



Commission Meeting and Public Hearing

AGENDA

May 15, 2014, 1:00-3:00pm

Ellie Randall Room, Mammoth Lakes Library
via polycorn to Inyo and Alpine Counties

- 1. Public Comment** Members of the public are given the opportunity to address the Commission on items of interest and within the jurisdiction of the Commission as such items are discussed. This time is allowed for public input on any item not on the agenda. Time may be limited, depending on the number of speakers and items of business.
- 2. First 5 Association** Moira Kenney, First 5 Association Executive Director, will present on accomplishments after 15 years of proposition 10, sustainability, and the roles of Commissioners and the Association. **(INFORMATION)**

---begin public hearing---
- 3. First 5 California Annual Report** Camille Maben, First 5 California Executive Director, will present the First 5 California 2012-13 Annual Report. **(INFORMATION)**
- 4. First 5 Mono Minutes** Consideration of minutes for the December 19, 2013 First 5 Mono Commission Meeting. **(ACTION)**
- 5. First 5 Mono Evaluation Report FY 2012-13** Molly DesBaillets, First 5 Mono Executive Director, will present the FY 2012-13 evaluation report. **(INFORMATION)**
- 6. First 5 Mono Budget FY 2014-15** First 5 Mono Commission will consider approval of the First 5 Mono FY 2014-15 Budget. **(ACTION)**
- 7. First 5 Inyo** Jody Veenker, First 5 Mono Executive Director, will present
- 8. First 5 Alpine** John Fisher, First 5 Mono Executive Director, will present
- 9. Commissioner Reports** Commissioners may report about various matters; however, there will be no discussion except to ask questions. No action will be taken unless listed on a subsequent agenda.
- 10. Director Reports** This information may be reported elsewhere on agenda.

*Next First 5 Mono Commission Meeting:
June 19th, 2014 cancelled due to lack of agenda items.
August 21st, 2014 2:30 p.m.—4:30 p.m.
Mono County Office of Education, Mammoth Lakes 451 Sierra Park Road 2:30*

Note: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (760) 924-7626 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

NEELY ACCOUNTANCY CORP
Certified Public Accountant
17037 Chatsworth St, Suite 208A
Granada Hills, CA 91344

818-360-9800

March 21, 2014

Mono County Children & Families Commission
PO Box 130
Mammoth Lakes, CA 93546

We are pleased to confirm our understanding of the services we are to provide Mono County Children & Families Commission for the year ended June 30, 2014. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Mono County Children & Families Commission as of and for the year ended June 30, 2014. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany Mono County Children & Families Commission's basic financial statements. As part of our engagement, we will apply certain limited procedures to Mono County Children & Families Commission's RSI. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Revenues, Expenditures and Changes in Fund Balance, Budget and Actual
- 3) Schedule of Expenditures by Fund Source of CCFC Funds for First 5 Programs Activities

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Mono County Children & Families Commission and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies, and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that Mono County Children & Families Commission is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, violations of contracts or grant agreements, or abuse that we may report.

You are responsible for the preparation of the supplementary information in conformity with US generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Mono County Children & Families Commission's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to Mono County Children & Families Commission, the State Controller's Office, and First 5 California; however, management is responsible for any other distribution of the reports and the

financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Neely Accountancy Corp. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to State Controller or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Neely Accountancy Corp. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the State Controller. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 1, 2014 and to issue our reports no later than October 15, 2014. Thomas Neely, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates and that we agree that our gross fee, including expenses, will not exceed \$5,750. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our November 30, 2011 peer review accompanies this letter.

We appreciate the opportunity to be of service to Mono County Children & Families Commission and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,


Neely Accountancy Corp

RESPONSE:

This letter correctly sets forth the understanding of Mono County Children & Families Commission

By: _____

Title: _____

Date: _____

Enclosure: November 30, 2011 Peer Review Report

SYSTEM REVIEW REPORT

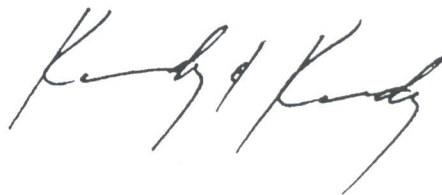
May 22, 2012

Neely Accountancy Corp
Certified Public Accountants
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Neely Accountancy Corp (the firm) in effect for the year ended November 30, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Neely Accountancy Corp in effect for the year ended November 30, 2011, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiencies*, or *fail*. Neely Accountancy Corp has received a peer review rating of *pass*.





Commission Meeting Dates

for the 2014-15 Fiscal Year (July 2014 – June 2015)

Meetings are scheduled for:

2:30pm - 4:30pm

at the Mono County Office of Education Conference Room
451 Sierra Park Rd, Mammoth Lakes, California
on the third Thursday of every other month (unless otherwise indicated)

1. Thursday, August 21, 2014
2. Thursday, October 16, 2014
3. Thursday, December 18, 2014
4. Thursday, February 26, 2015 (fourth Thursday)
5. Thursday, April 16, 2015
6. Thursday, June 18, 2015

For more information call 760-924-7626.

Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Seceretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School
District

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ 760-934-8443 (fax) ♦ mdesbaillets@monocoe.org monokids.org



Form R.6

CARES Plus Round 2
Program Operation Budget FY 2014-15
July 1, 2013 - June 30, 2014

Applicant County	Mono
Name of Lead Agency	First Five Mono County
Address 1	PO Box 130
Address 2	365 Sierra Park Road, Building M
City, State Zip Code	Mammoth Lakes, CA 93546

Budget Detail			
A	B	C	D
Budget Category	State Reimbursable Amount	Local Funds	Total Budget
1 Personnel	\$14,327	\$7,162	\$ 21,489
2 Staff Benefits	\$3,925	\$1,959	\$ 5,884
3 Operating Costs (i.e., Materials, Supplies, Printing, Meeting Space/AV, I/T Support, Equipment)	\$1,668	\$833	\$ 2,501
4 Stipends	\$10,463	\$5,239	\$ 15,702
5 Support Services	\$2,400	\$1,200	\$ 3,600
6 Evaluation	\$2,000	\$1,000	\$ 3,000
7 Direct Costs Total	\$ 34,783	\$ 17,393	\$ 52,176
8 Administrative Costs 15%	\$5,217	\$2,607	\$ 7,824
9 TOTAL	\$ 40,000	\$ 20,000	
10 State Reimbursable Amount for FY 2013-14	\$ 40,000		

I, the official named below, hereby request funding from First 5 California in accordance with the CARES Plus RFA in the amount represented in this budget. I certify that all the information represented in this budget form is true and correct to the best of my knowledge and that the proposed budget expenditures will be made in accordance with the RFA and the Lead Agency's approved application during the specified period of program authority. I also certify that the Lead Agency will fully participate in the required CARES evaluation and data collection process administered by First 5 California and/or its designee.

Lead Agency Executive
Director or Authorized
Designee

Signature

Date

First 5 California Use Only

Reviewed by ASD

☐ Complete

PMD Signature

Date



CARES Plus Round 2
REVISED
Program Operation Budget

Fiscal Year	2013-14
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Name of Lead Agency	Mono / Alpine
Address	P.O. Box 130
City, State, Zip Code	Mammoth Lakes, CA 93546

Budget Detail			
A	B	C	D
Budget Category	State Reimbursable Amount	Local Funds	Total Budget
1 Personnel	\$ 14,327.00	7,162.00	\$ 21,489.00
2 Staff Benefits	\$ 7,256.00	3,628.00	\$ 10,884.00
3 Operating Costs (i.e., Materials, Supplies, Printing, Meeting Space/AV, I/T Support, Equipment)	\$ 1,669.00	834.00	\$ 2,503.00
4 Stipends	\$ 9,466.00	4,734.00	\$ 14,200.00
5 Support Services	\$ 733.00	367.00	\$ 1,100.00
6 Evaluation	\$ 1,333.00	667.00	\$ 2,000.00
7 Total Direct Costs	\$ 34,784.00	17,392.00	\$ 52,176.00
8 *State Administrative Costs 15%	\$ 5,216.00	2,608.00	\$ 7,824.00
9 TOTAL	\$ 40,000.00	20,000.00	\$ 60,000.00

10	State Reimbursable Amount	\$ 40,000.00
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***State Administrative Costs Cannot Exceed 15% of the Total Direct Costs in Cell B7.**

I hereby request funding from First 5 California in accordance with the CARES Plus Round 2 RFA in the amount represented in this budget. I certify all the information represented in this budget is true and correct and that the proposed budget expenditures will be made in accordance with the RFA and the CARES Plus Round 2 approved application during the specified period of program authority. I also certify the Lead Agency will fully participate in the required CARES Plus Round 2 evaluation and data collection process administered by First 5 California or its designee.

Lead Agency Executive
Director or Authorized
Designee

Signature

Date

First 5 California Use Only

Approved by ASD ☐ Complete

PMD Signature

Date

First 5 Mono County
Revenue & Expenditures
To Date

Item #15
Mtg. Date 4/10/14

Revenue	FY 13-14 To Date	Budget	% of Budget
Prop 10 Tax Revenue	63,262.55	107,763.00	58.71%
Small County Augmentation	184,603.88	184,604.00	100.0%
Surplus Money Investment Income	0.00	27.00	0.0%
Home Visiting Services:			
CAPIT Grant	11,873.76	29,882.00	39.74%
Peapod Program	13,132.81	40,000.00	32.83%
Child Care Quality:			
CARES Plus	13,690.04	40,000.00	34.23%
Child Signature Project	0.00	57,000.00	0.0%
Safe Kids Grant	0.00	2,500.00	0.0%
Miscellaneous Income	850.00	500.00	170.0%
Interest on First 5 Mono Fund Balance	2,406.25	5,410.00	44.48%
Total	289,819.29	467,686.00	61.97%

Expense			
Home Visiting	74,268.12	130,811.00	56.78%
School Readiness	12,154.21	76,692.00	15.85%
PEAPOD	19,337.23	45,106.00	42.87%
CARES Plus Phase II	24,869.48	60,000.00	41.45%
Child Signature Project	0.00	57,000.00	0.0%
Oral Health Services	4,794.29	6,379.00	75.16%
Safe Kids Partners	0.00	9,000.00	0.0%
Evaluation/Assessments	0.00	2,000.00	0.0%
Commission Operations/Support	73,063.02	91,600.00	79.76%
Miscellaneous Program Expenditures	5,500.00	8,000.00	68.75%
Total	213,986.35	486,588.00	43.98%

Revenues less Expenses	75,832.94	-18,902.00
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Regular Commission Meeting

Minutes

Thursday, August 22, 2013

Mono County Office of Education Conference Room
451 Sierra Park Rd., Mammoth Lakes, California

Commissioners Present: Stacey Adler, PhD, Chair
Karin Humiston
Byng Hunt
Rick Johnson, MD
Barbara Miller

Staff Present: Molly DesBaillets, Executive Director
Shannon Vallejo, Administrative Assistant/Fiscal Specialist

Commissioner Adler welcomed the Commissioners to the first Commission meeting of the 2013-2014 fiscal year.

1. Public Comment

None

2. Minutes (ACTION)

Consideration of minutes for the June 27, 2013 Commission meeting.

ACTION: Approve the August 22, 2013 Commission meeting minutes.

MOTION: Commissioner Johnson

SECOND: Commissioner Adler

VOTE: Unanimous

ABSTENTIONS: None

3. Safe Kids Presentation (ACTION)

Katie Smith: Presented the work of Safe Kids California, which is a branch of Safe Kids Worldwide, to the Commission.

- The goal of Safe Kids California is to keep kids safe from preventable injuries.
- For kids in Mono and Inyo County, the rate of emergency room visits is 28% higher than the statewide average.

- In 9 of 13 injury risk areas, Mono/Inyo counties were higher than the statewide average. Emergency room visits were more than double the state rate for burns and bicycle-related injuries and were up to 60% higher than the state rates for poisoning, cut/pierce, and natural/environmental injuries.
- Explained the composition and work of the Safe Kids coalitions.
 - Coalitions include law enforcement, fire departments, hospitals, health departments, childcare agencies, rec departments – any organization in the community that works with parents and children should belong to the coalition.
- The coalition must address at least 3 injury risk areas, which are chosen by the coalition.
- Safe Kids does not provide equipment, but can help the County get discounted equipment.
- Safe Kids does not fund the coalitions, but grants are available for specific purposes and the application process is very easy.
- Outlined the tools available to Safe Kids coalition coordinators.

Ms. DesBaillets:

- Already had 3 Safe Kids coalition meetings, even though there is no coalition yet.
- Lori Ciccarelli at the hospital, Public Outreach, is spearheading the effort to start a coalition in Mono County.
- Everyone thinks it's a great idea, but nobody has the money or the staff time.
- The meetings have included the Sheriff's Department, the Mammoth Lakes Police Department, Public Health, the hospital, Mono County Behavioral Health, the Mono County Office of Education, and First 5.
- Referenced the results areas of the Strategic Plan and how Safe Kids fulfills those goals.
 - To have healthy children.
 - To be a leader in a network of support services.
- Would be within the purview of what we consider First 5's responsibility to try to create a coalition in Mono County.
- Also a good opportunity to coordinate events in Mono County, i.e., avoid situations such as the conflicting Kidapalooza and car-seat check at the elementary school this summer that target the same populations.

Commission Comments

- Commissioner Johnson: Asked if Ms. Smith was able to sort out the emergency room visit data by county of residence because the Eastern Sierra has a large number of visitors that comprise the emergency room visits. Noted that we have 6-7 times our resident population on peak weekends, which can really skew the data percentage-wise.
 - Ms. Smith: Acknowledged that the data does include visitors, no way to separate county of residence.
- Commissioner Johnson: Another partner would be the EMS providers, because it's the EMS providers taking kids to the emergency room, not the parents. They're out in the community already.
- Commissioner Hunt: Asked what kind of involvement this would entail, what is the typical contribution for a small county.

- Ms. DesBaillets: For First 5 Placer, which is the county where First 5 sponsors 65% of the Coalition, it's a significant amount. Envisioning approximately \$9000, based on funding half of a 20 hour per week position.
- Commissioner Johnson: Asked where in the budget something up to \$9000 would come from.
 - Ms. DesBaillets: The budget includes a \$10,000 Evaluation line-item that was new last fiscal year and was budgeted out for the next five years. Only approximately \$1000 of that was spent, and she doesn't envision First 5 needing that, so it's a pretty easy transfer for a sum that is used for in-house evaluation and is already in the operations budget.
- Commissioner Hunt: Asked if evaluations are required and if the money will be needed for those.
 - Ms. DesBaillets: Evaluations are required, but First 5 has always performed them without the recent line item in the budget.

ACTION: The Commission shall determine whether the subject matter of the proposed funding is consistent with the Commission's Strategic Plan and Fiscal Plan and make a motion to move forward.

MOTION: Commissioner Hunt

SECOND: Commissioner Johnson

VOTE: Unanimous

ABSTENTIONS: None

ACTION: The Commission may authorize the Director to identify a partner agency or agencies and develop a contract for a portion of the Safe Kids Coalition Coordinator position.

MOTION: Commissioner Hunt

SECOND: Commissioner Miller

VOTE: Unanimous

ABSTENTIONS: None

4. Contract Approval – Fiscal Audit Services for FY 2012-2013 (ACTION)

Ms. DesBaillets:

- Same auditor First 5 has used for at least the last four years.
- He's used to dealing with small counties, he's very efficient.
- Thinks he's done a good job from what she's seen.

Commission Comments

- Commissioner Hunt: Noted the amount is the same and asked if Mr. Neely tried to raise the price this year.
 - Ms. DesBaillets: No.
- Commissioner Johnson: Asked if First 5 has been happy with his services.
 - Ms. DesBaillets: Yes.

ACTION: The Commission shall determine whether the subject matter of the proposed contract with Thomas Neely, CPA, for audit services is consistent with the strategic plan and fiscal plan and authorize the Director to sign and administer the contract.

MOTION: Commissioner Hunt
SECOND: Commissioner Johnson
VOTE: Unanimous
ABSTENTIONS: None

5. Strategic Plan Revision Suggestions (ACTION)

Ms. DesBaillets:

- Talked to Executive Directors and looked at a lot of other strategic plans.
- A lot of commissions have opted to try to streamline – to make their documents shorter and accessible to more people.
 - If it sounded simplistic that was intentional.
- Wants to have a document to give to the public that is easy to read and understand.
- Went over the proposed changes and suggestions from Commissioners Adler and Humiston.

ACTION: Have the Director make the suggested revisions and continue with the Strategic Plan process.

MOTION: Commissioner Johnson
SECOND: Commissioner Hunt
VOTE: Unanimous
ABSTENTIONS: None

6. Contract Approval – Mono County Behavioral Health Dept., Peapod Program (ACTION)

Ms. DesBaillets:

- Behavioral Health has been very happy with the services First 5 has provided through their contractors.
- Very similar to what has been signed in the last two fiscal years.
- One addition that has to do with the County being listed as an additional insured based on County's experience with a lawsuit.
- Has been reviewed and signed by County Counsel for both First 5 and Behavioral Health.

ACTION: Approve the contract with Mono County Behavioral Health.

MOTION: Commissioner Hunt
SECOND: Commissioner Johnson
VOTE: Unanimous
ABSTENTIONS: None

7. MAA Update (INFORMATION)

Ms. DesBaillets:

- Haven't started MAA claiming, but the State wants to check out First 5 anyway.
- Requested that they provide training on the time studies First 5 is required to do instead of paying Paradigm, the agency that was contracted before.
 - Will do the training while they're here, September 12 and 13.

8. Special Commission Meeting Date (ACTION)

Ms. DesBaillets:

- Can be a really short meeting, just need a quorum, which is four Commissioners.
- Just received the CAPIT Grant contract today, but wasn't in the packet for the meeting today so need to have a special meeting to approve the contract.
 - Two-year contract for \$29,000 and change.
- Kathy Peterson will take it to the Board of Supervisors to have it approved.
- Will have the money in time for the travel that's written into the budget for early October.

Commission Comments

- Commissioner Adler: Works for her.
- Commissioner Hunt: Can attend.
- Commissioner Johnson: Will be out of town at a training, but can get him on the phone.
- Commissioner Miller: Will be here.

ACTION: Four Commissioners can attend, so the Special Meeting will be put on the calendar.

11. Program Report (INFORMATION)

a. ***CARES Plus Program***

Ms. DesBaillets:

- Lara planning orientation for childcare trainers for this fiscal year.
- She is new and the IMACA people are new, so there's a lot of learning going on in our office.
- Met with her counterparts in Inyo County to go over what they do.
- The dinner will be held at the same place as last year and all the same participants are invited.

b. ***Oral Health Initiative***

Ms. DesBaillets:

- Claudia Molina has had two home visits, has one more today with families signed up at Kidapalooza.
- Have ordered dental supplies for her, including adult and kid toothbrushes and timers.
- Lara Walker attending the oral health task force meetings because Cathy Young did a lot of oral health outreach through CARES in the past.

c. ***Child Signature Program***

Ms. DesBaillets:

- Verna Sisk, who works in early childhood development in the Inyo County Superintendents Office, came up and thoroughly explained the program.
- CSP is a childcare quality program.
 - 3 employees from Inyo County that go to all childcare centers in Inyo, Mono, and Alpine Counties and assess the centers.
 - Determining eligibility for Power of Preschool, if funding ever comes down for that.
 - To be eligible, classrooms must have a very high quality rating.
- \$57,000 line item in our budget that goes to Inyo County.

- Preparing for this year; gearing up to go visit all the classrooms like they did last year.

d. ***Welcome Baby! Program***

Ms. DesBaillets:

- Great to have Kathy Peterson at Social Services, which has resulted in a lot of collaboration with CPS.
 - They've been consulting with First 5 about typical child development.
 - Referring a lot of families in.
- Home visitors now have desks in the office, which has been rewarding in terms of being able to touch base and collaborate more often.

e. ***Parenting Partners (CAPIT Grant)***

Ms. DesBaillets:

- Received the draft of the contract from Kathy Peterson, but it hasn't been completely approved by legal counsel.
- Provides for two years now instead of a single year.
- Budget provides for another Spanish-speaking home visitor.
 - Lara currently has all of the Spanish-speaking families, which has been a huge caseload for her and leaves her little time for outreach.
 - Will expand First 5's capacity for Spanish-speaking families.
 - The job will be posted on edjoin.org and in all local newspapers.
- Travel budget for the PAT conference was approved, as well as training for the new home visitor.

f. ***Childbirth Education Course***

Ms. DesBaillets:

- Transitioned to Deanna Clark being the sole childbirth educator.
 - Scheduled her training for Lamaze class to become a certified childbirth educator.
 - Should greatly improve the quality of the class.
- Class starts on August 28.
 - 4 people signed up so far.
 - Usually a lot of last-minute sign-ups as well.

g. ***Breastfeeding Promotion and Outreach***

Ms. DesBaillets:

- Marta Smith has done an incredible amount of work in the past month putting together an ad in Mammoth Times and writing an article with Kristin Wilson, the pediatrician, in support of breastfeeding.
- There has been a huge shift in Mammoth Hospital being supportive of breastfeeding.
 - Ms. DesBaillets visited a new mom who related that the bags given out no longer include formula but are now breastfeeding bags, which has been a change since her last child only around 3 years ago.
- L&D nurses are going to take the lactation course.
 - Commissioner Sassin suggested that Ms. DesBaillets ask if the hospital could help offset the costs of the childbirth education class.
 - Not in their education budget this year, but they did agree to pay for Deanna Clark's travel back to Palo Alto next year to take a test to become

- certified.
- Great partnership with the hospital.

h. ***Peapod Playgroups (Prop. 63 MHSA)***

Ms. DesBaillets:

- Jora Fogg, the new leader in Lee Vining/June Lake, has a consistent group of a few families.
 - This playgroup has been canceled several times in the past due to lack of participation.
- Will be putting out a Request for Applications for the Crowley leader because Ms. DesBaillets had a call from someone who is interested in leading the playgroup.
 - Hopefully this pans out because Crowley Lake was a well-attended group.

i. ***School Readiness Activities***

Ms. DesBaillets:

- All of the Summer Bridges have finished, and almost all of the evaluations have been received.
- ESUSD used the Brigance screening tool for the first time instead of the older tool.
 - They really liked it.
 - Ms. DesBaillets has some very detailed data about school readiness.
 - Can really see what areas were challenges in terms of school readiness for these kids.
 - Screenings can go into their school files.
 - Hoping to move Mammoth Elementary in that direction as well.

12. Budget and Expenditures (INFORMATION)

Ms. DesBaillets: Presented the budget and expenditures for the year-end and year-to-date.

- A completed year-end budget will be presented at the October meeting.
- There will be around \$88,000 that was budgeted for this year that wasn't spent.
 - A result of all of the changes this year.
 - With the exception of the childbirth education line item, which Ms. DesBaillets will ask to move forward, the rest will remain in the County trust fund.
- Plan to update the current year budget because of dramatic staffing changes.
 - Will be saving approximately \$50,000 in salary costs.

Meeting adjourned at 3:43 pm.

The next scheduled Commission meeting will be a Special Commission Meeting and will take place on Thursday, September 26, 2013 in the MCOE Conference Room, Mammoth Lakes, California.



Regular Commission Meeting and Public Hearing

Minutes

Thursday, October 24, 2013

Mono County Office of Education Conference Room
37 Emigrant St., Bridgeport, California

Commissioners Present: Jeanne Sassin, Chair
Karin Humiston
Byng Hunt
Kim Escudero
Barbara Miller

Staff Present: Molly DesBaillets, Executive Director
Shannon Vallejo, Administrative Assistant/Fiscal Specialist

Commissioner Sassin, acting Chair, called the meeting to order and opened the public hearing at 2:30 pm.

1. Public Comment

Danielle Dublino of Bridgeport commented on the lack of licensed childcare and early childhood education in Bridgeport and noted that there is a need for childcare in this community.

- MCOE used to provide daycare.
- Children who participated in the MCOE program went into kindergarten very prepared.
 - The kindergarten teacher that Ms. Dublino knows has been very satisfied with how those children have performed once they start school. They are more kindergarten-ready and have a better knowledge base.

Commission Comments

- Commissioner Escudero: Asked what types of resources are currently available.
 - Ms. Dublino: There are none – no childcare centers, preschool-based centers, or even licensed childcare providers. There are people who watch children. She would prefer to have someone who is more qualified watch her children.
- Commissioner Miller: Noted that it's difficult to recruit someone to go through the whole licensing process and take classes.
 - Ms. Dublino: There was someone in the past who watched multiple children in her home; she may not have been licensed though, and she has since left the area.

There is space available at the church and at the school. It's hard for families to make it here; there are mothers who want to work and can't.

- Commissioner Humiston: Asked what the demographic is for 3- to 5-year olds in Bridgeport.
 - Ms. Dublino: There are 1-2 children that will qualify for kindergarten next year. There are probably 6 children in the 3-4 range, and quite a few -1 and 2-year-olds; Bridgeport had a boom the last couple years. The need is increasing, and she wants those parents' voice to be heard.
- Commissioner Humiston: None of the faith-based groups have anything?
 - Ms. Dublino: There is a pre-school center at the Baptist church, but they don't currently have anyone running the facility.
 - Ms. DesBaillets: Their hurdle was insurance and costs. They were already struggling to make ends meet and then insurance costs went up and that was it.
- Commissioner Sassin: Bridgeport used to have the only preschool in the area but has recently gone through a population bottleneck with the elementary-age population decreasing. It sounds like the population is coming back though.
- Commissioner Humiston: Asked if there are any particular grants that could be applied for in order to re-open the Baptist church.
 - Ms. Dublino: Parents have wondered why there isn't an IMACA facility. What they would like is to have some kind of state-funded preschool come in. There have been recent changes in [Bridgeport's] economic income status -- she thinks there are different tiers for how communities qualify for state preschools -- and they may have dropped down to Tier 1, or the highest of the low tier. She hasn't looked into it further though. The young families tend to be the most economically disadvantaged.
- Commissioner Miller: Offered to look into funding through her school-age contract with the state, but there has been no money, everything has been frozen; all of their contracts were reduced. Start-up money has been nonexistent. There is money for the preschool in Mammoth [Lakes], so if there was extra or they weren't filled up, but I think they're pretty booked.
 - Ms. DesBaillets: Noted that there is the model of a co-op facility that was used in Bridgeport previously. She has information to share regarding this type of facility.
- Commissioner Humiston: She's not sure if it would apply in this situation, but in Arizona the Department of Education received money from the Bureau of Indian Affairs and the Department of Health due to the high incidence of diabetes and the prevalence of depressed economic states.
 - Ms. Dublino: There is an Indian colony in Bridgeport that is becoming more organized, but she hasn't talked to anyone there in a while.

2. Minutes (ACTION)

Consideration of minutes for the August 22 and September 26, 2013 Commission meetings.

ACTION: Carry forward both sets of minutes to the December 19, 2013 Commission meeting, as there is not a quorum from either meeting present.

MOTION: N/A

SECOND: N/A

VOTE: N/A

ABSTENTIONS: N/A

3. Commission Member Reappointment (ACTION)

Ms. DesBaillets: For the category in which Commissioner Miller serves, the first term is a one year term, and she can now be reappointed for a three-year term.

ACTION: Recommend to the Board of Supervisors the reappointment of Barbara Miller to serve a three-year term as a First 5 Mono County Commissioner.

MOTION: Commissioner Hunt

SECOND: Commissioner Escudero

VOTE: Unanimous

ABSTENTIONS: None

4. Evaluation Activities Report for FY 2011-12 (INFORMATION)

Ms. DesBaillets presented a compilation of the results of the evaluation of all Commission-run programs for FY 2011-12 and the results of the fiscal audit for FY 2012-13. For the program evaluation portion of the presentation Ms. DesBaillets reviewed the demographic and service data for First 5's programs and presented the feedback provided by program participants. For the audit portion of the presentation, she reviewed comparisons of revenues and expenses, financial facts, program expenditures, and discussed committed vs. assigned funds and future impacts to the First 5 Mono budget.

Commission Comments

- Commissioner Sassin and Miller: Asked what a high needs family is and how that is determined.
 - Ms. DesBaillets: They have a list of categories that are considered high needs,
 - First 5 created a list that seemed like it would be fitting for this community when they started the program, but they now know a lot more about the national standards for high needs. This list includes teen parents, parent or child with a disability, unstable environment – there are about 8 of them.
 - They may try to move to the nationally-approved high needs categories, which would probably be wise. Actually, just switched to a new database, so have begun using the national categories.
 - Offered to provide the Commissioners with a list, which includes recent immigrants, English as a second language, and low-income families.
 - This could provide an additional challenge in terms of providing more services for more families that qualify as high needs when they may or may not have the capacity.
 - Ms. Dublino: Asked about the frequency of high needs visits.
 - Ms. DesBaillets: Visits are monthly, and in some cases for CPS referrals, the visits are weekly.
 - Commissioner Humiston: Asked if First 5 would like Probation referrals and how to connect clients with First 5.
 - Ms. DesBaillets: Would welcome clients from Probation.
 - Ms. DesBaillets: Teen moms are some of the most rewarding clients.
 - Living with the client's parents is another high needs characteristic. Supporting the mom in being a mom and not having her authority bypassed by the grandparents is important for the home visitors.

- Commissioner Sassin: Asked if there is an expectation from Behavioral Health for a percentage of referrals from the Peapod Program.
 - Ms. DesBaillets: The goal is 10 per year for all sites.
 - Way below that for the Peapod Program, but when Home Visiting referrals are included the number is closer.
 - Peapod leaders are trained to try to get 1 per 10-week session.
 - Has been a challenge to meet those numbers.
 - Ms. Dublino: It's hard to make referrals without fishing for that information from Peapod participants.
- Ms. Dublino: Would like to use a survey for Peapod that evaluates how the participants feel their parenting has improved rather than what is currently used.
 - Ms. DesBaillets: Offered to have Ms. Dublino test out a new survey at the Bridgeport Peapod playgroup.
- Commissioner Miller: Expressed interest in the evaluation of reading ability at the third grade level. (Response to Ms. DesBaillet explaining that according to the website Children Now, which gives a reading scorecard for every county in California, the 3rd grade reading scores in Mono County are extremely low and have decreased)
 - Ms. DesBaillets: Explained that 3rd grade is a benchmark people use for reading.
 - In early childhood, we often think that if we're working with the children from birth to five, that that outcome would manifest by 3rd grade.
 - Have had the Raising a Reader program longer than 3 years.
 - She is thinking about how to address the low scores.
 - Commissioner Sassin: Noted that it's very difficult to track home visiting and Raising a Reader once they get into school and to determine the outcomes for children when they reach 3rd grade.
 - Ms. DesBaillets: Stated that it should be a population shift, not just a change for the children who participated in the programs

5. Revised First 5 Mono County Strategic Plan (PUBLIC HEARING)

Opportunity for the public to comment on the draft revised First 5 Mono County Strategic Plan. Draft reports were available for review at the Commission Office in Mammoth Lakes (365 Sierra Park Road, Bldg. M), at the Mono County Office of Education in Mammoth Lakes (451 Sierra Park Rd.) or Bridgeport (37 Emigrant St.), or by calling 760/924-7626.

No public comment was made.

6. First 5 Mono County FY 2012-13 Annual Report and Independent Fiscal Audit (PUBLIC HEARING)

Opportunity for the public to comment on the draft FY 2012-13 First 5 Mono County Children and Families Commission Annual Report and Independent Fiscal Audit. Draft reports were available for review at the Commission Office in Mammoth Lakes (365 Sierra Park Road, Bldg. M), at the Mono County Office of Education in Mammoth Lakes (451 Sierra Park Rd.) or Bridgeport (37 Emigrant St.), or by calling 760/924-7626.

No public comment was made.

Close public hearing at 3:46 pm.

7. First 5 Mono County FY 2012-13 Annual Report (ACTION)

Ms. DesBaillets reviewed the components of the Annual Report packet with the Commission, including the costs and demographics for each of the Commission-run programs.

The Commission discussed the format of the Annual Report presentation and decided to continue providing the Commissioners with the full packet and to also provide a printout of the slides from the presentation.

ACTION: Approve the First 5 Mono County FY 2012-13 Annual Report for Submission to First 5 California.

MOTION: Commissioner Hunt

SECOND: Commissioner Escudero

VOTE: Unanimous

ABSTENTIONS: None

8. First 5 Mono County FY 2012-13 Fiscal Audit (ACTION)

Ms. DesBaillets reviewed the draft FY 2012-13 Independent Fiscal Audit with the Commission.

- Page 16 was revised to reflect the change during this fiscal year to having both committed and assigned funds.
- She then explained the difference between committed and assigned funds. Committed funds represent the highest level of designation for a governing body and can only be changed through an action item on the agenda. Assigned funds refer to money that is intended to be used for a particular purpose but that have not been committed via an action item.
- Proposed adding an action item to the next agenda to commit all of First 5's funds.

Commission Comments

- Commissioner Hunt: Explained that the Commission has kept the funds committed in the past because it secures them in the Commission's bank account and makes it more difficult for the state to take money from First 5.
- Commissioner Sassin: Asked for the reason to keep them as is.
 - Ms. DesBaillets: It's easier to move money around, but she would rather commit them and tell the Commission if there is going to be any variation from the budget.

