282.76	4,806	5,551	5,767	216
Director Benefits	2,890.22	2,544	2,903	3,050	147
Admin Assistant Salary	6,803.04	5,204	6,914	6,230	(684)
Admin Assistant Benefits	822.52	772	1,031	924	(107)
Advertising	378.47	99	250	250	-
Office Supplies/Postage	1,000.00	246	1,000	1,000	-
Motorpool	759.21	-	300	300	-
MCOE Indirect	1,015.62	-	1,640	1,640	-
Preschool to K Transition	3,896.62	4,251	3,500	3,500	-
Promotional Messaging	2,153.78	1,387	1,500	1,500	-
Early Literacy					-
First Book	151.00	1,117			-
Early Literacy - Other	6,258.62	2,321	4,000	4,428	428
Total Early Literacy	6,409.62	3,437	4,000	4,428	428
ESUSD Transition to School	5,852.00	-	8,675	8,675	-
MUSD Transition to School	9,970.86	-	10,000	10,000	-
Preschool Support	0.00	-	3,386	7,470	4,084
Farm to Preschool	0.00	136	100	100	-
Raising a Reader Mo Co Library					-
Story Time					-
Leader Salary	3,595.56	708	3,600	3,600	-
Leader Benefits	206.12	70	500	500	-
Supplies	308.44	121	250	250	-
First 5 Indirect	215.00	-	435	435	-
MCOE Indirect	435.00	-	215	215	-
Total Story Time	4,760.12	900	5,000	5,000	-
Raising a Reader Mo Co Library - Other	33,239.88	19,000	33,000	33,000	-
Total Raising a Reader Mo Co Library	38,000.00	19,900	38,000	38,000	-
Total School Readiness	85,234.72	42,782	88,750	92,834	4,084
Peapod (Resource 9039)					-
Director Salary	1,173.96	1,068	1,234	1,234	-
Director Benefits	642.28	565	645	645	-
Admin Assistant Salary	7,139.16	5,204	6,914	6,230	(684)
Admin Assistant Benefits	791.66	772	1,030	924	(106)
Peapod Leaders Salary	20,364.61	12,115	21,848	13,168	(8,680)

2015-16 Proposed Budget Update

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Current Budget	FY 15-16 Proposed Budget	Change in Budget
Peapod Leaders Benefits	875.41	856	1,408	826	(582)
Office Supplies	496.80	314	743	2,000	1,257
Advertising	121.68	173	200	376	176
Training	2,885.37	2,175	1,000	2,200	1,200
Playgoup Materials	1,012.44	294	1,000	3,389	2,389
Mileage Reimbursement Personal	943.09	127	650	500	(150)
First 5 Indirect				2,016	2,016
MCOE Indirect	3,472.10	-	3,328	1,492	(1,836)
Total Peapod (Resource 9039)	39,918.56	23,662	40,000	35,000	(5,000)
Child Care Quality					-
CARES (Resource 9035)					-
Coordinator Salary	21,548.57	18,054	21,508	21,508	-
Coordinator Benefits	7,186.14	5,227	9,077	9,077	-
Director Salary	2,788.10	2,670	3,084	3,084	-
Director Benefits	1,818.94	1,696	1,613	1,613	-
Operating Costs					-
Educational Support Materials	0.00	1,223	500	500	-
Copying	300.00	-	200	200	-
Office Supplies	903.00	222	200	200	-
Translation	160.50	200	500	500	-
Postage	100.00	-	100	100	-
Total Operating Costs	1,463.50	1,645	1,500	1,500	-
Stipends	21,350.00	19,580	13,700	13,700	-
Support Services	2,047.79	-	1,000	1,000	-
Evaluation	297.77	-	1,000	1,000	-
Administration Cost					-
Indirect First 5	4,440.20	2,368	2,726	2,726	-
Indirect MCOE	3,494.69	1,883	5,292	5,292	-
Total Administration Cost	7,934.89	4,251	8,018	8,018	-
Total CARES (Resource 9035)	66,435.70	53,124	60,500	60,500	-
IMPACT					-
Coordinator Salary	0.00	3,305	4,608	4,608	-
Coordinator Benefits	0.00	1,940	1,944	1,944	-
Director Salary				4,698	4,698
Director Benefits				2,261	2,261
Materials & Supplies				200	200
Travel	0.00	1,407	1,000	2,000	1,000
Incentives				6,000	6,000
Contractual				1,000	1,000
Indirect					-
MCOE Indirect				1,351	1,351
First 5 Indirect				1,546	1,546
Total IMPACT	0.00	6,652	7,552	25,608	18,056