ACTION: Approve the First 5 Mono County Independent Fiscal Audit for the year ending June 30, 2013 for submission to the California State Controller's Office and First 5 California, including the revised page 16.

MOTION: Commissioner Escudero

SECOND: Commissioner Hunt

VOTE: Unanimous

ABSTENTIONS: None

9. Award and Agreement Between First 5 Mono and First 5 California for Small County Augmentation (ACTION)

Ms. DesBaillets explained that First 5 California has changed their format so that the Small County Augmentation must be authorized every year.

- Makes budgeting a bit more difficult because the amount is announced on an annual basis.
- Mono County will be receiving \$20,000 less than last year, but the budget has decreased this year so First 5 won't have to cut any programs.
- If they decided to stop doing the Small County Augmentation it would kill First 5 Mono; a large portion of First 5's budget comes from the Augmentation.

ACTION: Authorize funding from First 5 California to First 5 Mono for a Small Population County Augmentation.

MOTION: Commissioner Hunt

SECOND: Commissioner Miller

VOTE: Unanimous

ABSTENTIONS: None

ACTION: Approve the agreement between First 5 California and First 5 Mono in the amount of \$184,603.88 for the period July 1, 2013 through June 30, 2014, and authorize the Executive Director to sign.

MOTION: Commissioner Hunt

SECOND: Commissioner Miller

VOTE: Unanimous

ABSTENTIONS: None

10. Peapod Leader Agreement (ACTION)

Ms. DesBaillets finally found someone to do the Crowley Peapod group.

- Ms. Calhoun has a Master's in Education with an emphasis in child development and a B.A. in Cognitive Sciences with a minor in Early Childhood.
- First time having a Crowley leader from Crowley.
- Hope to start by the end of November at the latest.
- Pointed out on the budget page that although \$2300 is budgeted for insurance, costs have dropped to approximately \$950 per leader, which leaves more money for playgroups.

Commission Comments

Commissioner Escudero: Pointed out a typo on Page 1; Kathy Peterson's name was left in place in the contract.

- Ms. DesBaillets: Will amend the contract.

ACTION: With the exception of changing Kathryn Peterson to Molly DesBaillets on Page 1, approve the contract with automatic annual renewal unless terminated by either party for the following independent contractor: Annaliesa Calhoun of Crowley Lake for the Crowley Playgroup in an amount not to exceed \$5,900 annually.

MOTION: Commissioner Escudero

SECOND: Commissioner Miller

VOTE: Unanimous

ABSTENTIONS: None

11. FY 2013-14 Budget Update (ACTION)

Ms. DesBaillets reviewed the proposed budget update with the Commission.

- The document includes a third column that presents justification for the proposed changes.
- There are many line items that do not have a budget, those will simply be removed.
- Overall budget is approximately \$30,000 less than the previously approved budget.

Commission Comments

Commissioner Escudero: Asked where the \$5000 for Childcare Availability is located.

- Ms. DesBaillets: It is in the trust fund and has been a line item for at least three years but hasn't been used. It will remain in the trust fund.
- Commissioner Sassin: Recalled that the Commission was holding onto that money for the planned childcare facility just in case something popped up, but can't remember what that exactly that money was for. Commissioner Adler has stated in the past that that particular project is not currently moving forward at all, so there's no point in hanging onto that chunk of money.
- Ms. DesBaillets: Still committed to trying to move that project forward, but that would be staff time and would come out of the operations budget.

ACTION: Approve the revised FY 2013-14 Budget.

MOTION: Commissioner Hunt

SECOND: Commissioner Escudero

VOTE: Unanimous

ABSTENTIONS: None

12. Program Updates (INFORMATION)

Postponed until the December 19, 2013 Commission meeting due to lack of time.

13. Budgets (INFORMATION)

Ms. DesBaillets: Reviewed the revenues and expenditures to-date for FY 2013-14. The year-end totals for FY 2012-13 will be reviewed at the next Commission meeting in December.

14. Meeting Date Amendment (Action)

Commissioner Sassin: Explained the rationale for omitting the November meeting.

- Last year there was a meeting in October, November, and December, but typically the Commission meets every other month.

ACTION: Amend the adopted Commission meeting schedule to omit the November 21, 2013 meeting.

MOTION: Commissioner Escudero

SECOND: Commissioner Miller

VOTE: Unanimous

ABSTENTIONS: None

15. Commissioner Reports

Commissioner Miller: Asked for an explanation of the process of revising the Strategic Plan. Other commissions she has served on have hired outside consultants to guide the process and paid big fees.

- Commissioner Hunt: Have used outside help in the past, but the last couple times the Commission has met and guided themselves. Doesn't see a need for spending extra money to bring in consultants; on a good track, have good programs and know they want to continue funding those programs with the limited funds available. The Commissioners know the needs of the community better than an outside consultant.
- Commissioner Sassin: If this was the first Strategic Plan, it might be valuable to have outside support, but agrees with Commissioner Hunt. Does think it's good to have as much community input as possible.
- Ms. DesBaillets: Have focus groups planned and strategic planning meetings scheduled and will have a lot of community input for revising the Strategic Plan.

16. Director Report

None at this meeting.

Meeting adjourned at 4:30 pm.

The next scheduled Commission meeting will be a Regular Commission Meeting and will take place on Thursday, December 19, 2013 in the MCOE Conference Room, Mammoth Lakes, California.



Special Commission Meeting

Minutes

Thursday, September 26, 2013

Mono County Office of Education Conference Room
451 Sierra Park Rd., Mammoth Lakes, California

Commissioners Present: Stacey Adler, PhD, Chair
Byng Hunt
Kim Escudero, MD
Jeanne Sassin

Staff Present: Molly DesBaillets, Executive Director
Shannon Vallejo, Administrative Assistant/Fiscal Specialist

Commissioner Adler called the meeting to order at 2:45 pm.

1. Public Comment

None

2. Minutes (*ACTION*)

Consideration of minutes for the August 22, 2013 Commission meeting.

ACTION: Carry forward to next Commission meeting because a quorum from the previous meeting was not present.

MOTION: Commissioner Hunt

SECOND: N/A

VOTE: N/A

ABSTENTIONS: N/A

3. Commission Member Reappointment (*INFORMATION*)

The Mono County Board of Supervisors approved the reappointment of Commissioner Stacey Adler to serve a three-year term on the First 5 Commission.

4. Contract Approval – Mono County Department of Social Services, CAPIT (*ACTION*)

Ms. DesBaillets: Provided an overview of the contract with the Mono County Department of Social Services for the CAPIT Grant.

- DSS offered a grant for two years.
- The budget includes training and travel.
- The big shift is that the grant now covers part of the home visitors' salaries and allows First 5 to hire a Spanish-speaking bilingual home visitor at no additional cost to the existing Welcome Baby! budget.
- Dollar amount is the same for each fiscal year.
- This year money for the CAPC Coordinator is not included; that amount is going directly to the Mono County Office of Education.
- The reporting for this contract was formalized and is included in the last two pages.

ACTION: Determine that the subject matter of the proposed contract is consistent with the Commission's Strategic Plan and fiscal plan and at the same time approve the contract.

MOTION: Commissioner Hunt

SECOND: Commissioner Escudero

VOTE: Unanimous

ABSTENTIONS: None

Meeting adjourned at 2:50 pm.

The next scheduled Commission meeting will take place on Thursday, October 24, 2013 in the MCOE Conference Room in Bridgeport, California.

Strategic Planning Retreat – Mammoth Lakes, January 16, 2014

Attendees: Molly DesBaillets (MD), First 5 Mono County Executive Director; Shannon Vallejo (SV), Admin Assistant; Rick Johnson (RJ), Byng Hunt (BH), Barbara Miller (BM), Stacey Adler (SA), and Jeanne Sassin (JS), Children & Families Commissioners

MD: Please let's all be respectful of each other; we always are, just a reminder to not talk over one another, one speaker at a time. And it's going to be a long day but hopefully we can stay on topic and focused and we'll take a break for lunch. I figure probably either after item number 3 or 4. And two more housekeeping things – Jeanne needs to leave at 3 o'clock on the dot.

SA: Me too.

MD: Barbara needs to leave at 2 o'clock on the dot. So we'll have to decide probably at about 1:45 if we choose to go ahead and finish up the agenda or let Barbara make some final comments and then continue on for that last hour. So we'll open with item #1, is there any public comment? OK, no public comment, we'll move on to Item 2, which is the first white, with the papers in your packet. And I know we've added a lot of programs and it's probably been a long time, that's my guess, since anybody really thoroughly inventoried our programs, so I thought I'd go through these briefly. Please interrupt me at any time and ask any questions you have. It's very, I don't mind that at all, it's very easy for me to stop and take a moment to answer questions. Please do if you have any.

So starting off, our Welcome Baby program, I think that has been initiated in the last couple years; we're all pretty familiar with it, we've talked extensively about that as a Commission. As well maybe as Parenting Partners. I'll just highlight the differences between the two, which are primarily that Welcome Baby serves all families in Mono County prenatal to one, and Parenting Partners is for high needs families one to six, partially funded through Social Services. And the Commission entirely funds the Welcome Baby! program, with the slight exception of the Childbirth Education courses, which we started in part because of Dr. Johnson's suggestion, which we collect fees for and we get to keep those fees. And there's some thought that our fees are actually quite low for state averages for childbirth ed fees and that we might look at in the future increasing those fees. Currently it's \$35 for participants for each family and \$15 for WIC participants.

RJ: What's the cost to us for that program?

MD: We haven't figured it out yet. It's never actually been pulled out, except for now, since we signed the MOU with the hospital for this fiscal year, and next fiscal year it will be pulled out. So I can let you know.

RJ: So do they charge us space? Just staff time?

MD: No, just staff time. Staff time and the training for Lamaze, and then the, Deanna Clark has to take a test in Lamaze, but she's gonna have a lot of study time. But those costs are all being paid by the hospital. I think it's about \$1200 that they've agreed to pay for. But the staff time is quite costly, and especially this fiscal year since it's her first doing the Lamaze version of the class. She's pulling together

Item #2

Mtg. Date 4/10/14

all of her curriculum and really planning, doing a lot of planning time. So it'll go down next year, but this year will be costly.

RJ: That's a good example of a joint collaboration, of two different agencies pulling something off like that. Well we've got others too, but that's... Parenting Partners, are most of those families identified by Social Services or by pediatric providers or it's all referral right?

MD: Yeah, that's a great question. Some of it is self-referral, so some families call in and say, "my child will not use the toilet, they cry every time." I mean that's a really common issue, is toilet learning. So when families call in and have a parenting challenge and they ask for help, that's a high need in our, the way that we categorize our high needs. So there's actually a large portion of them are self-referral, I'd say about a third. And then there are CPS referrals, probably another third. And then the last third comes from other community agencies. We have not yet gotten a referral from a pediatrician, however. Early Start, the special needs agency, refers to us often when they have a child that doesn't qualify for their services. Their thresholds for delay are very high – 33% is what their threshold is of a delay. So if it's a six-month-old child, they have to be doing things at a, well I guess that's not a good example because it's for one to six year olds. But the delay has to be significant. So if they don't qualify for their services, but Early Start thinks this family could really use some support about typical child development, ways to encourage, then they refer to us.

RJ: I imagine some of them are the home visitors-- who are seeing the kids or the families in the first year-- have identified these families as someone who needs ongoing support.

MD: That's another large portion of our population. And that's a lot of low-income, low educational attainment, unstable environment. And a few families too that are struggling with separation, you know, co-parenting issues, where we see the mother and the father separately with the same child. There's some of that as well. It's been really useful, yeah, we used to get calls asking for help for that age range and we couldn't really, we didn't have a lot to offer, so now we do have a lot to offer.

BM: So when did this program get started?

MD: That program, last fiscal year was its first year, and it's actually the funding that Margaret Clevenger used to have through IMACA, and IMACA decided to not continue supporting that position. They needed to pare down their activities, they didn't have the capacity to support it any longer, so they didn't apply for the grant. And Kathy Peterson knew that they were not going to apply again and chose to apply. She coordinated with Wild Iris, so Wild Iris applied for half of the funds and First 5 applied for half of the funds. So initially it ran that way for the first year and now in the second year it's a two-year grant rather than a one-year. And still most of it goes between First 5 and Wild Iris, but now there's also a small portion that used to be run through First 5 that goes to MCOE for the Child Abuse Prevention Council Coordinator, which is Didi Tergesen. That was complicated and we made it a little more simple.

RJ: I may be jumping ahead to the end but looking at these last couple sheets it looks like the funding for this is anticipated to continue.

MD: For Parenting Partners?

RJ: Yeah.

MD: Well, and I think that's a really good idea actually to jump around. I know everybody's brains...

RJ: I'm just trying to put this in context of where we're gonna end up four hours from now as we look at these.

MD: Absolutely. I think, yeah, everybody's brains work a little bit differently, and mine very much works on three things at once, so if we'd like to sort of consider the programs in tandem with the plan and the fiscal plan, the strategic plan and the fiscal plan, I'm happy to do that. I think it is useful to draw those parallels as we go along. So if we do pull out the first page of the fiscal plan and look at the Home Visiting Services CAPIT grant, which is the fourth item in the revenue line, it only goes through 2014-15. So it's a two-year grant that we have right now and we hold. And we did not have to reapply the last time that we were re-funded, which was the beginning of this fiscal year, and I do not have any idea if that's going to be how it continues. I do know that Margaret Clevenger when she was funded was funded for about 10 years doing the same thing and not reapplying necessarily for the grant each year. So I'm hopeful, and I think that we do have a really strong relationship with Social Services. One of the interesting things that's come about is that they've actually been referring a lot more families into Welcome Baby! because they're just more aware of Parenting Partners and First 5, so we actually are serving several CPS families now that are birth to one. And I may rework that so we just count all of our high needs families that we serve as CAPIT funded families. I think that makes more sense.

JS: Even if they have just an infant would you do that?

MD: Mhmm. Because we see those families more frequently. We typically offer eight visits for families birth to 12 months, and for some of our CPS families we're seeing them weekly because CPS would like us to and we're happy to do that. So we can count those visits, yeah, and get the funding for those visits as well as the older kid visits.

RJ: So I misstated. I was reading expenses rather than revenue there, so the revenue certainly doesn't support the program. I mean, you're talking about the CAPIT grant, of you know, \$29,000 basically and Home Visiting and Parenting Partners expenses are gigantic compared to that, up to \$141,000.

MD: Going up, up, up.

RJ: Up, up and up. And this is reminiscent of what happened when Public Health used to run this program that was supplemented by County, was it their General Fund at that point? It was probably 50-50, it was a different model, it was a nursing, it was a medical model.

MD: Oh, I didn't know that the County, that the General Fund supported that program as well.

RJ: That's how it started. Even before IMACA and this program, it was every family, which is very unique, but it was really a nursing staff-based model so they did more medical stuff, but I think the budget was

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like \$400,000 a year, if I recall, and \$200,000 or approximately came out of the General Fund every year. And that was totally unsustainable, and now we're sort of looking at...

MD: The same issue coming back up...

RJ: Same kind of issue, similar, but it's great to have every family visited, but when I look at the gap between revenue and expenses, it's kind of like, how are we gonna do that.

BH: For a number of years we were the only county in the state that was able to do that.

RJ: Right, right, exactly, so we were unique, but again it's gonna be impossible to carry that forward.

MD: I think that's very astute.

RJ: We recycled it, so to speak, but now we're unsustainable again. And that's the problem with grants – you get a grant for one year, two years, 3 years, 5 years, and what happens when the grant goes away.

MD: It is. So there would be several, if that's something that we're thinking about carrying through for a longer time, we could consider different models of perhaps just offering high needs home visiting instead of universal home visiting, or some changes, shifts to decrease those costs. And the reason it is increasing over time is staff raises. It's a calculation from Caty Ecklund of a 3% raise per year and a 12% benefit increase per year.

BH: There was a term factor too wasn't there when we were doing it for, what, up to two years I think originally, and then it went down to one year.

MD: The home visiting?

BH: Yeah, home visiting. And then it was sporadic depending on the need.

MD: From what I've heard about the home visiting program through the Health Department, it was primarily infants. And I think in the previous Strategic Plan it did say that we would offer one home visit or that the health department would offer one home visit for every Mono County family. And there's been a lot of research on home visiting, it's an evidence-based, very favored practice. There's actually federal funding that's coming to California for home visiting. It's called Mother Child Infant Home Visiting [MCIHV]— meechif or macv – and it's coming to five high needs counties, five high needs areas, one of them is a combination of two different counties. And there is, at the federal level, a proposal to expand. So there's some, there are First 5s that draw those funds down and there's some hope that we may be able to draw those funds down. Were we able to do so, we could do it tomorrow because we use an evidence-based curriculum, and there is a requirement that we would use an evidence-based program. However, we don't do the visit frequency that we need to be evidence-based, which would mean, which would mandate that for Parents as Teachers we do 12 visits a year, not ten visits a year, sorry, for two years. Which we can't afford to, is why we don't do it. We could do it tomorrow, if we had the funds.

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RJ: I'm sorry, I'm hijacking the agenda, but we're making that link from the beginning to the end where we're gonna have to be.

MD: I think that's great. And later today we're going to do a prioritization activity, so we'll see sort of what programs we all think, you all think, are the most important. Ok, so then next is our Tooth Tutor program. Tooth Tutor and oral health outreach are primarily at this point going to all the preschools, Peapod groups, and story times to do about an hour of education, half an hour of education, and then half an hour of topical fluoride varnish for all the kids in the County, essentially. We try to. And this year it's come up a little bit that more and more of those children are getting topical fluoride varnish at the dentist, so I didn't include that it's really just for the kids that aren't getting it at the dentist. And that's Claudia Molina still, she works at Dr. Comfort's office, and then Lara Walker, they go out together and they're both bilingual, so that's great, they're including the Spanish-speaking in-home childcare providers. And that's been also in collaboration with the Oral Health Taskforce that Hillary Bayliss has, that's been great.

Then the Peapod Playgroups. I mentioned somewhere in the strategic plan that those, the needs assessment that Social Services did, every topic that they raised, or many of the topics that they raised, they would talk about community strengths and Peapod came up because it's such a great way to get information out to each community. And they're well-attended, everybody's been really, really thankful and supportive and complimentary of our Peapod groups.

RJ: And that's another big ticket item.

MD: It's a big ticket item, and actually if we're gonna go jump back to the budget page, I did make a big change in that program. On the expenditures, which includes funding it through 2018-19, which it was previously only funded for the fiscal year that we knew that we were gonna receive Mental Health funding, Behavioral Health. But since we're looking at a shift in the way that we pay those leaders, i.e., from contract employees, independent contractors, to employees, I feel like, if we're going to hire them, I think that it would be prudent for us to plan to hire them for more than one year. So I added in \$30,000, which is conservative. I mean it's a decrease from the current funding level, but it's providing for at least some level of extended employment for those if we do hire them. I think that's fair.

JS: Part of the Peapod Program is possibly identifying mothers who might need, or fathers who might need, more support through different agencies. I think I remember either you or someone else saying that we weren't having a lot of that activity going on and I got a little bit worried about that. I don't know if that's gonna, are we still going to be able to get funded even if we're not or are we okay.

MD: You know, Behavioral Health is really, really happy with the program. I don't know if you've ever seen the Wellness calendars and all the activities that they put on themselves. They do a lot. They don't have very good attendance. And we do, so our, the numbers that we're able to provide for them, how many people we have participating in our programs for the cost is a big boon to their reporting at the end of the year. So we have not heard any word, not one single word, of you need to be making more referrals. Almost on the contrary, I think they have a hard time when we do refer in sometimes, meeting the need because there's only a set number of counselors there and they're doing a lot of mandated

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work from the courts, and I think they're completely happy with the program. I think it's written into the contract that we have a certain number of referrals, but perhaps next year when we reexamine that contract I could have a conversation with Robin and say, look, we haven't been doing this, can we change the expectations in the contract.

SV: And I would add, sorry, just as a mom who goes to Peapod sessions, that it's just the fact that that they're there and available that's great for mental health.

JS: Well I agree, I mean, maybe they're fixing the problem.

SV: Yeah, exactly, not even needing the referrals, just having a place to go to talk to other moms and hang out and get out of the house is huge I think.

JS: Definitely, I remember those years that you need it, and plus reading through this, I was just consistently over and over again, people are just asking for more.

MD: Yeah, those focus groups were so enjoyable, to hear everybody's joy for the programs that they're able to participate in. Those moms, and mostly moms, there's I think in the focus groups we only had one father, yeah just one, but yeah, better one than none.

RJ: So this is operated by First 5 but funded by Mental Health. Just attitude-wise, does Mental Health look at it as our program or their program?

MD: Ours.

RJ: Ours, OK.

MD: Although they use, they count our numbers.

RJ: Right, so attitude-wise just in terms of integration, you know, can this migrate, if Mental Health has got all these wellness programs and we're funded to have this Peapod Program, how can this come together so that Mental Health is more integrated into this because I'm sure a lot of the issues that come up in the Peapod groups are mental health issues.

MD: Mental-health related.

RJ: They're related. A lot of the parenting issues are really about mental health issues. So rather than waiting for us to refer to Mental Health, why can't Mental Health be inserted into that process so that it just naturally happens rather than having a referral from one agency to another.

SA: I think that's a really good idea, I think the issue is their staffing and how impacted they are.

BH: We tend to limit ourselves I think too to the zero to five area, the Wellness Centers are for everybody.

MD: Mandated.

BH: But there should be a way to integrate this stuff to better...

RJ: Especially with limited resources.

SA: Something that I think given you're bringing up, which is a great point, we do have North Star, and we're having conversations with Behavioral Health as to how those two entities can work. You know, how can NS help them and vice versa. And that might be one thing that I will bring up when we do sit down with them, which is coming up, to say, we can maybe get some NS counselors over and that might help that transition referral process.

RJ: I mean this is all just a reluctance to go see a mental health provider. But if the mental health provider is much more anonymous and incorporated into your group that's much more acceptable to go to a Peapod group than it is to go see your mental health providers.

MD: So there's two mechanisms that we could use to do that and one is that Behavioral Health will come and train our home visitors, sorry our Peapod leaders, at – we have an annual training—so and when they very first start there's a training. So if it's just one leader I'll take them over to Behavioral Health and we'll chat for an hour, basically have a mental health session around issues for kids birth to five so that they can, they feel more comfortable, the leader feels more comfortable referring in. And there's a speaker component to all the groups, so they're required to invite different speakers to come to each of their groups. And one of those requirements is for Behavioral Health, although the staffing issue comes up. I think that just last week the Mammoth leader said, we're trying to get somebody from Behavioral Health to come, but they said, oh we were just there, so I think their perception is that they come once a year, they're fine, whereas we hold these four ten-week sessions and we'd like them at one of each. So we'd like them four times. But maybe that is where we could lean on NS and make that fill that need. I think that's a great idea.

BM: You might get referrals too if they're there and they need them and like, oh I'm gonna go talk to you, I know you.

SA: It would help NS too.

MD: And we have started, through the CAPIT Grant we have some funding for counseling and we have referred to NS. Our funds go a lot farther with NS than they do at Behavioral Health. It's \$35 a session at NS and \$80 at Behavioral Health.

Alright, page 2, Safety. We just added the Safe Kids CA Coordinator position at \$9000. And back to relating this to the 5-year fiscal plan – that decreases every year. I have a lot of money in that budget this year to buy car seats and bike helmets because we haven't had any in the county for a really long time, and I don't anticipate that level of need continuing, so that's why it decreases. This first year there's a large investment to accommodate for that lack of availability for so many years. And those car seats and bike helmets will last as well for multiple years.

BM: So how do you do that? Do you give it to them?

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MD: So it's gonna be, it's a complex, we don't have them lined up in front of the office and people come pick them up. They have to have them installed by a carseat technician. And we'll also ask them to demonstrate that they're in need by asking if they are WIC participants, MediCal participants, if they get some kind of social services because of their income then they'll qualify for a free carseat and the bike helmets as well. Actually the bike helmets I'll probably – we haven't developed the whole entire thing – but the bike helmets will probably just be for everybody because it's hard for parents to get them, just access, it's not necessarily as much of a fiscal issue with the bike helmets in like Benton, Coleville.

RJ: So you just have a one-year grant for \$2500 for this showing in your revenue.

MD: For Safe Kids?

RJ: Yeah.

MD: So it's a, we don't have, oh yes, that's for the Poison Prevention, just this year. And they periodically have things that we can offer. We're gonna do some poison prevention education, and that's how we get the \$2500.

RJ: So but under expenses your Safe Kids Partners goes on forever, but the grant is only for one year. So we're going to be subsidizing this.

MD: We are.

RJ: OK.

MD: And that was, there was a \$10,000 line-item for Evaluation that was carried out in that same manner, and I really just changed the name and decreased it over time. So just shifting priorities I think.

And then childcare quality and access, both of these programs are heavily supported from First 5 CA. The Child Signature program is entirely supported by First 5 CA. The Inyo County Office of Ed runs that program; we just funnel the money from First 5 CA to Inyo. They provide services for Inyo, Mono, Alpine, and they do site visits for 16 childcare classrooms, 16 preschool classrooms, and make an implementation plan, set goals, and then help each of those facilities follow up on their goals. It's been really impressive, their improvement plans, and I plan on having Verna Sisk come to the next Commission meeting to give you a better idea of what it is exactly that they're doing. There's only 3 classrooms in Mono.

RJ: So you show that funding going away too.

MD: Yes, that is a, it's a 3-year grant through First 5 CA.

RJ: Anticipated to have another cycle after that or not?

MD: It's similar to the School Readiness Program, where we didn't really know and it did go away. So First 5 CA has not given any indication of if they plan to continue funding that or not. There's a lot of federal dollars that are being thrown around in contemplating universal preschool. I think that part of

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the intention of this program is to align CA, align First 5 programs with being able to draw down that funding. Part of it is, a lot of the goals for the classrooms in Mono County are educational goals for the teachers, to get them certified and perhaps even certificated as teachers and that would, that's one of the requirements for universal preschool that they're tossing around. So helping those preschools get up to those standards before the funding is actually offered is useful. So I think that's what they're thinking and so I would anticipate it continuing until the federal funds were able to be drawn down. Or they achieve their goals.

JS: Were we benefitting from that money before when Inyo was in charge, you know how you said we funnel it, Inyo manages the program. Before weren't they managing the program and the money and then we kind of switched over?

MD: It was a new program.

SA: Before that it was the CARES program and we got our own separate, we got our own money.

MD: And that's the CARES program is right there as well. Inyo County didn't used to have their own CARES program so they participated. It's primarily trainings for childcare providers, and they get a stipend at the end of the year. Some Inyo County childcare providers were participating, it wasn't of any fiscal benefit to us, but it was beneficial to their childcare providers. We operate that in tandem with Alpine County. And we pay for a third of that program ourselves, but First 5 CA pays two-thirds.

Okay, School Readiness. Overall thinking about school readiness, this was something that was completely First 5 CA funded when I began. That's probably why you started up all these programs. And now, it's not at all. And there was a decision, I believe two years ago, to continue these programs regardless, to Commission-support all the same programs. As time goes on that burden becomes harder and harder to bear, same with home visiting, but these are the programs that we currently provide: Readers Theatre, it's in-house it's very small-scale, I just do that, it doesn't have a fiscal impact at all. I do it together with Trish Schlichting from Bishop – it's great, a lot of fun. We just go and read stories to all the preschools and childcare providers and do a little skit along with it. I dress up as a mouse or a tooth or whatever it is that the topic is for the year. Raising a Reader is Taylor Kumlue's position at the library. She provides book bags to childcare providers and libraries that want to participate in the program. Part of that contract is to provide story time at the libraries and in the homes and childcare centers that participate in RAR. She is unable to do that right now, we're in the process of thinking about how to renegotiate that contract, which will be brought to the board, to the Commission at our next Commission meeting. But that's the RAR program.

SA: And the library splits the cost, so they match that \$38,000.

MD: Thank you.

RJ: So she's unable to do it for personal reasons?

SA: Health reasons.

RJ: Alright. So essentially that whole program is funding one program plus the supplies.

MD: Part of one person.

SA: Yeah, cause the library kicks in.

RJ: Right, yeah, between the two. OK.

MD: I'm going to ask Shannon to pull something out. There's a part of the Strategic Plan that's the Mono County report card. I think it's the bottom thing. In the Strategic Plan I mention this Children Now report card and that there's 71% of children birth to five, I believe it is, or I think it just says young children, that are being read to frequently. So that's a really good statistic, that's high. But then it doesn't translate into very good third grade reading scores, and I would like it to, and I just thought this would be useful for you all to see. It's a great compilation of data.

BH: Depends on what they're reading.

MD: I know, what happens!

RJ: There was a thing that CNN had a couple weeks ago; they were looking at college athletes that can't even read the sports page about their own accomplishments.

SA: Don't even. If my husband were here right now, he would say, stop, don't get her started.

RJ: But it starts back here. Where did they go wrong? It wasn't in college, it's not the college. It's even before the school, it's the home, it's the whole environment, and it's way back in the beginning, which is where we're at.

MD: Which is what we're doing. So I would aim with this RAR program and early literacy to move that into item # 3 up above higher than 71%, which I would hope would impact item #6, the third graders who are reading at grade level.

RJ: So are we at the bottom?

MD: Yeah.

RJ: Wow.

MD: I know.

SA: What measurement are they using?

RJ: Is it possible that the bilingual, that most of that is because of bilingual homes and so on? Or what's the...?

MD: I think that Stacey, yeah, that's a really good question Stacey is what are the measures? How do they gauge the 71% and the 34%, and I haven't delved as deeply into that data as I should have.

SA: I'd be really interested in hearing about that at maybe our next meeting.

MD: Yeah, I will find out where they got their data. And my initial guess is that it's a self-report on item #3 and it's a standardize test on item #6. And in the research that I've done in my life there's typically a very big discrepancy between what people say they do and what they do. So that's my guess.

JS: Is there something about parent literacy?

MD: No.

RJ: Good question.

JS: Cause I've been wondering about that since the last time we talked about this and Molly was talking about this data and it's just so much easier to read to your child if you have a discussion and you can read what they're reading. And when they're little you can and then they hit third grade and suddenly they're reading chapter books and you need to actually have more than just the ability to read words to your child, you need to have literacy. Like this morning on the way to school I was discussing with my son a way to use a specific verb, and I was thinking about coming here and how that is a huge issue.

MD: Parental education level.

JS: Parental education and parental literacy and how it pours into this.

BM: That is such a great point.

MD: It is a great point.

BM: Parents cannot help their kids with the homework.

JS: Or even just the discussions that you have. If you're literate, you're having literary discussions, even in the most rudimentary sense. It's different than, well I'm sure you see it constantly. And then so they are maybe only getting that kind of discussion, which is all day every day.

MD: And some of that relates to being a rural community. Like 19 and 20 [on the Children Now Report Card], those are both things that Mono County does not have the capacity or volume of students to offer.

BM: Meals during the summer. I did for a while.

SA: Adolescents who are not at risk for intervention.

MD: I think that that's some kind of an emotional screening that they take at school.

SA: Now see, without knowing where they're gathering their data from, it's really hard to give a whole lot of credence to these numbers. I'm not negating it, its good information.

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MD: No, no, thank you, but we need to know the source. I will find that out. I think that's really astute, and I just wanted to let you see what I was looking at, and I really appreciate the more in-depth questions.

SA: Well we've used this scorecard for grants and things like that in the past in presentations and whatnot, and it's, they really give some great information, but having the source would be educational.

MD: I'll get that.

SA: Great.

JS: It's good that you can just see the red flags. And we're doing worse it says on the top. So whatever the indicators, however they measure them, they're saying at the very top in the trends, it says, well I guess we're doing better on some.

SA: It's equal, interesting.

MD: And one thing I think though maybe to just keep in mind for when we get to the point when you're making suggestions for the revision, another revision to the draft, would be if we want to include an appendix with the data, which I think may be useful, but we can get there when we get there. OK, RAR. The next one in School Readiness is Summer Bridge and pre-K assessments, and that's the two weeks for incoming kindergarteners, priority given to children who score as not ready in their assessments. I think at this point they're all conducted in the kindergarten classrooms and the majority with the kindergarten teachers. And together with Mammoth Unified and Eastern Sierra, all the schools in the county. And then First Book, we started distributing free books because we heard a lot from the RAR program that people didn't want to participate because they were challenged returning the book bags, so let's give them books, and that's been rewarding, we've had a lot of other service providers come in and get books to share with their clients – Early Start, Great Steps Ahead. And then K Round Up, we don't really actually, well we don't have a budget for that but we do provide K backpacks actually that go... I think I may have missed that, we spend about \$2000 a year on school readiness backpacks, so if you just add a 2000 in there.

RJ: Is that \$2000 a backpack for every kindergartener?

MD: No, it's \$2000 for two hundred backpacks.

RJ: 200 backpacks.

MD: Yeah, it's a lot.

RJ: Which is, how many kids in Mammoth are...

MD: Hundred.

RJ: A hundred. So, and the rest of the county's probably 100?

MD: yeah, it's about.

RJ: So it's almost everybody that comes into K.

MD: And then we actually typically have some backpacks left over that we started giving to preschools that we see through our visits, which has been really great because there's a booklet talking about school readiness and you give it to them at Round Up they have a whole summer to work on it. You give it to them when they're 3 and they have 2 years to work on it. So that's been really exciting for me to be able to get those out earlier. We used to give them out the first day of school when I got here. So, moving it earlier and earlier to give parents the information they need to help get their kids school ready. Alright, any questions on the programs?

SA: That was very informative.

MD: Was it helpful?

SA: Yeah.

RJ: Yes.

MD: I know it's a lot, there's a lot of programs! And it doesn't really come out in any other document I don't think.

BH: I think one of the reasons we're able to do a lot of these things are the collaborations and partnerships we form throughout the community. It's amazing the interaction, the inner fabric of people and services that we're doing – I like that!

MD: That's one of the most rewarding things. The funding first of all from Social Services and Behavioral Health, and then the relationships that we have.

BH: One of the points that I wanted to bring out today is that we're going through a planning process for the county in general for everything, and there again we do so much stuff it's just unbelievable. But I'd like to see us parallel and be incorporated into that as much as we possibly can, whether it's ACA involvement, you know, whatever it might be, we gotta make sure that this group is incorporated in that general strategic plan effort.

SA: What is ACA?

MD: Affordable Care Act.

BH: The healthcare plan. Signing kids up, you know, making sure people are covered. That's pretty important. Yeah, the integration of services between the departments is gonna be really critical.

MD: I think it would mean a lot if there was a part of the county strategic plan, or general plan, right, that mentioned and talked about the need for early childhood services. I think that would be huge.

BH: I don't think it's in there right now.

MD: I don't think it is either, but it should be, and I think the county would be behind that.

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BH: Because we're starting to get a legislative position, we're forming a legislative agenda that we're kind of reading off of when we go and see our legislatures in Sacramento and Washington. And it's important that we have something spelled out in writing that says this is what we'd like to see happen in Mono County for our young kids. I'll work on it; I'll make sure we flag that one through the process.

MD: And perhaps I could write a letter to the Board that you could help present. And I've mentioned that I'd like to go to the Board of Supervisors once we have our evaluation done for last fiscal year and present it, and that might be the best time to do something like that. That's a great suggestion. What's the timeline?

BH: We actually picked up on this last January, so it's been a full year, and we're still in the very rudimentary stages of forming a new strategic plan for the county. So it's just gradually working through. Well, we got Jim Leddy, our CAO in June, he's only been here 7 months, so it's been kind of drifting backwards. I think the next probably 6 months to a year we'll see some changes.

MD: OK, well I plan on coming before the end of the fiscal year, so before July 1. And Jim Leddy came and introduced himself, I think he's been around to talk to a lot of people. I think he went to lunch with you [Rick Johnson] the same day that he stopped by our office, and he was very supportive and familiar with First 5. So that was good, that'll be a big help.

BH: They have a big program over in Sonoma where he came from, so he's very familiar with that.

MD: Yeah, so that's a help. Great. OK, I think we're ready to move on to agenda item #3, which is a review of the community input. And it's a good time for me to apologize for my typos. I had 3 days to put the packet together. After our last Commission meeting was my last day and then I had 3 days back – we took two weeks off for the holidays – so I apologize for my typos. So the first, the Strategic Planning meeting, is the first stapled group of papers. Really there's only one participant from the public that came and then two other First 5 employees – Shannon and Lara Walker were both there. And they participated some, but primarily the input was from Leah Rosnau, who conducts our Summer Bridge Program in Lee Vining and really wanted us to know how valuable she felt that program was. And then the staff, Lara Walker and Shannon, also made some comments about supporting home visiting and then Shannon, in the thick of needing childcare, definitely brought up the need for childcare and was not the only one as you probably noticed in the Strategic Plan. That is one of the top needs for families in this county. Yeah, so the strategic planning, really, one person from the community. I made it in the evening at the library, put ads in, I probably spent \$600 in ads in El Sol, the Sheet and the Mammoth Times. And I think that's typical of a lot of strategic planning. I think it's really hard to get the public to come to anything. However, our focus groups, since we went to something that they were already participating in, that they like to go to, that's already part of their schedule, we had 20 people. So that's a lot of input I think for First 5 to have from participants in our program, which is a shift. I've read through all of the other strategic planning documents from the last time you guys revised, and there was a lot of input from agencies, which we lack at this point. I've solicited it but haven't gotten much; I did get some from the Health Department. But our primary input this time is from participants in our program, which I think complements the last revision. I think it's probably good to have a balance of

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both So last time it was primarily agencies, this time it's primarily participants. So Walker is the first, I sort of did north to south in the order of these rather than chronological. Oh that was something I forgot to mention about the Wellness Calendars – actually Walker does hold their Peapod group in the Wellness Center, so there's all the brochures and things that they have out in the Wellness Center are available to the participants in that program. It's been a good shift for them, they started doing some cooking together and just, they really like that space. So that's nice that that works out. And the partnership.

BH: That's a relatively nice facility up there. It's a whole house for their functioning. It's great.

MD: And I think one of the pushes too is because there's the community garden going in behind it, and they have a plot, the Peapod group has a plot. So then they could just go out and garden for a little while and come back in.

So let's see, we're gonna do the multi-document thing. I think that there is a summary of all of the focus group input at the end of the Strategic Plan, which is the light blue document. It's Appendix 1, and my page numbers are different than everybody's, but if somebody finds it could you tell me. Page 19 – this compiles all the comments from all the focus groups.

RJ: It's amazing the breadth of stuff that's covered in here, some of which is in our realm and some of which is totally out of our realm.

MD: It is out of our realm, but thinking about being a community partner with different agencies that it might be within their realm. I think it's good to have in here, to let other agencies that cover what they may or may not choose to do, that's something that they could consider. I think it's good to have it in here.

So this is a very steady group, all very familiar with each other, which is something that also lends itself really well to focus groups, that the participants are comfortable talking. They talked about the things that they liked were that their children loved coming to Peapod, that their children would [ask], you know, is today Peapod? Can we go?! Very excited about it. Biggest challenges were childcare and the need for more activities. One mom mentioned that the older kids have T-ball to go to, and they don't have anything for young children. And then I just thought it would be nice for you guys to hear some of the things that people remember, that they do at Peapod, and they made these nature bracelets that everybody just loved. Masking tape out, went around the park and picked up nature items and put them on their bracelets and everybody, all the kids and parents, really remembered that. And then the leader there is the aide in the preschool, and she facilitated two of the moms to get their children in preschool because they have that personal relationship, they trusted her, which is huge. Both of those moms said they wouldn't have put their kids in preschool otherwise. And that she has activity ideas, she gets a lot of training through CARES. It's Chandon, is the leader's name, and so she uses those activity ideas with her Peapod group. So she's got a lot of school readiness activities. And then she had a Halloween party with 32 kids, which was huge. And there was a lot of conversation about how wonderful that was and how much fun. And then there were just some suggestions about things to do in the groups: measuring activities and cooking and then more frequent groups, and maybe wider advertising. There's about four

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moms that typically come to that group and they would like more. And their needs, there was a mom that was having trouble with heating assistance, she'd been in contact with IMACA, but that was really on her mind so she brought that up. And then we get into the things that aren't necessarily in the realm of First 5, but a rec center, art classes, and then a kids committee, early childhood Love & Logic, which is a program that adult ed puts on and I actually have started conversations with them about getting another one going, a picnic area that's covered, dyslexia education and training, and I've been in contact with the person that has that training that she could train other people. It's Eleana Childs, who used to be our Peapod leader, so we're going to see if we can make that happen. I will make that happen. And then they wanted a pumpkin decorating activity.

RJ: It's interesting-- rec centers and I see in here indoor activities in the winter time, those are recurrent themes. Another opportunity for collaboration is I'm on the leadership team for the community transformation grant that Toiyabe has; Terry MacAteer and I are the only two non-native American members of the leadership team. He represents the Irish tribe and I represent the Norwegian tribe; I apologize for the Vikings and what they did. They are trying to establish indoor and outdoor exercise centers in Bridgeport, in Walker, in Benton. So opportunity for collaboration, there will be a venue both indoor and outdoor that might be available for some joint stuff. It's going to be focused on physical activity and healthy eating is what their program is for, but if there's a space that's available for some sort of groups and the little kids can do physical activity kind of stuff too. It's a fun, especially in the wintertime when there's nothing else to do, having a venue like that would be great. That might be something to approach them about as you get further down the line looking at different things and looking at these needs, cause this is a community needs assessment that's just been done, and they've done some focused needs assessments too in each of those communities. There needs to be a bridge established there. So Rick Frey and Kate Morley are the two leaders who probably need to work with on that.

MD: That is wonderful. And I actually planned on going back to all the Peapod groups and telling them what we talked about.

RJ: And it's important for the communities to know that this will be open to all, not just the Native American community, but it's for everybody. I don't think in Lee Vining they're talking about anything, or Mono City.

JS: So they're actually like a rec center, or like a...?

RJ: They call it an exercise center. They basically get exercise equipment in there, but the one they have in Big Pine is huge. There's exercise equipment but there's large empty meeting rooms too that could be used for various different functions.

SA: They've been looking at trying to do something like that in Bridgeport for quite a while.

RJ: Yeah and Bridgeport tribe is so dysfunctional that the tribal politics enters into this in a huge way and always slows everything down. But yeah, there's a couple instances where there's a warehouse full of

equipment just waiting for the tribe to get their act together and let it happen. So there's money and the plans to move forward and all of that. So it's always complicated by tribal stuff.

MD: I'm not certain that it's, I know in the Bridgeport focus group people talked about having a designated space that they could leave their stuff out so the children knew where to go each time, knew where the blocks were, knew where the pretend play stuff was, to help with the familiarity. And they don't have that ability right now so that would be a very...

RJ: One of their goals is physical activity, and people are looking for indoor activities in the wintertime.

MD: We have hopscotch rugs!

RJ: Exactly. There's the kind of stuff you don't need, an elliptical machine for a 3 year old.

MD: You just need room to run.

RJ: Room to run, exactly.

MD: And some toys, some materials.

JS: That would be great, just to have a kids room in those facilities would be great for a lot of reasons too because when you're a parent of a small kid and childcare's an issue as well, you're not exercising no matter what's available to you. But if there's a kid's room in there, everyone can come.

MD: Yeah, and it would also open up the opportunity for things like the Love & Logic class where we try to provide childcare to be held in the same facility, the kids over here and the parents over here. Or any community meeting.

RJ: I don't know, I haven't been in the building enough to know, but that Antelope clinic building up in Walker, they got a new grant and they are opening up that clinic for medical and dental in March or April. They have to recruit providers, that's what they haven't done yet, but there may be some opportunity for some classroom space or for using that for some sort of group functions too.

BH: There again it's open outside the tribe?

RJ: The focus will be to everybody. The history is that non-tribal members haven't been treated very well and there's always been this antagonism, and there's a long history in the community that will always interfere with this moving forward, but they're pushing the grants that it will be open to everybody.

MD: It may not always, give it 50 years.

JS: How many other communities...

MD: Should we go through the next one?

JS: I was just curious how many other communities were wanting, expressing a desire for that indoor playspace for kids.

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MD: Ok, so if we look on page 19 of the compiled comments, the second item: safe indoor space to play, especially in the winter.

SA: I wonder, I don't know, I know that, I don't want to skip ahead or...

MD: No, skip.

SA: But talking about indoor spaces and need for childcare, that did come up, the childcare center, and we haven't brought the collaborative to the table in several years cause there still continues to not be an excess of money hanging around that people are dying to spend, but maybe given this just to let people know, look this is a need in the community. I mean, what do you think? Does that discussion need to be opened again with the collaborative partners?

MD: I would hope that this document is a useful tool to bring forward to community groups, collaboratives, in saying that this is what we need.

RJ: I think we've demonstrated the need is continuing, if not have gotten worse in the meantime, and I'd hate to bring the group together unless there's a venue or an avenue to move forward -- some ideas in terms of funding or grants or whatever. Otherwise we're saying, yeah there's a need, we all agree.

MD: So Shannon's going to pass out some more data, that we can decide if we do or don't want to include. When I get it, I'll let you know what page, but there is a graph that shows the need. I'm sorry, I didn't follow my own...

BM: I just find childcare, it's just so expensive, it's expensive for parents and then for families with the state provides for the subsidized. But they cut your budgets, that's all I'm seeing is cuts, so there's fewer openings, so they're depending on the money from the state but it's not coming through. And then to even qualify for the state you can't make very much money. And so a lot of parents would like to come in and get it for free, but that's just not available and it's, so how you can fund something like this that is so expensive.

RJ: And a mom may want childcare so she can go get a job, but then when she gets a job no longer income qualifies and she makes too much now.

JS: And still not that much.

RJ: Still not that much.

JS: Everywhere else it's really slim to none, it just depends on when your baby's born.

BM: I don't know what the answer is to that, except...

MD: So the last graph in the packet, there's several about childcare, but this is the availability of childcare for the potential demand. And I don't know what was going on -- Mono County's the green line in 2008 where we were doing really well, we did pretty well, there was a little bit above 50% of the need was met. And now we're down to about 20% of the potential need for childcare is met in the county.

One thing to take into consideration is this is age 0-12, so they didn't break it out for early childhood. But overall only 20% of the families in Mono County have access to it.

BM: I just don't know how true this is. Having need and then, is your need because you don't have the money for it. It's like, there could be free spots, there is childcare, but you're not willing to pay what the cost is of it.

SA: Or you can't.

BM: Or you can't.

MD: And then page 10 breaks out the cost. If you look at page 10, that's Mono County. For an infant it's about \$11,000 a year in a center, for preschool it's about \$8000 a year in a center. And the page right before that should be numbered 9.

BM: It's a lot of money.

SA: Well and there are so few childcare providers in Mono County who offer infant care. So few.

MD: And then if you go to page 8, Stacey, you guys are just naming all the graphs. No that's absolutely perfect, I'm just so glad that we all sort of tacitly know these things, but it's nice to have the numbers. That that percent of parent requests for under-2 is the highest need in the county. No that's CA, I'm sorry. Eight has CA and it looks like I didn't get Mono County, it didn't copy. Sorry, I will get Mono County and add it in. I just thought that would be important to think about and that we do have some data that helps support the need in the county. That really only 20% of the potential demand-- potential demand is the way it's worded-- is met for childcare.

SA: You know, looking at this on page 8 and seeing this need for infant care, I'm just surprised that the legislature isn't taking note of that. I mean, I'm really, I'm thrilled they're bringing up this bill for universal preschool for 4 year olds, I hope that passes, I think that's great, but that they're not looking at this issue of childcare.

BH: Especially in the days we're in, even in the last 5 or 10 years it's changing. It needs to be addressed.

JS: And change or not, this last graph on page 13 says CA's not doing in general for the last 12 years. That's potential demand and availability is poor, so maybe the demand has changed but the availability's still poor.

MD: So maybe I'll try to get through the rest of the focus groups since now we have all of our data, I think that's all the data that I brought, just to help augment the information in here and what we all know. So that was Walker. Bridgeport was a bit different in the sense that there were two childcare providers there, not parents, and that's very typical for that group – those two providers go every week. Everybody feels isolated, there's no preschool and not a lot to do were their challenges. They need childcare, more activities, and one person like a, somebody with a guitar to go around and sing to the kids, which I think sounds great.

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RJ: There's got to be some ex-hippy out there who would love to, with his guitar and van.

MD: When I used to do early childhood in Kansas City, there was a man named Mr. Stinky Feet, and he was just, he fit that completely, and would go to our playgroups and do that, it was fun. So I'm gonna see if I can, see if Mr. Stinky Feet wants to come to CA.

So Lee Vining, and then just a note on my typos, that programs participated in line got copied to every focus group, but it was really only for Walker, so that needs to be crossed out.

BM: What did you just say?

MD: There's, so if we're on Lee Vining right now, right underneath the bold it says programs participated in – just cross that line out, it was for Walker, and it got copied into every document, it was one of my typos, with not enough time to proofread thoroughly. And in Lee Vining, there's just the two participants, which is very typical for that group, it's been a hard one to get good participation and that was their challenge. They would also like the Love & Logic classes, a place to go with the kids in the winter, and the playground in Mono City was mentioned, and aquatics for infants.

RJ: They've got a lake to start them in.

MD: Well interestingly Inyo County provides free swim lessons to every family with children birth to five.

BM: Whoa. And where do they do it, at Keough's?

MD: No, at the city pool. For safety reasons.

BM: Yes, that would be awesome.

MD: I know, and I actually talked to, when I first found that out, I thought, ohhh, cause I know that the Lee Vining school has often talked about that many of their children can't swim, so if we ever, if I'm done with the strategic plan and am able to play on something else, I did talk to the owner, Becky McCoy, who runs the Boulder Lodge, and she'd be happy to let us have a swim lesson there. So I think that would be exciting.

SA: Where's the Boulder Lodge?

MD: In June Lake.

RJ: On the way into JL, when you pass the boulder.

SA: OK, I'll look for it next time.

MD: So that was Lee Vining. And then the Mono City playground issue, I don't think that we have the capacity, I don't have the capacity to deal with that at this point in time, but it's interesting.

SA: I don't know that that's our role.

MD: Yeah.

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JS: But they can rally again and start working on it, there's a lot of kids out there right now. I think it's up to 45 or 50? In Mono City.

MD: There's a lot, and a lot of birth to five kids.

BH: A community unto itself.

JS: Yes. A family just moved there with 5 children. All of a sudden they broke the 40 mark.

MD: Yeah, and a lot of birth to five kids, there really are.

RJ: Is Mono City more of a white community, and Lee Vining more of the Hispanic community?

JS: It used to be that way, but no, I don't think so, not anymore. A little bit, what do you think?

MD: I would say that the percentage of Hispanic families in Lee Vining is greater.

RJ: No, I mean in Mono City.

MD: Lee Vining's greater, because there's more affordable housing. But there are some families that are Hispanic in Mono City.

RJ: The older low-income housing I think is in Lee Vining still.

MD: It is, yeah. And then there's the travel costs.

RJ: That's where they work.

MD: Yeah, it's the travel cost of having to drive 14 miles a day to get to work.

RJ: You can walk to your housekeeping job or restaurant job.

MD: And there's just more housing, period.

JS: Some people live right where they work.

MD: So Mammoth English is the next packet, and there were 7 participants-- there's 7 people that really spoke and participated in the group, there were more people at the playgroup-- but... and just an aside for Shannon, did an amazing job transcribing all of these with children screaming in the background. On any of the tapes if you listen to them...

SV: You're like, whoa.

RJ: Only a mother could do that.

MD: It definitely took some patience and just did a really good thorough job, I'm so thankful.

So the Mammoth group has gone through a big change. It's enrollment only now instead of open enrollment, and there was a lot of talk about that change – some people like it, some people don't. The

don'ts are more vocal that they don't like it, but we couldn't, it was too hectic, there were a lot of safety concerns. Kids were going out into the parking lot.

BM: Where do they meet?

MD: at the community center. Children hitting, biting, you know, issues.

SA: When it was open enrollment? Cause there were too many people showing up?

MD: Yeah, and they were also, the participants weren't being respectful of the leaders. The leaders do group time, they sing and they do parachute time. It's about 15 minutes total in the hour and they were being completely ignored, and that wasn't OK. So we changed it, and it's been better. It's a lot more calm, they're able to provide more in-depth conversations with individuals, and it's worked out well, although some participants do miss the availability to just drop in whenever they wanted to. So they also talked about the need for more services, more groups, and then some of the suggestions were actually things that we do do, like tell moms at the hospital about our programs, we do, more frequent opportunities for kids to play, you know, we're thinking through that, and then a family area in the Village.

SA: When it says biggest challenge "not often enough, especially in the winter," how often do they want to have this?

MD: Yeah, they said twice a week, and that they would come.

JS: So the people that were coming during the open sessions, right now it's sign-up only. So you sign up and you go for the whole session and then there's another opening? So if those people who were dropping in wanted to do Peapod they just have to commit.

MD: Yes. And it's limited to 15.

JS: Oh, that's huge.

MD: It was 45 people in that community center with little kids, and the acoustics are hard to hear. It was not a healthy environment, honestly.

SA: Fifteen is plenty.

MD: Fifteen is good, and that builds in – really ideal size is 12 – and that builds in for absentees. And the poor leaders, so they're a lot happier.

RJ: People in Mammoth need to go spend a winter in Bridgeport.

MD: Well this is interesting now, the very last focus group is the Mammoth Spanish, and no comments about... well there were, they would like it to be a little bit longer and it was hard for them to leave were their biggest challenges. But they didn't ask for we need more or any of that. They were just very kind-hearted, it was sweet. That group is just wonderful. And actually the leader of this group is our new home visitor, Elvira. So we're very thankful to have her.

SA: She is the nicest person in the entire world.

MD: Isn't she? Yeah, I think she's, her character fits very well with a home visiting model of supporting the family, not going in as the expert. I think that is perfect, she's such a good fit. So they all love that group, remember the parachute and the crafts. And they would add another time or another day if they could. It's an evening group as well, these are all working moms, so that's, it's a really different group. They're all different; each group has its own characteristics.

And then Crowley Lake, which is newly started again with a new leader. And they would like to have some community classes, more preschools. They wanted like a field trips kind of a day with Peapod, swimming pool, rec center, and a Target.

[laughter]

BM: Oh yeah, we can get right on that.

JS: Throw it out there.

SA: They didn't put a Trader Joe's on there?

RJ: You need to show up at the group.

SA: I should have. Add that to the list.

MD: This group had a couple sets of friends that the friendships were formed because of the Peapod group, and that was just very touching and they were so thankful. And they were thankful to get together, and these parents had also participated a lot in the home visiting program, so we got some more feedback of how much they liked that program. And Café Mom. Should we take a little break for a second? And feel free to continue.

So it's 11:35, I'm thinking we can review the fiscal plan and then get lunch? So I think let's get through the fiscal plan, and then if we do have enough time before lunch maybe, that does sound nice to me, does that sound nice to everybody to go for a walk? Our brains will work better.

OK, so the first page is the five-year fiscal plan, the one that goes all the way to the right-hand margin.

BM: The one we were looking at before?

MD: Yeah. The assumption for the Prop 10 tax revenue is that it's going to decrease 3% annually, and that's pretty much set by First 5 CA in communication with the state treasury office. That's the assumption that they make, and we just think that they're right, so we use what they give us for that 3%. Those estimates that they come up with actually are incorporated into the revenue, the first line. The small county augmentation, I'm gonna take a minute and talk about that. It mentions in the Strategic Plan that First 5 CA provides this to us and to the 20 smallest counties in CA. This is the amount that we're getting this year; it was a shock to most small counties that it was lower, substantially lower than the previous fiscal year.

SA: The 184?

MD: Correct. The 184 was a lot lower than the 202 that we got last year. And there used to be a commitment from First 5 CA, a 5-year commitment to provide the small county augmentations and currently there is not a commitment. Actually January 23, First 5 CA is going to be considering a new calculation that may include a baseline of 200,000 for the smallest population counties, which Mono County would be one of. So I don't think it's going to go lower than what our current allocation is, so I just projected that out. It may go higher. And talking to Caty Ecklund about 5-year fiscal plans, the County Office of Ed does a 3-year fiscal plan, and she said it's very difficult, that you're really, it's a guess, it's an educated guess, so I'm just going to tell you why I guessed what I guessed, why I made these projections. And then the Surplus Money Investment, I just took this year's dollars since it was pretty low and projected that out. That's just a calculation of what they have left over in their bank account at the end of the year that they send out to each of the county commissions. And then home visiting services for the CAPIT Grant is only through next fiscal year, but I do foresee that continuing.

SA: So do I.

BM: As long as the money comes in.

MD: Yeah, as long as Social Services gets the money. And that's really the same with the next line, the Peapod Program, if they get the money, and I think that's a bit more tenuous, that's Prop 63, that they really only find out on an annual basis-- Behavioral Health-- if they're going to get that allocation. And if they do get that allocation I do foresee that continuing to support our Peapod Programs, which is great, we're so thankful. Childcare quality, CARES, has been around for forever, and we hope will be, but we don't know for certain. It is only a three-year [grant], currently we're in the second year, no wait let me look real quick. We're in the first year, that's right, of a three-year grant. And then childcare quality, the Child Signature Project, doesn't really impact us hugely in our own programs in Mono County, it just changes the numbers, bumps our budget up by however much we claim, and they'll give us the same amount.

SA: Do you take indirect out of that?

MD: We are not allowed to. That's why we are doing the program because we were willing to take it without an indirect and Inyo [First 5] was not.

The Safe Kids Grant, hopefully we'll get some other little things like that along as they come out from Safe Kids. And really, their goals are very in line with our goals in terms of providing education on safety. If they have those we'll get them, we'll apply for them. And then miscellaneous income, I project that that is gonna go up a little bit because I think we're gonna start charging more for the childbirth ed to help cover our own costs for putting it on.

And then our interest goes down because our fund balance goes down. And then I'm just gonna jump all the way over to the bottom right-hand cell, second from the right, of that \$90,784, which is what we will have in our trust fund at the end of 2019, FY 2018-19. So for FY 2019-2020 we'll have a little bit of our

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trust fund left, and then after that, if we do continue with a similar fiscal plan to what's in here, we will have to only spend what we're given, what we're allocated for each fiscal year from Prop 10 funds and whatever grants we're getting. So we'll have to cut our budget by about \$100,000 starting in FY 2020-21.

RJ: If the CAPIT Grant continues, if the Peapod Prop 63 funding continues...

MD: That'll change.

RJ: That'll change for all of those.

MD: Absolutely.

RJ: Those are two big numbers right there.

MD: Yeah, and I just don't think I can assume-- even though I informally assume that we'll probably continue to get them-- I don't feel that it's appropriate to put it in our plan.

BH: Be conservative.

RJ: And the CSP also, that's the third one that's big.

MD: Correct.

RJ: If those three actually continue, then we're OK, although the fund balance still will be decreasing.

SA: Not the CSP, but the CARES Plus program, because CSP comes in, goes right out, it's a net wash.

RJ: Right, but she's gotta figure it in the budget, as a revenue source.

SA: Yeah, yeah.

MD: But it's also an expenditure.

RJ: That's 137,000 in income if all three of those continue, so that would more than cover the deficit that you're projecting, which is something less than, or about 100,000 a year, if those three continued. I mean, then we'd be OK.

SA: And if the small county augmentation goes up.

JS: That would be nice.

MD: And so for this current fiscal year for instance, we're only drawing down less than \$20,000 from our trust fund. So if that were the case, if we were to assume all things remain the same as this year, potentially even increasing our funding level from the small county augmentation, we were only drawing down \$20,000 a year, then yes, this would go out for at least ten more years.

RJ: Well and in 14-15, we have a deficit of 50,000. If you added in 40,000 for Peapod if that continued, plus 15 more in the small county augmentation.

MD: Then we might be flat.

RJ: Then you're flat. So these are the unknowns that we don't know. But there's a possibility we could be OK without cutting back on programs.

BM: Yay!

MD: Yeah, that's huge.

RJ: You gotta look at it that way too. You have to plan for the worst, hope for the best.

BH: Let's meet for lunch at Rick Johnson's house in 2019.

RJ: There we go.

JS: When we switch over and have the Peapod leaders be employees, that doesn't really change anything with the budget or does it?

MD: It does, it will have a budgetary impact. And I didn't calculate in, for all of the expenditures I did calculate in annual raises and benefit increases, except for Peapod.

JS: Because they haven't happened yet?

MD: Because I wasn't sure how you guys would feel about me deciding to continue funding that even if we don't get the money. To add that \$30,000 in for the next five years was a big change in the way that the fiscal plan is, this one and the one that we have currently adopted. And I wanted to know if that was something that the Commission supported us doing or if we didn't want to do that. So when I do bring this-- this is a draft, this is not approved at all-- I will calculate in raises if you think that I should continue to account for the fact that they will be our employees and we do want to provide support for them regardless of if we get the Behavioral Health funding or not.

JS: So part of what we're doing today is looking big picture what our priorities are and what we might want to move away from, and then in addition to that look at worst-case scenario budgetarily and then also if we're just going to continue in, like say we don't get that \$40,000, we're OK for a little while, but where might we cut...

SA: Where's the money going to come from.

JS: Yeah, we might want to continue Peapod without the money, so what would we take it from instead.

MD: Yeah, what I'm thinking would be the best idea in terms of trying to prioritize – what are our top three programs that we want to continue funding. From our list of, I didn't count how many there are, but 15 or so, the first document we looked at, I think I'd like to ask all of you to give me your top three. Which three programs do you feel are the most important to continue funding, to prioritize. And then we have a little calculation, we'll come out with whichever ones to aggregate everyone's choices into the Commission's top three programs to continue funding given the worst-case fiscal scenario. That

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make sense? OK. And we can do that when we're done talking about this fiscal plan. So just kind of keep that in your mind and maybe look at these programs.

SA: May I ask a question? With regards to the Peapod programs, those are free, correct?

MD: Yes.

SA: In the funding that we have that currently funds that program, are there any rules about charging or has there been any discussion about charging the people for Peapod that could afford anything?

MD: There has not.

SA: So that might be a discussion to have, whether we choose to go that way or not, but given the fact that the leaders are gonna become employees, because of salary increases and benefit increases those are going to continue to go up. Maybe that's something that we need to consider, some type of monetary contribution from the people who go to Peapod.

MD: Yeah, I will need to look at the contract because I do not recall, I'm not as familiar with that contract, familiar enough to know if it says in there that they need to be provided free of charge, but it is completely possible that it does stipulate that in the contract.

SA: But that's with...

MD: With Behavioral Health.

SA: So this would only be if they're stepping out. You'd do your own contract.

MD: Yes, then we would be able to. We'd be writing it ourselves, that's a very good point.

SA: So just something that I think we need to consider.

MD: Yeah.

JS: That could be something that we might be considering for many of our programs. I mean, almost everything we offer is free, and if it got to the point where we...

MD: Except for childbirth ed is the only thing we charge for.

JS: So worst-case scenario, some kind of income-dependent calculation.

SA: Yeah, something similar to what you have for Husky. School readiness, the Summer Bridge program would be another place to do that.

JS: That's what I was thinking about as we were talking about that, I was thinking Summer Bridge.

SA: But I think there are parents who could afford it that would be willing to even pay for three weeks of Bridge. It just opens up, if we're gonna go that way, and we're gonna go that way in a manner that doesn't preclude anybody from doing that, it opens up some possibilities.

MD: It does.

RJ: And the alternative is nothing.

MD: Right, if you're looking at cutting the program or charging, then charging looks a lot better. One more comment about Peapod, that fiscal scenario of them now becoming employees and getting annual raises, and we will also be paying a 10% indirect cost since they will be employees, that's the way all of our fiscal stuff works. It's run through MCOE, but we will be saving at least an equal amount if not a greater amount because we don't have to pay for separate insurance for all of the leaders, which is about \$7000 a year. So we'll be saving 7000, potentially paying MCOE about 4,000, and so, that part will work out, it's the raises over time and the benefits over time that'll start to add up, probably in about 3 or 4 years, to more than what we spend now. Let's see, what else is on here. Oral health, I did decrease that pretty significantly, I think for this fiscal year that number is still really high. We decreased it a lot from last fiscal year, but the Tooth tutor, she does not go out and do home visits anymore, she does the education. And the reason is that the referral mechanism was for kids that were getting sedation dentistry at Sierra Park, and they don't do sedation dentistry, so that mechanism to refer in is gone. But she still does support us a lot with education and I think that, I'm happy with the way that that works and so I estimate that that's gonna go down.

Safe Kids, I explained that I think that'll go down over time to cover less and less for carseats and bike helmets cause we'll build up enough of those supplies in the first few years and hopefully look for some external grants to find carseats and bike helmets.

Evaluation and assessments, we don't use that money very much so I'm anticipating that that will decrease over time, you can see last fiscal year there was only \$1000 in there that we spent. And then our Commission Operations go up and up, and that's assuming that the staffing remains steady and gets raises over time. Still always staying beneath the 20% threshold that's mandated.

And then the second fiscal sheet just collapses these last 5 columns to compare our current fiscal year to our five year total and then the percentages because that's the way that the strategic plan reads, is to include the percentages of each of the line items, or each of the strategies, and then the percent that that changes.

RJ: Whatever arguments the state needs to hear about the small county augmentation, the fact that it looks like its 58% of our five-year revenue – I mean, without that forget it. 58%!

MD: The new ED of First 5 CA is from a really small county, so all indicators are...

BH: I think they're fully aware of the state of rural counties. That's my impression.

MD: Yeah, it's helpful. One thing that they are pushing for is – First 5 CA – is for small counties to collaborate more and try to overlap some of the programs and indicators, so that's something I foresee happening in the future is meeting together with other small counties to come up with some of the indicators that are at the end of our fiscal plan to see if we can have outcomes that are stronger for a greater region and more people.

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RJ: That might work for some small counties that are much more – I mean, yes we're contiguous with other small counties – but you look at Inyo and Alpine, it's kind of like, they're different worlds than we are. You have some small counties along the Highway 99 corridor where only a river separates two fairly large, not urban areas, but you know what I mean, they're fairly separate. But here, these are communities that are isolated, they're different worlds, so it might be nice to talk about regionalization, and we do that in public health all the time in other areas, but it's kind of like, you drive that 40 miles down the hill, you might as well go across the border into a different country.