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Current Budget	FY 15-16 Proposed Budget	Change in Budget
Child Signature Project	62,910.91	-			-
Total Child Care Quality	129,346.61	59,776	68,052	86,108	18,056
Oral Health (Resource 9038)					-
Director Salary	1,173.96	1,068	1,234	1,234	-
Director Benefits	642.28	565	645	645	-
Tooth Tutor Part-time Emp	1,840.76	1,063	1,864	2,772	908
Tooth Tutor Benefits	100.70	67	133	133	-
Educational Support Materials	1,527.14	731	1,464	1,464	-
MCOE Indirect	333.47	-	388	490	102
Total Oral Health (Resource 9038)	5,618.31	3,495	5,728	6,738	1,010
Safe Kids Coalition	7,049.99	73	7,000	8,000	1,000
CDBG Administration				6,975	6,975
Evaluation	1,374.95	500	1,000	1,000	-
F5 Operations					-
F5 Operations (Resource 9300)					-
Director Salary	45,930.56	40,284	48,073	35,196	(12,877)
Director Benefits	26,120.38	22,897	26,452	25,231	(1,221)
Admin Assistant Salary	17,049.84	13,300	17,668	15,920	(1,748)
Admin Assistant Benefits	1,244.40	1,752	2,634	2,143	(491)
Office Supplies/Postage	2,175.12	2,116	2,000	2,811	811
Advertising	0.00	168	500	2,500	2,000
Rent	225.00	4,000	2,700	6,000	3,300
Phones	443.21	250	500	500	-
Commisioner Travel	1,002.31	-	600	1,600	1,000
Staff Travel	1,606.30	2,673	1,500	4,500	3,000
MCOE Indirect	8,787.69	-	9,870	7,849	(2,021)
Total F5 Operations (Resource 9300)	104,584.81	87,441	112,497	104,250	(8,247)
Total F5 Operations	104,584.81	87,441	112,497	104,250	(8,247)
Miscellaneous					-
F5 Association Dues	2,300.00	2,300	2,300	2,300	-
Fiscal Audit	5,750.46	5,750	5,750	5,750	-
Mono County Counsel	4,190.00	-	2,000	4,000	2,000
Fiscal Preparation	774.19	-		500	500
Total Miscellaneous	13,014.65	8,050	10,050	12,550	2,500
Total Expense	526,785.94	334,093	477,745	498,123	20,378
Net Ordinary Income	6,064.69	(33,902)	(12,194)	(3,385)	8,809

2016-17 Proposed Budget

Item #16
Mtg. 6/3/16

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Proposed Budget	FY 16-17 Proposed Budget
Ordinary Income/Expense				
Income				
Prop 10 Tax Revenue	89,002	58,417.14	90,397	90,397
Small County Augmentation	260,998	194,702.25	259,603	259,603
SMIF (Surplus Money Inv Fund)	28	0.00	27	25
CAPIT (Parenting Partners)	29,902	17,453.00	30,000	30,000
CARES Plus Program	40,000	14,407.81	40,000	
IMPACT			22,212	57,145
CDBG Administration			6,975	6,975
CDBG				187,500
Peapod Program (Prop 63 Funds)	34,817	12,115.55	35,000	35,000
Raising a Reader	3,802	294.83	5,000	5,000
Misc Inc				
CBEC Revenue	1,241	0.00		
Breast Pump Attachments	140	70.00		100
Misc Inc - Other	4,101	100.00	140	
Total Misc Inc	5,482	170.00	140	100
Interest on F5 Mono Fund Bal	5,909	2,630.67	5,384	5,384
Child Signature Program	62,911	0.00		
Total Income	532,851	300,191.25	494,738	677,129
Expense				
Home Visiting (Resource 9037)				
Welcome Baby! Home Visiting				
Home Visitors Salary	45,438	40,278.25	48,465	51,373
Home Visitors Benefits	8,352	3,208.02	3,710	4,155
Admin Assistant Salary	7,475	5,204.40	6,230	6,604
Admin Assistant Benefits	581	771.52	924	1,035
Office Supplies	1,956	608.71	1,000	1,500
Postage	196	147.00	285	350
Staff Training/Travel	2,655	68.97	300	
Mileage Reimbursement Personal	8,561	8,687.94	10,423	10,500
Educational Support Materials	1,766	2,225.62	2,758	2,500
MCOE Indirect	5,018	0.00	5,933	6,317
Other Admin & Misc Exp	82	0.00		
Total Welcome Baby! Home Visiting	82,080	61,200.43	80,028	84,333
CAPIT Grant Parenting Partners				
Home Visiting Staff	29,540	29,429.45	37,000	37,000
Home Visiting Supervision	2,348	3,501.78	4,610	4,610
Office Supplies	1,743	1,544.52	1,545	1,545
Counseling	1,020	1,060.00	2,000	2,000
Grant Administration	2,501	921.52	850	850
Training & Travel	10,440	6,832.89	9,000	9,000
Educational Materials	1,205	1,299.53	1,000	1,000