BH: We tried that with our ED of this organization.

MD: The only way I can see that it might work is if there were other First 5s whose already existing programs looked a lot like our existing programs. Not because of the same region, but because our programs were similar. In that case I could foresee us coming together and saying, we served 200 families through evidence-based home visiting, and combined these were our outcomes. And I think that might present a stronger case to First 5 CA.

JS: That's a good idea. Well if it ever comes to pass that we need to do that, we should keep that model in mind. Because that is kind of a smarter model and you're right, just because we're next to a county, doesn't mean we're any farther away or it's any harder to get to than one further away. So we might as well lump up priority-based.

MD: So we're doing small county summits now. I went to one, and we'll do one again next year, and that's my suggestion at that small county summit is to have the breakout sessions around the counties whose indicators and outcomes are similar to try to have that.

RJ: I'm not on Inyo's First 5 Commission obviously, but do you know offhand where there are natural bridges and similarities between their priorities and ours?

MD: Yeah, a little. I haven't, I should read their strategic plan. I know there's a home visiting program that started around the same time we did Parenting Partners – it's not funded through First 5, but one of their commissioners runs it. It's an American Indian-based home visiting program, so I think they do have an interest in home visiting although they don't fund it. And then the carseat stuff right now, we're trying to organize tech training, and they're contributing already. Jody Venker's already asked their commission and they're gonna contribute \$1500 to bring a tech here so we can try to have some Mono County training, she'll send her people up here. So that's, carseat stuff is a bit of an overlap, but that's brand new for us with the Safe Kids.

RJ: And that's not a big ticket item for us, it's small. The big ticket items are the home visiting, the Peapod, CARES, School Readiness. Those are the big four for us, the others are sort of like, OK, you're just messing with the...

MD: No, none of that. And Alpine you know is a completely different story.

RJ: Alpine's all about their childcare center.

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MD: That's it, so that one is not a natural bridge. And Inyo from what I know of it is not either. There's some things we can collaborate on. I would look towards other, you know Kings County, in the informal discussions that I've had has a lot of programs that are similar to ours. They do the School Readiness backpacks, they do a Summer Bridge, and they do something similar to Peapod, although it's more educational-based. They do have weekly groups that meet at a community center. So that would be something that I could pursue. They're getting a new ED though, so we'll see what happens.

SA: We're not only rural, we're remote. So when people talk about us being rural I always say, well, we're rural and remote and that adds a whole new layer of challenges.

BH: We're not rural so much as... we're kind of a suburb of LA.

MD: Speak for yourself here.

BH: Geographically speaking we're pretty isolated.

RJ: And anybody who goes to look, where's Mammoth Lakes – oh you're 60 miles from Fresno! I can get there easily. It's like, no, there's a 14,000-foot barrier.

BH: I was just at a meeting last week in Yosemite Valley, and it took me 7.5 hours to drive over there. I could throw a stone from Yosemite Valley over to my house.

MD: If you had a horse... So I would like to take a walk, but are there any more questions about the fiscal plans, the percentage calculations and the five year?

BH: I think you have to be conservative -- things change.

MD: So think about what your top 3 programs are while we're walking, and we'll ask you when we get back. Shannon will write them down.

[Break]

MD: We finished the fiscal plan, the review of the fiscal plan, which was agenda item #4, and we're about to move on to the Commissioner Reports, but before we do, if we could have everybody's top three areas – this is instead of singular programs, it's the areas that you'd like to invest in. And then we'll have something to go by when, and if, we ever do get to the point where we need to substantially decrease our programs.

BH: It might be good to prioritize both – the ones you had before and this, and that might give us some ideas about what areas to expand on.

MD: That sounds good to me.

SA: Say that again Byng.

MD: So if we did the both.

SA: Oh.

BH: The original prioritization has some value.

JS: The five years ago one?

SA: No, this.

MD: Yeah, so to do it by program and by area of investment.

SA: And just three on both?

MD: Yeah, and it sounded like you guys prefer to just write your own on there, so we don't have to do it all out loud, is that accurate? And then to just remember that your top pick gets the three points and your lowest pick gets one. Choose three things from each poster.

SA: Which is Peapod?

MD: So Peapod goes into Family Behavioral Health. And those bottom two are new additions from the last strategic plan.

RJ: So this is only Peapod?

MD: That's only Peapod, and Child Safety is only Safe Kids.

BH: That's hard.

MD: Well it's good to know, for me.

BH: Well it is. No, it's a good process to go through.

MD: But it's hard, huh?

RJ: It's hard, and you feel like you're cheating somebody. Hopefully it will never come to this.

BM: This is the worst case.

MD: It's better to have the prioritization though. If it comes to that then being ready, having all those anxiety feelings of having to cut and not having thought through it.

BH: Well the fact that it's hard shows that each one of these programs has real value, and that's substantial to think about.

JS: But also when we're looking at this, sometimes we add things, we add on and add on little pieces of the puzzle, and if we have something where we remember what our absolute top priority was, it might help us with time management for you guys – where to put your energy because if you're spread thin, this is what you're dealing with right now.

SA: That's a good point.

JS: All of these programs, how much do you put into any of these?

MD: I think everybody did it, so do you want to compile?

So we'll go in a circle around the room – I'll let you two do rock-paper-scissors for which direction we go. Or does anybody care? For Commissioner reports? OK, then Stacey can go first.

SA: We're doing Commissioner reports?

MD: Yep, agenda item #5. And if you want to wait, I'm just preparing you, so you have a minute to think about it.

RJ: For the Commissioner reports do you have some comments in mind or questions we're supposed to be answering?

MD: Yeah. So on the opening letter for the packet, I asked you to think about three different things. And if you did, then you can comment on that. If you don't have anything you can pass of course, but I would like to know your thoughts on what you think the unmet needs are for children birth to five and families in Mono County, how we can sustain the infrastructure beyond the five years it's gonna take to spend down the trust fund given the worst case scenario. And the third one is how can we better communicate our efforts with the public. Because I don't know if any of you have had conversations about First 5 with people, but it's not a widely understood program or suite of programs. And if there's anything else about the Strategic Plan that you would like to talk about; I do know there's typos, if you have typo suggestions, that's great, I'll incorporate them – not a ton but some.

SA: And I'm supposed to go first?

JS: I can go first if you want.

SA: I'm not gonna turn that down.

JS: OK, unmet needs for children birth to five in Mono County – these are what I personally think? I think pre-K and pre-K programs in childcare are ongoing unmet needs. I don't know where we are with labor support and extended breastfeeding, but I think those are things that are fairly common in other places, supporting those areas, and we're maybe 10 years behind the curve on that. And so those are the two things I thought of right off the bat. And I had some questions about other things, I just am curious as to where things are going with children's health. Five years ago dental health – oral health—huge issue, and I don't know where we stand anymore with that, but I feel like we either need to hit it harder or kind of back away from it, I'm not sure what. And with vaccinations, when I first came onto the First 5 Commission, having children being vaccinated, it had been a push, but we moved away from that because it wasn't an issue anymore, and now it seems to be becoming a health issue again. And that is another question that those two things long-range might be something we look at. And the third thing I wanted to look at in the future is changes in technology and how it's utilized with 0-5. That wasn't even an issue 5 years ago, it was just screens. And people still call it screens, but that's not what it is anymore. The way that children 0-5 are using technology is profoundly different than it was 5 years ago, and I

don't even know what to think about it because I don't think we know. And then the last thing is the difference between tobacco use, the ways that we've known it in the past, and the new way of using tobacco and how that's affecting our use. So those are things that I want to, I would like to see us have discussions about or I don't know, it doesn't really go, but...

MD: No, your thoughts are valuable. It's great.

SA: Great ideas.

MD: Yes.

RJ: Do you want to talk about these as she brings these up or do you want to go around first? How do you want to do that?

MD: It's probably useful for me to respond after each cause they're probably going to be very different. What was your first thing, just remind me.

JS: Pre-K and childcare.

MD: Yeah, pre-K. So, I mentioned at the end of our last Commission meeting that there's an assembly bill, a senate bill, asking to fund transitional kindergarten for all 4-year-olds, which I think is a fabulous idea, I think there's already a mechanism to incorporate 4 year olds into the K-12 system, and it would just be expanded and hopefully funded.

SA: And that's sponsored by Steinberg, who was the senate pro-tem, very influential senator, so I think that's looking really good.

RJ: At some point he's gonna be turned out I think.

SA: Yes, pretty soon. He might be trying to push his agenda. Honestly I can't believe, I'm sorry I don't mean to speak out of turn, but I'm just so shocked that nobody's been sued over transitional kindergarten such as it's set up right now, and so I think the fact that we're, that there is this push now for all 4-year-olds is great. It's about time, and universal preschool when it was put before the voters went down, it failed, but I think that was a fault of the people running that campaign, not that it wasn't a need or that people didn't want that.

JS: If it does come to pass, it's gonna lift a burden from First 5 in terms of school readiness.

MD: The only caution that I would bring up is that the current preschool enrollments are mandated to be around eight children, and if all the 4-year-olds are taken out of the preschool, then Lee Vining for instance will not have a preschool. So that's a caution, and one other thing I just want to add to that, you know my last line was about funding, that hopefully the state would provide funding for that TK. If it were underfunded or if the county chose to get behind us in their general plan and we could find some other local partners that believed in this TK, this expanded TK model, I think that it would be wise for us to put our Summer Bridge money to that program instead of SB. It would just be a help and it would invest us and we'd be a part of it, and I think that I would like the Commission to formally state that that

is something that we would be willing to do as the months progress, especially in Mammoth. In Lee Vining it's a question with that preschool question.

Labor and breastfeeding support – I think with our new childbirth educator being Lamaze, becoming Lamaze-certified by of this time next year she will be, we really do have a great, that is immensely beneficial to this community to have that training available and that course offered. So I think that's come eons since I don't know when, but since last year, really. And breastfeeding support – we have Café Mom every week and there's participants discussing everything they want to discuss about breastfeeding with the leader and each other and that has, Debbie that leads the group, you know does home visits, she brags that every single one, well not every single one, the majority of her home visiting families breastfeed to twelve months. And she really wants us to document that very clearly, which I'm prone to do. Our database isn't cooperating very well, but she's really good at supporting her families to breastfeed for twelve months, which is, the recommendation from the AAP [American Academy of Pediatrics] is six – that's great. Vaccination rates...

RJ: Right now in the county the declination rates are still around 2%. Which you say, well, that might be high, but compared to Nevada County where it's 22% it's actually quite low. I would say that the trend in the county is slightly up for people wanting personal belief exemptions. The new law took effect January 1 where parents entering school or transferring from another school district, parents who don't want vaccinations or aren't up-to-date because they're on a delayed or modified schedule because of personal belief exemptions have to bring a form signed by the healthcare provider that they've gone through an educational program, which is a total farce because there's no curriculum. If the physician agrees with the parent, they can just agree to sign and be done with it. The governor insisted that a religion exemption be in there, in spite of the fact that there is not a single recognized organized religion in CA that prohibits vaccinations, but he insisted on that, and so he and the health officers are at odds over that whole thing. But fortunately we're still at 2%, which is OK, so that's actually high in the state, and I think kids up-to-date on vaccines is pretty close to 100%. So we need to watch that, but we're not in dire straits with that at all.

MD: Oral health I skipped. One of John's analyses while he was the Interim Director was to cut oral health. It's not being used a whole lot, it's a substantial investment, and it's kind of taking us, it's a whole category that may not be as big of a need as it was at the time of our last strategic plan update. And there was a lot of community comment from the pediatricians in the last strategic plan saying that they were seeing visible dental carries and they were concerned about it; I heard nothing from the peds so I don't know if that's because they're not seeing it, or just because they didn't respond.

RJ: It's still an issue. I don't think it's changed a whole lot; I think the problem is people's behavior really hasn't changed in terms of the sugar load that the kids are getting in their mouth. And even with the fluoride varnishes and stuff, which are very temporary, and may or may not be adequate depending on how well they're done. And there's even controversy about that; for instance, Dr. Schrager really is totally at odds over any of this and wants every kid of course to come to a private office, and nobody has insurance so who's gonna pay for it, and there's those issues. So I still think it's a big issue, I don't

think it's gone away, it might have diminished slightly, it's still big. It's probably the most common pediatric problem.

BH: Is obesity still on the rise?

RJ: No, it's leveled off and probably slightly decreased. You'll hear the soda tax thing keep coming back, and it'll be interesting to see if soda tax does pass eventually, how that money will be allocated. First 5 could benefit, at least couple or integrate with whatever program is getting that kind of money in the name of physical activity and reduction of sweets and things like that and programs for obesity. So that's one of our things in our strategic plan, one of our indicators.

JS: It was very much at the front of our minds last, five years ago.

MD: 20% are obese or overweight of children 2 to 5 years old in Mono County.

RJ: Overall it's about 30.

JS: That was 5 years ago?

MD: No, no, 2011-12.

SA: Read that again Molly.

MD: So this says 80% of Mono County children from 2-5 years old are in the expected BMI range, but the only data we have is from the children that are in the child health and disability prevention program, so it's a pretty small subset, but it's all that we have, so that would conversely mean that 20% were either obese or overweight. And Sandra, who compiles that data, felt like it was really important to include the overweight children and not just the obese children.

RJ: I think overall in the population the numbers are like 35%.

BH: Do you think we're lower than statewide because of our recreation.

RJ: No. I think there's a myth that because we have these ultra athletes who live here, the impression is that all of Mammoth is that way, but it's not that way at all – I don't think we're any different than anywhere else. That's a very small subset of our population, numerically.

MD: And then changes in technology, there's a new baby seat that has an iPad in front of it, you may have seen it.

SA: No, really?

MD: Yeah, and then these are just some little interesting things I think. And then there's a video of a 6-month-old child scrolling through an iPad, and then they give the child a magazine and he doesn't know how to turn pages. They go like this.

SA: They push the pictures.

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MD: So I think that that's a really good question in terms of literacy, just the mechanics. When we bring books to new families with very young children, a big part of what we teach them is that it's learning, really, how to open a book and become familiar with the medium of a book, and if you're using other mediums to educate a child, really that familiarity and honestly what drives literacy is the love for books. The opportunities for that decrease with the thing, some kind of a screen. The research is still out, there's definitely a lot of debate on school readiness, for instance, shape and color learning apps, and their efficacy. They do work, children do learn, but it adds to screen time, adds to sedentary time, decreases one-on-one, eye level, eye contact, interaction.

RJ: I think that is as big an issue as literacy, is the social skills.

BH: That's huge.

RJ: That's something that you don't get.

BH: The ramifications of that are scary.

MD: We haven't talked about it as a staff of home visitors and that's a good reminder to do so. When I work with families, I say that, what I just told you – that it decreases all those other skills, that it may have some value for school readiness, but the benefit of getting that learning from a person is much greater than getting that learning from a device.

JS: Right, yeah, what's the most important thing for school readiness – ability to be in a social setting and learning, or knowing your shapes.

MD: And the relationship between the parent and the child, or the caregiver and the child.

RJ: The guidelines I've seen are less than two hours of tech time a day for kids, regardless of what it is, and you can sort of negotiate with the parent, or the child can negotiate with the parent – OK, is that TV, is that iPad, is that video game, what is it? With appropriate parameters, so that the parent does have some control over access to those kinds of things, so the kid doesn't have free reign to get into whatever, whether it's violence or pornography or whatever they might find.

MD: And two and under is still zero screen time.

JS: It's just, that's an impossibility now. I felt like 5 years ago, two hours seems reasonable. But now, it's, there's no such thing as no screen time. I mean, of course there is, but that's how it seems when you look, and it's not just for the children – I mean all of us have probably quadrupled or more our screen time in the last five years, if you count looking at your phone or touching your phone.

RJ: Most of my work day is spent looking at a computer screen.

SA: Is there any research, any studies that have been, or are you seeing any come about, where it shows the impact of a child, birth to five or any age child, who's still developing, the effect of the amount of screen time on eye health.

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RJ: I haven't seen any on eye health. Mostly, socialization I have, that's the biggest concern I'm seeing. I haven't seen much on literacy, but that's not the literature that I read, which is more medical stuff.

MD: What I've read is that that was the reason behind the zero screen time up until 2, was on vision development, and that it was bad for your eyes, that you could become I guess nearsighted, farsighted?

RJ: Nearsighted.

MD: Thank you, if you spend too much time watching a screen as a young child.

RJ: Well I was always told as a kid, don't read so much, you might get nearsighted. But you know my family is nearsighted, and they don't all read a lot.

MD: But that's my understanding about why it's zero screen time up to two.

SA: Ok, interesting.

MD: And then tobacco use – we have a comic book called Baby Don't Smoke that's really geared for the inner city. It's a really funny comic book about not smoking in a house with children. We refer families to Nancy Mahana and the Smoker's Hotline for adults that are smoking, but in terms of educating children about not smoking for birth to five, we don't go there.

JS: I'm just more worried about the effects that, I just don't know, I think it's a huge question mark. Tobacco use we know is not good for children, and everybody knows that, but now there's a whole other way of using tobacco and I see it all the time.

MD: The e-cigarettes?

JS: Yeah, I see it everywhere, and I just am not sure what kind of effect that's gonna have on kids. I mean, I don't think it was that long ago that they discovered having it in the carpeting and the chairs and such is bad as well, but what about the mist. I don't know, I don't want to have a long conversation.

RJ: Right now Terry MacAteer and Judge Stout in Inyo County have formed, I'm not sure what it's called, a study group, a commission or whatever, to deal with issues revolved around e-cigarettes and marijuana and hooka and the kids are putting all kinds of things into these electronic devices and smoking it, so it almost doesn't matter what's available commercially, they're gonna take what they want and mix it all up and have parties and do that. Now zero to five only would be impacted if their parents are using it like that or whatever, but there's still a lot of unknown and controversy about what's in the commercial products and how bad they are. I'm sure they're gonna come out to be bad, but how bad I don't know. This month is the 50th anniversary of the surgeon general's first report, and to figure that up to 27% of the population still smokes – in CA it's like 17% -- that's all we've done? Reduced it from 50% to 27% in 50 years? That is sickening.

SA: Hearing that, it's surprising that Prop 10 funding has decreased.

MD: I know. Well and that 3% calculation makes me wonder.

RJ: What are they taxing? Are they taxing e-cigarettes? Are they taxing marijuana?

SA: No. See I think that's where we need to go.

MD: That's a big issue.

RJ: CA's going to follow CO and WA fairly soon, and we better tax it up the wall to pay for all this stuff.

MD: Then we can pay for birth to five.

SA: Then our state budget might get better.

BM: But will they give any money to us.

MD: Well, so the larger counties – you know we don't have a lot of lobbying money, but First 5 LA, First 5 Orange, First 5 Alameda definitely have lobbyists and they meet and this is a big item on their agenda that they're pushing is taxing e-cigarettes, so that's where it comes back to us.

RJ: I'm sure they're all banned on your campuses.

SA: Oh yeah, absolutely. We just got – the MAC group that meets quarterly—we just got an email yesterday from Nancy Mahana saying that somebody has pulled paperwork to open a hooka, whatever, bar in Mammoth by Quizno's.

RJ: Yeah that's not the first time it's happened.

SA: Yeah it's come up again, and it's like, oh...

RJ: Sooner or later it'll happen, right next to the green whatever.

SA: Why don't they just keep it all in one area.

BH: It's hard cause it's a cultural thing – it's something you can't just say don't do it and expect people to abide by it. It's a cultural, it's part of the fabric of where we live.

MD: Oh, I was thinking the cultural thing for the hooka house, which is a Middle Eastern tradition, but we just don't have the population.

BH: These e-cigarettes and things, they're just accepted.

BM: I didn't even know about them, it's just like what?

SA: I didn't, I think I heard about them for the first time at one of the meetings. I didn't know what they were.

JS: The first time I saw them I thought it was a marijuana smoking device, and then someone was like, no.

BH: It's funny, we've been watching a lot of classic movies lately – cigarettes everywhere. All the big stars just huffing and puffing on those things.

MD: I always think they must have smelled so bad.

BH: And they're not just playing the role, they're inhaling, you can see it – it gives me shivers to watch them do it.

SA: Well Rick, I think I heard it from you, saying that the e-cigarettes for teenagers are gateways to real nicotine.

RJ: Well they're being marketed as safer than cigarettes, so that's the approach. They're being marketed to young teens.

SA: So there's no age limit?

RJ: Well technically they can't be sold to somebody under 21, technically. So, and we don't have any sting program in the county dealing with that, so if they're being sold I wouldn't know the answer to that right now. They're certainly being marketed as these are safer than cigarettes. And of course you can get hooked on a little bit of nicotine, you want more and more and more as time goes by. The companies sure want you to switch eventually to regular cigarettes; when you need more nicotine that's where you go.

SA: So why they're not being taxed in the same manner as tobacco...

RJ: The legislation just hasn't caught up with the market yet.

BH: They will be eventually.

RJ: It will eventually. E-cigarettes and marijuana both will be taxed hopefully, like soda and alcohol.

JS: But you can use an e-cigarette with no nicotine, just flavoring. And so at that point it's not tobacco, so there's that grey area.

RJ: But there's an argument of whether they really are free of nicotine or not. They probably have a little bit in them.

JS: Even though the most, even when you just put the little flavoring stuff in.

RJ: And whatever else is in there.

JS: Propylene glycol.

RJ: There's like 400 substances in cigarettes that are poisonous or carcinogenic.

BH: And it's a behavioral habit.

JS: And you're allowed to be inside.

MD: So Barbara...

BM: I didn't spend a whole lot of time with this, but I kind of got stuck on how can we better communicate our efforts. Being new I didn't know all of these things, and it's exciting to be a part of this group and everything that's getting done. I mean, I think it's amazing what you guys have come up with. So I would like to really have some, you know, talk about how can we better do that. And then back to infant care is definitely an issue, how to get people to take care of babies, and maybe more help with getting people licensed so that they can do it, I don't know if we can help in that area, educating them and that it could be a way of an income if you don't have a job. And because I'm in childcare, my numbers are really going down, is what I'm seeing. And not that, I see people need care, I've seen kids, I'm hearing things, it's like they need care, but their parents just don't have the money or they want it for free. I had a parent complaining, and it got back to me that her childcare costs at Husky Club were just so expensive. And I looked up what her fees are – \$1.50 a day. \$1.50 a day and she's telling all her friends how expensive it is. Wow. Well we know people are struggling and so you're gonna let go of things that maybe you don't think are that important, the kids can take care of themselves. So I don't know, I don't know what the answer is, but I know it's a problem, I know that I should have a lot more kids than I have. I have room for people that want to work, but I just don't have the signups, and if there's something that we could be doing better, but \$1.50 a day you're complaining about? And then I see the people that pay the full amount, it grieves me, it's so expensive, childcare is so expensive.

SA: And I think your program's so reasonable.

BM: But I'm looking at the yearly reports, and there's some people that have put on a lot of money, and I appreciate that, that they care about their kids and what we're doing and trying our very best. So I don't know what the answer to that is. I know it's a need, I know that I could take more kids, and so I don't know how to breach that.

RJ: What age do you take?

BM: I take kindergarten through fifth grade.

RJ: There used to be a waiting list, didn't there?

BM: Yes.

BH: It's a good program.

MD: It is a great program.

BM: And it's expensive when you aren't working. Something's gotta give, and a lot of my dads aren't working. I'm seeing, I get a lot of calls, oh my wife got called off work, I'm not, I don't have work today, well then they're not gonna send their kids. It's our economy, I'm seeing it. I don't know, but better ways to communicate, what an awesome job and the things that are being offered.

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SA: I think you're so right on and we just had this conversation earlier this week in another meeting that I was at talking about that we don't do a good enough job communicating the good things that are happening with the schools and at First 5. So what comes out, well the test scores are crappy, and the building's falling apart, and we don't have enough childcare, so all of those negative things are reported and not the good things. So I absolutely agree with you that all across the board, zero to grade 12, we need to do a better job of communicating. And how do we do that in a county where half the county doesn't even have a weekly newspaper. So I don't really, I don't have the answers for that and especially even with social media, you can only, social media only works as well as the people who are following social media, and we have again, a large part of our county especially in the northern segment, are maybe older and don't access social media or don't have the technology to or yeah, and that's kind of being solved with 395, with digital 395, but I think that's, I had the same point circled on my paper.

BH: We might get some ideas for the county. Communicating what you're doing in a positive way is really important, and we don't do that. We've had discussions at the county level, we need to do more, a better job, doing what we do. We do an incredible amount of good things, but all you hear about is potholes in the road or whatever, just the negative stuff.

MD: Well, Babies on Parade is coming out January 30. That is probably our big highlight of the year media-wise, and I took out, I'm taking out a whole page, two half-pages really, one English, one Spanish. I hired a graphic designer to do a nice job. I found another First 5 that had one at a really reasonable rate, so look for our new ad. I like it a lot. It's not complex, but it's just laid out nice, it's professionally done. And I've supplied all the content, through the Breastfeeding Taskforce helps decide on what topics and who to solicit articles from. There's also a really nice piece that I'm hoping makes it in from George Halverston, who used to be the CEO of Kaiser, just recently stepped down, and he wrote a wonderful piece on the importance of early childhood education. So I'm hoping that makes it in, they told me if it didn't, that they'd run it some other time. So I think, really, and I do have a good relationship with a couple people at the Mammoth Times because of this insert. I have given them other content before that they haven't run, so that's tricky, I'm hoping to keep building that relationship to help facilitate being able to run articles.

SA: I don't know that's it necessarily a function of good relationship or otherwise. That paper is shrinking and sometimes they have their most important stories and things get eliminated because on the 6 pages they don't have enough space and it's really interesting to go...

RJ: They've gone through a lot of turnovers, and there's really very few people there with any local history anymore. You look at the editorial page, I don't recognize many of those names.

BH: I read it for laughs.

RJ: I actually read the Sheet more than the Mammoth Times.

MD: I think the Sheet's pretty good.

SA: You have to read the Mammoth Times because that's where Choose Civility is.

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JS: Especially if they're new, but I think there's a lot of different people with a lot of different parts of the county that want positive news in the paper, so maybe the paper itself could commit to making sure they have some positive county news each week, instead of just saying what's newsworthy. One of the things I like about your Choose Civility is when there's something regular, the sports team it's always regular, there's a regular sports page, and if there is, then regularly sports news is gonna go into it. So maybe they could be approached to say positive county news, it's gonna benefit everyone.

SA: Alex, who is the editor now, she approached me at the beginning of the year and said, you know, I want to do this schools page and information and news from schools all over the county, but I don't have anybody to, I don't have enough staff to get the articles and put it together. Would you do that? And I said, yeah, of course, what an opportunity, I'd love to do that. And she's like, OK, I'll send you a template. I responded right there on the spot, yeah, let's do this! Two weeks go by, don't hear anything from her, she's supposed to send me this template, I emailed her again, hey Alex, let's go. I mean, nothing, never received anything after multiple times asking, give me the template. So maybe I need to try again and that could be a space where I talk to George every month – call him, just say, OK, Choose Civility's coming, get it in. And maybe I need to try again, cause that could be a place where First 5 could have a quarter of a page or something like that. I know they're short-staffed over there, and trying to keep putting out a weekly newspaper isn't easy.

BH: Just keep after them. We've seen George show up at our board meetings now on a regular basis, and he's really, he stays there the whole day. And he's been writing up some great articles for the county the last few weeks. I think all it takes is gentle persistence. Stay after them.

RJ: Lara Kirkner was good.

BH: Oh she was great.

RJ: But she left.

SA: Yeah.

MD: So I do have a Facebook page too, and you should all like me...us. Mono Kids.

JS: I like you.

MD: Oh right, yes you do.

JS: But it's confusing. The Mono Kids is confusing I think because people don't know that that's First 5. Mono Kids, even when I was on the Commission I was like, is that the same thing or is Mono Kids something different.

MD: Yeah, well, so the reasoning behind that is so on our webpage, our webpage is named monokids.org, and on our webpage it shows a newsfeed of everything that we post to our First 5 Mono Facebook account, which I update, I add something to that probably about once a week, maybe once every two weeks, and it's really the crème de la crème of whatever I find on Facebook.

BH: Do you have a good following?

MD: I think for First 5 Mono its about 25, but so then if you have a page that's not a personal page but it's an organization page, it has to be associated with a personal page, so I didn't want it to be my Molly DesBaillets personal page cause I think that's tacky, so I created a fake personal page called Mono Kids, and it is confusing, but it was a Facebook setup, and then the Mono Kids one I really, all of our Peapod leaders, I think I have a better following on that, I think I have about 75 people that follow me on that, and I post 1-3 articles a day. And the Peapod leaders also have Facebook pages and newsletters, and they draw from that content that I post on a daily basis, and it's, I've heard grandparents telling their kids to enroll in our programs because of our Facebook page, so I'm kind of excited about our Facebook page.

JS: It's good, it is good, I like it. I'm not on the Mono Kids one, but I'm on the First 5 Mono, so I get that weekly thing, and it's great because it comes up on my newsfeed, and I love having it because it's something I'm interested in I can look at.

MD: And I do think the First 5 Mono one is more of an agency level, so that's why I don't post so frequently. At the agency level they don't want to hear about three things a day, so once a week about is what I aim for.

SA: So is Mono Kids then, is there a link from my MCOE Facebook page, or our website?

MD: It's a personal Facebook page.

SA: Well we could still put a link from our website to that.

MD: There's a link from your website to our webpage.

SA: OK.

MD: And from our webpage, you can get to the First 5 Mono Facebook page. I don't even know how you get to Mono Kids.

SA: So that could be something to look into.

MD: Yeah, I'll spend some time. So that's my primary, currently, my broader communication with whoever wants to be communicated with. And Babies on Parade, and then Peapod, and I think part of that is going to be me going back and telling them what we've talked about today and really keeping that as a conversation, not as a tell me what you want and never show up again. And that's county-wide, which I love.

BM: I was thinking about the people that don't maybe have your services, or kids, just to know that this program is in our county, and what a great job it's doing, and that they might know somebody that could use it. So like, everybody goes to get their mail – the post office, like maybe a post card, or just something that people could read and just go, did you know Mono County First 5 has brought these programs to our county and we want to thank the community for supporting us. Or something, I don't

know, but what kind of things do you read – do you read a lot of words? I don't, I don't read a lot of words, I'll read down and then I'm like, gone. So, little words.

MD: I've just been ordering the poison prevention stuff for the Poison Prevention Grant that we got, and I think that their newest thing is just a wallet-sized, like a business card. And if we could fit everything on a business card, it's hard, but I could potentially work something like that up.

BM: That you could hand out to people or events that you're, I don't know, how do you get that information out in a form that people will read and be knowledgeable about, and then if they want more information, oh what's that, home visiting, this is where I go.

RJ: Through the schools, that's a way to get to parents – seems like you ought to focus on certain groups rather than just a mass... there's a lot of people who could care less about seeing another postcard.

SA: If the agency is willing to make the copies and divide them up into class sets, the schools will definitely distribute that. It's only when you go in with one piece of paper and say, oh will you distribute that, they don't make time for that.

MD: We've targeted the pediatrician's offices; since there's only two, that's pretty helpful. We have brochures for all of our programs, well Peapod, WB, and PP. We also have one brochure that's got all of our programs, and it's in English and Spanish, but getting back to the too many words – CARES isn't pertinent to a lot of people – so that formatting thing is, thank you for the input, it's good to think through that with a larger group.

JS: Just something small and visual, and then have everything interlinked, I think what you just said is great – everywhere you go, all the other things that you can click on to get there are there, like a little "follow us on Facebook", and every little thing that you do, like you've already, First 5 Mono County you see a lot more on whatever it is that's happening, brought to you by First 5 Mono County or whatever. And then in addition to that, follow us on Facebook or whatever, and so then it starts to build that bigger audience.

MD: Oh right, and we Tweet apparently. The technology people set it up so that everything I do on the webpage gets posted to Facebook and Tweeted. I have no idea, I'm not a Twitterer.

RJ: So you Tweet without even knowing it.

MD: I know.

BM: You may have followers!

MD: No, I do, people told me that, "I saw your Tweet!"

RJ: The NSA reads all your Tweets.

MD: As far as infant care, I think that circles back to Stacey's comment about perhaps opening up that issue, the community partners, in a larger way, and I do think that's something that we plan on doing.

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Helping families to get licensed-- we've worked with a lot of families, even since I've been here, who are potentially interested in becoming licensed, and they always -- it's a 6-month process, it's daunting-- they stop because they have a creek in their backyard, they don't have a something around their fireplace, there's a slew of requirements that most home people cannot meet. We tried, I actually am working, after the focus group -- you may have read--there's a woman in Walker that's interested, and I'm helping her down the first steps on that path. I really got the information from IMACA and I'm just passing it on to her, but since she knows me, I'm gonna keep going with that. And that's... and then about your low numbers and no money, I don't know.

BM: I know, it is what it is. Interesting though.

MD: Next.

BH: Me?

MD: Yeah.

BH: Well, a couple things. We've been talking at the county level about using the paramedics to do community service, getting out in the community more in their downtime, spending more time checking up on elderly, checking up on families, so I'm wondering if there's some way maybe we could incorporate a, some kind of system into that that went arm-in-arm with the home visiting program. They can check up and do a run if they have a list of people that need services, and in their downtime, they could go and check for an hour at somebody's house. It's not there yet, and I know there's legislation pending for paramedics, whether or not they're gonna do that in CA, that might be something to look at in the future as another resource that the county already has that's really not functioning. I mean there's space to expand the paramedic service.

RJ: One natural thing that fits in with that is they could easily do safety checks in homes, that's right up their alley. They'd know what kind of injuries people have, falls or electrocutions or whatever, it might be, but going around a house and helping families sort that out.

BH: It keeps them busy, it keeps them out there, it keeps them visible and available. It's got a lot of plusses.

MD: I think there's some liabilities.

BH: It might be something you want to think about incorporating efforts into.

RJ: There's a pilot project that Anderson just put together, it's called the Workforce Development Program, and there's 27 applicants and 13 were accepted to do various things. Some of them involve follow up after discharge from a hospital, some of them involve taking somebody to an alcohol detox place instead of to the emergency room. Some of it involves home checks on chronically ill people, that kind of thing, and this fits right in with that. Once those pilot projects are done, which'll be two or three years, then hopefully there will be legislation to roll out, to allow this to become the scope of practice for paramedics in the community. So we're talking about years away before this could actually happen,

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until those liability issues are covered, like you said – right now it wouldn't be, it's not in their scope of practice, but eventually that's where we're headed. And Nebraska, Colorado, Minnesota, there's some good rural programs around the country, the question is, who's going to pay for it.

BH: Childcare costs – you know, personally I know a family that's going through, is it worthwhile to send their kids off to childcare and go and earn \$15/hr working at a job that just doesn't pay. So is there some way to cut costs of childcare, it's important, it's critical, it's a close third on our list there. But anyhow, childcare costs are only important for an unmet need in this county and elsewhere I'm sure. Ideas to sustain us in the future past this five years, I just have one word and that was "pray". We don't know what's gonna happen next year, let alone five years from now. And I think as we talked about today, I think if things fall into place we're not going to have to worry as much as we tend to worry right now, but pray. How can we better communicate our efforts? I think your coming to the Board of Supervisors, we have media coverage now, we have both the Sheet and the Times there every week, and we have time in the morning for both public comment and presentations, so if you want to make a full presentation, you can come up and give us a half hour spiel on what's going on and what's happening. That's something you could be doing maybe that would really help to get the word out, because not only just for the Board and staffers, but the media's there – that's the way to connect. You know what Molly said last week, I could see that in the paper, I could see that read aloud.

MD: So you envision that then maybe being beyond going and showing them 2 or 3 of my graphs and our outcomes.

BH: Oh yeah, if you have a PowerPoint of some issue or something you want to show. Like we've been talking about, show the good things that have been going on, the Peapod program, I mean, we're aware of that, but what are the comments coming in from people. That's a way for you to get the word out, PR and all.

RJ: And you've just got tons of community input right now, the entire county, and that is a real plus that the Board would like to hear about.

MD: Ok, I'm going.

JS: That's true, and if that rolled back around so that someone's reading the Mammoth Times and reads their comment about Peapod in the Supervisor's meeting, that would be so validating, if you feel like your voice is being heard.

BH: The Supervisors will ask questions, and then they'll play that up too. Supervisor Fesko commented this and this and this about your program, and it just gets it out there. And then just being out there, like I said, before this legislative agenda that we're putting together, and our county Strategic Plan in general is gonna evolve over the next few months. I think First 5 and young kids' needs ought to be a part of that general plan situation. So we gotta work on that.

MD: Well I think if I'm making a presentation I can ask them that formally. That's great, thank you for that encouragement, I will.

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RJ: When you're up there sometimes it's a little intimidating, but you're not on trial.

MD: I had my first speaking to the Board thing and I was nervous. But I think if I spend more than five minutes talking I usually calm down a little bit.

BH: Just picture everybody in the audience in their underwear.

MD: I might not be able to keep a straight face if I did that. Thank you. So yeah, I'll think about the paramedics, sort of probably in the long term, but also I've already started thinking about that because of a comment that you made, Dr. Johnson, at our last meeting about the carseat safety checks, that they could potentially be trained as carseat installers. And I think that would be the first, the quickest thing that I would be able to do with the paramedics, but also in the long term I'll keep them in mind. And childcare costs, I think if we had a formal center that was able to draw down some subsidies, as Barbara's center does, then that would be the best vehicle to cutting some childcare costs and increasing availability – that would be two birds [with one stone].

BM: And not looking to the state to come up with the money, cause they're just not, but if there's other sources to subsidize people.

MD: Although IMACA gets very substantial childcare subsidies through the state.

SA: Well they also get federal funding.

MD: Do they?

SA: Yeah, so IMACA gets state preschool funding from two counties because we pass through-- our state preschool funding comes through my office-- we pass it through to IMACA. They also get state preschool funding for Inyo County, they also get Head Start funding, and that's federal money. So they get quite a bit of, and that's just to run preschool programs. So they get quite a bit of money.

MD: And I'm thinking of the families that have 1-year-olds that are low income that can go, we send them to IMACA to apply for childcare subsidies and they may get their entire childcare paid for through IMACA.

BM: It's the same thing that I have, they have the same thing.

MD: It's state, right?

BM: Yes. Except for the federal. They have to fall into this family fee schedule, it's based on their income and proving it.

MD: So that's still available.

BH: The trouble with income status up here is it's a roller coaster.

SA: The threshold for Head Start is so low.

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BH: Contractors have a really good 2 or 3 months and then be unemployed for 6 months. It's just kind of the thing. We were talking the other day about what makes Mono County and Mammoth Lakes attractive to new families, young families coming up here. Probably one of the first things I think about is education. I know when I moved out back in the 70s that was the first thing we looked at, was what are the schools like. I'm sure you get those questions all the time, but maybe there's some way to tie in what we do to support families aside from just the education, but what there is in the community to support young families and their needs, whether it be school readiness or healthcare or teeth or home visiting or what. Because I don't think a lot of outsiders, you know we keep thinking about the people who live here, but outsiders really probably don't have a clue what we actually offer up here.

SA: Maybe working with the real estate agents in some fashion.

MD: Debbie Riffel. I think that's a great idea.

BH: Because it might be more attractive to bring in more people, certainly our concern right now is we're starting to see kind of a flattening of our community. There's not this interest in coming up here and making this their home and their residence.

MD: The urbanization of America.

RJ: Well a lot of communities have a welcome package or a relocation package for people who are interested in moving to a community. So I remember I vacationed here for 10 years before I moved here, and so I only knew what I saw on weekends, plus I subscribed to the Mammoth Times, and so I was aware of the visitor issues, but it was only after I got here and started working here that I became aware of all of this kind of stuff that we're talking about, all this networking. I was oblivious to it looking at the community as a possible place to live, although I wasn't coming with any kids because my kids had just graduated from high school before we came. But still, I had no sense of what was going on in the community.

MD: Our home visiting program, I have families that I serve – I carry a caseload of about five families – that ask for double handouts, and they send their handouts to their sisters and to their cousins.

SV: We relocated from the SF Bay Area, so I have friends that are having kids there, and there's just no support, like they have to hire a lactation consultant if they want breastfeeding support. Things that we're just provided through First 5 here aren't available.

BH: We do good stuff.

MD: And to try to get that out in some form is good. I think it's 15 to two, I know Barbara you need to leave at two, and this morning I mentioned the potential for either trying to end early or just go on after you leave and I'm feeling like we haven't even really opened the document, the actual strategic plan document, and it'd probably be beneficial to go to three. Are there any other thoughts?

RJ: That's fine.

MD: Is that OK? And then, Barbara, is there anything you want to say about the plan itself, the document, before you go?

BM: No.

MD: We'll fill you in.

BM: OK, you did a good job.

MD: Alright, Dr. Johnson.

RJ: I just summed my comments up into just a couple words. The first one, in terms of the unmet needs, the word that came to my mind especially after reading all of the community input was isolation. Parents feeling isolated, kids being isolated in small communities, feeling like there aren't a lot of resources, and even though like you said, we may have a lot more resources than some urban areas do, there still are unmet needs in those areas that were being expressed, and you could feel the emotions in a lot of those comments that were given. And some of that is out of our control, but there is some of it that we could take to heart in looking at our Strategic Plan. So I think that what you saw in terms of all the positive stuff about Peapod, I think is an expression of how valuable that networking is from family to family, from mother to mother, whatever within communities, and I think that's a plus that we have. So I think that was the biggest unmet need that I came up with. In terms of sustaining, the two words are grants and partnerships. I don't know how intentionally, we don't have a grant writer, I'm sure. I don't know if that's even part of your job description.

MD: Oh I don't know if it's in my description, but I've done it.

RJ: I'm sure that bigger First 5 commissions have somebody full time doing that other than getting First 5 funds. Like we've said, there are funds out there, and this is a changing landscape, so I think that's something that needs to be at the forefront of somebody who does that for us or with us or whatever so that we do that. And then take the unique opportunity when it's IMACA or whatever group has funds available, the Safe Kids thing, whatever, other grants we maybe not be eligible for, but if their strategic plan and ours meshes, hey, can we partner, and one plus one equals three in those kinds of instances where you can do that kind of thing. So I think there are funds, there are pockets and silos out there, and we need to be hyper aware of that so we can take advantage of that. And I know every grant comes up with a deadline of have this 75-page document filled out by the end of the month, but so you have to be nimble in that whole process too, recognizing that this matches our plan, being able to respond to it and fill out the mountains of paperwork that always go with it, but that's the reality of the world that we live in right now.

BH: You guys in Public Health are amazing that way. Dockets of paper you got to fill out. Then they send us copies, the supervisors, we get these 500-page agenda packets.

RJ: And we just got a call yesterday that the guy wants to come and do a site visit next Wednesday all day to go over our 300-page plan. Suuure, come on over, the road's clear, darn. And communicating with the public, I think we've fleshed out all that, I don't think I have much more to say about that.

MD: Great. I am thankful for your close reading of the parents' feelings. It sounds like you really, that came through in the transcriptions.

RJ: It did, yeah.

MD: I'm glad, and they do, they do feel isolated.

RJ: And I appreciate the fact that you put a lot of verbatim stuff in there rather than you or Shannon or whatever trying to put it in your words. You got what they said, not what you interpreted they said, so I think that's much more meaningful. It's much longer reading, but it's much more meaningful.

MD: That's why I like focus groups too. I think that it does bring that depth of how people feel and their interpretation and not our check boxes. Thank you.

RJ: And it was a good mix of parents and providers. I mean, yes in some communities there were only one or two people, so we got both.

MD: And then grants and partnerships. I wrote the Safe Kids grant, it was luckily a short one, and I helped Kathy write the CAPIT one, so I'm eager to write them, I like doing it actually, as long as it's not too awful.

RJ: And in Public Health we deal with this. OK, so we had a grant application and I had to sign the paperwork yesterday, and how much are we getting out of it? \$218. We probably spent \$500 in staff time to get \$218. So there's that, you have to weigh the balance of how much work is this going to be for what we're going to get out of it, that kind of thing too.

MD: And I think we did that with the MAA funding at our last meeting, so yeah. No, thank you for that direction and encouragement.

SA: Oh me?

MD: Yeah.

SA: I think I've kind of responded as you've all gone along, so I don't have a whole lot to add. Childcare's definitely an unmet need, and I would love to say yeah, my next term hopefully if I get elected that's really my goal, but it's so dependent on the economy and what's going on. And like you said before, Rick, to bring the partners, the collaborative together to say, yeah OK, we all agree it's a need, but we don't have anything to bring to the table in terms of money is just kind of a waste of everybody's time, so just kind of keep a close eye on it, and it'd be great to have a really nice center that can...

BH: What an asset that would be.

SA: Oh, it would just be tremendous.

MD: Five million dollars.

RJ: Somebody needs to be looking at grants.

MD: I actually did. So the USDA Rural Development grants are what I called to try to find out about, and they said, oh no, we have loans.

SA: I still get emails from this one guy who wanted to give me a loan. That's not my business; I'm not in the business of... I'm a government agency, I don't, that's not how we work. But he still emails all the time. I think we'll get there, and I'd love to, I wish I could convince the college, cause that was our stopping point, that child development is a valid career path for many of our kids here in Mono County. And there would be enough need to fund and they're just not seeing that, and that was the Measure C money, why they turned that down, because they couldn't see child development as a sustainable career path that they could offer classes for. So we can approach them again.

RJ: That was above Diana wasn't it? Deanna?

MD: Deanna.

SA: Deanna Clark, yes.

MD: Campbell?

RJ: That was above her somewhere.

SA: That was, yes, that was Sandra, the chancellor. Cause Jill Board, who's Deanna's boss, was all for it, she was gung ho, she's the one that got us the meeting with Sandra Serrano. And Kathy and I did the big PowerPoint presentation and everything, and it got shot down. And Rusty would love for somebody to take over childcare, but it's never gone further than him saying, yeah, I'd love for you to do it. As far as sustainability, I'm with you – partnerships all the way, that's the way we get things done in a small county, and that's what I think makes Mono County so special and so successful, is that we don't hesitate to partner with other agencies. So I kind of think we need to maximize how we do that. And I've already shared my thoughts on communication. That's it.

MD: Thank you. I don't think I have responses.

SA: That's OK, you've responded to everybody.

MD: The only thought I do have about the childcare facility – you know I got the binder, and I've been thinking a lot about it, making my own calls, and I'm sure I'm at point 1 and you're already at point 10, but I have to start where I have to start, so... one of the things in reading through that that I wonder is if it might be valuable to rethink building a big beautiful center and trying to find a space that's already constructed that would work. Because I think that that \$5 million price tag is already, you come into a meeting with huge caution, and that if the costs were lower, the startup costs, or if there were no or little construction costs, if it might be more feasible.

SA: It's a great thought. When you're dealing with Title 5 and Title 22 regulations both, so finding the building, an existing building, that isn't going to take significant renovations to meet those titles and all those regulations, is a difficult proposition, and I think that's why they were looking at just starting from

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scratch. But that's not to say we couldn't find something. If Rusty was really interested in having a serious conversation about MCOE taking on childcare from the mountain and was really interested in talking about the building that Kids Corner is in now, there's enough, he owns, he already told me, "I own all the land right next to it", so there would be an opportunity to add on to an existing facility that does meet regs. But he hasn't come to the table, I don't think, in a true, really willing to, let's talk tax, let's make this happen.

RJ: I think this is a bad time to approach him about it.

SA: I know, I'm not going there. I'm done, I'm not. No, absolutely not.

RJ: For all we know he's closing the mountain after Tuesday.

SA: I'm not in any way, shape or form considering going to talk to him.

BH: It's a sad state of affairs to think that federal and state regulations are preventing good things from happening. That's the way it's happening, it's come to a point where there's so many hoops you have to go through to meet the requirements that you can't open up a center. For 200 years, neighborhoods and communities have looked after their kids. We've had neighborhood childcare, get-togethers, and they hadn't had to worry about what the Feds are gonna think about. It's really sad. The need's there, it's a strong need, but we can't do it because we just can't raise the funds and jump through hoops.

SA: We had an issue a couple years ago with the— we have a state preschool program on the Antelope Elementary school campus and they came out to do their inspection, and they said, well you're not up to regulations cause you don't have a playground. Well, we have a playground right in front of the facility, it's right there, it's fenced. No, it doesn't meet Title 22 regulations, your swings are 6 inches off the ground higher than they... we had the, the chips?

MD: Woodchips.

SA: It had the woodchips and that wasn't up to code anymore. We had to get the Coleville, I mean it was just crazy to get our license approved.

BH: But that's the way, it is what is.

SA: That's right. Bye Barbara, take care. Have fun with all those kids.

MD: Thank you so much for giving us your time. OK, thank you, that was hugely useful for me, and I appreciate the extended input, that's something I value greatly. I think for me personally, I need, want as much input as possible. It's a huge help to me, thanks for giving it.

SA: You're welcome.

MD: And we shall move on to item #6, which is the updated draft strategic plan. And I added a lot in, including the largest portion I think of what I added was the input from the community partners, the appendices, and then all of our programs, which Sandra asked for. I had high hopes of a ten-page

document, but they're down the drain. But I think that's fine, I think that it is a stronger document when it includes all of our programs, and also, I just got a document yesterday from First 5 California that said for the small county augmentations they are mandating that we have our programs and objectives in the document [Strategic Plan]. So I thought, oh thanks Sandra Pierce. So that's just perfect that that's all in there. Like I said I did catch, there's some capitalizations and commas and wording, just a few, that I caught, so if anybody has those kinds of comments, if you want to mark up the draft and give it to me, or if you'd like to share it now, that's fine, either way.

BH: I'll give you yours back, it's got a lot of notes on it.

MD: So you know what I'm thinking. I have a copy of that one, but thank you, so I still have them. You can see what my notes were. If we maybe just go through it page by page. I didn't have anything on the first page that was changed from the last draft. Can I see your page 2 please?

SA: Of course.

BH: You had a 390 scratched out here.

MD: No that one's actually OK. We have a new copy machine that didn't work properly, or I can't function it properly I guess. So page 2, I just changed the title there and the tenses, and just some little simple things, mostly changing the tenses to show we already did things. And then the written comments, I included that description of our "Invest In" cards. And then I added, well no, so then page 5, Expanded Services, I just included a couple things that I had left off, and one thing that we added since the update.

RJ: So under Expanded Services, it says Tooth Tutor's providing home visits – did you say that was no longer happening?

MD: We still have the capacity to do it, but she hasn't done them. What do you guys think? I included it because it's how the program was developed and it's potentially a useful thing if there are children with dental carries-- she goes out and does a dietary analysis.

RJ: So she does it as-requested, but it's her capacity to do it that's limited?

MD: It's the referring in isn't happening at all.

SA: So maybe to change that to not the creation of, but just "a Tooth Tutor program is able to provide home visits".

RJ: Cause you don't want somebody to come back and say, well how many have you done last month.

SA: Exactly.

MD: Ok, I will change the wording of that, that's a good change.

BH: The Child Signature Project added.

MD: Oh yeah, thanks, you do have my notes.

JS: And the Childbirth Education course, we put it on three times a year, but that's changed back and forth – do we want that level of specificity right there? Or just, I don't know.

MD: Which bullet number is it Jeanne?

SA: The fifth one, coordination of childbirth...

JS: Same kind of thing, like what if we need to make it two.

MD: To verify that we did do it.

RJ: Just say several times a year.

MD: Or we could say at least two.

RJ: Whatever's real. Whatever you want to be accountable to.

MD: OK, let's put two, and then if we do it three, it'll be an extra time. And then to add an additional bullet I forgot to put Child Signature Project on there because I tend to forget it since they pretty much run themselves.

JS: School Readiness on page 5, the second to last bullet, should that include everybody?

MD: I put the new ones are in the Expanded Services. Well I did put a parenthesis there.

JS: That's fine, that was just my misreading of it.

MD: Well if you misread it, other people will. So I think I could put a parentheses saying see also Expanded Services.

RJ: Or just in the expansion of school readiness activities in Northern County, just parentheses which ones you're talking about. Like you did at the bottom, you said Mammoth Lakes and Benton, so the top one is what, Lee Vining, Bridgeport, Coleville. Just list the three.

MD: Got it.

RJ: Where it says distribution of free books to Mono County children do you want to say how you do that? Is it through, which program is it? Or is it multiple programs?

MD: Through First Book.

RJ: Who are going to be the carseat techs?

MD: Two Mono County Sheriff's employees and one Fire Department.

RJ: So they ought to be listed in the partnerships there, say distribution of free carseats through partnerships with IMACA, the Health Dept., and then are the Sheriffs donating their time or not?

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MD: Well, we don't know yet, that's still in negotiations with Ralph. When I was referring to that, that was when we got a grant for carseats and we gave the carseats to IMACA and the Health Dept. This is an accomplishment, something that we've already done, so I don't know that I want to project out what we plan to do. But I could add a category of planned expansions and include that.

SA: Yeah, you know, let's stick to what we know for sure, and putting plans on paper in a document like this can be a dangerous thing.

MD: OK, thank you for your wisdom. So then I'm on to page 7 and there's just a comma I was going to add and for Parenting Partners add the word "old" – "children age one to five years old".

RJ: Just a typo – on page 7, number 1, home visiting, you say "Rationale", and it says Home Visiting, is it meant to be the visiting [unintelligible]?

MD: No.

RJ: It's a generic term rather than a program title?

JS: You need an "e" in rationale too. Since it's not rational.

MD: That's probably all of them, it's all the way through, so I'll correct that, thank you so much. See spellcheck doesn't work for everything.

SA: Superintendent at the end is spelled wrong a couple times.

MD: On the last page?

SA: Mhmm. There's no "a", it's all "e's".

RJ: I thought the content of all of this was fine.

MD: I have an extra space in 4 for childbirth education. At first it was hard for me to decide to add all this in, it wasn't in like this in our last strategic plan at all. However, and then I got the thing from First 5 CA saying they were gonna require it, and I thought oh that was great. And honestly, Sandra's point was very good, that you can't, if you look at this document you still didn't know what we were doing. If we didn't have all this, add all this.

SA: So page 8 in letter D, no period at the end of that. Held three times a year for expecting parents, just to keep – you don't have periods.

MD: To be consistent.

SA: Again at First Book.

BH: Molly, what's gonna happen to this? Is this gonna go on a shelf?

MD: No! I'm taking it out on the road. I'm going to take it back to all of the...

BH: It's gotta be taken on the road. I mean, this explains everything we're doing.

MD: So I'm gonna make the changes that we decide upon today, I'm gonna add the summary, I'm gonna add some things about what we accomplish today, and y'all's comments, and then I'm gonna go back to all the Peapods and take it and address specifically what they told me they wanted and tell them what the outcome of that was.

RJ: This part that's in yellow and this document is the best I've seen to explain what First 5 is to the Board of Supes or to somebody else that doesn't know. This gives some meat to it, or feet to it, or whatever the right term is.

JS: This is a little more exhaustive, but that one right there is a handy guide.

MD: And Kathy Peterson developed that one before she left. I added our new programs to it, but it is a very good document – I just want to give her credit.

JS: It'll be nice for the people that gave input to hear the follow-up, that doesn't always happen.

MD: Oh, and then I also want to bring them the transcripts, make available the transcripts for all the focus groups, but primarily show them their own, because they're interested. The leaders haven't seen what their participants said. I've done a lot of focus groups in my research, my academic research, and it's just a huge belief of mine to bring it back. Glad to be able to do that again.

RJ: On page 11, the second bullet, I don't think the "s" should still be capitalized.

MD: And then in 6, Child Safety, should read focus, not focusing, and conduct, not conducting. I think there's some wordsmithing that may need to be done in some of these areas. Based on higher-than-average injury data for Mono and Inyo Counties and after learning the benefits of such collaborations the Commission decided to fund the coordination.

SA: Just maybe after the rationale, there are no agencies in the county. The English teacher in me isn't liking the way that...

MD: That's great – "there are no agencies in the county focused". OK, perfect. And then the last bullet "the county" is a typo. And then on page 12, "focus groups" is not caps. In the second line, take out "of the most input from parents" to read "most input from parents". Misplaced apostrophe in the second-to-last paragraph. It should be Mono County Social Services, apostrophe after the "s". And then Mammoth Lakes, I have a couple times omitted the word "Lakes".

SA: Yeah.

RJ: I wish they would just change the name to Mammoth. It's much easier.

MD: I think it's from having lived here so long, I've just always called it Mammoth. It's interesting.

SA: Well then Elizabeth would have to change her sign, it would be a whole big mess.

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MD: And actually on that sort of theme, I started referring to First 5 Mono County as First 5 Mono, and I did that throughout. And if there's no objection to that.

SA: That I think is fine, and much less egregious than not having the Lakes.

JS: Is it in a parenthesis after the first time?

MD: No, I didn't.

JS: If you do it here, like First 5 Mono County and then in parenthesis, wherever First 5 Mono, then after that everyone understands it's going to be like that from now on.

RJ: At the top, you're still going to call it Mono County Children & Families Commission, or is it going to be Mono Children & Families Commission?

MD: I had planned on leaving it as it is, cause that's how it is in the legislation.

RJ: OK, probably whatever agreements you have all say Mono County.

MD: I just, when we refer to ourselves, a lot of counties and other First 5s have done it, and I thought oh, that sounds just a little easier off the tongue.

SA: In the last paragraph on page 13, several comment, singular comment.

MD: Right, thank you. And then on 14 and 15 I just took out CARES because of CARES funding-- well since we do CARES and CSP, but if they go away, we may still choose to do some sort of childcare quality, and then Peapod Playgroups just sounded much better.

RJ: In Peapod Playgroups, is "playgroups" still capitalized?

MD: That's the name of the program.

RJ: Is it? OK, that's the program name.

MD: So I think it is.

SA: So this is spaced differently.

MD: Looks like it's all spaced three different ways. OK, so I'll just look at spacing for that whole page, format it.

SA: Sometimes the computer just decides what it wants to do.

MD: No, this document had 15 different formats. Anyway, I'll fix the formatting.

RJ: On page 23, I think Paiute has an "a" in it, P-a-i-u-t-e.

MD: OK, I'll check that, yeah, you're right.

BH: Whatever happened to our old Tiny Toes leader? What's her name?

MD: Elysia?

JS: Shanna?

BH: Shanna.

RJ: Shanna. I ran into her in Bishop.

MD: She's a childcare provider, or has a preschool, one of the two, in Bishop. I think it's back by that used bookstore. I think that's perfect for her.

BH: I always appreciated her efforts. She was very passionate about what she did.

MD: I never knew her.

RJ: She hasn't changed. Still the same bubbly when you talk to her, how's everything going...it's just great.

SA: She had twins, right?

RJ: Yeah, she's got two kids, I guess they're twins.

MD: I don't think they're. Well, she had an older child and then she had her second, which is why she decided to not come back, and then I think when she started a childcare center, then she was able to have both of her children with her.

SA: Appendix 2 should be page 22.

MD: Yeah, thank you. And then for the Oral Health Taskforce, there needs to be a period after Drs. [?] and Schrager.

SA: Now Safe Kids California, isn't that Didi? Is Didi chairing that?

MD: She's the Coordinator.

SA: So... OK.

MD: I could put coordinators on there, which would then, if we went back to Childcare Planning Council, or the Child Abuse Prevention Council, it would be Didi as well. I'll include this.

SA: I don't know if it's necessary.

MD: I think it's pretty good information actually because if somebody's looking to get information about the council, if they go to the Chair all they're going to do is refer them to Didi.

RJ: Under the committees and collaborations, would you consider putting the Toiyabe Indian Health Project Community Transformation grant on there? Because I'm a member of the leadership team, and

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[?] from Bridgeport tribe is a member and Jared [?] from the Benton tribe is a member, so there's three of us who represent Mono County on that. What's her name, Lucy Parker, was, but she had to drop out because of other commitments, so there's three Mono County representatives on the leadership team.

MD: So then if we are going to do that, I would think about amending, so in Appendix 3, list of coalitions in which First 5 Mono participates, we could add participates and collaborates with.

RJ: Something like that, cause well, it says committees and collaborations, it already says that. The other thing I didn't mention about them, is in Bridgeport what they're doing in several of these towns is getting a bunch of bikes and having a bike loan center as part of these. So you can go in and sign out a bike or a bunch of bikes for you and your family for the day or something like that, or for the weekend maybe. I know in Bridgeport they're planning on doing that, and I wouldn't be surprised if Walker's next on that.

MD: That's actually one of the suggestions from the Walker focus group is to get bikes.

RJ: So that's another activity that we can couple with them on since they're going to fund getting the bikes, have the center where they're already loaned.

MD: Toiyabe...

RJ: Toiyabe Indian Health Project.

MD: And I remember you gave me the names before, so I'll get the specifics on all the people that participate in that and I will add it. And along that vein, there's also the possibility of adding in the MAC group, if we think that's useful, and anything else that anybody can think of.

SA: Yeah, absolutely.

MD: I'm trying to think, I know there were some in the last Strategic Plan that are not in this one. It's just MAC (?). Oh, Partners in Community Wellness, does anybody know if that still exists? Nancy Mahana?

SA: That does not exist anymore.

MD: I didn't think so. So MAC I'll add in, and do you know who the Chair of that is?

SA: Me.

MD: Oh, perfect. So I'll get the member list from you.

SA: Lucky girl that I am.

RJ: There is that group that Nancy Mahana runs, I can't remember what it's called.

BH: What is that? It's Taskforce...

RJ: It's not called chronic disease, but it's something like that.

SA: It's not the tobacco use?

RJ: No, it's not tobacco, it's about diabetes and obesity and nutrition and stuff. I see the breastfeeding one and the oral health one, but I don't see that one represented. Nancy's the one who heads it.

MD: Ok, I'll get in touch with her.

RJ: Yeah, that's another one.

MD: Perfect. I'll add those three in and make those typo corrections. And then I think the last question would be is if we want to include some data as an appendix, like those graphs that I passed out or the report card.

SA: I think until we know where the data in that report card is from, I wouldn't use that.

RJ: It's probably on their website, there's probably some detail about that.

MD: I just didn't go through the detail.

SA: Right, but some of that is really...

RJ: Especially if it speaks to some of our indicators or a specific part of the Strategic Plan.

SA: Some of our aspirations.

RJ: Be very selective about it, and know the source of the data.

MD: Yeah, to cite the source, more than just saying that it's from this data.

BH: You might want to change Mono County Mental Health Department to Behavioral Health.

MD: Right, what page?

BH: Page 24.

RJ: Did they change their name? It's not Behavioral/Mental, it's just Behavioral?

SA: Behavioral Health.

BH: Page 25, scratch Chair before my name.

MD: Oh, I know.

BH: I was relieved of duty last week.

Good job!

MD: It's such good help, to have other eyes on it, and it's invaluable.

JS: Ton of work, good job.

BH: When did we last meet for strategic planning?

MD: 2008, or 9, it's called the 2009 update, but I'm sure you started it in 2008.

BH: And the state requires us to do this, we have to have a Strategic Plan, and they have to approve it. It's required to be in by what? Do we have a deadline to get this in?

MD: June 30. What was your question?

RJ: It has to be 5 years?

MD: No, it can be open-ended. Some First 5s have one Strategic Plan that they created when they started First 5 and they've never changed it. As I said at some point, I've looked at a lot of strategic plans, and the most typical model is a 5-year because that matches the 5-year fiscal plan that we're required to do. I think it's a useful activity to do. It's a lot of work, but it's useful.

JS: Yeah, when you just have your regular meetings, it starts to be business as usual, and you don't get time to re-think things.

MD: And hear your thoughts on what you think is important. I think that to me has been great. I'm done. How are you guys? Is there anything anybody else would like to say before we close the meeting?

SA: Thank you Rick for the wonderful food and the lovely environment. Thank you very much.

BH: Hear, hear.

MD: I guess I never referred to these, but we've been looking at them and I will probably include those in the summary, as what we've prioritized.

BH: Are you going to get any input from the other two commissioners that are not here today?

MD: I have not been in contact with Karin, she's apparently very sick, I'm not sure. And Kim is out of town, I asked her if she wanted to sit down with me and give her input, and she hasn't responded. So I'll extend that invitation again to both of them and see if there's anything they want to add.

RJ: So one of the purposes of this was to look at what our priorities would be if we got in that dilemma of having to cut back on services if those grants didn't continue. So is that going to be the subject of the next meeting or are we going there today?

SA: I was just going to ask the same thing.

RJ: The question is do we have the energy to put into it.

SA: And I would really like to have the others here, so my question actually was going to be when is the next meeting scheduled for and can we put this on as a discussion item.

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MD: We can put it as a discussion item, and I think that if it's agreeable to everyone, I do think that I'm winding down, I don't know how everybody else feels. I'd like to have a discussion maybe at a different meeting.

SA: Absolutely.

RJ: It's probably a topic that's not appropriate to do at the end of the day. February 20th is our next meeting.

MD: And that I wanted to discuss with everybody. I didn't look, not very wisely, at the school district schedules when I set our Commission meeting schedule. February 20 is ski week, Presidents week, whatever, for both Eastern Sierra and Mammoth Unified.

SA: I will be gone.

MD: Stacey's going to be gone, there's at least 2 other commissioners that that would impact, being Karin and Kim and Jeanne.

JS: Well I'm here, but I'm fine rescheduling cause I'll have family here.

MD: So I would like to reschedule to the following Thursday if that's agreeable to everybody else, which would then be the 27th.

SA: I will be on the operating table, so I will not be able to be here.

JS: What part?

SA: My back.

RJ: How long will you be out for?

SA: Two weeks. Just two days in the hospital, no biggie.

RJ: Where?

SA: San Diego.

MD: How does February 27 look for you gentlemen?

BH: As far as I'm concerned, it's good.

RJ: Do you want to do this while Stacey's not with us though?

SA: You know what I'll do is I'll type up my thoughts and give them to you that way.

RJ: I think it's valuable to have you there.

MD: I agree.

SA: Well, and I want to have some input.

RJ: Not just your thoughts, but the dialogue.

MD: How about March 6?

SA: I will hopefully be back by then, but I don't know.

MD: 13th?

SA: The 13th for sure. But I don't want to inconvenience everybody.