2016-17 Proposed Budget

Item # 16
Mtg. 6/3/16

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Proposed Budget	FY 16-17 Proposed Budget
MCOE Indirect	3,512	0.00	4,495	4,495
General Operating Expenses	2,105	109.00		
Total CAPIT Grant Parenting Partners	54,414	44,698.69	60,500	60,500
Lactation Counseling/Childbirth				
Breast Pump Attachments	175	70.00	140	100
Lactation Counseling/Childbirth - Oth	3,974	2,344.83	4,000	2,000
Total Lactation Counseling/Childbirth	4,149	2,414.83	4,140	2,100
Facilities				3,800
Total Home Visiting (Resource 9037)	140,643	108,313.95	144,668	150,733
School Readiness (Resource 9310)				
Director Salary	5,283	4,805.74	5,767	6,113
Director Benefits	2,890	2,544.20	3,050	3,416
Admin Assistant Salary	6,803	5,204.37	6,230	6,604
Admin Assistant Benefits	823	771.65	924	1,035
Advertising	378	99.00	250	250
Office Supplies/Postage	1,000	246.33	1,000	1,000
Motorpool	759	0.00	300	300
MCOE Indirect	1,016	0.00	1,640	1,717
Preschool to K Transition	3,897	4,251.25	3,500	3,500
Promotional Messaging	2,154	1,386.60	1,500	500
Early Literacy				
First Book	151	1,116.65		
Early Literacy - Other	6,259	2,320.63	4,428	3,000
Total Early Literacy	6,410	3,437.28	4,428	3,000
ESUSD Transition to School	5,852	0.00	8,675	8,675
MUSD Transition to School	9,971	0.00	10,000	10,000
Preschool Support	0	0.00	7,670	
Farm to Preschool	0	136.40	100	
Raising a Reader Mo Co Library				
Story Time				
Leader Salary	3,596	707.89	3,600	3,600
Leader Benefits	206	70.46	500	500
Supplies	308	121.28	250	250
First 5 Indirect	215	0.00	435	435
MCOE Indirect	435	0.00	215	215
Total Story Time	4,760	899.63	5,000	5,000
Raising a Reader Mo Co Library - Oth	33,240	19,000.00	33,000	33,000
Total Raising a Reader Mo Co Library	38,000	19,899.63	38,000	38,000
Facilities				3,800
Total School Readiness	85,235	42,782.45	93,034	87,909
Peapod (Resource 9039)				
Director Salary	1,174	1,067.91	1,234	1,308
Director Benefits	642	565.35	645	722