RJ: This discussion doesn't have to happen this month, and I think it's an important discussion that we have as many people here as possible.

MD: I agree. And we have a bunch of minutes that need to get passed. Not that that's important.

JS: They're really stacking up.

RJ: We can do that in one fell swoop.

SA: What time do you want to do?

MD: I'd like to do 2:30-4:30. It sounds like that's agreeable with this whole group, and we can hope that that'll be feasible for everybody else. I'll send out an email changing that date.

JS: I'd personally also like... doing something like this I think it's good to do, but to go back and sit with it and think about it, and then come back to a discussion really helps me because I don't feel like I'm trying to smash it in at the end of all of this.

SA: Do you want me to see if our conference room is available for that?

MD: Can you do that like right this second?

SA: I can.

MD: That's awesome. So I'll put these on an attachment, or include it in the packet.

BH: Sounds good.

MD: So March 13, and I believe that our next Commission meeting would probably be in April, we may potentially consider cancelling that if we get everything done on March 13, instead of having two in a row.

SA: As soon as Jan texts me back, I'll let you know.

MD: And if that room isn't available, the library often is.

SA: I'll take care of it. I'll just let you know where.

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MD: Thank you. Alright, I'd like to close the meeting at 2:37.

SA: Thank you Molly, thank you Shannon, great job you guys.

MD: My pleasure, thanks for the job.

Improvement Plan

FIRST 5 CALIFORNIA REVIEW STATUS Awaiting Approval by First 5 California

COUNTY Mono
SITE IMACA Coleville
ADDRESS 111527 Highway 395 , Coleville 96107

Early Learning Systems Specialist Sue Kinney
Site Supervisor Dawn Inafuku
Program Type

TOTAL # OF CLASSROOMS 1
TOTAL # OF PRESCHOOL CHILDREN (AGE 4-5) 16
TOTAL # OF INFANTS / TODDLERS CHILDREN (AGE 0-3) 0

SITE IMACA Coleville

PERSONS COMPLETING ADMINISTRATION PLAN

1 Content Area 1: CSP Baseline Criteria -- Tobacco Education

Element: All staff have completed the on-line training titled "Kids and Smoke Don't Mix"

Start Date 01/01/2013

Actual Completion Date 03/08/2013

Objective

Teachers will complete the online training titled "Kids and Smoke Don't Mix".

Desired Outcome and Benchmarks

Teachers/staff will gain more information regarding the risks of cigarette smoke for children and infants.

Evidence of Completion

Certificate of completion issued by the online training site.

Rationale

This objective is aligned with the First 5 CA CSP Teacher/Provider qualifications.

Implementation Strategies

- Teachers will complete the online tobacco education training. **Complete**

Responsible Party Classroom teachers

Resources Available On-site computer or wireless device as well as Internet access.

Resources Needed None at this time.

Target Completion Date 12/31/2013

Monitoring & Tracking Progress

11/15/2013

Complete

2

Teacher has completed the tobacco training.

Content Area 2: Leadership/Governance -- Governance Body with Community Engagement**Element:** Program promotes and supports the development of emerging parent and community leaders.**Start Date**

08/20/2013

Actual Completion Date**Objective**

Parents and caregivers will have the opportunity to become parent and/or community leaders through their participation in the Parent Advisory Committee (PAC).

Desired Outcome and Benchmarks

Parents and caregivers become aware of the PAC, its function within our program and the role of parent/caregivers in the PAC.

Evidence of Completion

PAC sign-in sheets for meetings as well as PAC Recruitment Form, which is part of the preschool enrollment packet.

Rationale

This objective is aligned with our program philosophy, as well as program-mandated requirements, which necessitate a PAC in order to inform planning and decision-making at the program level.

Implementation Strategies

- Parents will be recruited to participate in the Parent Advisory Meetings. **In Progress**

Responsible Party

Classroom Teacher

Resources Available

PAC meeting space, materials for meetings, including resources and supplies for parents.

Resources Needed

None at this time

Target Completion Date

12/31/2013

Monitoring & Tracking Progress

11/15/2013

In Progress

Meeting to discuss resources needed and resources available.

3

Content Area 2: Leadership/Governance -- Program Evaluation, Accountability and Improvement

Element: Program has a plan in place to incorporate assessment of children's progress in program evaluation:

Start Date

08/20/2013

Actual Completion Date

06/30/2014

Objective

Program will incorporate assessment of children's progress into program evaluation.

Desired Outcome and Benchmarks

Child's progress will become a part of program evaluation.

Evidence of Completion

DRDP results will be incorporated into agency's annual plan.

Rationale

This objective meets contract requirements and best practice around the state.

Implementation Strategies

- DRDP's will be completed and analyzed in a timely manner and included in actual annual program evaluation. **In Progress**

Responsible Party

Dawn Inafuku

Resources Available

DRDP's, lead Teachers, support staff and computers to complete the process.

Resources Needed

None at this time.

Target Completion Date

06/01/2014

Monitoring & Tracking Progress

11/16/2013

In Progress

DRDP's have been completed and are in the process of being compiled into a spread sheet to determine the program improvement for this site.

4

Content Area 2: Leadership/Governance -- Partnerships: Institutions of Higher Learning

Element: Program has active partnerships with institutions of higher education that serve as ECE resources for workforce development, teacher training, student teacher placements, etc.:

Start Date**Actual Completion Date****Objective**

Enhanced workforce development and teacher training through partnerships with institutions of higher education.

Desired Outcome and Benchmarks

Increased access to institutions of higher education through scholarships and stipend programs.

Evidence of Completion**Rationale****Implementation Strategies**

Increased access to institutions of higher education through scholarships and stipend programs.

This objective is aligned to our program's policies and practices regarding opportunities for professional growth and development.

- Program participates in annual career day to recruit interested students into the child development field. **Not Started**

Responsible Party Program Administrator

Resources Available Local scholarships, stipends programs and neighboring higher education campuses.

Resources Needed None at this time

Target Completion Date 06/30/2014

Monitoring & Tracking Progress

- Program administrator informs staff, as well as college advisors working with students, about stipend programs for those interested in pursuing higher education. **Not Started**

Responsible Party Program administrator

Resources Available Material to publicize opportunities; funds to provide stipends; scholarships available for local students

Resources Needed None at this time

Target Completion Date 06/30/2014

Monitoring & Tracking Progress

Item #3

Mtg. Date 4/10/14

Improvement Plan

FIRST 5 CALIFORNIA REVIEW STATUS Awaiting Approval by First 5 California

COUNTY Mono
SITE IMACA Lee Vining
ADDRESS 296 Mattly Avenue , Lee Vining 93541

Early Learning Systems Specialist
Site Supervisor
Program Type

Sue Kinney
Dawn Inafuku
Center Based

TOTAL # OF CLASSROOMS 1
TOTAL # OF PRESCHOOL CHILDREN (AGE 4-5) 12
TOTAL # OF INFANTS / TODDLERS CHILDREN (AGE 0-3) 0

SITE IMACA Lee Vining

PERSONS COMPLETING ADMINISTRATION PLAN

1 Content Area 1: CSP Baseline Criteria -- Tobacco Education

Element: All staff have completed the on-line training titled "Kids and Smoke Don't Mix"

Start Date 01/01/2013

Actual Completion Date 03/15/2013

Objective

Teachers will complete the online training titled "Kids and Smoke Don't Mix".

Desired Outcome and Benchmarks

Teachers/staff will gain more information regarding the risks of cigarette smoke for children and infants.

Evidence of Completion

Certificate of completion issued by the online training site.

Rationale

This objective is aligned with the First 5 CA CSP Teacher/Provider qualifications.

Implementation Strategies

- Teachers will complete the online tobacco education training. **Complete**

Responsible Party Classroom teachers

Resources Available On-site computer or wireless device as well as Internet access.

Resources Needed None at this time.

Target Completion Date 12/31/2013

Monitoring & Tracking Progress

11/15/2013

Complete

2

Teacher has completed the tobacco training.

Content Area 2: Leadership/Governance -- Governance Body with Community Engagement**Element:** Program promotes and supports the development of emerging parent and community leaders.**Start Date****Actual Completion Date****Objective**

Parents and caregivers will have the opportunity to become parent and/or community leaders through their participation in the Parent Advisory Committee (PAC).

Desired Outcome and Benchmarks

Parents and caregivers become aware of the PAC, its function within our program and the role of parent/caregivers in the PAC.

Evidence of Completion

PAC sign-in sheets for meetings as well as PAC Recruitment Form, which is part of the preschool enrollment packet.

Rationale

This objective is aligned with our program philosophy, as well as program-mandated requirements, which necessitate a PAC in order to inform planning and decision-making at the program level.

Implementation Strategies

- Parents will be recruited to participate in the Parent Advisory Meetings **In Progress**

Responsible Party

Classroom Teacher

Resources Available

PAC meeting space, materials for meetings, including resources and supplies for parents.

Resources Needed

None at this time

Target Completion Date

12/31/2013

Monitoring & Tracking Progress

11/15/2013

In Progress

Meeting to discuss resources needed and resources available.

3

Content Area 2: Leadership/Governance -- Program Evaluation, Accountability and Improvement

Element: Program has a plan in place to incorporate assessment of children's progress in program evaluation:

Start Date

08/20/2013

Actual Completion Date

06/30/2014

Objective

Program will incorporate assessment of children's progress into program evaluation.

Desired Outcome and Benchmarks

Child's progress will become a part of program evaluation.

Evidence of Completion

DRDP results will be incorporated into agency's annual plan.

Rationale

This objective meets contract requirements and best practice around the state.

Implementation Strategies

- DRDP's will be completed and analyzed in a timely manner and included in actual annual program evaluation. **In Progress**

Responsible Party Dawn Inafuku

Resources Available DRDP's, lead Teachers, support staff and computers to complete the process.

Resources Needed None at this time.

Target Completion Date 06/01/2014

Monitoring & Tracking Progress 11/16/2013 **In Progress**

DRDP's have been completed and are in the process of being compiled into a spread sheet to determine the program improvement for this site.

4

Content Area 2: Leadership/Governance -- Partnerships: Institutions of Higher Learning

Element: Program has active partnerships with institutions of higher education that serve as ECE resources for workforce development, teacher training, student teacher placements, etc.:

Start Date**Actual Completion Date****Objective**

Enhanced workforce development and teacher training through partnerships with institutions of higher education.

Desired Outcome and Benchmarks

Enhanced workforce development and teacher training through partnerships with institutions of higher education.

Evidence of Completion

Availability of local scholarships, stipends programs and neighboring higher education campuses.

Rationale

This objective is aligned to our program's policies and practices regarding opportunities for professional growth and development.

Implementation Strategies

- Program participates in annual career day to recruit interested students into the child development field. **Not Started**

Responsible Party Program Administrator

Resources Available Local scholarships, stipends programs and neighboring higher education campuses.

Resources Needed None at this time

Target Completion Date 06/30/2014

Monitoring & Tracking Progress

- Program administrator informs staff, as well as college advisors working with students, about stipend programs for those interested in pursuing higher education **In Progress**

Responsible Party Program administrator

Resources Available Material to publicize opportunities; funds to provide stipends; scholarships available for local students.

Resources Needed None at this time

Target Completion Date 06/30/2014

Monitoring & Tracking Progress 11/15/2013 **In Progress**

Meeting with program administrator to discuss resources available and resources needed

CLASSROOM: IMACA Lee Vining
FUNDING TYPE
NUMBER OF INFANTS/TODDLERS: 0
NUMBER OF PRESCHOOL CHILDREN: 12

PERSONS COMPLETING CLASSROOM PLAN
Barbara Freidel Lead Teacher

1 Content Area 1: Baseline Criteria -- Teacher/Provider Qualifications

Element: Assistant teachers meet First 5 CA CSP Assistant teacher qualifications (refer to TAG):

Start Date

07/01/2013

**Actual Completion
Date**

Objective

Through the natural course of attrition, new assistant teachers with a AA degree will be recruited.

Desired Outcome and Benchmarks

Over time the program will have assistant teachers with an AA degree.

Evidence of Completion

Teacher's copy of their transcript

Rationale

This objective is aligned with best practices the state.

Implementation Strategies

•As vacancies emerge, new teachers with a bachelor's degree will be recruited In

In Progress

Responsible Party

Program administrator

Resources Available

Partnership with local college as well as professional development programs to help recruit new teacher as vacancies emerge or teacher's obtain their bachelor's degree

Resources Needed

None at this time

Target Completion Date

06/30/2016

**Monitoring & Tracking
Progress**

11/15/2013

In Progress

Meeting with program administrator to discuss resources needed and resources available

Element: Teachers meet First 5 CA CSP Teacher/Provider qualifications (refer to TAG):**Start Date****Actual Completion
Date****Objective**

Through the natural course of attrition, new teachers with a BA degree will be recruited.

Desired Outcome and Benchmarks

Over time the program will have teachers with a BA degree.

Evidence of Completion

Teacher's copy of their transcript

Rationale

This objective is aligned with best practices the state.

Implementation Strategies•As vacancies emerge, new teachers with an BA degree will be recruited **In Progress****Responsible Party**

Program administrator

Resources Available

Partnership with local college as well as professional development programs to help recruit new teacher as vacancies emerge or teacher's obtain their BA degree

Resources Needed

None at this time

Target Completion Date

06/30/2014

**Monitoring & Tracking
Progress**

11/15/2013

In Progress

Meeting with program administrator to discuss resources needed and resources available

Item #3

Mtg. Date 4/10/14

Improvement Plan

FIRST 5 CALIFORNIA REVIEW STATUS Awaiting Approval by First 5 California

COUNTY Mono
SITE IMACA Mammoth
ADDRESS 2600 Meridian Blvd. , Mammoth Lakes 93546

Early Learning Systems Specialist
Site Supervisor
Program Type

Sue Kinney
Dawn Inafuku
Center Based

TOTAL # OF CLASSROOMS 1
TOTAL # OF PRESCHOOL CHILDREN (AGE 4-5) 20
TOTAL # OF INFANTS / TODDLERS CHILDREN (AGE 0-3) 0

SITE IMACA Mammoth

PERSONS COMPLETING ADMINISTRATION PLAN

1 Content Area 1: CSP Baseline Criteria -- Tobacco Education

Element: All staff have completed the on-line training titled "Kids and Smoke Don't Mix"

Start Date 01/01/2013

Actual Completion Date 03/22/2013

Objective

Teachers will complete the online training titled "Kids and Smoke Don't Mix".

Desired Outcome and Benchmarks

Teachers/staff will gain more information regarding the risks of cigarette smoke for children and infants.

Evidence of Completion

Certificate of completion issued by the online training site.

Rationale

This objective is aligned with the First 5 CA CSP Teacher/Provider qualifications.

Implementation Strategies

- Teachers will complete the online tobacco education training. **Complete**

Responsible Party Classroom teachers

Resources Available On-site computer or wireless device as well as Internet access.

Resources Needed None at this time.

Target Completion Date 12/31/2013

Monitoring & Tracking Progress

11/15/2013

Complete

2

Training completed on 3/22/2013

Content Area 2: Leadership/Governance -- Governance Body with Community Engagement**Element:** Program promotes and supports the development of emerging parent and community leaders.**Start Date**

08/20/2013

Actual Completion Date**Objective**

Parents and caregivers will have the opportunity to become parent and/or community leaders through their participation in the Parent Advisory Committee (PAC).

Desired Outcome and Benchmarks

Parents and caregivers become aware of the PAC, its function within our program and the role of parent/caregivers in the PAC.

Evidence of Completion

PAC sign-in sheets for meetings as well as PAC Recruitment Form, which is part of the preschool enrollment packet.

Rationale

This objective is aligned with our program philosophy, as well as program-mandated requirements, which necessitate a PAC in order to inform planning and decision-making at the program level.

Implementation Strategies

- Parents will be recruited to participate in the Parent Advisory Meetings. **In Progress**

Responsible Party

Classroom Teacher

Resources Available

PAC meeting space, materials for meetings, including resources and supplies for parents.

Resources Needed

None at this time

Target Completion Date

12/31/2013

Monitoring & Tracking Progress

11/15/2013

In Progress

Meeting to discuss resources needed and resources available.

3

Content Area 2: Leadership/Governance -- Program Evaluation, Accountability and Improvement

Element: Program has a plan in place to incorporate assessment of children's progress in program evaluation:

Start Date

08/20/2013

Actual Completion Date

06/30/2014

Objective

Program will incorporate assessment of children's progress into program evaluation.

Desired Outcome and Benchmarks

Child's progress will become a part of program evaluation.

Evidence of Completion

DRDP results will be incorporated into agency's annual plan.

Rationale

This objective meets contract requirements and best practice around the state.

Implementation Strategies

- DRDP's will be completed and analyzed in a timely manner and included in actual annual program evaluation. **In Progress**

Responsible Party

Dawn Inafuku

Resources Available

DRDP's, lead Teachers, support staff and computers to complete the process.

Resources Needed

None at this time.

Target Completion Date

06/01/2014

Monitoring & Tracking Progress

11/16/2013

In Progress

DRDP's have been completed and are in the process of being compiled into a spread sheet to determine the program improvement for this site.

4

Content Area 2: Leadership/Governance -- Partnerships: Institutions of Higher Learning

Element: Program has active partnerships with institutions of higher education that serve as ECE resources for workforce development, teacher training, student teacher placements, etc.:

Start Date

07/01/2013

Actual Completion Date**Objective**

Enhanced workforce development and teacher training through partnerships with institutions of higher education.

Desired Outcome and Benchmarks

Increased access to institutions of higher education through scholarships and stipend programs.

Evidence of Completion

Availability of local scholarships, stipends programs and neighboring higher education campuses.

Rationale

This objective is aligned to our program's policies and practices regarding opportunities for professional growth and development.

Implementation Strategies

- Program participates in annual career day to recruit interested students into the child development field. **Not Started**

Responsible Party Program Administrator

Resources Available Local scholarships, stipends programs and neighboring higher education campuses.

Resources Needed None at this time

Target Completion Date 06/30/2014

Monitoring & Tracking Progress

- Program administrator informs staff, as well as college advisors working with students, about stipend programs for those interested in pursuing higher education. **In Progress**

Responsible Party Program administrator

Resources Available Material to publicize opportunities; funds to provide stipends; scholarships available for local students.

Resources Needed None at this time

Target Completion Date 06/30/2014

Monitoring & Tracking Progress 11/15/2013 **In Progress**

Meeting with program administrator to discuss resources available and resources needed

Item #3

Mtg. Date 4/10/14



Item #4a

Mtg. Date 4/10/14

April 10, 2014

Stacey Adler, PhD
*Commission Chair
Mono County Superintendent of
Schools*

Kim Escudero, MD
*Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital*

Jeanne Sassin
*Commission Secretary
Teacher
Lee Vining Elementary School*

Karin Humiston
Chief Probation Officer

Byng Hunt
*Mono County Board of
Supervisors*

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
*Program Director
Mammoth Unified School
District*

Annaliesa Calhoun
515 South Landing Rd. #29
Crowley Lake, CA 93546

RE: Peapod Playgroup Leader Contract

Dear Annaliesa:

Thank you for your services as the Crowley Lake Peapod Leader. We enjoy working with you on this important project for children and families in our communities. Recently you accepted a position to conduct Peapod Playgroups as an employee of the Mono County Office of Education. As follows, we mutually agree to cancel your contract with First 5 Mono to provide playgroups as an independent contractor, so that you may start holding groups as an employee in the Crowley Lake community. Cancellation of this contract is not a reflection of your performance, rather due to our organizational need to hire Peapod Leaders as employees.

This letter shall serve as a mutual agreement of cancellation for the contract between you and the First 5 Mono County Children and Families Commission for the provision of Peapod Playgroup Leader services. The agreement will terminate on the date the last signature is completed.

We are grateful for your service on this project, Annaliesa, and look forward to working with you as an employee.

Sincerely,

Molly DesBaillets, MA
Executive Director
First 5 Mono County

Contractor

Annaliesa Calhoun

Dated: _____

Molly DesBaillets, MA
Executive Director



Item #4b

Mtg. Date 4/10/14

April 10, 2014

Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Secretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School
District

Kimberly Breitbarth
P.O. Box 100 PMB 444
Mammoth Lakes, CA 93546

RE: Peapod Playgroup Leader Contract

Dear Kimberly:

Thank you for your services as the Mammoth Lakes Peapod Leader. We enjoy working with you on this important project for children and families in our communities. Recently you accepted a position to conduct Peapod Playgroups as an employee of the Mono County Office of Education. As follows, we mutually agree to cancel your contract with First 5 Mono to provide playgroups as an independent contractor, so that you may start holding groups as an employee in the Mammoth Lakes community. Cancellation of this contract is not a reflection of your performance, rather due to our organizational need to hire Peapod Leaders as employees.

This letter shall serve as a mutual agreement of cancellation for the contract between you and the First 5 Mono County Children and Families Commission for the provision of Peapod Playgroup Leader services. The agreement will terminate on the date the last signature is completed.

We are grateful for your service on this project, Kimberly, and look forward to working with you as an employee.

Sincerely,

Molly DesBaillets, MA
Executive Director
First 5 Mono County

Contractor

Kimberly Breitbarth

Dated: _____

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ 760-934-8443 (fax) ♦ mdesbaillets@monocoe.org monokids.org



Item #4c

Mtg. Date 4/10/14

April 10, 2014

Danielle Zanutelli Dublino
P.O. Box 613
Bridgeport, CA 93517

RE: Peapod Playgroup Leader Contract

Dear Danielle:

Thank you for your services as the Bridgeport Peapod Leader. We enjoy working with you on this important project for children and families in our communities. Recently you accepted a position to conduct Peapod Playgroups as an employee of the Mono County Office of Education. As follows, we mutually agree to cancel your contract with First 5 Mono to provide playgroups as an independent contractor, so that you may start holding groups as an employee in the Bridgeport community. Cancellation of this contract is not a reflection of your performance, rather due to our organizational need to hire Peapod Leaders as employees.

This letter shall serve as a mutual agreement of cancellation for the contract between you and the First 5 Mono County Children and Families Commission for the provision of Peapod Playgroup Leader services. The agreement will terminate on the date the last signature is completed.

We are grateful for your service on this project, Danielle, and look forward to working with you as an employee.

Sincerely,

Molly DesBaillets, MA
Executive Director
First 5 Mono County

Contractor

Dated: _____

Danielle Zanutelli Dublino

Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Secretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School
District

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
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Item #4d

Mtg. Date 4/10/14

April 10, 2014

Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Secretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School
District

Elvira Felix de Cecena
P.O. Box 426
Mammoth Lakes, CA 93546

RE: Peapod Playgroup Leader Contract

Dear Elvira:

Thank you for your services as the Mammoth Lakes Spanish Peapod Leader. We enjoy working with you on this important project for children and families in our communities. Recently you accepted a position to conduct Peapod Playgroups as an employee of the Mono County Office of Education. As follows, we mutually agree to cancel your contract with First 5 Mono to provide playgroups as an independent contractor, so that you may start holding groups as an employee in the Mammoth Lakes community. Cancellation of this contract is not a reflection of your performance, rather due to our organizational need to hire Peapod Leaders as employees.

This letter shall serve as a mutual agreement of cancellation for the contract between you and the First 5 Mono County Children and Families Commission for the provision of Peapod Playgroup Leader services. The agreement will terminate on the date the last signature is completed.

We are grateful for your service on this project, Elvira, and look forward to working with you as an employee.

Sincerely,

Molly DesBaillets, MA
Executive Director
First 5 Mono County

Contractor

Dated: _____

Elvira Felix de Cecena

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ 760-934-8443 (fax) ♦ mdesbaillets@monocoe.org monokids.org



April 10, 2014

Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Secretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School
District

Jora Fogg
P.O. Box 151
June Lake, CA 93528

RE: Peapod Playgroup Leader Contract

Dear Jora:

Thank you for your services as the Lee Vining/ June Lake Peapod Leader. We enjoy working with you on this important project for children and families in our communities. Recently you accepted a position to conduct Peapod Playgroups as an employee of the Mono County Office of Education. As follows, we mutually agree to cancel your contract with First 5 Mono to provide playgroups as an independent contractor, so that you may start holding groups as an employee in the June Lake community. Cancellation of this contract is not a reflection of your performance, rather due to our organizational need to hire Peapod Leaders as employees.

This letter shall serve as a mutual agreement of cancellation for the contract between you and the First 5 Mono County Children and Families Commission for the provision of Peapod Playgroup Leader services. The agreement will terminate on the date the last signature is completed.

We are grateful for your service on this project, Jora, and look forward to working with you as an employee.

Sincerely,

Molly DesBaillets, MA
Executive Director
First 5 Mono County

Contractor

Jora Fogg

Dated: _____

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.



Item #4f

Mtg. Date 4/10/14

April 10, 2014

Chanden Robasciotti
756 Meadow
Coleville, CA 96107

RE: Peapod Playgroup Leader Contract

Dear Chanden:

Thank you for your services as the Walker Peapod Leader. We enjoy working with you on this important project for children and families in our communities. Recently you accepted a position to conduct Peapod Playgroups as an employee of the Mono County Office of Education. As follows, we mutually agree to cancel your contract with First 5 Mono to provide playgroups as an independent contractor, so that you may start holding groups as an employee in the Walker community. Cancellation of this contract is not a reflection of your performance, rather due to our organizational need to hire Peapod Leaders as employees.

This letter shall serve as a mutual agreement of cancellation for the contract between you and the First 5 Mono County Children and Families Commission for the provision of Peapod Playgroup Leader services. The agreement will terminate on the date the last signature is completed.

We are grateful for your service on this project, Chanden, and look forward to working with you as an employee.

Sincerely,

Molly DesBaillets, MA
Executive Director
First 5 Mono County

Contractor

Dated: _____

Chanden Robasciotti

Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Secretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School
District

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ 760-934-8443 (fax) ♦ mdesbaillets@monocoe.org monokids.org

**First 5 Mono
Strategic Plan
2014-2019**

Revised April, 2014

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Introduction

The Mono County Children and Families Commission (First 5 Mono) last revised its strategic plan in 2009 and decided to begin the revision process again in 2013 with the goal of creating a five year strategic plan for 2014 to 2019. This guiding document provides a plan to support and improve the lives of young children and their families. Together with community partners and families, we have the opportunity to create and enhance efforts to promote our children's optimal development.

Vision

All Mono County children will thrive in supportive, nurturing, and loving environments, enter school healthy and ready to learn, and be capable of reaching their full potential.

Mission

First 5 Mono County will be a leader in a community-oriented and family-centered support network for children prenatal to age five and their families, and is charged with improving outcomes in children's health, safety, and learning.

Goal

Enhance the network of support services for families with children ages 0 to 5 years.

Guiding Principals

1. Strive to serve all families in Mono County using strength based, family centered, and culturally relevant approaches.
2. Promote and fund high-quality programs that are flexible and creative.
3. Foster coordination and partnerships with service providers.
4. Be accountable to the public with effective fiscal management and evaluation.
5. Leverage funds to maximize community resources and program support.

About the Commission

The California Children and Families Act (also known as Proposition 10 or "First 5") was enacted in 1998, increasing taxes on tobacco products to provide funding for services to promote early childhood development from prenatal to age 5. Mono County currently receives approximately \$390,000 a year from these funds, through annual allocations, augmentations for small population counties, and child care quality matching funds. To access these funds, the county must adopt a strategic plan that shows how it will use Proposition 10 funds to promote a comprehensive and integrated system of early childhood development services.

First 5 Mono 2014-19 STRATEGIC PLAN

The Mono County Children and Families Commission, First 5 Mono, was created in 1999 by the Mono County Board of Supervisors to:

- Evaluate the current and projected needs of young children and their families.
- Develop a strategic plan describing how to address community needs.
- Determine how to expend local First 5 resources.
- Evaluate the effectiveness of funded programs and activities.

Community Input

Input was gathered in multiple ways with the goal of hearing from parents and community members county-wide. Participants in the planning process were provided a draft 2014-2019 Strategic Plan and the 2009 Strategic Plan. Issues considered included:

1. Outcomes and continued community need for currently funded programs.
2. New priorities and opportunities.
3. Capacity for funding.

Focus Groups

Six focus groups were conducted in November and December at regularly scheduled Peapod Playgroups in the following locations:

- Walker
- Bridgeport
- June Lake
- Mammoth Lakes, English
- Mammoth Lakes, Spanish
- Crowley Lake

Notice was given to Peapod participants, and home visiting clients informing them a focus group was taking place in their community. Discussion was fostered by asking participants at each group the same list of questions.

Community Meeting

A community meeting was held November 19th at 5:15 p.m. in Mammoth Lakes to elicit comments and suggestions from any interested community members unable to attend public hearings at commission meetings due to work. Notice was sent to our listserv, community partners, and the local newspapers: El Sol, The Sheet, and The Mammoth Times.

Public Hearings

The October and December Commission meetings included public hearings, giving the public a chance to comment on potential revisions to the strategic plan. The October meeting was held in Bridgeport with the hope of getting more input from the north county. Notice was sent to our listserv, community partners, and the local newspapers: El Sol, The Sheet, and The Mammoth Times.

Written Comments

With the notice of public hearings and the focus groups, we will also invited the public to submit written comments to the executive director. Community partners were contacted via email and invited to provide input. "Invest In..." comment cards (index cards with a blank spot after the words "Invest In") were placed around Mammoth Lakes with a flyer describing the need for input in the Strategic Plan. Cards were placed in the following offices: First 5 Mono, Sierra Park Pediatrics, Day & Night Pediatrics, Women Infants and Children (WIC), Inyo Mono Community Advocates (IMACA), and Mono County: Health Department, Social Services, and Behavioral Health.

Planning Retreat

On January 16th, 2014, the commission participated in a planning retreat to review public input, past accomplishments and investments, and current unmet needs with the goals of: 1) identifying potential indicators of success and outcomes; and 2) prioritization of strategies based on commissioners' identification of need, impact, and available infrastructure.

Evaluation Results

Annual evaluations results from Fiscal Years 2009-2010 and 2010-2011 were available at each focus group, community meeting, and public hearing, as well as posted on our website to help community members formulate suggestions for the strategic plan revision.

Public Hearing on the Revised Plan

At the April Commission meeting, there was a public hearing on the draft strategic plan and the commission took action to [REDACTED].

Accomplishments

Over the last 13 years, First 5 Mono has offered families home visiting, playgroups, Kindergarten Round Up, and Summer Bridge Programs; and child care providers training, quality improvement assessments, and oral health education for children in their care. First 5 Mono has continued to build partnerships with community agencies, child care providers, the hospital, and schools. Successes since the last Strategic Plan revision include:

- | | |
|---------------------------|---|
| Expanded Services | <ul style="list-style-type: none"> • The Tooth Tutor program is able to provide home visits educating parents about optimal oral health. • Topical fluoride varnish provided to children in playgroups. • Creation of county-wide Peapod Playgroups. • Development of two Home Visiting programs within the First 5 office. • Coordination of a Childbirth Education Course at the hospital 2 times a year. • Free breastfeeding bags for all moms giving birth at Mammoth Hospital. • Expansion of School Readiness activities to northern Mono County (Coleville, Bridgeport, and Lee Vining); including Kindergarten Round Up and Summer Bridge. • Creation of Birth-to-5 Health and Safety Fairs in Coleville, Bridgeport, Lee Vining and Benton. • Distribution of free children's books to Mono County children through First Book. • Distribution of free car seats through partnerships with IMACA and the Health Department. • Distribution of free bike helmets at Kidapolooza and Birth-to-5 Health and Safety Fairs. • Participation in a newly formed Breastfeeding Taskforce. • Funding for a coordinator for Safe Kids California, Mono Partners. • Participation in the First 5 California Sponsored Child Signature Project. |
| Sustained Services | <ul style="list-style-type: none"> • Oral health education in child care settings. • Topical fluoride varnish provided to children in child care centers and in-home child care. • Raising a Reader |

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- Childcare quality improvements and maintenance (CARES).
- School Readiness activities in Mammoth Lakes and Benton, including Kindergarten Round Up and Summer Bridge (see also expanded services).
- Free breast pump lending.
- Readers' Theatre: educational productions for child care providers.

**New Local
Funding
Partners**

- \$40,000 contract with Mono County Behavioral Health to provide Peapod Playgroups
- \$29,000 CAPIT (Child Abuse Prevention, Intervention and Training) grant from the Department of Social Services to provide high-needs home visits for children 1-6 years old.

Programs and Objectives

First 5 Mono programs were developed to fill community needs. Needs were assessed through collaboration with community agencies, input from families, and ongoing evaluation activities. Nationally recognized strategies have also influenced decisions around program development and maintenance. Programming decisions are also guided by the availability of funding from outside sources.

FY 2013-14 Programs

1. Home Visiting

Rationale: Home visiting is a nationally recognized strategy to improve outcomes for children and families. It has been demonstrated to improve family functioning, decrease child abuse, and improve school readiness and literacy. In partnership with other community agencies, First 5 also provides childbirth education—as no other agency has at this time the capacity to do so, and lactation services—as such services greatly enhance the will and ability for moms to sustain breastfeeding contributing to overall childhood health.

- a. **Welcome Baby!:** For all Mono County families with children age prenatal-12 months

Funded & Conducted by: First 5 Mono

- b. **Parenting Partners:** For high needs Mono County families with children age 1-5 years old

Funded by: First 5 Mono and Mono County Social Services

Conducted by: First 5 Mono

Objectives:

- Facilitate parents' role as their child's first and most important teacher
- Provide information on typical child development
- Stimulate child development by providing age appropriate activities
- Increase and support breastfeeding
- Increase and support literacy activities
- Link families to community services, and support access to services
- Conduct developmental screenings and refer families to early intervention programs for assessment
- Educate parents on parenting topics like: home safety, discipline, teething, introducing solids, immunizations, nutrition, oral health, and selecting a child care provider

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- Provide culturally competent services in Spanish and English
 - Facilitate optimal family functioning
 - Decrease child abuse and neglect
- c. **Café Mom:** Lactation support provided in a weekly group meeting
- Objectives:**
- Provide research-based education about breastfeeding
 - Provide peer support for breastfeeding
- d. **Childbirth Education:** Held at least two times a year for expectant parents
- Objectives:**
- Educate families about childbirth, breastfeeding, and infant care
 - Prepare families for childbirth, breastfeeding, and infant care
 - Link families for community services available for young children

2. School Readiness

Rationale: A child's education begins very early. Since school-based educational systems don't begin until 3 -5 years of age, First 5 promotes programs that help children get ready for school in the early years. School readiness programs have expanded since the last strategic plan revision to include all the county's schools. The expansion of services is due to the programs' successes, based on both parent satisfaction surveys, and increased school readiness (determined by comparing readiness skills before and after summer bridge programs). Although First 5 California funding for school readiness activities ceased, the Commission has sustained services using its own funds.

- a. **Readers' Theatre:** Skits and book readings in child care facilities, preschools and at story time
- Conducted in partnership with Altrusa of Eastern Sierra and First 5 Mono
- Objective:**
- Promote early literacy
- b. **First Book:** Free books for Mono County children birth to 5
- Funded & conducted by: First 5 Mono
- Objectives:**
- Increase early literacy opportunities in home environments
 - Facilitate positive parent-child interaction
 - Increase literacy for young children

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- c. **Raising a Reader:** Book bags distributed through libraries, child care providers, and preschools

Funded by: First 5

Conducted by: Mono County Libraries

Objectives:

- Improve early literacy
- Encourage use of the library system
- Increase parental and care-provider literacy activities

- d. **Kindergarten Round Up:** Informational meeting held at all county elementary schools with parents of incoming kindergartners

Conducted in partnership with Eastern Sierra Unified School District (ESUSD) and Mammoth Unified School District (MUSD)

Objectives:

- Introduce families and children to the school, principal, and each other.
- Provide information on entering school and kindergarten readiness.
- Facilitate children and families' smooth transition into the education system.
- Enroll children in kindergarten
- Sign children up for pre-k assessments and Summer Bridge

- e. **Pre-K Assessments:** School readiness assessments conducted by teachers

Funded by: First 5 Mono

Conducted by: ESUSD & MUSD

Objectives:

- Assess incoming students' school readiness
- Identify children's skill development needs before school begins
- Identify children who are not school ready to refer to the Summer Bridge program

- f. **Summer Bridge:** Two week kindergarten transition program held in the summer for incoming kindergartners, especially those assessed as not ready for kindergarten

Funded by: First 5 Mono

Conducted by: ESUSD & MUSD

Objectives:

- Increase school readiness skills

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- Increase families' familiarity with the school campus and teachers

3. Child Care Quality

Rationale: Many children spend a significant amount of their early years with their childcare provider. Educating child care providers on how to best meet the needs of children in their care helps ensure children will spend their formative years in optimal learning environments. Financial support from First 5 California facilitates county provision for programs that help create and maintain high-quality child care.

a. **CARES Plus:** In-home and center-based child care provider training

Funded by: First 5 California and First 5 Mono

Conducted by: First 5 Mono

Objectives:

- Increase child care providers' understanding of child development
- Provide curriculum ideas for child care providers
- Increase the quality of child care environments

b. **Child Signature Program:** Center-based child care provider quality improvement program

Funded by: First 5 California

Conducted by: Inyo County Office of Education

Objectives:

- Assess child care centers for quality indicators
- Create an improvement plan for each site
- Track implementation of goals

4. Oral Health

Rationale: The 2009 Strategic Plan revision found significant community need in the area of oral health. Pediatricians saw visible tooth decay, and an opportunity to provide fluoride varnish and oral health education through paraprofessionals was developed.

Tooth Tutor, Oral Health Outreach and Education: Fluoride varnish and oral health education for children at playgroups, in childcare, at preschools, and at kindergarten round up.

Funded and Conducted by: First 5 Mono

Objectives:

- Provide semi-annual fluoride varnish application to all Mono County Children 1-5 not receiving services from a dentist
- Educate children and parents about oral health
- Provide free toothbrushes to families to help maintain good oral health

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- Provide oral health checks at Kindergarten Round Up

5. Family Behavioral Health

Rationale: In such a rural and geographically isolated county, it is easy for families to feel alone. Opportunities for children and their parents are fewer than in more populated areas. To meet the social needs of parents and their children, a program was developed.

Peapod Playgroups: Weekly group meetings for parents and children

Funded by: Mono County Behavioral Health with minimal First 5 funding

Conducted by: First 5

Objectives:

- Decrease isolation by providing parents and children an opportunity to socialize
- De-stigmatize seeking behavioral health services
- Link families to community services
- Encourage school readiness skills
- Encourage early literacy

6. Child Safety

Rationale: There are no agencies in the county focused specifically on child safety. While many agencies conduct safety activities, there was no coordination of services. Initially spearheaded by Mammoth Hospital, multiple community agencies met to pursue the formation of a Safe Kids Coalition. No other participating agency had the necessary funding or staff time to conduct coordinating activities. Based on higher than average injury data for Mono & Inyo Counties, and after learning the benefits of such collaborations, the Commission decided to fund the coordination of a Safe Kids California, Mono Partners group

Safe Kids California, Mono Partners: Group of agencies and organizations dedicated to child safety

Funded by: First 5

Run by: Mono County Office of Education

Objectives:

- Educate families and care providers about child safety
- Provide car seats and bike helmets to families
- Provide county-wide safety events

Lessons Learned and Unmet Community Needs

Gathering the majority of our data through focus groups held at our Peapod Playgroups, most input was from parents and care givers of children birth to five. Written comments from community agencies provided suggestions about content of the plan itself, and were incorporated into the final draft. Consequently, the themes that emerged about unmet needs are from parents, a literature review, and informal discussions with community members.

Opportunities to Gather

The need for an indoor place for kids to play and parents to socialize on a more regular basis came up again and again in the focus groups. While parents enjoy Peapod, one hour a week is not enough for kids to run around, especially in the winter. With the cold and snow that is common over the winter months in Mono County, parents struggle to accommodate active toddlers' need to move and parents' need to talk to other adults during the day. Some expressed this as a need for a recreation center, others an aquatic center, or young-child gym, others as classes or simply more playgroups. This was also a need included in the last Strategic Plan update.

Thankfully First 5 Mono, with the help of funding from Mono County Behavioral Health, has established county-wide Peapod Playgroups to help fill this need. Birth-to-5 Health and Safety Fairs, offered at all ESUSD sites, are another annual event offered for families. The major constraint for expanding such services is funding. First 5 currently expends all the Behavioral Health funding and some Commission funds as well for the Peapod Playgroups. First 5 will try to expand opportunities for families to get together—especially in the winter—without increasing existing levels of funding.

Mono County Social Services' needs assessment cited Peapod Playgroups as a community strength in many regards. Combined with the community input garnered through our own evaluation activities, the Commission remains committed to holding these groups.

Child Care & Early Learning

Parents expressed their need for reliable, affordable, high-quality child care in Mammoth, Bridgeport, Lee Vining, and Walker. This is a need that has existed in Mono County for more than 10 years, and was included in the last Strategic Plan. While there is one center-based child care facility, several home-based providers, and three preschool options in Mammoth, the need remains. Outside Mammoth Lakes and

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Crowley Lake, there are no licensed childcare providers in the county—and parents expressed a need for it.

In addition to child care, lack of preschool is an issue in Benton and Bridgeport. Parents from both communities commented on the need for services, explaining that school readiness cannot be adequately addressed without some level of service.

First 5 Mono receives support from First 5 California to provide training and support for childcare quality improvement, but no such funding is available for the creation of childcare or preschool facilities. There is a USDA rural development loan that could help with construction costs, but the Commission would be forced to cease providing most, if not all, its other services to repay such a loan. Alpine County First 5, for example, expends all their funding to operate their childcare center. Thus far, the Commission has opted to focus on community needs for which matching funds can be leveraged. Preschool is much the same story. For First 5 to fiscally help support a preschool, other programs would have to fall away. Despite no longer receiving First 5 California school readiness funds, the Commission has continued to fully fund all its school readiness activities. While First 5 does not provide preschool funding, it does fund the Summer Bridge Program, which was expanded to every elementary school in the county to help address school readiness needs.

First 5 will continue to collaborate with community members and agencies to find solutions to child care and preschool needs. First 5 will continue to try to identify and support community members interested in becoming licensed providers as it has in the past. In partnership with Mono County Office of Education extensive plans for a child-care center in Mammoth Lakes were developed, but without funding to build the facility, or a lead agency run it, the plan has not been actualized.

Early Literacy

Several comment cards asking what community members would like the commission to invest in included suggestions to invest in early literacy. The Commission has invested heavily in early literacy programs, and the Children Now report card for Mono County in 2012-13 reports 71% of young children are read to every day (source: California Health Interview Survey Child and Teen Health Profiles (July 2012) data is clustered with Tuolumne, Calaveras, Amador, Inyo, Mariposa, Mono, and Alpine Counties). The same source however, reports only 34% of 3rd graders were reading at grade level—a common benchmark used to determine literacy (source: percentage of third grade students scoring “advanced” or “proficient” on the English Language Arts portion of the California Standards Test). To expand its early literacy programs, the Commission began funding First Book. Following research that children from homes with more books

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become better readers, First Book offers children books of their choosing to bring home for free. The commission will continue to refine its early literacy strategies to provide the most optimal outcomes.

Results, Strategies, Indicators, and Outcomes

Definitions

Result Areas are the ultimate result and improvement the commission is striving for. The result areas identified by First 5 California are: improved family functioning, improved child development, improved health, and improved systems of care.

Strategies are activities and services that can be implemented to achieve desired outcomes.

Indicators are observable, measurable characteristics or changes that represent achievement of an outcome.

Outcomes are the impact, change or benefit that result from implementing certain activities or services.

Goal:

Enhance the network of support services for families with children ages 0 to 5 years.

Result: Mono County children 0-5 are educated to their greatest potential.

Strategies:

Provide the following county-wide services:

- Home visiting
- Child care quality
- School readiness
- Peapod Playgroups

Indicators:

- Number and percent of children in households where parents and other family members are receiving child-development and parenting education.
- Number and percent of children 6 months to 5 years old screened for developmental delays.
- Number and percent of children served in home child care settings and childcare centers that exhibit moderate to high quality as measured by a quality index.
- Number and percent of licensed child care providers in Mono County advancing on the Child Development Permit Matrix.

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- Number and percent of licensed center and family child care spaces per 100 children.
- Number and percent of children “ready for school” upon entering Kindergarten.
- Number and percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry.
- Number and percent of children receiving Kindergarten transition support.
- Number and percent of entering Kindergarten students assessed for school readiness prior to entry.

Outcomes:

- Improved parental knowledge, understanding, and engagement in promoting their children’s development.
- Improved screening and intervention for developmental delays, disabilities, and other special needs.
- Improved quality and availability of childcare providers.
- Improved school readiness.

Result: All Mono County children 0-5 are healthy.

Strategies:

Provide the following county-wide services:

- Lactation education and support
- Home visiting
- Oral health education and support
- School readiness
- Child care quality
- Peapod Playgroups

Indicators:

- Number and percent of children where breastfeeding is successfully initiated and sustained.
- Number and percent of children 0 to 5 years of age who are in the expected range of weight for their height and age, or BMI.
- Number and percent of children who regularly access preventive dental care.
- Number and percent of children at Kindergarten entry with untreated dental problems.
- Number and percent of prenatal women who receive dental hygiene education.
- Number and percent of children ages 1 or older who receive annual dental screenings.

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- Number and percent of children in families provided with information about appropriate community services.

Outcomes:

- Improved parental knowledge, understanding, and engagement in their children's physical and mental health.
- Improved access to healthcare services for children 0-5.
- Increased breastfeeding rates.

Financial Plan

As of July 1, 2013, the First 5 Mono County Children and Families trust fund had an ending fund balance of \$541,125. All of these funds have already been committed to programs and services for children and families in the fiscal year 2013-14 and beyond. The challenge becomes how to manage the remaining resources, and new funds allocated to Mono County through the Prop 10 system, in a way that allows the strategies described in this plan to be successfully implemented and sustained for long enough to allow measurable improvements in the well-being of young children.

The State Commission has been providing an annual augmentation to support small county operations, which has allowed the Commission to free up tax revenues for programs. The rationale for this allocation was to address the administrative burden on small counties, who must use a proportionately greater share of their tax revenues to provide basic operations, including administrative services, planning, outreach, and evaluation. Currently, First 5 Mono County receives small county augmentations based on the amount of funds in First 5 California's unallocated account, current births, and 0-5 population in the county— approximately \$185,000 per year (a drop from previous funding levels of \$200,000 per year). The State Commission has committed to continuing these augmentations, at some level, through FY 2013-2014 for eligible counties, which includes Mono County. The state commission is currently reexamining its small county augmentation calculation and commitment.

In August of 2008 the Commission established a policy to set a minimum fund balance of no less than one year's current revenue thus allowing the commission to sustain program operations or close them out, should it be necessary. Revenues continue to decrease due to an approximate 3% annual decline in tobacco tax revenue. Current annual revenue projections from tobacco tax and small county augmentations are: \$292,376. Using the current annual revenue (\$292,376), the threshold set in 2008 is predicted to be crossed early in FY 2017-18.

To continue funding current programs, the Commission has actively sought—and succeeded in forging—fiscal partnerships with other local agencies. The Commission will prioritize funding programs that are able to leverage Commission funding to draw resources from other sources (such as local government, federal Medicaid, the State Commission, or other state funds). The Commission will encourage and assist programs in seeking funding from other sources to assure sustainability. Finally, the Commission will continue to seek funds from additional sources (aside from Proposition 10 revenues, Proposition 63 and CAPIT funds) to sustain the activities in its strategic plan.

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The Commission has made significant, successful investments in home visiting and school readiness services. Funds have been allocated below to refine and continue these existing strategies, as well as establish new services that address gaps identified through data gathered from the home visiting and school-linked service systems.

The Commission prioritized program areas and individual programs at its Strategic Planning Retreat. The program areas deemed of highest priority are: 1. Home Visiting; 2. Family Behavioral Health; and 3. School Readiness. The highest priority programs are: 1. Welcome Baby; 2. Peapod Playgroups; and 3. (tie) Parenting Partners and Summer Bridge/ pre-kindergarten assessments. As revenues decline, these priorities will help determine which programs are of highest importance to continue funding.

In compliance with state law, First 5 monies will be used only to supplement existing levels of service and/or create new services, and not to fund existing levels of service. No monies from the Children and Families Trust Fund will be used to supplant state or local General Fund money for any purpose. During the next five years (beginning in July 2014), the Commission will dedicate funds aligning with the objectives of this strategic plan, using the following estimated guidelines:

Strategic Objective	5-Year Investment	Percent of 5-year Investment
1. Home visiting services	\$676,845	34%
2. School readiness services	\$394,210	19%
3. Child Care Quality	\$177,000	9%
4. Oral health services	\$18,500	1%
5. Family Behavioral Health	\$150,000	7%
6. Child Safety	\$32,000	2%
7. Commission Operations/Support* <ul style="list-style-type: none"> Administrative costs – not to exceed 20% of total operations budget Program – varies, approximately 7% annually Evaluation varies, approximately 3% annually Misc.(county counsel and audit) 	\$316, 740 (16%) \$158, 370 (8%) \$52,790 (3%) \$35,000 (2%)	28%
*Commission Operations/Support costs are categorized as Administrative, Program, and Evaluation Costs, consistent with the definition of these functions as defined in the First 5 Financial Management Guide. The percent of administrative costs that may be spent on administrative functions in a fiscal year shall be no more than 20% of the Mono Commission's total operating budget.		
Total	\$2016,455	

Summary

Children and Families in Mono County have benefited from myriad services provided by First 5 Mono and collaborations including First 5 for almost 15 years. While multiple services are provided, and have been for many years, parents and community members feel a need for more: 1) opportunities to gather; 2) childcare and early learning opportunities; and 3) early literacy services. First 5 will continue to prioritize the services parents and community members want within the boundaries of its funding sources. The Commission prioritized its investments by program areas—which encompass strategies to address the most commented upon services during the planning process: 1) Home Visiting; 2) Family Behavioral Health; and 3) School Readiness.

As this strategic plan is implemented, First 5 will work with community agencies to improve the indicators in the Strategic Plan. Annual evaluation reports to the Commission at public hearings will provide data demonstrating First 5 Mono's effectiveness at improving indicators, providing services county-wide, and meeting its overarching goal of enhancing the network of support services for families with children ages 0 to 5 years. Evaluation results over the next five years will also help guide the next strategic planning process.

Appendix 1: Summary of Community Input from the 2013 Strategic Plan Update Process

Minutes and correspondence from all public hearings, written comments, community meetings and focus groups are available by contacting the Commission office in Mammoth Lakes.

Compiled comments from all focus groups

What participants like about First 5 programs:

Peapod

- Socialization with kids same age (7)
- Safe indoor space to play-especially in the winter (5)
- Child looks forward to (4)
- Socialization with other parents (4)
- Forming friendships (3)
- Learn about the community (2)
- No Charge (2)
- In-community services (2)
- Decreases isolation
- Beneficial and necessary
- Family oriented
- Learning & education
- Helpful
- Vent frustrations & triumphs
- Not having to commit
- Speakers
- Parent-child interaction
- Art projects
- Toys
- Ideas about parenting topics

Home Visiting

- Support, reassurance (3)
- normalization of parenting (2)
- learning about positive reinforcement
- non-judgmental
- Early identification of special needs
- Someone coming to the house for support
- Really care about my child

Café Mom

- Good for newborns (2)

Round Up

- Get excited about Kindergarten

Story Hour

- Good resource

Tiny Toes

- answered a lot of new mom questions (would like it to resume)

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Participants' biggest challenges are:

- Isolation (3)
- No preschool (2)
- Not a lot to do (2)
 - suggestions: museums, sports, ballet, swim lessons

Peapod

- Lack of participation (2)
- Scheduling (doesn't always work with part-time job)
- On days when most dads can't come
- Finding time to participate

Participants' memorable experiences in First 5 programs are:

Peapod

- Leader is the reason mom put son in preschool (2)
- Parachute (2)
- When there were a lot of kids (2)
- Connections with other parents, friendships
- Interaction for caregivers
- Nature bracelets (tape bracelets with objects from nature stuck on them)
- Leader provides activity ideas
- Halloween party (32 kids!)
- Organized activities-peapod

Songs

- Socialization
- Arts & crafts

Home Visiting

- Book to record development
- modeling dealing with two kids
- doing a visit at her own house

Other programs

- Thanksgiving luncheon at Café Mom (2)
- How to sooth & massage a baby-Tiny Toes

What would you change to make the programs better?

Peapod

- More frequent groups, (6)
 - Suggestions: year round. Longer groups, more times a week
- Open enrollment (2)
- Do measuring activities, cooking (2)
- Have 2 groups separated by age (2)

- More participation from dads-playgroups & home visiting (2)
- Permanent facility (2)
- Better communication about programs
- Help getting more attendance
- More manpower & advertising
- Don't allow everybody-peapod
- Pumpkin decorating activity

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- Visit community places, like fire stations, once a month

Community needs participants feel families face are:

- Indoor park, recreation center (7)
- Childcare (6)
- More activities, classes (5)- swimming, art, ballet, sports
- Early childhood Love & Logic (3)
- Child-based entertainment (musician)
- Timely heating assistance, emergency services
- Kids Committee for the Antelope Valley (Four designated parents, conduct quarterly events)
- Picnic area that is covered
- Dyslexia education & training (for First 5, Peapod Leaders, & Preschool teachers)
- Playground in Mono City
- Tell moms at the hospital about all the programs offered
- A family area in the Village
- More preschools
- Swimming pool
- Target

“Invest In....” Cards**Themes:**

Childcare facility (6)
 Gathering Opportunities (5)
 Indoor play facility (4)
 Early literacy (3)
 Classes (2)
 Outdoor play equipment (2)
 Breastfeeding (2)

Other topics:

Teen parenting classes
 Covered picnic area
 Curriculum for child care providers
 Collaboration with IMACA targeting child care providers
 Parent education
 Home visiting
 Hispanic specific connections for school readiness
 Summer bridge
 Child entertainment (musical)

Appendix 2: Description of Mono County

Mono County is located south of Lake Tahoe on the eastern side of the Sierra Nevada Mountains. With over 3,000 square miles and a population a bit over 14,000, it is rural in character. Two of the county's 4 passes typically close through the winter, contributing to its geographic isolation.

While the Latino population increased consistently from 1995-2005, the percentage of Latino families currently remains at about 50% and is concentrated in communities whose economies are tourism-based (Mammoth Lakes, June Lake, and Lee Vining). There are three Paiute Tribes—one without federal recognition—and two American Indian Reservations (in Benton and Bridgeport).

Geographic isolation and limited career opportunities are challenges families in Mono County face. Other challenges include: access to medical specialists, high-quality child care, and preschool in the most rural communities (Benton and Bridgeport).

Collaboration between varied agencies, schools, service providers, businesses, the community and faith organizations is common. The small population facilitates easy communication between groups. Residents are quick to help one another and solve issues facing the community.

Mono County is a strikingly beautiful place. The Sierras offer hiking, fishing, hunting, climbing and skiing. Families have the opportunity to know their neighbors, and enjoy low crime rates.

Appendix 3: Committees and Collaborations

Below is a list of coalitions, task forces and committees in which First 5 Mono participates that work to promote health and wellness for families in Mono County

Breast feeding Taskforce

Co-Chairs: Katie Armstrong, Nurse-Mammoth Hospital Labor & Delivery
Stephanie Riley, Dietician, Mammoth Hospital

Purpose: Planning for breastfeeding support in Mono County

Members:

- First 5 Mono
- Mammoth Hospital Labor and Delivery
- Mono County Women Infants and Children

Child Abuse Prevention Council

Chair: Barbara Miller, Program Director—MUSD Husky Club

Coordinator: Didi Tergeesen, Mono County Office of Education

Purpose: Provide a forum for interagency cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse cases.

Members:

- First 5 Mono
- Inyo Mono Advocates for Community Action
- Mono County Health and Social Services Departments
- Parent and Community Representatives
- Wild Iris

Child Care Planning Council

Chair: Cindy Duriscoe, Director, Child Development and Family Services—Inyo Mono Community Advocates

Purpose: Planning for improvement of child care options in Mono County

Members:

- First 5 Mono
- IMACA Community Connection for Children
- Mammoth Elementary School Husky Club
- Mammoth Kids Corner
- Mono County Health Dept.
- Mono County Office of Education
- Mono County Social Services Dept.
- Parents/consumers of child care

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Chronic Disease Taskforce

Chair: Nancy Mahanna

Purpose: Heighten the community's awareness of chronic diseases and their risk factors; improve the community's access to chronic disease resources, including screening, education, health care services, and elimination of health disparities; Use innovative evidence based strategies to promote healthy lifestyle choices that prevent chronic disease; and advocate for policies that support healthy lifestyles and healthy communities.

Members:

- Inyo County Tobacco Control Program Director
- Mammoth Community Water District Risk Manager
- Mammoth Hospital: Community Relations and Clinic Manager
- Mammoth Lakes Foundation Student Housing
- Mammoth Mountain Ski Area: Risk Management
- Mammoth Vons Risk Manager
- Mono County: Health Officer, Health Promotion Division Manager, Public Health Risk Management, and Behavioral Health

Inter-Agency Coordinating Council (ICC)

Chair: Jenni Huh, SELPA Director-Mono County Office of Education

Purpose: Coordinates services for special needs children ages 0-3

Members:

- | | |
|---|---------------------------------------|
| • First 5 Mono | • Mammoth Hospital |
| • Heart to Hand Family Resource Center | • Mono County Health Dept. - CCS |
| • IMACA Community Connection for Children | • Mono County Behavioral Health Dept. |
| • IMACA Head Start | • Mono County Office of Education |
| • Kern Regional Center | • Mono County Social Services Dept. |

Multi-Agency Leadership Council (MAC)

Chair: Stacey Adler, Mono County Superintendent of Schools-Mono County Office of Education

Purpose: To create procedures regarding matters of safety and security

Members:

- | | |
|--|-----------------------------------|
| • Department of Social Services | • Mammoth Lakes Police Department |
| • Disabled Sports Eastern Sierra | • Mammoth Mountain Ski Area |
| • Eastern Sierra Unified School District | • Mammoth Unified School District |
| | • Mono County Behavioral Health |

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- Mono County Court
- Mono County District Attorney
- Mono County Health Department
- Mono County Office of Education
- Mono County Probation
- Mono County Sherriff
- Wild Iris

Oral Health Taskforce

Chair: Hilary Bayliss, Health Program Manager-Mono County Health Department

Purpose: Planning for the improvement of oral health in Mono County

Members:

- DDS Comfort
- DDS Schrage
- First 5 Mono
- IMACA Head Start
- Mammoth Hospital & Clinics
- MCOE School Nurse
- Mono County Health Department
- Mono County WIC
- Sierra Park Dental Clinic

Safe Kids California, Mono Partners

Coordinator: Didi Tergeesen, Mono County Office of Education

Purpose: Planning for improvement of child safety in Mono County

Members:

- California Highway Patrol
- First 5 Mono
- Mammoth Hospital
- Mammoth Lakes Fire Department
- Mammoth Lakes Police Department
- Mammoth Mountain Ski Area
- Mono County Health Department
- Mono County Office of Education
- Mono County Sheriffs

Strengthening Families

Chair: Didi Tergeesen, Mono County Office of Education

Purpose: Planning for strengthening families in Mono County

Members:

- First 5 Mono
- Mono County Behavioral Health
- Mono County Office of Education
- Mono County Social Services

First 5 Mono 2014-19 STRATEGIC PLAN

Toiyabe Indian Health Project

Chair: Dale “Chad” Delgado, Jr., Tribal Chair-Bishop Paiute Tribe

Purpose: Provide healthcare and promote wellness to Indian Communities

Members:

- Big Pine Paiute Tribe of the Owens Valley
- Bishop Paiute Tribe
- Bridgeport Indian Colony
- Fort Independence Indian Reservation
- Lone Pine Paiute-Shoshone Reservation
- Timbisha Shoshone Tribe
- Utu Utu Gwaitu Paiute Tribe

First 5 Mono Children and Families Commission

Chair: Stacey Adler, Superintendent of Schools-Mono County Office of Education

Purpose: Oversee the distribution of First 5 funds to benefit children 0-5

Members:

- Stacey Adler, Superintendent of Schools-Mono County Office of Education
- Kim Escudero, Pediatrician-Sierra Park Pediatrics
- Karin Humiston, Director- Mono County Probation
- Byng Hunt, Mono County Board of Supervisors
- Rick Johnson, Mono County Public Health Officer
- Barbara Miller, Program Director-MUSD Husky Club
- Jeanne Sassin, Teacher-Lee Vining Elementary School

Revenue	2011-12 ACTUAL	2012-13 ACTUAL	Current 2013-14	Forecast 2014-15	Forecast 2015-16	Forecast 2016-17	Forecast 2017-18	Forecast 2018-19	Total 5 year income
Prop 10 tax revenue	\$99,660	\$106,721	\$107,763	\$100,013	\$97,628	\$93,814	\$91,000	\$88,270	\$470,724
Small County Augmentation	\$210,380	\$202,781	\$184,604	\$184,604	\$184,604	\$184,604	\$184,604	\$184,604	\$923,020
Surplus Money Investment Income (SMIF) estimate	\$40	\$38	\$27	\$27	\$27	\$27	\$27	\$27	\$135
Home Visiting Services: CAPIT Grant (Child Abuse Prevention)		\$29,882	\$29,882	\$29,882					\$29,882
Peapod Program (Partnership of F5M & Mono Mental Health)	\$41,493	\$40,000	\$40,000	\$40,000					\$40,000
Child Care Quality: CARES Plus	\$41,968	\$34,330	\$40,000	\$40,000	\$40,000				\$80,000
Child Care Quality: Child Signature Project		\$33,838	\$57,000	\$57,000					\$57,000
Safe Kids Grant			\$2,500						
Miscellaneous Income	\$4,789	\$290	\$500	\$900	\$900	\$900	\$900	\$900	\$4,500
Interest on First 5 Mono Fund Balance	\$8,388	\$7,003	\$5,410	\$5,232	\$4,746	\$3,631	\$2,578	\$1,400	\$17,586
Total	\$406,718	\$454,883	\$467,686	\$457,658	\$327,905	\$282,976	\$279,108	\$275,200	\$1,622,847
Expense	2011-12 ACTUAL	2012-13 ACTUAL	Current 2013-14	Forecast 2014-15	Forecast 2015-16	Forecast 2016-17	Forecast 2017-18	Forecast 2018-19	Total 5 year investment
Home Visiting Services: (WBI; B/F Promotion; CAPIT Grant)	\$91,170	\$129,793	\$130,811	\$130,151	\$133,051	\$136,151	\$139,451	\$142,951	\$681,755
School Readiness (ESUSD;MUSD;RAR;F5M Coordination)	\$131,390	\$105,017	\$76,692	\$80,617	\$81,317	\$82,067	\$82,867	\$83,717	\$410,585
Peapod Program (Partnership of F5M & Mono Behavioral Health)	\$35,786	\$47,625	\$45,106	\$45,749	\$30,000	\$30,000	\$30,000	\$30,000	\$165,749
Child Care Quality: CARES Plus	\$59,360	\$51,578	\$60,000	\$60,000	\$60,000				\$120,000
Child Care Quality: Child Signature Project		\$33,838	\$57,000	\$57,000					\$57,000
Oral Health Services	\$17,698	\$12,556	\$6,379	\$5,570	\$3,700	\$3,700	\$3,700	\$3,700	\$20,370
Safe Kids Partners			\$9,000	\$7,000	\$7,000	\$7,000	\$6,000	\$5,000	\$32,000
Evaluation/Assessments to identify gaps in services		\$1,194	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
<i>Commission Operations/Support -- Administration</i>	\$69,022	\$57,835	\$54,960	\$67,497	\$69,777	\$72,837	\$76,137	\$79,677	\$365,925
<i>Commission Operations/Support -- Program</i>	\$35,663	\$27,767	\$27,480	\$33,749	\$34,889	\$36,419	\$38,069	\$39,839	\$182,963
<i>Commission Operations/Support -- Evaluation</i>	\$14,077	\$9,256	\$9,160	\$11,250	\$11,630	\$12,140	\$12,690	\$13,280	\$60,988
Commission Operations/Support -- Total	\$118,762	\$94,858	\$91,600	\$112,495	\$116,295	\$121,395	\$126,895	\$132,795	\$609,875
Misc. Program Exp. including County Counsel, & Audit	\$9,626	\$7,270	\$7,000	\$6,750	\$7,000	\$7,000	\$7,000	\$7,000	\$34,750
Total	\$463,792	\$483,729	\$485,588	\$506,332	\$439,363	\$388,313	\$396,913	\$406,163	\$2,137,084
Fiscal Year	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	
Revenues less Expenses	-\$57,074	-\$28,845	-\$17,902	-\$48,674	-\$111,458	-\$105,337	-\$117,805	-\$130,963	
Total Fund Balance (actual, estimated, & forecasted)	\$569,973	\$541,127	\$523,225	\$474,551	\$363,093	\$257,756	\$139,951	\$8,988	

Assumptions: Small county augs will continue and remain steady. & Prop 10 revenues will decline approx 3%/yr.