2016-17 Proposed Budget

Item #16
Mtg. 6/3/16

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Proposed Budget	FY 16-17 Proposed Budget
Admin Assistant Salary	7,139	5,204.37	6,230	6,604
Admin Assistant Benefits	792	771.65	924	1,035
Peapod Leaders Salary	20,365	12,114.64	13,168	13,958
Peapod Leaders Benefits	875	856.02	826	925
Office Supplies	497	313.53	2,000	2,000
Advertising	122	172.80	376	683
Training	2,885	2,175.19	2,200	2,537
Playgoup Materials	1,012	294.07	3,389	1,046
Mileage Reimbursement Personal	943	126.50	500	1,000
MCOE Indirect	3,472		2,016	2,455
First 5 Indirect		0.00	1,492	726.63
Total Peapod (Resource 9039)	39,919	23,662.03	35,000	35,000
Child Care Quality				
CARES (Resource 9035)				
Coordinator Salary	21,549	18,054.06	21,508	
Coordinator Benefits	7,186	5,227.40	9,077	
Director Salary	2,788	2,669.89	3,084	
Director Benefits	1,819	1,696.12	1,613	
Operating Costs				
Educational Support Materials	0	1,223.11	500	
Copying	300	0.00	200	
Office Supplies	903	222.32	200	
Translation	161	199.75	500	
Postage	100	0.00	100	
Total Operating Costs	1,464	1,645.18	1,500	
Stipends	21,350	19,580.00	13,700	
Support Services	2,048	0.00	1,000	
Evaluation	298	0.00	1,000	
Administration Cost				
Indirect First 5	4,440	2,367.51	2,726	
Indirect MCOE	3,495	1,883.37	5,292	
Total Administration Cost	7,935	4,250.88	8,018	
Total CARES (Resource 9035)	66,436	53,123.53	60,500	
IMPACT				
Coordinator Salary	0	3,304.86	4,608	28,742
Coordinator Benefits	0	1,940.00	1,944	7,496
Director Salary			4,698	4,275
Director Benefits			2,261	1,322
Materials & Supplies			200	900
Travel	0	1,407.37	2,000	2,000
Equipment				1,000
Incentives			6,000	14,000
Contractual			1,000	1,405

2016-17 Proposed Budget

Item #16
Mtg. 6/3/16

	FY 14-15 Actual	FY 15-16 YTD (5/24/16)	FY 15-16 Proposed Budget	FY 16-17 Proposed Budget
Indirect				
MCOE Indirect			1,351	4,184
First 5 Indirect			1,546	4,988
Total Indirect	0		2,897	9,171
Total IMPACT	0	6,652.23	25,608	70,311
Child Signature Project	62,911	0.00		
Total Child Care Quality	129,347	59,775.76	86,108	70,311
Oral Health (Resource 9038)				
Director Salary	1,174	1,067.91	1,234	1,308
Director Benefits	642	565.32	645	722
Tooth Tutor Part-time Emp	1,841	1,063.33	2,772	2,938
Tooth Tutor Benefits	101	67.06	133	149
Educational Support Materials	1,527	730.88	1,464	1,000
MCOE Indirect	333	0.00	490	512
Total Oral Health (Resource 9038)	5,618	3,494.50	6,738	6,629
CDBG Administration			6,975	6,975
CDBG-ESUSD				187,500
Safe Kids Coalition	7,050	73.40	8,000	7,000
Evaluation	1,375	499.95	1,000	1,319
F5 Operations				
F5 Operations (Resource 9300)				
Director Salary	45,931	40,283.78	35,196	37,308
Director Benefits	26,120	22,897.32	25,231	28,259
Admin Assistant Salary	17,050	13,300.09	15,920	16,875
Admin Assistant Benefits	1,244	1,752.39	2,143	2,400
Office Supplies/Postage	2,175	2,116.41	2,811	2,500
Advertising	0	168.06	2,500	500
Rent	225	4,000.00	6,000	8,100
Phones	443	249.96	500	500
Commisioner Travel	1,002	0.00	1,600	1,000
Staff Travel	1,606	2,672.70	4,500	4,000
MCOE Indirect	8,788	0.00	7,849	8,484
Total F5 Operations (Resource 9300)	104,585	87,440.71	104,250	109,926
Miscellaneous				
F5 Association Dues	2,300	2,300.00	2,300	2,875
Fiscal Audit	5,750	5,750.00	5,750	5,950
Mono County Counsel	4,190	0.00	4,000	5,000
Fiscal Preparation	774	0.00	500	
Total Miscellaneous	13,015	8,050.00	12,550	13,825
Total Expense	526,451	350,902.04	498,323	677,129
Net Ordinary Income	6,400	-50,710.79	-3,585	0