In August of 2008, the Commission established a policy to set a minimum fund balance of no less than one year's current base revenue (\$315,000 in 2008), thus allowing the commission to sustain program operations or close them out, should it be necessary. This threshold is forecasted to be crossed at the end of FY 2018-17

Proposed 2013-14 Budget

Revenue

Prop 10 Tax Revenue	100,013.00
Small County Augmentation	184,604.00
SMIF (Surplus Money Inv Fund)	27.00
Safe Kids California	0.00
CAPIT (Parenting Partners)	29,882.00
CARES Plus Program	40,000.00
Child Signature Program	57,000.00
Peapod Program (Prop 63 Funds)	40,000.00
Raising a Reader	5,000.00
Misc Inc (CBEC, Breast Pump Attachments, Other)	900.00
Interest on F5 Mono Fund Bal	5,232.00
Total Revenue	462,658.00

Expenditures

Welcome Baby! Home Visiting

Home Visitors Salary	36,400.00
Home Visitors Benefits	11,461.00
Admin Assistant Salary	5,151.00
Admin Assistant Benefits	751.00
Office Supplies	1,000.00
Postage	200.00
Staff Training/Travel	300.00
Mileage Reimbursement Personal	8,000.00
Other Admin & Misc Exp	70.00
Educational Support Materials	2,000.00
Indirect	6,176.30
Total Welcome Baby! Home Visiting	71,509.30

CAPIT Grant Parenting Partners

Home Visiting Staff	31,858.00
Home Visiting Supervision	2,268.00
General Operating Expenses	2,000.00
Office Supplies	1,560.00
Counseling	2,000.00
Grant Administration	2,500.00
Training/Travel/Curriculum	9,200.00
Educational Materials	1,100.00
Indirect	1,836.00
Total CAPIT Grant Parenting Partners	54,322.00

Lactation Counseling/Childbirth

Breast Pump Attachments	300.00
Lactation Counseling/Childbirth - Other	4,000.00

Total Lactation Counseling/Childbirth	4,300.00
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SR Ops (Staff,sup,com,rent,ind)

Director Salary	5,594.00
Director Benefits	2,792.00
Admin Assistant Salary	5,151.00
Admin Assistant Benefits	751.00
Mass Media	100.00
Office Supplies/Postage	1,000.00
Motorpool	300.00
Indirect	1,428.80
Total SR Ops (Staff,sup,com,rent,ind)	17,116.80

SR Comm-Run Programs

Preschool to K Transition	3,500.00
Promotional Messaging	1,500.00
Early Literacy	2,000.00
Total SR Comm-Run Programs	7,000.00

ESUSD Transition to School	8,500.00
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MUSD Transition to School	10,000.00
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Raising a Reader Mo Co Library 35,000.00

Story Time	
Leader Salary	3,600.00
Leader Benefits	500.00
Supplies	250.00
Indirect MCOE	435.00
Indirect First 5	215.00
	5,000.00

Total Raising a Reader Mo Co Library	38,000.00
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Peapod

Director Salary	1,243.00
Director Benefits	620.00
Admin Assistant Salary	5,151.00
Admin Assistant Benefits	751.00
Peapod Leaders Salary	27,886.32
Peapod Leaders Benefits	1,756.84
Office Supplies	500.00
Advertising	200.00
Training	1,900.00
Playgoup Materials	1,000.00
Mileage Reimbursement Personal	1,000.00
Indirect	3,740.82

Total Peapod	45,748.97
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CARES Plus Phase II

Coordinator Salary	20,000.00
Coordinator Benefits	9,000.00
Director Salary	1,489.00
Director Benefits	1,884.00
Operating Costs	
Support Services	1,100.00
Educational Support Materials	700.00
Copying	300.00
Office Supplies	903.00
Translation	500.00
Postage	100.00
Stipends	14,200.00
Evaluation	2,000.00
Administration Cost	
Indirect First 5	4,441.00
Indirect MCOE	3,383.00
Total CARES Plus Phase ii	60,000.00

Child Signature Project 57,000.00

Oral Health Prev / Tooth Tutor

Director Salary	1,243.00
Director Benefits	620.00
Tooth Tutor Part-time Emp	1,758.65
Tooth Tutor Benefits	78.75
Educational Support Materials	1,500.00
Indirect	370.04
Total Oral Health Prev / Tooth Tutor	5,570.43

Safe Kids Coalition 7,000.00
Evaluation 1,000.00

F5 Operations Commission

Director Salary	48,707.00
Director Benefits	25,436.00
Admin Assistant Salary	18,887.00
Admin Assistant Benefits	2,752.00
Office Supplies/Postage	2,000.00
Advertising	500.00
Rent	2,700.00
Phones	350.00
Commisioner Travel	600.00
Staff Travel	2,000.00
Indirect	9,883.20

Total F5 Operations Commission	113,815.20
F5 Association Dues	2,300.00
F5 Fiscal Audit	5,750.00
Mono County Counsel	1,000.00

Total Expenditures	509,932.71
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Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Seceretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School District

April 10, 2014

Don Clark, PhD
Superintendent
Eastern Sierra Unified School District
PO Box 575
Bridgeport, California 93517

RE: Fiscal Year 2014-15 Agreement Extension for School Readiness Services

Dear Dr. Clark:

The purpose of this letter is to offer a one year extension of the Agreement between First 5 Mono County and the Eastern Sierra Unified School District for the provision of school readiness services. As provided in Paragraph 4 of the Agreement dated July 1, 2011, the Agreement may be extended for subsequent one-year terms pursuant to the same terms and conditions set forth in the Agreement, by mutual agreement of the Parties. Please sign below to reflect your agreement.

APPROVED BY:

Mono County Children & Families Commission

Eastern Sierra Unified School District

By: _____
Commission Chair

By: _____
Don Clark, Superintendent

APPROVED AS TO FORM:

County Counsel for Commission

Attachment: Agreement #CFC-ESUSD-11-12 Jul 2011-Jun 2012



Stacey Adler, PhD
Commission Chair
Mono County Superintendent of
Schools

Kim Escudero, MD
Commission Vice-Chair
Pediatrician
Mammoth Lakes Hospital

Jeanne Sassin
Commission Seceretary
Teacher
Lee Vining Elementary School

Karin Humiston
Chief Probation Officer

Byng Hunt
Mono County Board of
Supervisors

Rick Johnson, MD
Mono County Health Officer

Barbara Miller
Program Director
Mammoth Unified School District

April 10, 2014

Superintendent Klein
Mammoth Unified School District
PO Box 3209
Mammoth Lakes, California 93546

RE: Fiscal Year 2014-15 Agreement Extension for School Readiness Services

Dear Ms. Klein:

The purpose of this letter is to offer a one year extension of the Agreement between First 5 Mono County and the Mammoth Unified School District for the provision of school readiness services. As provided in Paragraph 4 of the Agreement dated July 1, 2011, the Agreement may be extended for subsequent one-year terms pursuant to the same terms and conditions set forth in the Agreement, by mutual agreement of the Parties. Please sign below to reflect your agreement.

APPROVED BY:

Mono County Children & Families Commission

Mammoth Unified School District

By: _____
Commission Chair

By: _____
Lois Klein, Superintendent

APPROVED AS TO FORM:

County Counsel for Commission

Attachment: Agreement #CFC-MES-11-12 Jul 2011-Jun 2012

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
MONO COUNTY CHILDREN AND FAMILIES COMMISSION AND THE MONO
COUNTY OFFICE OF EDUCATION**

This Memorandum of Understanding (MOU) is between The Mono County Children and Families Commission (First 5) and the Mono County Office of Education (MCOE), the latter of which, is the lead agency of Safe Kids California Mono Partners (SKC Mono Partners).

SKC Mono Partners is operating as a partner of Safe Kids California (SKC), a member of Safe Kids Worldwide (SKW), in conducting child injury prevention activities and education consistent with the principles of SKW. The mutual goal of these organizations is the prevention of unintentional injuries to children aged 1-19 years.

It is expressly understood and agreed by both parties to this agreement that the purpose of this MOU is to set the terms for the transfer of funding in the total amount of seven thousand dollars (\$7,000) from First 5 to MCOE to both supplement the salary paid to the Safe Kids Coordinator (Coordinator) of SKC Mono Partners as well as to provide for the purchase of car seats and bike helmets as outlined below.

NOW, THEREFORE, FIRST 5 AND MCOE AGREE AS FOLLOWS:

1. In consideration of the promises made by MCOE, and subject to the terms of this MOU, First 5 agrees to pay up to a total of \$5,000 to MCOE based on annual invoices (to be sent by MCOE to First 5 by July 30 of each year) with the understanding that this portion of funding will be exclusively used to supplement up to 12 hours of the Coordinator's monthly salary at a rate not to exceed \$35.00 per hour for salary and benefits combined.
2. MCOE agrees to use the \$5,000 provided by First 5 to supplement the necessary portion of the Coordinator's monthly salary and, accordingly, that the Coordinator will adhere to all the duties and responsibilities outlined in Attachment A.
3. Additionally, \$2,000 will be given to the Coordinator to be used to buy car seats and bike helmets for children birth to five years old to be dispersed at Safe Kids events, and, if there are extra, through Safe Kids California Mono Partners member sites.
4. The Coordinator shall be an employee of MCOE, as the lead agency of SKC Mono Partners, and not an employee or contractor of First 5. As such, MCOE shall be responsible for all employment and personnel related matters and, in accordance with Attachment A, ensure that the Coordinator dedicate at least 15 business hours per month to child injury prevention activities.
5. This MOU may be amended by a writing signed by authorized representatives of the organizations mentioned herein.

6. This MOU shall be effective for three years beginning July 1, 2014 and ending June 30, 2017 unless otherwise terminated by either party.
7. The ability of the parties to enter into this MOU is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, First 5 has the option to terminate, reduce, or modify this MOU, or any of its terms within ten (10) days of notifying MCOE of the termination, reduction, or modification of available funding. Any reduction or modification of this MOU effective pursuant to this provision must comply with the requirements of this MOU.
8. This MOU shall be administered on behalf of the two organizations by the following persons, to whom any notices or correspondence concerning the MOU shall be directed:

First 5 Mono County:

Molly DesBaillets, Executive Director
365 Sierra Park Road, Bldg. M
P.O. Box 130
Mammoth Lakes, CA 93546
760.924.7626

Mono County Office of Education:

Stacey Adler, Superintendent of Schools
451 Sierra Park Road
P.O. Box 130
Mammoth Lakes, CA 93546
760.934.0031

By the signatures of their authorized representatives appearing below, First 5 Mono County and the Mono County Office of Education agree to perform and abide by the terms of this MOU.

First 5 Mono County:

By: _____

Dated: _____

Mono County Office of Education:

By: _____

Dated: _____

APPROVED AS TO FORM:
County Counsel

Item #8c

Mtg. Date 4/10/14

By: _____

Dated: _____

APPROVED FOR RISK MANAGEMENT:

By: _____

Dated:_____

Mono County Children and Families Commission SCHOOL READINESS GRANT AGREEMENT

THIS AGREEMENT is made this April 10, 2014, by and between the **Mono County Children and Families Commission** ("Commission") and the **Mono County Library Authority** ("Grantee").

RECITALS:

WHEREAS, Grantee is a Joint Powers Agency organized pursuant to the Joint Powers Agency laws of the State of California providing library services to residents of all ages, via books and audio-visuals in both English and Spanish for recreation and research, as well as computer services (including e-books and databases) and inter-library loans. Library and literacy outreach is provided to remote areas of the county via the Bookmobile, a mobile library, while a presence in each community is provided through six individual branch libraries, and,

WHEREAS, Grantee has proposed Strategies to further the Vision, Goals and Objectives in the Mono County Children and Families Commission current strategic plan; and

WHEREAS, Grantee is willing and able to continue its provision of early literacy services through its Raising a Reader Program to communities throughout Mono County in exchange for compensation from the Commission in the form of a grant; and

WHEREAS, in accordance with the Annual Project Budget included at Exhibit C, attached hereto and incorporated by this reference, Commission will provide story time services, on a schedule to be determined by the Commission and Grantee, in June Lake, Crowley Lake, Bridgeport, Coleville, and in Spanish in Mammoth to help Grantee fulfill its' Raising a Reader Program obligations.

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by Commission for the services rendered by Grantee, the parties agree to the following:

1. SCOPE OF WORK: Grantee agrees to provide all of the work described in the Scope of Work, which is set forth in Exhibit A, attached hereto and incorporated by this reference. In addition, the Grantee agrees to cooperate with Commission to complete program evaluation as set forth in Exhibit D, attached hereto and incorporated by this reference.

Substandard performance as determined by Commission staff will constitute non-compliance with this Agreement. If action to correct such substandard performance is not taken by Grantee within a reasonable period of time after notification by

Commission staff, the Commission may initiate Agreement termination procedures in accordance with paragraph 14A.

2. REPORTING REQUIREMENT: Grantee shall submit written reports required by this Agreement by the deadlines set forth in Exhibit A. Program evaluation components, as set forth in the Program Narrative (Exhibit D), may be modified by Grantee with prior approval of Commission staff.

3. PAYMENT: The maximum grant award is \$38,000 for the initial term of one year and \$38,000 for each additional year that this agreement is extended by the Commission in accordance with Paragraph 4. Grantee agrees that all funds awarded to Grantee shall be made in accordance with the following:

A. Grantee will invoice the Commission bi-annually, based on actual expenses incurred during the previous 6 months. The Expenditure Report, attached as a part of Exhibit C and substantiating documentation in the form of receipts, time sheets, etc., must accompany each invoice. In addition, Grantee shall cooperate with Commission to prepare the Program Narrative (Exhibit D) for submission with each invoice. The reporting schedule is contained in the Performance Standards, Exhibit B, attached hereto and incorporated by this reference. The Grantee will be approved to receive the total amount invoiced upon satisfactory completion of the appropriate reports. The Commission shall forward payment requests to the County Auditor/Controller within five days of approving reports.

B. Grantee agrees to expend Commission funds as outlined in the Agreement Budget, attached as Exhibit C and incorporated by this reference. The Commission will not pay for unauthorized services rendered by the Grantee, nor for claimed services which Commission Agreement monitoring shows have not been provided as authorized. If Commission has advanced funds for services which, following consultation with Grantee, it later determines to have not been provided, Grantee shall refund requested amounts within thirty days of demand by Commission. The Commission has the option of offsetting such amounts against future payments due to Grantee.

C. Grantee is permitted a budget variation of up to ten percent (10%) for each major budget line item for the Agreement period. Any larger budget variation must receive prior Commission approval.

D. Expenditure Reports (Exhibit C) shall be submitted to the Commission with full documentation of all work performed and all reimbursable expenses incurred. Labor expenditures need documentation to support time, subsistence, travel and field expenses. No expense will be credited toward Agreement performance without adequate documentation. This documentation will include, but not be limited to, receipts for material purchases, rental equipment and subcontractor work.

4. AGREEMENT TERM: The term of this Agreement shall be from July 1, 2014, to June 30, 2015, unless sooner terminated as provided below. By mutual

agreement of the Parties, this Agreement may be extended for subsequent one-year terms pursuant to the same terms and conditions set forth herein. Any extension pursuant to this paragraph shall be agreed-upon in writing prior to the expiration of the then-existing term.

5. **MAXIMUM COST TO COMMISSION:** Notwithstanding any other provision of this Agreement, in no event will the cost to Commission for the work to be provided herein exceed \$38,000 per year that this Agreement remains in effect.

6. **STATE REQUIREMENTS AND NONAPPROPRIATION:** This Agreement is funded by a Mono County Children and Families Commission Grant with monies from the California Children and Families Trust Fund (Health & Safety Code §§ 130100-130155). The State of California, may, through the California Children and Families Commission, enact requirements that affect the performance of the Grantee. If the State does impose new obligations affecting the performance of this Agreement, Commission reserves the right to amend the Agreement as necessary to comply with state requirements. Grantee will be notified at least thirty (30) days in advance if new requirements are to be imposed. Grantee may terminate this Agreement during that thirty-day notice period if it determines the new requirements to be infeasible to perform.

Commission reasonably believes that California Children and Families Trust Fund monies will be available to fully fund this Agreement for its term. In the event, however, no funds or insufficient funds are available for payment, then the Commission will immediately notify Grantee of such occurrence and the Agreement may be terminated upon twenty (20) days notice. After this Agreement is terminated under these provisions, Commission shall have no obligation to make further payments except that Commission shall pay Grantee for all services rendered and costs incurred in the performance of its duties hereunder prior to the date of termination.

7. **INSURANCE:**

A. General Liability. Grantee shall procure and maintain, during the entire term of this Agreement, a policy of Comprehensive General Liability Insurance which covers all the work and services, including operations, products, and completed operations as applicable, to be performed by Grantee under this Agreement. Such policy shall provide limits of not less than one million dollars (\$1,000,000.00) combined single limit (CSL) per occurrence. Such policy will not exclude or except from coverage any of the services and work required to be performed by Grantee under this Agreement. The required policy of insurance shall be issued by an insurer authorized to sell such insurance by the State of California, and have at least a Best's policyholder's rating of AA or AA+. Prior to commencing any work under this agreement, Grantee shall provide the Mono County Children and Families Commission: 1) a certificate of insurance evidencing the coverage required; (2) an additional insured endorsement applying to Mono County and the Mono County Children and Families Commission, their agents, officers and employees; and 3) a notice of cancellation or change of

coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to the Mono County Children and Families Commission .

B. Automobile/Aircraft/Watercraft Liability Insurance. Grantee shall provide Comprehensive Automobile/ Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$300,000.00 combined single limit per occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. This coverage may be waived by Mono County Risk Management in writing if it is determined there is no significant exposure to these risks.

C. Professional Errors and Omissions Liability Insurance. Grantee shall provide professional liability insurance in an amount of not less than one million dollars \$1,000,000.00 each occurrence/one million (\$1,000,000.00) policy aggregate.

If professional liability coverage is written on a claims-made form:

1. The "Retro Date" must be shown, and must be before the date of the Agreement or the beginning of Agreement work. 2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement work. 3. If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the Agreement effective date, the Grantee must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Agreement work.

D. Deductible and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared and approved by Mono County. If possible, the Insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to Mono County and Mono County Children and Families Commission, their agents, officers, employees and volunteers; or the Grantee shall provide evidence satisfactory to Mono County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

Failure to provide and maintain the insurance required by this Agreement will constitute a material breach of the agreement. In addition to any other available remedies, the Commission may suspend or recover payments to the Grantee for any work conducted during any time that insurance was not in effect and until such time as the Grantee provides adequate evidence that Grantee has obtained the required coverage.

8. **WORKER'S COMPENSATION:** The Grantee acknowledges that it is aware of the provisions of the Labor Code of the State of California which require every employer to be insured against liability for worker's compensation or to undertake self insurance in accordance with the provisions of that Code and it certifies that it will

comply with such provisions before commencing the performance of the work of this Agreement.

9. **NONDISCRIMINATORY EMPLOYMENT:** In connection with the execution of this Agreement, the Grantee shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability or on any other basis prohibited by state or federal law. This policy does not require the employment of unqualified persons.

10. **SUBAGREEMENTS:** The Grantee shall not subcontract any portion of the work required by this Agreement without prior written approval of the Commission except for any subcontract work identified herein.

11. **ASSIGNMENT:** The rights, responsibilities and duties under this Agreement are personal to the Grantee and may not be transferred or assigned without the express prior written consent of the Commission.

12. **BOOKS OF RECORD AND AUDIT PROVISION:** Grantee shall maintain on a current basis, complete books and records relating to this Agreement. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. These documents and records shall be retained for at least three years following expiration of this Agreement, including all extensions. Grantee will permit Commission to audit all books, accounts or records relating to this Agreement including all books, accounts or records of any business entities controlled by Grantee and any subcontractors for the Agreement.

Upon reasonable notice to Grantee by Commission, an audit may be conducted on Grantee's premises or, at Commission's option, Grantee shall provide all books and records pertaining to its performance of this Agreement within fifteen (15) working days upon receipt of written notice from Commission. Grantee shall additionally make itself available to the auditor to answer any questions regarding Grantee's performance of this agreement that auditor feels are necessary in order to conduct or expedite the audit. Grantee shall refund any moneys found by the auditor to have been erroneously charged, but only if Grantee is first given reasonable notice of, and a full and fair opportunity to explain, the circumstances giving rise to the auditor's belief that the moneys were erroneously charged. If Commission requires an audit due to errors on the part of the Grantee, and if that audit reveals that Grantee has erroneously received moneys from the Commission which it must refund in accordance with this paragraph, Grantee shall be liable for the reasonable costs of the audit in addition to any other penalty required by law to be imposed.

13. **TIME OF COMPLETION:** Time is of the essence with respect to this Agreement. Grantee agrees to commence and to complete the work within the time schedules outlined within this Agreement.

14. **TERMINATION:**

A. If the Grantee fails to provide in any manner the services required under this Agreement or otherwise fails to comply with the terms of this Agreement or violates any ordinance, regulation or other law which applies to its performance hereunder, then the Commission may, after giving written notice to Grantee, and fifteen (15) calendar days to cure or correct the failure, terminate this Agreement. Such time to cure shall not be required, if the Commission determines that immediate termination is necessary for the protection of public health or safety. In the event of termination pursuant to this subsection, the Commission reserves the right to withhold payment for services not satisfactorily performed and/or to demand repayment of funds paid in advance for services not performed or not satisfactorily performed. Repayment shall be made within thirty (30) calendar days of a written request by Commission and Grantee's repayment obligation shall survive termination of this Agreement.

B. Either party may terminate this Agreement with or without cause and for any reason whatsoever by giving the other party thirty (30) calendar days written notice. In the event of termination pursuant to this paragraph, the Grantee shall be paid for services performed to the date of termination in accordance with the terms of this Agreement. Grantee shall refund any moneys advanced to it by the Commission which moneys have not been spent by Grantee or which constitute prepayment for services that have not been performed. Repayment shall be made by Grantee within thirty (30) calendar days of termination, and such obligation survives termination of this Agreement.

C. For purposes of this Section 14, calendar days shall be counted from the date of mailing.

15. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in performance of the work under this Agreement, the Grantee, and the agents and employees thereof, shall act as an independent Contractor and not as officers, employees or agents of the Mono County Children and Families Commission.

Except as expressly provided in Attachment A, Grantee has no authority or responsibility to exercise any rights or power vested in the Commission. No agent, officer, or employee of the Commission is to be considered an employee of Grantee. It is understood by both Grantee and Commission that this Agreement shall not, under any circumstances, be construed or considered to create an employer-employee relationship or a joint venture.

Grantee, its agents, officers, and employees are, and at all times during the term of this Agreement shall, represent and conduct themselves as an independent Contractor, and not as employees of the Commission.

16. TITLE TO PROPERTY: At the conclusion of this Agreement, title to all expendable and nonexpendable personal or real property purchased with Commission funds shall vest with the Grantee if written certification is made to the Commission that

the property will continue to be used for grant-related purposes and the Commission approves such vesting with the Grantee in writing.

If the above-noted certification is not made or the Commission disapproves such vesting, title to all property with an aggregate or individual value of \$1,500 or more shall vest with the Commission; in that event, the Grantee shall await and follow specific written instructions from the Commission regarding transfer of title or disposition of the property.

17. AMENDMENT: This Agreement may be amended or modified only by written agreement of all parties.

18. AUTHORITY TO AGREEMENT: The undersigned person warrants that he or she has the authority to enter into this Agreement on behalf of the Grantee.

19. JURISDICTION AND VENUE: This Agreement shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Mono County, California.

20. INDEMNIFICATION:

Grantee shall indemnify, defend and hold harmless, Mono County and the Mono County Children and Families Commission and their agents, officers, and employees, from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this Agreement by Grantee, or Grantee's agents, officers, or employees. Grantee's obligation to defend, indemnify, and hold the County, of Mono and the Commission, their agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Grantee's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of the Grantee, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Grantee's obligation to defend, indemnify, and hold the County of Mono and the Mono County Children and Families Commission, their agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Grantee to procure and maintain a policy of insurance.

21. FUNDING LIMITATION:

The ability of the Commission to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, Commission has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or

modification of this Agreement effective pursuant to this provision must comply with the requirements of paragraph 17 above.

22. COMPLIANCE WITH APPLICABLE LAWS: The Grantee shall comply with any and all state and local laws affecting the services covered by this Agreement.

23. NOTICES: Notices shall be sent, first class mail, to Commission at the following location:

**Mono County Children and Families Commission
P.O. Box 130
Mammoth Lakes, California 93546**

Notices shall be sent, first class mail, to Grantee at the following address:

**William H. Michael, County Librarian
Mammoth Lakes Library
PO Box 1120
Mammoth Lakes, California 93546**

24. TAX STATUS: A Grantee, which is a nonprofit organization, shall possess a "Letter of Good Standing" from the Secretary of State's Office and covenants that it will keep such status in effect during the full term of this agreement.

25. ACKNOWLEDGEMENT OF FUNDS: Grantee shall acknowledge the grant from the Mono County Children and Families Commission in all statements or printed materials funded with grant monies. The acknowledgement shall be worded as follows: *Made possible by a grant from First 5 Mono County.*

26. ENTIRE AGREEMENT AND AMENDMENT: This Agreement and its attachments contain the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set for herein. This Agreement may be altered, amended or modified by writing signed by both of the parties and by no other means.

27. EXECUTION OF COUNTERPARTS: This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original, and all such counterparts, or as many of them as the parties shall preserve, shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date: _____.

APPROVED BY:

APPROVED BY:

Mono County Children & Families Commission

By: _____
Commission Chair

Mono County Library Authority

By: _____
William H. Michael,
Mono County Library Authority

APPROVED AS TO FORM:

By: 
County Counsel for Commission

By: 
Mono County Risk Management

SCOPE OF WORK:**MONO COUNTY LIBRARY AUTHORITY
RAISING A READER PROGRAM**

The Mono County Library provides free library services to residents and visitors of Mono County at seven branch locations. They also provide library services to outlying communities and neighborhoods through visits of their Bookmobile.

Through Commission Funding, Mono County Library will continue to implement Raising A Reader throughout Mono County, including the Mammoth Elementary School catchment area (Mammoth and Crowley); Antelope Elementary School catchment area (primarily Topaz, Coleville, and Walker communities, and the Marine Corp Mountain Warfare Training Center housing area); Bridgeport Elementary School catchment area; and the Lee Vining Elementary School catchment area (primarily Lee Vining, June Lake, and Mono City communities). In addition, Mono County Library will continue to offer in-kind early literacy services through their regularly funded activities.

Funded Activities:*Service Delivery*

- Purchase Raising A Reader (RAR) materials including but not limited to books, bags, videos and training kits for program implementation in the service areas.
- Provide outreach to parents, center and home-based child care providers, school and library personnel, and others on the program components and their roles.
- Bring the RAR book bag program and other materials to a minimum of 8 preschool centers/child development homes, and 4 library branches within the service areas, impacting a minimum of 200 children and their families. Materials will be distributed bi-weekly/weekly to these locales, to attract and retain participants and help increase the literacy levels of participants. Participating providers will be required to participate in 4 hours of training per year, provided by the RAR coordinator, to learn engaging reading techniques. Providers will also receive mandatory observation twice a year by the RAR coordinator.
- Provide weekly story times at the Mammoth, Bridgeport, and Coleville area library sites for children 5 years and under. Consider including Crowley and June Lake library branches if there is sufficient participation. The RAR coordinator will provide training and support for branch leaders.
- Make the RAR Book Bag program available to parents visiting Mono County libraries. In addition, make the program available to parents and caregivers in the Marine Mountain Training Center Housing Area.
- Identify and expand to potential new preschools, family child care homes, and other organizations and venues, for participation in RAR.
- Provide orientations to parents, center and home-based child care providers, school and library personnel, and others on the program components and their roles. Provide ongoing support to preschool staff, parents, and other program partners to maintain program integrity and supply support and replacement materials.

Evaluation

- Collect and maintain documentation on client participation and service delivery, including demographic data on the age, language, and ethnicity of participants.
- Engage and orient participating sites to assist with performing evaluation activities.
- Conduct written or phone surveys with program participants each year to assess program effectiveness, and submit completed survey data to First 5 staff.

RAR Program Description

Overall, the program will aim to achieve the following outcomes:

- Increase exposure to literacy/pre-academic and developmental opportunities for children.
- Increase exposure to print material, pre-academic and group experiences for children.
- Increase reading to children and early literacy skills.

RAR aims to increase the number of families who read with their young children frequently and routinely each week. Via a variety of strategies, bright red book bags filled with age-appropriate, literarily-acclaimed picture books are rotated home weekly/bi-weekly or monthly. The books come from a stock of more than 200 literarily-acclaimed books that feature appealing artwork, age-appropriate language and multicultural themes.

RAR follows these steps:

1. Provide Books Via an Appealing Approach: Based on regular assessments, and on an as-needed basis, the RAR Coordinator delivers literarily-acclaimed picture books into child care centers, family child care homes, and other venues, to then be distributed to children to bring home, including bilingual books for the Spanish-speaking families and English-speaking families.

2. Motivate Parent Involvement: RAR teaches parents that there really is a best place to read to their child, and that place is the parent's lap. Each family is given a playful, parent training video, which particularly encourages fathers, poor readers, and parents with limited-English proficiency to engage with their child around a book. By its structure, RAR helps parents enhance their ability to facilitate their child's development of cognitive, language comprehension and expressive language skills, while promoting learning readiness.

3. Create Community Systems to Support Reading to Children: RAR works through program staff and librarians to teach the importance of regular reading with children to child care providers and parents, who will be trained to effectively "Read Aloud" and share a picture book with a child.

4. Develop a Routine of Reading in the Home: Through regular encouragement by child care providers and "cycling" of alluring books given directly to children, the program will encourage parents and caregivers to spend quality, daily time with their children. The activity fosters strong, positive attachments with caregivers as evidenced by research.

RAR uses the following materials (Classroom Kit):

Book Bags filled with the highest quality children's literature selected by early childhood experts and children's librarians. Each sturdy bag contains 4 books: 2 in English (including some wordless), one bilingual (Spanish), and a "supplement book" that is specific to the cultural needs of the family.

Read Aloud: Share a Book With Me Family Video: An instructional video (available in Spanish) will be given to each family to help family members acquire read-aloud skills. The video helps them understand that the many different, effective and fun ways to share a book even if their own reading skills may not be highly developed.

Teacher/Provider Curriculum Kit: Preschool teachers and other potential "deliverers" will be equipped with curriculum materials for proper implementation and for integration into classroom/home activities. Contents include a Teacher Guide for properly managing the book bag system as it rotates through the home and classroom, Idea Book of enrichment activities to be integrated into classroom/home visiting curricula and sent home (bilingual in English/Spanish) for parents to enjoy, sheets of stickers and program videos (English and Spanish) which introduces the program to the providers. Providers in turn use the video to introduce the program to families.

Library Book Bags: At the end of a year, each participating child will be presented with a blue book bag that they are allowed to keep and encouraged to use when making trips to their local library.

Refresher Support Materials: Support materials replenish any lost or damaged items from the previous year and include new picture books, red bags, family videos, blue library bags, bilingual parent letters, refrigerator magnets and stickers to re-introduce the program to new and returning families.

Performance Standards

The Grantee shall carry out this agreement in accordance with the following standards:

1. The Grantee will maintain timely and accurate records reflecting service levels, participant characteristics, service outcomes and expenditures under the terms of this Agreement.
2. The Mono County Children and Families Commission staff will provide the Grantee assistance and guidance in the performance of this Agreement.
3. The Grantee lead program contact will be the Mono County Librarian, or his or her designee, who will be responsible for carrying out and reporting achievement of project expectations and outcomes.
4. The Grantee will work with the Commission in its evaluation of the project activities.
5. The Grantee will report on project progress, outcomes and expenses using the following reports due to the CFC office on the indicated dates:

Report	Due Dates
	Annually
▪ Expenditure Report (Exhibit C)	January 31 & July 31
▪ Program Narrative (Exhibit D)	January 31 & July 31
▪ Submission of Participant Surveys	July 31

ANNUAL PROJECT BUDGET
(July 1 through June 30)**Mono County Library Authority****Program Expenses**

▪ Salary/Benefits/Travel/Operating(Supplies)/ Books & RAR Materials	\$38,000
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TOTAL EXPENSES

Commission Funds: **\$38,000**

Commission funding may be used for the following expenses:

- *RAR personnel salary and benefits*
- *Office supplies to support program promotion and implementation*
- *Purchase of additional RAR materials and books*
- *Travel for Coordinator in-county and to workshops/trainings out-of-county, as appropriate*
- *Up to a total amount of \$5,000 may be used for payment of wages (at \$20.12 per hour) as well as for indirect costs associated with story time services provided by the Commission*

EXPENDITURE REPORT

Mono County Library Authority

For The Period: (months) _____ (year) _____ of Fiscal Year: _____

This page to accompany each report submitted.

Expense Item	Justification/Description	Actual Expenses
RAR Salaries/Benefits		\$
Operating/Supplies		\$
Books and Materials		\$
Training/Travel		\$
Indirect 15%		\$
	Total	\$

Please submit substantiating documentation for this report. When an expense item exceeds \$1,000, please submit receipts or invoices.

I certify the information above to be true and correct:

Program Officer

Title

Printed Name

Date

PROGRAM NARRATIVE**Mono County Library Authority**

For The Period: (months) _____ (year) _____ **of Fiscal Year:** _____

Please provide comments on RAR program activities during this period. Use the following questions to prepare your narrative:

1. Provide a description/update of RAR recruitment activities at preschool centers, family child care homes, and other venues. Are there new recruits? Please detail successes and challenges.
2. Provide a description/update of the program at the library sites, and the centers and family child care home sites, who receive the RAR Program. Please detail successes and challenges.
3. Collect and maintain documentation on program participation and service delivery. Coordinate with Commission staff on the forms to use and the type of information to collect on participant demographics, including age, ethnicity, and language spoken.
4. Conduct written or phone surveys with program participants each year to assess program effectiveness, and submit completed survey data to First 5 staff no later than July 31st.
5. Please provide a summary list of other RAR and Library activities in the target areas that support school readiness activities (e.g. story hours, holiday events, summer reading clubs, etc.); please include # of participants and their ages attending each activity, when relevant.
6. Provide other comments on program delivery; what is working and what is not? Are there new opportunities to increase access to early literacy that the Commission may want to look into?